



AGENDA

ORDINARY COUNCIL MEETING

WEDNESDAY, 26 JULY 2023

Notice is given that the next Ordinary Council Meeting of Tiwi Islands Regional Council will be held on:

- Wednesday, 26 July 2023 at
- Wurrumiyanga Boardroom
- Commencing at 10.00am

Your attendance at the meeting will be appreciated.

Gina McPharlin
Chief Executive Officer

AGENDA

1 WELCOME & APOLOGIES

- 1.1 Welcome
 - 1.1.1 Opening of Meeting
 - 1.1.2 CEO welcome to Councillors & guests
- 1.2 Present
- 1.3 Apologies
- 1.4 Leave of Absence
- 1.5 Declaration of Interest of Members or Staff

Section 73 of the Northern Territory *Local Government Act* states:

Section 73 Conflict of interest

(1) A member has a ***conflict of interest*** in a question arising for decision by the council, local board or council committee if the member or an associate of the member has a personal or financial interest in how the question is decided.

(2) This section does not apply if the interest is:

- (a) an interest in a question about the level of allowances or expenses to be set for members; or
- (b) an interest that the member or associate shares in common with the general public or a substantial section of the public; or
- (c) an interest as an elector or ratepayer that the member or associate shares in common with other electors or ratepayers; or
- (d) an interest that the member or an associate has in a non-profit body or association; or
- (e) an interest of the member or an associate:
 - (i) in appointment or nomination for appointment to a body with predominantly charitable objects; or
 - (ii) in payment or reimbursement of membership fees, or expenses related to membership, in such a body; or
- (f) an interest so remote or insignificant that it could not reasonably be regarded as likely to influence a decision.

Section 74 Disclosure of interest

(1) As soon as practicable after a member becomes aware of a conflict of interest in a question that has arisen or is about to arise before the council, local board or council committee, the member must disclose the personal or financial interest that gives rise to the conflict (the ***relevant interest***):

- (a) at a meeting of the council, local board or council committee; and

(b) to the CEO.

(2) The CEO must record the disclosure in a register of interests kept for the purpose.

Section 12 of the Northern Territory Local Government (Administration) Regulations states:

Section 12 Contents of register of interests

The register of interests to be kept under section 74(2) of the Act must contain:

- (a) the name of the member making the disclosure; and
- (b) the nature of the interest that gives rise to the conflict of interest; and
- (c) the nature of the question on which the conflict of interest arises.

Does any Councillor or Senior Officer have any conflicts of interest to declare at this point of proceedings?

1.6	Confirmation of Previous Minutes <i>Ordinary Meeting – Wednesday 28 June 2023</i>	1
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2 BUSINESS ARISING FROM PREVIOUS MINUTES

3 VISITORS AND PRESENTATIONS

Nil

4 CORRESPONDENCE

Nil

5 REPORTS FOR INFORMATION

5.1	MANAGERS REPORTING TO CEO END OF MONTH REPORT FOR JUNE 2023.....	8
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5.6	NAIDOC WEEK GRANT	42

6 REPORTS FOR DECISION

Nil

7 BUSINESS ARISING FROM LOCAL AUTHORITIES

Nil

8 GENERAL BUSINESS

Nil

9 CONFIDENTIAL ITEMS

- 9.1 CONFIRMATION OF ABORIGINALITY FOR PAULINE WILLIAMS.
The report will be dealt with under Section 293(1) (51(e)) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 (s.51). It contains subject to subregulation

51(3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.



**MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE PIRLANGIMPI
BOARDROOM ON WEDNESDAY, 28 JUNE 2023 AT 11.00AM**

1 Welcome & Apologies

1.1 Welcome

The meeting opened at 11am.

The Mayor welcomed councillors and guests.

A minutes silence was held in honour and memory of deceased relatives

1.2 Present

COUNCILLORS	
Mayor Pirrawayingi	Pirlangimpi Ward
Councillor Stanley Tipiloura	Bathurst Ward - Teleconference
Councillor Francis Xavier Kurrupuwu	Bathurst Ward
Councillor Jennifer Clancy	Bathurst Ward
Councillor Jeffrey Ullungura	Milikapiti Ward - Teleconference
Councillor Pius Tipungwuti	Milikapiti Ward – Teleconference
Councillor Joseph Gideon Pangiraminni	Pirlangimpi Ward - Teleconference
Councillor Luke Tipuamantimirri	Bathurst Ward
STAFF	
Gina McPharlin	Chief Executive Officer
Bala Donepudi	Chief Financial Officer
Bill Toy	Community Engagement Manager
Peter Cole	Acting Infrastructure Manager
Gavin Auckland	Acting Fleet Manager
Kesara Scrymgour	Acting Governance Co-ordinator
GUESTS	
Nil	

Minuter:

Kesara Scrymgour

1.3 Apologies

Apologies from members who were absent from the meeting	
Leslie Tungutulum	Wurrumiyanga Ward
Lynette DeSantis	Milikapiti Ward
Therese Bourke	Pirlangimpi Ward
65 RESOLUTION	
Moved: Luke Tipuamantimirri	
Seconded: Jennifer Clancy	
That members	
1. Accept the acknowledgement from the members that they were unable to	

attend the meeting.

2. Approve the applications from the members for leave of absence from the meeting.

3. CARRIED

1.4 Leave of Absence

Nil

1.5 Declaration of Interest of Members or Staff

Luke Tipuamantimirri declared his conflict of interest for Confidential item 9.2

Stanley Tipiloura declared his conflict for Confidential item 9.2

1.6 Confirmation of Previous Minutes

Ordinary Meeting – Wednesday 24 May 2023

RECOMMENDATION

That the minutes of the Ordinary Meeting on Wednesday 24 May 2023 as circulated, be confirmed as a true and correct record of that meeting.

2 BUSINESS ARISING FROM PREVIOUS MINUTES

3 VISITORS AND PRESENTATIONS

Nil

4 CORRESPONDENCE

Nil

5 REPORTS FOR INFORMATION

5.1 INFRASTRUCTURE GRANTS UP-DATE

PURPOSE

This Report is to inform Council as to the current status of the Infrastructure Grants for the month of May 2023.

66 RESOLUTION

Moved: Francis Xavier Kurrupuwu

Seconded: Luke Tipuamantimirri

1. That Council notes this report for information.

CARRIED

A 5 minute break was called at 12.10pm.

Recommenced at 12.28pm.

5.2 TOWN SERVICES REPORT

67 RESOLUTION

Moved: Jeffrey Ullungura

Seconded: Stanley Tipiloura

1. That Council notes this report for information.

CARRIED

5.3 COMMUNITY ENGAGEMENT REPORT

This report illustrates the business within units including; Youth Diversion, Sports and Recreation, Libraries, Community Safety, Centrelink, Broadcasting, Animal Management, By laws and Administration.

68 RESOLUTION

Moved: Pirrawayingi Pirrawayingi

Seconded: Stanley Tipiloura

That Council notes this report for information.

CARRIED

5.4 FINANCE END OF MONTH REPORT - APRIL 2023

69 RESOLUTION

Moved: Joseph (Gideon) Pangiraminni

Seconded: Luke Tipuamantumirri

That Council notes and accepts the Finance Report for the reporting period to 31 May 2023.

CARRIED

5.5 HR END OF MONTH REPORT - APRIL 2023

70 RESOLUTION

Moved: Stanley Tipiloura

Seconded: Pirrawayingi

That Council note this report for information.

CARRIED

6 REPORTS FOR DECISION

6.1 HOMELANDS HOUSING AND INFRASTRUCTURE PROGRAM - PARU PROJECT

The decision is required to support the funding Agreement from the Department of Territory Families, Housing and Communities', Homelands Housing and Infrastructure Program (HHIP) grant for TIRC to improve the living conditions in homelands and to undertake repairs and maintenance.

71 RESOLUTION

Moved: Jennifer Clancy

Seconded: Luke Tipuamantumirri

That the Council:

- 1. SUPPORTS the Agreement for funding the Homelands Housing and Infrastructure Program – Paru Project.**

CARRIED

6.2 REMOTE SPORTS PROGRAM – BUSINESS CASE FOR UNSPENT FUNDS**72 RESOLUTION**

Moved: Pirrawayingi Pirrawayingi

Seconded: Jeffrey Ullungura

That the Council:

SUPPORTS the proposal of the unspent fund to be spent on the Basketball and AFL programs as listed in the Report.

CARRIED

6.3 PROCUREMENT POLICY**73 RESOLUTION**

Moved: Luke Tipuamantumirri

Seconded: Francis Xavier Kurrupuwu

1. That council adopt and approve the following attached policy manual:

CARRIED

6.4 CERTIFICATION OF ASSESSMENT RECORD

The purpose of the report to provide the CEO Certification of rates assessment to Council

74 RESOLUTION

Moved: Pirrawayingi Pirrawayingi

Seconded: Francis Xavier Kurrupuwu

1. That Council That Council receives and accepts the attached signed CEO Rates Certification.

CARRIED

6.5 REGIONAL PLAN AND BUDGET 2023/2024

This report includes the TIRC Regional Plan and Budget 2023/24, which is being prepared for the upcoming financial year.

TIRC is required to develop a Regional Plan under Section 23 of the Local Government Act.

75 RESOLUTION

Moved: Jennifer Clancy

Seconded: Luke Tipuamantumirri

That the council:

1. That the Regional Plan and Budget 2023-24 report is received and noted.
2. That Council declare the Rates as per page 58-61 of Regional Plan Under sections 237 and 238 of the Local Government Act 2019.
3. That Council adopts the 2022-23 budget pursuant to section 203(1) of the Local Government Act 2019.
4. That Council adopts the 2022-23 Regional Plan pursuant to Section 35(1) of the Local Government Act 2019.
5. That Council authorizes the Chief Executive Officer to submit the finalized, adopted version of the Regional Plan 2023-24 to the Minister for Local Government.

CARRIED

6.6 LOCAL AUTHORITY MEMBERS ALLOWANCES

This report seeks Council approval to adopt the new rates for Local Authority member allowances for the period of 2023-24.

76 RESOLUTION

Moved: *Luke Tipuamantumirri*

Seconded: *Francis Xavier Kurrupuwu*

That the Council:

- 1. Resolve to Amend the Local Authority member allowances in line with the Determination of Allowances for members of Local Governments Councils**

CARRIED

6.7 ELECTED MEMBERS ALLOWANCES

This report seeks Council approval to adopt the new rates for councillors allowances for the period of 2023-24.

77 RESOLUTION

Moved: *Stanley Tipiloura*

Seconded: *Jeffrey Ullungura*

That the council:

- 1. Resolve to Amend the councillors allowances in line with the Determination of Allowances for members of Local Governments Councils**

CARRIED

6.8 YOUTH COMMUNITY ADVISORY GROUP**78 RESOLUTION**

Moved: *Francis Xavier Kurrupuwu*

Seconded: *Luke Tipuamantumirri*

That the council:

- 1. The Council will establish a Tiwi Islands Regional Council Youth Advisory Committee to guide the delivery of culturally appropriate community and recreation programs.**

CARRIED

6. 9 ORDINARY COUNCIL MEETING**79 RESOLUTION**

That the Council:

- 1. The CEO is to discuss meeting schedules with Tiwi Islands organisations to inform them of Ordinary Council and Local Authority meeting dates to reduce date conflicts.**

CARRIED

7 BUSINESS ARISING FROM LOCAL AUTHORITIES

Nil

8 GENERAL BUSINESS

Nil

9 Confidential Items**RECOMMENDATION**

That pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider a Confidential matter.

ADJOURNMENT OF OPEN MEETING 2.05pm.

At the conclusion of the discussion on the confidential item(s), the meeting was reopened and the decision on the item(s) noted.

RECOMMENCED OPEN MEETING AT 2.17PM**RECOMMENDATION**

That the meeting be reopened and the decisions on the confidential item be noted.

CONFIDENTIAL ITEM DECISIONS**9.1 CONFIRMATION OF ABORIGINALITY FOR TIFFANY PARKER, CLAIRE PARKER, OTIS SMITH, CALI SMITH & SHANNON RIOLI****80 RESOLUTION**

Moved: Francis Xavier Kurrupuwu

Seconded: Pirrawayingi Pirrawayingi

The report will be dealt with under Section 293(1) (51(e)) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 (s.51). It contains subject to subregulation 51(3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

CARRIED**9.2 PUBLIC BENEFIT RATE CONCESSIONS 2022/2023****81 RESOLUTION**

Moved: Jennifer Clancy

Seconded: Francis Xavier Kurrupuwu

The report will be dealt with under Section 65(2) (b) (e) of the Local Government Act 2008 and the Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the personal circumstances of a resident or ratepayer; AND information provided to the Council on the condition that it be kept confidential.

CARRIED

10 Next Meeting

Wednesday, 26 July 2023

11 Closure

The meeting closed at 2.35pm.

REPORTS FOR INFORMATION

ITEM NUMBER	5.1
TITLE	Managers Reporting to CEO End of Month Report for June 2023
REFERENCE	248327
AUTHOR	Gina McPharlin, Chief Executive Officer



BACKGROUND

This report includes all Managers report who currently report direct to the CEO. It also reports on the CEO activities for the month.

Community Engagement

Administration

MILIKAPITI

Milikapiti Administration service provide office and customer services to external clients in Darwin and support to Tiwi Islands Regional Council Internal Business Units and Elected Members.

General Business for the month

- **Hours of Operation:** 8:00am – 4:36pm.
- **Australia Post:**
Mail Bags collected daily and sorted and delivered to Australia Post via Fly Tiwi
- **Meeting Room Hire:**
None for this reporting period
- **Facility Hire:**
13th - Tiwi Enterprises Ltd. (1 day)
21st & 22nd - Tiwi Land Council (2 days)
- **Finance**
EOFY All receipted transactions entered in Corporate Services Tiwi Accounts spreadsheet. Eftpos receipts, Request to Invoice Customer, Purchase Orders sent to Accounts Receivable at end of day.
Cash Reconciliation form completed & ready for Banking
IWO: Work orders for the month sent to requesting Officer
- **Human Resources:** All matters including:
- **Attendance:** Good
- **Incidents:** None for this reporting period
- **Recruitment:** None for this reporting period
- **Training:** None for this reporting period
- **Other:** None for this reporting period
- **Stakeholder Engagement/Meeting.** None for this reporting period
- **Emails:** None for this reporting period.
- **Issues/Options/Consequences.** None for this reporting period

COVID-19 Hygiene Plans continue to be applied, hand sanitisers and wipes available for customers, and facilities cleaned before and after use

PIRLANGIMPI

Pirlangimpi Administration provides services to external clients as well as support to Internal Business Units, Elected Members and the Local Authority

General Business for the month

- **Hours of Operation:**
- **Meeting Room Hire:**
 - Meeting room was hired by DTFHC for HRG Meeting on 29th June
 - Meeting room was hired by TITEB for First Aid Training on 20th – 21st June
 - Meeting room was utilized by Governance for PLA on 27th June
 - Meeting room was utilized by Governance for OCM on 28th June
- **Finance:** Problems with Cash and Reconciliation spreadsheet.
- **Australia Post:** Nil

Human Resources

All matters including:

- **Attendance:** Fair
- **Incidents:** Nil
- **Recruitment:** Nil
- **Training:** Receptionist completed Basic Computer Skills course at TITEB on 14th and 21 June

Events

- Nil

Stakeholder Engagement/Meetings:

- Monthly community meeting was held on Monday 5th June

ISSUES/OPTIONS/CONSEQUENCES

COVID-19 Hygiene Plans continue to be applied, hand sanitisers and wipes available for customers, and facilities cleaned before and after use.

Broadcasting

BACKGROUND

The Indigenous Broadcasting National Jobs program provide local broadcasting in local languages, communicating locally based service messages in regard to Health, Education, Local government and Cultural information.

General Business for the month

Messages and Announcements made over the radio whenever requested by community members, groups, stakeholders and businesses.

Human Resources

All matters including:

Incidents: Nil

Recruitment: Nil

Leave: Nil

Training: Nil this month

Stakeholder Engagement:

TEABBA Board Meeting

TITEB Radio broadcasting training

Centrelink

BACKGROUND

Centrelink Agent Offices at Pirlangimpi and Milikapiti offer assistance and support to all community members with Centrelink issues including Family payments, Age pensions, Disability support payments, Job search allowances and Study payments for youth. Offices in both communities are open to the public from 8:00am to 4:00pm Monday to Friday.

General Business for the month

Centrelink offices in Milikapiti and Pirlangimpi remained open throughout June. Clients continue to make use of the Self Help Computers, Phones and / or assistance provided by the Specified Personnel. Specified Personnel. Training modules completed by Manager and all Agents

Human Resources

All matters including:

Incidents: Nil

Recruitment: Nil this month

Leave: Nil

Training: New Staff Training, Monthly training online

Stakeholder Engagement/Meetings

Daily phone calls between Specified Personnel and Services Australia

Youth Diversion

General Business for the month

Youth Diversion Program currently case managing seven (7) clients across both islands. Community Safety Coordinator continued assisting clients with fulfilling their obligations to the program. Zero Family group conferences this month.

Zero finalisations this month. One new Referral, Consent and Assessment this month. Client updates and Monthly Data Reports updated and submitted to TFHC.

Human Resources

All matters including:

- Incidents: Nil reported for the month
- Recruitment: Nil
- Training: - Nil this month

Stakeholder Engagement/Meetings

Wayne Bayliss NT Police YDU

Melisa Ursino TFHC Youth Diversion

April Grasmeder TFHC Youth Diversion

Remote Sports

BACKGROUND

To provide opportunities for all men, women and children, to participate and achieve within their chosen Sport or Recreational activity.

General Business for the month

TIRC Sport and Recreation continue to deliver the NTG Funded Remote Sports program by providing structured activities for people wishing to participate in Team Sports

Business plans submitted by Grants Coordinator for previous years underspends.

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Human Resources

All matters including:

Incidents: Nil this month

Recruitment: Wurrumiyanga and Milikapiti positions advertised.

Training: Nil this month

Stakeholder Engagement / Meetings:

Nil this month

ISSUES/OPTIONS/CONSEQUENCES

COVID-19 Hygiene Plans continue to be applied, hand sanitisers and wipes available for clients, and facilities cleaned before and after use.

Community Safety

Background

The Tiwi Islands Community Safety Service assists communities in taking responsibility

For the prevention of anti – social, harmful, destructive and illegal behaviours by offering

Community patrolling and safe transport to protect vulnerable people. The number one

Priority for Community Safety teams is to ensure children out at night (after 9.00pm) can.

get a ride home or to a safe place to ensure their safety and as a strategy to help improve school attendance, Community Safety also assist with mediations, follow up on incidents reported and work with other agencies, providers and Stakeholders.

General Business for the month

Community Safety Night Patrol teams continue to patrol five to six days per week and attend Call Outs whenever necessary. Recruitment issues at Wurrumiyanga are being addressed. All positions at Wurrumiyanga have been advertised, minimal number of applicants. The Wurrumiyanga vehicle has again been damaged needing to be replaced with the Milikapiti vehicle, Milikapiti team currently using the Managers vehicle. Issues surrounding the Data Base are being addressed. Wurrumiyanga Coordinator appointed.

Human Resources

All matters including:

- Incidents: Nil
- Recruitment: Wurrumiyanga Coordinator, three Female and four Male Patrollers
- Training: - Nil this month

Events:

Nil for this month

Stakeholder Engagement/Meetings:

Manager / Coordinator and Staff Meetings
Milikapiti NT Police

ISSUES/OPTIONS/CONSEQUENCES

COVID-19 Hygiene Plans continue to be applied, hand sanitisers and wipes available for clients, and facilities cleaned before and after use.

Town Services, Inter-Island Ferry, Aerodrome, Civil Works & Outstations

Town Services - Wurrumiyanga

1.2 Training

Ochre cards have been mentioned and are a requirement that council is now looking into for all employees.

1.4 Parks and Gardens

- Council responsible areas maintained accordingly with a focus on the main street into town.
- Hard rubbish around the community removed prior to mowing verge.
- Slashing of drains, parks and several houses to assist older people in the community.

1.5 Waste Management (Town Services + Civil Works)

1.5.2 Garbage Truck

- Community bins emptied four times per week.
- Preventative maintenance routinely conducted on Wednesdays.
- Each pick-up location/area documented in checkpoint form to ensure all scheduled bins are collected
- The truck has been running consistently this month with minimal downtime.

1.5.3 Wheelie Bins

- Wheelie bins repairs are conducted during the rubbish run.
- More bins have been ordered for Wurrumiyanga.

1.5.5 Landfill

- The temporary waste site is now closed and has been cleaned however members of the public continue to dump illegally.
- Council is still lacking in labour, funding and equipment to be able to manage the waste sites to a Minimum level.
- TIRC to look at options/funding for all year road access to the dump.

2. Inter-Island Ferry (Boat Shed)

- Ferry maintenance – New outboards have been installed and are running.
- TIRC continue to support the TIFL with Saturday services.

3. Aerodrome

- Daily inspections conducted with no major issues identified
- Slashing and mowing within the fence perimeter has just been conducted.
- Slashing on both approaches complete and around secondary windsock
- Airport windsock matting to be repaired in the next month.

4. Civil Works

4.1 Routine town maintenance

- Potholes repairs will continue as the rain has washed old repairs away.
- Landfill operations routinely conducted weekly using the small loader.

4.2 Routine regional maintenance

- Grading is being conducted on the Ranku road but has been slow due to several breakdowns.
- Grader has been sent into Darwin for assessment.

4.3 Landfill

- Work conducted daily to consolidate waste.
- D6 dozer has been returned to the Islands and is now working on the road.

4.4 Projects

- TIRC has a lot of projects to complete. I am working on a priority basis to complete these projects with the assistance of Peter Cole.

5.1 Milikapiti Town Services and Civil Works

BACKGROUND

This report is for the Month of June 2023

WASTE COLLECTION AND MANAGEMENT

- Waste is being collected by hand as the rubbish truck is still awaiting parts.
- General community litter hand picked up by Town Services in garbage bags twice a week.
- General household rubbish left outside of front of houses for pickups with trailer.
- Drain ways cleaned and rubbish removed from inside.

AIRPORT

Inspections – Field Checklist:

Inspections are carried out every morning by Romel Siplon Serviceability Inspection Field checklist sent to Project Manager and Finance at the end of Month.

Monthly Reporting Register:

Sent to Project Manager and Finance at the end of Month – Romel, Austin and Gladys.

Maintenance:

Airport aprons slashed, mowed and whipper snip around gables and lights.

The water tank has been hooked up to the new bore and new light is about to be installed.

TOWN/ROAD WORKS:

- Rubbish collection walk through main areas, with garbage bags twice a week.
- Old items/rubbish outside people houses taken to the Tip.
- Push Rubbish in Tip with Loader. Done with Loader.
- Clean Workshop take rubbish to Tip. Done with Bobcat and Tip Truck.
- Helped Mechanic whenever he needed help with anything within the workshop or outside the workplace. 2 Town Services workers.
- Empty fuel tanks taken to the Barge Landing with Mechanic if needed help. Tip truck and Loader.
- Barge pick-ups. Ute and trailer TIRC assets Tip Truck and Loader.
- Support to family funerals. Town Services and civil workers.

CIVIL WORK.

- Potholes will be assessed again and repaired before the wet to reduce damage to the roads.
- Grader is at Picka College and heading towards Goose creek..
- Rubbish Truck is currently awaiting parts in Darwin. Rubbish currently being done by hand.

6.1 PIRLANGIMPI TOWN SERVICES AND CIVIL

6.2 WASTE COLLECTION AND MANAGEMENT

- Waste collected twice a week Monday & Friday between the hours of 8am to 12pm
- General community litter hand picked up by Town Services in garbage bags twice a week.

- Drain ways cleaned and rubbish removed from inside.
- Replacement rubbish truck is running with no issues.

6.3 TOWN/ROAD WORKS

- Mowing of community areas
- Collection of freight from airport and barge
- Cleanup of rubbish from shop and high traffic areas
- Patch potholes

6.5 CIVIL WORKS

- There has been grading on the Pirlangimpi road.
- Grading of main entrance road into town.
- Grader and driver is at Wurrumiyanga as their grader is in Darwin.

7.1 OUTSTATIONS

7.2 Ranku

- Currently no houses occupied at Ranku.

Power

- Only one generator working. The other Genset is awaiting a tech to go to Ranku and fit them.

Slashing/Mowing

- Slashing and Mowing has been completed

Water

- Running as normal

HMS (Housing Maintenance Services)

- No report

7.2 Paru

Power

- Quotes submitted for capital grants for new solar systems.

Slashing/Mowing

- Mowing completed at Charlie's house.

Water

- No water outages

HMS (Housing Maintenance Services)

- Repairs to roof at Charlies house.

7.3 4-Mile

Power

- Running as normal

Slashing/Mowing

- Slashing and mowing completed

Water

- Two water leaks have been found and will be repaired this week..

HMS (Housing Maintenance Services)

- No report

7.4 Pitramirra

Power

- No outages

Slashing/Mowing

- Completed.

Water

- No outages

HMS (Housing Maintenance Services)

- Replacement of roofing 100 % complete

Future Projects

- Upgrade of solar power system – Funding application has been submitted.

7.5 Takapimiliyi

Power

- No outages

Slashing/Mowing

- Up to date

Water

- No outages

HMS (Housing Maintenance Services)

- Plumbing and electrical work to be conducted when on next visit

Future Projects

- TIRC are in the process of talking to SECA in regards to the water tank stand access and safety rails.

7.6 Condor Point

Power

- No outages

Slashing/Mowing

- Slashing to be scheduled. Weather and roads permitting

Water

- No outages to report

Future Projects

- Currently no one living at outstation.
- Grade access track (MES)
- Graded Fire Break (MES)
- Solar inspection (MES)
- Repairs to Infrastructure (HEA)

Human Services

Highlights

- Zero (0) terminations were processed during June 2023.
- One (1) employee was appointed during June 2023.
- Staff turnover rate was 0% percent.
- Note that the graphs and data below from 01 June to 30th June 2023.

Charts

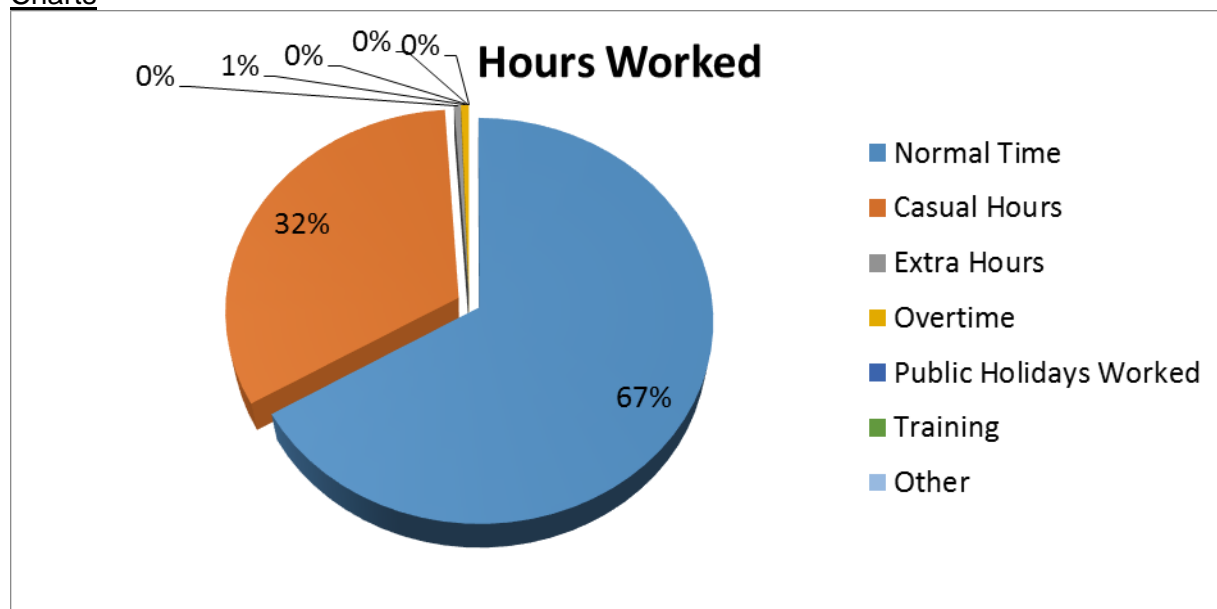


Chart 1: Hours worked as percentage 01 June to 30 June 2023

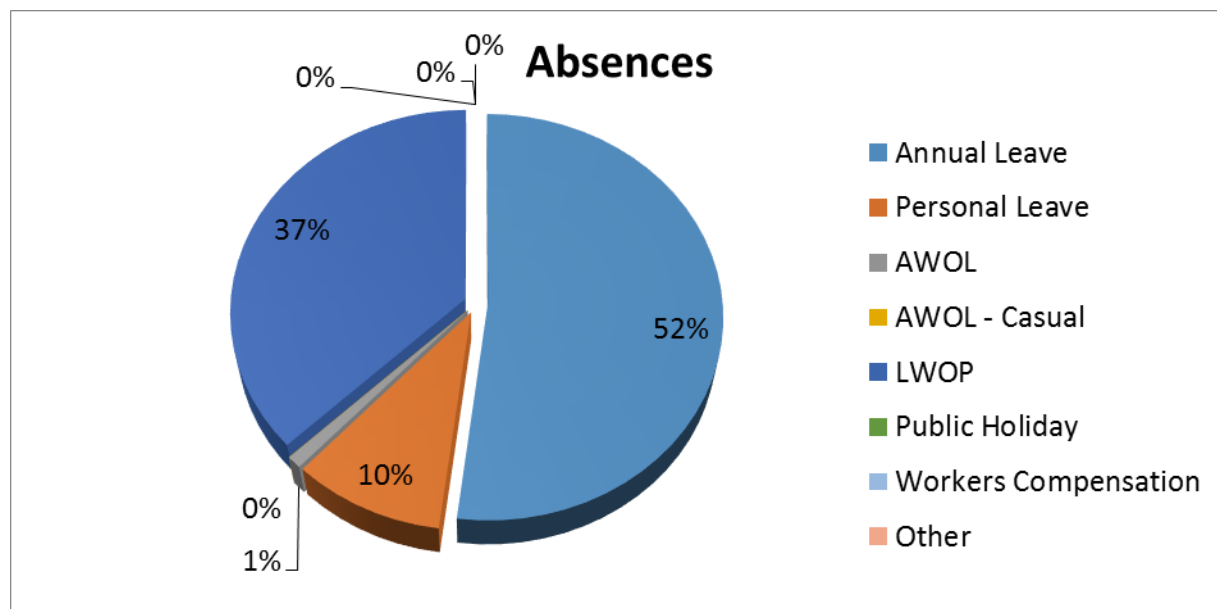


Chart 2: Absences as percentage 01 June to 30 June 2023

Hours Worked

Description	PPE 18 th June 2023	% of Total	PPE 02 nd July 2023	% of Total	Variance	Variance %
Normal Time	3,276	53%	3,517	58%	+241	+7%
Casual Hours	1,806	29%	1,710	28%	-96	-5%
Extra Hours	19	0%	25	0%	+7	+35%
Overtime	8	0%	31	1%	+23	+304%
Public Holidays Worked	3	0%	0	0%	-3	-100%
Training	0	0%	0	0%	0	0%
Annual Leave	321	5%	410	7%	+89	+28%
Personal Leave	82	1%	78	1%	-4	-5%
AWOL	8	0%	8	0%	0	0%
AWOL-Casual	0	0%	0	0%	0	0%
LWOP	213	3%	293	5%	+80	+38%
Public Holiday	409	7%	0	0%	-409	-100%
Workers Compensation	0	0%	0	0%	0	0%

Table 1: Monthly Comparisons – Raw Hours and Percentages

Charts

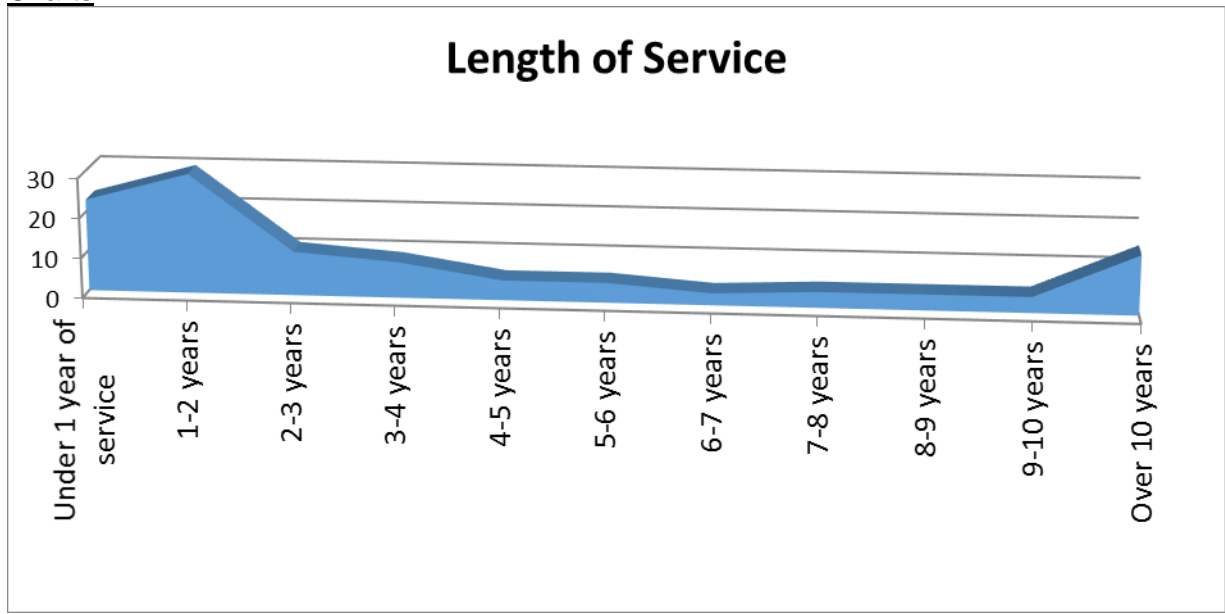


Chart 3: Length of Services – June 2023

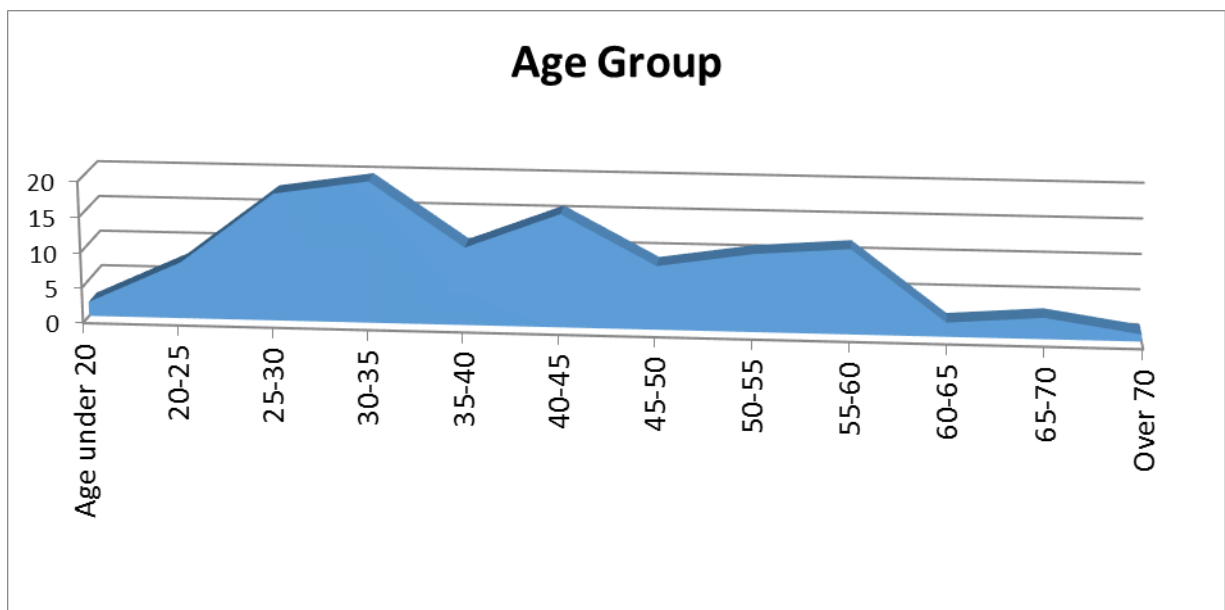


Chart 4: Distribution of Ages – June 2023

Demographics

Description	Wurr.	Pirl.	Mili.	Dar.	Total	%
Male	46	15	15	4	80	71%
Female	19	6	7	1	33	29%
ATSI	56	19	18	0	93	82%
NON-ATSI	7	2	5	6	20	18%
Full Time	21	10	12	5	48	43%
Part Time	2	6	6	0	14	13%
Casual	42	5	4	0	51	45%
Age under 20	1	0	1	0	2	2%
20-25	5	1	2	0	8	7%
25-30	13	4	1	0	18	16%
30-35	12	4	3	1	20	18%
35-40	6	0	4	1	11	10%
40-45	8	4	2	3	17	15%
45-50	7	1	1	0	9	8%
50-55	6	2	2	0	10	9%
55-60	5	5	3	0	13	12%
60-65	1	0	0	0	1	1%
65-70	0	0	3	0	3	3%
Over 70	1	0	0	0	1	1%
< 1 year of service	22	1	3	1	27	24%
1-2 years	19	3	3	1	26	23%
2-3 years	10	1	0	1	12	11%
3-4 years	6	1	1	0	8	7%
4-5 years	0	3	2	0	5	4%
5-6 years	2	1	0	2	5	4%
6-7 years	0	1	2	0	3	3%
7-8 years	3	1	0	0	4	4%
8-9 years	0	1	3	0	4	4%
9-10 years	1	1	2	0	4	4%
Over 10 years	2	7	6	0	15	13%
Total Employees	65	21	22	5	113	100%

Table 2: Monthly Demographics – June 2023

Annual Leave Liability

As of the 30 June 2023, the council's annual leave liability is for 10,178 hours totalling \$451,759. The annual leave liability amount includes 17.5% leave loading.

New Hires

Position	Date Hired	Directorate	Employment Type
Town Services Officer	19 June 2023	Town Services Officer	Casual

Terminations

Position	Termination Date	Directorate	Reason / Emp Type
None			

Records Management EoM Report June 2023**BACKGROUND**

This report is for the month of June 2023.

General Business for the month

To provide support to all program areas with records keeping and to provide the support in the administration of the TIRC electronic records and document management system, as required. It is critically important that Managers in each work areas, upload documents, including work related emails and texts on the system, MagiQ.

To avoid non-compliance Records and Information Support is every council staff business to get the upload documents or at a computer correct, ensuring appropriate maintenance of active and archived records are in place in diligent manner. Records Management and Information Support is available to support and work closely with staff that are struggling to upload corporate documents.

Events

None

Human Resources

All matters including:

- Incidents: Nil
- Training: Nil
- Work comp: Nil

Archive boxes

As of 30 June 2023, there have been 408 boxes securely stored at Iron Mountain facility, 10 Olive Place, Holtze NT 0829.

There was no storage activity recorded since 2017 and no records were found when the last box sent to Iron Mounting facility.

Wurrumiyanga, Pirlangimpil and Milikapiti have also stored the boxes in their possession but they are not in the secured facility like in the Iron Mountain storage in Darwin. It is recommended to count the boxes and check the condition of the boxes which were stored in Wurrumiyanga, Pirlangimpi and Milikapiti.

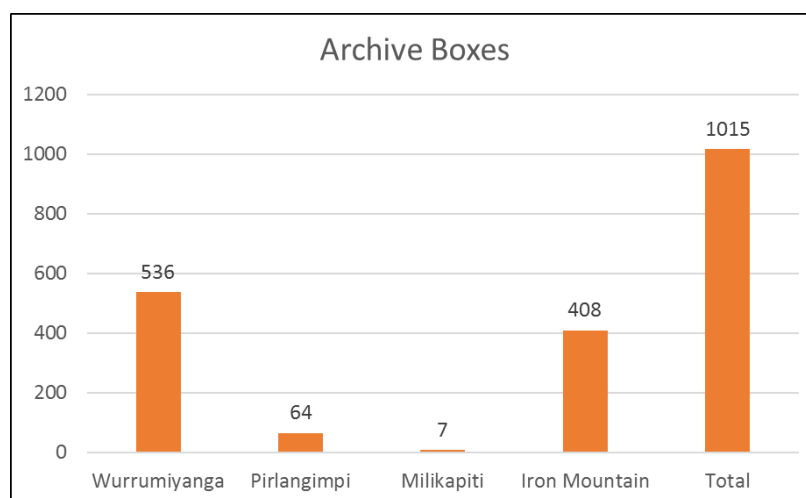


Chart 5: Archive Boxes

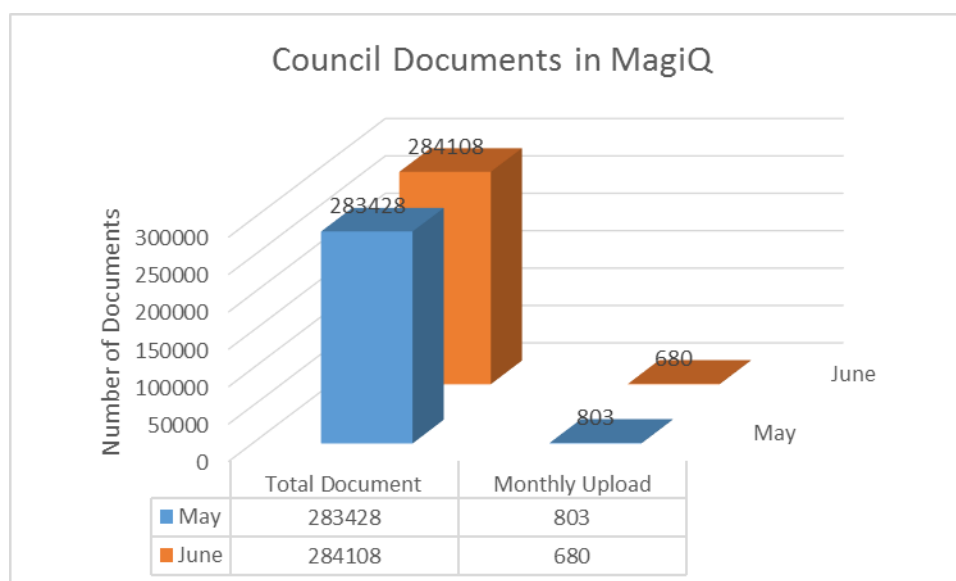


Chart 6: Documents in MagiQ in June 2023

Stakeholder Engagement/Meetings

Nil

RECOMMENDATION:

That Council receive and note this report for information.

ATTACHMENTS:

NIL

REPORTS FOR INFORMATION

ITEM NUMBER	5.2
TITLE	Finance End of Month Report - June 2023
REFERENCE	248353
AUTHOR	Bala Donepudi, Chief Financial Officer

**PURPOSE**

To receive and note the Finance Report for the period ended Friday 30 June 2023 as prepared by the Finance team.

Statement of Financial Performance for the period ended June 2023					
Income	Year to Date				Full Year Budget
	Actual	Budget	Variance *	%	
61 - Income Rates and Charges	3,121,047	3,162,908	(41,861)	-1%	3,162,908
62 - Income Council Fees and Charges	1,248,834	1,329,750	(80,916)	-6%	1,329,750
63 - Income Operating Grants Subsidies	9,251,279	10,559,260	(1,307,980)	-12%	10,559,260
66 - Income Reimbursements and Others	200,851	124,986	75,865	61%	124,986
67 - Income Agency and Commercial Serv	844,401	826,286	18,115	2%	826,286
69 - Income Sale of Assets	0	1,500	(1,500)	-100%	1,500
Total Operating Revenue	14,666,413	16,004,690	(1,338,276)	-8%	16,004,690
Expenditure					
71 - Employee Expenses	6,228,895	6,414,041	185,146	3%	6,414,041
72 - Contract and Material Expenses	3,277,541	8,419,192	5,141,651	61%	8,419,192
73 - Finance Expenses	4,941	7,614	2,673	35%	7,614
74 - Communication Expenses	464,025	611,847	147,822	24%	611,847
75 - Asset Expense	1,847,232	2,038,825	191,593	9%	2,038,825
79 - Miscellaneous Expenses	1,427,151	1,601,131	173,980	11%	1,601,131
Total Operating Expenditure	13,249,785	19,092,650	5,842,865	31%	19,092,650
Allocations	(0)				(0)
Net Surplus/(Deficit)	1,416,629	(3,087,960)	4,504,589		(3,087,960)
<i>Adjust for Capital and Depreciation</i>					
Less: Capital Expense	367,493	555,000	187,507	34%	555,000
Add back: Depreciation expense	1,847,232	2,038,825	(191,593)	-9%	2,038,825
Net Cash Surplus/(Deficit)	2,896,368	(1,604,135)	4,500,503		(1,604,135)
Restricted Cash Carried Forward	-596,737	1,606,872	(2,203,609)	-137%	1,606,872
Total Surplus/(Deficit)	2,299,631	2,736	2,296,895		2,736
<i>Represented by:</i>					
Tied Funding Surplus/(Deficit)	2,208,739	(71,367)	2,280,107		71,367
Untied Funding Surplus/(Deficit)	90,891	74,104	16,788		(74,104)
* Note: Negative variances () are unfavou	2,299,631	2737			-2737

Statement of Financial Position as at 30st June 2023	Amount
	\$
<u>Current Assets</u>	
Current Operating accounts & Cash on Hand	6,003,527
Trade and Other Receivables	457,727
Debtors	234,412
Inventory	71,110
Prepayments	37,426
Total Current Assets	6,804,203
<u>Current Liabilities</u>	
Trade and Other Payables	246,121
Creditors	177,569
Current Provisions	907,152
Other Current Liabilities	86,154
Unexpended Grant Liability	614,715
Total Current Liabilities	2,031,711
Net Current Assets	4,772,492
<u>Non Current Assets</u>	
Buildings Prescribed	12,742,324
Infrastructure Prescribed	1,128,627
Plant	1,014,139
Equipment	212,663
Motor Vehicles	507,040
Work in Progress	108,707
Other Non Current Assets	3,595,872
Total Non Current Assets	19,309,371
<u>Non Current Liabilities</u>	
Non Current Provisions	193,232
Non Current Borrowings	620,001
Non Current Lease Liabilities	2,820,055
Total Non Current Liabilities	3,633,288
Net Assets	20,448,575
<u>Equity</u>	
Accumulated Surplus/(Deficit)	8,382,579
Asset Revaluation Reserve	10,286,304
Election Reserve	0
Asset Replacement Reserve	0
Current Year Surplus/(Deficit)	1,779,692
Total Equity	20,448,575

Current Operating Accounts & Cash on Hand

Account Balances as at 30th June 2023:

	\$
Operating Account	\$ 113,396
Trust Account	\$ 3,403,203
Christmas Saving Account	\$ 57,122
NIAA Bank Account	\$ 2,377,934
Cash Deposit Account (credit cards)	\$50,898
Cash on hand	\$974
	<u>\$ 6,003,527</u>

Cash Funding Type Split

	\$
Tied Funding	\$ 2,768,243
Untied Funding	\$ 1,217,069
	<u>\$3,985,312</u>

Ageing Receivables

The outstanding Debtors owed to Council at the end of June 2023 total \$ 200,829. The ageing of the outstanding receivables balances is as follows:

Description	Outstanding	Unapplied Credits	Current	>30days	>60days	>90days
Debtors	\$200,829	(\$48,645)	\$138,543	\$36,559	\$3,920	\$70,452

The total Rates & Charges Outstanding at the end of June 2023 is \$ 415,916 of this \$160,589 relates to the 2022-23 financial year.

Description	Outstanding	2022-23	Previous Years
Rates & Charges	\$415,916	\$160,589	\$ 255,327

Ageing Payables

The outstanding amounts owed by Council to Creditors at the end of June 2023 total \$ 22,399. The ageing of the outstanding balance is as follows:

Outstanding	Unapplied Credits	Current	>30days	>60days	>90days
\$ 22,399	NIL	NIL	\$5,815	\$19,137	\$347

Council's Statutory Payments and Reporting Obligations:

Fringe benefits Tax:

Council's FY 2023 Fringe benefits tax return is submitted & has been processed by ATO.

Insurance:

Council Insurance policy is renewed through the insurance broker JLT for FY 23-24. The policy coverage starts from 1st July 23 to 30th June 24.

Superannuation:

Council has processed its Superannuation liability for the period till 23rd June 23 on 24rd June 23.

PAYG:

The tax Withheld from the staff salaries is remitted to the tax office on a Weekly basis. Latest Instalment PAYG of TIRC was released on 23 June 2023. All the payments are up to date.

Business Activity Statements (BAS) :

We are up to date with all the lodgement of the council Business Activity Statements.

May - 23 BAS is submitted to ATO on 16 June 2023.

June - 23 BAS is at preparation stage & will be submitted to ATO on before the due date.

CONSULTATION AND TIMING

Section 8 of the Local Government Accounting Regulations 2014 outlines the requirements for financial reporting to Council. In particular it states that the actual income and expenditure for the commencement of the financial year to the end of the previous month should be reported plus a statement of the debts owed to the Council.

Part 8 Financial reports to council**18 Financial reports to council**

- (1) The CEO must, in each month, present before a meeting of the council a report, in a form approved by the council, setting out:
 - (a) The actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and
 - (b) The forecast income and expenditure for the whole of the financial year.
- (2) The report must include:
 - (a) Details of all cash and investments held by the council (including money held in trust); and
 - (b) A statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and
 - (c) Other information required by the council.
- (3) If a council does not hold a meeting in a particular month, the report is to be laid before the council committee performing the council's financial functions for the particular month.

RECOMMENDATION:

That Council notes and accepts the Finance Report for the reporting period to 30 June 2023.

ATTACHMENTS: NIL

REPORTS FOR INFORMATION

ITEM NUMBER	5.3
TITLE	Interim Wurrumiyanga Barge Shed Caretaker.
REFERENCE	248365
AUTHOR	Gina McPharlin, Chief Executive Officer



PURPOSE

This report provides information to Council on the Tiwi Island Regional Council's (TIRC) interim management of the Wurrumiyanga Barge Facility.

BACKGROUND

The barge shed, located at Wurrumiyanga, Bathurst Island (known as the Wurrumiyanga Barge Facility), provides an essential service for the communities of the Tiwi Islands.

Barge companies unload their cargo into the Wurrumiyanga shed compound and the facility ensures the cargo is stored and distributed securely. With the operation including the distribution of commercial and domestic goods and permit-holder alcohol purchases.

Tiwi Enterprises managed the Wurrumiyanga Barge Shed Facility on behalf of The Northern Territory (NT) Government for approximately six (6) years. Tiwi Enterprises withdrew from the management of the facility on Friday 30 June 2023.

Since this date, barge deliveries have been collected directly from barge companies on landing, and Bathurst Island alcohol purchases have been suspended.

ISSUES/OPTIONS/CONSEQUENCES

The Department of Infrastructure, Planning and Logistics (DIPL) has approached the TIRC to manage the Wurrumiyanga Barge Shed Facility until a permanent operator is contracted.

The interim management service is proposed to be contracted through a variation of an existing TIRC-DIPL funding agreement. The funded period will be initially for three (3) months, with an option to extend for a further three (3) months.

The funding agreement will include barge facility operation tasks such as

- a) Assisting barge unloading operations
- b) Cargo sorting, packing and storage
- c) Cargo distribution, and
- d) Ongoing operations of the facility.

It is anticipated that TIRC will maintain the same opening hours operated by Tiwi Enterprises, Tuesdays and Thursdays 6 am – 9 am and 3 pm – 6 pm.

CONSULTATION & TIMING

TIRC has consulted with the following:

- Department of Chief Minister and Cabinet
- Department of Infrastructure Planning and Logistics
- Licensing NT
- Tiwi Enterprises
- Bathurst Island businesses and residents
- TIRC Managers

TIRC will commence management of the Wurrumiyanga Barge Shed Facility on Tuesday, 25 July 2023.

RECOMMENDATION:

That Council note this report for information.

ATTACHMENTS:

There are no attachments for this report.

REPORTS FOR INFORMATION

ITEM NUMBER	5.4
TITLE	Motor Vehicle Policy
REFERENCE	248367
AUTHOR	Gina McPharlin, Chief Executive Officer

**PUPROSE**

This report requests the Council to endorse the revised Motor Vehicle for Employee Use Policy.

BACKGROUND

Policies ensure decisions are consistent, in accordance with legislation and Council's strategic goals. It is good governance for policies to be reviewed periodically to make certain they remain relevant and up to date.

The Motor Vehicle for Employee Use Policy informs employees of their responsibilities and sets out guidelines when operating a Tiwi Island Regional Council (TIRC) vehicle and outlines consequences for failure to comply.

The Tiwi Islands Regional Council (TIRC) Motor Vehicle for Employee Use Policy was last amended in August 2020 (Resolution 174 of 27-08-2020).

ISSUES/OPTIONS/CONSEQUENCES

The primary objectives of the Motor Vehicle for Employee Use Policy are to ensure the safety and well-being of Council employees and protect Council's assets. Additionally, it safeguards vehicles from unnecessary wear and tear, extending asset lifespans and optimising efficiency.

Encouraging responsible driving behaviours, such as adhering to speed limits and avoiding distractions, and maintaining transparent and consistent approvals for usage, will help maintain a positive public image and reduce liability risk.

A copy of the recommended reviewed policy is provided with this report. Key changes are:

- simplification of policy text to improve readability
- alignment of policy to all related TIRC policies
- inclusion of unapproved usage of Council vehicle consequences

CONSULTATION & TIMING

TIRC Managers have been consulted during the policy review process.

RECOMMENDATION:

That Council approve the revised Motor Vehicle for Employee Use Policy.

ATTACHMENTS:

- 1 TIRC_Policy_40_Motor_Vehicle_Use Draft.pdf



Tiwi Islands Regional Council

Title: Motor Vehicle for Employee Use
Policy No: 40
Adopted By: Council
Next Review Date: 2026
Responsibility: Chief Executive Officer
InfoXpert Document Number 213075

Version	Decision Number	Adoption Date	History
5			Reviewed
4	Resolution 174 of 27-08-2020	27 August 2020	Reviewed
3	Resolution 11 of 28-11-17	28 November 2017	Reviewed
2	Resolution 6.2 of 25-07-12	25 July 2012	Reviewed
1			Original Document from HR Manual

Purpose

This Policy informs employees of their responsibilities regarding operating a vehicle belonging to the Tiwi Island Regional Council (TIRC). It sets out the guidelines for the operation of Council vehicles and outlines the consequences for failure to comply.

Objectives

By establishing clear guidelines and standards for vehicle operation, the objectives of the Motor Vehicle for Employee Use policy are to:

- ensure the safety and well-being of employees,
- promote responsible driving practices,
- safeguard Council assets,
- minimise the risk of liability, and
- reduce unnecessary wear and tear on vehicles.

Policy

License

All Council employees using or driving a Council vehicle must:

Tiwi Islands Regional Council, 40 Motor Vehicle for Employee Use Policy, 26 July 2023. Draft



Tiwi Islands Regional Council

- hold a current Northern Territory (NT) driver's licence
- hold a current relevant license for the type of vehicle operated
- read and agree to the conditions of use of Council vehicles by signing a Motor Vehicle for Employee Use employee declaration document before driving a Council vehicle
- provide a copy of a current driver's licence to the Human Resource (HR) Department
- Immediately notify Manager and the HR Manager Department of any change to license status

Usage

Only Council employees or persons authorised by the CEO may drive Council vehicles. Employees and authorised persons must inform the CEO if their licence is compromised.

Motor vehicle usage is only permitted for Council approved purposes and within work or approved overtime hours.

Private usage of a vehicle is **not** permitted other than the following exceptions:

- prior approval has been sought and gained from an employees Manager or the CEO, or
- the employee's employment contract provides for the private use of a motor vehicle

Council vehicles must be securely stored on Council premises when not in use and after working hours except where home garaging of the vehicle has been granted to an employee (Home Garaging Policy). Permission for home garaging does not provide consent for private usage.

Employees and authorised users must always adhere to the NT road rules (officially known as the Traffic Regulations 1999).

Smoking is prohibited in all Council vehicles (Smoke-Free Workplace and Community Areas Policy).

A vehicle user must report any damage to the vehicle or any mechanical or suspected mechanical issues to their Manager, the Fleet Manager or the CEO as soon as practicable.

All vehicles must be returned to Council clean, tidy, and free from rubbish or litter.

Passengers

Only Council-authorised passengers are permitted to ride in Council vehicles. Authorised passengers are:

- a) Official visitors and consultants assigned to the particular work activity for which the vehicle is used.
- b) Clients and service users of the Sports and Recreation and Night Patrol services (only in the Council vehicles assigned to the particular service).
- c) Unrestricted for vehicles assigned for personal use subject to compliance with safety provisions outlined in this policy.

Tiwi Islands Regional Council, 40 Motor Vehicle for Employee Use Policy, 26 July 2023. Draft



Tiwi Islands Regional Council

Drivers must ensure all occupants, including the driver, wear a seatbelt. The number of seat belts in the vehicle determines the maximum number of occupants.

Infants and children under twelve must travel in the vehicle's rear seat, and child restraints comply with relevant laws and regulations.

Prestart

It is the responsibility of the vehicle driver to complete and sign a prestart checklist covering the general condition and safety of the vehicle. This checklist must be completed each day, and any identified maintenance or safety issues reported to the Fleet Manager.

Impairment

Alcohol, drugs (including prescription and pharmacy drugs) and fatigue can impair a driver's ability to operate a vehicle. Any employees or authorised users found impaired will be subject to tests outlined in the Drug and Alcohol Policy.

Drivers of Council vehicles must be alert at all times. Full attention must be directed to identifying the hazards in the environment. Drivers must remove themselves from driving duties when they feel unfit to continue.

Passengers who suspect a driver is suffering from any impairment should immediately request the driver to stop. Once the vehicle is safely parked, remove the keys from the ignition, ask the driver to take a passenger seat and report to their Coordinator, Manager or CEO.

Alcohol and Drugs

The Council has a zero-tolerance policy for using alcohol and illegal drugs during working hours.

Council's Workplace Drug and Alcohol Policy stipulates that no vehicles are to be operated or used by anyone under the influence of alcohol or has used or consumed illegal drugs. In reference to alcohol, TIRC defines under the influence as an employee who records a blood alcohol content (BAC) in excess of 0.00.

Drivers who have consumed any prescription or pharmacy medication known to cause drowsiness should remove themselves from driving duties and immediately advise their Coordinator or Manager.

Disciplinary Action

Managers must complete an incident report in consultation with the HR Manager documenting all breaches of this policy. The incident report must be reported to the CEO and recorded on the employee's HR file.

All final decisions relating to disciplinary action rest with the CEO. While the CEO may exercise discretion in consideration of all circumstances related to specific incidents, the following actions will generally apply:

Tiwi Islands Regional Council, 40 Motor Vehicle for Employee Use Policy, 26 July 2023. Draft



Tiwi Islands Regional Council

1. Unapproved use of a Council vehicle, including the use of a vehicle by persons not authorised by the CEO or authorised for private use and failure to secure vehicle out of hours:

First time: a written warning to the Council employee or employee responsible and banned from vehicle use for one (1) month.

Second time: loss of vehicle use for three (3) months.

Third time: permanent loss of access to Council vehicles or dismissal.

2. Drug and Alcohol related breaches whilst using a Council vehicle:

Immediate loss of vehicle use for a period to be determined by the CEO.

Dismissal may result regardless of any prosecution by the police.

3. Other breaches (unrelated to drug and alcohol use) to this policy:

Breaches to the terms and conditions of this policy (including speeding and reckless driving) will be managed on a case-by-case basis as determined by the CEO.

Termination/Variation to Conditions of Use

The agreement for the use of a Council vehicle shall terminate on the termination of the employment of the employee with the Council.

The CEO may call upon the employee to return the vehicle to the possession of the Council for the replacement of the vehicle. In such an event, the employee shall return the vehicle and accept the substituted vehicle. This policy shall apply to the replaced vehicle.

Permission to use Council vehicles can be withdrawn at any time if the employee fails to comply with all the conditions outlined in this policy. A driver breaching the alcohol and illegal drug rules must resume driving a Council vehicle when authorised by the CEO in writing.

If a specific licence is a condition of an employee's Council employment contract and the employee loses this license during the contract period, their service may be terminated at the discretion of the CEO.

Related Policies

- Policy 016 – Smoke-Free Workplace and Community Areas
- Policy 021 – Workplace Drug and Alcohol
- Policy 025 – Work Health and Safety
- Policy 066 – Home Garaging Policy

REPORTS FOR INFORMATION

ITEM NUMBER	5.5
TITLE	Infrastructure Grants Up-date
REFERENCE	248371
AUTHOR	Peter Cole, Infrastructure; Kristy Mills, Coordinator Grants

**PURPOSE**

This Report is to inform Council as to the current status of the Infrastructure Grants for the month of June 2023.

CURRENT PROJECTS

Project & Scope of Works	Project Manager	Tender Required	Stage
Wurrumiyanga Multipurpose Hall Upgrades Upgrades to the inside and external facilities.	Peter Cole	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Contract Signed <input type="checkbox"/> Tender <input type="checkbox"/> Award Tender <input type="checkbox"/> Project Started <input type="checkbox"/> Variation
Funding Body	Start Date		
National Indigenous Australians Agency (NIAA)	Pending - Discussions since 22/7/2021		
Funding Amount	Finish Date		
\$1,500,000			
Comments	Pending - Agreement from NIAA is yet to be signed – awaiting the final quote. An external consultant is providing TIRC with the updated quote and timelines for this project. No further up-date since April 2023.		

Project & Scope of Works	Project Manager	Tender Required	Stage
Milikapiti Remote Oval Upgrades Upgrades to the Oval, including widening Oval to NT AFL regulations, new accessible ablution block, fencing, and Grandstand seating.	Peter Cole	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Contract Signed <input type="checkbox"/> Tender <input type="checkbox"/> Award Tender <input type="checkbox"/> Project Started <input checked="" type="checkbox"/> Variation
Funding Body	Start Date		
Department of Territory Families, Housing and Communities	28 June 2022		
Funding Amount	Finish Date		
\$270,000	30 November 2023		
Comments	New completion date of 30 November 2023. Contractor has started work on rectifying the manhole and widening the oval to ALF requirements.		

Project & Scope of Works	Project Manager	Tender Required	Stage
Paru Homelands Project – HHIP Upgrades to housing at Paru.	Peter Cole	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Contract Signed <input type="checkbox"/> Tender <input type="checkbox"/> Award Tender <input checked="" type="checkbox"/> Project Started <input type="checkbox"/> Variation
Funding Body	Start Date		
Department of Territory Families, Housing and Communities	28 April 2023		
Funding Amount	Finish Date		
\$250,000	30 June 2024		
Comments	MOU for the partnership of this project has been signed between TIRC and BIHA. Scope of works completed on the identified houses approved by the Department to proceed. BIHA to commence scheduled works on Monday 4 September 2023 and conclude on Friday 27 October 2023.		

Project & Scope of Works	Project Manager	Tender	Stage
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		Required	
Milikapiti Water Play Area Develop a Water Play area for the community to use, creating a family-friendly space for gatherings and recreation.	Peter Cole	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Contract Signed <input type="checkbox"/> Tender <input type="checkbox"/> Award Tender <input type="checkbox"/> Project Started <input type="checkbox"/> Variation
Funding Body	Start Date		
Department of Territory Families, Housing and Communities (DTFHC)	9 May 2022		
National Indigenous Australians Agency (NIAA)	25 November 2022		
Funding Amount	Finish Date		
\$150,000 – DTFHC \$389,348 - NIAA	30 November 2023 30 December 2024		
Comments	Two (2) streams of funding. \$150,000 from Dept. Territory Families, Housing and Communities – Agreement signed and ready to implement. Extension granted until 30 November 2023. Originally TIRC requested \$246,000 – NIAA (ABA) Pending agreement. After discussions TIRC has revised the application to now include extra funds for fencing, seating, BBQ's and shade at the facility. This now brings the final requested amount on the application to \$389,348. TIRC has also requested to extend the completion date to 31 December 2024. This is to allow for Tender process, wet season and the lead time for ordering the infrastructure (water play elements). Final application with NIAA for approval.		

Project & Scope of Works		Project Manager	Tender Required	Stage
Pitirimirra Solar Hybrid Upgrade Project Replace the existing system with a new Solar Hybrid system.		Peter Cole	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Contract Signed <input type="checkbox"/> Tender <input type="checkbox"/> Award Tender <input type="checkbox"/> Project Started <input type="checkbox"/> Variation
Funding Body		Start Date		
National Indigenous Australians Agency (NIAA)		Proposed June 2021		
Funding Amount		Finish Date		
Unconfirmed		To be confirmed		
Comments	Pending – no agreement signed - new proposed budget and timelines. TIRC has received quotation from Powerback, with estimated timelines for this project. New proposal submitted to NIAA for consideration.			

Project & Scope of Works		Project Manager	Tender Required	Stage
Wurrumiyanga Swimming Pool Upgrades Upgrades to the pool back to complete working order.		Peter Cole	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Contract Signed <input checked="" type="checkbox"/> Tender <input type="checkbox"/> Award Tender <input checked="" type="checkbox"/> Project Started <input checked="" type="checkbox"/> Variation
Funding Body		Start Date		
Department of Infrastructure, Transport, Regional Development and Communications		20 October 2021		
Funding Amount		Finish Date		
\$700,000		30 June 2024		
Comments	Tender process has commenced – drafting documentation.			

Project & Scope of Works	Project Manager	Tender Required	Stage
Night Patrol Garage Install a Garage and security fencing to house the Night Patrol Vehicles at Wurrumiyanga.	Peter Cole	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Contract Signed <input type="checkbox"/> Tender <input type="checkbox"/> Award Tender <input checked="" type="checkbox"/> Project Started <input checked="" type="checkbox"/> Variation
Funding Body	Start Date		
National Indigenous Australians Agency (NIAA)	9 March 2023		

Funding Amount		Finish Date		
\$140,000 broken down to: Fencing - \$50,000 Garage - \$90,000		30 June 2023		
Comments	Variation request approved to use unspent funds to Install a Garage and security fencing to house the Night Patrol Vehicles. The location of the Garage has been changed, and the original site is now unsuitable due to the tenants not wanting it housed next to their building. Night Patrol Garage site will be next to the TIRC workshop as it's the only available allotment. Fencing has been completed. Issues regarding Garage invoicing. Garage must be installed by 30 June 2023. Night Patrol Garage was not completed by the contractor. The unspent funds will now be returned to the Department as we could not fulfil our contract within the timeframe allowed.			

Project & Scope of Works		Project Manager	Tender Required	Stage
Roads to Recovery Construction and Maintenance of Roads		Peter Cole	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Contract Signed <input type="checkbox"/> Tender <input type="checkbox"/> Award Tender <input type="checkbox"/> Project Started <input type="checkbox"/> Variation
Funding Body		Start Date		
Dept. of Infrastructure, Transport, Regional Development, Communications and the Arts		1 July 2019		
Funding Amount		Finish Date		
\$1,300,000		30 June 2024		
Comments	Works approved and completed in the month of June: Tiantipi Road, Bathurst Island - 5.2klms Foucroy Road, Bathurst Island – 40.5klm Interview Point Road, Bathurst Island – 29klms Kerinaia Highway, Bathurst Island Works in progress for the month of June 2023: Jessie Road, Melville Island – 66klm			

Project & Scope of Works		Project Manager	Tender Required	Stage
Feasibility Report – Paru Barge Landing Upgrades Procure a consultant in the field of Feasibility Studies to complete the report on the Paru barge landing upgrades. This professional detailed report will provide Council as a bases for construction.		Peter Cole	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Contract Signed <input type="checkbox"/> Tender <input type="checkbox"/> Award Tender <input checked="" type="checkbox"/> Project Started <input type="checkbox"/> Variation
Funding Body		Start Date		
Department of Chief Minister and Cabinet		6 April 2023		
Funding Amount		Finish Date		
\$59,275		30 June 2024		
Comments	The Consultant has started project. Consultation with stakeholders commence on Thursday 22 June 2023.			

Project & Scope of Works		Project Manager	Tender Required	Stage
Scope of Works – Wurrumiyanga Waste Management Facility Procure a consultant to develop a scope of service for the environmental approvals, design and documentation of an extension of, or additional, landfill cell at the Wurrumiyanga Landfill (the Landfill) as part of the Wurrumiyanga Waste Management Facility Redevelopment Project (The Project).		Peter Cole	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Contract Signed <input type="checkbox"/> Tender <input type="checkbox"/> Award Tender <input checked="" type="checkbox"/> Project Started <input type="checkbox"/> Variation
Funding Body		Start Date		
Department of Chief Minister and Cabinet		6 April 2023		

Funding Amount	Finish Date		
\$18,910	30 June 2024		
Comments	First meeting with Consultant was held on Wednesday 14 June 2023. Tonkin is aiming to have the Scope of Works report to Council by September 2023 OCM.		

Project & Scope of Works	Project Manager	Tender Required	Stage
Takaprimiliyi Solar Hybrid and Tanks Stand Upgrade Upgrade facilities and infrastructure at the Takaprimiliyi Homelands, Including installing a new solar hybrid system.	Peter Cole	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Contract Signed <input type="checkbox"/> Tender <input type="checkbox"/> Award Tender <input checked="" type="checkbox"/> Project Started <input checked="" type="checkbox"/> Variation
Funding Body	Start Date		
National Indigenous Australians Agency (NIAA)	6 November 2020		
Funding Amount	Finish Date		
\$324,620	31 December 2023		
Comments	The new solar hybrid system has been installed and completed. Waiting on quotes from supplier for upgrades to the tank, ladder and access rail. Engineerings conducted a site visit. TIRC waiting on quote and timeline to complete final stage of project. No further up-dates since June 2023.		

Project & Scope of Works	Project Manager	Tender Required	Stage
Garden Point Basketball Court – Resurfacing and Lighting Resurface and upgrade lighting at the Garden Point basketball Courts	Peter Cole	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Contract Signed <input type="checkbox"/> Tender <input type="checkbox"/> Award Tender <input type="checkbox"/> Project Started <input type="checkbox"/> Variation
Funding Body	Start Date		
Department of Territory Families, Housing and Communities	19 May 2022		
Funding Amount	Finish Date		
\$100,000	30 November 2023		
Comments	Project Plan submitted to Department with new timelines and proposed budget. Issues identified with the project due to waste water pipe located underneath the court. There would need to be an application to PowerWater to divert the pipe from under the Court and install another manhole. Application to PowerWater needs to be submitted.		

Project & Scope of Works	Project Manager	Tender Required	Stage
Town Tourism Asset - Signage Design and install Tiwi Islands Welcome to Country and Interpretation signage.	David Ciosmak	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Contract Signed <input type="checkbox"/> Tender <input type="checkbox"/> Award Tender <input checked="" type="checkbox"/> Project Started <input checked="" type="checkbox"/> Variation
Funding Body	Start Date		
Tourism NT	1 April 2022		
Funding Amount	Finish Date		
\$99,536	10 June 2023		
Comments	Sign designs finalised. Information on the signage are all consistent and informative. There has been an issue with the signage with only 1/3 of the signs printed by the cut off date for the funding. Installation of the signs at Wurrumiyanga, Milikapiti and Pirlangimpi. Remaining funds will be returned to the Department.		

ISSUES/OPTIONS/CONSEQUENCES

Most of the projects have been historical. The funding bodies are following up on the project status and new anticipated timelines for the completion of these projects.

Consultation and timing have been minimal due to the short notice periods and the historic nature of these projects have been pending.

RISKS

Most of the larger projects require a dedicated Project Manager or External Contractor in the field of expertise to undertake the project. Consultancy or Contractor fees have the potential to risk the project going over budget as these fees are not eligible expenditures in the grant.

Since, the 30 June 2023, Tiwi Enterprises are no longer managing the receipt of goods from the barge services. DIPL who awarded the contract, have not awarded or put in place an alternate solution. This has caused disruptions to the Island, due to freight being returned back to Darwin and items misplaced. This freight receivable issue has the potential to cause delays to future upcoming projects and for contractors working on the Island.

RECOMMENDATION:

That Council notes this report for information.

ATTACHMENTS:

REPORTS FOR INFORMATION

ITEM NUMBER	5.6
TITLE	NAIDOC Week Grant
REFERENCE	248385
AUTHOR	Kristy Mills, Coordinator Grants



This Report is to inform Council on the outcome of the NAIDOC Week Events.

BACKGROUND

Over the past seven (7) years, Council has received funds to celebrate NAIDOC week. The 2020/21 Audit report highlighted that Council had received \$20,000, which had not been spent due to COVID and other contributing factors.

A report was tabled and approved at the 22 February 2023 Ordinary Council Meeting, requesting that *“Council supported the proposal to seek approval to reuse unspent NAIDOC grants for the NAIDOC activities in 2023”*.

The request included the breakdown of the funds between the three (3) communities as follows:

- Milikapiti - \$5,000
- Pirlangimpi - \$5,000
- Wurrumiyanga - \$10,000

2023 – NAIDOC event - Wurrumiyanga

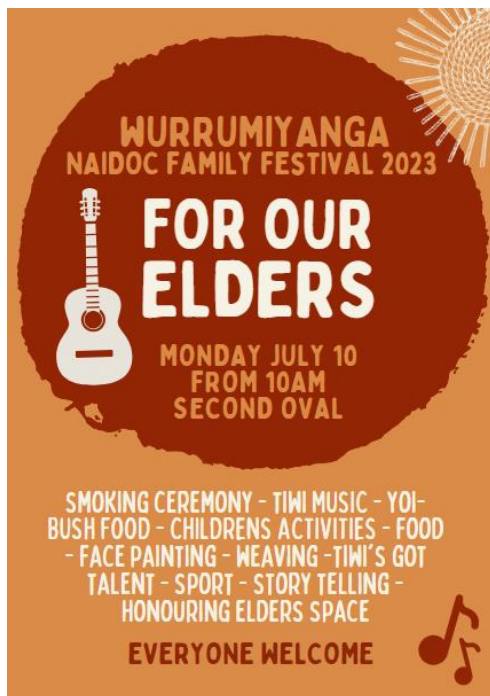
The NAIDOC event was held on Monday 10 July 2023, with the theme “For Our Elders”.

A fantastic group of representatives from local organisations, Government, Not for-profit and community members came together to form the 2023 NAIDOC steering committee. The steering committee, included members from:

- Tiwi Islands Regional Council (TIRC)
- National Indigenous Australians Agency (NIAA)
- Department of Chief Minister and Cabinet
- Red Cross
- Tiwi Tours
- Catholic Care
- Local Community Elders

The Steering Committee successfully organised and delivered a great community event enjoyed by all on the Island.

Some of the activities included; smoking ceremony, Tiwi Music on centre stage, Children’s Activities, Face Painting, Story Telling, Honouring Elders Space, with the Elders being recognised by being presented a certificate and gift bags, Bush Food, BBQ for lunch and Dinner, Water slides and sporting activities.





All images supplied by Red Cross from the event

ISSUES/OPTIONS/CONSEQUENCES

The event was well organised and ran without any major issues. In 2024, the steering committee will be formed earlier in the year to allow for a longer preparation period for organisers.

CONSULTATION & TIMING

RECOMMENDATION:

That Council notes this report for information.

ATTACHMENTS:

There are no attachments for this report.