



**MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE WURRUMIYANGA  
TIWI ISLANDS TRAINING & EMPLOYMENT BOARD ON WEDNESDAY, 22 JANUARY  
2020 AT 10:00AM**

**1 Welcome & Apologies**

**1.1 Welcome**

The meeting opened at 10:00 am.

The CEO welcomed elected members and staff.

The Mayor Leslie Tungatulum then took over chairing the meeting.

**1.2 Apologies**

**Accepted:** Mary Dunn, Kevin Doolan and Therese Bourke.

**Not Accepted:** Wesley Kerinauia

**1 RESOLUTION**

*Moved:* Francisco Babui

*Seconded:* Valentine Intalui

**That the apology of Councillor Mary Dunn, Kevin Doolan and Therese Bourke be accepted by Council.**

**CARRIED**

**2 RESOLUTION**

*Moved:* Lynette De Santis

*Seconded:* Osmond Pangiraminni

**That the apology of Councillor Wesley Kerinauia not be accepted by Council.**

**CARRIED**

**1.3 Present**

**Mayor:** Leslie Tungatulum

**Councillors:** Deputy Mayor Lynette De Santis, Francisco Babui, Pius Tipungwuti, Connell Tipiloura, Valentine Intalui, Jennifer Clancy and Mary Dunn (1:45 pm).

**Officers:** Valerie Rowland (Chief Executive Officer), Bala Donepudi (Chief Financial Officer), Bill Toy (GM Community Engagement), and Kesara Scrymgour (A/Governance & Compliance Manager).

**Visitors:** Anjali Palmer (Department of Local Government, Housing & Community Housing).

**Minuter:** Kesara Scrymgour (A/Governance & Compliance Manager).

**1.4 Leave of Absence**

Nil

**1.5 Declaration of Interest of Members or Staff**

CEO Valerie Rowland – Item 7.1

Mary Dunn – Item 7.5

Valentine Intalui – Item 7.3

**1.6 Confirmation of Previous Minutes**

**Ordinary Meeting - 12 December 2019**

**3 RESOLUTION**

Moved: Lynette DeSantis

Seconded: Osmond Pangiraminni

That the minutes of the Ordinary Meeting on 12 December 2019 as circulated, be confirmed as a true and correct record of that meeting.

**CARRIED**

**2 VISITORS AND PRESENTATIONS**

**2.1 PRESENTATION BY SEALINK - NEW FUNDING PROPOSAL FOR SERVICE BETWEEN WURRUMIYANGA AND PIRLANGIMPI**

Angela Piper from Sealink has contacted Council and have requested an opportunity to present to the Council about the proposed service between Wurrumiyanga and Pirlangimpi for members information.

**RECOMMENDATION:**

That Council receive and notes this report number 230651 for information and welcomes Angela Piper from Sealink.

**2.2 PRESENTATION BY NATALIE SARSFIELD**

Natalie Sarsfield - Principal Alcohol Action Officer, Harm Minimisation Unit  
Department of Health

**4 RESOLUTION**

Moved: Lynette De Santis

Seconded: Francisco Babui

That Council agrees to support the Respite Centre, and will auspice any funds that are required for its operation and service provision.

**CARRIED**

**3 BUSINESS ARISING**

**3.1 BUSINESS ARISING FROM PREVIOUS MINUTES HELD ON 12 DECEMBER 2019**

Business arising from previous minutes (Ordinary Council Meeting 12 December 2019).

**5 RESOLUTION**

Moved: Lynette DeSantis

Seconded: Osmond Pangiraminni

That Council accepts these discussions and reports.

**CARRIED**

LT

**4 CORRESPONDENCE**

Nil

**5 GENERAL BUSINESS**

Nil

**6 REPORTS FOR DECISION**

**6.1 WARD UPDATE**

This report is to provide an opportunity to each Councillors from each ward to bring up matter for discussion and decision on issues in their ward/community.

**6 RESOLUTION**

Moved: *Valentine Intalui*  
Seconded: *Francisco Babui*

That Council receives and notes report number 230487 and provide any feedback for discussion and decision making.

**CARRIED**

**6.2 REQUEST FOR CONFIRMATION OF ABORIGINAL DESCENT - CLAIRE SCRYMGOUR**

A requests for Confirmation of Aboriginal Descent have recently been received. This application can be placed before Council for confirmation.

**7 RESOLUTION**

Deferred to confidential meeting due to personal information being published on Council website. Councillors suggested that for future Confirmation of Aboriginal Descent will be tabled in confidential meetings.

**CARRIED**

**6.3 REQUEST FOR COUNCIL TO APPROVE NEW POLICIES AND UPDATES TO EXISTING POLICIES**

This report requests Council to approve new policies and updates to existing policies. TIRC policies provide guidelines for appropriate workplace conduct, Council processes and procedures.

1. Internal Dispute Resolution (New)
2. Staff Performance Management (New)
3. Policy 39 Confidentiality (Last updated 25/10/2017)
4. Policy 54 Firearms Safety and Handling (Last updated 31/10/2018)
5. Policy 25 Work Health and Safety (Last updated 28/2/2017)

**8 RESOLUTION**

Moved: *Lynette DeSantis*  
Seconded: *Osmond Pangiraminni*

That the Council approves the below policies:

1. Internal Dispute Resolution Policy
2. Staff Performance Management Policy
3. Policy 39 Confidentiality Policy
4. Policy 54 Firearms Safety and Handling Policy
5. Policy 25 Work Health and Safety Policy

**CARRIED**

At this point of the meeting a 5 minute break was called at 10:58 am.

The meeting recommenced at 11:03 am.

**6.4 NEW CODE OF CONDUCT POLICY - ELECTED MEMBERS, LOCAL AUTHORITIES AND COUNCIL COMMITTEE MEMBERS**

**Council authority is required to endorse the new Code of Conduct Policy for Elected Members, Local Authorities and Council Committee Members.**

**9 RESOLUTION**

*Moved: Lynette DeSantis*

*Seconded: Jennifer Clancy*

**That Council approve and adopt the Code of Conduct Policy – Elected Members, Local Authorities and Council Committee Members.**

**CARRIED**

**6.5 REQUEST TO USE COUNCIL COMMON SEAL - WURRUMIYANGA FORESHORE DRAIN VARIATION**

**The Council Common Seal is required to execute variation to the funding agreement between TIRC and NT Department of Infrastructure, Planning and Logistics to extend the completion date of the Wurrumiyanga Foreshore Drain project to 30 June 2020.**

**10 RESOLUTION**

*Moved: Francisco Babui*

*Seconded: Pius Tipungwuti*

**That the Council:**

- **authorise the Mayor and CEO to use the Council Common Seal to execute the variation to the funding agreement between TIRC and the NT Department of Infrastructure, Planning and Logistics.**

**CARRIED**

**6.6 PROPOSED AMENDED COUNCIL MEETING DATES FOR THE YEAR 2020**

**This report provides Council with a listing of the amended proposed dates for the Tiwi Islands Regional Council Meetings for 2020.**

**41 RESOLUTION**

*Moved: Lynette DeSantis*

*Seconded: Jennifer Clancy*

**That Council:**

1. **Receive and note report reference 230586.**

2. Approve the amended TIRC Council meeting calendar for the year of 2020 as Attachment A

CARRIED

**6.7 FINANCE END OF MONTH REPORT - DECEMBER**

This report provided finance information to the Council for year to date December 2019.

**5 RESOLUTION**

Moved: Lynette DeSantis

Seconded: Francisco Babui

That Council notes this report and accepts the Finance Report for the reporting period Dec 2019.

CARRIED

**6.8 DIPL INVOICE**

To get the consent of the Council for the payment of Department of infrastructure planning & Logistics (DIPL) invoice

**63 RESOLUTION**

Moved: Lynette DeSantis

Seconded: Jennifer Clancy

The Council authorises the payment of the Invoice no 609019825

CARRIED

**6.9 WURRUMIYANGA COMMUNITY PROJECTS PROPOSALS**

This report seeks Council approval to proceed with the four (4) new Wurrumiyanga Local Authority Projects as follow.

**74 RESOLUTION**

Moved: Lynette De Santis

Seconded: Francisco Babui

That Council to approve the proposal Wurrumiyanga Local Authority community projects to proceed.

Project Description	Project ID	Upper limit	Action Officer
Basket Ball Court	WLA - 19/20 - 4	\$50,0000	Manager Shire Services Bathurst Is
Basket Ball Court	WLA - 19/20 - 5	\$50,0000	Manager Shire Services Bathurst Is
Playground Equipment	WLA - 19/20 - 6	\$40,000	Manager Shire Services Bathurst Is
Public Toilets Refurbishment	WLA - 19/20 - 7	\$30,000	Manager Shire Services Bathurst Is

CARRIED

**7 REPORTS FOR INFORMATION**

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**7.1 MANAGERS REPORTING TO CEO END OF MONTH REPORTS FOR DECEMBER 2019**

This report includes all Managers report who currently report direct to the CEO. It also reports on the CEO activities for the month.

**85 RESOLUTION**

Moved: Pius Tipungwuti

Seconded: Jennifer Clancy

That Council receive this report for information.

**CARRIED**

**7.2 COUNCILLORS MEETING ATTENDANCE REGISTER FOR 2019**

As an ongoing record keeping requirement, members will be provided with an updated meeting attendance listing at the beginning of each meeting. Member's attendance is based on the official minutes of each Local Authority, Ordinary and Special Council meetings.

**96 RESOLUTION**

Moved: Francisco Babui

Seconded: Osmond Pangiraminni

That the Council note the updated meeting attendance register for 2019.

**CARRIED**

At this point of the meeting a lunch was called at 12:13 pm.

The meeting recommenced at 1:19 pm.

**7.3 INFRASTRUCTURE EOM REPORT - DECEMBER 2019**

Infrastructure report to Council for the month of December 2019, covering fleet, housing, assets, fuel, town services in Wurrumiyanga, Pirlangimpi and Milikapiti, civil works, interisland ferry, aerodromes and outstations. Standouts for the month include the imminent delivery of our new ferry, the delivery of the new generators for Ranku and the receipt of \$24,000 insurance for the stolen and destroyed civil car.

**107 RESOLUTION**

Moved: Osmond Pangiraminni

Seconded: Francisco Babui

That Council accept this report for information.

**Action:**

Manager Shire Services Wurrumiyanga provided information to Councillor regarding the 10 cents recycling depots will be installed in public areas. Seaswift will deliver the freights for free.

**CARRIED**

**7.4 COMMUNITY ENGAGEMENT END OF MONTH REPORT - DECEMBER 2019**

This report illustrates the business within units including; Crèche Services, Outside School Hours Care, Pirlangimpi School Meals, Youth Diversion, Sports and Recreation, Libraries, Community Safety, Centrelink, Broadcasting, and Administration.

**118 RESOLUTION**

Moved: *Francisco Babui*  
 Seconded: *Lynette DeSantis*

**That Council receive and note this report as information.**

**CARRIED**

Cr Mary Dunn returned to the meeting, the time being 1:45 pm.

**7.5 CHIEF FINANCIAL OFFICER END OF MONTH REPORT - DECEMBER 2019**

**This report is to provide Council Members with an update on the activities of the broader finance team .It will cover several main areas being:**

- **Financial Position**
- **Grants and Policy Manager Report**

**129 RESOLUTION**

Moved: *Francisco Babui*  
 Seconded: *Valentine Intalui*

**That Council receive and note this report number 230506 for information.**

**CARRIED**

**8 Confidential Items**

2:55 pm.

**20 RESOLUTION**

Moved: *Osmond Pangiraminni*  
 Seconded: *Lynette DeSantis*

That pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider a Confidential matter.

**CARRIED**

At the conclusion of the discussion on the confidential item(s), the meeting was reopened and the decision on the item(s) noted.

**RECOMMENDATION**

That the meeting be reopened and the decisions on the confidential item be noted.

**CONFIDENTIAL ITEM DECISIONS****8.1 CONFIRMATION OF CONFIDENTIAL ORDINARY COUNCIL MEETING MINUTES HELD ON 12 DECEMBER 2019**

**Confirmation of Confidential Ordinary Meeting Minutes held on 12 December 2019.**

*The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be keep confidential.*

**8.2 DELEGATED STAFF TO OPEN AND ASSESS TENDERS**

**This report seeks Council approval to establish a panel of council staff delegated by Council to open consider and report to council on any tenders received until 30 June 2020.**

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*The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*

**8.3 REQUEST FOR CONFIRMATION OF ABORIGINAL DESCENT - CLAIRE SCRYMGOUR**

**A requests for Confirmation of Aboriginal Descent have recently been received. This application can be placed before Council for confirmation.**

*The report will be dealt with under Section 65(2) (b) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the personal circumstances of a resident or ratepayer (Discuss the progress of senior officer in the portfolio of Infrastructure.).*

**CARRIED**

**9 Next Meeting**

Wednesday 26 February 2020

**10 Closure**

The meeting closed at 3.55 pm.

**These Minutes were confirmed at the Ordinary Meeting of the Council held on 26 February 2020.**

Signed:  .....

**Mayor**