



# **AGENDA**

## **MILIKAPITI LOCAL AUTHORITY MEETING**

### **MONDAY, 19 FEBRUARY 2024**

Notice is given that the next Milikapiti Local Authority Meeting of Tiwi Islands Regional Council will be held on:

- Monday, 19 February 2024 at
- Milikapiti Shire Boardroom
- Commencing at 10.00am

Your attendance at the meeting will be appreciated.

**Gina McPharlin**  
**Chief Executive Officer**

## **AGENDA**

### **1 WELCOME & APOLOGIES**

- 1.1 WELCOME
- 1.2 PRESENT
- 1.3 APOLOGIES
- 1.4 LEAVE OF ABSENCE
- 1.5 DECLARATION OF INTEREST OF MEMBERS OR STAFF
- 1.6 CONFIRMATION OF PREVIOUS MINUTES
- Milikapiti Local Authority - 20 November 2023..... 1*

### **2 GENERAL BUSINESS**

*Nil*

### **3 REPORTS FOR INFORMATION**

- 3.1 POWER AND WATER CORPORATION PRESENTATION..... 4
- 3.2 2023/2024 – LOCAL AUTHORITY FINANCIAL REPORT TO 31 JAN 2024 ..... 5

### **4 REPORTS FOR DECISION**

- 4.1 MILIKAPITI LOCAL AUTHORITY COMMUNITY PROJECT ..... 10

### **5 OTHER BUSINESS**

*Nil*

### **6 BUSINESS ARISING**

*Nil*



## MINUTES OF THE MILIKAPITI LOCAL AUTHORITY MEETING HELD IN THE MILIKAPITI BOARDROOM ON MONDAY, 20 NOVEMBER 2023 AT 10.17AM

### 1 Welcome & Apologies

#### 1.1 Welcome

The Chairperson welcomed councillors and guests.

*At this point of the meeting a minute silence was held in respect of the recent passing of family members on the Tiwi Islands.*

#### 1.2 Present

<b>Chairperson</b>	
Malcolm Wilson	MLA member
<b>Councillors &amp; MLA Members</b>	
Thomas Puruntatameri	MLA member
Christine Joran	MLA member
Edwina Moreen	MLA member
Loretta Cook	MLA member
Jed Leach	MLA member
Lynette DeSantis	Acting Deputy Mayor
Pius Tipungwuti	Councillor
Leslie Tungutalum	Acting Mayor
<b>TIRC Staff</b>	
Gina McPharlin	CEO
Bala Donepudi	Chief Financial Officer
Bill Toy	Manager for Community Services
David Ciosmak	Town Services Manager
Peter Cole	Infrastructure Manager
Gavin Ackland	Acting Fleet Manager
Kristy Mills	Grants Coordinator
Kesara Scrymgour	Acting Governance Coordinator

**Minuter:** Kesara Scrymgour

**1.3 Apologies**

<b>Apologies from members who were absent from the meeting</b>	
Trevor Wilson	MLA Member
Patrick Freddy Puruntatameri	MLA Member
<b>16 RESOLUTION</b> <i>Moved: Loretta Cook</i> <i>Seconded: Edwina Moreen</i>  <b>That members accept the acknowledgement from the member that they were unable to attend the meeting.</b>  <div style="text-align: right;"><b>CARRIED</b></div>	

**1.4 Leave of Absence**

Nil

**1.5 Declaration of Interest of Members or Staff****1.6 Confirmation of Previous Minutes**

<b>Milikapiti Local Authority - 23 August 2023</b>
<b>17 RESOLUTION</b> <i>Moved: Loretta Cook</i> <i>Seconded: Edwina Moreen</i>  <b>That the minutes of the Milikapiti Local Authority on 23 August 2023 as circulated, be confirmed as a true and correct record of that meeting.</b>  <div style="text-align: right;"><b>CARRIED</b></div>

**2 GENERAL BUSINESS**

Nil

**3 REPORTS FOR INFORMATION**

<b>3.1 2023/2024 – LOCAL AUTHORITY FINANCIAL REPORT TO 31 OCT 2023</b>
This information is provided for information to the Milikapiti Local Authority to report on expenditure to 31 October 2023 for the 2023/2024 FY.
<b>18 RESOLUTION</b> <i>Moved: Loretta Cook</i> <i>Seconded: Edwina Moreen</i>  <b>That the Milikapiti Local Authority notes this report for information.</b>  <div style="text-align: right;"><b>CARRIED</b></div>

**4 REPORTS FOR DECISION****4.1 MILIKAPITI LOCAL AUTHORITY COMMUNITY PROJECT**

To get the consent of the Milikapiti Local Authority to undertake new projects under Local Authority project Funding.

**19 RESOLUTION**

*Moved: Loretta Cook*

*Seconded: Edwina Moreen*

- 1. That the Milikapiti Local Authority reviews and updates the Approved Projects Summary.**
- 2. Notes the funding allocations**
- 3. Allocates**
  - **\$3,500 towards Kode Black Records Concert**
  - **\$2,000 towards the Community Christmas Barbeque**
  - **\$2,000 towards the Community New Year's day Barbeque**
  - **\$2,000 towards the Milikapiti Primary School Christmas present**

**CARRIED****5 OTHER BUSINESS****6 BUSINESS ARISING**

Nil

**7 Next Meeting**

TBA

**8 Closure**

The meeting closed at 11.55am.

**7 NEXT MEETING**

**REPORTS FOR INFORMATION**

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<b>ITEM NUMBER</b>	3.1
<b>TITLE</b>	Power and Water Corporation Presentation
<b>REFERENCE</b>	251850
<b>AUTHOR</b>	Gina McPharlin, Chief Executive Officer

**BACKGROUND**

An email request from The Power and Water Corporation was received and requesting an opportunity to present at the Milikapiti Local Authority Meeting.

A representative from Power and Water Corporation, Trude Blizzard (Senior Project Manager) will be presenting to inform the Milikapiti Local Authority Members about the new 4G prepayment power meters..

**ISSUES/OPTIONS/CONSEQUENCES****CONSULTATION & TIMING****RECOMMENDATION:**

**That the Milikapiti Local Authority members notes this presentation from Power and Water Corporation for information and welcomes any feedback.**

**ATTACHMENTS:**

There are no attachments for this report.

**REPORTS FOR INFORMATION**

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<b>ITEM NUMBER</b>	3.2
<b>TITLE</b>	2023/2024 – Local Authority Financial Report to 31 Jan 2024
<b>REFERENCE</b>	251824
<b>AUTHOR</b>	Bala Donepudi, Chief Financial Officer



This information is provided for information to the Milikapiti Local Authority to report on expenditure to 31 January 2024 for the 2023/2024 FY.

**BACKGROUND**

Council's finance section has prepared report (attached) to be presented to both Council each month and to each Local Authority. Comments to provide explanation of variations between actual and budgeted amounts that are greater than \$10,000 will be presented to the sitting Local Authority.

**ISSUES/OPTIONS/CONSEQUENCES**

Nil

**CONSULTATION & TIMING**

Nil

**RECOMMENDATION:**

**That the Milikapiti Local Authority notes this report for information.**

**ATTACHMENTS:**

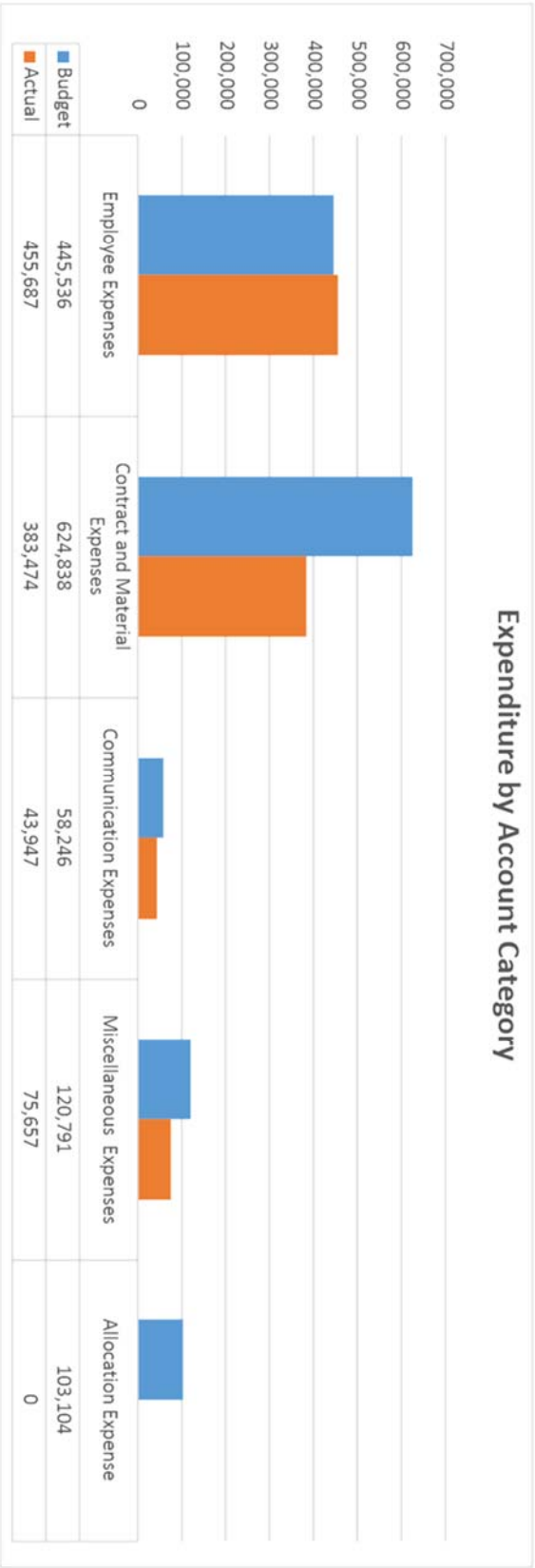
- 1 MLA Finance Report - Jan.24 (002).pdf

Tiwi Islands Regional council  
Milikapiti Local Authority  
as at 31-Jan-2024



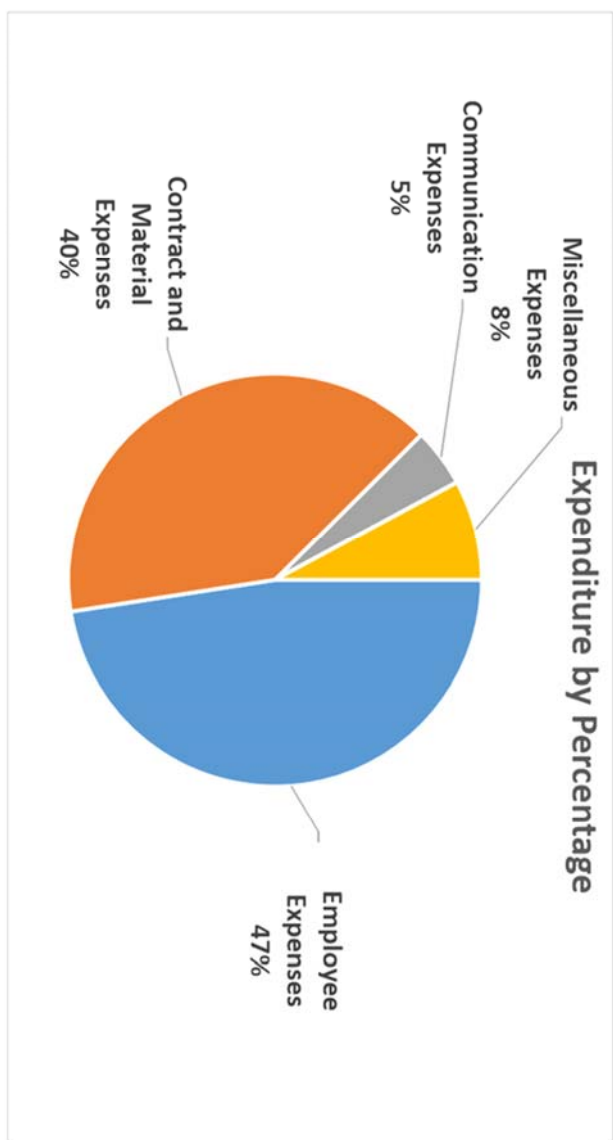
Description	Budget YTD	Actuals YTD	Variance	%	Annual Budget
Expense by Directorate INCLUDING Allocations and Capital Expense					
Employee Expenses	445,536	455,687	(10,151)	(2%)	763,775
Contract and Material Expenses	624,838	383,474	241,363	39%	1,071,150
Communication Expenses	58,246	43,947	14,299	25%	99,850
Miscellaneous Expenses	120,791	75,657	45,134	37%	207,070
Allocation Expense	103,104	0	103,104	100%	176,750
<b>Total Expenditure</b>	<b>1,352,514</b>	<b>958,765</b>	<b>393,749</b>		<b>2,318,595</b>

Expenditure by Account Category





**Tiwi Islands Regional council  
Milikapiti Local Authority  
as at 31-Jan-2024**



# Tiwi Islands Regional Council Milkapiti Local Authority as at 31-Jan-2024



Description	Budget YTD	Actuals YTD	Variance	%	Comments	Annual Budget
<b>Expense by Directorate INCLUDING Allocations and Capital Expense</b>						
<b>Milkapiti</b>	1,352,514	958,765	393,749	29%		2,318,595
Chief Financial Officer	81,404	10,194	71,210	87%	«	139,550
147803 (Tied) - Local Authority Project Fu	78,633	9,719	68,914	88%	underspend in LAF projects	134,800
104003 (Untied) - Corporate Management	1,254	0	1,254	100%		2,150
104503 (Untied) - ICT Milkapiti	0	474	(474)	(100%)	Milkapiti printer lease charges. Budget will be in	0
107903 (Untied) - Work Health Safety - M	1,517	0	1,517	100%		2,600
<b>GM Infrastructure</b>	862,175	644,534	217,641	25%	«	1,478,015
163603 (Tied) - SPG - Purchase of Workst	0	169	(169)	(100%)		0
164503 (Tied) - Milkapiti Oval Upgrade - f	87,500	3,812	83,688	96%	At Present the manger in in Process of rearing the work Plan.	150,000
103903 (Untied) - Commercial Facilities - l	3,500	4,130	(630)	(18%)	Overspend on OTL Lease charges.	6,000
108803 (Untied) - Town Services Milkapiti	176,961	155,440	21,521	12%	Fleet Allocations to be posted	303,362
111503 (Untied) - Street Lighting Milkapiti	4,667	6,225	(1,559)	(33%)	Extra Money spent on Power bills. Budget will be amended in the next Budget Review.	8,000
113403 (Untied) - Waste collection and di	0	1,898	(1,898)	(100%)	Unbudgeted Send on the Purchase of bins. Budg	0
116003 (Untied) - Fuel - Milkapiti	236,979	242,031	(5,052)	(2%)	Small overspend on fuel Purchases	406,250
119103 (Untied) - Waste Management Mil	583	0	583	100%		1,000
119303 (Untied) - Civil Works Milkapiti	56,139	76,261	(20,122)	(36%)	Overspend in Employment Expenses. Budget will be amended in the next review.	96,239
119503 (Untied) - Airport Maintenance Mil	13,096	4,605	8,491	65%		22,450
119603 (Untied) - Airport Inspection Milka	31,254	20,373	10,881	35%	Underspend in materials	53,579
119703 (Untied) - Mechanical Workshops	165,979	92,128	73,851	44%	Underspend in employee expenses	284,536
119803 (Untied) - Staff Housing - Milkapiti	41,883	21,743	20,140	48%	Underspend in repairs & Maintenance	71,800
120203 (Untied) - Recreation Hall Milkapiti	10,063	9,496	566	6%		17,250
122203 (Untied) - Transit Accommodation	5,688	3,737	1,950	34%		9,750
129603 (Untied) - Airport Landing Fees Mi	1,517	337	1,180	78%		2,600
131103 (Untied) - Commercial Building Se	26,367	2,146	24,220	92%	Underspend in repairs and maintenance	45,200
Chief Executive Officer	59,792	60,738	(947)	(2%)		102,500

Description	Budget YTD	Actuals YTD	Variance	%	Comments	Annual Budget
147003 (Untied) - Local Authority Milkapiti	2,538	3,685	(1,148)	(45%)	■ Overspend on The Local Authority allowance review.	4,350
147103 (Untied) - Regional Council & Elec	57,254	57,053	201	0%	■	98,150
GM Community Development and Services	349,143	243,153	105,990	30%	■ «	598,530
120503 (Tied) - Creche Milkapiti	0	5,428	(5,428)	(100%)	■ Salries Miscodeed ;correction Journal to be Posted	0
120603 (Tied) - Youth Diverson Scheme Iv	4,649	0	4,649	100%	■	7,970
120803 (Tied) - Community Safety - Milke	81,189	64,108	17,081	21%	■ The costs of housing and ICT to be posted	139,180
121003 (Tied) - Active Remote Communiti	0	9,673	(9,673)	(100%)	■ The Budgetted funds for the program is in Regional	0
121503 (Tied) - Library Milkapiti	9,917	6,983	2,933	30%	■	17,000
121703 (Tied) - Remote Indigenous Broac	14,274	17,927	(3,653)	(26%)	■ Overspend in Emp Costs ,Budget overall is in surplus.	24,469
138003 (Tied) - Indigenous Community Br	146	0	146	100%	■ Council received interest from two arties entered in taking up the job .The work swill	250
176103 (Tied) - Milkapiti Water Play- Corr	75,833	5,148	70,685	93%	■ entered in taking up the job .The work swill	130,000
119003 (Untied) - Centrelink Milkapiti	35,788	38,033	(2,245)	(6%)	■ Overspend in Imp Costs .	61,351
146403 (Untied) - Administration Service f	127,347	95,853	31,494	25%	■ Internal Allocations to be entered	218,310
Not Applicable	0	145	(145)	(100%)	■	0
<b>Total Expenditure</b>	<b>1,352,514</b>	<b>958,765</b>				<b>2,318,595</b>

**REPORTS FOR DECISION**

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<b>ITEM NUMBER</b>	4.1
<b>TITLE</b>	Milikapiti Local Authority Community project
<b>REFERENCE</b>	251825
<b>AUTHOR</b>	Bala Donepudi, Chief Financial Officer



To get the consent of the Milikapiti Local Authority to undertake new projects under Local Authority project Funding.

**BACKGROUND**

The Council has received \$ 389,805 in funding for the last four financial years. 2023/24 Funding is yet to be released by the department. Projects worth of \$ 335,731 have been approved by the Milikapiti Local Authority (MLA). This gives the Milikapiti Local authority \$ 54,074 to take up new projects.

The LAPF funds must be fully expended within 2 years from receipt of the funds or department may request unspent funds to be repaid.

The MLA Community Projects Listing will continue to be used for projects and a new A4 Approved Projects Summary will be used to focus discussion on the status of approved Projects.

The Approved Projects summary has been updated to highlight the total funding received, Total expenditure, the balance to be spent by financial year and the total available for new Projects.

**ISSUES/OPTIONS/CONSEQUENCES**

The aim of today's meeting will be to present MLA in the information presented and get feedback from Local Authority members. The status and expenditure of current projects will be discussed. Any variations required to existing projects and possible unapproved projects will be discussed.

**RECOMMENDATION:**

- 1. That the Milikapiti Local Authority reviews and updates the Approved Projects Summary.**
- 2. Notes the funding allocations**
- 3. Recommends any new projects to Council for approval to proceed.**

**ATTACHMENTS:**

- 1** MLA Project Listing as at 31.01.2024.pdf



Milikapiti Local Authority Project Funding A/SDC 147803

Summary of available funding as at 31/01/2024

MLA18-19	2018/19 Grant Funding - must be spent by 30 June 2021	\$65,210
MLA19-20	2019/20 Grant Funding - must be spent by 30 June 2022	\$65,210
MLA - 20-21	2020/21 Grant Funding - must be spent by 30 June 2023	\$64,800
MLA - 21-22	2021/22 Grant Funding - must be spent by 30 June 2024	\$64,800
MLA - 22-23	2022/23 Grant Funding - must be spent by 30 June 2025	\$64,800
MLA - 23-24	2023/24 Provisional Grant Funding- To Be received	\$64,800
MLA20-21-V	Income from Vet Visits	\$94
MLA21-22	Income from Vet Visits	\$91
Total:		<b>\$389,805</b>

Summary of Completed Projects - Expenditure as at 31/01/2024

	Expenditure	Budget
MLA-18/19-3	NAIDOC 2019 Celebration	\$0
MLA-18/19-4	Territory Day Celebration	\$0
MLA-18/19-7	End of Year Function	\$867
MLA18/19-1	MLA Polo Shirts	\$572
MLA-18/19-5	Hot Spot street lights	\$31,288
MLA-18/19-6	Traffic Management	\$15,087
MLA-20/21-1	Milikapiti Community Easter Celebration	\$0
MLA-20/21-2	Fuel Bowser - Roof	\$0
MLA18/19-2	Vet Visit	\$5,802
MLA-21/22-1	Skid Steer Bobcat 3.5 Tonne	\$71,885
MLA 21/22 - 4	Community Christmas	\$2,001
MLA-22/23-2	Vacuum Cleaner Litter Master 9000	\$26,292
MLA-22/23-5	Shed at 9 Mile	\$9,653

Total for Completed Projects: **\$163,447** **\$163,731**

Milkapiti Local Authority Project Funding A/SDC 147803

Summary of available funding as at 31/01/2024

Summary of Current Projects - Expenditure as at 31/01/2024		Expenditure	Budget
MLA-21/22-2	Tree Removal Project	\$12,259	\$20,000
MLA-19/20-1	Refurbishment of Rec Hall	\$0	\$60,000
MLA-20/21-3	Vet Visit 2020-21	\$0	\$6,000
MLA-21/22-3	Lights at Milkapiti Airport	\$66	\$30,000
MLA-22/23-3	Children's Crossing Bridge	\$0	\$5,000
MLA-22/23-4	Milkapiti Community BBQ	\$0	\$1,500
MLA-23/24-1	Installation of Tap Water at the Barge Landing	\$0	\$30,000
MLA-23/24-2	Shed Shelter and BBQ at Ranku	\$0	\$10,000
MLA-23/24-3	Kode Black Records Concert	\$0	\$3,500
MLA-23/24-4	Community Christmas Barbeque	\$0	\$2,000
MLA-23/24-5	Community New Year's day Barbeque	\$0	\$2,000
MLA-23/24-6	Milkapiti Primary School Christmas present	\$2,000	\$2,000

Total for Current Projects:	\$14,325	\$172,000
Total for Completed and Current Projects:	\$177,773	\$335,731
Balance to be spent		
Spend by 30 June 2024	\$82,247	
Total:	\$82,247	
Available for new projects:	\$54,074	

**Milkapiti Local Authority Project Funding A/SDC 147803**

**Summary of available funding as at 31/01/2024**

**Milkapiti Local Authority Project Funding A/SDC 147803**  
**Approved Projects Listing - Expenditure as at 31/01/2024**

**MLA-19/20-1    Refurbishment of Rec Hall**

Approved budget  
Total Expenditure  
Balance to be spent

Manager - Town Services	
\$60,000	
\$0	
\$60,000	

23/06/2020 - Local Authority allocated LA Funds \$60,000 towards refurbishment of the Rec Hall.  
29/10/2020 - Hall which includes new tiles, lighting, painting, painting and fixing internal basketball court; internal painting of walls and toilets.

**MLA-20/21-3    Vet Visit 2020-21**

Approved budget  
Total Expenditure  
Balance to be spent

Manager - Town Services	
\$6,000	
\$0	
\$6,000	

23-Mar-21 Milkapiti local authority funds be allocated to cover costs for the 2021 veterinary visits.

Miikapiti Local Authority Project Funding A/SDC 147803

Summary of available funding as at 31/01/2024

<b>MLA-21/22-2 Tree Removal Project</b>		<b>Manager - Town Services</b>
Approved budget		\$20,000
Total Expenditure		<b>-\$12,259</b>
Balance to be spent		\$7,741
<b>14-Dec-21</b>		
That the Miikapiti Local Authority approve to allocate \$20,000 of local authority funds for mahogany tree removal.		
<b>MLA-21/22-3 Lights at Miikapiti Airport</b>		<b>Manager - Town Services</b>
Approved budget		\$30,000
Total Expenditure		<b>-\$66</b>
Balance to be spent		\$29,934
Miikapiti Local Authority approved a budget of \$30,000 for Lights at Miikapiti Airport in May 22 Meeting		



**Milikapiti Local Authority Project Funding A/SDC 147803**

**Summary of available funding as at 31/01/2024**

**MLA-22/23-3 Children's Crossing Bridge**

Approved budget  
Total Expenditure  
Balance to be spent

**Manager - Town  
Services**  
\$5,000  
\$0  
\$5,000

21-Feb-23 Milikapiti Local Authority approved a construction of Children's Crossing Bridge near the school.

**MLA-22/23-4 Milikapiti Community BBQ**

Approved budget  
Total Expenditure  
Balance to be spent

**Manager - Town  
Services**  
\$1,500  
\$0  
\$1,500

22-Aug-23 Milikapiti Local Authority approved a budget of \$1500 for Milikapiti Community BBQ

**MLA-23/24-1 Installation of Tap Water at the Barge Landing**

Approved budget  
Total Expenditure  
Balance to be spent

**Manager - Town  
Services**  
\$30,000  
\$0  
\$30,000

**Milkapiti Local Authority Project Funding A/SDC 147803**

**Summary of available funding as at 31/01/2024**

**MLA-23/24-2 Shed Shelter and BBQ at Ranku**

Approved budget  
Total Expenditure  
Balance to be spent

**Infrastructure  
Manager**

\$10,000  
\$0  
\$10,000

**MLA-23/24-3 Kode Black Records Concert**

Approved budget  
Total Expenditure  
Balance to be spent

**Manager - Town  
Services**

\$3,500  
\$0  
\$3,500

20/11/2023 MLA Approves \$3,500 towards Kode Black Records Concert

Milikapiti Local Authority Project Funding A/SDC 147803

Summary of available funding as at 31/01/2024

MLA-23/24-4 Community Christmas Barbeque

Approved budget  
Total Expenditure  
Balance to be spent

20/11/2023 MLA Approves \$2,000 towards the Community Christmas Barbeque

Manager - Town  
Services

\$2,000  
\$0  
\$2,000

MLA-23/24-5 Community New Year's day Barbeque

Approved budget  
Total Expenditure  
Balance to be spent

20/11/2023 MLA Approves \$2,000 towards the Community New Year's day Barbeque

Manager - Town  
Services

\$2,000  
\$0  
\$2,000

MLA-23/24-6 Milikapiti Primary School Christmas present

Approved budget  
Total Expenditure  
Balance to be spent

20/11/2023 MLA Approves \$2,000 towards the Milikapiti Primary School Christmas present

Manager - Town  
Services

\$2,000  
\$2,000  
\$0