

AGENDA ORDINARY COUNCIL MEETING WEDNESDAY, 24 APRIL 2024

Notice is given that the next Ordinary Council Meeting of Tiwi Islands Regional Council will be held on:

- Wednesday, 24 April 2024 at
- Wurrumiyanga Shire Boardroom / Teams
- Commencing at 10.00am

Your attendance at the meeting will be appreciated.

Gina McPharlin Chief Executive Officer

<u>AGENDA</u>

1 WELCOME & APOLOGIES

1.1 Welcome

- 1.1.1 Opening of Meeting
- 1.1.2 CEO welcome to Councillors & guests
- 1.2 Present
- 1.3 Apologies
- 1.4 Leave of Absence
- 1.5 Declaration of Interest of Members or Staff

Section 73 of the Northern Territory Local Government Act states:

Section 73 Conflict of interest

(1) A member has a *conflict of interest* in a question arising for decision by the council, local board or council committee if the member or an associate of the member has a personal or financial interest in how the question is decided.

- (2) This section does not apply if the interest is:
 - (a) an interest in a question about the level of allowances or expenses to be set for members; or
 - (b) an interest that the member or associate shares in common with the general public or a substantial section of the public; or
 - (c) an interest as an elector or ratepayer that the member or associate shares in common with other electors or ratepayers; or
 - (d) an interest that the member or an associate has in a non-profit body or association; or
 - (e) an interest of the member or an associate:
 - (i) in appointment or nomination for appointment to a body with predominantly charitable objects; or
 - (ii) in payment or reimbursement of membership fees, or expenses related to membership, in such a body; or
 - (f) an interest so remote or insignificant that it could not reasonably be regarded as likely to influence a decision.

Section 74 Disclosure of interest

(1) As soon as practicable after a member becomes aware of a conflict of interest in a question that has arisen or is about to arise before the council, local board or council committee, the member must disclose the personal or financial interest that gives rise to the conflict (the *relevant interest*):

(a) at a meeting of the council, local board or council committee; and

- (b) to the CEO.
- (2) The CEO must record the disclosure in a register of interests kept for the purpose.

Section 12 of the Northern Territory Local Government (Administration) Regulations states:

Section 12 Contents of register of interests

The register of interests to be kept under section 74(2) of the Act must contain:

- (a) the name of the member making the disclosure; and
- (b) the nature of the interest that gives rise to the conflict of interest; and
- (c) the nature of the question on which the conflict of interest arises.

Does any Councillor of Senior Officer have any conflicts of interest to declare at this point of proceedings?

1.6 Confirmation of Previous Minutes Ordinary Meeting - 21 February 2024......1

2 BUSINESS ARISING FROM PREVIOUS MINUTES

3 VISITORS AND PRESENTATIONS

Nil

4 CORRESPONDENCE

Nil

5 REPORTS FOR INFORMATION

5.1	TOWN SERVICES REPORT	7
5.2	COMMUNITY ENGAGEMENT END OF MONTH REPORT 1	1
5.3	FINANCE REPORT 1	4

6 **REPORTS FOR DECISION**

Nil

7 BUSINESS ARISING FROM LOCAL AUTHORITIES

Nil

8 GENERAL BUSINESS

Nil

9 CONFIDENTIAL ITEMS

- 9.1 CONFIRMATION OF ABORIGINALITY FORMS
 - The report will be dealt with under Section 293(1) (51(e)) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 (s.51). It contains subject to subregulation 51(3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

Ordinary Meeting

9.2 WLA - MIYARTUWI SKIN GROUP APPLICATIONS

The report will be dealt with under Section 293(1) (51(d)) (51(e)) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 (s.51). It contains information subject to an obligation of confidentiality at law, or in equity; AND subject to subregulation 51(3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.



MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE WURRUMIYANGA SHIRE BOARDROOM ON WEDNESDAY, 21 FEBRUARY 2024 AT 10.32AM

1 Welcome & Apologies

1.1 Welcome

The meeting opened at 10.32am

The Mayor welcomed councillors and guests.

1.2 Present

COUNCILLORS							
Mayor Lynette De Santis	Milikapiti Ward						
Deputy Mayor Leslie Tungatulum	Bathurst Ward						
Councillor Stanley Tipiloura	Bathurst Ward						
Councillor Francis Xavier Kurrupuwu	Bathurst Ward - Teleconference						
Councillor Luke Tipuamantumirri	Bathurst Ward						
Councillor Pius Tipungwuti	Milikapiti Ward						
Councillor Joseph Gideon	Pirlangimpi Ward - Teleconference						
Pangiraminni							
Deanne Rioli	Pirlangimpi Ward - Teleconference						
STAFF							
Gina McPharlin	Chief Executive Officer						
Bala Donepudi	Chief Financial Officer						
Bill Toy	Community Services Manager –						
	Teleconference						
Peter Cole	Infrastructure Manager						
Gavin Ackland	Acting Fleets Manager						
Kristy Mills	Grants Coordinator						
Kesara Scrymgour	Acting Governance Coordinator						
GUESTS							
Nil							

Minuter: Kesara Scrymgour

1.3 Apologies

Apolo	gies from members who we	ere absent from the meeting								
Jennif	er Clancy	Bathurst Ward								
1 RESOLUT	ION									
Moved:	Lynette De Santis									
Seconded:	Seconded: Luke Tipuamantumirri									
That membe	ers									
1. Were	informed by Councillor Je	nnifer Clancy that she had another meeting to								

attend to and would be attending the Ordinary Council Meeting as soon as possible.

2. Agreed that if Councillor Jennifer Clancy did not join the Ordinary meeting by 12pm, her apology will not be accepted.

CARRIED

Apologies not accepted from members who were absent from the meeting										
Jennife	Jennifer Clancy Bathurst Ward									
2 RESOLUTI	ON									
Moved:	Moved: Stanley Tipiloura									
Seconded:	econded: Pius Tipungwuti									
That members 1. Agreed that Councillor Jennifer Clancy apology not be accepted.										
1. Agreed that obtaining benniner blancy apology not be accepted.										
2. Requested CEO Gina McPharlin to write to Councillors Jennifer Clancy for non- attendance.										

CARRIED

Leave of absent without reason									
John Ro	oss Pilakui	Bathurst Ward							
3 RESOLUTIO	N								
Moved:	Stanley Tipiloura								
Seconded:	Luke Tipuamantumirri								
-	-	lakui be recorded as Leave of absence							
2. Requested CEO Gina McPharlin to write to Councillors John Ross Pilakui who was absent without reason.									

Leave	of absent without reason										
Theresa (Wokay) Bourke Pirlangimpi Ward											
4 RESOLUT	ION										
Moved:	Stanley Tipiloura										
Seconded:	Seconded: Luke Tipuamantumirri										
That membe	ers										
3. Agreed that Councillor Theresa (Wokay) Bourke be recorded as Leave of absence without reason.											

Leave without reason from members who were absent from the meeting

Jeffrey	/ Simon Ullungura	Milikapiti Ward
5 RESOLUT	ION	
Moved:	Stanley Tipiloura	
Seconded:	Luke Tipuamantumirri	
•		mon Ullungura be recorded as Leave without
		CARRIED

1.4 Leave of Absence

1.5 Declaration of Interest of Members or Staff

1.6 Confirmation of Previous Minutes

Ordinary Meeting - 14 December 2023

6 RESOLUTION

Moved: Stanley Tipiloura Seconded: Luke Tipuamantumirri

That the minutes of the Ordinary Meeting on 14 December 2023 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

2 Business Arising from Previous Minutes

3 Visitors and Presentations

Nil

4 Correspondence

Nil

5 **REPORTS FOR INFORMATION**

5.1 TOWN SERVICES END OF MONTH REPORT

Town Services, Inter-Island Ferry, Aerodrome/, Civil Works and Outstations

7 RESOLUTION

Moved: Luke Tipuamantumirri Seconded: Leslie Tungatulum

That Council note this report for information.

CARRIED

5.2 COMMUNITY ENGAGEMENT END OF MONTH REPORT

This report illustrates the business within units including; Youth Diversion, Sports and Recreation, Libraries, Community Safety, Centrelink,

Broadcasting, Animal Management, By laws and Administration.

8 RESOLUTION

Moved: Luke Tipuamantumirri Seconded: Leslie Tungatulum

That Council notes this report for information.

CARRIED

5.3 MEDIA AND COMMUNICATION REPORT

This report is to inform the Council of recent Communications and Media activity.

9 RESOLUTION

Moved: Francis Xavier Kurrupuwu Seconded: Pius Tipungwuti

That Council notes this report for information.

CARRIED

5.4 PROJECTS GRANTS UP-DATE

This Report is to inform Council as to the current status of the Project Grants for the month of February 2024.

10 RESOLUTION

Moved: Luke Tipuamantumirri Seconded: Stanley Tipiloura

That Council notes this report for information.

CARRIED

At this point of the meeting a lunch was called at 12:09 pm.

The meeting recommenced at 12:54 pm.

5.5 FINANCE END OF MONTH REPORT

11 RESOLUTION

Moved: Stanley Tipiloura Seconded: Luke Tipuamantumirri

That Council notes and accepts the Finance Report for the reporting period to 31st Jan 2024.

CARRIED

6 **REPORTS FOR DECISION**

S.1 PROPOSED COUNCIL STRUCTURE

12 RESOLUTION

Moved: Stanley Tipiloura Seconded: Pius Tipungwuti

That Council ENDORSE the amendments to the TIRC organisational structure.

CARRIED

7 Business Arising from Local Authorities

Nil

8 General Business

Nil

9 Confidential Items

13 RESOLUTION

Moved: Stanley Tipiloura Seconded: Pius Tipungwuti

That pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider a Confidential matter.

CARRIED

ADJOURNMENT OF OPEN MEETING AT 1.16pm. Confidential and Ordinary meeting closed at 1.42pm

At the conclusion of the discussion on the confidential item(s), the meeting was reopened and the decision on the item(s) noted.

14 RESOLUTION

Moved: Luke Tipuamantumirri Seconded: Leslie Tungatulum

That the meeting be reopened and the decisions on the confidential item be noted.

CARRIED

CONFIDENTIAL ITEM DECISIONS

9.1 CONFIRMATION OF ABORIGINALITY FOR NATALIE STOKES

The report will be dealt with under Section 293(1) (51(e)) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 (s.51). It contains subject to subregulation 51(3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

9.2 DARWIN OFFICE RELOCATION

A decision is required to seek approval to enter into a five (5) year lease for the relocation of the Darwin Office to Unit 1/29 Miles Road, Berrimah.

The report will be dealt with under Section 293(1) (51(e)) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 (s.51). It contains subject to subregulation 51(3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

10 Next Meeting

Wednesday 20 March 2024 (Rescheduled to Wednesday 24 April 2024).

11 Closure

The meeting closed at 1.42pm.

10 NEXT MEETING

11 CLOSURE

Meeting closed at.....

REPORTS FOR INFORMATION

ITEM NUMBER	5.1
TITLE	Town Services Report
REFERENCE	252279
AUTHOR	David Ciosmak, Town Services Manager



Melville Island Town Services, Aerodrome, Civil Works and Outstations March 2024 Report

BACKGROUND

5.1 Milikapiti Town Services and Civil Works

WASTE COLLECTION AND MANAGEMENT:

• General community litter hand picked up by Town Services in garbage bags twice a week.

- General household rubbish left outside of front of houses for pickups with trailer.
- Drain ways cleaned and rubbish removed from inside.

AIRPORT

Inspections – Field Checklist:

Inspections are carried out every morning by Romel Siplon Serviceability Inspection Field checklist sent to Project Manager and Finance at the end of Month.

Monthly Reporting Register:

Sent to Project Manager and Finance at the end of Month – Romel and Gladys. Maintenance:

Airport aprons slashed, mowed and whipper snip around gables and lights. Clearing of both ends of the airstrip.

The water tank has been hooked up to the new bore and new light has been installed.

TOWN/ROAD WORKS:

- Rubbish collection walk through main areas, with garbage bags twice a week.
- Old items/rubbish outside people houses taken to the Tip.
- Push Rubbish in Tip with Loader. Done with Loader.
- Clean Workshop take rubbish to Tip. Done with Bobcat and Tip Truck.
- Helped Mechanic whenever he needed help with anything within the workshop or outside the workplace. 2 Town Services workers.
- Empty fuel tanks taken to the Barge Landing with Mechanic if needed help. Tip truck and Loader.
- Barge pick-ups. Ute and trailer TIRC assets Tip Truck and Loader.
- Support to family funerals. Town Services and civil workers.

CIVIL WORK.

• Grader is in the workshop being repaired for start of dry season.

6.1 PIRLANGIMPI TOWN SERVICES AND CIVIL

6.2 WASTE COLLECTION AND MANAGEMENT:

- Waste collected twice a week Monday & Friday between the hours of 8am to 12pm
- General community litter hand picked up by Town Services in garbage bags twice a

week.

- Drain ways cleaned and rubbish removed from inside.
- Rubish truck has had significant downtime due to waiting for overseas parts.

6.3 TOWN/ROAD WORKS

- Mowing of community areas
- Garbage truck has been off the road for 6 weeks awaiting parts from Italy.
- Collection of freight from airport and barge
- Cleanup of rubbish from shop and high traffic areas
- Patch potholes

6.5 CIVIL WORKS

- Cleaning and pushing of tip.
- The hiring of Yimpinari grader for dry season works.

7.1 OUTSTATIONS

7.2 Ranku

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- Currently no houses occupied at Ranku.
- The DIPL/ BIHA project has started but have slowed due to significant HV power issues.

<u>Power</u>

Awaiting delivery of new genset to Ranku and installation from Jetstream.

Slashing/Mowing

Slashing and Mowing has been completed.

Water

- No water due to power problems.

HMS (Housing Maintenance Services)

- Major renovations will soon begin as BIHA conduct the upgrades next year.

7.2 Paru

Power

- Quotes submitted for capital grants for new solar systems.
- HHIP works completed.
- Meetings in April with all stakeholders.

Slashing/Mowing

- No mowing has been conducted due to TIRC being denied access via road.

Water

- No water outages

HMS (Housing Maintenance Services)

- HHIP program at Paru is complete and future funding is being planned for this outstation.

7.3 4-Mile

Power

- Running as normal

Slashing/Mowing

Slashing and mowing completed

Water

- Two water leaks have been found and will be repaired this week..

HMS (Housing Maintenance Services)

- No report

7.4 Pitjamirri

Power

- No outages

Slashing/Mowing

- Completed.

<u>Water</u>

- No outages

HMS (Housing Maintenance Services)

- Installation of new lights and air conditioners at all 3 houses.

Future Projects

- Upgrade of solar power system – Funding application has been submitted.

7.5 Takapimiliyi

Power

No outages

Slashing/Mowing

- Up to date

Water

- No outages

HMS (Housing Maintenance Services)

- Plumbing and electrical work to be conducted when on next visit

Future Projects

- TIRC are in the process of talking to SECA in regards to the water tank stand access and safety rails.

7.6 Condor Point

Power

No outages

Slashing/Mowing

Slashing to be scheduled. Weather and roads permitting

-Water

No outages to report

Future Projects

- Currently no one living at outstation.
- Grade access track (MES)
- Graded Fire Break (MES)
- Solar inspection (MES)
- Repairs to Infrastructure (HEA)

RECOMMENDATION:

That Council notes this report for information.

ATTACHMENTS:

There are no attachments for this report.

REPORTS FOR INFORMATION

ITEM NUMBER	5.2
TITLE	Community Engagement End of Month Report
REFERENCE	252298
AUTHOR	Bill Toy, GM Community Engagement



This report illustrates the business within including; Youth Diversion, Sports and Recreation, Libraries, Community Safety, Centrelink, Broadcasting, Animal Management, By laws and Administration.

BACKGROUND

Administration

Tiwi Islands Regional Council Offices provide office and customer services to external clients in Darwin and support to Tiwi Islands Regional Council Internal Business Units and Elected Members.

General Business for the month

- Hours of Operation: 8:00am 4:36pm.
- Australia Post:

Australia Post Mail Bags collected daily & delivered via Fly Tiwi

- Finance:
- All receipted transactions entered in Corporate Services Tiwi Accounts spreadsheet. Eftpos receipts, Request to Invoice Customer, Purchase Orders sent to Accounts Receivable at end of day. Cash Reconciliation forms completed for Banking IWO: Work orders for the month sent to Finance Accounts Officer
- Stakeholder Engagement/Meeting.

Intract: Melissa Pennington Remote Project Housing Officer - Seeking support for office space.

NT Police: Shannon Richards A/Remote Sergeant – Recruitment drive for Aboriginal Liaison Officers.

Power & Water Corporation: Trude Blizzard Senior Project Manager– Upgrading the 3G prepayment power meters to 4G meters.

Community Justice Centre – Melinda Tew Director – Assistance in relation to conflict meeting with Wulirankuwu directors.

- Governance: Local Authority Meeting & Ordinary Council None for this report
- Events Nil

PIRLANGIMPI

Pirlangimpi Administration provides services to external clients as well as support to Internal Business Units, Elected Members and the Local Authority **General Business for the month**

- Hours of Operation:
- 8:00am 4:36pm.
- Australia Post:

Ordinary Meeting

Nil

• Finance:

Problems with Cash and Reconciliation spreadsheet, being resolved by finance.

- Events
- Nil
- Stakeholder Engagement/Meetings:

Monthly community meeting was held on Monday March 4th

Centrelink

BACKGROUND

Centrelink Agent Offices at Pirlangimpi and Milikapiti offer assistance and support to all community members with Centrelink issues including Family payments, Age pensions, Disability support payments, Job search allowances and Study payments for youth. Offices in both communities are open to the public from 8:00am to 4:00pm Monday to Friday.

General Business for the month

Centrelink offices in Milikapiti and Pirlangimpi remained open throughout March providing Clients with continued access to Self Help Computers, Phones and / or assistance provided by the Specified Personnel Specified Personnel. Monthly Training modules completed by Agents

Stakeholder Engagement/Meetings

Daily phone calls between Specified Personnel and Services Australia

Youth Diversion

General Business for the month

Youth Diversion Program currently case managing 5 clients, 3 Males based at Wurrumiyanga, 1 male at Pirlangimpi and one at Milikapiti. Youth Diversion Coordinator assisting clients with fulfilling their obligations to the program. Three Family group conferences conducted this month with NT Police YDU and clients. Two finalisations this month and zero referrals received. Client updates and Monthly Data Reports updated and submitted to TFHC.

Stakeholder Engagement/Meetings

Contract Management Meeting TFHC

Community Safety

Background

The Tiwi Islands Community Safety Service assists communities in taking responsibility

for the prevention of anti – social, harmful, destructive and illegal behaviours by offering

Community patrolling and safe transport to protect vulnerable people. The number one

Priority for Community Safety teams is to ensure children out at night (after 9.00pm) can

get a ride home or to a safe place for their own safety and as a strategy to help improve school attendance, Community Safety also assist with mediations, follow up on incidents reported and work with other agencies, providers and Stakeholders.

General Business for the month

Community Safety Night Patrol teams continue to patrol five to six days per week and attend Call Outs whenever necessary. Issues with violent behavior in all three communities has been the major concern for Night Patrol staff, Police and community members many children, mainly at Wurrumiyanga are still refusing a lift home and are seen out at times well after midnight.

Events: Nil for this month

Stakeholder Engagement/Meetings:

Manager / Coordinator and Staff Meetings Milikapiti NT Police Wurrumiyanga Police Charles Pitia NIAA

Broadcasting

BACKGROUND

The Indigenous Broadcasting National Jobs program provide local broadcasting in local languages, communicating locally based service messages in regard to Health, Education, Local government and Cultural information.

General Business for the month

Messages and Announcements made over the radio whenever requested by community members, groups, stakeholders and businesses.

Stakeholder Engagement:

TEABBA Maintenance and Repair team emails and phone calls

RECOMMENDATION:

That Council receive and note this report as information.

ATTACHMENTS:

REPORTS FOR INFORMATION

ITEM NUMBER	5.3
TITLE	Finance Report
REFERENCE	252305
AUTHOR	Bala Donepudi, Chief Financial Officer



BACKGROUND

Certification by the CEO to the Council

Council Name:	TIWI ISLANDS REGIONAL COUNCIL	
Reporting Period:	31/03/2024	

That, to the best of the CEO's knowledge, information and belief: (1) The internal controls implemented by the council are appropriate; and (2) The council's financial report best reflects the financial affairs of the council.

CEO Signed

Date Signed

Note: The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the General Regulations)

202H

RECOMMENDATION:

That Council notes this report for information.

ATTACHMENTS:

1 CashFlow_March2024.pdf

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	600,735 (249,208)	- (751,510) (66,680) (473,357) (1,190,802) 1,922,035 (796,347) 159,746 600,735 (249,208) (845,387)	- (751,510) (66,680) (473,357) (1,190,802) 1,922,035 (796,347) 159,746 600,735 (249,208) (845,387)	2 2	- -	2 2	1 1	- - (38,558) - (324,614) 143,007 (13,794) (77,921) (7,529) 153,854 - - - (165,555) -	- - 38,558 - 324,614 (143,007) 13,794 77,921 7,529 (153,854) - - - 165,555 - - 38,558 - 324,614 (143,007) 13,794 77,921 7,529 (153,854) - - - 165,555 - - (38,558) - (324,614) (143,007) (13,794) 77,921 7,529 (153,854) - - - 165,555 - - - (38,558) - - - - - - - - - - - 165,555 - - - - - - - - - - - - - 165,555 - - - - - - - - - - - - - - - - - - 165,555 -	1 1	1 1	1 1	2 (751,510) (26,122) (473,357) (866,188) 1,779,028 (782,553) 237,667 608,264 (403,062) · <th< td=""><td>1 1,276,130 1,171,400 669,607 1,640,135 1,211,130 1,229,656 290,037 490,237 690,237</td><td>5 5</td><td>(66756) (7770)</td><td>1 1</td><td>(66783) (8780) (8770) (8780) (8710) (8990) (8710) (8990) (8710) (8990) (8710) (8990) (8710) (8990) (8710) (8990) (8710) (8990) (8710) (8990) (8710) (8990) (8710) (8990) (8710) (8990) (8710)</td><td>(165:06) · · · · · · · · · · · · · · · · · · ·</td></th<>	1 1,276,130 1,171,400 669,607 1,640,135 1,211,130 1,229,656 290,037 490,237 690,237	5 5	(66756) (7770)	1 1	(66783) (8780) (8770) (8780) (8710) (8990) (8710) (8990) (8710) (8990) (8710) (8990) (8710) (8990) (8710) (8990) (8710) (8990) (8710) (8990) (8710) (8990) (8710) (8990) (8710) (8990) (8710)	(165:06) · · · · · · · · · · · · · · · · · · ·

