



AGENDA

ORDINARY COUNCIL MEETING

THURSDAY, 28 JULY 2022

Notice is given that the next Ordinary Council Meeting of Tiwi Islands Regional Council will be held on:

- Thursday, 28 July 2022 at
- Wurrumiyanga (Bathurst Island)
- Commencing at 10:00am

Your attendance at the meeting will be appreciated.

Bala Donepudi
Interim Chief Executive Officer

AGENDA

1 WELCOME & APOLOGIES

- 1.1 Welcome
 - 1.1.1 Opening of Meeting
 - 1.1.2 CEO welcome to Councillors & guests
- 1.2 Present
- 1.3 Apologies
- 1.4 Leave of Absence

- 1.5 Declaration of Interest of Members or Staff

Section 73 of the Northern Territory *Local Government Act* states:

Section 73 Conflict of interest

(1) A member has a ***conflict of interest*** in a question arising for decision by the council, local board or council committee if the member or an associate of the member has a personal or financial interest in how the question is decided.

(2) This section does not apply if the interest is:

- (a) an interest in a question about the level of allowances or expenses to be set for members; or
- (b) an interest that the member or associate shares in common with the general public or a substantial section of the public; or
- (c) an interest as an elector or ratepayer that the member or associate shares in common with other electors or ratepayers; or
- (d) an interest that the member or an associate has in a non-profit body or association; or
- (e) an interest of the member or an associate:
 - (i) in appointment or nomination for appointment to a body with predominantly charitable objects; or
 - (ii) in payment or reimbursement of membership fees, or expenses related to membership, in such a body; or
- (f) an interest so remote or insignificant that it could not reasonably be regarded as likely to influence a decision.

Section 74 Disclosure of interest

(1) As soon as practicable after a member becomes aware of a conflict of interest in a question that has arisen or is about to arise before the council, local board or council committee, the member must disclose the personal or financial interest that gives rise to the conflict (the ***relevant interest***):

- (a) at a meeting of the council, local board or council committee; and

(b) to the CEO.

(2) The CEO must record the disclosure in a register of interests kept for the purpose.

Section 12 of the Northern Territory Local Government (Administration) Regulations states:

Section 12 Contents of register of interests

The register of interests to be kept under section 74(2) of the Act must contain:

- (a) the name of the member making the disclosure; and
- (b) the nature of the interest that gives rise to the conflict of interest; and
- (c) the nature of the question on which the conflict of interest arises.

Does any Councillor or Senior Officer have any conflicts of interest to declare at this point of proceedings?

1.6	Confirmation of Previous Minutes <i>Ordinary Meeting - 23 June 2022</i>	1
2	GENERAL BUSINESS <i>Nil</i>	
3	VISITORS AND PRESENTATIONS <i>Nil</i>	
4	CORRESPONDENCE <i>Nil</i>	
5	REPORTS FOR DECISION	
5.1	MILIKAPITI LOCAL AUTHORITY PROJECT PROPOSALS	6
5.2	FINANCE END OF MONTH REPORT – JUNE 2022.....	7
6	REPORTS FOR INFORMATION	
6.1	CEO REPORT	14
6.2	COMMUNITY ENGAGEMENT REPORT - JUNE 2022	22
6.3	TOWN SERVICES/INTER-ISLAND FERRY/AERODROME/CIVIL WORKS/OUTSTATIONS JUNE 2022 REPORTS	28
7	BUSINESS ARISING <i>Nil</i>	
8	CONFIDENTIAL ITEMS	
8.1	CONFIRMATION OF CONFIDENTIAL ORDINARY COUNCIL MEETING HELD ON 23 JUNE 2022 <i>The report will be dealt with under Section 65(2) (a) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual (Discuss the progress of senior officer in the portfolio of Infrastructure.).</i>	

- 8.2 UPDATE FROM DEPARTMENT OF CHIEF MINISTER AND CABINET
The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person (Discuss the progress of senior officer in the portfolio of Infrastructure.).
- 8.3 ALDERBARAN CONSTRUCTING PTY LTD CASE UPDATE
The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person (Discuss the progress of senior officer in the portfolio of Infrastructure.).
- 8.4 CONFIRMATION OF ABORIGINALITY FOR MR PAUL 'TRACKER' MUNGATOPI
The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be keep confidential (Discuss the progress of senior officer in the portfolio of Infrastructure.).



MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE MILIKAPITI (SNAKE BAY) ON THURSDAY, 23 JUNE 2022 AT 10:30AM

1 Welcome & Apologies

1.1 Welcome

The meeting opened at 10.30am
The Mayor welcomed councillors and guests.

1.2 Present

COUNCILLORS	
Mayor Pirrawayingi	Pirlangimpi Ward
Deputy Mayor Leslie Tungatulum	Wurrumiyanga Ward
Councillor Luke Tipuamantumirri	Wurrumiyanga Ward
Councillor Jennifer Clancy	Wurrumiyanga Ward
Councillor Peter Kantilla	Wurrumiyanga Ward
Councillor Francis Xavier Kurrupuwu	Wurrumiyanga Ward
Councillor Joseph Pangiraminni	Pirlangimpi Ward
Councillor Lynette DeSantis	Milikapiti Ward
Councillor Jeffrey Ullungura	Milikapiti Ward
Councillor Pius Tipungwuti	Milikapiti Ward
STAFF	
Bala Donepudi	Interim Chief Executive Officer
Bill Toy	General Manager Community Engagement
Harsha Wijesinghe	Manager Human Services
David Ciosmak	Manager Town Services
GUESTS : Nil	

Minuter:

Bala Donepudi (Interim CEO)

Prior to Confidential items Council resolved to open the confidential agenda

- Confidential Meeting opened at 10:50am
- Confidential Meeting closed 11:50am. At this time lunch was called.
- Ordinary Meeting reopened at 1.15pm

1.3 Apologies

Apologies from members who were absent from the meeting

Theresa Bourke

Pirlangimpi Ward

42 RESOLUTION

Moved: Lynette DeSantis

Seconded: Jeffrey Ullungura

That members

1. **Accept the acknowledgement from Councillors Theresa Bourke they she was unable to attend the meeting.**
2. **Did not receive an apology from Councillor Stanley Tipiloura and it is to be noted in the official minutes of council that the member was absent without permission of the Council in accordance with Section 47(1)(o) of the Local Government Act 2019.**

3. CARRIED

1.4 Leave of Absence

Nil

1.5 Declaration of Interest of Members or Staff

1.6 Confirmation of Previous Minutes

Ordinary Meeting - 26 May 2022

RECOMMENDATION

That the minutes of the Ordinary Meeting on 26 May 2022 as circulated, be confirmed as a true and correct record of that meeting.

Confidential Ordinary Council - 26 May 2022

RECOMMENDATION

That the minutes of the Confidential Ordinary Council on 26 May 2022 as circulated, be confirmed as a true and correct record of that meeting.

2 GENERAL BUSINESS

Nil

3 VISITORS AND PRESENTATIONS

Nil

4 CORRESPONDENCE

Nil

5 REPORTS FOR DECISION

5.1 TRANSFER OF THE ELECTION RESERVE AND ASSET REPLACEMENT RESERVE.

SUMMARY

Decision is required by the council to move the council funds from Reserves

43 RESOLUTION

Moved: Luke Tipuamantumirri

Seconded: Pirrawayingi P

1. The council approves the transfer of Election reserve worth of \$ 2,479 into general Revenue to pay for the Election Expenses.
2. The Council approves the transfer of Asset Replacement Reserve \$ 142,863 to pay for the purchase of the New Motor Vehicles.

CARRIED

6 REPORTS FOR INFORMATION**6.1 AIRPORT INSPECTIONS - JUNE AND JULY**

AMS has provided TIRC long term audit and compliance support in the past two – three (2-3) and will once again carry out compliance visits in June and July.

44 RESOLUTION

Moved: Leslie Tungatulum

Seconded: Francis Xavier Kurrupuwu

That Council recommend to note the Report for Information.

CARRIED

**6.2 COMMUNITY ENGAGEMENT REPORT - MAY 2022
SUMMARY****RECOMMENDATION:**

That Council note this report for information.

6.3 CEO REPORT**RECOMMENDATION:**

That Council recommends and notes this Report for Information.

6.4 FLEET/WORKSHOP MANAGER'S REPORT - MAY 2022

Monthly report to Council providing monthly updates in relation to Council Fleet and Workshops across the Tiwi Islands.

RECOMMENDATION:

That Council recommended to note this report for information.

6.5 TOWN SERVICES/INTER-ISLAND FERRY/AERODROME/CIVIL WORKS/OUTSTATIONS MAY 2022 REPORT

RECOMMENDATION:

That Council notes this report for information

6.6 FINANCE END OF MONTH REPORT – MAY 2022

RECOMMENDATION:

7 BUSINESS ARISING

Nil

8 Confidential Items

RECOMMENDATION

That pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider a Confidential matter.

At the conclusion of the discussion on the confidential item(s), the meeting was reopened and the decision on the item(s) noted.

RECOMMENDATION

That the meeting be reopened and the decisions on the confidential item be noted.

CONFIDENTIAL ITEM DECISIONS

1.1 CONFIDENTIAL REPORT

Staffing Matters

The report will be dealt with under Section 65(2) (a) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual (Discuss the progress of senior officer in the portfolio of Infrastructure.).

CARRIED

8.2 PUBLIC BENEFIT RATE CONCESSIONS 2021/2022

RECOMMENDATION:

The report will be dealt with under Section 65(2) (b) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the personal circumstances of a resident or ratepayer (Discuss the progress of senior officer in the portfolio of Infrastructure.).

9 Next Meeting

Thursday, 31 August 2022

10 Closure

The meeting closed at 3.25pm

11 NEXT MEETING

Wednesday, 31 August 2022

REPORTS FOR DECISION

ITEM NUMBER	5.1
TITLE	Milikapiti Local Authority Project Proposals
REFERENCE	243921
AUTHOR	Jayesh Vasandani, Management Accountant

**SUMMARY**

To Seek the Council Approval to proceed with one new Local Authority Project in Milikapiti

BACKGROUND

At the Milikapiti Local Authority meeting held on 22 June 2022, Members have recommended three new Local Authority Community Projects. We now seek the council approval to proceed as follow

- Lights at Airport Upper Limit \$ 30,000
- Uniforms for Local Authority Upper Limit \$ 2,500
- Community Christmas celebration Upper Limit \$ 2,000

ISSUES/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Nil

RECOMMENDATION:

- **Council Approve the Proposed Milikapiti Local Authority Community projects to proceed**

Project Description	Upper Limit
Lights at Airport	\$ 30,000
MLA Uniforms	\$ 2,500
Community Christmas Party	\$ 2,000

ATTACHMENTS:

There are no attachments for this report.

REPORTS FOR DECISION

ITEM NUMBER	5.2
TITLE	Finance End of Month Report – June 2022
REFERENCE	243925
AUTHOR	Jayesh Vasandani, Management Accountant

**BACKGROUND****Statement of Financial Performance
for the period ended 30th June 2022**

Income	Year to Date				Full Year Budget
	Actual	Budget	Variance *	%	
61 - Income Rates and Charges	2,950,250	2,952,462	(2,212)	0%	2,952,462
62 - Income Council Fees and Charges	1,456,606	1,511,615	(55,009)	-4%	1,511,615
63 - Income Operating Grants Subsidies	8,741,057	9,977,965	(1,236,908)	-12%	9,977,965
66 - Income Reimbursements and Others	56,916	30,835	26,081	85%	30,835
67 - Income Agency and Commercial Serv	705,645	941,450	(235,805)	-25%	941,450
69 - Income Sale of Assets	87,367	60,000	27,367	100%	60,000
Total Operating Revenue	13,997,842	15,474,327	(1,476,485)	-10%	15,474,327
Expenditure					
71 - Employee Expenses	5,968,629	6,688,253	719,624	11%	6,688,253
72 - Contract and Material Expenses	3,599,740	6,272,471	2,672,731	43%	6,272,471
73 - Finance Expenses	4,743	6,090	1,347	22%	6,090
74 - Communication Expenses	333,287	524,266	190,979	36%	524,266
75 - Asset Expense	2,016,319	2,041,825	25,506	1%	2,041,825
79 - Miscellaneous Expenses	1,201,015	1,537,556	336,541	22%	1,537,556
Total Operating Expenditure	13,123,732	17,070,461	3,946,728	23%	17,070,461
Allocations	(0)				
Net Surplus/(Deficit)	874,110	(1,596,134)	2,470,243	155%	(1,596,134)
<i>Adjust for Capital and Depreciation</i>					
Less: Capital Expense	267,615	1,008,835	741,220	73%	1,008,835
Add back: Depreciation expense	1,918,687	2,041,825	(123,139)	-6%	2,041,825
Net Cash Surplus/(Deficit)	2,525,181	(563,144)	3,088,325	548%	(563,144)
Restricted Cash Carried Forward	1,309,678	567,451	742,227	131%	567,451
Total Surplus/(Deficit)	3,834,860	4,308	3,830,552	-88926%	4,308
<i>Represented by:</i>					
Tied Funding Surplus/(Deficit)	3,811,893	5,399	3,806,494	70502%	5,399
Untied Funding Surplus/(Deficit)	22,966	(1,092)	24,058	-2204%	(1,092)

Statement of Financial Position as at 30th June 2022	
	\$
<u>Current Assets</u>	
Current Operating accounts & Cash on Hand	5,885,069
Trade and Other Receivables	472,353
Debtors	203,139
Inventory	79,370
Prepayments	(0)
Total Current Assets	6,639,931
<u>Current Liabilities</u>	
Trade and Other Payables	310,578
Creditors	644,036
Current Provisions	856,637
Other Current Liabilities	142,841
Unexpended Grant Liability	521,823
Total Current Liabilities	2,475,916
Net Current Assets	4,164,015
<u>Non Current Assets</u>	
Buildings Prescribed	27,973,122
Infrastructure Prescribed	3,191,286
Plant	1,938,934
Equipment	595,316
Motor Vehicles	947,920
Work in Progress	78,907
Other Non Current Assets	3,511,546
Total Non Current Assets	38,237,032
<u>Non Current Liabilities</u>	
Non Current Provisions	223,646
Non Current Borrowings	630,001
Non Current Lease Liabilities	2,952,896
Total Non Current Liabilities	3,806,543
Net Assets	38,594,504
<u>Equity</u>	
Accumulated Surplus/(Deficit)	6,909,418
Asset Revaluation Reserve	13,253,309
Election Reserve	2,479
Asset Replacement Reserve	142,863
Current Year Surplus/(Deficit)	18,286,436
Total Equity	38,594,504

Current Operating Accounts & Cash on HandAccount Balances as at 30st June 2022:

	\$
Operating Account	56,584
Trust Account	4,237,983
Christmas Saving Account	79,405
NIAA Bank Account	1,459,021
Cash Deposit Account (credit cards)	50,898
Cash on hand	1,178
	<u>5,885,069</u>

The actual money in the bank is less than Book balance due fund to delayed funds released from bank on cut-off date.

Cash Funding Type Split

	\$
Tied Funding	4,082,917
Untied Funding	1,802,152
	<u>5,885,069</u>

Ageing Receivables

The outstanding Debtors owed to Council at the end of June 2022 total \$ 152,520 .The ageing of the outstanding receivables balances is as follows:

Description	Outstanding	Current	>30days	>60days	>90days	Future
Debtors	\$ 152,520	42,167	31,633	11,588	67,132	0

The total Rates & Charges Outstanding at the end of June 2022 is \$ 315,160 of this \$123,775 relates to the 2021-22 financial year.

Description	Outstanding	2021-22	Previous Years
Rates & Charges	\$ 315,160	\$ 123,775	\$ 191,385

Ageing Payables

The outstanding amounts owed by Council to Creditors at the end of June 2022 total \$ 91,020 the aging of the outstanding balance is as follows:

Outstanding	Unapplied Credits	Current	>30days	>60days	>90days	Future
\$ 91,020	(\$21,940)	\$29,958	\$40,617	\$37,124	\$5,261	NIL

Statement of Financial Performance with Variance Explanation for the period ended 30th June 2022						
Income	Year to Date			Full Year Budget		
	Actual	Budget	Variance*			
61 - Income Rates and Charges	2,950,250	2,952,462	(2,212)	0%	2,952,462	
62 - Income Council Fees and Charges	1,456,606	1,511,615	(55,009)	-4%	1,511,615	
63 - Income Operating Grants Subsidies	8,741,057	9,977,965	(1,236,908)	-12%	9,977,965	
66 - Income Reimbursements and Others	56,916	30,835	26,081	85%	30,835	
67 - Income Agency and Commercial Services	705,645	941,450	(235,805)	-25%	941,450	
69 - Income Sale of Assets	87,367	60,000	27,367	100%	60,000	
Total Operating Revenue	13,997,842	15,474,327	(1,476,485)	-10%	15,474,327	
Expenditure						
71 - Employee Expenses	5,968,629	6,688,253	719,624	11%	6,688,253	
72 - Contract and Material Expenses	3,599,740	6,272,471	2,672,731	43%	6,272,471	
73 - Finance Expenses	4,743	6,090	1,347	22%	6,090	
74 - Communication Expenses	333,287	524,266	190,979	36%	524,266	
75 - Asset Expense	2,016,319	2,041,825	25,506	1%	2,041,825	
79 - Miscellaneous Expenses	1,201,015	1,537,556	336,541	22%	1,537,556	
Total Operating Expenditure	13,123,732	17,070,461	3,946,728	23%	17,070,461	
Allocations	(0)					
Net Surplus/(Deficit)	874,110	(1,596,134)	2,470,243	155%	(1,596,134)	
<i>Adjust for Capital and Depreciation</i>						
Less: Capital Expense	267,615	1,008,835	741,220	73%	1,008,835	
Add back: Depreciation expense	1,918,687	2,041,825	(123,139)	-6%	2,041,825	
Net Cash Surplus/(Deficit)	2,525,181	(563,144)	3,088,325	548%	(563,144)	
Restricted Cash Carried Forward	1,309,678	567,451	742,227	131%	567,451	
Total Surplus/(Deficit)	3,834,860	4,308	3,830,552	-88926%	4,308	
<i>Represented by:</i>						
Tied Funding Surplus/(Deficit)	3,811,893	5,399	3,806,494	70502%	5,399	
Untied Funding Surplus/(Deficit)	22,966	(1,092)	24,058	-2204%	(1,092)	

Rental Income received is less than the budget
The Main Cause of the variance is the sport & Rec hall funding ,which is yet to be released .The funding will be released in 2022-23 financial year.
Positive Variance is an LSL received for a employee who joined the council.
Fuel income received is less than the budget .Airport invoices to yet to be sent.

Underspend in salaries in community safety , Outstation Youth diversion
Underspend in Sports & Rec hall refurbishment,R2R ,LCRI Funding
Underspend in Sport and rec Hall Grant
Underspend in Corporate Management and councillor Costs

Underspend in the spending of the LAPP Projects .

Council's Payment and Reporting Obligations:

Fringe benefits Tax: Council's 2022 Fringe benefits tax return has been accepted and processed by ATO..

Insurance: Council Insurance policy is procured the insurance broker JLT. The policy coverage starts from 1st July 2021 to 30th June 2022. JLT send the invoices on the periodic basis .Payments are made to JLT upon the receipt of the invoices.

Superannuation: Council Superannuation is paid on a quarterly basis. Fourth Quarter superannuation Payment of 2021-22 financial year is at finalization stage would be processed in the due course.

PAYG: The tax Withheld from the staff salaries is remitted to the tax office on a weekly basis .All the payments are up to date.

Business Activity Statements (BAS) : We are up to date will all the lodgement of the council business activity statements .The May -2022 BAS lodgement is complete and working on June-22 BAS

CONSULTATION AND TIMING

Section 8 of the Local Government Accounting Regulations 2014 outlines the requirements for financial reporting to Council. In particular it states that the actual income and expenditure for the commencement of the financial year to the end of the previous month should be reported plus a statement of the debts owed to the Council.

Part 8 Financial reports to council**18 Financial reports to council**

- (1) The CEO must, in each month, present before a meeting of the council a report, in a form approved by the council, setting out:
 - (a) The actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and
 - (b) The forecast income and expenditure for the whole of the financial year.
- (2) The report must include:
 - (a) Details of all cash and investments held by the council (including money held in trust); and
 - (b) A statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and
 - (c) Other information required by the council.
- (3) If a council does not hold a meeting in a particular month, the report is to be laid before the council committee performing the council's financial functions for the particular month.

RECOMMENDATION:

That Council notes and accepts the Finance Report for the reporting period to 30 June 2022

ATTACHMENTS:

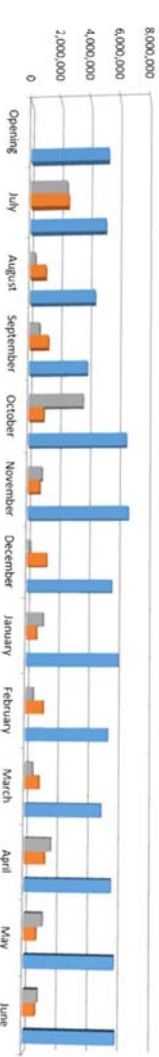
1 Cashflow.pdf

Cash Flow
as at 30 Jun 2022



Description	Opening	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Adj	Closing	YTD	%
Cash Accounts																	
Cash at Bank Operational General	42,498	173,887	(415,014)	251,760	38,728	(10,039)	(77,182)	(93,629)	(172,032)	346,322	(44,848)	31,300	(14,166)	-	56,585	14,086	33%
Cash at Bank Trust General	3,617,768	(343,432)	(324,220)	(469,851)	2,452,758	159,850	(871,432)	519,583	(480,375)	(773,527)	605,995	38,153	87,213	-	4,237,983	620,215	17%
PMC Bank ACCOUNT	1,438,733	(5)	(5)	(5)	97,381	(5)	(5)	(5)	(5)	(5)	93,179	90,659	165,338	-	1,459,021	20,288	1%
Staff Christmas Savings Account	100,320	(5)	38,405	(5)	41,655	(5)	(180,365)	7,980	(5)	26,090	(5)	45,345	-	79,405	(20,915)	(21%)	
Cash on Hand Philanthropy	100	-	-	-	-	(100)	-	-	-	-	-	-	-	-	(100)	(100)	(100%)
Cash on Hand Netaji	974	-	-	-	-	204	-	-	-	-	-	-	-	-	1,178	204	21%
Cash Deposit account (Credit cards)	50,898	-	-	-	-	-	-	-	-	-	-	-	-	-	50,898	50,898	0%
Total Cash Accounts	5,251,291	(169,555)	(701,334)	(511,509)	2,630,522	149,905	(1,078,983)	433,928	(652,418)	(402,121)	654,320	207,977	73,047	-	5,885,069	633,778	12%
Operating Activities																	
Receipts	-	2,484,230	304,657	666,228	3,611,774	915,397	183,599	1,071,637	465,224	474,997	1,697,649	1,132,304	905,192	-	13,912,886	13,912,886	-
Income Rates and Charges	-	780	17,073	260,175	2,318,088	82,376	2,757	780	780	20,609	111,385	1,280	1,680	-	2,817,774	2,817,774	-
Income Council Fees and Charges	-	156,450	177,286	63,888	193,413	125,252	98,182	90,262	52,195	164,598	78,484	90,659	165,338	-	1,456,606	1,456,606	-
Income Operating Grants Subsidies	-	2,325,045	469,717	139,249	927,411	594,942	4,727	976,522	203,184	1,411,740	1,411,740	814,453	725,068	-	8,741,057	8,741,057	-
Income Investments	-	1,956	(363,749)	202,916	172,860	112,827	82,253	4,072	1	140,790	96,038	1	12,506	-	897,445	897,445	-
Other Operating Receipts	-	-	4,330	-	-	(4,330)	-	-	-	-	-	-	-	-	-	-	-
Payments	-	2,532,604	1,051,466	1,316,149	944,889	734,196	1,262,582	672,527	1,215,820	850,418	1,302,931	783,392	719,299	-	13,386,274	13,386,274	-
Employee Expenses	-	506,659	504,677	457,389	574,656	480,644	399,070	656,160	465,812	485,265	452,227	486,444	489,628	-	5,968,629	5,968,629	-
Contract and Material Expenses	-	462,350	175,448	585,156	307,899	88,376	385,473	(157,638)	430,109	142,060	774,618	234,165	122,917	-	3,547,933	3,547,933	-
Finance Expenses	-	472	181	472	441	433	390	392	329	346	480	413	91	-	4,743	4,743	-
Other Operating Payments	-	1,535,459	341,779	252,366	46,602	165,219	387,775	171,247	312,300	208,694	75,406	62,053	104,338	-	3,663,826	3,663,826	-
Other Operating Payments	-	6,891	13,116	6,248	5,258	(36)	10,717	2,367	182	4,064	200	318	580	-	43,840	43,840	-
Other Operating Payments	-	20,472	16,265	14,517	10,032	2,560	79,158	2,367	7,889	4,064	200	318	580	-	157,303	157,303	-
Total Operating Activities	-	(48,374)	(746,809)	(649,921)	2,666,885	181,200	(1,078,983)	399,110	(750,596)	(375,422)	394,717	348,912	185,893	-	526,612	526,612	-
Investing Activities																	
Receipts	-	32,034	364	364	-	3	-	-	-	-	-	54,967	-	-	87,367	87,367	-
Proceeds from Sale of Assets	-	-	32,034	364	-	3	-	-	-	-	-	54,967	-	-	87,367	87,367	-
Payments	-	30,103	2,068	(62,479)	36,363	31,298	-	(34,818)	(98,178)	30,558	-	35,285	-	-	(29,799)	(29,799)	-
Purchase of Assets	-	30,103	2,068	(62,479)	36,363	31,298	-	(34,818)	(98,178)	30,558	-	35,285	-	-	(29,799)	(29,799)	-
Total Investing Activities	-	(30,103)	29,966	62,843	(36,363)	(31,296)	-	34,818	98,178	(30,558)	-	54,967	(35,285)	-	117,166	117,166	-
Financing Activities																	
Receipts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Payments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Repayment of Borrowings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Financing Activities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(10,000)	(10,000)	(10,000)
Net Increase or (Decrease) in Cash Held	-	(78,477)	(716,843)	(587,078)	2,630,522	149,905	(1,078,983)	433,928	(652,418)	(415,980)	394,717	403,879	150,668	-	633,778	633,778	-
Accumulated Cash Balance	5,251,291	5,081,736	4,380,401	3,868,992	6,499,414	6,649,319	5,570,335	6,004,263	5,351,846	4,949,725	5,604,045	5,812,022	5,885,069	-	5,885,069	633,778	-

Printed by DONPEUDIBA, 23-Jul-2022, 00:17:22H



REPORTS FOR INFORMATION

ITEM NUMBER	6.1
TITLE	CEO Report
REFERENCE	243920
AUTHOR	Bala Donepudi, Interim Chief Executive Officer



BACKGROUND

This report includes all Managers report who currently report direct to the CEO. It also reports on the CEO activities for the month.

I pay my respects to elders and leaders, past and present and those who are no longer with us and their memory lingers forevermore.

We have completed the work on the 2022/23 Regional plan. I would like to thank the mayor for his direction along with all the managers for their contribution into the plan.

On 18th July 2022, I attended the meeting with Town services manager David Ciosmak with Department of Territory Families, Housing and Communities in relation to the outstations funding an services delivery.

The Interisland ferry is back in service after a brief interruption. Bothe the motor have reached there end of the life and we are replacing them brand new Honda motors. We have applied for funding for the refurbishment of the swimming pool in wurrumiyanga.

Council received the truck from City of Darwin this month. Council is working on doing the road works in Milikapiti .We are sourcing the funds through Road to recovery Grant .Once the funding is approved, we will calling the tenders to comply with the Local government act . We have started the procurement process to get the rubbish truck in Pirlangimpi.I have met the CEO of TITEB ,Ms Maria Harvey to explore opportunities of collaboration between TITEB and Council.

Human Services Monthly Report June 2022

Highlights

- Three (3) terminations were processed during June 2022.
- Two (2) employees were appointed during June 2022.
- Staff turnover rate was 2.5% percent.
- Note that the graphs and data below from 01st June 2022 to 30th June 2022.

Charts

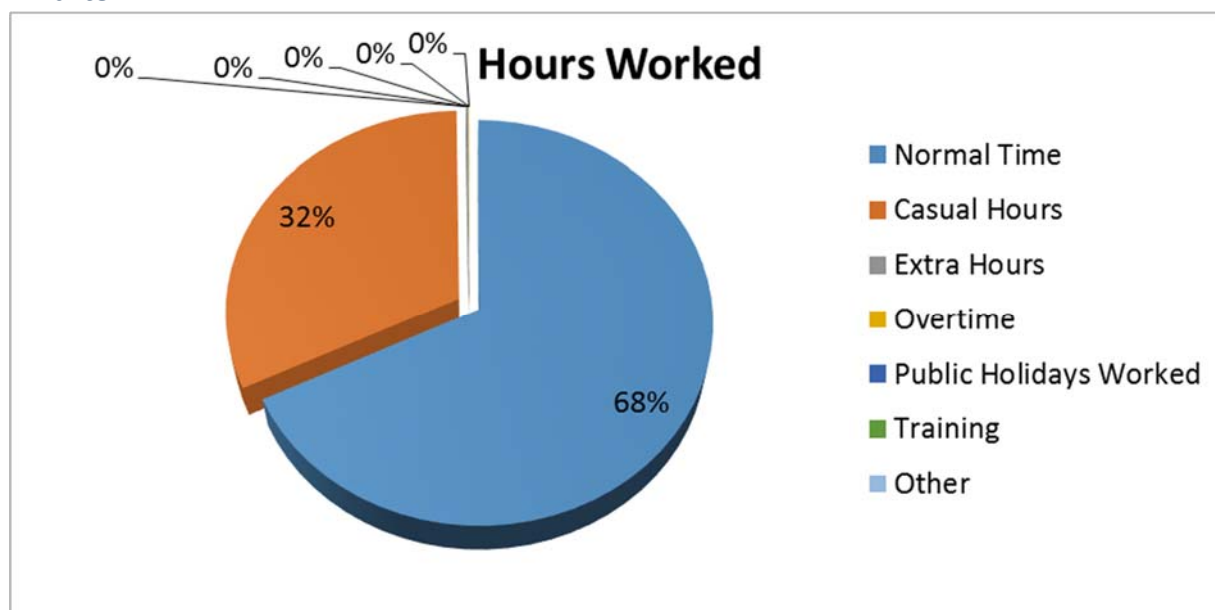


Chart 1: Hours worked as percentage 01st June 2022 to 30th June 2022

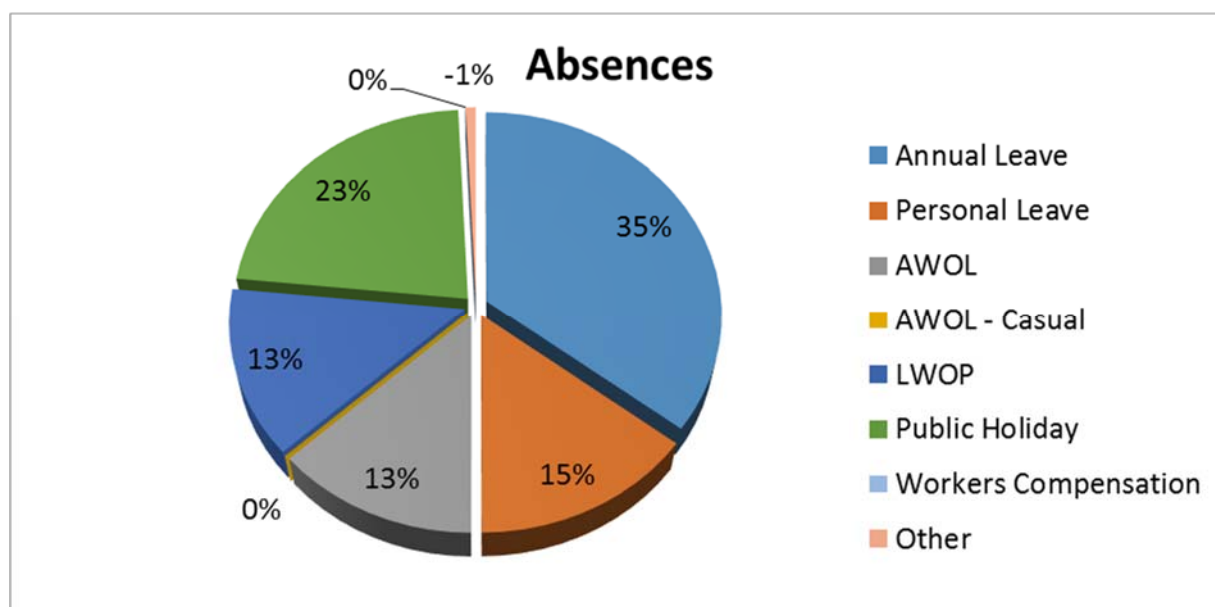


Chart 2: Absences as percentage 01st June to 30th June 2022

Hours Worked

Description	PPE 19 th June 2022	% of Total	PPE 03 rd July 2022	% of Total	Variance	Variance %
Normal Time	3,475	56%	3,629	58%	+155	+4%
Casual Hours	1,476	24%	1,897	30%	+422	+29%
Extra Hours	20	0%	0	0%	-20	-100%
Overtime	0	0%	4	0%	+4	+100%
Public Holidays Worked	0	0%	0	0%	0	0%
Training	0	0%	0	0%	0	0%
Annual Leave	323	5%	352	6%	+29	+9%
Personal Leave	113	2%	165	3%	+51	+45%
AWOL	154	2%	98	2%	-56	-36%
AWOL-Casual	0	0%	0	0%	0	0%

LWOP	148	2%	108	2%	-40	-27%
Public Holiday	432	7%	0	0%	-432	-100%
Workers Compensation	0	0%	0	0%	0	0%

Table 1: Monthly Comparisons – Raw Hours and Percentages

Charts

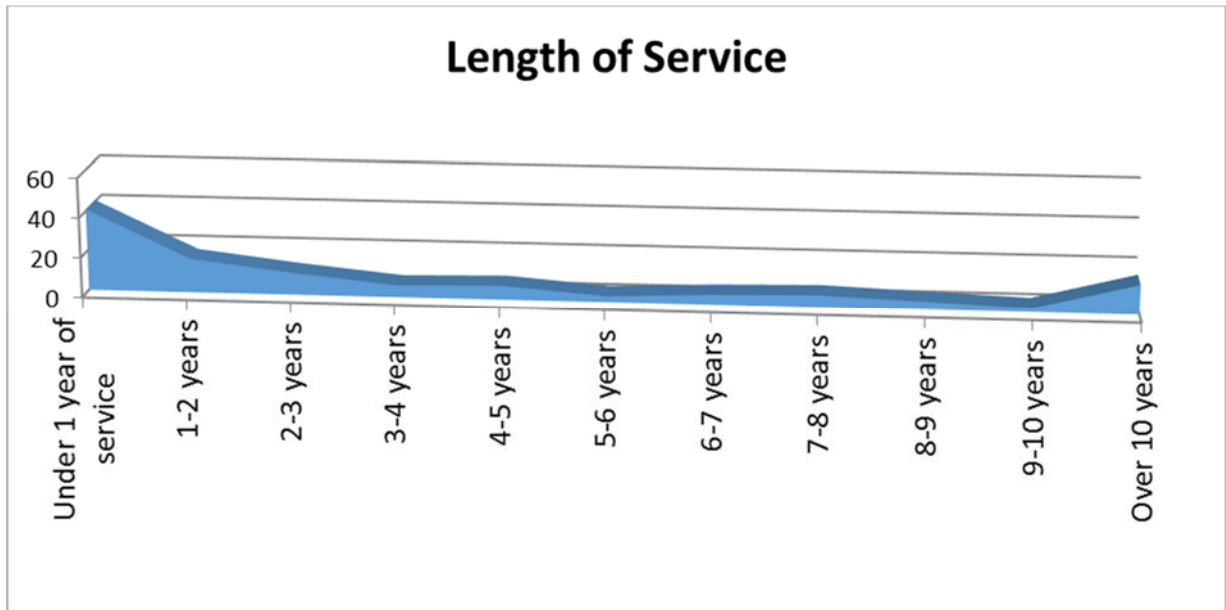


Chart 3: Length of Services

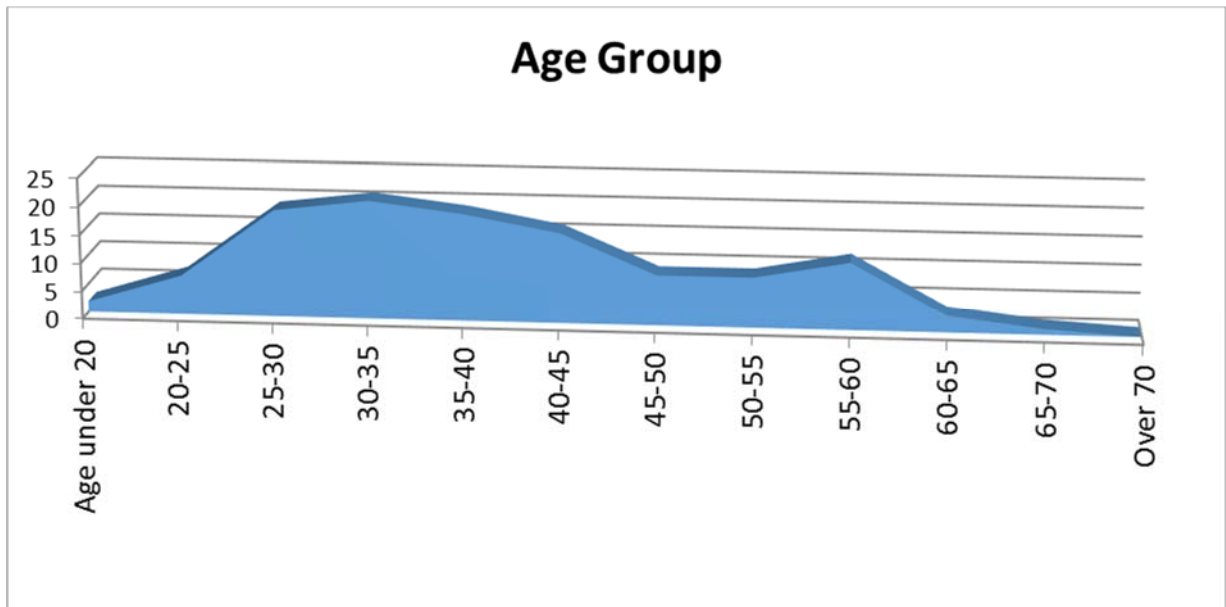


Chart 4: Distribution of Ages

Demographics

Description	Wurr.	Pirl.	Mili.	Dar.	Total	%
Male	49	13	16	4	82	70%
Female	18	8	7	2	35	30%
ATSI	61	20	17	2	100	85%
NON-ATSI	9	0	4	4	17	15%
Full Time	26	10	10	3	49	42%
Part Time	2	7	7	0	16	14%
Casual	41	4	6	1	52	44%
Age under 20	2	0	0	0	2	2%
20-25	5	1	1	0	7	6%
25-30	11	4	4	0	19	16%
30-35	11	5	4	1	21	18%
35-40	14	0	3	2	19	16%
40-45	8	5	2	1	16	14%
45-50	8	0	1	0	9	8%
50-55	4	3	2	0	9	8%
55-60	6	3	3	0	12	10%
60-65	1	0	2	0	3	3%
65-70	0	0	1	0	1	1%
< 1 year of service	35	3	2	1	41	35%
1-2 years	13	2	1	1	17	15%
2-3 years	8	1	2	0	11	9%
3-4 years	1	3	2	0	6	5%
4-5 years	3	1	1	2	7	6%
5-6 years	0	1	2	0	3	3%
6-7 years	4	1	0	0	5	4%
7-8 years	1	1	4	0	6	5%
8-9 years	1	1	2	0	4	3%
9-10 years	0	1	1	0	2	2%
Over 10 years	3	6	6	0	15	13%
Total Employees	69	21	23	4	117	100%

Table 2: Monthly Demographics – June 2022

Annual Leave Liability

As of the 30th June 2022, the council's annual leave liability is for 10,189 hours totalling \$421,020. The annual leave liability amount includes 17.5% leave loading.

New Hires

Position	Date Hired	Directorate	Employment Type
Management Accountant	27 June 2022	Finance	Management Accountant
Town Services Team Leader (W)	27 June 2022	Infrastructure	Casual Skipper

Terminations

Position	Termination Date	Directorate	Reason / Emp Type
Chief Executive Officer	24 June 2022	CEO	Resigned
Town Services Officer	19 June 2022	Infrastructure	Deceased

Records Management EoM Report June 2022

BACKGROUND

This report is for the month of June 2022

General Business for the month

To provide support to all program areas with records keeping and to provide the support in the administration of the TIRC electronic records and document management system, as required. It is critically important that Managers in each work areas, upload documents, including work related emails and texts on the system, MagiQ.

To avoid non-compliance Records and Information Support is every council staff business to get the upload documents or at a computer correct, ensuring appropriate maintenance of active and archived records are in place in diligent manner. Records Management and Information Support is available to support and work closely with staff that are struggling to upload corporate documents.

Events

None

Human Resources

All matters including:

- Incidents: none
- Training: Nil

Archive boxes

As of 30th June 2022, there have been 408 boxes securely stored at Iron Mountain facility, 10 Olive Place, Holtze NT 0829.

There was no storage activity recorded since 2017 and no records were found when the last box sent to Iron Mounting facility.

Wurrumiyanga, Pirlangimpil and Milikapiti have also stored the boxes in their possession but they are not in the secured facility like in the Iron Mountain storage in Darwin. It is recommended to count the boxes and check the condition of the boxes which were stored in Wurrumiyanga, Pirlangimpi and Milikapiti.

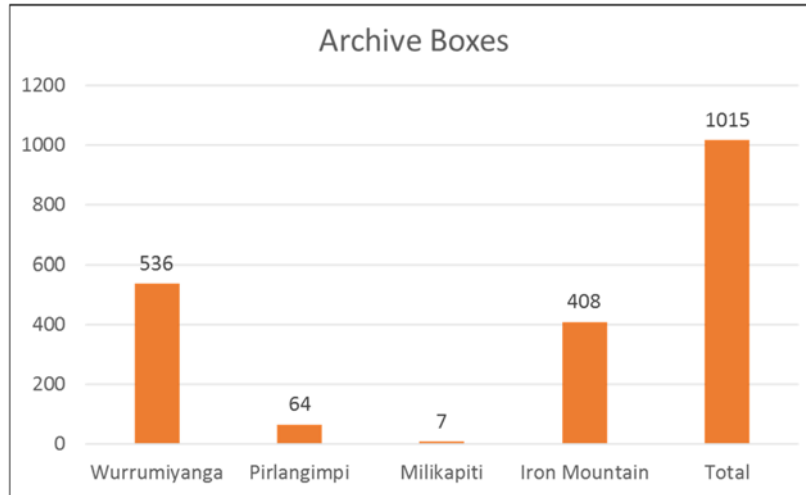


Chart 5: Archive Boxes

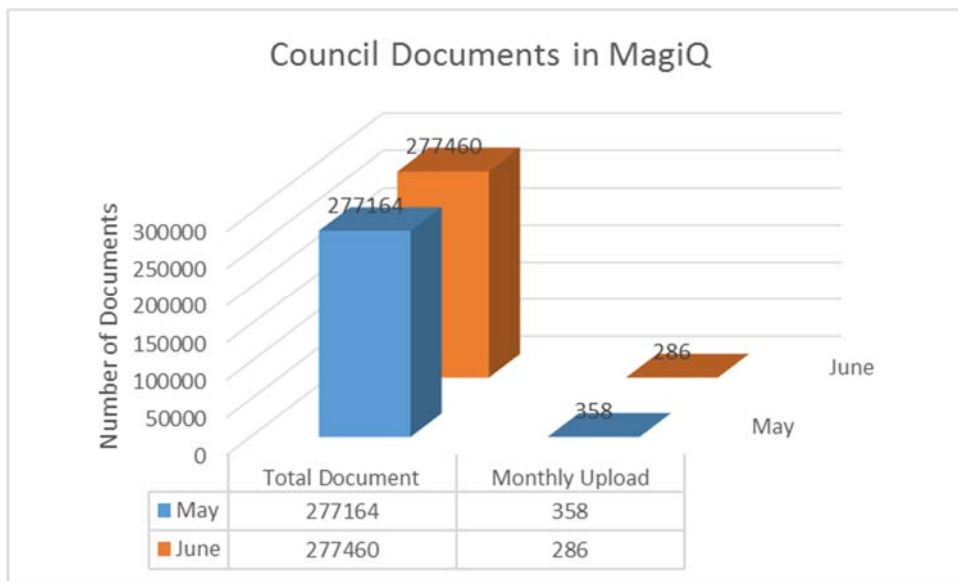


Chart 6: Documents in MagiQ in June 2022

Stakeholder Engagement/Meetings

Nil

RECOMMENDATION:

That Council recommends and notes this Report for Information.

ATTACHMENTS:

REPORTS FOR INFORMATION

ITEM NUMBER	6.2
TITLE	Community Engagement Report - June 2022
REFERENCE	243926
AUTHOR	Bill Toy, GM Community Engagement



This report illustrates the business within units including; Youth Diversion, Sports and Recreation, Libraries, Community Safety, Centrelink, Broadcasting, Animal Management, By laws and Administration.

BACKGROUND

This report is for the month of June 2022

Manager Community Engagement**General Business for the month**

NIAA, Community Safety Site Visits

Manager Organisational development, Recruitment Community Safety, Wurrumiyanga and Milikapiti

ARK Animal Hospital Vet Visit, June 2022

AMRRIC and Steven Cutter, Emergency Big Bash Vet visit at Wurrumiyanga

Catholic Care, AOD and Anger Management workshops

Royal Life Pirlangimpi Pool maintenance program and swimming lessons

Territory Families Youth Diversion Monthly Data

NT Police YDU, Case Management, Client Updates, Conferences and Assessments

Services Australia Monthly Statistical report and Contract

Darwin Police, Youth Diversion Assessments

NTG Remote Sports Monthly Service Delivery Review

Attended Monthly Local Authority meeting

Attended Monthly Ordinary Council Meeting

Attended Special Council Meeting

TFHC, Youth Diversion Quarterly review, Monthly Contract Management meeting.

Aboriginal Areas Protection Authority, Milikapiti Water Park, Pirlangimpi Basketball Court

Power and Water Milikapiti Water Park

Office of Township Leasing, TIRC project listings, approvals and applications.

Recruitment, Manager Infrastructure

Administration

MILIKAPITI

Milikapiti Administration service provide office and customer services to external clients in Darwin and support to Tiwi Islands Regional Council Internal Business Units and Elected Members.

General Business for the month

- **Hours of Operation:** 8:00am – 4:36pm.
Australia Post mail collected daily
- **Meeting Room Hire:**
29th - Department of Territory Families, Housing and Communities
 - **Facility Hire:**
17th Tiwi Enterprises Ltd
- **Finance**
Sales Transactions entered in Corporate Services Tiwi Accounts spreadsheet.
Eftpos receipts and Cumulative Totals emailed to Accounts Receivable at end of day.
Request to Invoice Customer, Quotes and Purchase Orders sent to Finance within a 24 hour turnaround or better.
Cash Reconciliation form: completed at end of every month for Banking
IWO: All Internal work orders for the month sent to Senior Finance Officer.
- **Human Resources**
All matters including:
- **Attendance:** Good
- **Incidents:** None for this reporting period
- **Recruitment:** None for this reporting period
- **Training:** None for this reporting period
- **Other:**
 - 6th – 10th Contingency for Wurrumiyanga Office Coordinator Annual Leave.
Milikapiti Office Coordinator relocated to Wurrumiyanga to cover during this time.
 - 3rd - O365 Email Migration. Migrating Tiwi Island Regional Councils email from CouncilBIZ servers over to Office 365 online web servers
- **Stakeholder Engagement/Meeting.**
 - 3rd - Governance –Special Meeting - Milikapiti Local Authority: The purpose of the special Milikapiti Local Authority meeting is for MLA members to provide feedback and input into the draft 2022/2023 Regional Plan and Budget.
 - 22nd – Governance – Milikapiti Local Authority
 - 23rd – Governance – Ordinary Council Members
 - 24th – Governance & Compliance - Module 1 Training

PIRLANGIMPI

Pirlangimpi Administration provides services to external clients as well as support to Internal Business Units, Elected Members and the Local Authority

General Business for the month

- **Hours of Operation:**

Nil Closure

- **Meeting Room Hire:**

Environment Defenders Office hired meeting room on 22nd & 23rd June for meeting consultation.

- **Finance:** Nil

- **Australia Post:** Nil

Human Resources

All matters including:

- **Attendance:** Good

- **Incidents:** Nil

- **Recruitment:** Still in Process

- **Training:** Nil

Events

Nil this month

ISSUES/OPTIONS/CONSEQUENCES

COVID-19 Hygiene Plans continue to be applied, hand sanitisers and wipes available for customers, and facilities cleaned before and after use

Broadcasting

BACKGROUND

The Indigenous Broadcasting National Jobs program provide local broadcasting in local languages, communicating locally based service messages in regard to Health, Education, Local government and Cultural information.

General Business for the month

Recruitment completed for Pirlangimpi Broadcaster, commence early July.

Human Resources

All matters including:

Incidents: Nil

Recruitment: Wurrumiyanga broadcaster position currently vacant.

Leave: Nil

Training: Nil this month

Stakeholder Engagement:

TEABBA Financial Expenditure reports
Radio Relocation

Centrelink

BACKGROUND

Centrelink Agent Offices at Pirlangimpi and Milikapiti opened for assistance and support to all community members with Centrelink issues including Family payments, Age pensions, Disability support payments, Job search allowances and Study payments for youth. Offices in both communities are open to the public from 8:00am to 4:00pm Monday to Friday.

General Business for the month

Centrelink offices in Milikapiti and Pirlangimpi remained open throughout June, closed one day due to Sorry Business. Clients continue to make use of the Self Help Computers, Phones and / or assistance provided by the Specified Personnel. Computer and Accessibility Upgrades have been completed.

Stakeholder Engagement/Meetings

Daily phone calls between Specified Personnel and Services Australia

ISSUES/OPTIONS/CONSEQUENCES

COVID-19 Hygiene Plans continue to be applied, hand sanitisers and wipes available for customers, and facilities cleaned before and after use

Youth Diversion

General Business for the month

Youth Diversion Coordinator currently case managing 7 clients across both islands. Client updates and Monthly Data Reports updated and submitted to TFHC. Client updates provided to NT Police Youth Diversion Unit. Manager participated in Quarterly review meeting. Two Finalisations this month, one successful and one reoffending. Remaining clients are fulfilling their obligations to the program with the assistance of the Youth Diversion Coordinator.

Human Resources

All matters including:

- Incidents: Nil reported for the month
- Recruitment: Nil
- Training: - Nil this month

Stakeholder Engagement/Meetings

Shane King Wurrumiyanga Police
Jo Huyben, Bonita Boucicault Territory Families
NT Police Youth Diversion Unit
Natalie Watts NT Police
Wayne Bayliss NT Police YDU

Remote Sports

BACKGROUND

To provide opportunities for all men, women and children, to participate and achieve within their chosen Sport or Recreational activity.

General Business for the month

TIRC Sport and Recreation continue to deliver the NTG Funded Remote Sports program by providing structured activities for people wishing to participate in Team Sports

Remote Sports officers have been opening the recreation hall in Milikapiti Wurrumiyanga sports are currently being conducted in open areas around the community. Youth Diversion clients continue to assist with delivery.

Human Resources

All matters including:

Incidents: Nil this month

Recruitment: Nil this month

Training: Nil this month

Stakeholder Engagement / Meetings:

Nil this month

ISSUES/OPTIONS/CONSEQUENCES

COVID-19 Hygiene Plans continue to be applied, hand sanitisers and wipes available for customers, and facilities cleaned before and after use

Animal Management

During June there was a concentrated effort on the Islands to identify how many Domestic Cats there were in the communities, this work was done by Northern Territory Natural Resource Management Team, they will be providing a report including all of the data they have gathered around the Cat population on the Islands.

Another alarming statistic was there were approximately six hundred dogs at Wurrumiyanga that had not been de-sexed.

Tiwi Islands were lucky enough to have a Free Vet Visit provided by AMRRIC who had to cancel their visit to another community, this visit lasted four days and resulted in over sixty dogs being treated or operated on.

The AMRRIC Team of five Vets arrived at Wurrumiyanga on June 20th and stayed throughout the entire week concentrating on De-Sexing dogs. During their visit they were successful in De-Sexing over seventy dogs and treated at least that many for parasites and skin disease.

Normal Vet visits usually planned for September will go ahead, meaning Wurrumiyanga will have had a total of five vet visits during 2022.

Community Safety**Background**

The Tiwi Islands Community Safety Service assists communities in taking responsibility

For the prevention of anti – social, harmful, destructive and illegal behaviours by offering
Community patrolling and safe transport to protect vulnerable people. The number one
Priority for Community Safety teams is to ensure children out at night (after 9.00pm) can
Get a ride home or to a safe place which hopefully helps with school attendance.
Community Safety also assists with mediations, follow up on incidents reported and work
With other agencies, providers and Stakeholders.

General Business for the month

Recruitment issues at Wurrumiyanga addressed, all vacant positions advertised, interviews held and appointments done. New staff commencing early July. Training with staff learning to use the newly developed Night Patrol Data Base commenced in June. Vehicle replacement taking longer than expected, waiting on advice from the department regarding processes. Approvals received from NIAA to use previous years underspends completing phase two of the Data Base and a Two car lockable garage, quotes are being obtained, construction to be completed by September 2022.

Human Resources

All matters including:

- Incidents: Nil
- Recruitment: Coordinator (Wurrumiyanga) Patrollers Wurrumiyanga and Milikapiti
- Training: - Data Base Training Wurrumiyanga

Events:

Nil for this month

Stakeholder Engagement/Meetings:

Manager / Coordinator and Staff Meetings
Milikapiti NT Police
Lynette DeSantis TIRC
MACCST Meeting

ISSUES/OPTIONS/CONSEQUENCES

COVID-19 Hygiene Plans continue to be applied, hand sanitisers and wipes available for customers, and facilities cleaned before and after use

RECOMMENDATION:

That Council receive and note this report as information.

ATTACHMENTS:

There are no attachments for this report.

REPORTS FOR INFORMATION

ITEM NUMBER	6.3
TITLE	Town Services/Inter-Island Ferry/Aerodrome/Civil Works/Outstations June 2022 Reports
REFERENCE	243932
AUTHOR	David Ciosmak, Town Services Manager

**BACKGROUND****Highlights:****Waste management symposium in Darwin****1. Town Services - Wurrumiyanga****1.1 Community/cultural commitments**

Town Services, Civil Works and Outstation crews assisted with various community events providing:

- Chairs/tables and BBQ's
- Additional wheelie bins
- Litter cleaning conducted everyday
- Vegetation clearing for upcoming dry season

TIRC continues to show a strong presence at community/cultural events.

1.2 Training

1. **First Aid Training** – There are a considerable number of staff that require their First Aid Certificate. Boatshed staff are booked in for early May.
2. **Additional Training** – All current staff are being assessed for future training which will upskill them in their roles. This will include first aid, driver's licenses, ARO and coxswain tickets.

1.4 Parks and Gardens

- Council responsible areas maintained accordingly with a focus on the main street into town.
- Hard rubbish around the community removed prior to mowing verge.
- Slashing of drains, parks and several houses to assist older people in the community.

1.5 Waste Management (Town Services + Civil Works)**1.5.1 Sucker Machine**

- The sucker trailer is still awaiting a new engine.
- Areas with high public traffic over night are prioritized to maintain clean streets and public spaces

1.5.2 Garbage Truck

- Community bins emptied twice per week
- Preventative maintenance routinely conducted on Wednesdays, referencing a strategically designed check list
- Each pick-up location/area documented in checkpoint form to ensure all scheduled bins are collected
- The truck has been running consistently this month and the new driver is doing a great job

1.5.3 Wheelie Bins

- Bins have arrived and will be replaced as they are paid for while others will be repaired with spare parts.

1.5.4 Recycling

Freight assistance sponsorship established between Auriga Barge and TIRC for all recycle streams travelling to Darwin. At this stage the main waste sites are the priority.

1.5.4.1 10c Recycling Facility

- A recycling facility licensed for the 10c container deposit scheme (CDS) would likely be financially feasible, based on estimated input potential from retail in Wurrumiyanga
- The facility would provide indirect savings, by reducing labour spent on litter cleaning
- TIRC is seeking funding for the building of a specific waste transfer shed where the can crushers can be permanently housed.

1.5.4.2 Other Recycling

- 44 x 200L drums (empty) have been palletized. Disposal options being investigated
- Chemical drums (i.e. 20L) are being compiled and sent back to Darwin for safe disposal via the 'Drum Muster' program
- E-Waste disposal options are being investigated with NTRS. Downstream issues in the E-Waste sector are causing problems with recycling

1.5.5 Landfill

- Significant work has been carried out to move waste from the quarry site to the dump site.
- An external contractor has pushed new dumping areas and will clean up the old waste area as needed.
- The implementation of skip bins has proven to be effective in collecting waste when the garbage truck has been off the road however the truck is currently down awaiting parts.
- Gates have been installed at the tip. Fencing has started with posts being installed.
- Council is looking into the removal of car bodies by crushing and then removal off the islands.
- NTEPA have made visits to the sites and council awaits their findings.

1.6 Swimming Pool

- The pool has not been operational for quite some time.

1.6.1 Future works

Figleaf pools have attended the site and given an estimation for pool repairs and up grading the filtration system. Significant excavation is required under the pool which will need to be filled with cement before fibre glassing can start.

The next option is obtaining quotes to build a cement pool on site. The funding options for this are looking good.

2. Inter-Island Ferry (Boat Shed)

- Employment of the first ever female boatshed employees.
- Ferry maintenance – Ferry has been serviced last week.
- Paid weekend operations have finished as TIFL has ended.
- Inter-Island Ferry Coordinator has been performing above his duties.
- The female staff have completed their coxswain training.
- Second skipper has been hired to assist Will.

3. Aerodrome

- Daily inspections conducted with no major issues identified
- Slashing and mowing within the fence perimeter 100% complete
- Slashing on both approaches complete and around secondary windsock
- AMS attended and completed their inspections.

4. Civil Works

4.1 Routine town maintenance

- Potholes repairs have been put on hold as we consider options for funding to re sheet asphalt in the problem areas.
- Landfill operations routinely conducted weekly using the D6 Bull dozer.
- Hard rubbish removal ongoing.
- Cat IT28G loader has a blown engine, We are still awaiting options from fleet manager as this is vital for the dry season.

4.2 Routine regional maintenance

- Grading has been conducted between township and landfill to account for high traffic and to reduce damage to garbage truck.
- Grading of main roads has started by an external contractor who will also assist the Tiwi workers to complete it much quicker.

4.3 Landfill

- Work conducted daily to consolidate waste.
- Fencing and building up of area for new container has started but requires more materials.
- D6 Dozer earthworks ongoing to reconfigure the landfill and consolidate dumping area. Dozer is being moved to start work at Pirlangimpi waste site.

4.4 Projects

- R2R funding – Currently completing work on Melville island.
- Wurrumiyanga pool. Awaiting Funding for resurfacing and filtration system.

5.1 Milikapiti Town Services and Civil Works

This report illustrates the business unit Infrastructure - Town Services/Civil Works including maintenance of public parks, gardens, and drainage, waste collection and management, funerals and servicing of public toilets in the community.

BACKGROUND

This report is for the Month of April 2022

WASTE COLLECTION AND MANAGEMENT:

- Waste collected twice a week Tuesday & Friday between the hours of 8am to 12pm
- General community litter hand picked up by Town Services in garbage bags twice a week.
- General household rubbish left outside of front of houses for pick ups with trailer.
- Drain ways cleaned and rubbish removed from inside.
- Tree removed from side of the road near the local Park ground and taken to the waste.

AIRPORT

Inspections – Field Checklist:

Inspections are carried out every morning by Romel Siplon Serviceability Inspection Field checklist sent to Project Manager and Finance at the end of Month.

Monthly Reporting Register:

Sent to Project Manager and Finance at the end of Month – Romel, Austin and Gladys.

Maintenance:

Airport aprons slashed, mowed and whipper snip around gables and lights.

TOWN/ROAD WORKS:

- Rubbish collection walk through main areas, with garbage bags twice a week. Garbage Bags and Ute Tiwi 15 taken to the Tip.
- Old items/rubbish outside people houses taken to the Tip. Done with Ute Tiwi 15 and trailer.
- Unable to fill up airport tank with water truck for public toilet use at the airport due to Water Truck not working. Done with water truck/workers both Civil and Town Services.
- Patch roads and gutters around community. Done with Backhoe, Bobcat and workers.
- Push Rubbish in Tip with Loader. Done with Loader.
- Clean Workshop take rubbish to Tip. Done with Bobcat and Tip Truck.
- Helped Mechanic whenever he needed help with anything within the workshop or outside the workplace. 2 Town Services workers.
- Remove trees on main roads from Community to the Tip. Workers and Bobcat.
- Empty fuel tanks taken to the Barge Landing with Mechanic if needed help. Tip truck and Loader.
- Barge pick-ups. Ute and trailer TIRC assets Tip Truck and Loader.
- Support to family funerals. Town Services and civil workers.
- Supported civil works on roads when they needed help and in around the community. Most of workers and help each other out.
- Clean Town Services Shed and remove old items to the tip. Tip Truck/Bobcat and Loader.
- Clean gutters and flattened rough surfaces. Done with Bobcat/Tip Truck and Town Services/Civil workers
- Back fill barge landing road end of bitumen with gravel/soil. Done with Bobcat/Grader 130
- Baulker bags filled with rubbish taken to tip and return empty. Done with Ute Tiwi 15.
- Mow and cut around community and public areas sections. 2 Ride on Mowers 2 Mini Slashers.
- Whipper snip main areas of the community. 3 whipper Snippers.
- Remove old tyres from workshop and metal scraps taken to Tip. Done with Tip Truck 2 workers.

CIVIL WORKS

- Help Town Services with rubbish collection. Done with garbage bags and vehicle Tiwi 15.
- Clean drain ways with Town Services crew in community. Done with Loader/Bobcat and Tip truck.
- Remove old stuff from houses and take to the Tip. Done with Ute and Tip Truck.
- Help with Town Services crew doing General Waste Disposals driving. Rubbish Truck.
- Grade and patch road Barge Landing. Grader 130.
- Grade farm road and dump road. Grader 130.

6.1 PIRLANGIMPI TOWN SERVICES AND CIVIL**6.2 WASTE COLLECTION AND MANAGEMENT:**

- Waste collected twice a week Tuesday & Friday between the hours of 8am to 12pm
- General community litter hand picked up by Town Services in garbage bags twice a week.
- Drain ways cleaned and rubbish removed from inside.
- Fleet Manager looking at options for replacement body for garbage truck due to significant rust.

6.3 TOWN/ROAD WORKS

- Mowing of community areas

- Collection of freight from airport and barge
- Cleanup of rubbish from shop and high traffic areas

6.5 CIVIL WORKS

- There was some grading and road clearing on road to the dump.
- Grading of Paru road and 3 ways to Milikapiti road.

7.1 OUTSTATIONS

7.2 Ranku

- Currently one house occupied at Ranku.

Power

- No issues reported this month.

Slashing/Mowing

- Slashing and Mowing has been completed

Water

- No unplanned outages

HMS (Housing Maintenance Services)

- No report

7.2 Paru

Power

- No outages

Slashing/Mowing

- Mowing completed.

Water

- No water outages

HMS (Housing Maintenance Services)

- No report

7.3 4-Mile

Power

- No outages

Slashing/Mowing

- Slashing and mowing completed

Water

- Two water leaks have been repaired.

HMS (Housing Maintenance Services)

- No report

7.4 Pitjamirri

Power

- No outages

Slashing/Mowing

- Slashing and mowing completed

Water

- No outages

HMS (Housing Maintenance Services)

- Replacement of roofing 100 % complete

Future Projects

- Upgrade of solar power system – Funding application has been submitted.

7.5 Takapimiliyi

Power

- No outages

Slashing/Mowing

- Up to date

Water

- No outages

HMS (Housing Maintenance Services)

- Plumbing and electrical work to be conducted when on next visit

Future Projects

- Graded fire breaks (MES)
- Grade access roads (MES)

7.6 Condor Point

Power

- No outages

Slashing/Mowing

- Slashing to be scheduled. Weather and roads permitting

Water

- No outages to report

Future Projects

- Grade access track (MES)
- Graded Fire Break (MES)
- Rodent & Pest control (HMS)
- Solar inspection (MES)
- Repairs to Infrastructure (HEA)

RECOMMENDATION:

That Council note this report for information.

ATTACHMENTS:

There are no attachments for this report.