



# **AGENDA**

## **MILIKAPITI LOCAL AUTHORITY MEETING**

### **TUESDAY, 22 AUGUST 2023**

Notice is given that the next Milikapiti Local Authority Meeting of Tiwi Islands Regional Council will be held on:

- Tuesday, 22 August 2023 at
- Milikapiti Boardroom
- Commencing at 10:00am

Your attendance at the meeting will be appreciated.

**Gina McPharlin**  
**Chief Executive Officer**

## **AGENDA**

- 1 WELCOME & APOLOGIES**
  - 1.1 WELCOME
  - 1.2 PRESENT
  - 1.3 APOLOGIES
  - 1.4 LEAVE OF ABSENCE
  - 1.5 DECLARATION OF INTEREST OF MEMBERS OR STAFF
  - 1.6 CONFIRMATION OF PREVIOUS MINUTES

*Milikapiti Local Authority - 23 May 2023..... 1*
- 2 GENERAL BUSINESS**
  - 2.1 PRESENTATION FROM DEPARTMENT OF SOCIAL SERVICES ..... 4
- 3 REPORTS FOR INFORMATION**
  - 3.1 2022/2023 – LOCAL AUTHORITY FINANCIAL REPORT ..... 13
- 4 REPORTS FOR DECISION**
  - 4.1 MILIKAPITI LOCAL AUTHORITY COMMUNITY PROJECT ..... 18
- 5 OTHER BUSINESS**

*Nil*
- 6 BUSINESS ARISING**

*Nil*



## MINUTES OF THE MILIKAPITI LOCAL AUTHORITY MEETING HELD IN THE MILIKAPITI BOARDROOM ON TUESDAY, 23 MAY 2023 AT 10.27AM

### 1 Welcome & Apologies

#### 1.1 Welcome

The meeting opened at 10:27am.

The Chairperson welcomed councillors and guests.

*At this point of the meeting a minute silence was held in respect of the recent passing of family members on the Tiwi Islands.*

#### 1.2 Present

<b>Chairperson</b>	
Malcolm Wilson	MLA member
<b>Councillors &amp; MLA Members</b>	
Councillor Pius Tipungwuti	Milikapiti Ward
Trevor Wilson	MLA member
Christine Joran	MLA member
Edwina Moreen	MLA member
Loretta Cook	MLA member
P.F. Puruntatameri	MLA member
Jed Leach	MLA member
<b>TIRC Staff</b>	
Gina McPharlin	CEO
Bala Donepudi	Chief Financial Officer
Bill Toy	Manager for Community Services
Kesara Scrymgour	Acting Governance Coordinator
David Ciosmak	Town Services Manager
<b>Visitors</b>	Tarrant Tolotta – Menzies (Teleconference)

**1.3 Apologies**

<b>Apologies from members who were absent from the meeting</b>	
Roy Farmer	MLA Member
Thomas Puruntatameri	MLA Member
<b>6 RESOLUTION</b> <i>Moved: Christine Joran</i> <i>Seconded: Loretta Cook</i>  <b>That members accept the acknowledgement from the member that they were unable to attend the meeting.</b>  <div style="text-align: right;"><b>CARRIED</b></div>	

**1.4 Leave of Absence**

Nil

**1.5 Declaration of Interest of Members or Staff**

Nil

**1.6 Confirmation of Previous Minutes**

<b>Milikapiti Local Authority - 21 February 2023</b>
<b>7 RESOLUTION</b> <i>Moved: Christine Joran</i> <i>Seconded: Edwina Moreen</i>  <b>That the minutes of the Milikapiti Local Authority on 21 February 2023 as circulated, be confirmed as a true and correct record of that meeting.</b>  <div style="text-align: right;"><b>CARRIED</b></div>

**2 GENERAL BUSINESS**

<b>2.1 MENZIES</b>
<b>8 RESOLUTION</b> <i>Moved: Christine Joran</i> <i>Seconded: Trevor Wilson</i>  <b>That the Milikapiti Local Authority please nominate a representative (or more than one) to join the Community Reference Group to help guide the implementation of the Hearing for Learning Initiative in Milikapiti. We would also hugely appreciate any advice on training and employing people in Milikapiti and would like to hear any questions or concerns you may have about the project.</b>  <div style="text-align: right;"><b>CARRIED</b></div>

**3 REPORTS FOR INFORMATION****3.1 2022/2023 – LOCAL AUTHORITY FINANCIAL REPORT****9 RESOLUTION***Moved: Jed Leach**Seconded: Patrick Puruntatameri***That the Milikapiti Local Authority notes this report for information.****CARRIED****4 REPORTS FOR DECISION****4.1 MILIKAPITI LOCAL AUTHORITY COMMUNITY PROJECT****10 RESOLUTION***Moved: Christine Joran**Seconded: Edwina Moreen*

- 1. That the Milikapiti Local Authority reviews and updates the Approved Projects Summary.**
- 2. Notes the funding allocations**
- 3. Recommends any new projects to Council for approval to proceed.**

<b>Project Description</b>	<b>Project ID</b>	<b>Upper Limit Amount</b>	<b>Action Officer</b>
Milikapiti Community BBQ	MLA-22/23-4	\$1,500	Town Services Manager
Shed at 9 Mile	MLA-22/23-5	\$10,000	Town Services Manager

**CARRIED****5 OTHER BUSINESS**

Nil

**6 BUSINESS ARISING**

Nil

**7 Next Meeting****8 Closure**

The meeting closed at 12pm.

**GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	2.1
<b>TITLE</b>	Presentation from Department of Social Services
<b>REFERENCE</b>	248515
<b>AUTHOR</b>	Gina McPharlin, Chief Executive Officer

**BACKGROUND**

An email request from The Department of Social Services was received on 1 August requesting an opportunity to present at the Milikapiti Local Authority Meeting held on 23 august 2023.

A representative from The Department of Social Services was will be presenting to inform the Milikapiti Local Authority Members to discuss the new Digital Connectivity Project.

**RECOMMENDATION:**

**That Council:**

- 1. Approve the Digital Connectivity Project Team to start their Wi-Fi investigation/survey**
- 2. Nominate a community contact to help with the investigation (could be a community member or a Tiwi Island Council member – just someone who knows the community and the buildings etc)**

**ATTACHMENTS:**

- 1 Digital Connectivity Project - LA Tiwi Presentation (002) [Read-Only].pdf**



# Digital Connectivity Project

August 2023

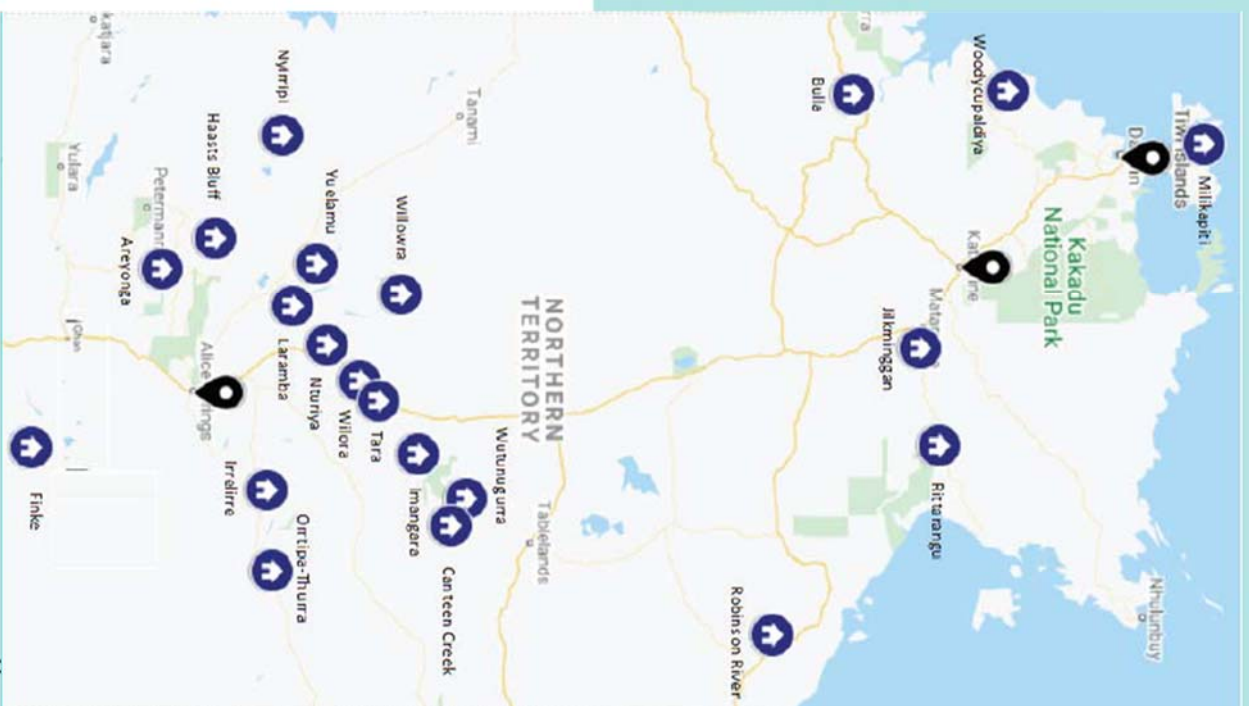
*The Department of Social Services acknowledges  
the traditional owners of country throughout  
Australia, and their continuing connection to  
land, water and community.*

*We pay our respects to them and their cultures,  
and to Elders both past and present.*



# Digital Connectivity Project Overview

- Delivering connectivity to regional and remote Northern Territory regions.
- 21 communities and four Town Camps (Alice Springs)
- Connectivity includes both mobile and Wi-Fi services
- Digital literacy support/training for each community.



# Digital Connectivity

Provide two types of connectivity to each community.

Solar + battery power for each Wi-Fi installation.

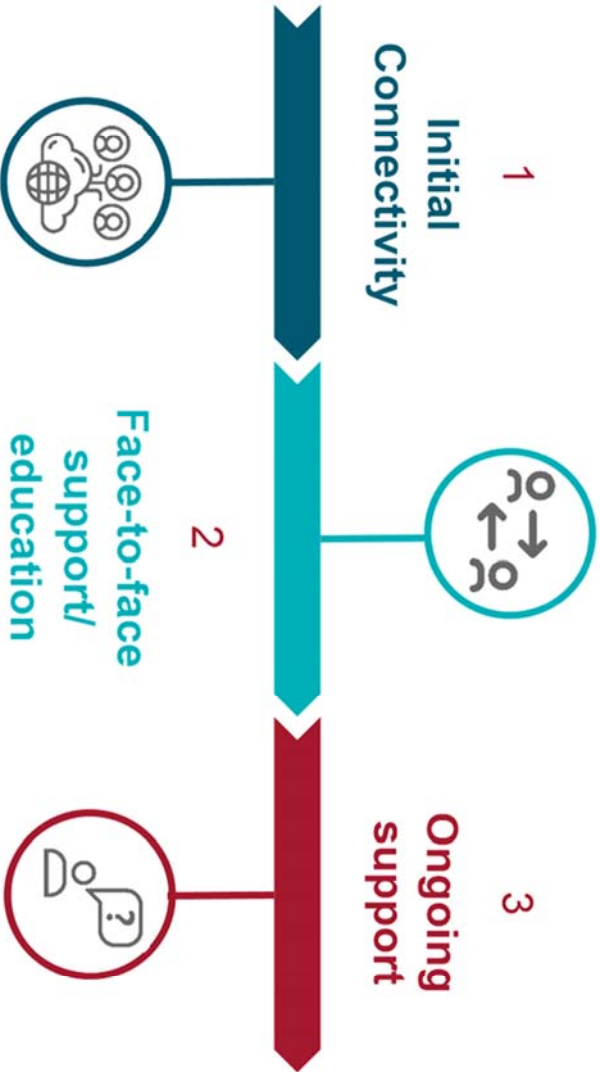
Wi-Fi will be delivered through our partnership with Pivotel and Easyweb.

Mobile connectivity will be delivered with the NT Government

Access online services, check bank accounts, government portals, telehealth etc

Connect online, make phone calls, send/receive messages

# Digital Literacy



## Community involvement

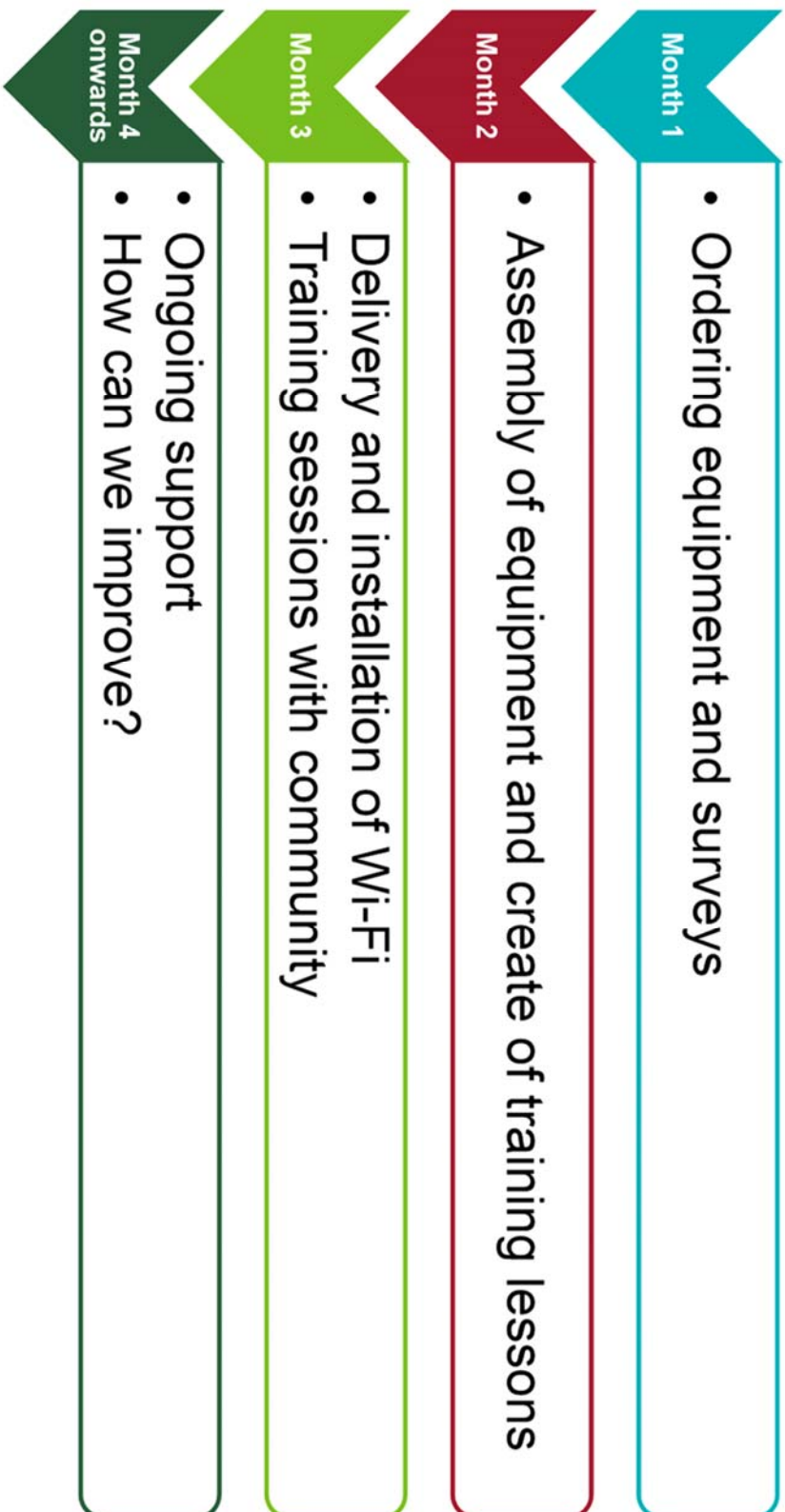
### Connectivity (Wi-Fi)

- Approval to install Wi-Fi
- Where will the equipment go?
- Restriction(s) to Wi-Fi
  - Shut off times
  - Blocked websites
- Local contacts for installation

### Literacy

- Community led and endorsed – what is it they need support with
- Local languages spoken
- How to deliver of training
- Location of kiosks

# Timeframes



# Contact Details

Joe Milazzo  
Project Manager  
Digital Connectivity Project  
Department of Social Services  
E: [dcp@dss.gov.au](mailto:dcp@dss.gov.au)  
M: 0405 778 333

**REPORTS FOR INFORMATION**

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<b>ITEM NUMBER</b>	3.1
<b>TITLE</b>	2022/2023 – Local Authority Financial Report
<b>REFERENCE</b>	248592
<b>AUTHOR</b>	Bala Donepudi, Chief Financial Officer

**SUMMARY**

This information is provided for information to the Milikapiti Local Authority to report on expenditure to 31 July 2023 for the 2023/2024 FY.

**BACKGROUND**

Council's finance section has prepared report (attached) to be presented to both Council each month and to each Local Authority. Comments to provide explanation of variations between actual and budgeted amounts that are greater than \$10,000 will be presented to the sitting Local Authority.

**ISSUES/OPTIONS/CONSEQUENCES**

Nil

**CONSULTATION & TIMING**

Nil

**RECOMMENDATION:**

**That the Milikapiti Local Authority notes this report for information.**

**ATTACHMENTS:**

- 1 MLA Finance Report - Jul.23.pdf

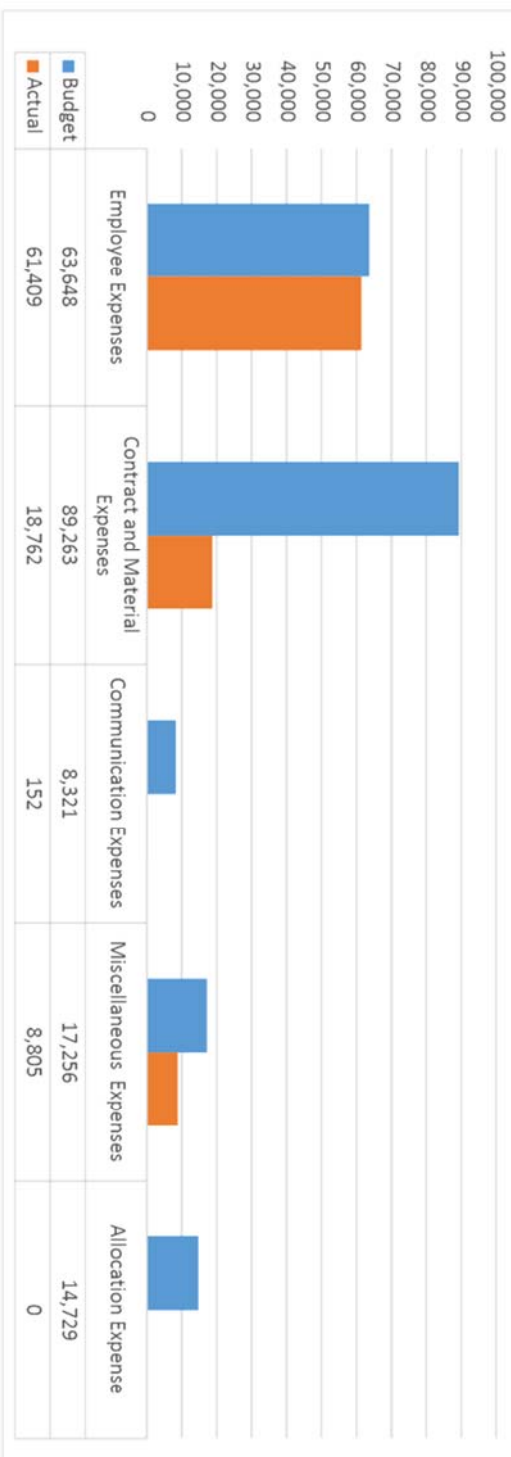


# Tiwi Islands Regional Council Milikapiti Local Authority Expenditure Report as at 31 July 2023



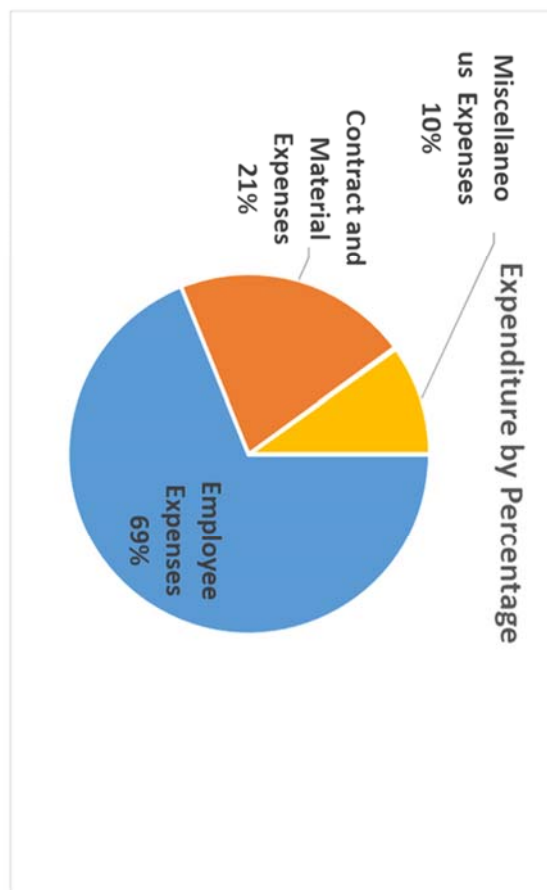
Description	Budget YTD	Actuals YTD	Variance	%	Annual Budget
<b>Expense by Directorate INCLUDING Allocations and Capital Expense</b>					
Employee Expenses	63,648	61,409	2,239	4%	763,775
Contract and Material Expenses	89,263	18,762	70,501	79%	1,071,150
Communication Expenses	8,321	152	8,169	98%	99,850
Miscellaneous Expenses	17,256	8,805	8,451	49%	207,070
Allocation Expense	14,729	0	14,729	100%	176,750
<b>Total Expenditure</b>	<b>193,216</b>	<b>89,127</b>	<b>104,089</b>		<b>2,318,595</b>

Expenditure By Account Category





# Tiwi Islands Regional Council Milikapiti Local Authority Expenditure Report as at 31 July 2023



# **Tiwi Islands Regional Council** **Milikapiti Local Authority** **as at 31-Jul-2023**



Description	Budget YTD	Actuals YTD	Variance	%	Comments	Annual Budget
Expense by Directorate INCLUDING Allocations and Capital Expense						
<b>Milikapiti</b>	<b>193,216</b>	<b>89,127</b>	<b>104,089</b>	<b>54%</b>		<b>2,318,595</b>
Chief Financial Officer	11,629	0	11,629	100%	«	139,550
147803 (Tied) - Local Authority Project Fu	11,233	0	11,233	100%	«	134,800
104003 (Untied) - Corporate Management	179	0	179	100%		2,150
107903 (Untied) - Work Health Safety - Mi	217	0	217	100%		2,600
<b>GM Infrastructure</b>	<b>123,168</b>	<b>50,033</b>	<b>73,135</b>	<b>59%</b>	«	<b>1,478,015</b>
164503 (Tied) - Milikapiti Oval Upgrade - I	12,500	0	12,500	100%	«	150,000
103903 (Untied) - Commercial Facilities - I	500	1,377	(877)	(175%)		6,000
108803 (Untied) - Town Services Milikapiti	25,280	21,998	3,282	13%		303,362
111503 (Untied) - Street Lighting Milikapiti	667	0	667	100%		8,000
116003 (Untied) - Fuel - Milikapiti	33,854	0	33,854	100%	yet to receive the invoices for the first r	406,250
119103 (Untied) - Waste Management Mili	83	0	83	100%		1,000
119303 (Untied) - Civil Works Milikapiti	8,020	4,171	3,849	48%		96,239
119503 (Untied) - Airport Maintenance Mil	1,871	802	1,069	57%		22,450
119603 (Untied) - Airport Inspection Milike	4,465	2,343	2,121	48%		53,579
119703 (Untied) - Mechanical Workshops	23,711	13,580	10,131	43%	Underspend in Employee Costs	284,536
119803 (Untied) - Staff Housing - Milikapiti	5,983	3,894	2,090	35%		71,800
120203 (Untied) - Recreation Hall Milikapiti	1,438	827	611	42%		17,250
122203 (Untied) - Transit Accommodation	813	325	487	60%		9,750
129603 (Untied) - Airport Landing Fees Mi	217	0	217	100%		2,600
131103 (Untied) - Commercial Building Se	3,767	715	3,051	81%		45,200
<b>Chief Executive Officer</b>	<b>8,542</b>	<b>6,731</b>	<b>1,811</b>	<b>21%</b>		<b>102,500</b>
147003 (Untied) - Local Authority Milikapiti	363	0	363	100%		4,350
147103 (Untied) - Regional Council & Elec	8,179	6,731	1,448	18%		98,150
<b>GM Community Development and Services</b>	<b>49,878</b>	<b>32,364</b>	<b>17,514</b>	<b>35%</b>	«	<b>598,530</b>

# **Tiwi Islands Regional Council Milikapiti Local Authority**

**as at 31-Jul-2023**



Description	Budget YTD	Actuals YTD	Variance	%	Comments	Annual Budget
120503 (Tied) - Creche Milikapiti	0	2,404	(2,404)	(100%)		0
120603 (Tied) - Youth Diversion Scheme N	664	0	664	100%		7,970
120803 (Tied) - Community Safety - Mililke	11,598	8,651	2,947	25%		139,180
121503 (Tied) - Library Milikapiti	1,417	1,910	(494)	(35%)		17,000
121703 (Tied) - Remote Indigenous Broad	2,039	2,404	(365)	(18%)		24,469
138003 (Tied) - Indigenous Community Br	21	0	21	100%		250
176103 (Tied) - Indigenous Water Play- Cor	10,833	0	10,833	100%	Projects in Planning Stages	130,000
119003 (Untied) - Centrelink Milikapiti	5,113	5,863	(750)	(15%)		61,351
146403 (Untied) - Administration Service	18,192	11,131	7,061	39%		218,310
<b>Total Expenditure</b>	<b>193,216</b>	<b>89,127</b>	<b>104,089</b>			<b>2,318,595</b>

**REPORTS FOR DECISION**

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<b>ITEM NUMBER</b>	4.1
<b>TITLE</b>	Milikapiti Local Authority Community Project
<b>REFERENCE</b>	248593
<b>AUTHOR</b>	Bala Donepudi, Chief Financial Officer

**SUMMARY**

To get the consent of the Milikapiti Local Authority to undertake new projects under Local Authority project Funding.

**BACKGROUND**

The Council has received \$ 325,005 in funding for the last four financial years. Projects worth of \$ 312,314 have been approved by the Milikapiti Local Authority (MLA). This gives the Milikapiti Local authority \$ 12,691 to take up new projects.

The LAPF funds must be fully expended within 2 years from receipt of the funds or department may request unspent funds to be repaid.

The MLA Community Projects Listing will continue to be used for projects and a new A4 Approved Projects Summary will be used to focus discussion on the status of approved Projects.

The Approved Projects summary has been updated to highlight the total funding received, Total expenditure, the balance to be spent by financial year and the total available for new Projects.

**ISSUES/OPTIONS/CONSEQUENCES**

The aim of today's meeting will be to present MLA in the information presented and get feedback from Local Authority members. The status and expenditure of current projects will be discussed. Any variations required to existing projects and possible unapproved projects will be discussed.

**RECOMMENDATION:**

- 1. That the Milikapiti Local Authority reviews and updates the Approved Projects Summary.**
- 2. Notes the funding allocations**
- 3. Recommends any new projects to Council for approval to proceed.**

**ATTACHMENTS:**

- 1** MLA Project Listing as at 31.07.2023.pdf

**Miikapiti Local Authority Project Funding A/SDC 147803**

**Summary of available funding as at 31/07/2023**

MLA18-19	2018/19 Grant Funding - must be spent by 30 June 2021	\$65,210	
MLA19-20	2019/20 Grant Funding - must be spent by 30 June 2022	\$65,210	
MLA - 20-21	2020/21 Grant Funding - must be spent by 30 June 2023	\$64,800	
MLA - 21-22	2021/22 Grant Funding - must be spent by 30 June 2024	\$64,800	
MLA - 22-23	2022/23 Grant Funding - must be spent by 30 June 2025	\$64,800	
MLA120-21-V	Income from Vet Visits	\$94	
MLA121-22	Income from Vet Visits	\$91	
	<b>Total:</b>	<b>\$325,005</b>	

**Summary of Completed Projects - Expenditure as at 31/07/2023**

MLA-18/19-3	NAIDOC 2019 Celebration	\$0	\$0
MLA-18/19-4	Territory Day Celebration	\$0	\$0
MLA-18/19-7	End of Year Function	\$867	\$867
MLA18/19-1	MLA Polo Shirts	\$572	\$572
MLA-18/19-5	Hot Spot street lights	\$31,288	\$31,288
MLA-18/19-6	Traffic Management	\$15,087	\$15,087
MLA-20/21-1	Miikapiti Community Easter Celebration	\$0	\$0
MLA-20/21-2	Fuel Bowser - Roof	\$0	\$0
MLA18/19-2	Vet Visit	\$5,802	\$6,087
MLA-21/22-1	Skid Steer Bobcat 3.5 Tonne	\$71,885	\$75,413
MLA 21/22 - 4	Community Christmas	\$2,001	\$2,000

**Total for Completed Projects: \$153,794 \$161,314**

**Summary of Current Projects - Expenditure as at 31/07/2023**

MLA-21/22-2	Tree Removal Project	Expenditure	Budget
MLA-19/20-1	Refurbishment of Rec Hall	\$11,209	\$20,000
MLA-20/21-3	Vet Visit 2020-21	\$0	\$60,000
		\$0	\$6,000

**Milikapiti Local Authority Project Funding A/SDC 147803**

**Summary of available funding as at 31/07/2023**

MLA-21/22-3	Lights at Milikapiti Airport	\$0	\$30,000
MLA-22/23-2	Vacuum Cleaner Litter Master 9000	\$27,342	\$30,000
MLA-22/23-3	Children's Crossing Bridge	\$0	\$5,000

<b>Total for Current Projects:</b>	<b>\$38,551</b>	<b>\$151,000</b>
<b>Total for Completed and Current Projects:</b>	<b>\$192,346</b>	<b>\$312,314</b>

<b>Balance to be spent</b>	
Spend by 30 June 2024	\$67,674
Total:	\$67,674
Available for new projects:	\$12,691



**Milkapiti Local Authority Project Funding A/SDC 147803**

**Summary of available funding as at 31/07/2023**  
**Milkapiti Local Authority Project Funding A/SDC 147803**  
**Approved Projects Listing - Expenditure as at 31/07/2023**

**MLA-19/20-1    Refurbishment of Rec Hall**

Approved budget  
Total Expenditure  
Balance to be spent

**Manager - Town  
Services**  
\$60,000  
\$0  
\$60,000

23/06/2020 - Local Authority allocated LA Funds \$60,000 towards refurbishment of the Rec Hall.  
29/10/2020 - Hall which includes new tiles, lighting, painting, painting and fixing internal basketball court;  
internal painting of walls and toilets.

**MLA-20/21-3    Vet Visit 2020-21**

Approved budget  
Total Expenditure  
Balance to be spent

**Manager - Town  
Services**  
\$6,000  
\$0  
\$6,000

23-Mar-21 Milkapiti local authority funds be allocated to cover costs for the 2021 veterinary visits.

**MLA-21/22-2    Tree Removal Project**

**Manager - Town  
Services**

**Milikapiti Local Authority Project Funding A/SDC 147803**

**Summary of available funding as at 31/07/2023**

Approved budget	\$20,000
Total Expenditure	<b>-\$11,209</b>
Balance to be spent	\$8,791

14-Dec-21 That the Milikapiti Local Authority approve to allocate \$20,000 of local authority funds for mahogany tree removal.

**MLA-21/22-3 Lights at Milikapiti Airport**

**Manager - Town Services**

Approved budget	\$30,000
Total Expenditure	\$0
Balance to be spent	\$30,000

Milikapiti Local Authority approved a budget of \$30,000 for Lights at Milikapiti Airport in May 22 Meeting

**MLA-21/22-3 Children's Crossing Bridge**

**Manager - Town Services**

Approved budget	\$5,000
Total Expenditure	\$0
Balance to be spent	\$5,000

21-Feb-23 Milikapiti Local Authority approved a construction of Children's Crossing Bridge near the school.