



# **AGENDA**

## **ORDINARY COUNCIL MEETING**

### **TUESDAY, 21 NOVEMBER 2023**

Notice is given that the next Ordinary Council Meeting of Tiwi Islands Regional Council will be held on:

- Tuesday, 21 November 2023 at
- Milikapiti Boardroom
- Commencing at 10.00am

Your attendance at the meeting will be appreciated.

**Gina McPharlin**  
**Chief Executive Officer**

## **AGENDA**

### **1 WELCOME & APOLOGIES**

- 1.1 Welcome
  - 1.1.1 Opening of Meeting
  - 1.1.2 CEO welcome to Councillors & guests
- 1.2 Present
- 1.3 Apologies
- 1.4 Leave of Absence
- 1.5 Declaration of Interest of Members or Staff

Section 73 of the Northern Territory *Local Government Act* states:

### **Section 73 Conflict of interest**

(1) A member has a **conflict of interest** in a question arising for decision by the council, local board or council committee if the member or an associate of the member has a personal or financial interest in how the question is decided.

(2) This section does not apply if the interest is:

- (a) an interest in a question about the level of allowances or expenses to be set for members; or
- (b) an interest that the member or associate shares in common with the general public or a substantial section of the public; or
- (c) an interest as an elector or ratepayer that the member or associate shares in common with other electors or ratepayers; or
- (d) an interest that the member or an associate has in a non-profit body or association; or
- (e) an interest of the member or an associate:
  - (i) in appointment or nomination for appointment to a body with predominantly charitable objects; or
  - (ii) in payment or reimbursement of membership fees, or expenses related to membership, in such a body; or
- (f) an interest so remote or insignificant that it could not reasonably be regarded as likely to influence a decision.

### **Section 74 Disclosure of interest**

(1) As soon as practicable after a member becomes aware of a conflict of interest in a question that has arisen or is about to arise before the council, local board or council committee, the member must disclose the personal or financial interest that gives rise to the conflict (the **relevant interest**):

- (a) at a meeting of the council, local board or council committee; and

(b) to the CEO.

(2) The CEO must record the disclosure in a register of interests kept for the purpose.

Section 12 of the Northern Territory Local Government (Administration) Regulations states:

## **Section 12 Contents of register of interests**

The register of interests to be kept under section 74(2) of the Act must contain:

- (a) the name of the member making the disclosure; and
- (b) the nature of the interest that gives rise to the conflict of interest; and
- (c) the nature of the question on which the conflict of interest arises.

Does any Councillor or Senior Officer have any conflicts of interest to declare at this point of proceedings?

1.6	Confirmation of Previous Minutes <i>Ordinary Meeting - 25 October 2023</i> .....	1
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## **2 BUSINESS ARISING FROM PREVIOUS MINUTES**

## **3 VISITORS AND PRESENTATIONS**

*Nil*

## **4 CORRESPONDENCE**

*Nil*

## **5 REPORTS FOR INFORMATION**

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## **6 REPORTS FOR DECISION**

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## **7 BUSINESS ARISING FROM LOCAL AUTHORITIES**

*Nil*

## **8 GENERAL BUSINESS**

*Nil*

## **9 CONFIDENTIAL ITEMS**

9.1	CONFIRMATION OF ABORIGINALITY FOR THE TIWI LAND COUNCIL CLAN GROUP DIRECTORS. <i>The report will be dealt with under Section 293(1) (51(e)) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 (s.51). It contains subject to subregulation 51(3) – information provided to the council on condition that it be</i>
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*kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

9.2 CONFIRMATION OF ABORIGINALITY FOR ELIZABETH (LIBBY) COLLINS,  
ISADORA RUBY LORENZO AND IESHA WILLIAMS

*The report will be dealt with under Section 293(1) (51(e)) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 (s.51). It contains subject to subregulation 51(3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*



**MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE WURRUMIYANGA BOARDROOM ON WEDNESDAY, 25 OCTOBER 2023 AT 10.29AM (POSTPONED TO 26 OCTOBER 2023).**

**1 Welcome & Apologies**

**1.1 Welcome**

*The meeting opened at 10.29am*

*The Acting Mayor welcomed councillors and guests.*

*A minutes silence was observed prior to the meeting opening in respect for recently deceased family.*

**1.2 Present**

<b>COUNCILLORS</b>	
Acting Mayor Leslie Tungutalum	Bathurst Ward
Acting Deputy Mayor Lynette De Santis	Milikapiti Ward
Councillor Jeffrey Ullungura	Milikapiti Ward
Councillor Francis Xavier Kurrupuwu	Bathurst Ward - Phone
Councillor Luke Tipuamantimirri	Bathurst Ward
Councillor Jennifer Clancy	Bathurst Ward
Councillor Deanne Rioli	Pirlangimpi Ward
Councillor Joseph Gideon Pangiraminni	Pirlangimpi Ward - Phone
<b>STAFF</b>	
Gina McPharlin	Chief Executive Officer
Bala Donepudi	Chief Financial Officer
Bill Toy	Community Engagement Manager
David Ciosmak	Town Services Manager
Gavin Ackland	Acting Fleets Manager
Kristy Mills	Acting Infrastructure Manager
Kesara Scrymgour	Acting Governance Co-Ordinator
<b>GUESTS</b>	
Linda Weatherhead	Department of the Chief Minister and Cabinet
Kate Race	Department of the Chief Minister and Cabinet
Matt Majid	Department of the Chief Minister and Cabinet
Mark Blackburn	Consultant
Colin Southam	St Johns Ambulance
Jeannette Button	St Johns Ambulance

**Minuter:** *Kesara Scrymgour*

### 1.3 Apologies

Apologies from members who were absent from the meeting	
John Ross Pilakui	Bathurst Ward
Stanley Tipiloura	Bathurst Ward
Therese (Wokay) Bourke	Pirlangimpi Ward
Pius Tipungwuti	Milikapiti Ward
<b>99 RESOLUTION</b> <i>Moved: Luke Tipuamantimirri</i> <i>Seconded: Lynette DeSantis</i>  <b>That members</b> <ol style="list-style-type: none"> <li>1. Accept the acknowledgement from the members that they were unable to attend the meeting.</li> <li>2. Approve the applications from the members for leave of absence from the meeting.</li> </ol> <div style="text-align: right;"><b>3. CARRIED</b></div>	

### 1.4 Leave of Absence

Nil

### 1.5 Declaration of Interest of Members or Staff

*Acting Mayor Leslie Tungutulum declared his conflict for Confidential item 9.1*

*Acting Deputy Mayor Lynette De Santis declared her conflict for Confidential item 9.1*

*Jennifer Clancy declared her conflict for Confidential item 9.1*

*Francis Xavier Kurrupuwu declared his conflict for Confidential item 9.1*

*Luke Tipuamantimirri declared his conflict for Confidential item 9.1*

*Jeffrey Ullungura declared his conflict for Confidential item 9.1*

*Joseph (Gideon) Pangiraminni declared his conflict for Confidential item 9.1*

### 1.6 Confirmation of Previous Minutes

Ordinary Meeting - 27 September 2023
<b>100 RESOLUTION</b> <i>Moved: Lynette DeSantis</i> <i>Seconded: Luke Tipuamantimirri</i>  That the minutes of the Ordinary Meeting on 27 September 2023 as circulated, be confirmed as a true and correct record of that meeting. <div style="text-align: right;"><b>CARRIED</b></div>

### Confidential Ordinary Council - 27 September 2023

#### RECOMMENDATION

That the minutes of the Confidential Ordinary Council on 27 September 2023 as circulated, be confirmed as a true and correct record of that meeting.

Due to system error. This confidential minute will be tabled and confirmed at the next Ordinary Confidential Council meeting on 22 November 2023.

## 2 Business Arising from Previous Minutes

## 3 VISITORS AND PRESENTATIONS

### 3.1 DEFIBRILATOR PRESENTATION.

#### 101 RESOLUTION

Moved: Lynette DeSantis

Seconded: Jeffrey Ullungura

That Council notes this report for information.

**CARRIED**

## 4 CORRESPONDENCE

Nil

## 5 REPORTS FOR INFORMATION

### 5.1 HUMAN SERVICES END OF MONTH REPORT

#### 102 RESOLUTION

Moved: Jeffrey Ullungura

Seconded: Jennifer Clancy

That Council note this report for information.

**CARRIED**

### 5.2 INFRASTRUCTURE & PROJECTS GRANTS UP-DATE

#### 103 RESOLUTION

Moved: Jeffrey Ullungura

Seconded: Jennifer Clancy

That Council notes this report for information.

**CARRIED**

### 5.3 COMMUNITY ENGAGEMENT END OF MONTH REPORT

This report illustrates the business within units including; Youth Diversion, Sports and Recreation, Libraries, Community Safety, Centrelink, Broadcasting, Animal Management, By laws and Administration.

#### 104 RESOLUTION

Moved: Jeffrey Ullungura

Seconded: Jennifer Clancy

That Council note this report for information.

**CARRIED**

**5.4 FINANCE END OF MONTH REPORT****105 RESOLUTION**

Moved: Jeffrey Ullungura

Seconded: Luke Tipuamantimirri

**That Council notes and accepts the Finance Report for the reporting period to 30 September 2023.**

**CARRIED****5.5 MEDIA AND COMMUNICATION REPORT****RECOMMENDATION:**

**The Council endorses the proposal to offer free ferry services for cultural ceremonies and funerals.**

**6.1 PROPOSAL TO OFFER FREE FERRY SERVICES FOR CULTURAL CEREMONIES AND FUNERALS**

This report seeks the Council's approval to provide free ferry services to individuals attending cultural ceremonies and funerals. This initiative aims to support and promote the rich cultural heritage of the Tiwi Islands community while fostering greater inclusivity and engagement among our residents.

**106 RESOLUTION**

Moved: Lynette DeSantis

Seconded: Jeffrey Ullungura

**That Council endorses the proposal to free ferry services for cultural ceremonies and funerals.**

**CARRIED****6.2 ALLOCATION OF WASTE AND RESOURCE MANAGEMENT (WARM) 2023/24 FUNDING**

A decision is required to endorse partial funds from the Department of Chief Minister and Cabinet's, Waste and Resource Management (WaRM) 2023/24 Grant, for the purchase of a Victory Loader that is utilised for the Waste Management.

**107 RESOLUTION**

Moved: Jeffrey Ullungura

Seconded: Luke Tipuamantimirri

**That Council endorses the funds for the WaRM 2023/24 grant to be partially used for the purchase of a new Victory Loader.**

**CARRIED****6.3 POLICY 37 - PROCUREMENT POLICY**

This report presents the Procurement Policy for review, comment, amendment where appropriate, and adoption if accepted.

**108 RESOLUTION**

Moved: Lynette DeSantis

Seconded: Luke Tipuamantimirri



**That Council accepts the amendment to the Procurement Policy.**

**CARRIED**

**S.1 APPROVAL FOR ATTENDANCE TO LGANT CONVENTION AND AGM**

**PURPOSE**

This report seeks approval for the Mayor, Deputy Mayor and CEO to attend The Local Government Association of the Northern Territory (LGANT) Convention and Annual General Meeting (AGM) to be held in Darwin on 8 – 10 November 2023.

**109 RESOLUTION**

*Moved: Deanne Rioli*

*Seconded: Jeffrey Ullungura*

**That Council approve the Mayor, Deputy Mayor and CEO attendance to LGANT's November 2023 Convention and Annual General Meeting (AGM).**

**CARRIED**

**6 BUSINESS ARISING FROM LOCAL AUTHORITIES**

Nil

**7 GENERAL BUSINESS**

Nil

**8 Confidential Items**

Adjournment of open meeting at 10:46am.

**110 RESOLUTION**

*Moved: Lynette DeSantis*

*Seconded: Luke Tipuamantumirri*

That pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider a Confidential matter.

**CARRIED**

At the conclusion of the discussion on the confidential item(s), the meeting was reopened and the decision on the item(s) noted.

Meeting resumed at 12:00pm.

**111 RESOLUTION**

*Moved: Lynette DeSantis*

*Seconded: Jeffrey Ullungura*

That the meeting be reopened and the decisions on the confidential item be noted.

**CARRIED**

**CONFIDENTIAL ITEM DECISIONS****9.1 CONFIRMATION OF ABORIGINALITY FOR THE TIWI LAND COUNCIL CLAN GROUP DIRECTORS.**

*The report will be dealt with under Section 293(1) (51(e)) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 (s.51). It contains subject to subregulation 51(3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

**9.2 PROCESS OF MAYOR ELECTION - COMPLAINT**

*The report will be dealt with under Section 293(1) (51(c)(iii)) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 (s.51). It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

**13.3 WORKPLACE MATTER**

*The report will be dealt with under Section 293(1) (51(a)) (51(c)(iv)) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 (s.51). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.*

**9 Next Meeting**

Wednesday, 22 November 2023

**10 Closure**

The meeting closed at 2:47pm.

**These Minutes were confirmed at the Ordinary Council Meeting of the Council held on Thursday 26 October 2023.**

**Signed:** .....

**Acting Mayor**

**10 NEXT MEETING****11 CLOSURE**

Meeting closed at.....

**REPORTS FOR INFORMATION**

<b>ITEM NUMBER</b>	5.1
<b>TITLE</b>	Town Services End of Month Report
<b>REFERENCE</b>	249479
<b>AUTHOR</b>	David Ciosmak, Town Services Manager



***Town Services, Inter-Island Ferry, Aerodrome, Civil Works & Outstations  
October 2023 Report***

Town Services - Wurrumiyanga

## **1.2 Training**

TIRC is looking into ways to upskill staff through in house RTO training..

## **1.4 Parks and Gardens**

- Council responsible areas maintained accordingly with a focus on the main street into town.
- Hard rubbish around the community removed prior to mowing verge.
- Slashing of drains, parks and several houses to assist older people in the community.

## **1.5 Waste Management (Town Services + Civil Works)**

### **1.5.2 Garbage Truck**

- Community bins emptied four times per week
- Preventative maintenance routinely conducted on Wednesdays.
- Each pick-up location/area documented in checkpoint form to ensure all scheduled bins are collected
- The truck has been running consistently this month with minimal downtime.

### **1.5.3 Wheelie Bins**

- Wheelie bins repairs are conducted during the rubbish run.
- More bins have been ordered for Wurrumiyanga.

### **1.5.5 Landfill**

- The temporary waste site is now closed and has been cleaned however members of the public continue to dump illegally.
- Council is still lacking in labour, funding and equipment to be able to manage the waste sites to a Minimum level.
- As wet season approaches TIRC will start to look at options/funding for all year road access to the dump.
- TIRC has engaged Tompkins for a waste management strategy and plan. The initial costs are between \$600,000.00 and one million dollars.

## **2. Inter-Island Ferry (Boat Shed)**

- Ferry maintenance – New outboards have been serviced and are running. No Issues to report this month.
- TIRC continue to support the women's TIFL with Saturday services.

## **3. Aerodrome**

- Daily inspections conducted with no major issues identified
- Slashing and mowing within the fence perimeter has just been conducted.
- Slashing on both approaches complete and around secondary windsock

## **4. Civil Works**

### **4.1 Routine town maintenance**

- Potholes repairs will continue as the rain has washed old repairs away.
- Landfill operations routinely conducted weekly using the D6 dozer.

### **4.2 Routine regional maintenance**

- Grading is being conducted on the Ranku road but has been slow due to several breakdowns. Currently awaiting Forestry to conduct repairs.
- The old Grader has been sold through Pickles and council received \$75,000.00

### **4.3 Landfill**

- Work conducted daily to consolidate waste.
- D6 dozer has been returned to the Islands and is now working on the road.

### **4.4 Projects**

- TIRC has a lot of projects to complete. I am working on a priority basis to complete these projects with the assistance of Kristy Mills.

## **5.1 Milikapiti Town Services and Civil Works**

### **BACKGROUND**

This report is for the Month of October 2023

### **WASTE COLLECTION AND MANAGEMENT:**

- General community litter hand picked up by Town Services in garbage bags twice a week.
- General household rubbish left outside of front of houses for pickups with trailer.
- Drain ways cleaned and rubbish removed from inside.

### **AIRPORT**

Inspections – Field Checklist:

Inspections are carried out every morning by Romel Siplon Serviceability Inspection Field checklist sent to Project Manager and Finance at the end of Month.

Monthly Reporting Register:

Sent to Project Manager and Finance at the end of Month – Romel and Gladys.

Maintenance:

Airport aprons slashed, mowed and whipper snip around gables and lights.

The water tank has been hooked up to the new bore and new light has been installed.

### **TOWN/ROAD WORKS:**

- Rubbish collection walk through main areas, with garbage bags twice a week.
- Old items/rubbish outside people houses taken to the Tip.
- Push Rubbish in Tip with Loader. Done with Loader.
- Clean Workshop take rubbish to Tip. Done with Bobcat and Tip Truck.
- Helped Mechanic whenever he needed help with anything within the workshop or outside the workplace. 2 Town Services workers.
- Empty fuel tanks taken to the Barge Landing with Mechanic if needed help. Tip truck and Loader.
- Barge pick-ups. Ute and trailer TIRC assets Tip Truck and Loader.
- Support to family funerals. Town Services and civil workers.

## **CIVIL WORK.**

- Potholes will be started next week.
- Grader has returned to community and will get significant repairs over the wet season.
- Road works on Melville Island have stopped due to break downs (still awaiting a mechanic)

## **6.1 PIRLANGIMPI TOWN SERVICES AND CIVIL**

### **6.2 WASTE COLLECTION AND MANAGEMENT:**

- Waste collected twice a week Monday & Friday between the hours of 8am to 12pm
- General community litter hand picked up by Town Services in garbage bags twice a week.
- Drain ways cleaned and rubbish removed from inside.
- Replacement rubbish truck is running with no issues.

### **6.3 TOWN/ROAD WORKS**

- Mowing of community areas
- Collection of freight from airport and barge
- Cleanup of rubbish from shop and high traffic areas
- Patch potholes

### **6.5 CIVIL WORKS**

- Grader driver has been working at Wurrumiyanga however grader is awaiting repairs.
- Cleaning and pushing of tip.
- TIRC is working with Tiwi Resources for an agreement on hiring Yimpinari grader.

## **7.1 OUTSTATIONS**

### **7.2 Ranku**

- Currently no houses occupied at Ranku.

#### **Power**

- Only one generator working. The other Genset has been approved for replacement by Homelands and work is starting on this.

#### **Slashing/Mowing**

- Slashing and Mowing has been completed

#### **Water**

- Running as normal
- Repairs carried out as quoted by Mcminns bores

#### **HMS (Housing Maintenance Services)**

- No report

### **7.2 Paru**

#### **Power**

- Quotes submitted for capital grants for new solar systems.

#### **Slashing/Mowing**

- Mowing completed at Charlie's house.

#### **Water**

- No water outages

#### **HMS (Housing Maintenance Services)**

- HHIP program at Paru is complete and future funding is being planned for this outstation.

### **7.3 4-Mile**

#### **Power**

- Running as normal

**Slashing/Mowing**

- Slashing and mowing completed

**Water**

- Two water leaks have been found and will be repaired this week..

**HMS (Housing Maintenance Services)**

- No report

***7.4 Pitjamirri***

**Power**

- No outages

**Slashing/Mowing**

- Completed.

**Water**

- No outages

**HMS (Housing Maintenance Services)**

- Installation of new lights and air conditioners at all 3 houses.

**Future Projects**

- Upgrade of solar power system – Funding application has been submitted.

***7.5 Takapimiliyi***

**Power**

- No outages

**Slashing/Mowing**

- Up to date

**Water**

- No outages

**HMS (Housing Maintenance Services)**

- Plumbing and electrical work to be conducted when on next visit

**Future Projects**

- TIRC are in the process of talking to SECA in regards to the water tank stand access and safety rails.

***7.6 Condor Point***

**Power**

- No outages

**Slashing/Mowing**

- Slashing to be scheduled. Weather and roads permitting

**Water**

- No outages to report

**Future Projects**

- Currently no one living at outstation.
- Grade access track (MES)
- Graded Fire Break (MES)
- Solar inspection (MES)
- Repairs to Infrastructure (HEA)

**RECOMMENDATION:**

**That Council note this report for information.**

**ATTACHMENTS:**

**REPORTS FOR INFORMATION**

<b>ITEM NUMBER</b>	5.2
<b>TITLE</b>	Community Engagement End of Month Report
<b>REFERENCE</b>	249480
<b>AUTHOR</b>	Bill Toy, GM Community Engagement



This report illustrates the business within including; Youth Diversion, Sports and Recreation, Libraries, Community Safety, Centrelink, Broadcasting, Animal Management, By laws and Administration.

**Administration****PIRLANGIMPI**

Pirlangimpi Administration provides services to external clients as well as support to Internal Business Units, Elected Members and the Local Authority

**General Business for the month**

- **Hours of Operation:**
- **Meeting Room Hire:**
  - Meeting Room hired out by NTEC for Polling on Monday 2<sup>nd</sup> October
  - Meeting Room hired out by Environmental Defenders Office for Meeting on 17<sup>th</sup> October
  - Meeting Room hired out by TLC for Meeting on 25<sup>th</sup> October
- **Finance:**
  - Problems with Cash and Reconciliation spreadsheet.
- **Australia Post:** Nil

**Human Resources**

All matters including:

- **Attendance:** Good
- **Incidents:** Nil
- **Recruitment:** Nil
- **Training:** Nil

**Events**

- Nil

**Stakeholder Engagement/Meetings:**

- Monthly community meeting was held on Tuesday 3<sup>rd</sup> October



## MILIKAPITI

Milikapiti Administration service provide office and customer services to external clients in Darwin and support to Tiwi Islands Regional Council Internal Business Units and Elected Members.

### General Business for the month

- **Hours of Operation:** 8:00am – 4:36pm.
- **Australia Post:**  
Australia Post Mail Bags collected daily & delivered via Fly Tiwi

#### **Meeting Room Hire:**

3<sup>rd</sup> Australian Electoral Commission

20<sup>th</sup> Department of Territory Families, Housing and Communities

19<sup>th</sup> Department of the Attorney General and Justice - Local Court

30<sup>th</sup> Oct - 1<sup>st</sup> Nov Services Australia - Remote Service Delivery

- **Facility Hire:**  
09<sup>th</sup> Office of Township Leasing
- **Finance:**
  - All receipted transactions entered in Corporate Services Tiwi Accounts spreadsheet. Eftpos receipts, Request to Invoice Customer, Purchase Orders sent to Accounts Receivable at end of day.
  - Cash Reconciliation forms completed for Banking
  - IWO: Work orders for the month sent to requesting Officer
- All relevant HR documents completed and forwarded to HR
  - Community Engagement: 1 Remote Sports Officer
  - Town Services: 1 Town Services Officer
- **Human Resources:**
  - All matters including:
    - **Attendance:**
      - Good
    - **Incidents:**
      - None for this reporting period
    - **Training:**
      - None for this reporting period
    - **Stakeholder Engagement/Meeting.**
      - Nil for this report
    - **Issues/Options/Consequences.**
      - None for this reporting period

## Broadcasting

### BACKGROUND

The Indigenous Broadcasting National Jobs program provide local broadcasting in local languages, communicating locally based service messages in regard to Health, Education, Local government and Cultural information.

### General Business for the month

Messages and Announcements made over the radio whenever requested by community members, groups, stakeholders and businesses. New agreement with NIAA to provide Radio services finalised. TEABBA will continue to provide training and technical support to Council.

### Human Resources

All matters including:

**Incidents:** Breakdowns at Milikapiti (resolved by TEABBA Technicians)

**Recruitment:** Nil

**Leave:** Nil

**Training:** Nil this month

### Stakeholder Engagement:

TEABBA Maintenance and Repair team at Milikapiti

TITEB Radio broadcasting training

## Centrelink

### BACKGROUND

Centrelink Agent Offices at Pirlangimpi and Milikapiti offer assistance and support to all community members with Centrelink issues including Family payments, Age pensions, Disability support payments, Job search allowances and Study payments for youth. Offices in both communities are open to the public from 8:00am to 4:00pm Monday to Friday.

### General Business for the month

Centrelink offices in Milikapiti and Pirlangimpi remained open throughout October providing Clients with continued access to Self Help Computers, Phones and / or assistance provided by the Specified Personnel Specified Personnel. Monthly Training modules completed by Manager and all Agents

### Human Resources

All matters including:

**Incidents:** Nil

**Recruitment:** Nil this month

**Leave:** Nil

**Training:** Monthly training online

### Stakeholder Engagement/Meetings

Daily phone calls between Specified Personnel and Services Australia

## Youth Diversion

### General Business for the month

Youth Diversion Program currently case managing 8 clients, 7 Males based at Wurrumiyanga and 1 Female at Pirlangimpi. Community Safety Coordinator assisting clients with fulfilling their obligations to the program. Zero Family group conferences conducted this month with NT Police YDU and clients. Zero finalisations this month and no referrals received. Client updates and Monthly Data Reports updated and submitted to TFHC. Coordinator completed a four day Restorative Practice Training course with Territory Families.

### Human Resources

All matters including:

- Incidents: Nil reported for the month
- Recruitment: Nil
- Training: - Restorative Practices Training (4 days)

### Stakeholder Engagement/Meetings

Melisa Ursino TFHC Youth Diversion  
April Grasmeder TFHC Youth Diversion  
Contract Management Meeting

## Remote Sports

### BACKGROUND

To provide opportunities for all men, women and children, to participate and achieve within their chosen Sport or Recreational activity.

### General Business for the month

TIRC Sport and Recreation continue to deliver the NTG Funded Remote Sports program by providing structured activities for people wishing to participate in Team Sports

Round two of the Basketball Clinics were conducted in all three communities during October. AFL Auskick programs have commenced across the Islands delivered by AFLNT staff and volunteers, planning for Inter Community games underway.

### Human Resources

All matters including:

**Incidents:** Nil this month

**Recruitment:** Nil this month

**Training:** Nil this month

### Stakeholder Engagement / Meetings:

Basketball NT

### ISSUES/OPTIONS/CONSEQUENCES

COVID-19 Hygiene Plans continue to be applied, hand sanitisers and wipes available for clients, and facilities cleaned before and after use

## Community Safety

### Background

The Tiwi Islands Community Safety Service assists communities in taking responsibility

For the prevention of anti – social, harmful, destructive and illegal behaviours by offering

Community patrolling and safe transport to protect vulnerable people. The number one

Priority for Community Safety teams is to ensure children out at night (after 9.00pm) can

get a ride home or to a safe place to ensure their safety and as a strategy to help improve school attendance, Community Safety also assist with mediations, follow up on incidents reported and work with other agencies, providers and Stakeholders.

### General Business for the month

Community Safety Night Patrol teams continue to patrol five to six days per week and attend Call Outs whenever necessary. Recruitment issues at Wurrumiyanga again after terminations. One Wurrumiyanga vehicle is still being repaired, waiting on parts, vehicle has been replaced with the Milikapiti vehicle, Milikapiti team continuing with using the Managers vehicle. Business plans for new vehicles have been submitted, currently waiting on responses. Issues surrounding the Data Base remain unresolved.

### Human Resources

All matters including:

- Incidents: Nil
- Recruitment: Wurrumiyanga, four Male Patrollers
- Training: - Nil this month

### Events:

Nil for this month

### Stakeholder Engagement/Meetings:

Manager / Coordinator and Staff Meetings

Milikapiti NT Police

Wurrumiyanga Police

### ISSUES/OPTIONS/CONSEQUENCES

COVID-19 Hygiene Plans continue to be applied, hand sanitisers and wipes available for clients, and facilities cleaned before and after use

### RECOMMENDATION:

**That Council receive and note this report as information.**

### ATTACHMENTS:



## REPORTS FOR INFORMATION

<b>ITEM NUMBER</b>	5.3
<b>TITLE</b>	Human Services End of Month Report
<b>REFERENCE</b>	249492
<b>AUTHOR</b>	Harsha Wijesinghe, Manager Organisational Development and Change

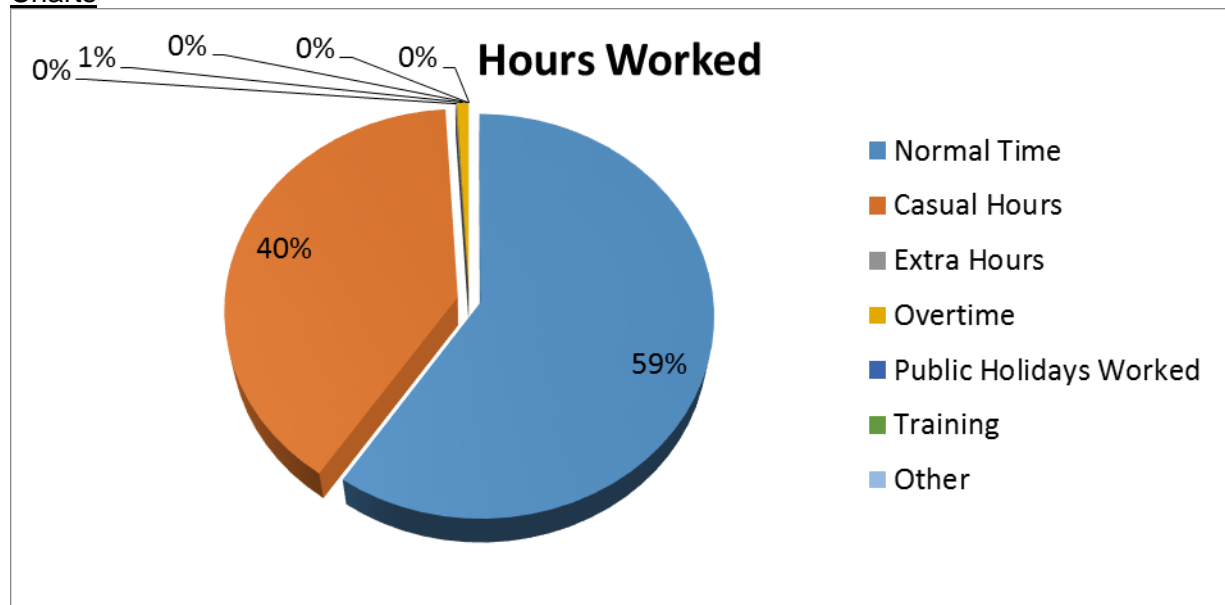


### Human Services Monthly Report October 2023

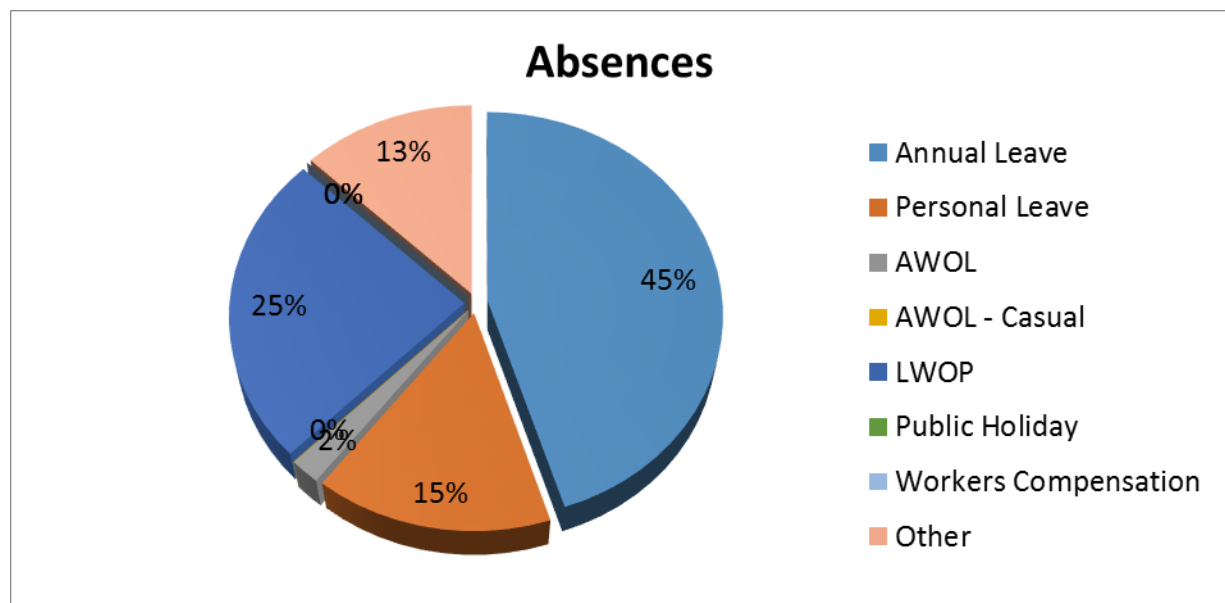
#### Highlights

- Zero (0) terminations were processed during October 2023.
- One (1) employee was appointed during October 2023.
- Staff turnover rate was 1% percent.
- Note that the graphs and data below from 01<sup>st</sup> October to 31<sup>st</sup> October 2023.

#### Charts



**Chart 1:** Hours worked as percentage 01<sup>st</sup> October to 31<sup>st</sup> October 2023



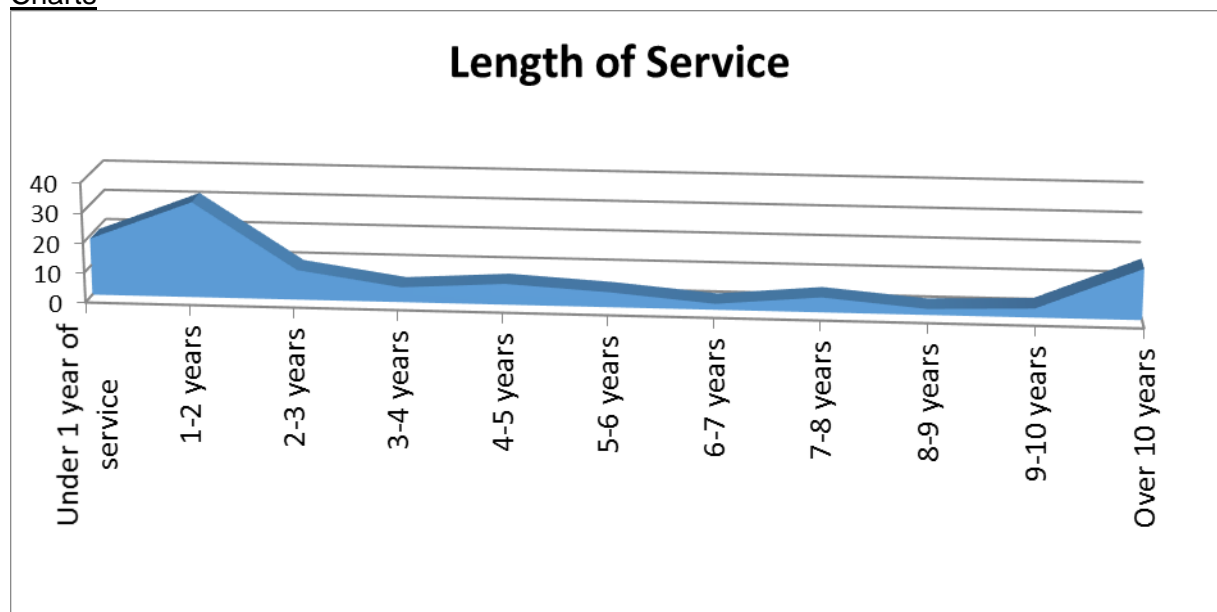
**Chart 2:** Absences as percentage 01<sup>st</sup> October to 31<sup>st</sup> October 2023

Hours Worked

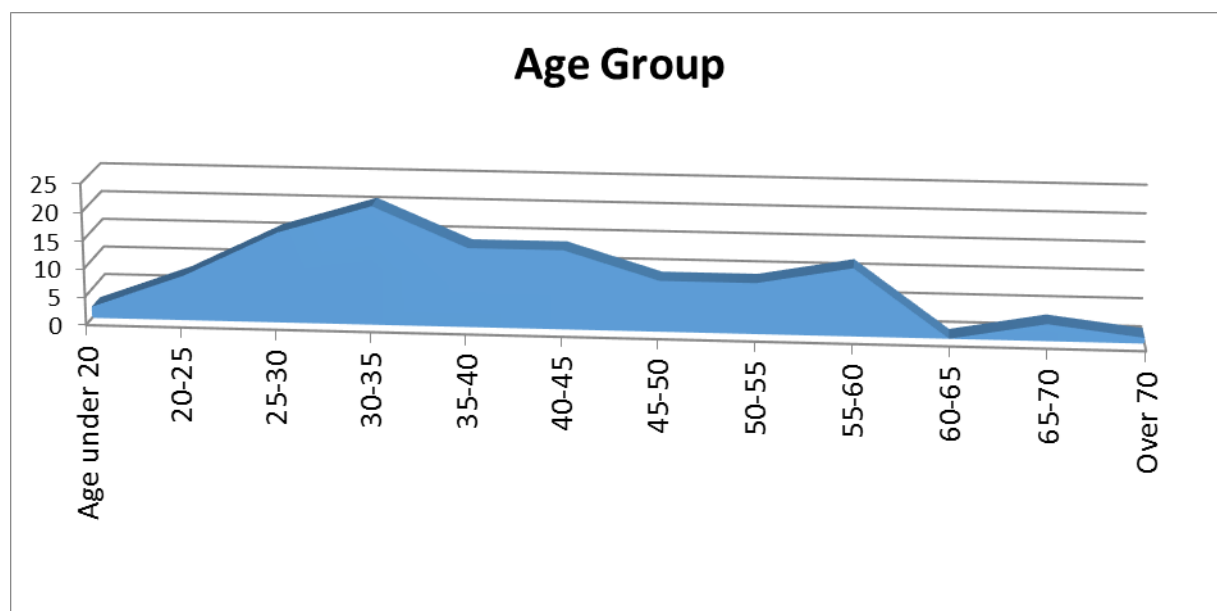
Description	PPE 08 <sup>th</sup> October 2023	% of Total	PPE 22 <sup>nd</sup> October 2023	% of Total	Variance	Variance %
Normal Time	3,319	51%	3,451	54%	+132	+4%
Casual Hours	2,290	35%	2,220	35%	-70	-3%
Extra Hours	0	0%	10	0%	+10	+100%
Overtime	42	1%	57	1%	+15	+36%
Public Holidays Worked	0	0%	0	0%	0	0%
Training	0	0%	0	0%	0	0%
Annual Leave	377	6%	286	4%	-92	-24%
Personal Leave	132	2%	94	1%	-39	-29%
AWOL	13	0%	16	0%	+3	+25%
AWOL-Casual	0	0%	0	0%	0	0%
LWOP	165	3%	199	3%	+35	+21%
Public Holiday	0	0%	0	0%	0	0%
Workers Compensation	38	1%	38	1%	0	0%

**Table 1:** Monthly Comparisons – Raw Hours and Percentages

## Charts



**Chart 3: Length of Services – October 2023**



**Chart 4: Distribution of Ages – October 2023**



## Demographics

Description	Wurr.	Pirl.	Mili.	Dar.	Total	%
Male	43	13	15	5	76	70%
Female	17	6	7	2	32	30%
ATSI	53	17	18	0	88	82%
NON-ATSI	5	2	5	8	20	18%
Full Time	20	9	12	6	47	44%
Part Time	1	6	5	1	13	12%
Casual	39	4	4	0	47	44%
Age under 20	1	0	1	0	2	2%
20-25	5	1	2	0	8	7%
25-30	10	4	1	0	15	14%
30-35	11	4	2	3	20	19%
35-40	9	0	3	1	13	12%
40-45	7	4	2	3	16	15%
45-50	6	1	0	0	7	7%
50-55	5	1	3	0	9	8%
55-60	4	4	4	0	12	11%
60-65	1	0	0	0	1	1%
65-70	0	0	3	0	3	3%
Over 70	1	0	0	0	1	1%
< 1 year of service	15	1	2	1	19	18%
1-2 years	23	2	4	3	32	30%
2-3 years	8	1	0	1	10	9%
3-4 years	3	1	1	0	5	5%
4-5 years	3	3	1	0	7	7%
5-6 years	2	0	1	2	5	5%
6-7 years	0	2	0	0	2	2%
7-8 years	3	1	1	0	5	5%
8-9 years	0	0	2	0	2	2%
9-10 years	0	2	1	0	3	3%
Over 10 years	3	6	8	0	17	16%
Total Employees	60	19	22	7	108	100%

Table 2: Monthly Demographics – October 2023

**Annual Leave Liability**

As of the 31<sup>st</sup> October 2023, the council's annual leave liability is for 9,632 hours totalling \$464,521. The annual leave liability amount includes 17.5% leave loading.

*New Hires*

<b>Position</b>	<b>Date Hired</b>	<b>Directorate</b>	<b>Employment Type</b>
Town Services Officer (M)	16 October 23	Town Services	Casual

*Terminations*

<b>Position</b>	<b>Termination Date</b>	<b>Directorate</b>	<b>Reason / Emp Type</b>
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**Records Management EoM Report October 2023****BACKGROUND**

This report is for the month of October 2023

**General Business for the month**

To provide support to all program areas with records keeping and to provide the support in the administration of the TIRC electronic records and document management system, as required. It is critically important that Managers in each work areas, upload documents, including work related emails and texts on the system, MagiQ.

To avoid non-compliance Records and Information Support is every council staff business to get the upload documents or at a computer correct, ensuring appropriate maintenance of active and archived records are in place in diligent manner. Records Management and Information Support is available to support and work closely with staff that are struggling to upload corporate documents.

**Events**

None

**Human Resources**

All matters including:

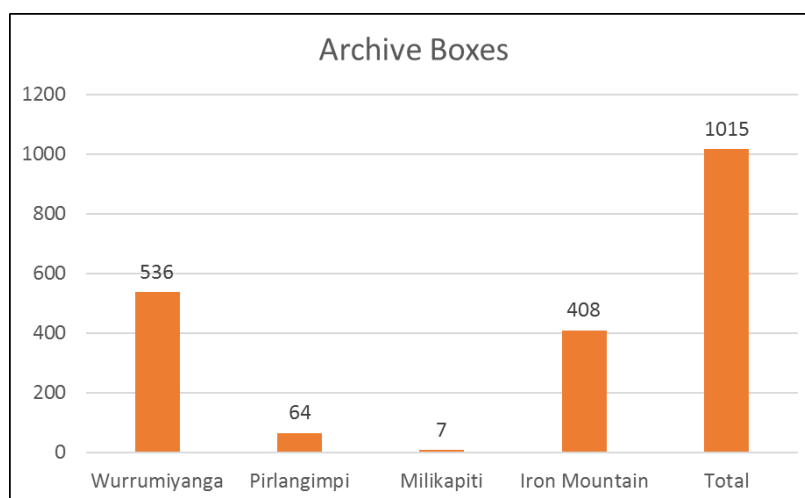
- Incidents: none
- Training: Nil
- Work comp: 1

## Archive boxes

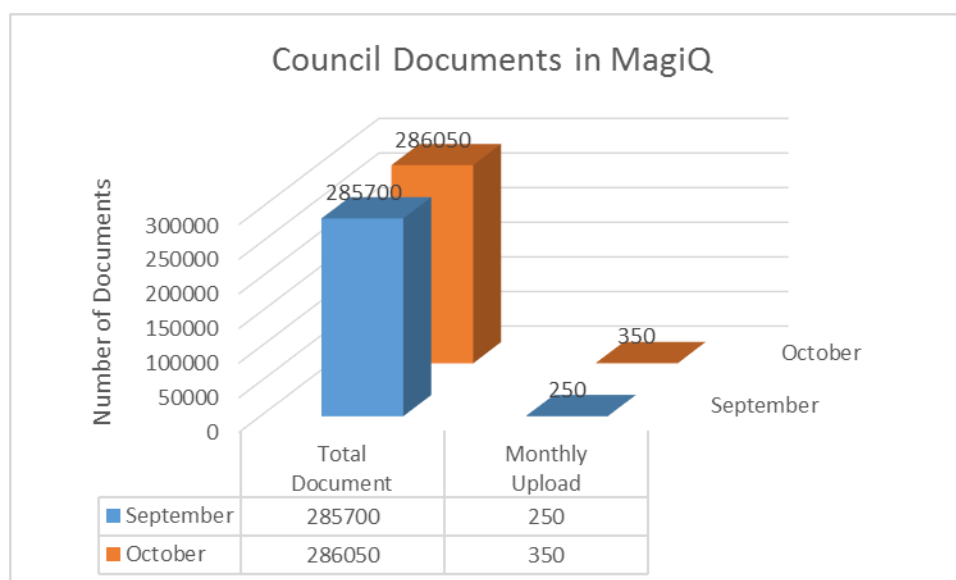
As of 31<sup>st</sup> October 2023, there have been 408 boxes securely stored at Iron Mountain facility, 10 Olive Place, Holtze NT 0829.

There was no storage activity recorded since 2017 and no records were found when the last box sent to Iron Mounting facility.

Wurrumiyanga, Pirlangimpil and Milikapiti have also stored the boxes in their possession but they are not in the secured facility like in the Iron Mountain storage in Darwin. It is recommended to count the boxes and check the condition of the boxes which were stored in Wurrumiyanga, Pirlangimpi and Milikapiti.



**Chart 5: Archive Boxes**



**Chart 6: Documents in MagiQ in October 2023**

## Stakeholder Engagement/Meetings

Nil

**RECOMMENDATION:**

**That Council note this report for information.**

**ATTACHMENTS:**

**REPORTS FOR INFORMATION**

**ITEM NUMBER** 5.4  
**TITLE** Finance End of Month Report  
**REFERENCE** 249493  
**AUTHOR** Bala Donepudi, Chief Financial Officer



<b>Statement of Financial Performance for the period ended Oct 2023</b>					
<b>Income</b>	<b>Year to Date</b>				<b>Full Year Budget</b>
	<b>Actual</b>	<b>Budget</b>	<b>Variance *</b>	<b>%</b>	
61 - Income Rates and Charges	3,439,763	1,097,973	2,341,790	213%	3,293,919
62 - Income Council Fees and Charges	345,080	451,567	(106,487)	-24%	1,354,700
63 - Income Operating Grants Subsidies	1,029,633	2,749,146	(1,719,513)	-63%	8,247,439
66 - Income Reimbursements and Others	49,161	52,500	(3,339)	-6%	157,500
67 - Income Agency and Commercial Services	146,226	323,367	(177,141)	-55%	970,100
69 - Income Sale of Assets	0	0	0	0%	0
<b>Total Operating Revenue</b>	<b>5,009,863</b>	<b>4,674,553</b>	<b>335,310</b>	<b>7%</b>	<b>14,023,658</b>
<b>Expenditure</b>					
71 - Employee Expenses	2,049,891	2,208,981	159,089	7%	6,656,205
72 - Contract and Material Expenses	1,162,937	2,683,170	1,520,233	57%	8,049,509
73 - Finance Expenses	1,322	1,850	528	29%	5,550
74 - Communication Expenses	164,939	207,633	42,694	21%	622,900
75 - Asset Expense	603,512	613,715	10,203	2%	1,841,144
79 - Miscellaneous Expenses	326,871	571,895	245,024	43%	1,715,686
<b>Total Operating Expenditure</b>	<b>4,309,473</b>	<b>6,287,244</b>	<b>1,977,770</b>	<b>31%</b>	<b>18,890,994</b>
<b>Allocations</b>	<b>(0)</b>	<b>(0)</b>			<b>(0)</b>
<b>Net Surplus/(Deficit)</b>	<b>700,389</b>	<b>(1,612,691)</b>	<b>2,313,080</b>		<b>(4,867,335)</b>
<i>Adjust for Capital and Depreciation</i>					
Less: Capital Expense	363,172	118,333	(244,839)	-207%	355,000
Add back: Depreciation expense	603,512	613,715	(10,203)	-2%	2,038,825
<b>Net Cash Surplus/(Deficit)</b>	<b>940,730</b>	<b>(1,117,309)</b>	<b>2,058,039</b>		<b>(3,183,510)</b>
Restricted Cash Carried Forward	1,801,556	1,128,266	673,290	60%	1,606,872
<b>Total Surplus/(Deficit)</b>	<b>2,742,286</b>	<b>10,957</b>	<b>2,731,329</b>		<b>(1,576,639)</b>
<i>Represented by:</i>					
Tied Funding Surplus/(Deficit)	2,377,999	(6,339)	2,384,338		19,018
Untied Funding Surplus/(Deficit)	364,287	17,296	346,991		(22,625)
<b>* Note: Negative variances ( ) are unfavourable</b>	<b>2,742,286</b>	<b>10957</b>			<b>(3,607)</b>

<b>Statement of Financial Position as at 31st Oct 2023</b>	<b>Amount</b>
	<b>\$</b>
<b><u>Current Assets</u></b>	
Current Operating accounts & Cash on Hand	2,853,375
Trade and Other Receivables	3,735,508
Debtors	244,059
Inventory	0
Prepayments	541,479
<b>Total Current Assets</b>	<b>7,374,421</b>
<b><u>Current Liabilities</u></b>	
Trade and Other Payables	224,938
Creditors	277,790
Current Provisions	1,156,915
Other Current Liabilities	98,979
Unexpended Grant Liability	3,021,370
<b>Total Current Liabilities</b>	<b>4,779,991</b>
<b>Net Current Assets</b>	<b>2,594,430</b>
<b><u>Non Current Assets</u></b>	
Buildings Prescribed	54,722,987
Infrastructure Prescribed	5,397,766
Plant	964,143
Equipment	198,031
Motor Vehicles	456,529
Work in Progress	363,172
Other Non Current Assets	3,595,872
<b>Total Non Current Assets</b>	<b>65,698,501</b>
<b><u>Non Current Liabilities</u></b>	
Non Current Provisions	261,815
Non Current Borrowings	620,001
Non Current Lease Liabilities	2,589,990
<b>Total Non Current Liabilities</b>	<b>3,471,806</b>
<b>Net Assets</b>	<b>64,821,124</b>
<b><u>Equity</u></b>	
Accumulated Surplus/(Deficit)	8,299,270
Asset Revaluation Reserve	55,821,464
Election Reserve	0
Asset Replacement Reserve	0
Current Year Surplus/(Deficit)	700,389
<b>Total Equity</b>	<b>64,821,124</b>

**Current Operating Accounts & Cash on Hand**

Account Balances as at 31th Oct 2023:

	\$
Operating Account	\$ 92,931
Trust Account	\$ 3,243,432
Christmas Saving Account	\$ 81,137
NIAA Bank Account	\$ 150,624
Cash Deposit Account (credit cards)	\$ 50,898
Cash on hand	\$ 974
	<b>\$ 3,619,996</b>

**Cash Funding Type Split**

	\$
Tied Funding	\$ 3,005,063
Untied Funding	\$ 614,933
	<b>\$3,619,996</b>

- Please note the book balance of cash differs from actual bank balances due to outstanding receivable Receipting and reconciliations

**Ageing Receivables**

The outstanding Debtors owed to Council at the end of Oct 2023 total \$ 182,849. The ageing of the outstanding receivables balances is as follows:

Description	Outstanding	Unapplied Credits	Current	>30days	>60days	>90days
Debtors	\$182,849	(\$14,549)	NIL	\$16,074	\$19,977	\$16,466

The total Rates & Charges Outstanding at the end of Oct 2023 is \$3,608,317 of this \$3,160,455 relates to the 2023-24 financial year.

Description	Outstanding	2023-24	Previous Years
Rates & Charges	\$3,608,316	\$ 3,160,455	\$ 477,861

**Ageing Payables**

The outstanding amounts owed by Council to Creditors at the end of Oct 2023 total \$ 74,857. The ageing of the outstanding balance is as follows:

<b>Outstanding</b>	<b>Unapplied Credits</b>	<b>Current</b>	<b>&gt;30days</b>	<b>&gt;60days</b>	<b>&gt;90days</b>
\$74,857	(\$3,151)	\$67,946	\$4,426	NIL	\$5,636



Statement of Financial Performance for the period ended Oct 2023						
Income	Year to Date				Full Year Budget	
	Actual	Budget	Variance *	%		
61 - Income Rates and Charges	3,439,763	1,097,973	2,341,790	213%	3,293,919	Rates Run for FY 23-24 is completed.
62 - Income Council Fees and Charges	345,080	451,567	(106,487)	-24%	1,354,700	Charges Run for FY 23-24 is completed.
63 - Income Operating Grants Subsidies	1,029,633	2,749,146	(1,719,513)	-63%	8,247,439	Awaiting Funds - Rec Hall (W) -\$1.5M, Water Play \$400K, Paru Solar \$300K., LCRI - \$889K
66 - Income Reimbursements and Others	49,161	52,500	(3,339)	-6%	157,500	
67 - Income Agency and Commercial Services	146,226	323,367	(177,141)	-55%	970,100	Fuel Sales posting in process Sep 23 & Oct 23.
69 - Income Sale of Assets	0	0	0	0%	0	
<b>Total Operating Revenue</b>	<b>5,009,863</b>	<b>4,674,553</b>	<b>335,310</b>	<b>7%</b>	<b>14,023,658</b>	
<b>Expenditure</b>						
71 - Employee Expenses	2,049,891	2,208,981	159,089	7%	6,656,205	Unspent grant areas in CEO, Infrastructure, Grants Policy.
72 - Contract and Material Expenses	1,162,937	2,683,170	1,520,233	57%	8,049,509	Underspent in LCRI, R2R, LAPF, Community Safety fundings.
73 - Finance Expenses	1,322	1,850	528	29%	5,550	
74 - Communication Expenses	164,939	207,633	42,694	21%	622,900	
75 - Asset Expense	603,512	613,715	10,203	2%	1,841,144	
79 - Miscellaneous Expenses	326,871	571,895	245,024	43%	1,715,686	Insurance invoices will be charged off from prepaid in coming months.
<b>Total Operating Expenditure</b>	<b>4,309,473</b>	<b>6,287,244</b>	<b>1,977,770</b>	<b>31%</b>	<b>18,890,994</b>	
<b>Allocations</b>	<b>(0)</b>	<b>(0)</b>			<b>(0)</b>	
<b>Net Surplus/(Deficit)</b>	<b>700,389</b>	<b>(1,612,691)</b>	<b>2,313,080</b>		<b>(4,867,335)</b>	
<i>Adjust for Capital and Depreciation</i>						
Less: Capital Expense	363,172	118,333	(244,839)	-207%	355,000	
Add back: Depreciation expense	603,512	613,715	(10,203)	-2%	2,038,825	
<b>Net Cash Surplus/(Deficit)</b>	<b>940,730</b>	<b>(1,117,309)</b>	<b>2,058,039</b>		<b>(3,183,510)</b>	
Restricted Cash Carried Forward	1,801,556	1,128,266	673,290	60%	1,606,872	
<b>Total Surplus/(Deficit)</b>	<b>2,742,286</b>	<b>10,957</b>	<b>2,731,329</b>		<b>(1,576,639)</b>	
<i>Represented by:</i>						
Tied Funding Surplus/(Deficit)	2,377,999	(6,339)	2,384,338		19,018	
Untied Funding Surplus/(Deficit)	364,287	17,296	346,991		(22,625)	
<b>* Note: Negative variances ( ) are unfavourable</b>	<b>2,742,286</b>	<b>10957</b>			<b>(3,607)</b>	

**Council's Statutory Payments and Reporting Obligations:**

**Fringe benefits Tax:**

Council's FY 2023 Fringe benefits tax return is submitted & has been processed by ATO.

**Insurance:**

Council Insurance policy is renewed through the insurance broker JLT for FY 23-24. The policy coverage starts from 1<sup>st</sup> July 23 to 30th June 24.

**Superannuation:**

Council has processed its Superannuation Liability for the period till 18th Oct 23 on 24th Oct 23.

**PAYG:**

The tax Withheld from the staff salaries is remitted to the tax office on a Weekly basis. Latest Instalment PAYG of TIRC was released on 06th Nov 23. All the payments are up to date.

**Business Activity Statements (BAS) :**

We are up to date with all the lodgement of the council Business Activity Statements.

Oct - 23 BAS is under process & will be submitted to ATO, within the Timeframe as prescribed by ATO.

**CONSULTATION AND TIMING**

Section 8 of the Local Government Accounting Regulations 2014 outlines the requirements for financial reporting to Council. In particular it states that the actual income and expenditure for the commencement of the financial year to the end of the previous month should be reported plus a statement of the debts owed to the Council.

**Part 8 Financial reports to council****18 Financial reports to council**

- (1) The CEO must, in each month, present before a meeting of the council a report, in a form approved by the council, setting out:
  - (a) The actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and
  - (b) The forecast income and expenditure for the whole of the financial year.
- (2) The report must include:
  - (a) Details of all cash and investments held by the council (including money held in trust); and
  - (b) A statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and
  - (c) Other information required by the council.
- (3) If a council does not hold a meeting in a particular month, the report is to be laid before the council committee performing the council's financial functions for the particular month.

**RECOMMENDATION:**

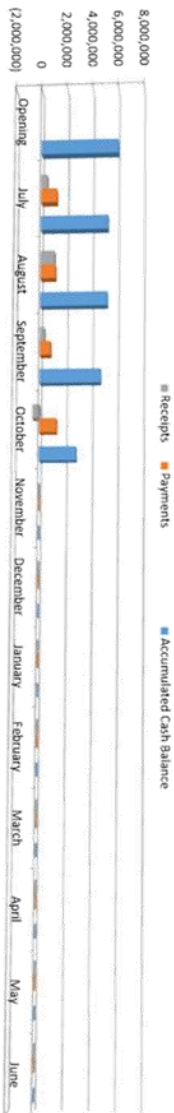
**That Council notes and accepts the Finance Report for the reporting period to 31 Oct 2023.**

**ATTACHMENTS:**

- 1 CashFlow.pdf

# Cash Flow as at 30 Oct 2023

Description	Opening	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Adj	Costing	YTD	%
<b>Cash Accounts</b>																	
Cash at Bank Operational General	112,796	(223,918)	253,748	(25,366)	(1,867,414)	-	-	-	-	-	-	-	-	-	(1,750,154)	(1,862,950)	(1652%)
Cash at Bank Trust General	3,403,203	(534,360)	(308,812)	1,913,773	-	-	-	-	-	-	-	-	-	-	4,473,803	1,070,600	31%
PMF Bank ACCOUNT	2,377,934	7,226	7,591	(2,392,385)	-	-	-	-	-	-	-	-	-	-	366	(2,377,567)	(1000%)
Staff Christmas Savings Account	57,122	121	165	20,080	-	-	-	-	-	-	-	-	-	-	77,488	20,366	36%
Cash on hand Nouu	974	-	-	-	-	-	-	-	-	-	-	-	-	-	974	-	0%
Cash Deposit account (Credit cards)	50,898	-	-	-	-	-	-	-	-	-	-	-	-	-	50,898	-	0%
<b>Total Cash Accounts</b>	<b>6,002,927</b>	<b>(750,932)</b>	<b>(47,308)</b>	<b>(483,897)</b>	<b>(1,867,414)</b>	-	-	-	-	-	-	-	-	-	<b>2,853,375</b>	<b>(3,149,552)</b>	<b>(52%)</b>
<b>Operating Activities</b>																	
<b>Receipts</b>	-	480,736	1,094,216	346,700	(550,690)	-	-	-	-	-	-	-	-	-	1,370,962	1,370,962	-
Income Rates and Charges	-	350	6,708	196,476	36,272	-	-	-	-	-	-	-	-	-	229,806	229,806	-
Income Council Fees and Charges	-	101,925	100,944	77,409	64,802	-	-	-	-	-	-	-	-	-	345,080	345,080	-
Income Operating Grants Subsidies	-	156,781	872,852	-	-	-	-	-	-	-	-	-	-	-	1,029,633	1,029,633	-
Income Investments	-	12,136	18,441	17,421	-	-	-	-	-	-	-	-	-	-	47,998	47,998	-
Other Operating Receipts	-	209,545	95,270	55,394	(651,764)	-	-	-	-	-	-	-	-	-	(291,554)	(291,554)	-
<b>Payments</b>	-	1,232,246	1,122,339	810,647	992,109	-	-	-	-	-	-	-	-	-	4,157,341	4,157,341	-
Employee Expenses	-	516,612	512,510	501,133	519,637	-	-	-	-	-	-	-	-	-	2,049,891	2,049,891	-
Contract and Material Expenses	-	448,910	489,181	173,972	374,505	-	-	-	-	-	-	-	-	-	1,486,568	1,486,568	-
Finance Expenses	-	457	393	473	-	-	-	-	-	-	-	-	-	-	1,322	1,322	-
Other Operating Payments	-	265,491	100,412	132,268	97,481	-	-	-	-	-	-	-	-	-	595,652	595,652	-
Other Operating Payments	-	776	710	-	-	-	-	-	-	-	-	-	-	-	1,486	1,486	-
Other Operating Payments	-	-	720	2,802	487	-	-	-	-	-	-	-	-	-	4,009	4,009	-
Other Operating Payments	-	-	18,413	-	-	-	-	-	-	-	-	-	-	-	18,413	18,413	-
<b>Total Operating Activities</b>	-	<b>(751,510)</b>	<b>(28,122)</b>	<b>(463,948)</b>	<b>(1,542,800)</b>	-	-	-	-	-	-	-	-	-	<b>(2,786,380)</b>	<b>(2,786,380)</b>	-
<b>Investing Activities</b>																	
<b>Receipts</b>	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds from Sale of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Payments</b>	-	-	38,558	-	324,614	-	-	-	-	-	-	-	-	-	363,172	363,172	-
Purchase of Assets	-	-	38,558	-	324,614	-	-	-	-	-	-	-	-	-	363,172	363,172	-
<b>Total Investing Activities</b>	-	-	<b>(38,558)</b>	-	<b>(324,614)</b>	-	-	-	-	-	-	-	-	-	<b>(363,172)</b>	<b>(363,172)</b>	-
<b>Financing Activities</b>																	
<b>Receipts</b>	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Payments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Repayment of Borrowings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Financing Activities</b>	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Net Increase or (Decrease) in Cash Held</b>	-	<b>(751,510)</b>	<b>(66,680)</b>	<b>(463,948)</b>	<b>(1,867,414)</b>	-	-	-	-	-	-	-	-	-	<b>(3,149,552)</b>	<b>(3,149,552)</b>	-
<b>Accumulated Cash Balance</b>	<b>6,002,927</b>	<b>5,251,995</b>	<b>5,204,686</b>	<b>4,720,789</b>	<b>2,853,375</b>	-	-	-	-	-	-	-	-	-	<b>2,853,375</b>	<b>3,149,552</b>	-



**REPORTS FOR DECISION**

<b>ITEM NUMBER</b>	6.1
<b>TITLE</b>	Proposed Meeting dates and time for Council and Local Authorities for 2024
<b>REFERENCE</b>	249477
<b>AUTHOR</b>	Gina McPharlin, Chief Executive Officer



This report provides Council with a listing of the proposed dates for the Ordinary Council and Local Authority Meetings for next year 2024.

**BACKGROUND**

Council are provided with a proposed listing of dates for next year (2024).

These are the standard meeting dates which allow for rotation of ordinary council meetings around the Tiwi Island communities. Local Authorities follow a similar program of meetings.

The third Wednesday of each month works well as the standard Ordinary Council Meeting date, and the third Tuesday also works well for Local Authorities (on rotation). This will also suit the December meetings which are normally brought forward one week to allow for Christmas closure.

Please note that additional Special Council Meetings will need to be scheduled for early 2024 to commence the Regional Council Plan / Budget preparation for 2023/24.

Audit and Risk Management Committee meeting dates will need to be added to the 2024 meeting calendar once confirmed.

It is also proposed to change the commencement time from 9:00am to 10:00am. In the past Council and Local Authority meetings were scheduled to commence at 9:00am, however meetings typically did not commence until 10:30am or 11:00am. This lead to a shortage of time to go through each report and other agenda items which is not good practice in particularly with newly elected councillor members.

A proposed schedule of meetings for 2024 is attached for Council's consideration and approval.

**ISSUES/OPTIONS/CONSEQUENCES**

Nil

**CONSULTATION & TIMING**

Nil

**RECOMMENDATION:**

**That Council adopts the 2024 Meetings schedule as presented for 2024 and to confirm commencement times to both Council and Local Authority meetings to 10:00am.**

**ATTACHMENTS:**

- 1 TIRC 2024 Meeting Calendar.pdf

# Tiwi Islands Regional Council

## Calendar for year 2024 (Australia)

January							February							March							April						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
1	2	3	4	5	6	7															1	2	3	4	5	6	7
8	9	10	11	12	13	14	5	6	7	8	9	10	11	4	5	6	7	8	9	10	8	9	10	11	12	13	14
15	16	17	18	19	20	21	12	13	14	15	16	17	18	11	12	13	14	15	16	17	15	16	17	18	19	20	21
22	23	24	25	26	27	28	19	20	21	22	23	24	25	18	19	20	21	22	23	24	22	23	24	25	26	27	28
29	30	31					26	27	28	29				25	26	27	28	29	30	31	29	30					
May							June							July							August						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S

1 Jan	New Year's Day	21 Mar	Harmony Day	14 May	Wurrumiyanga Local Authority	21 Aug	Ordinary Council Meeting	13 Nov	Ordinary Council Meeting
26 Jan	Australia Day	29 Mar	Good Friday	15 May	Ordinary Council Meeting	17 Sep	Pirangimpi Local Authority	10 Dec	Milkapiti Local Authority
19 Feb	Milkapiti Local Authority	31 Mar	Easter Sunday	18 Jun	Pirangimpi Local Authority	18 Sep	Ordinary Council Meeting	11 Dec	Ordinary Council Meeting
20 Feb	Wurrumiyanga Local Authority	1 Apr	Easter Monday	19 Jun	Ordinary Council Meeting	15 Oct	Milkapiti Local Authority	24 Dec	Christmas Eve
21 Feb	Ordinary Council Meeting	16 Apr	Milkapiti Local Authority	23 Jul	Milkapiti Local Authority	16 Oct	Ordinary Council Meeting	25 Dec	Christmas Day
19 Mar	Pirangimpi Local Authority	17 Apr	Ordinary Council Meeting	24 Jul	Ordinary Council Meeting	11 Nov	Remembrance Day	26 Dec	Boxing Day
20 Mar	Ordinary Council Meeting	25 Apr	ANZAC Day	20 Aug	Wurrumiyanga Local Authority	12 Nov	Pirangimpi Local Authority	31 Dec	New Year's Eve

**REPORTS FOR DECISION**

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<b>ITEM NUMBER</b>	6.2
<b>TITLE</b>	Mayor Re Election
<b>REFERENCE</b>	249495
<b>AUTHOR</b>	Gina McPharlin, Chief Executive Officer



This report is provided to Council for the consideration of appointing a Mayor to fill the casual Principal Member vacancy.

**BACKGROUND**

Tiwi Islands Regional Council (TIRC) Principal Member Mayor Pirrawayingi resigned as a Member (Pirlangimpi Ward) and Mayor in August 2023. As the resignation occurred three (3) months or more before the next General Election, Council were required to fill the casual vacancy of Principal Member by election (the candidacy pool being existing Members).

Since former Mayor Pirrawayingi's resignation, Deputy Mayor Leslie Tangatulum has carried out the functions of Mayor and Cr Lynette De Santis, the functions of Deputy Mayor in an 'Acting' capacity (resolved by Council at OCM 23/08/2023).

Council conducted an election to fill the casual Principal Member (Mayor) position at the 27 September Ordinary Council Meeting (OCM). At this meeting, as the holder of the highest votes, Council resolved to appoint Acting Mayor Leslie Tangatulum as Mayor.

Following the September 2023 election and guidance from the Department of Chief Minister and Cabinet (DCMC), the Council resolved to rescind the resolution to appoint Deputy Mayor Leslie Tangatulum as Mayor and the Chief Executive Officer (CEO) to reschedule the Mayor election (October 2023 OCM confidential meeting agenda).

**ISSUES/OPTIONS/CONSEQUENCES**

Nominations for the position of Mayor will be received during the Mayor election.

Each existing Elected Member may cast one (1) vote for any existing member, including themselves.

The existing Member with the majority of votes will be resolved as the new Mayor.

**CONSULTATION & TIMING**

Linda Weatherhead, DCMC Director, Policy and Projects, will be present at the 21 November 2023 OCM and available, if required, to provide technical expertise on legislative regulation and governance issues.

**RECOMMENDATION:**

**That Council**

- a) vote for the appointment of a new Principal Member, in a respectful manner,**
- b) make consideration of a Deputy Mayor re-election.**

**ATTACHMENTS:**

There are no attachments for this report.