



AGENDA

ORDINARY COUNCIL MEETING

THURSDAY, 23 JUNE 2022

Notice is given that the next Ordinary Council Meeting of Tiwi Islands Regional Council will be held on:

- Thursday, 23 June 2022 at
- Milikapiti (Snake Bay)
- Commencing at 10:00am

Your attendance at the meeting will be appreciated.

Valerie Rowland
Chief Executive Officer

AGENDA

1 WELCOME & APOLOGIES

- 1.1 Welcome
 - 1.1.1 Opening of Meeting
 - 1.1.2 CEO welcome to Councillors & guests
- 1.2 Present
- 1.3 Apologies
- 1.4 Leave of Absence
- 1.5 Declaration of Interest of Members or Staff

Section 73 of the Northern Territory *Local Government Act* states:

Section 73 Conflict of interest

(1) A member has a ***conflict of interest*** in a question arising for decision by the council, local board or council committee if the member or an associate of the member has a personal or financial interest in how the question is decided.

(2) This section does not apply if the interest is:

- (a) an interest in a question about the level of allowances or expenses to be set for members; or
- (b) an interest that the member or associate shares in common with the general public or a substantial section of the public; or
- (c) an interest as an elector or ratepayer that the member or associate shares in common with other electors or ratepayers; or
- (d) an interest that the member or an associate has in a non-profit body or association; or
- (e) an interest of the member or an associate:
 - (i) in appointment or nomination for appointment to a body with predominantly charitable objects; or
 - (ii) in payment or reimbursement of membership fees, or expenses related to membership, in such a body; or
- (f) an interest so remote or insignificant that it could not reasonably be regarded as likely to influence a decision.

Section 74 Disclosure of interest

(1) As soon as practicable after a member becomes aware of a conflict of interest in a question that has arisen or is about to arise before the council, local board or council committee, the member must disclose the personal or financial interest that gives rise to the conflict (the ***relevant interest***):

- (a) at a meeting of the council, local board or council committee; and
- (b) to the CEO.

(2) The CEO must record the disclosure in a register of interests kept for the purpose.

Section 12 of the Northern Territory Local Government (Administration) Regulations states:

Section 12 Contents of register of interests

The register of interests to be kept under section 74(2) of the Act must contain:

- (a) the name of the member making the disclosure; and
- (b) the nature of the interest that gives rise to the conflict of interest; and
- (c) the nature of the question on which the conflict of interest arises.

Does any Councillor or Senior Officer have any conflicts of interest to declare at this point of proceedings?

2 GENERAL BUSINESS

Nil

3 VISITORS AND PRESENTATIONS

Nous Group - via teleconference at 11:30am

Loveth Ochayi, Selina Swan and Jane Alley

4 CORRESPONDENCE

Nil

5 REPORTS FOR DECISION

5.1 TRANSFER OF THE ELECTION RESERVE AND ASSET REPLACEMENT RESERVE..... 4

6 REPORTS FOR INFORMATION

6.1 AIRPORT INSPECTIONS - JUNE AND JULY 5
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 6.5 TOWN SERVICES/INTER-ISLAND FERRY/AERODROME/CIVIL WORKS/OUTSTATIONS MAY 2022 REPORT 20
 6.6 FINANCE END OF MONTH REPORT – MAY 2022..... 26

7 BUSINESS ARISING

Nil

8 CONFIDENTIAL ITEMS

8.1 PUBLIC BENEFIT RATE CONCESSIONS 2021/2022
The report will be dealt with under Section 65(2) (b) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the personal circumstances of a resident or ratepayer.

REPORTS FOR DECISION

ITEM NUMBER	5.1
TITLE	Transfer of the Election Reserve and Asset Replacement Reserve.
REFERENCE	243777
AUTHOR	Bala Donepudi, Chief Financial Officer

**SUMMARY**

Decision is required by the council to move the council funds from Reserves

BACKGROUND

According to the Local Government Regulations 2021.Sec 11, Council Resolution is required to transfer funds from Council Reserves.

Council in the past has created two reserves, Election Reserve and Asset Replacement Reserve .The Balance in the Election Reserve is \$ 2,479 and the balance in the asset replacement reserve is \$ 142,863.

Council election were held in September 2021 .Council had to pay NT electoral Commission to conduct the elections out of General Revenue.

Council Purchased several new vehicle in this financial year using the General Revenue

ISSUES/OPTIONS/CONSEQUENCES

NIL

RECOMMENDATION:

- 1. The council approves the transfer of Election reserve worth of \$ 2,479 into general Revenue to pay for the Election Expenses.**
- 2. The Council approves the transfer of Asset Replacement Reserve \$ 142,863 to pay for the purchase of the New Motor Vehicles.**

ATTACHMENTS:

There are no attachments for this report.

REPORTS FOR INFORMATION

ITEM NUMBER	6.1
TITLE	Airport Inspections - June and July
REFERENCE	243739
AUTHOR	Valerie Rowland, Chief Executive Officer



AMS has provided TIRC long term audit and compliance support in the past two – three (2-3) and will once again carry out compliance visits in June and July.

BACKGROUND

Airport Management Services (AMS) to carry out compliance and audit visits later in June and early July. The compliance visits ensures all three (3) airports are managed and maintained in line with all three (3) Airport Manuals and Regulation.

Council will meet and travel with AMS to all three airports as part of our role in providing assistance in transport.

ISSUES/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

AMS worked closely with the CEO and ARO Coordinator to have all three airport manuals completed by the due date in March. Council believes all three airports will receive its certification in August 2022.

RECOMMENDATION:

That Council recommend to note the Report for Information.

ATTACHMENTS:

REPORTS FOR INFORMATION

ITEM NUMBER 6.2
TITLE Community Engagement Report - May 2022



REFERENCE 243744
AUTHOR Bill Toy, GM Community Engagement

SUMMARY

This report illustrates the business within units including; Youth Diversion, Sports and Recreation, Libraries, Community Safety, Centrelink, Broadcasting, Animal Management, By laws and Administration.

General Business for the month

- Catholic Care, AOD and Anger Management workshops, School Holiday program
- Royal Life and Wurrumiyanga Schools, swimming lessons at Pirlangimpi
- ARK Animal Hospital Vet Visit, June 2022
- AMRRIC and Steven Cutter, Emergency Big Bash Vet visit at Wurrumiyanga
- LGANT, Connectivity in Communities Upgrades
- Territory Families Youth Diversion Monthly Data
- NT Police YDU, Case Management, Conferences and Assessments
- Remote Sports Territory Families
- Services Australia Monthly Statistical report, Training and Contracts
- Darwin Police, Youth Diversion Conferences
- Services Australia Cashless Debit Cards
- NTG Remote Sports Monthly Service Delivery Review
- Attended Monthly Local Authority meeting
- Attended April Ordinary Council Meeting
- Manager Organisational development, Recruitment and Variations to Employment, Community Safety, Wurrumiyanga and Milikapiti and Youth Diversion
- NIAA, Community Safety Site Visits
- TFHC, Youth Diversion Quarterly review, .
- Aboriginal Areas Protection Authority, Milikapiti Water Park
- Power and Water Milikapiti Water Park
- Office of Township Leasing, TIRC project
- Administration

MILIKAPITI

Milikapiti Administration service provide office and customer services to external clients in Darwin and support to Tiwi Islands Regional Council Internal Business Units and Elected Members.

General Business for the month

- **Hours of Operation:** 8:00am – 4:36pm.

Australia Post mail collected daily

- **Meeting Room Hire:**
3rd – 6th Tiwi Islands Training Employment Board
10th - Australian Electoral Commission – Federal Election
27th - North Australian Aboriginal Justice Agency

- **Facility Hire:** None for this reporting period

- **Finance**

Sales Transactions entered in Corporate Services Tiwi Accounts spreadsheet.
Eftpos receipts and Cumulative Totals emailed to Accounts Receivable at end of day.
Request to Invoice Customer, Quotes and Purchase Orders sent to Finance within a 24 hour turnaround or better.

Cash Reconciliation form completed at end of every month for Banking
IWO: All Internal work orders for the month sent to Senior Finance Officer.

- **Human Resources**

All matters including:

- Attendance: Good
- Incidents: None for this reporting period
- Recruitment: None for this reporting period
- Training: None for this reporting period
- Other: Information Technology: Pirlangimpi Network Issues - As discussed, we are currently awaiting delivery on new network equipment for the TIRC offices, hopefully is due to arrive within the next couple of weeks. Once this has arrived, we will need to schedule some time to visit site and install equipment. After this has been complete, the TIRC offices will be back on our network and fully supported with correct direct network access, which will allow for better and more complete connection to the CBIZ Citrix environment.
- Stakeholder Engagement/Meeting. None for this reporting period
- Emails:
Power and Water Corporation - due to the replacement of the Main Switchboard and control system in the Milikapiti Power Station a power outage will be required to change over to a temporary system to allow this work to proceed.

A 2 hour whole of community outage will take place between 07:00 and 09:00 Wednesday 11th May.

ISSUES/OPTIONS/CONSEQUENCES

COVID-19 Hygiene Plans continue to be applied, hand sanitisers and wipes available for customers, and facilities cleaned before and after use

PIRLANGIMPI

Pirlangimpi Administration provides services to external clients as well as support to Internal Business Units, Elected Members and the Local Authority

General Business for the month

- Hours of Operation: Nil Closure
- Meeting Room Hire:
Environment Centre NT hired meeting room on 2nd May for meeting/consultation
Environment Defenders Office hired meeting room on 3rd May for meeting
CatholicCareNT hired meeting room on 24th June for meeting
Governance utilized meeting room on 25th and 26th June for PLA and OCM
- Finance: Nil
- Australia Post: Nil

Human Resources

All matters including:

- Attendance: Good
- Incidents: Nil
- Recruitment: Still in Process
- Training: Nil

Events

Stakeholder Engagement/Meetings: Attended monthly community meeting on 2nd May

ISSUES/OPTIONS/CONSEQUENCES

COVID-19 Hygiene Plans continue to be applied, hand sanitisers and wipes available for customers, and facilities cleaned before and after use

Centrelink

BACKGROUND

Centrelink Agent Offices at Pirlangimpi and Milikapiti opened for assistance and support to all community members with Centrelink issues including Family payments, Age pensions, Disability support payments, Job search allowances and Study payments for youth. Offices in both communities are open to the public from 8:00am to 4:00pm Monday to Friday.

General Business for the month - Centrelink offices in Milikapiti and Pirlangimpi remained open throughout May apart from one day due to Sorry Business. Clients continue to make use of the Self Help Computers with many clients switching over to the new Cashless Debit Card, Phones and / or assistance provided by the Specified Personnel. .Computer and Accessibility Upgrades have been completed.

Stakeholder Engagement/Meetings - Daily phone calls between Specified Personnel and Services Australia

ISSUES/OPTIONS/CONSEQUENCES

COVID-19 Hygiene Plans continue to be applied, hand sanitisers and wipes available for customers, and facilities cleaned before and after use

Broadcasting

BACKGROUND

The Indigenous Broadcasting National Jobs program provide local broadcasting in local languages, communicating locally based service messages in regard to Health, Education, Local government and Cultural information.

General Business for the month

Radio Room at Milikapiti relocated to the Recreation Hall due to old building deteriorating, Community Safety and Covid related messages including reminders of day to day, current restrictions or Emergency Response Directions continue to be broadcasted over the Radio.

Human Resources

All matters including:

Incidents: Nil

Recruitment: Wurrumiyanga broadcaster position currently vacant.

Leave: Nil

Training: Nil this month

Stakeholder Engagement:

TEABBA Financial Expenditure reports

Radio Relocation

Youth Diversion

General Business for the month

Youth Diversion Coordinator currently case managing 9 clients across both islands. Client updates and Monthly Data Reports updated and submitted to TFHC. Client updates provided to NT Police Youth Diversion Unit. Manager participated in Quarterly review meeting. Two Finalisations this month, one successfully completing the program and another being removed as he had left the community. Remaining clients are fulfilling their obligations to the program with the assistance of the Youth Diversion Coordinator.

Human Resources

All matters including:

- Incidents: Nil reported for the month
- Recruitment: Nil
- Training: - Nil this month

Stakeholder Engagement/Meetings

- Shane King Wurrumiyanga Police
- Jo Huyben, Bonita Boucicault Territory Families
- NT Police Youth Diversion Unit
- Natalie Watts NT Police
- Wayne Bayliss NT Police YDU
- Remote Sports

BACKGROUND

To provide opportunities for all men, women and children, to participate and achieve within their chosen Sport or Recreational activity.

General Business for the month

TIRC Sport and Recreation continue to deliver the NTG Funded Remote Sports program by providing structured activities for people wishing to participate in Team Sports Remote Sports officers have been opening the recreation hall in Milikapiti Wurrumiyanga sports are currently being conducted in open areas around the community. Youth Diversion clients continue to assist with delivery.

Human Resources

All matters including:

Incidents: Nil this month

Recruitment: Nil this month

Training: Nil this month

Stakeholder Engagement / Meetings:

Nil this month

ISSUES/OPTIONS/CONSEQUENCES

COVID-19 Hygiene Plans continue to be applied, hand sanitisers and wipes available for customers, and facilities cleaned before and after use

Community Safety

BACKGROUND

The Tiwi Islands Community Safety Service assists communities in taking responsibility For the prevention of anti – social, harmful, destructive and illegal behaviours by offering Community patrolling and safe transport to protect vulnerable people. The number one Priority for Community Safety teams is to ensure children out at night (after 9.00pm) can Get a ride home or to a safe place which hopefully helps with school attendance.

Community Safety also assists with mediations, follow up on incidents reported and work With other agencies, providers and Stakeholders.

General Business for the month

Recruitment issues at Wurrumiyanga addressed, all vacant positions advertised with interviews and appointments to be completed early June. Training with staff learning to use the newly developed Night Patrol Data Base will commence in June. Unfortunately the number of children out at night in Wurrumiyanga continues to be a problem, many children still refusing a lift home. Vehicle replacement taking longer than expected, waiting on advice from the department. Coordinator and Patroller positions have been re-advertised. Approvals received from NIAA to use previous years underspends completing phase two of the Data Base and a Two car lockable garage to be constructed next to the Council office across from the Police station.

Human Resources

All matters including:

- Incidents: Nil

- Recruitment: Coordinator (Wurrumiyanga) Patrollers Wurrumiyanga and Milikapiti

- Training: - Nil this month

Events:

Nil for this month

Stakeholder Engagement/Meetings:

Manager / Coordinator and Staff Meetings

Milikapiti NT Police
Lynette DeSantis TIRC
MACCST Meeting

ISSUES/OPTIONS/CONSEQUENCES

COVID-19 Hygiene Plans continue to be applied, hand sanitisers and wipes available for customers, and facilities cleaned before and after use

RECOMMENDATION:

That Council note this report for information.

ATTACHMENTS:

There are no attachments for this report.

REPORTS FOR INFORMATION

ITEM NUMBER	6.3
TITLE	CEO Report
REFERENCE	243700
AUTHOR	Valerie Rowland, Chief Executive Officer

**BACKGROUND**

As we near the end of the financial year and with the draft Regional Plan and Budget on the TIRC website, it comes as a timely reminder why we are all here. By this I mean as the CEO, challenges will always be before us all. We have had challenge to date, not of COVID, as it the flu season with many families falling ill and having to be airlifted to Royal Darwin Hospital.

This month, I acknowledge elders past and present and all traditional owners across the lands we all reside and work on. We continue pay our respects to those loved ones that have left us, and a special mention to a long term employee of Council and my grandson, Mr. Kantilla.

As I mentioned, we are ending the financial year and about to commence into a new one, and last month we had seen much improvement of the Wurrumiyanga Waste site, with a visit to take place by the Northern Territory Environmental Protection Authority (NTEPA) planned in July.

Council has carried out major road works grading the Pirlangimpi and Milikapiti roads up to three-ways as well as grading of the Ranku road.

The S&R Hall is being accessed by Catholic Care NT, at no charge as we anticipate that the use of this facility will enable our kids to gather together out of the heat, as it is still very hot outside.

The Wurrumiyanga Pool had a pool specialist arrive and inspect the damage, and it is hoped a temporary measure will take place.

Human Resources/Human Services**Highlights**

- Two (2) terminations were processed during May 2022.
- One (1) employees were appointed during May 2022.
- Staff turnover rate was 1% percent.
- Note that the graphs and data below from 01st May 2022 to 31st May 2022.

Charts

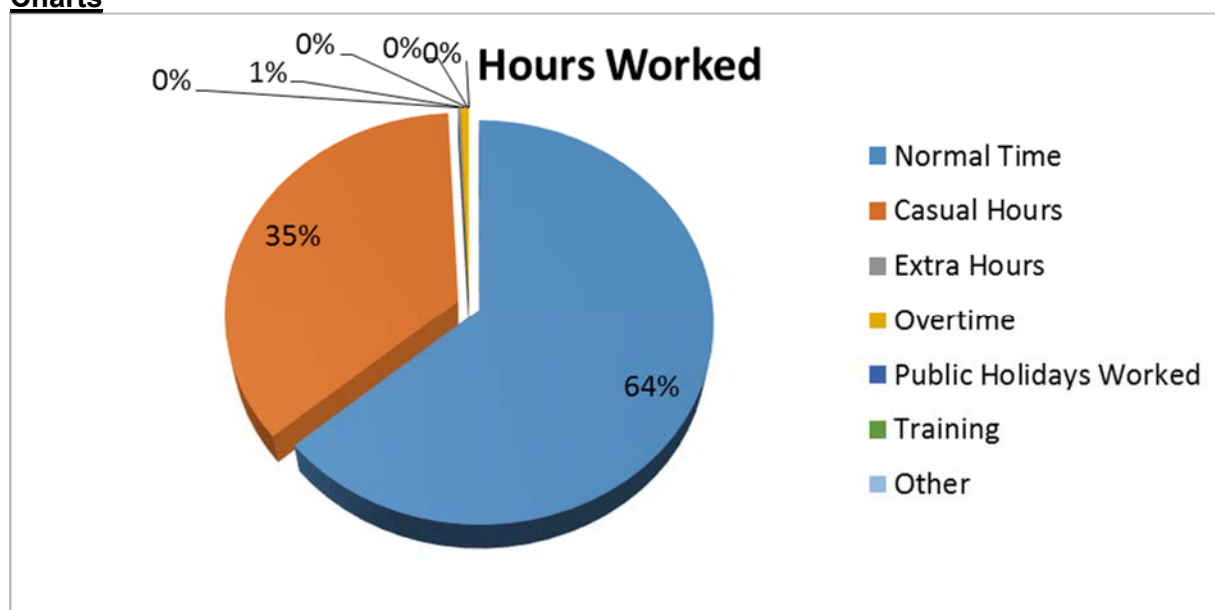


Chart 1: Hours worked as percentage 01st May 2022 to 31st May 2022

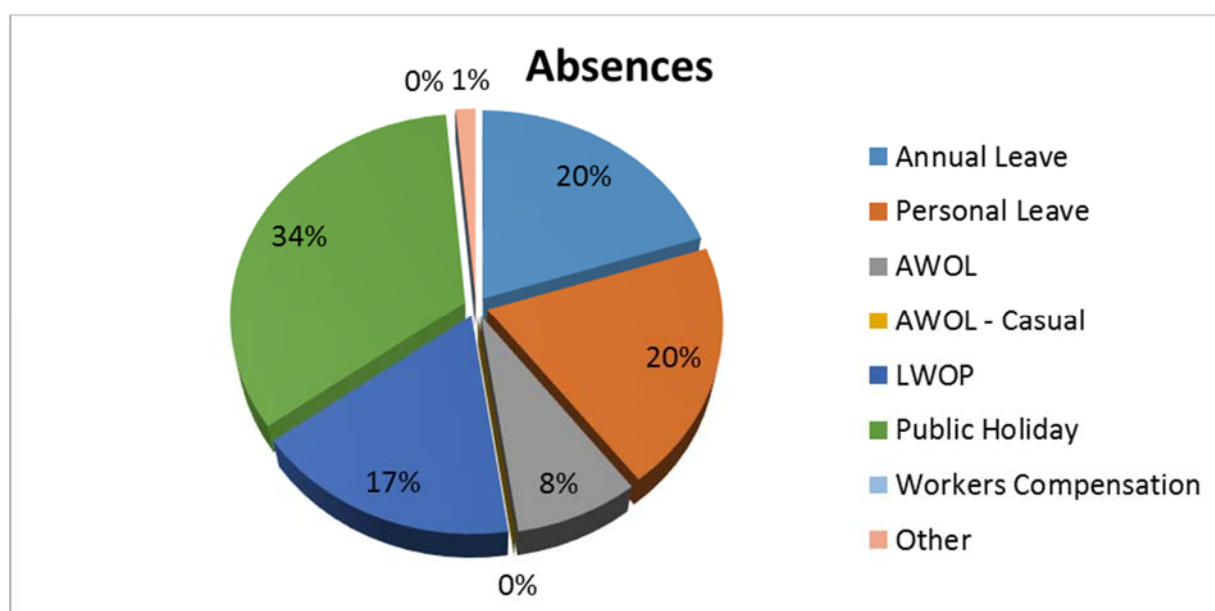


Chart 2: Absences as percentage 01st May 2022 to 31st May 2022

Hours Worked

Description	PPE 08 th May 2022	% of Total	PPE 22 nd May 2022	% of Total	Variance	Variance %
Normal Time	2,872	45%	3,714	56%	+842	+29%
Casual Hours	1,751	28%	1,913	29%	+162	+9%
Extra Hours	11	0%	8	0%	-4	-32%
Overtime	55	1%	8	0%	-47	-86%
Public Holidays Worked	0	0%	0	0%	0	0%
Training	0	0%	0	0%	0	0%
Annual Leave	176	3%	347	5%	+171	+97%
Personal Leave	289	5%	224	3%	-65	-22%
AWOL	94	1%	115	2%	+21	+23%
AWOL-Casual	0	0%	0	0%	0	0%
LWOP	201	3%	251	4%	+50	+25%
Public Holiday	878	14%	0	0%	-878	-100%
Workers Compensation	0	0%	0	0%	0	0%

Table 1: Monthly Comparisons – Raw Hours and Percentages

Charts

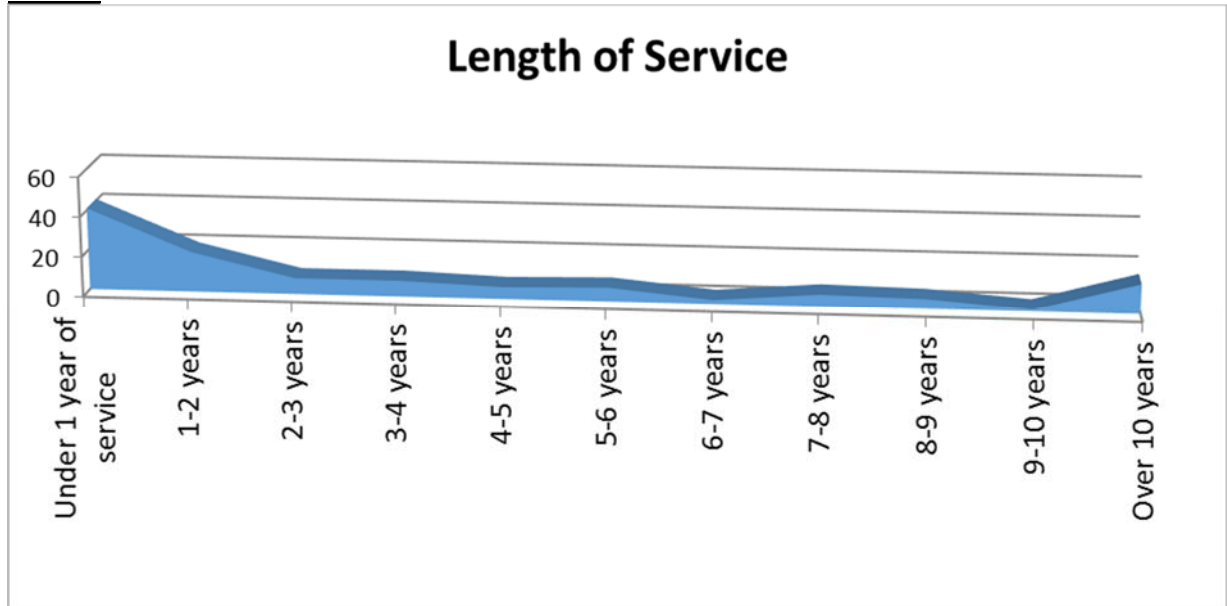


Chart 3: Length of Services

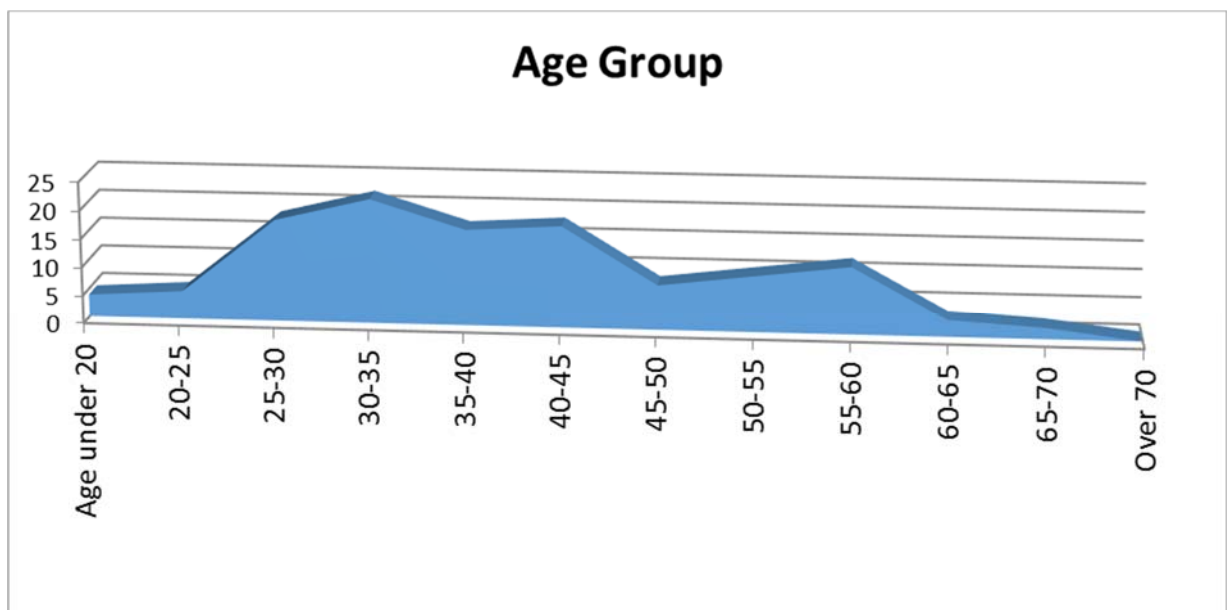


Chart 4: Distribution of Ages

Demographics

Description	Wurr.	Pirl.	Mili.	Dar.	Total	%
Male	49	13	16	3	81	68%
Female	23	8	7	0	38	32%
ATSI	64	20	17	2	103	87%
NON-ATSI	8	0	4	4	16	13%
Full Time	29	10	10	3	52	44%
Part Time	2	7	7	0	16	13%
Casual	41	4	6	0	51	43%
Age under 20	4	0	0	0	4	3%
20-25	3	1	1	0	5	4%
25-30	10	4	4	0	18	15%
30-35	12	5	4	1	22	18%
35-40	13	0	3	1	17	14%
40-45	10	5	2	1	18	15%
45-50	7	0	1	0	8	7%
50-55	4	3	3	0	10	8%
55-60	7	3	2	0	12	10%
60-65	1	0	2	0	3	3%
65-70	1	0	1	0	2	2%
< 1 year of service	36	3	2	0	41	34%
1-2 years	14	2	3	1	20	17%
2-3 years	7	1	0	0	8	7%
3-4 years	2	3	2	1	8	7%
4-5 years	3	1	1	1	6	5%
5-6 years	3	2	2	0	7	6%
6-7 years	2	0	0	0	2	2%
7-8 years	1	1	4	0	6	5%
8-9 years	1	1	3	0	5	4%
9-10 years	0	1	0	0	1	1%
Over 10 years	3	6	6	0	15	13%
Total Employees	72	21	23	3	119	100%

Table 2: Monthly Demographics – May 2022**Annual Leave Liability**

As of the 31st May 2022, the council's annual leave liability is for 10,758 hours totaling \$469,380. The annual leave liability amount includes 17.5% leave loading.

New Hires

Position	Date Hired	Directorate	Employment Type
Infrastructure Manager	16 May 2022	Infrastructure	Fulltime

Terminations

Position	Termination Date	Directorate	Reason / Emp Type
Executive Assistant	06 May 2022	CEO	Resigned
Accountant	05 May 2022	Finance	Resigned

Records Management EoM Report May 2022**BACKGROUND**

This report is for the month of May 2022

General Business for the month

To provide support to all program areas with records keeping and to provide the support in the administration of the TIRC electronic records and document management system, as required. It is critically important that Managers in each work areas, upload documents, including work related emails and texts on the system, MagiQ.

To avoid non-compliance Records and Information Support is every council staff business to get the upload documents or at a computer correct, ensuring appropriate maintenance of active and archived records are in place in diligent manner. Records Management and Information Support is available to support and work closely with staff that are struggling to upload corporate documents.

Events

None

Human Resources

All matters including:

- Incidents: none
- Training: Nil

Archive boxes

As of 31 May 2022, there have been 408 boxes securely stored at Iron Mountain facility, 10 Olive Place, Holtze NT 0829.

There was no storage activity recorded since 2017 and no records were found when the last box sent to Iron Mounting facility.

Wurrumiyanga, Pirlangimpi and Milikapiti have also stored the boxes in their possession but they are not in the secured facility like in the Iron Mountain storage in Darwin. It is recommended to count the boxes and check the condition of the boxes which were stored in Wurrumiyanga, Pirlangimpi and Milikapiti.

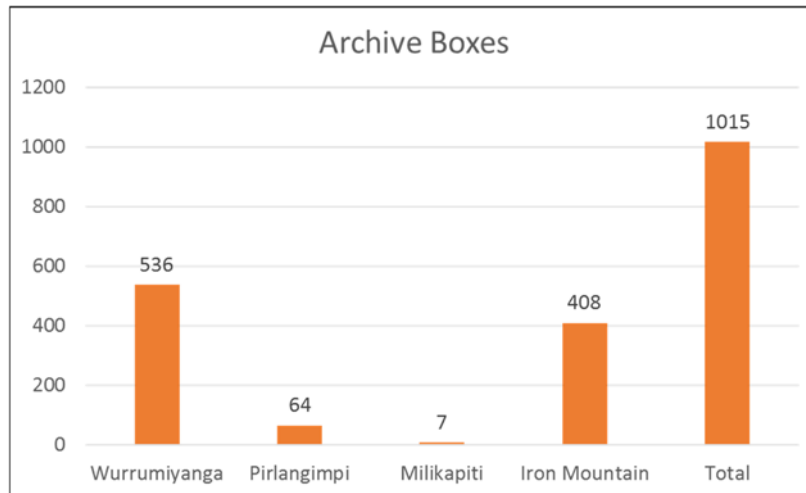


Chart 5: Archive Boxes

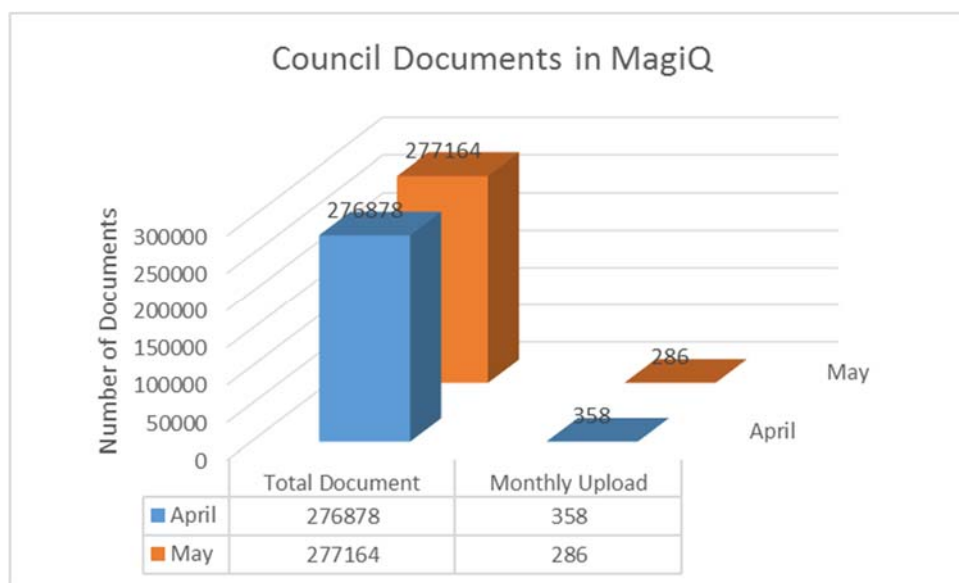


Chart 6: Documents in MagiQ in May 2022

RECOMMENDATION:

That Council recommends and notes this Report for Information.

ATTACHMENTS:

There are no attachments for this report.

REPORTS FOR INFORMATION

ITEM NUMBER	6.4
TITLE	Fleet/Workshop Manager's Report - May 2022
REFERENCE	243768
AUTHOR	Stanley Orlandi, Fleet Manager



Monthly report to Council providing monthly updates in relation to Council Fleet and Workshops across the Tiwi Islands.

BACKGROUND

In line with compliance and work health safety issues monthly reports on Fleet and the Workshops across the Tiwi Islands.

All three (3) workshops are maintained with regular work being carried out. All vehicles and machinery are maintained and regularly checked.

ISSUES/OPTIONS/CONSEQUENCES

Issues arising is the lack of care by operators with a number of ride on mowers needing to be repaired.

From an operational viewpoint, a strong process is required to ensure that all operators of machinery and accountable, therefore they will be required to sign in and out each machinery. This will ensure there is a process in place for better management of Council fleet and asset.

The evidence in the sign off will provided of any breakages will be the responsibility of that staff member. The aim is to manage wear and tear and poor operator of all vehicles and tools.

Limited on site carried out to other workshops and plans to schedule visits in the coming months. The onsite visits to provide support to the other workshop mechanics and crew working at the workshop.

A fuel system has been implemented between the Workshop and Interisland Ferry.

The Town Services crew have commenced washing mowers on a daily basis and at end of each shift. This also includes the rubbish truck being washed down including the drum.

Below is a full list of issues, faults and action items:

- Cat Loader IT28 awaiting outcome (quotes still with Bala) for replacement machine.
- Skip bin truck ram in Darwin for repairs. Supplier will contact when completed.
- Rubbish truck (mobile) brake parts have arrived and will be replaced at a time best suited with availability with coordination with town services.
- Depot main bulk tanks Petrol tank now connected to 240v and running have ordered a metering gauge to mount when it arrives. Diesel Dispenser Fops unit has arrived, Booked in with Romel to connect to 240v as soon as he is available.
- Ride on mowers x 2 awaiting various parts to get running. 1 x razorback mower mobile, 1 x Kubota 1011 mobile
- Isuzu tip truck still sourcing info on trans fault no luck at this stage ongoing
- Cat Dozer and large Cat excavator have been checked over and are mobile.
- Usage of spare parts around Depot to save on budget cost were applicable.

- Work load at w/shop is still Reactive but is improving slowly.
- WHSE accidents / incident none to report this month. No major oil spills to report. Have set out waist tyres / batteries / oils areas in yard but still need improvement.
- Continue to communicate with Milikapiti and Garden point via phone for any issues that may arise.
- Continued ongoing w/shop and yard housekeeping. W/shop a big improvement in housekeeping has been noted.
- 6) HR working at the w/shop are Michalis and Darcy attendance is 90% and they work well together as a team and willingness to learn is great, they have improved their skill set in diagnostics of faults both electrical / mechanical / hyd hose making / tyre c/o and use of reading 1) 12/24v multi meter 2) Hyd hose press usage.
- Maintain communication with Will at ferry and set out fuelling intervals 3 x a week.
- Town services LVs require maintenance will plan to fit in as labour in w/shop allows.
- Daily Safety talks on SWP – SOP at w/shop
- Would the council be open to doing an in-house operator ticketing card system to minimize machine damage by untrained personnel?
- FYI New tooling for w/shop going missing has been eliminated by being under lock and key in cupboards under Michalis and myself with the only access to keys.
- I Talked to Bala about how much is left \$ in tooling budget and time limit, at this stage awaiting his reply.
- The town services guys have been washing mowers daily at end of shift and the rubbish truck complete washing inside and out of tub weekly. Will order disinfectant for tub so they can use.

CONSULTATION & TIMING

Regular contact with CFO and the Finance team in relation to workshop and fleet budget.

RECOMMENDATION:

That Council recommended to note this report for information.

ATTACHMENTS:

There are no attachments for this report.

REPORTS FOR INFORMATION

ITEM NUMBER	6.5
TITLE	Town Services/Inter-Island Ferry/Aerodrome/Civil Works/Outstations May 2022 Report
REFERENCE	243774
AUTHOR	David Ciosmak, Town Services Manager

**Highlights:****Waste management symposium in Darwin**

1. Town Services – Wurrumiyanga

1.1 Community/cultural commitments

Town Services, Civil Works and Outstation crews assisted with various community events providing:

- Chairs/tables and BBQ's
- Additional wheelie bins
- Litter cleaning conducted everyday
- Vegetation clearing for upcoming dry season

TIRC continues to show a strong presence at community/cultural events.

1.2 Training

1. **First Aid Training** – There are a considerable number of staff that require their First Aid Certificate. Boatshed staff are booked in for early May.
2. **Additional Training** – All current staff are being assessed for future training which will upskill them in their roles. This will include first aid, driver's licenses, ARO and coxswain tickets.

1.3 Parks and Gardens

- Council responsible areas maintained accordingly with a focus on the main street into town.
- Hard rubbish around the community removed prior to mowing verge.
- Slashing of drains, parks and several houses to assist older people in the community.

1.5 Waste Management (Town Services + Civil Works)

1.5.1 Sucker Machine

- The sucker trailer is still awaiting a new engine.
- Areas with high public traffic over night are prioritized to maintain clean streets and public spaces

1.5.2 Garbage Truck

- Community bins emptied twice per week
- Preventative maintenance routinely conducted on Wednesdays, referencing a strategically designed check list
- Each pick-up location/area documented in checkpoint form to ensure all scheduled bins are collected
- The truck has been running consistently this month and the new driver is doing a great job

1.5.3 Wheelie Bins

- Bins have arrived and will be replaced as they are paid for while others will be repaired with spare parts.

1.5.4 Recycling

Freight assistance sponsorship established between Auriga Barge and TIRC for all recycle streams travelling to Darwin. At this stage the main waste sites are the priority.

1.5.4.1 10c Recycling Facility

- A recycling facility licensed for the 10c container deposit scheme (CDS) would likely be financially feasible, based on estimated input potential from retail in Wurrumiyanga
- The facility would provide indirect savings, by reducing labour spent on litter cleaning
- TIRC is seeking funding for the building of a specific waste transfer shed where the can crushers can be permanently housed.

1.5.4.2 Other Recycling

- 44 x 200L drums (empty) have been palletized. Disposal options being investigated
- Chemical drums (i.e. 20L) are being compiled and sent back to Darwin for safe disposal via the 'Drum Muster' program
- E-Waste disposal options are being investigated with NTRS. Downstream issues in the E-Waste sector are causing problems with recycling

1.5.5 Landfill

- Significant work has been carried out to move waste from the quarry site to the dump site.
- An external contractor has pushed new dumping areas and will clean up the old waste area as needed.
- The implementation of skip bins has proven to be effective in collecting waste when the garbage truck has been off the road however the truck is currently down awaiting parts.
- Gates have been installed at the tip. Fencing has started with posts being installed.
- Council is looking into the removal of car bodies by crushing and then removal off the islands.

1.6 Swimming Pool

- The pool has not been operational for quite some time. Future works are that Figleaf pools have attended the site and given an estimation for pool repairs and up grading the filtration system. Significant excavation is required under the pool which will need to be filled with cement before fibre glassing can start. The next option is obtaining quotes to build a cement pool on site. The funding options for this are looking good.

2. Inter-Island Ferry (Boat Shed)

- Employment of the first ever female boatshed employees.
- Ferry maintenance – Ferry has been serviced last week.
- Paid weekend operations have finished as TIFL has ended.
- Inter-Island Ferry Coordinator has been performing above his duties.
- The female staff have completed their coxswain training.

3. Aerodrome

- Daily inspections conducted with no major issues identified
- Slashing and mowing within the fence perimeter 100% complete
- Slashing on both approaches complete and around secondary windsock
- Tree clearing is almost complete.

4. Civil Works

4.1 Routine town maintenance

- Potholes repairs have been put on hold as we consider options for funding to re sheet asphalt in the problem areas.
- Landfill operations routinely conducted weekly using the D6 Bull dozer.
- Hard rubbish removal ongoing.
- Cat IT28G loader has a blown engine, We are still awaiting options from fleet manager as this is vital for the dry season.

4.2 Routine regional maintenance

- Grading has been conducted between township and landfill to account for high traffic and to reduce damage to garbage truck.
- Grading of main roads has started by an external contractor who will also assist the Tiwi workers to complete it much quicker.

4.3 Landfill

- Work conducted daily to consolidate waste.
- Fencing and building up of area for new container has started but requires more materials.
- D6 Dozer earthworks ongoing to reconfigure the landfill and consolidate dumping area. Dozer is being moved to start work at Milikapiti waste site.

4.4 Projects

- R2R funding – Currently completing work on Melville island.
- Wurrumiyanga pool. Obtaining quotes for resurfacing and filtration system.

5.1 Milikapiti Town Services and Civil Works

This report illustrates the business unit Infrastructure - Town Services/Civil Works including maintenance of public parks, gardens, and drainage, waste collection and management, funerals and servicing of public toilets in the community.

BACKGROUND

This report is for the Month of April 2022

WASTE COLLECTION AND MANAGEMENT:

- Waste collected twice a week Tuesday & Friday between the hours of 8am to 12pm
- General community litter hand picked up by Town Services in garbage bags twice a week.
- General household rubbish left outside of front of houses for pickups with trailer.
- Drain ways cleaned and rubbish removed from inside.
- Tree removed from side of the road near the local Park ground and taken to the waste.

AIRPORT

Inspections – Field Checklist:

Inspections are carried out every morning by Romel Siplon Serviceability Inspection Field checklist sent to Project Manager and Finance at the end of Month.

Monthly Reporting Register:

Sent to Project Manager and Finance at the end of Month – Romel, Austin and Gladys.

Maintenance:

Airport aprons slashed, mowed and whipper snip around gables and lights.

TOWN/ROAD WORKS:

- Rubbish collection walk through main areas, with garbage bags twice a week. Garbage Bags and Ute Tiwi 15 taken to the tip.
- Old items/rubbish outside people houses taken to the Tip. Done with Ute Tiwi 15 and trailer.
- Unable to fill up airport tank with water truck for public toilet use at the airport due to Water Truck not working. Done with water truck/workers both Civil and Town Services.
- Patch roads and gutters around community. Done with Backhoe, Bobcat and workers.
- Push Rubbish in Tip with Loader. Done with Loader.
- Clean Workshop take rubbish to Tip. Done with Bobcat and Tip Truck.
- Helped Mechanic whenever he needed help with anything within the workshop or outside the workplace. 2 Town Services workers.
- Remove trees on main roads from Community to the Tip. Workers and Bobcat.
- Empty fuel tanks taken to the Barge Landing with Mechanic if needed help. Tip truck and Loader.
- Barge pick-ups. Ute and trailer TIRC assets Tip Truck and Loader.
- Support to family funerals. Town Services and civil workers.
- Supported civil works on roads when they needed help and in around the community. Most of workers and help each other out.
- Clean Town Services Shed and remove old items to the tip. Tip Truck/Bobcat and Loader.
- Clean gutters and flattened rough surfaces. Done with Bobcat/Tip Truck and Town Services/Civil workers
- Back fill barge landing road end of bitumen with gravel/soil. Done with Bobcat/Grader 130
- Baulker bags filled with rubbish taken to tip and return empty. Done with Ute Tiwi 15.
- Mow and cut around community and public areas sections. 2 Ride on Mowers 2 Mini Slashers.
- Whipper snip main areas of the community. 3 whipper Snippers.
- Remove old tyres from workshop and metal scraps taken to Tip. Done with Tip Truck 2 workers.

CIVIL WORKS

- Help Town Services with rubbish collection. Done with garbage bags and vehicle Tiwi 15.
- Clean drain ways with Town Services crew in community. Done with Loader/Bobcat and Tip truck.
- Remove old stuff from houses and take to the Tip. Done with Ute and Tip Truck.
- Help with Town Services crew doing General Waste Disposals driving. Rubbish Truck.
- Grade and patch road Barge Landing. Grader 130.
- Grade farm road and dump road. Grader 130.

6.1 PIRLANGIMPI TOWN SERVICES AND CIVIL

6.2 WASTE COLLECTION AND MANAGEMENT:

- Waste collected twice a week Tuesday & Friday between the hours of 8am to 12pm
- General community litter hand picked up by Town Services in garbage bags twice a week.
- Drain ways cleaned and rubbish removed from inside.
- Fleet Manager looking at options for replacement body for garbage truck due to significant rust.

6.3 TOWN/ROAD WORKS

- Mowing of community areas
- Collection of freight from airport and barge
- Cleanup of rubbish from shop and high traffic areas

6.5 CIVIL WORKS

- There was some grading and road clearing on road to the dump.
- Grading of Paru road and 3 ways to Milikapiti road.

7.1 OUTSTATIONS

7.2 Ranku

- Currently one house occupied at Ranku.
- Power good
- No issues reported this month.
- Slashing/Mowing has been completed
- Water good
- No unplanned outages
- HMS (Housing Maintenance Services)
- No report

7.2 Paru

- Power with no outages
- Slashing/Mowing completed.
- Water good with zero outages
- HMS (Housing Maintenance Services)
- No report

7.3 4-Mile

- Power no outages
- Slashing/Mowing
- Slashing and mowing completed
- Water good with zero outages

- Two water leaks have been repaired.
- HMS (Housing Maintenance Services)
- No report

7.4 Pitjamirri

- Power
- No outages
- Slashing/Mowing
- Slashing and mowing completed
- Water
- No outages
- HMS (Housing Maintenance Services)
- Replacement of roofing 100 % complete
- Future Projects
- Upgrade of solar power system – Funding application has been submitted.

7.5 Takapimiliyi

- Power
- No outages
- Slashing/Mowing
- Up to date
- Water
- No outages
- HMS (Housing Maintenance Services)
- Plumbing and electrical work to be conducted when on next visit
- Future Projects
- Graded fire breaks (MES)
- Grade access roads (MES)

7.6 Condor Point

- Power
- No outages
- Slashing/Mowing
- Slashing to be scheduled. Weather and roads permitting
- Water
- No outages to report
- Future Projects
- Grade access track (MES)
- Graded Fire Break (MES)
- Rodent & Pest control (HMS)
- Solar inspection (MES)
- Repairs to Infrastructure (HEA)

RECOMMENDATION:

That Council notes this report for information

ATTACHMENTS:

There are no attachments for this report.

REPORTS FOR INFORMATION

ITEM NUMBER	6.6
TITLE	Finance End of Month Report – May 2022
REFERENCE	243778
AUTHOR	Bala Donepudi, Chief Financial Officer



Statement of Financial Performance for the period ended 31 May 2022					
Income	Year to Date				Full Year Budget
	Actual	Budget	Variance *	%	
61 - Income Rates and Charges	2,950,250	2,706,424	243,827	9%	2,952,462
62 - Income Council Fees and Charges	1,284,204	1,385,647	(101,443)	-7%	1,511,615
63 - Income Operating Grants Subsidies	8,015,989	9,146,468	(1,130,479)	-12%	9,977,965
66 - Income Reimbursements and Others	56,376	28,265	28,111	99%	30,835
67 - Income Agency and Commercial Serv	655,714	862,996	(207,281)	-24%	941,450
69 - Income Sale of Assets	92,863	55,000	37,863	100%	60,000
Total Operating Revenue	13,055,398	14,184,800	(1,129,402)	-8%	15,474,327
Expenditure					
71 - Employee Expenses	5,478,315	6,126,637	648,322	11%	6,688,253
72 - Contract and Material Expenses	3,003,092	5,749,765	2,746,673	48%	6,272,471
73 - Finance Expenses	4,595	5,583	988	18%	6,090
74 - Communication Expenses	304,645	480,577	175,933	37%	524,266
75 - Asset Expense	1,862,443	1,871,673	9,230	0%	2,041,825
79 - Miscellaneous Expenses	1,093,900	1,409,427	315,527	22%	1,537,556
Total Operating Expenditure	11,746,990	15,643,662	3,896,672	25%	17,070,461
Allocations	835				
Net Surplus/(Deficit)	1,307,573	(1,458,862)	2,766,435	190%	(1,596,134)
<i>Adjust for Capital and Depreciation</i>					
Less: Capital Expense	232,329	924,765	692,436	75%	1,008,835
Add back: Depreciation expense	1,764,811	1,871,673	(106,862)	-6%	2,041,825
Net Cash Surplus/(Deficit)	2,840,054	(511,955)	3,352,009	655%	(563,144)
Restricted Cash Carried Forward	1,309,678	520,164	789,514	152%	567,451
Total Surplus/(Deficit)	4,149,732	8,209	4,141,523	-50452%	4,308
<i>Represented by:</i>					
Tied Funding Surplus/(Deficit)	3,331,687	4,949	3,326,739	67223%	5,399
Untied Funding Surplus/(Deficit)	818,044	3,259	814,785	24998%	(1,092)

Statement of Financial Position as at 31st May 2022	
	\$
<u>Current Assets</u>	
Current Operating accounts & Cash on Hand	5,803,239
Trade and Other Receivables	435,102
Debtors	120,239
Inventory	79,370
Prepayments	31,131
Total Current Assets	6,469,082
<u>Current Liabilities</u>	
Trade and Other Payables	303,375
Creditors	199,857
Current Provisions	881,558
Other Current Liabilities	104,229
Unexpended Grant Liability	525,162
Total Current Liabilities	2,014,181
Net Current Assets	4,454,900
<u>Non Current Assets</u>	
Buildings Prescribed	14,090,109
Infrastructure Prescribed	1,613,304
Plant	982,817
Equipment	304,757
Motor Vehicles	486,179
Work in Progress	43,622
Other Non Current Assets	3,511,546
Total Non Current Assets	21,032,333
<u>Non Current Liabilities</u>	
Non Current Provisions	223,646
Non Current Borrowings	630,001
Non Current Lease Liabilities	2,952,896
Total Non Current Liabilities	3,806,543
Net Assets	21,680,691
<u>Equity</u>	
Accumulated Surplus/(Deficit)	6,886,087
Asset Revaluation Reserve	13,253,309
Election Reserve	2,479
Asset Replacement Reserve	142,863
Current Year Surplus/(Deficit)	1,395,953
Total Equity	21,680,691

Current Operating Accounts & Cash on HandAccount Balances as at 31st May 2022:

	\$
Operating Account	80,224
Trust Account	4,150,770
Christmas Saving Account	79,405
NIAA Bank Account	1,459,021
Cash Deposit Account (credit cards)	50,000
Cash on hand	700
	<u>5,820,120</u>

The actual money in the bank is more than Book balance due to receipts to be processed.

Cash Funding Type Split

	\$
Tied Funding	2,915,490
Untied Funding	2,904,630
	<u>5,620,120</u>

Ageing Receivables

The outstanding Debtors owed to Council at the end of May 2022 total \$ 120,238.95 .The ageing of the outstanding receivables balances is as follows:

Description	Outstanding	Current	>30days	>60days	>90days	Future
Debtors	120,238.95	24,201.99	19,624	12,033.88	64,379.04	0

The total Rates & Charges Outstanding at the end of May 2022 is \$ 316,839.69 of this \$125,054.48 relates to the 2021-22 financial year.

Description	Outstanding	2021-22	Previous Years
Rates & Charges	\$ 316,839.69	\$ 125,054.48	\$ 191,785.21

Ageing Payables

The outstanding amounts owed by Council to Creditors at the end of May 2022 total \$ 199,857.29 the aging of the outstanding balance is as follows:

Outstanding	Unapplied Credits	Current	>30days	>60days	>90days	Future
199,857.29	-21,940.00	102,498.70	113,114.01	3,202.02	2,982.56	737.99

Statement of Financial Performance for the period ended 31 May 2022						
Income	Year to Date			Full Year Budget		
	Actual	Budget	Variance*			
61 - Income Rates and Charges	2,950,250	2,706,424	243,827	9%	2,952,462	2021/22 Rates Run Completed
62 - Income Council Fees and Charge	1,284,204	1,385,647	(101,443)	-7%	1,511,615	Unfavourable variance due to Lower Airport landing fees and Ferry Income
63 - Income Operating Grants Subsid	8,015,989	9,146,468	(1,130,479)	-12%	9,977,965	The sport & Rec hall Grant Funding to be released
66 - Income Reimbursements and Ot	56,376	28,265	28,111	99%	30,835	
67 - Income Agency and Commercial	655,714	862,996	(207,281)	-24%	941,450	Under receipt of income from workshop & Fuel sales
69 - Income Sale of Assets	92,863	55,000	37,863	100%	60,000	
Total Operating Revenue	13,055,398	14,184,800	(1,129,402)	-8%	15,474,327	
Expenditure						
71 - Employee Expenses	5,478,315	6,126,637	648,322	11%	6,688,253	Underspend in wages community safety & Corporate services.
72 - Contract and Material Expenses	3,003,092	5,749,765	2,746,673	48%	6,272,471	Underspend in Material due to underspen in following projects R2R ,LAPF,ABA Homelands & Pirlangimpi Pool
73 - Finance Expenses	4,595	5,583	988	18%	6,090	
74 - Communication Expenses	304,645	480,577	175,933	37%	524,266	
75 - Asset Expense	1,862,443	1,871,673	9,230	0%	2,041,825	
79 - Miscellaneous Expenses	1,093,900	1,409,427	315,527	22%	1,537,556	Insurance Payment less the budget and Underspend on member costs.
Total Operating Expenditure	11,746,990	15,643,662	3,896,672	25%	17,070,461	
Allocations	835					
Net Surplus/(Deficit)	1,307,573	(1,458,862)	2,766,435	190%	(1,596,134)	
<i>Adjust for Capital and Depreciation</i>						
Less: Capital Expense	232,329	924,765	692,436	75%	1,008,835	
Add back: Depreciation expense	1,764,811	1,871,673	(106,862)	-6%	2,041,825	
Net Cash Surplus/(Deficit)	2,840,054	(511,955)	3,352,009	655%	(563,144)	
Restricted Cash Carried Forward	1,309,678	520,164	789,514	152%	567,451	
Total Surplus/(Deficit)	4,149,732	8,209	4,141,523	-50452%	4,308	
<i>Represented by:</i>						
Tied Funding Surplus/(Deficit)	3,331,687	4,949	3,326,739	67233%	5,399	
Untied Funding Surplus/(Deficit)	818,044	3,259	814,785	24998%	(1,092)	

Council's Payment and Reporting Obligations:

Fringe benefits Tax: Council's 2022 Fringe benefits tax return is lodged before the Deadline of 21st May 2022. The Tax Return is under processing by the tax office.

Insurance: Council Insurance policy is procured the insurance broker JLT. The policy coverage starts from 1st July 2021 to 30th June 2022. JLT send the invoices on the periodic basis .Payments are made to JLT upon the receipt of the invoices. There are no outstanding invoices.

Superannuation: Council Superannuation is paid on a quarterly basis .Third Quarter superannuation Payment of 2021-22 financial year is processed and paid.

PAYG: The tax Withheld from the staff salaries is remitted to the tax office on a weekly basis .All the payments are up to date.

Business Activity Statements (BAS) : We are up to date will all the lodgement of the council business activity statements .The Apr -2022 BAS lodgement is complete and working on May-22 BAS

CONSULTATION AND TIMING

Section 8 of the Local Government Accounting Regulations 2014 outlines the requirements for financial reporting to Council. In particular it states that the actual income and expenditure for the commencement of the financial year to the end of the previous month should be reported plus a statement of the debts owed to the Council.

Part 8 Financial reports to council**18 Financial reports to council**

- (1) The CEO must, in each month, present before a meeting of the council a report, in a form approved by the council, setting out:
 - (a) The actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and
 - (b) The forecast income and expenditure for the whole of the financial year.
- (2) The report must include:
 - (a) Details of all cash and investments held by the council (including money held in trust); and
 - (b) A statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and
 - (c) Other information required by the council.
- (3) If a council does not hold a meeting in a particular month, the report is to be laid before the council committee performing the council's financial functions for the particular month.

RECOMMENDATION:

That Council notes and accepts the Finance Report for the reporting period to 31 May 2022

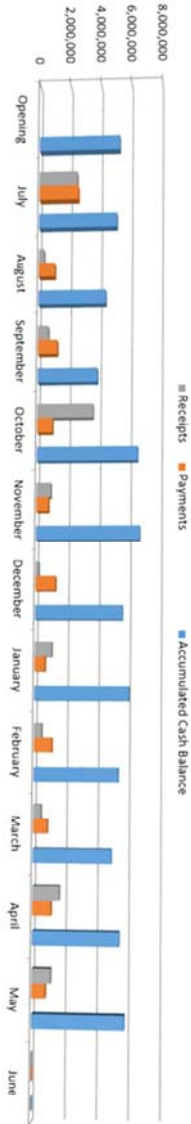
ATTACHMENTS:

- 1 Cash Flow.pdf

Cash Flow
As of 30 May 2022



Description	Opening	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Closing	YTD	%
Cash Accounts																	
Cash at Bank Operational General	42,498	173,887	(415,014)	251,760	38,728	(10,039)	(77,182)	(93,629)	(172,032)	343,972	(180,450)	159,649	-	-	62,148	19,649	46%
Cash at Bank Trust General	3,617,768	(343,432)	(324,720)	(499,851)	2,452,758	159,850	(821,432)	519,583	(480,375)	(773,527)	605,995	37,963	-	-	4,150,579	532,812	15%
PMC Bank ACCOUNT	1,438,733	(5)	(5)	(5)	(263,412)	(5)	(5)	(5)	(5)	(5)	93,179	93,184	-	-	1,459,026	20,293	1%
Staff Christmas Savings Account	100,320	(5)	(5)	(5)	38,405	(5)	(5)	(5)	(5)	(5)	(5)	45,351	-	-	79,410	(20,910)	(21%)
Cash on Hand Pilingimpi	100	-	-	-	-	-	-	-	-	-	-	-	-	-	(100)	(100)	(100%)
Cash on Hand Nnulu	974	-	-	-	-	-	-	-	-	-	-	-	-	-	1,178	204	21%
Cash Deposit account (Credit cards)	50,898	-	-	-	-	-	-	-	-	-	-	-	-	-	50,898	204	0%
Total Cash Accounts	5,251,291	(169,555)	(701,334)	(511,509)	2,630,522	149,905	(1,078,983)	433,928	(652,418)	(403,471)	518,718	336,147	-	-	5,803,239	551,948	11%
Operating Activities																	
Receipts																	
Income Rates and Charges	-	2,483,053	304,637	666,376	3,611,943	915,847	183,808	1,071,834	465,294	475,521	1,678,677	1,120,880	-	-	12,977,870	12,977,870	-
Income Council Fees and Charges	-	780	17,073	260,175	2,318,088	82,376	2,767	780	780	20,609	111,385	1,280	-	-	2,816,094	2,816,094	-
Income Operating Grants and Charges	-	156,450	177,286	63,888	193,413	125,252	98,182	90,262	52,195	164,598	78,484	84,194	-	-	1,284,204	1,284,204	-
Income Investments	-	2,325,045	469,717	139,249	927,411	594,942	4,727	976,522	203,184	149,000	1,411,740	814,453	-	-	8,015,989	8,015,989	-
Other Operating Receipts	-	778	(363,769)	203,064	173,029	113,277	82,462	4,269	209,135	141,314	77,067	220,953	-	-	861,579	861,579	-
Other Operating Receipts	-	4,330	-	-	-	-	(4,330)	-	-	-	-	-	-	-	-	-	-
Total Receipts	-	2,531,427	1,051,446	1,316,297	945,058	734,646	1,262,791	672,724	1,215,890	838,433	1,159,959	839,701	-	-	12,568,373	12,568,373	-
Payments																	
Employee Expenses	-	506,659	504,677	457,389	574,656	480,644	399,070	656,160	465,812	495,265	452,227	485,758	-	-	5,478,315	5,478,315	-
Contract and Material Expenses	-	462,100	175,448	583,828	307,204	83,638	384,253	(158,950)	430,045	128,750	632,888	338,661	-	-	3,367,866	3,367,866	-
Finance Expenses	-	472	181	472	392	433	390	392	329	746	480	397	-	-	4,595	4,595	-
Other Operating Payments	-	1,534,571	341,759	253,842	47,462	167,407	389,203	172,755	312,616	210,009	74,164	14,885	-	-	3,518,628	3,518,628	-
Other Operating Payments	-	6,991	13,116	6,248	5,358	10,717	10,717	10,717	10,717	74,164	74,164	14,885	-	-	42,195	42,195	-
Other Operating Payments	-	20,472	16,285	14,517	10,032	2,580	79,158	2,367	7,089	4,064	200	-	-	-	156,724	156,724	-
Total Payments	-	2,531,427	1,051,446	1,316,297	945,058	734,646	1,262,791	672,724	1,215,890	838,433	1,159,959	839,701	-	-	12,568,373	12,568,373	-
Total Operating Activities	-	(48,374)	(746,809)	(649,921)	2,666,885	181,200	(1,078,983)	399,110	(750,596)	(362,913)	518,718	281,180	-	-	409,497	409,497	-
Investing Activities																	
Receipts																	
Proceeds from Sale of Assets	-	-	32,034	364	-	3	-	-	-	-	-	54,967	-	-	87,367	87,367	-
Total Receipts	-	-	32,034	364	-	3	-	-	-	-	-	54,967	-	-	87,367	87,367	-
Payments																	
Purchase of Assets	-	30,103	2,068	(62,479)	36,363	31,298	-	(34,818)	(98,178)	30,558	-	-	-	-	(65,085)	(65,085)	-
Total Investing Activities	-	(30,103)	2,068	(62,479)	36,363	31,298	-	(34,818)	(98,178)	30,558	-	-	-	-	(65,085)	(65,085)	-
Financing Activities																	
Receipts																	
Borrowings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Receipts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Payments																	
Repayment of Borrowings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Payments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Financing Activities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Increase or (Decrease) in Cash Held	-	(78,477)	(716,843)	(587,078)	2,630,522	149,905	(1,078,983)	433,928	(652,418)	(403,471)	518,718	336,147	-	-	551,948	551,948	-
Accumulated Cash Balance	5,251,291	5,081,736	4,380,401	3,868,892	6,499,414	6,649,319	6,004,263	5,351,846	4,948,375	5,467,093	5,803,239	-	-	-	5,803,239	551,948	-



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