



AGENDA

**SPECIAL MILIKAPITI LOCAL AUTHORITY
MEETING**

WEDNESDAY, 10 JUNE 2020

Notice is given that the next Special Milikapiti Local Authority Meeting of Tiwi Islands Regional Council will be held on:

- Wednesday, 10 June 2020 at
- Milikapiti
- Commencing at 10:00AM

Your attendance at the meeting will be appreciated.

Valerie Rowland
Chief Executive Officer

AGENDA

1 WELCOME & APOLOGIES

- 1.1 WELCOME
- 1.2 PRESENT
- 1.3 APOLOGIES
- 1.4 LEAVE OF ABSENCE
- 1.5 DECLARATION OF INTEREST OF MEMBERS OR STAFF
- 1.6 CONFIRMATION OF PREVIOUS MINUTES

Milikapiti Local Authority - 24 March 2020 1

2 BUSINESS ARISING

Nil

3 GENERAL BUSINESS

Nil

4 REPORTS FOR DECISION

- 4.1 REPURPOSE THE LOCAL AUTHORITY PROJECT FUNDING INTO THE SCALE FUNDING..... 6

5 REPORTS FOR INFORMATION

Nil

6 OTHER BUSINESS

Nil



MINUTES OF THE MILIKAPITI LOCAL AUTHORITY MEETING HELD IN THE MILIKAPITI BOARDROOM ON TUESDAY, 24 MARCH 2020 AT 10:00 AM

1 Welcome & Apologies

1.1 Welcome

The meeting opened at 10:05 am.

The CEO Valerie Rowland welcomed members, staff and guests.

The Chairperson Malcolm Wilson then took over chairing the meeting.

1.2 Present

Chairperson: Malcolm Wilson

Local Authority member: Patrick Puruntatameri, Thomas Puruntatameri, Trevor Wilson, Christine Joran, Deputy Mayor Lynette De Santis, Cr Pius Tipungwuti, Cr Connell Tipiloura, Mayor Leslie Tungatulum and Loretta Cook.

Visiting Councillors: Nil

Officers: Valerie Rowland(Chief Executive Officer), Chris Smith (GM Infrastructure), Maina Brown (Governance and Compliance Manager) and Bala Donepudi (Chief Financial Officer) via teleconference.

Guests: Peter Wyatt and Peter Gamlin from (Department of Housing Community Development) via teleconference.

Minuter: Maina Brown (Governance and Compliance Manager).

1.3 Apologies

Accepted: Mary Moreen, Roy Farmer, Jed Leach and Bill Toy.

Not accepted: Nil

1.3 APOLOGIES - MILIKAPITI LOCAL AUTHORITY MEETING - 24 MARCH 2020

9 RESOLUTION

Moved: Christine Joran

Seconded: Trevor Wilson

That the apologies of members Mary Moreen, Roy Farmer, Jed Leach and staff member Bill Toy (GM Community Engagement) be accepted by members.

CARRIED

1.4 Leave of Absence

Nil

1.5 Declaration of Interest of Members or Staff

Nil

1.6 Confirmation of Previous Minutes

Milikapiti Local Authority - 13 November 2019

10 RESOLUTION

Moved: *Lynette DeSantis*

Seconded: *Christine Joran*

That the minutes of the Milikapiti Local Authority held on 13 November 2019 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

2 BUSINESS ARISING

2.1 BUSINESS ARISING FROM PREVIOUS MINUTES

Business arising from previous minutes (Ordinary MLA Meeting 13 November 2019).

RECOMMENDATION:

That the Milikapiti Local Authority accepts these discussions and report number 232274.

At this point of the meeting, the CEO and the MLA Chairperson approved for visitor from the Department of Local Government, Housing and Community Development to present under other business due to a late request.

3 GENERAL BUSINESS

3.1 2019/20 - LOCAL AUTHORITY FINANCIAL REPORT FEBRUARY 2020

This information is provided for information to the Milikapiti Local Authority to report on expenditure to 29 Feb 2020 for the 2019/2020 FY.

11 RESOLUTION

Moved: *Loretta Cook*

Seconded: *Patrick Puruntatameri*

That the Milikapiti Local Authority notes this report number 232275 for information and provides any comments or feedback on the new financial reporting format.

CARRIED

At this point of the meeting a break was called at 11:21 am.

The meeting recommenced at 11:41am.

3.2 MEETING ATTENDANCE REGISTER FOR 2019/20

As an ongoing record keeping requirement, members will be provided with an updated meeting attendance listing at the beginning of each meeting. Member's attendance is based on the official minutes of each MLA meeting.

12 RESOLUTION

Moved: Lynette DeSantis
Seconded: Loretta Cook

That Milikapiti Local Authority members note the meeting attendance register as of March 2019 to November 2019 for information.

CARRIED

4 REPORTS FOR DECISION

4.1 MILIKAPITI LOCAL AUTHORITY COMMUNITY PROJECTS

To get the consent of the Milikapiti local authority to undertake new projects under 2019-20 Local Authority project Funding.

13 RESOLUTION

Moved: Lynette DeSantis
Seconded: Loretta Cook

1. That the Milikapiti Local Authority reviews and updates the Approved Projects Summary.

2. Notes the funding allocations for 19/20

3. Recommends any new projects to Council for approval to proceed.

Project Description	Project ID	Upper Limit	Action Officer	Comments
Traffic Management - Bitumen speed bumps - Foot bridge near crèche	MLA18/19-6	\$15,000	GM Infrastructure	Initial approved funds \$15,000 Additional funds \$15,000 Total of \$30,000

CARRIED

4.2 2020/21 DRAFT COUNCIL PLAN & BUDGET - CONSULTATION WITH MLA

As part of the preparation of the new 2020/21 Council Plan & Budget, Council is required to consult with the Local Authority and the Public covering service delivery across the Tiwi Islands.

14 RESOLUTION

Moved: Christine Joran
Seconded: Trevor Wilson

That the Milikapiti Local Authority receives and notes this report for information and recommends any local authority priorities to Council as part of the overall budget development process.

CARRIED

4.3 REQUEST FOR MLA GOVERNANCE TRAINING

This report is presented to members for discussion and confirmation on Governance training dates to be delivered by the Department of Local Government, Housing and Community Development.

15 RESOLUTION

Moved: Lynette DeSantis

Seconded: Christine Joran

That the Milikapiti receive and note this report 232345.

That the Milikapiti Local Authority governance training be deferred until further notice due to the COVID-19 pandemic and travel restrictions to remote communities.

CARRIED

5 REPORTS FOR INFORMATION

5.1 AUGUST 2020 LEGISLATIVE ASSEMBLY ELECTIONS

This report is presented to the Milikapiti Local Authority members for information and a reminder regarding the August 2020 Legislative Assembly Elections, as part of its member's legal requirements by disclosing a personal or financial interest that may arise to a conflict of interest in a question before the council, council committee or local authority.

16 RESOLUTION

Moved: Christine Joran

Seconded: Thomas Edward Puruntatameri

That the Milikapiti Local Authority receive and note Report 232279.

That the Milikapiti Local Authority note the letter from the Department of Local Government, Housing and Community Development date 20 December 2019 to the Mayor regarding August 2020 Legislative Assembly Election.

CARRIED

6 OTHER BUSINESS

6.1 VISITORS AND PRESENTATION FROM DEPARTMENT OF LOCAL GOVERNMENT, HOUSING AND COMMUNITY DEVELOPMENT REGARDING THE NEW LOCAL AUTHORITY GUIDELINES

A late request was received from the Department of Local Government, Housing and Community Development seeking an opportunity to present and inform the MLA members on the new Local Authority Guidelines.

17 RESOLUTION

Moved: Loretta Cook

Seconded: Christine Joran

That the Milikapiti Local Authority receive and note the presentation provided via teleconference and welcomes Peter Wyatt from the Department of Local Government, Housing and Community Development.

CARRIED

Action:

Peter Wyatt to send his contact details to the Governance and Compliance Manager to distribute to all MLA members if they have any questions or feedback regarding the Local Authority Guidelines.

7 Next Meeting

Tuesday, 23 June 2020

8 Closure

The meeting closed at 12:36 pm.

7 NEXT MEETING

Tuesday, 23 June 2020

REPORTS FOR DECISION

ITEM NUMBER	4.1
TITLE	Repurpose the Local Authority Project funding into the Scale Funding
REFERENCE	234158
AUTHOR	Bala Donepudi, Chief Financial Officer



To seek the local authority consent for repurposing the uncommitted Local Authority project Funding to Scale Funding

BACKGROUND

The Local Government Special Community Assistance and Local Employment (SCALE) program is managed by the Department of Local Government, Housing and Community Development. The program provides one-off funding to local government councils to support business continuity, job creation and retention and other community initiatives directly related to COVID-19.

The objectives of the program are to:

- Support the employment of Territorians.
- Encourage and facilitate partnerships between councils, the Northern Territory Government, Australian Government, business and community sectors to create effective locally-based responses to and recovery from COVID-19.
- Assist in the continued delivery of local government essential services.
- Assist to improve sanitation in council areas and of council assets and infrastructure.
- Assist with engaging local communities in activities that are in accord with the latest COVID-19 government announcements and directives.
- Assist with providing messaging and signage in council areas regarding COVID-19.

ISSUES/OPTIONS/CONSEQUENCES

This Scale program is available to Northern Territory local government councils that meet the following criteria:

- Certify council will resolve to adopt and apply the “Public Benefit Concessions Policy for Commercial Ratepayers” in relation to waiving and deferring rates for commercial ratepayers based on hardship in 2019-20 and 2020-21.

Where a regional council has unspent and uncommitted funding under the Local Authority Project Funding (LAPF), this funding may be repurposed to the SCALE program and spent on initiatives in local authority communities, with an intention of expenditure by **30 September 2020**, unless approval is granted by the Department.

Where regional councils choose to redirect LAPF funds into the SCALE program, details of the unspent and uncommitted funding is to be provided to the Department by **30 June 2020**.

The balance of unspent and uncommitted funding under either the SPG or SIF programs may be retained by council and repurposed to the SCALE program. By 30 June 2020 councils are to report to the Department details of the balance of unspent and uncommitted funding under the SPG and SIF programs to be repurposed to the SCALE program.

CONSULTATION & TIMING

The department advised that regional council should seek Local Authorities consent to repurpose Uncommitted Local Authority project funds.

The Department has advised that funding will be provided to TIRC once it adopts the “Public Benefit Concessions Policy for Commercial Ratepayers”.

TIRC has received a letter of Offer from the Department. The letter comprises the total grant amount offered and conditions of the grant funding. Councils will need to return the signed acceptance form to the Department of Local Government, Housing and Community Development.

The SCALE grant funding must be fully expended by 30 September 2020. However, councils may request the Department for an extension to this timeframe.

The acquittal requirement will require a certification statement that provides information about initiatives undertaken with the funding. A certification statement is to be laid before a council meeting. A copy of the minutes is to be provided to the Department.

RECOMMENDATION:**That Council:**

- 1. The Milikapiti Local Authority notes the funds received under scale funding.**
- 2. The Milikapiti Local Authority agree/disagree to repurpose the uncommitted Local Authority project funding into scale funding.**

ATTACHMENTS:

- 1** Scale Funding Budget MLA 10.06.2020.pdf 1 Page

Budget for the Scale Funding					
Total Funding Received as per the Offer Letter					\$ 533,600.00
Estimated Costs of rates waiver					-\$ 50,000.00
Funds Available for Projects					\$ 483,600.00
Funding for Local authorities as per Funding Conditions					\$ 200,000.00
LA Funding Breakdown					
Wurrumiyanga					\$ 100,000.00
Pirlangimpi					\$ 50,000.00
Milkapiti					\$ 50,000.00
Funding for Projects Undertaken at the council/Regional Level					\$ 283,600.00
Projects approved So Far					
Enhance the video conferencing Facilities in all TIRC Offices					\$ 30,000.00
Automatic Hand sanitiser Dispenser including instal					\$ 7,000.00
Hand Washing Basin X 9					\$50,000.00
Hand Automatic Dispensers at key Locations X 54					\$20,000.00
Total Projects so far					\$ 107,000.00
Money available to Undertake project at the Council Level					\$ 176,600.00
No Projects approved under local authority Funds					