



**SUPPLEMENTARY
AGENDA**

ORDINARY COUNCIL MEETING

WEDNESDAY, 30 OCTOBER 2019

Notice is given that the next Ordinary Council Meeting of Tiwi Islands Regional Council will be held on:

- Wednesday, 30 October 2019 at
- Wurrumiyanga Boardroom
- Commencing at 9:00am

Your attendance at the meeting will be appreciated.

Valerie Rowland
Chief Executive Officer

AGENDA

7	REPORTS FOR INFORMATION	
7.7	ACTING GOVERNANCE AND COMPLIANCE MANAGER POSITION	3

REPORTS FOR INFORMATION

ITEM NUMBER	7.7
TITLE	Acting Governance and Compliance Manager Position
REFERENCE	229621
AUTHOR	Valerie Rowland, Chief Executive Officer



A number of staff movements for information.

BACKGROUND

On the 22 July, Sally Ullungura appointed as the Acting Governance Manager whilst the substantive Governance Manager Maina Brown moved to work in Darwin. Maina went on Maternity Leave on the 22 July concluding on the 17 January 2020. Prior to taking leave, Maina worked from the Darwin office to attend Medical appointments.

On 6 August, Sally has requested to step down from HD as the Acting Governance Manager due to ill health and ongoing medical appointments in Darwin. Sally has returned to her substantive role as Records Information Officer.

Claire Scrymgour is now on HD as Acting Governance Manager to ensure a continuity of service and support in Governance is ongoing. Claire has strong administration skills meeting deadlines on time, with an ability to work under pressure. Her work ethics is sound and is a team player, Claire also bring with her the ability to maintain confidentiality, which all the above mentioned a requirement as the Acting Governance Manager.

Henrietta Hunter is on HD as Acting Executive Officer as well as continuing her role as the Records and Information Officer a much-needed role that ensures records management compliance is a continuum of Council's business in the uploading of corporate documents across the organization.

ISSUES/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING**RECOMMENDATION:**

That Council notes this report number 229621 for information.

ATTACHMENTS: