



AGENDA

**AUDIT AND RISK MANAGEMENT
COMMITTEE MEETING**

FRIDAY, 25 OCTOBER 2019

Notice is given that the next Audit and Risk Management Committee Meeting of Tiwi Islands Regional Council will be held on:

- Friday, 25 October 2019 at
- Tiwi Land Council Boardroom
- Commencing at 10:00am

Your attendance at the meeting will be appreciated.

Valerie Rowland
Chief Executive Officer

AGENDA**1 WELCOME & APOLOGIES**

- 1.1 WELCOME
- 1.2 PRESENT
- 1.3 APOLOGIES
- 1.4 LEAVE OF ABSENCE
- 1.5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

2 CONFIRMATION OF PREVIOUS MINUTES

Audit and Risk Management Committee - 3 June 2019..... 1

3 GENERAL BUSINESS

- 3.1 BUSINESS ARISING FROM PREVIOUS MINUTES 4
- 3.2 STRATEGIC RISK PROFILE 2018/19 8

4 REPORTS FOR INFORMATION

Nil



**MINUTES OF THE AUDIT AND RISK MANAGEMENT COMMITTEE MEETING HELD IN
THE TIWI LAND COUNCIL BOARDROOM - 116 REICHARDT RD, WINNELLIE ON
MONDAY, 3 JUNE 2019 AT 10:00 AM**

1 WELCOME & APOLOGIES

1.1 Welcome

The meeting opened at 10:00 am.

The Acting Chairperson officially welcomed the new Chief Executive Officer Valerie Rowland.

1.2 Present

Acting Chairperson: Sandra Cannon.

Committee Members: Mayor Leslie Tungatulum, Deputy Mayor Lynette De Santis, Cr Therese (Wokay) Bourke and Independent Chairperson Brendan Dowd (10:05 am).

Officers: Valerie Rowland (Chief Executive Officer), Shane Whitten (Chief Financial Officer), Bala Donepudi (Finance Manager), Maina Brown (Governance and Compliance Manager) and Sally Ullungura (Governance Admin Support Officer).

1.3 Apologies

Nil

1.4 Leave of Absence

Nil

1.5 Declaration of Interest of Members or Staff

Nil

2 CONFIRMATION OF PREVIOUS MINUTES

Audit and Risk Management Committee - 17 May 2019

1 RESOLUTION

Moved: *Lynette DeSantis*

Seconded: *Therese (Wokay) Bourke*

That the minutes of the Audit and Risk Management Committee held on 17 May 2019 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

3 GENERAL BUSINESS

3.1 BUSINESS ARISING FROM PREVIOUS MINUTES

RECOMMENDATION:

That the Committee accepts these discussions and report.

Action:

Resolution 4.4 Terms of Reference specific roles and responsibilities section to be tabled at the October 2019 meeting.

3.2 RE-TABLING OF ARMC ASSESSMENT SURVEY SUMMARY

Members have requested for the ARMC Assessment Survey Summary to be re-table at the next meeting.

RECOMMENDATION:

That the Committee receive and notes this report.

3.3 DRAFT TIRC REGIONAL PLAN AND BUDGET 2019/20

2 RESOLUTION

Moved: Sandra Cannon

Seconded: Leslie Tungatum

That the Committee notes the status of the Draft 2019/20 TIRC Regional Plan for Information and provide any feedback.

CARRIED

Action:

Governance and Compliance Manager to email committee members of due date for feedback and comments regarding the draft TIRC Plan and Budget 2019/20. Close of business Friday 7 June 2019.

4 REPORTS FOR INFORMATION

Nil

5 CONFIDENTIAL ITEMS

10:23 am.

3 RESOLUTION

Moved: Sandra Cannon

Seconded: Leslie Tungatum

That pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider a Confidential matter.

At the conclusion of the discussion on the confidential item(s), the meeting was reopened and the decision on the item(s) noted.

4 RESOLUTION

Moved: *Therese (Wokay) Bourke*

Seconded: *Leslie Tungatulum*

That the meeting be reopened and the decisions on the confidential items be noted.

CARRIED

CONFIDENTIAL ITEM DECISIONS

5.1 INTERIM AUDIT UPDATE

The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 9 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

5.2 RISK REGISTER - UPDATE AND RECOMMENDATION

The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulation 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

6 NEXT MEETING

Friday 25 October 2019.

7 CLOSURE

The meeting closed at 11:20 pm.

5 NEXT MEETING

GENERAL BUSINESS

ITEM NUMBER	3.1
TITLE	Business Arising from Previous Minutes
REFERENCE	228910
AUTHOR	Claire Scrymgour, Acting Governance & Compliance Manager



BACKGROUND

This is the section of the meeting where any business arising from previous meetings is dealt with.

Attached are the draft minutes from the Audit & Risk Management Committee Meeting held on 3 June 2019 for committee members to read and provide any comments.

ISSUES/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Nil

RECOMMENDATION:

That the Committee accepts these discussions and report.

ATTACHMENTS:

1 2019-06-03 ARMC Minutes Draft.pdf



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Officers: Valerie Rowland (Chief Executive Officer), Shane Whitten (Chief Financial Officer), Bala Donepudi (Finance Manager), Maina Brown (Governance and Compliance Manager) and Sally Ullungura (Governance Admin Support Officer).

1.3 Apologies

Nil

1.4 Leave of Absence

Nil

1.5 Declaration of Interest of Members or Staff

Nil

2 CONFIRMATION OF PREVIOUS MINUTES

Audit and Risk Management Committee - 17 May 2019

1 RESOLUTION

Moved: Lynette DeSantis
Seconded: Therese (Wokay) Bourke

That the minutes of the Audit and Risk Management Committee held on 17 May 2019 as circulated, be confirmed as a true and correct record of that meeting.

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3 GENERAL BUSINESS

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RECOMMENDATION:

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2 RESOLUTION

Moved: Sandra Cannon

Seconded: Leslie Tungatulum

That the Committee notes the status of the Draft 2019/20 TIRC Regional Plan for Information and provide any feedback.

CARRIED

Action:

Governance and Compliance Manager to email committee members of due date for feedback and comments regarding the draft TIRC Plan and Budget 2019/20. Close of business Friday 7 June 2019.

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Nil

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4 RESOLUTION

Moved: Therese (Wokay) Bourke

Seconded: Leslie Tungatulum

That the meeting be reopened and the decisions on the confidential items be noted.

CARRIED**CONFIDENTIAL ITEM DECISIONS****5.1 INTERIM AUDIT UPDATE**

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6 NEXT MEETING

Friday 25 October 2019.

7 CLOSURE

The meeting closed at 11:20 pm.

GENERAL BUSINESS

ITEM NUMBER	3.2
TITLE	Strategic Risk Profile 2018/19
REFERENCE	228947
AUTHOR	Claire Scrymgour, Acting Governance & Compliance Manager



David Howie from KPMG will be presenting the Strategic Risk Profile to the Audit and Risk Management Committee.

BACKGROUND

Presentation will be tabled on the day with further discussions and any decisions

ISSUES/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

RECOMMENDATION:

That the Committee:

1. **Accepts the Risk Profile Briefing Pack (Attachment 1)**
2. **Accepts report 228947 and provide discussion and any decisions on the 2018/19 Strategic Risk Document**

ATTACHMENTS: