



AGENDA

ORDINARY COUNCIL MEETING

TUESDAY, 26 FEBRUARY 2019

Notice is given that the next Ordinary Council Meeting of Tiwi Islands Regional Council will be held on:

- Tuesday, 26 February 2019 at
- Wurrumiyanga Council Boardroom or Teleconference (03) 92606160
- Commencing at 9:00 am

Your attendance at the meeting will be appreciated.

Marion Scrymgour
Chief Executive Officer

AGENDA

- 1 WELCOME & APOLOGIES**
- 1.1 Welcome
 - 1.1.1 Opening of Meeting
 - 1.1.2 CEO welcome to Councillors & guests
- 1.2 Apologies
- 1.3 Present
- 1.4 Leave of Absence
- 1.5 Declaration of Interest of Members or Staff

Section 73 of the Northern Territory *Local Government Act* states:

Section 73 Conflict of interest

- (1) A member has a **conflict of interest** in a question arising for decision by the council, local board or council committee if the member or an associate of the member has a personal or financial interest in how the question is decided.
- (2) This section does not apply if the interest is:
 - (a) an interest in a question about the level of allowances or expenses to be set for members; or
 - (b) an interest that the member or associate shares in common with the general public or a substantial section of the public; or
 - (c) an interest as an elector or ratepayer that the member or associate shares in common with other electors or ratepayers; or
 - (d) an interest that the member or an associate has in a non-profit body or association; or
 - (e) an interest of the member or an associate:
 - (i) in appointment or nomination for appointment to a body with predominantly charitable objects; or
 - (ii) in payment or reimbursement of membership fees, or expenses related to membership, in such a body; or
 - (f) an interest so remote or insignificant that it could not reasonably be regarded as likely to influence a decision.

Section 74 Disclosure of interest

- (1) As soon as practicable after a member becomes aware of a conflict of interest in a question that has arisen or is about to arise before the council, local board or council committee, the member must disclose the personal or financial interest that gives rise to the conflict (the **relevant interest**):

- (a) at a meeting of the council, local board or council committee; and
 - (b) to the CEO.
- (2) The CEO must record the disclosure in a register of interests kept for the purpose.

Section 12 of the Northern Territory Local Government (Administration) Regulations states:

Section 12 Contents of register of interests

The register of interests to be kept under section 74(2) of the Act must contain:

- (a) the name of the member making the disclosure; and
- (b) the nature of the interest that gives rise to the conflict of interest; and
- (c) the nature of the question on which the conflict of interest arises.

Does any Councillor or Senior Officer have any conflicts of interest to declare at this point of proceedings?

1.6 Confirmation of Previous Minutes

Ordinary Meeting - 23 January 2019 1
Special Council Meeting – 24 January 2019

2 VISITORS AND PRESENTATIONS

Nil

3 BUSINESS ARISING

Nil

4 CORRESPONDENCE

Nil

5 GENERAL BUSINESS

Nil

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8 CONFIDENTIAL ITEMS

- 8.1 CONFIRMATION OF CONFIDENTIAL ORDINARY COUNCIL MEETING
MINUTES HELD ON 23 JANUARY 2019
The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be keep confidential.

- 8.2 PUBLIC BENEFIT RATE CONCESSIONS 2018/19
The report will be dealt with under Section 65(2) (b) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the personal circumstances of a resident or ratepayer; AND information provided to the council on condition that it be keep confidential.

- 8.3 TENDER FOR INTERISLAND FERRY
The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be keep confidential.

- 8.4 CEO'S LEAVE
The report will be dealt with under Section 65(2) (a) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

9 NEXT MEETING

Wednesday, 20 March 2019

CLOSURE

Meeting closed at.....



MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE WURRUMIYANGA BOARDROOM ON WEDNESDAY, 23 JANUARY 2019 AT 9:00 AM

1 Welcome & Apologies

1.1 Welcome

The meeting opened at 9:55 pm.

The CEO welcomed elected members and staff.

The Mayor Gawin Tipiloura then took over chairing the meeting.

1.2 Apologies

Accepted: Jennifer Clancy.

Not Accepted: Wesley Kerinauia.

1.2 APOLOGIES - ORDINARY MEETING 23 JANUARY 2019

1 RESOLUTION

Moved: Lynette DeSantis

Seconded: Marius (Pirrawayingi) Puruntatameri

That the apology of Councillor Jennifer Clancy be accepted by Council.

CARRIED

2 RESOLUTION

Moved: Marius (Pirrawayingi) Puruntatameri

Seconded: Lynette DeSantis

That the apology of Councillor Wesley Kerinauia not be accepted by Council and authorise the Governance and Compliance Manager to write a letter regarding his attendance.

CARRIED

1.3 Present

Mayor: Gawin Tipiloura

Councillors: Therese (Wokay) Bourke, Lynette De Santis, Pius Tipungwuti, Leslie Tungatulum, Marius (Pirrawayingi) Puruntatameri, Kevin Doolan, Connell Tipiloura and Mary Dunn.

Officers: Marion Scrymgour (Chief Executive Officer), Shane Whitten (Chief Financial Officer), Bala Donepudi (Finance Manager), Maina Brown (Governance & Compliance Manager) and David Astalosh (Grants and Policy Manager).

Visitors: Michael Johnston (Sydney University Student).

Minuter: Maina Brown (Governance & Compliance Manager).

1.4 Leave of Absence

Cr Francisco Babui.

1.5 Declaration of Interest of Members or Staff

Nil

1.6 Confirmation of Previous Minutes

Ordinary Meeting - 19 December 2018

3 RESOLUTION

Moved: Leslie Tungatulum

Seconded: Pius Tipungwuti

That the minutes of the Ordinary Meeting on 19 December 2018 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

2 VISITORS AND PRESENTATIONS

2.1 PRESENTATION BY MENZIES - I HEAR BETA STUDY RESULTS

The Menzies School of Health Research has contacted Council and has requested an opportunity to present to the Council about the I Hear Beta study results for members information.

RECOMMENDATION:

That this report has been deferred to be presented at the next Ordinary Council meeting in February 2019 due to miscommunication.

3 BUSINESS ARISING

Nil

4 CORRESPONDENCE

Nil

5 GENERAL BUSINESS

5.1 WURRUMIYANGA COMMUNITY PROJECT

WLA members recommended to increase funds to the WLA 19 – 3 project uniform shorts to \$5000 upper limit to Council for approval to proceed due to the complexity of the design and embroidery.

4 RESOLUTION

Moved: Lynette DeSantis

Seconded: Kevin Doolan

That the Council approved the proposed additional funds of \$5000 upper limit to project WLA 19-3 Wurrumiyanga Local Authority uniform shirts. Total amount for this project will be \$6000 upper limit.

CARRIED

6 REPORTS FOR DECISION

6.1 FINANCE END OF MONTH REPORT DECEMBER 2018

This report provided finance information to the Council for year to date December 2018 for decision.

5 RESOLUTION

Moved: Therese (Wokay) Bourke

Seconded: Kevin Doolan

That Council notes this report and accepts the Finance Report for the reporting period to 31stDecember 2018.

CARRIED

6.2 USE OF THE COMMON SEAL - NT LIBRARIES FUNDING

The Council's Common Seal is required to execute the funding agreement for provision of library services on the Tiwi Islands.

6 RESOLUTION

Moved: Leslie Tungatulum

Seconded: Pius Tipungwuti

That Council did not approve the use of the common seal because of inconsistency between the proposed funding agreement and the letter of offer and to be tabled at the next Ordinary Council meeting in February 2019.

CARRIED

6.3 WARD UPDATE

This report is to provide an opportunity to each Councillors from each ward to bring up matter for discussion and decision on issues in their ward/community.

7 RESOLUTION

Moved: Lynette DeSantis

Seconded: Therese (Wokay) Bourke

That Council receives and notes report number 222801 and provide any feedback for discussion and decision making.

CARRIED

At this point of the meeting a lunch break was called at 12:00 pm.

The meeting recommenced at 14:49 pm.

6.4 MANAGERS REPORTING TO CEO END OF MONTH REPORTS FOR DECEMBER 2018 TO EARLY JANUARY 2019

This report includes all Managers report who currently report direct to the CEO. It also reports on the CEO activities for the month.

8 RESOLUTION

Moved: *Mary Dunn*

Seconded: *Therese (Wokay) Bourke*

That Council:

1. Notes and agrees to report number 222799 for information.
2. Approves for Marion Scrymgour's appointment on the NTG Darwin Regional Community Engagement Group (RCEG) committee.
3. Nominates Gawin Tipiloura for the NT Grants Commission Committee.

CARRIED

6.5 CLOSURE OF MEETING DUE TO SORRY BUSINESS

9 RESOLUTION

Moved: *Connell Tipiloura*

Seconded: *Kevin Doolan*

At this point of the meeting Council received sad news that one of the Milikapiti community member had passed away. Council agreed to close the meeting for the day at 3:02 pm and to recommence on Thursday 24 January 2019.

CARRIED

6.6 RECOMMENCEMENT OF MEETING THURSDAY 24 JANUARY 2019 AT 9:45 AM.

10 RESOLUTION

Moved: *Lynette DeSantis*

Seconded: *Therese (Wokay) Bourke*

That the Council meeting recommence on Thursday 24 January at 9:45 am.

CARRIED

7 REPORTS FOR INFORMATION

7.1 GUIDELINE 8 - REGIONAL COUNCILS AND LOCAL AUTHORITIES

This report is provided to Council members regarding the new Guideline 8: Regional Councils and Local Authorities for information.

RECOMMENDATION:

That Council receives and notes this report for information.

7.2 EMERGING LEADERS PROJECT UPDATE

The Tiwi Islands Regional Council has identified the need for succession planning

with regard to the next generation of emerging leaders.

Since commencing work with TIRC on 10 January 2019, Michael Johnston, TIRC Project Officer, has been interviewing elected members, managers and emerging leaders.

During this report Michael will discuss will provide a project update to the Council and invite councillors to meet with him for further discussions.

RECOMMENDATION:

That Council receive and note this report for information.

7.3 CHIEF FINANCIAL OFFICER END OF MONTH REPORT - DECEMBER 2018

This report is to provide Council members with an update on the activities of the broader finance team. It will cover several main areas being:

- Financial Position
- Budget Review
- Grant Acquittals
- Projects
- Staffing
- Grants and Policy Coordinator Report

RECOMMENDATION:

That Council notes this report number 222876 for information.

7.4 COMMUNITY ENGAGEMENT EOM REPORT DECEMBER 2018

This report id for the month of December 2018.

RECOMMENDATION:

That Council receive and note this report for information.

7.5 INFRASTRUCTURE EOM REPORT DECEMBER 2018

Infrastructure report to Council for the month of December 2018, covering town services, civil works, workshops, fleet, interisland ferry and outstations.

RECOMMENDATION:

That Council receives and notes report number 222935 for information.

7.6 COUNCILLORS MEETING ATTENDANCE REGISTER FROM SEPTEMBER 2017 TO NOVEMBER 2018

As an ongoing record keeping requirement, members will be provided with an updated meeting attendance listing at the beginning of each meeting. Member's attendance is based on the official minutes of each Local Authority, Ordinary and Special Council meetings.

RECOMMENDATION:

That the Council note the updated meeting attendance register from January 2018 up to December 2018.

7.7 MINUTES - MILIKAPITI LOCAL AUTHORITY MEETING HELD ON 18 DECEMBER 2018

Minutes of the Milikapiti Local Authority meeting held on 18 December 2018 for member's information.

RECOMMENDATION:

That Council notes the minutes of the Milikapiti Local Authority meeting held on 18 December 2018 for information.

7.1 - 7.7 REPORTS FOR INFORMATION

11 RESOLUTION

Moved: *Lynette DeSantis*

Seconded: *Mary Dunn*

That Council receives and notes report 7.1 to 7.7 for information
brownm

CARRIED

8 Confidential Items

11:48 am.

12 RESOLUTION

Moved: *Leslie Tungatulum*

Seconded: *Connell Tipiloura*

That pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider a Confidential matter.

CARRIED

ADJOURNMENT OF OPEN MEETING

11:48 am.

At the conclusion of the discussion on the confidential item(s), the meeting was reopened and the decision on the item(s) noted.

13 RESOLUTION

Moved: *Lynette DeSantis*

Seconded: *Therese (Wokay) Bourke*

That the meeting be reopened and the decisions on the confidential item be noted.

CARRIED

CONFIDENTIAL ITEM DECISIONS

8.1 CONFIRMATION OF CONFIDENTIAL ORDINARY COUNCIL MEETING MINUTES HELD ON 19 DECEMBER 2018

Confirmation of Confidential Ordinary Meeting Minutes held on 19 December 2018.

The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be kept confidential.

8.2 RATES BALANCES TO BE WRITTEN OFF

This report is to provide Council members with an update on amounts owed to Council for Rates and other general debts.

RECOMMENDATION:

The report will be dealt with under Section 65(2) (b) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the personal circumstances of a resident of ratepayer; AND information provided to the council on condition that it be kept confidential.

15.3 SECURITY SCREENS TENDER

This confidential report seeks a decision from Council in regards to the tender for supply and installation of security screens on the Tiwi Islands.

The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

9 Next Meeting

Wednesday, 20 February 2019

10 Closure

The meeting closed at 12:00 pm.

**MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD IN THE WURRUMIYANGA
COUNCIL BOARDROOM ON THURSDAY, 24 JANUARY 2019 AT 10:00PM**

1 Welcome & Apologies

1.1 Welcome

The meeting opened at 1:30 pm.

The Mayor welcomed councillors and staff.

1.2 Present

Mayor: Gawin Tipiloura.

Councillors: Therese (Wokay) Bourke, Pius Tipungwuti, Leslie Tungatulum, Marius (Pirrawayingi) Puruntatameri, Kevin Doolan, Connell Tipiloura, Lynette De Santis and Mary Dunn.

Officers: Marion Scrymgour (CEO), Shane Whitten (CFO) and Bala Donepudi (Finance Manager).

1.3 Apologies

Accepted: Cr Jennifer Clancy and Cr Wesley Kerinaiaua.
Not Accepted: Nil

1.4 Leave of Absence

Cr Francisco Babui.

1.5 Declaration of Interest of Members or Staff

Nil

1.6 Confirmation of Previous Minutes

Nil

2 BUSINESS ARISING

Nil

3 CORRESPONDENCE

Nil

4 GENERAL BUSINESS

Nil

5 REPORTS FOR DECISION

5.1 BUDGET REVIEW 2018/2019

This report is to provide Council members with an update on financial performance

for the half year ended 31 December 2018, and to provide some guidance on Council's expected financial performance for the year ended 30 June 2019.

RESOLUTION

Moved: Therese (Wokay) Bourke

Seconded: Kevin Doolan

That Council adopts the Revised Budget as presented for the Financial Year 2018/19.

CARRIED

6 REPORTS FOR INFORMATION

Nil

7 Next Meeting

TBA

8 Closure

The meeting closed at 2:25 pm.

REPORTS FOR DECISION

ITEM NUMBER	6.1
TITLE	Finance End of Month Report January 2019
REFERENCE	223702
AUTHOR	Bala Donepudi, Finance Manager



This report provided finance information to the Council for year to date January 2019 for decision.

BACKGROUND

Statement of Financial Performance							
for the period ended 31st January 2019							
Income	Year to Date				Budget	Forecast	
	Actual	Budget	Variance*	%	Full Year	Full Year	Variance
61 - Rates and Charges	2,263,880	2,217,633	46,247	2%	2,217,779	2,264,025	46,247
62 - Council Fees and Charges	639,468	795,448	(155,980)	(20%)	1,375,229	1,155,665	(219,564)
63 - Operating Grants Subsidies	5,874,564	3,961,937	1,912,626	48%	6,982,843	9,782,355	2,799,512
64 - Investments	25,596	16,917	8,680	51%	29,000	37,680	8,680
65 - Contributions Donations	1,400	1,750	(350)	(20%)	3,000	2,650	(350)
66 - Reimbursements and Others	9,291	13,263	(3,972)	(30%)	22,736	18,764	(3,972)
67 - Agency and Comm. Services	1,112,293	847,983	264,310	31%	1,298,529	1,559,505	260,976
69 - Sale of Assets	24,045	0	24,045	100%	0	24,045	24,045
Total Operating Revenue	9,950,536	7,854,931	2,095,605	27%	11,929,116	14,844,690	2,915,575
Expenditure							
71 - Employee Expenses	3,804,352	4,675,956	871,604	19%	8,116,033	7,265,734	764,095
72 - Contract & Material Expenses	1,759,646	1,981,675	222,030	11%	3,476,436	3,262,051	214,385
73 - Finance Expenses	2,565	3,569	1,004	28%	6,090	5,086	1,004
74 - Communication Expenses	236,772	217,472	(19,299)	(9%)	374,804	394,249	(19,445)
75 - Asset Expense	1,204,040	1,195,391	(8,649)	(1%)	2,049,241	2,057,890	(8,649)
79 - Miscellaneous Expenses	800,499	716,324	(84,175)	(12%)	3,177,912	3,122,017	55,895
Total Operating Expenditure	7,894,077	8,790,387	896,311	10%	17,200,517	16,193,232	1,007,285
Allocations	0	(1)	(1)	-	(0)	0	0
Net Surplus/(Deficit)	2,142,663	(935,457)	3,078,121	329%	(5,271,401)	(1,262,337)	4,009,064
<i>Adjust for Capital & Depreciation</i>							
Less: Capital Expense	213,913	512,529	298,616	58%	878,621	1,361,053	(482,432)
Add back: Depreciation expense	1,180,392	1,195,099	(14,707)	(1%)	2,048,741	2,034,034	14,707
Net Cash Surplus/(Deficit)	3,109,143	(252,887)	3,362,030	1,329%	(4,101,281)	(589,356)	3,511,925
Restricted Cash Carried Forward	2,724,315	4,023,594	(1,299,279)	(32%)	4,108,920	2,809,641	(1,299,279)
Total Surplus/(Deficit)	5,833,458	3,770,706	2,062,751	55%	7,639	2,220,285	2,212,646
<i>Represented by:</i>							
Tied Funding Surplus/(Deficit)	3,045,048	2,885,645	159,403	6%	(176,250)	(714,067)	(537,818)
Untied Funding Surplus/(Deficit)	2,788,410	885,061	1,903,349	215%	183,888	2,934,352	2,750,464
* Note: Negative variances () are unfavourable							

Statement of Financial Position	
as at 31st January 2019	
	\$
<u>Current Assets</u>	
Current Operating accounts & Cash on Hand	5,280,522
Trade and Other Receivables	720,202
Debtors	109,210
Deposits and Bonds held	8,694
Inventory	183,985
Prepayments	105,994
Total Current Assets	6,408,607
<u>Current Liabilities</u>	
Trade and Other Payables	632,424
Creditors	216,858
Accrued Creditors	275,253
Current Provisions	821,726
Unexpended Grant Liability	1,686,754
Total Current Liabilities	3,633,015
Net Current Assets	2,775,592
<u>Non Current Assets</u>	
Buildings Prescribed	18,339,040
Infrastructure Prescribed	2,693,552
Plant	630,198
Equipment	259,945
Motor Vehicles	380,187
Work in Progress	434,330
Total Non Current Assets	22,737,252
<u>Non Current Liabilities</u>	
Non Current Provisions	320,675
Non Current Borrowings	660,001
Total Non Current Liabilities	980,676
Net Non Current Assets	21,756,576
Net Assets	24,532,168
<u>Equity</u>	
Accumulated Surplus/(Deficit)	(13,933,406)
Asset Revaluation Reserve	36,177,569
Election Reserve	2,479
Asset Replacement Reserve	142,863
Current Year Surplus/(Deficit)	2,142,663
Total Equity	24,532,168

Current Operating Accounts & Cash on Hand

Account Balances as at 31st January 2019:

	\$
Operating Account	67,842.14
Trust Account	5,161,779.68
Cash Deposit Account (credit cards)	50,000.00
Cash on hand	900.00
	5,280,521.82

Ageing Receivables

The outstanding Debtors owed to Council at the end of January 2019 total \$109,210 with 53% of this exceeding 90 days. The ageing of the outstanding receivables balances is as follows:

Description	Outstanding	Unapplied	Current	>30days	>60days	>90days	Future
Debtors	109,210.00	-4,253.51	28,412.75	16,837.00	9952.15	58,261.61	0

The Total Rates & Charges Outstanding at the end of January 2019 is \$ 610,852.99 of this \$ 288,227.13 relating to the current financial year.

Description	Outstanding	2018-19	Previous Years
Rates & Charges	610,852.99	288,227.13	322,625.86

Debtors with balances in 60 and 90 days have been contacted to follow up payment of the outstanding invoices.

Ageing Payables

The outstanding amounts owed by Council to Creditors at the end of January 2019 total \$ 216,857.89 with less than 1% of this exceeding 90 days. The aging of the outstanding balance is as follows:

Outstanding	Unapplied	Current	>30days	>60days	>90days	Future
216,857.89	(9,630.94)	136,690.28	72,000.47	16,055.02	1,743.06	(15,383.99)

CONSULTATION AND TIMING

Section 8 of the Local Government Accounting Regulations 2014 outlines the requirements for financial reporting to Council. In particular it states that the actual income and expenditure for the commencement of the financial year to the end of the previous month should be reported plus a statement of the debts owed to the Council.

Part 8 Financial reports to council

18 Financial reports to council

- (1) The CEO must, in each month, present before a meeting of the council a report, in a form approved by the council, setting out:
 - (a) The actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and
 - (b) The forecast income and expenditure for the whole of the financial year.
- (2) The report must include:
 - (a) Details of all cash and investments held by the council (including money held in trust); and
 - (b) A statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and
 - (c) Other information required by the council.
- (3) If a council does not hold a meeting in a particular month, the report is to be laid before the council committee performing the council's financial functions for the particular month.

RECOMMENDATION:

That Council notes this report and accepts the Finance Report for the reporting period to 31st January 2019.

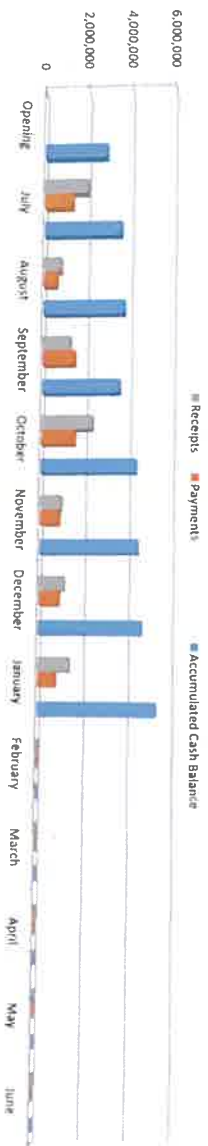
ATTACHMENTS:

- 1 Cash Flow Jan 2019.pdf
- 2 Jan.19 - Summary of the Tiwi Islands Finances.pdf

Cash Flow
as at 31 Jan 2019



Description	Opening	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	%		
Cash Accounts																													
Cash at Bank, Operational General	20,109	44,963	20,860	(247,894)	248,081	(30,906)	116,504	(103,875)																					
Cash at Bank, Trust General	2,802,567	634,859	166,137	44,243	550,132	119,820	99,521	744,501																					
Cash on hand, Pranginimpi	100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			
Cash on hand, Dianin	200	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			
Cash on hand, Nguru	600	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			
Cash Deposit account (Credit cards)	50,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			
Total Cash Accounts	2,873,576	679,822	186,997	(203,651)	798,213	88,914	216,025	640,626																					
Operating Activities																													
Receipts	1,983,619	807,875	1,287,010	2,308,843	965,702	1,127,651	1,414,622																						
Income Rates and Charges	25,867	233	127,064	1,860,067	7,741	8,084	627																						
Income Council Fees and Charges	150,408	95,611	55,019	75,133	43,633	173,425	46,238																						
Income Operating Grants Subsidies	1,868,195	387,821	1,217,595	10,629	766,830	356,742	1,266,783																						
Income Investments	1,824	3,024	3,507	3,813	3,815	4,402	5,163																						
Other Operating Receipts	(62,725)	321,186	(116,174)	359,201	143,882	584,599	95,841																						
Payments	1,291,240	594,650	1,480,513	1,450,165	868,972	839,360	786,696																						
Employee Expenses	481,635	444,870	794,463	537,983	638,435	476,898	516,271																						
Contract and Material Expenses	289,357	(41,574)	478,326	345,993	350,838	290,807	165,826																						
Finance Expenses	712	485	373	359	448	(852)	541																						
Other Operating Payments	519,537	190,869	207,352	555,829	(120,749)	72,006	104,057																						
Total Operating Activities	692,378	213,225	(193,503)	858,678	96,730	288,292	627,925																						
Investing Activities																													
Receipts	-	-	-	24,045	-	-	-																						
Proceeds from Sale of Assets	-	-	-	24,045	-	-	-																						
Payments	-	10,322	28,462	3,482	84,510	7,816	72,266																						
Purchase of Assets	-	10,322	28,462	3,482	84,510	7,816	72,266																						
Total Investing Activities	(10,322)	(28,462)	(3,482)	(60,465)	(7,816)	(72,266)	(7,054)																						
Financing Activities																													
Receipts	-	-	-	-	-	-	-																						
Borrowings	-	-	-	-	-	-	-																						
Payments	-	-	-	6,666	-	-	-																						
Repayment of Borrowings	-	-	-	6,666	-	-	-																						
Total Financing Activities	-	-	-	(6,666)	-	-	-																						
Net Increase or (Decrease) in Cash Held	-	682,056	184,763	(203,651)	798,213	88,914	216,025																						
Accumulated Cash Balance	2,873,576	3,555,397	3,740,385	3,536,743	4,334,957	4,423,871	5,280,522																						



Printed by DONKENDIBA, 15 Feb 2019, 08:15:08h

Summary of the Tiwi Islands Finances

At 31st January 2019

Total Restricted cash brought forward as per January 2018-19 Financial Report	\$ 2,724,315
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Total Unexpended Grant Liability as per January 2018-19 Financial Report	\$ 1,686,754
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Total Grant Obligations	\$ 4,411,069
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Total Cash at Bank	\$ 5,280,522
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The cash Balance of 5.2 M Includes \$ 1.6 M meant to fund
Council Operations through the year

- NT Operational Grant	(\$ 570,711)
- FAA Roads	(\$ 164,600)
- FAA General Purpose	(\$ 72,468)
- Rates	(\$ 823,189)

Net Current Liabilities	\$ 818,176
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Cash Deficit	\$ 1,579,691
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Council Non – Current Obligations

- Provisions		- 320,675
- Dept Loan		- 660,001

REPORTS FOR DECISION

ITEM NUMBER	6.2
TITLE	Grants Acquittals - 2016/17 and 2017/18
REFERENCE	223626
AUTHOR	Shane Whitten, Chief Financial Officer



Financial Grant acquittals for special purpose grants from the Department of Housing and Community Development (DHCD) are required to be endorsed by the Council.

BACKGROUND

Listed below are three (3) grants that are required to be laid before Council and certified by an authorized person. The Financial Acquittals detailing income and expenditure are included in the attachment.

Table 1 - Various Grant Acquittals for Reporting Period Ended 30 June 2018 – Department of Housing and Community Development

	TIRC Ref:	Description
1.	162300	17/18 - \$97,000 – Purchase of 4 mowers and 2 tractors
2.	162300	17/18 - \$17,146 – Purchase of additional tractor and slasher
3.	162500	17/18 - \$500,000 – Purchase of new car and passenger ferry

ISSUES/OPTIONS/CONSEQUENCES

Grants 1 & 2 above are currently showing surpluses of \$14,675.04 and \$1,691.45 respectively. We have contacted DHCD to advise we will be seeking approval to spend the unspent funds. We are currently obtaining quotes for equipment consistent with the original intention of the grant as this only requires departmental approval.

Grant 3 above is a nil return at this stage as the tender evaluation process is yet to be completed.

CONSULTATION & TIMING

Nil

RECOMMENDATION:

That Council endorses the acquittal of the three (3) grants listed below for the reporting period ended 30 June 2018 and authorises the CFO to certify the acquittals.

Department of Housing and Community Development

	TIRC Ref:	Description
1.	162300	17/18 - \$97,000 – Purchase of 4 mowers and 2 tractors
2.	162300	17/18 - \$17,146 – Purchase of additional tractor and slasher
3.	162500	17/18 - \$500,000 – Purchase of new car and passenger ferry

ATTACHMENTS:

- 1 2017-18 Acquittal of Special Purpose Grant.pdf



DEPARTMENT OF
HOUSING AND COMMUNITY
DEVELOPMENT

Tiwi Islands Regional Council

2017-18 ACQUITTAL OF SPECIAL PURPOSE GRANT

Department of Housing and Community Development File number: LGR2016/00089

Purpose of Grant: To purchase four new 4wd ride-on mowers and one new tractor with slasher.

Capital works - Bought from a Territory enterprise: Yes No/Not applicable

Date of Approval of Variation to Grant (if applicable) / /201__

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 June 2018

Special Purpose Grant	\$97,000
Other income	
Total income	<u>\$ 97,000-00</u>
Expenditure (Specify accounts and attach copies of invoices and ledger entries) An 'administration fee' is not to be apportioned to the grant for acquittal purposes.	<u>\$ 82,324-96</u>
Total Expenditure	<u>\$ 82,324-96</u>
Surplus/(Deficit)	<u>\$ 14,675-04</u>

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by BALA DONEPUDI 5 / 2 / 2019

Laid before the Council at a meeting held on 20 / 2 / 2019 Copy of minutes attached

CEO or CFO [Signature] SHANE WHITTEN 6 / 2 / 2019

DEPARTMENTAL USE ONLY

Grant amount correct: YES/NO

Expenditure conforms to purpose: YES/NO

Capital works - Bought from a Territory enterprise: YES/NO/Not Applicable

Minutes checked: YES/NO

Balance of funds to be acquitted \$

Date next acquittal due / /

ACQUITTAL ACCEPTED YES/NO

Prepared by

Comments

Donna Hadfield – Senior Grants Manager



DEPARTMENT OF
HOUSING AND COMMUNITY
DEVELOPMENT

Tiwi Islands Regional Council

2017-18 ACQUITTAL OF SPECIAL PURPOSE GRANT

Department of Housing and Community Development

File number: LGR2016/00089

Purpose of Grant: To purchase an additional tractor and slasher.

Capital works - Bought from a Territory enterprise: Yes No/Not applicable

Date of Approval of Variation to Grant (if applicable)

/ /201

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 June 2018

Special Purpose Grant
Other income

\$17,146

Total income

\$17,146.00

Expenditure (Specify accounts and attach copies of invoices and ledger entries)

An 'administration fee' is not to be apportioned to the grant for acquittal purposes.

\$15,454.55

Total Expenditure

\$15,454.55

Surplus/(Deficit)

\$1,691.45

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by BALA DONEPUDI

5/2/2019

Laid before the Council at a meeting held on 20/2/2019 Copy of minutes attached.

CEO or CFO

SHANE WHITTEN

6/2/2019

DEPARTMENTAL USE ONLY

Grant amount correct: YES/NO

Expenditure conforms to purpose: YES/NO

Capital works - Bought from a Territory enterprise: YES/NO/Not Applicable

Minutes checked: YES/NO

Balance of funds to be acquitted

\$

Date next acquittal due

ACQUITTAL ACCEPTED

YES/NO

Prepared by

Comments

Donna Hadfield – Senior Grants Manager

nt.gov.au



DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Tiwi Islands Regional Council

2017-18 ACQUITTAL OF STRATEGIC LOCAL GOVERNMENT INFRASTRUCTURE FUND GRANT

Department of Housing and Community Development

File number: LGR2016/00089

Purpose of Grant: To design, construct, purchase and deliver a new passenger and car ferry with purpose built trailer to operate in the Aspley Strait between Bathurst and Melville Islands.

Capital Works - Bought from a Territory Enterprise: Yes No N/A

Date of Approval of Variation to Grant (if applicable): ___/___/___

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2018

Strategic Infrastructure Fund Grant	\$500 000
Other income	
Total income	<u>\$500 000⁰⁰</u>
Expenditure (Specify accounts and attach copies of ledger entries)	—
An 'administration fee' is not to be apportioned to the grant for acquittal purposes.	—
Total Expenditure	—
Surplus/(Deficit)	<u>\$500,000⁰⁰</u>

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: BALA DONEPUDI 5 / 2 / 2019

Laid before the Council at a meeting held on 20 / 2 / 2019 Copy of minutes attached.

CEO or CFO: [Signature] SHANE WHITTEN 6 / 2 / 2019

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Expenditure conforms to purpose: Yes No

Capital Works - Bought from Territory Enterprise: Yes No

Minutes checked: Yes No

Balance of funds to be acquitted: \$ _____

Date next acquittal due: ___/___/___

ACQUITTAL ACCEPTED: Yes No

Prepared by: _____

Comments:

[Empty box for comments]

Donna Hadfield, Acting Manager Grants Program _____

REPORTS FOR DECISION

ITEM NUMBER	6.3
TITLE	Ward Update
REFERENCE	223678
AUTHOR	Maina Brown, Governance & Compliance Manager



This report is to provide an opportunity to each Councillors from each ward to bring up matter for discussion and decision on issues in their ward/community.

BACKGROUND

An updated action item list is attached to this report for members to review and provide any feedback or add any new action item/s. This will allow officers or elected members to action on any outstanding matter/s.

It is recommended that each Councillors from each ward to bring up matters for discussion and decisions to be made based on the matter.

ISSUES/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Nil

RECOMMENDATION:

That Council receives and notes report number 223678 and provide any feedback for discussion and decision making.

ATTACHMENTS:

1 Ward Update Action Items and Timeframes.pdf



Ward	Action Item	Action or Outcome Arising	Responsible Officer	Timeline	Action to be taken	Response to Council
Pirangimpi	28/11/17 Pontoon	Why is it taking so long for this project to be completed? A request from the Pirangimpi ward for the responsible Manager for projects to attend Local Authority meetings to provide an update to members Request to relocate the pontoon to be secured away in safe place away as kids are playing on it.	GM Infrastructure			19/12/17 – Pending Waiting for loader to move pontoon. 19/1/2018 – Pending Relocation of pontoon has now been completed. CEO has directed Town Services / Outstation Manager calling for tender (expression of interest) out across all organisations on Tiwi Islands to undertake work. 20/2/2018 – Pending Met with Terri Layman from the Department of Infrastructure regarding the barge landings and the Pirangimpi pontoon. He asked Terri if she could help with the engineering side of placing and securing the pontoon into position. She asked for copies of the details regarding this project which I provided. Terri said to send them to her or Jacinta Kelly from the same department so he spoke to Jacinta later by phone and informed her of what TIRRC is looking to do with the



							<p>pontoon and provided her the details. Jacinta will look into the best way to anchor the pontoon and get back to me with any further questions after looking at the plans, details and photos. The pontoon was removed from the barge landing last month and relocated to the workshop's compound for security and request of the Local Authority members.</p> <p>Kim will update once he receives more information.</p> <p>21/3/2018 – Pending CEO received information from Terri Layman (DIPL) advising to do the engineering and structural work this project will cost around \$120K.</p> <p>9/3/2018 – Pending Town Services and Outstation Manager received a reply from DIPL and the recommendation from them was that a substantial amount of engineering needs to be conducted to ensure it will be safely anchored / secured. They recommended the barge purchased is classed as a dumb barge which is designed to move cargo not people. So it</p>
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							<p>will require piles and an anchoring point to stabilise it for commercial usage. That way it can be certified. This will cost around \$300,000.00 (estimate) to complete the project. We are looking at applying for funding through NT Gov. Special Purpose Grant applications that close on 20/04/18.</p> <p>15/5/2018 – Pending TIRC sought \$238,844 to investigate next steps of the Pirlangimpi pontoon project.</p> <p>18/6/2018 – Pending TIRC applied for \$238,844 through Northern Territory Government Special Purpose Grants to investigate next steps of the Pirlangimpi pontoon project. TIRC expects to formally hear a response from the Department of Local Government before the end of June.</p> <p>25/7/2018 – Pending Acting GM Infrastructure to take it through tender process</p> <p>15/09/2018 – Pending</p>
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						<p>Infrastructure is managing a number of tenders – a new Interisland Ferry, a grader, two security tenders for Council houses and facilities. Council was successful in applying for the money and will now need to proceed with a marine survey and environmental assessment, and have a plan and design developed.</p> <p>27/09/2018 – Pending</p> <p>GM Infrastructure to liaise with Terri Layman from DIPL regarding the engineering works and timeframe.</p> <p>Wednesday, 10 October 2018</p> <p>GM Infrastructure is seeking quotes on a geotechnical survey and a marine engineers assessment of the existing bumb barge and walkway. Total cost could be over \$120,000</p> <p>Terri Layman no longer works for DIPL. GM has spoken to Jacinta Kelly and a marine Engineer in Darwin to organise the next stage of the pontoon project</p>
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						<p>31/10/2018 – Pending</p> <p>This project requires more funds to proceed for ongoing works.</p> <p>12/12/18 - Pending</p> <p>Dipl confirmed no survey assessment has been completed</p> <p>Marine engineer to assess will cost approx. \$20,000</p> <p>Geotechnical survey will cost approx. \$80,000 - \$120,000</p> <p>Piles will cost approx. \$100,000 each to install</p> <p>It is apparent that funding is insufficient. Communicating this to funding bodies and negotiating solutions moving forward is recommended.</p> <p>Pending – 23/1/2019</p> <p>It was suggested by Council if TIRC staff cannot action or deliver this project, Council to sought another organisation to action.</p>
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					<p>To write a letter to the local MLA member and shareholder Minister Nicole Manison of Power & Water</p>	<p>CFO and Grants and Policy Manager to look at putting out a tender for constructions of the pontoon and also liaise with DIPPL to use some of the \$238k for assessment and also to look at sights as quotes.</p>
All Wards	28/11/17 Street Lights	<p>Cr Marius (Pirawayingi) has requested for street lights on the main road to be fixed for the safety of the community.</p>	GM Infrastructure			<p>19/12/17 – Pending Spoke to Power & Water and MLA Lawrence Costa and Minister Nicole Manison. Minister Nicole Manison was going to check it out. MLA will follow up and respond back to the CEO.</p> <p>Resolution on the responsibilities on street lighting was only for Municipals not Regional Councils.</p> <p>Action: Cr Tungatulum to talk to BIHA Manager regarding cherry picker to be used for street lights.</p> <p>19/11/2018 – Pending Waiting on response regarding CEO's letter to Chief Minister and Minister Nicole Manison.</p> <p>21/3/2018 – Pending Work is about to be completed at Wurrumiyanga however due to Cyclone Marcus, works been</p>
19/1/2018	<p>Cr Therese Bourke suggested something needs to be done as lights at the barge landing are getting smashed.</p>					

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					<p>sent back to Darwin to assist with power outages.</p> <p>24/5/2018 – Pending Finalising street lights for hot spots and currently lobbying trees at the same time. Once its finalised, contractors will then move to Pirlangimpi and Milkapiti.</p> <p>19/6/2018 – Pending The street lighting around Milkapiti, Pirlangimpi and Wurrumiyanga have been completed but there are more available funds for Wurrumiyanga which the contractor was asked to supply a quote to complete. The contractor did not supply further quotes and has left the Islands and is now engaged in contract on mainland. TS & O Manager will speak to Power and Water management for a date when the contractor will return.</p> <p>27/6/2018 – Pending Job has completed at Milkapiti however ward members advised that there are not enough street lights to lighten up the community. A request for Milkapiti Ward members to</p>
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							<p>provide hot spot areas for more street lights.</p> <p>27/09/2018 – Pending Nil response from Power and Water. GM Infrastructure to follow up with Marty Flemming and also to follow up with BIHA regarding cherry picker.</p> <p>BIHA have a cherry picker coming to the islands for tree removal jobs. We may be able to access this during its stay on the islands. GM will liaise with LGANT Peter McLinden</p> <p>GM Infrastructure is investigating the purchase of solar power of LED street lighting from a company called Green Frog.</p> <p>31/10/2018 - Pending</p> <p>Solar Power LED lights. \$2500 to repair. GM Infrastructure to contact liaise with Finance Manager regarding the budget and request for Power and Water if they can do the work.</p> <p>21/11/2018 – Pending</p>
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						<p>Option to purchase standalone solar LED lights which will cost around \$2500 per light. GM Infrastructure to find out how much to repair and request for Wurrumiyanga Shire Services Manager to purchase three led lights one for each community.</p> <p>Timeframe to be completed by next Council meeting Dec 2018.</p> <p>A request to seek approval from LA's to assist with street lighting.</p> <p>12/12/18 – Pending</p> <p>Follow up with Michael.</p> <p>Quotes from two suppliers are being assessed, and the most suitable option will be purchased (one for each community. Batteries last 5 yrs and cost approx. \$300 to replace. Anti-vandalising upgrades are available.</p> <p>23/01/2019 – Pending</p>
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						Shire Services Manager Bathurst is to follow up and provide update back to Council.
Milkapiti	28/11/17 Pool	TIRC to update the Council on status of Milkapiti Pool project	GM Infrastructure		Pending outcome of grant submission from NTG.	TIRC applied to NTG strategic infrastructure fund for grant to fill gap in funding for Milkapiti pool. Outcome of this application is pending. DP/MC has advised ABA funding for water park can be transferred to a pool if funding gap is made. CEO raised with Nigel Scullion. Few submission with ABA request to resubmit to CEO. 19/1/2018 – Pending Waiting for announcement of approval. To commence discussions with the Consultative Forum to identify an area for pool. Cr Lynette De Santis to approach the school. 12/1/2018 - Pending response from NTG strategic infrastructure fund. 21/3/2018 – Pending CEO to write a letter to the Minister for Education, Eva

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						<p>Lawler regarding school area space for community pool.</p> <p>15/6/2018 – Pending CEO has written to Minister Moss, the Treasurer and Lawrence Costa MLA to request funding variation to NTG funds proposed for Milkapiti oval to be reallocated to Milkapiti pool.</p> <p>25/7/2018 – Pending Have asked Power and Water to complete. Acting GM Infrastructure to follow up with Manager of Town Services & Outstations.</p> <p>15/8/2018 – Pending TIRC advised on 14/8/18 that request for \$300,000 from NTG for Milkapiti pool was rejected by Minister Moss.</p> <p>14/9/2018 – Pending TIRC was unsuccessful in reallocating NTG funds from Milkapiti Oval to a pool. Please note the appetite from government to fund swimming pools has significantly declined. For us to have the best chance at success we must present a comprehensive project plan will</p>
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								<p>full costings at the most realistic price possible.</p> <p>If a pool for Miiikapiti remains a priority for the Council then TIRC should restart considerations for this project. Priorities should include</p> <ul style="list-style-type: none"> - Identify a site for the pool, follow up all permissions from OTL and other stakeholders - prepare designs, drawings and plans to inform an accurate cost - Use this information to develop a draft project plan - Conduct an expression of interest process to assess 3rd party interest to construct the pool. - Use all of the above information to develop a more comprehensive grant submission to government. <p>27/09/2018 - Pending</p> <p>31/10/2018 – Pending</p> <p>Application still pending</p> <p>23/01/2019 - Pending</p>
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					<p>CEO have again raised with Nigel Scullion regarding Council submissions with ABA and have requested to resubmit application and documentations to him.</p>
Milikapiti	28/11/17 Oval	TIRC to update the Council on status of Milikapiti Oval refurbishment.	GM Infrastructure	TIRC to complete repairs and maintenance project as per ABA grant funding	<p>Council has prepared the submission. Project scope includes perimeter fence, replaced goal posts, repair irrigation system and refresh playing surface.</p> <p>19/11/2018 – Pending Currently negotiating project agreement.</p> <p>21/3/2018 – Pending Agreement confirmed. On Friday 9 March the TIRC CEO signed the project agreement with Prime Minister and Cabinet for \$212,596.22 excluding GST. Work is scheduled to commence in May 2018.</p> <p>The project will:</p> <ul style="list-style-type: none"> • replace perimeter fence • repair irrigation • install new goalposts • repair oval surface. <p>15/6/2018 – Pending</p>

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						<p>Town services has commenced work on the Milkapiti Oval. Trees have been pulled down and the old fence has been removed. TIRC is finalising preparations to put up the new perimeter fence, new goal posts, replace the playing surface and irrigation. This project will not extend the size of the oval, but will restore the playing surface to TIFL standard. Town Services manager can provide further update if required.</p> <p>27/6/2018 – Pending Fencing materials will be delivered via barge from Wurrumiyanga to Milkapiti.</p> <p>25/7/2018 – Pending Acting GM Infrastructure and Manager of Town Services & Outstation to meet with Milkapiti Town Services staff. Acting GM to also check Pirlangimpi oval to be secure.</p> <p>15/8/2018 – Pending ABA grant to conduct oval repairs and maintenance project underway with infrastructure (town services division). Project is replacing</p>
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						<p>perimeter fence, restoring irrigation, new goalposts, replace playing surface.</p> <p>14/9/2018 - TIRC is negotiating a funding agreement with NTG to complete an extension of the oval in 2019. Current assessing feasibility, scope of additional works and costs.</p> <p>Milkapiti Oval: trees have been removed from the ground. Old perimeter fence has been removed. Irrigation system has been examined and all parts ordered. All materials have been ordered and delivered to replace the perimeter fence. Goal posts ordered but not yet delivered. The grass resurface will be ordered once the rest of the work is done. Delay at present is waiting on equipment to come back from the Plicka Rd job so we can prepare the surface for fencing and to start digging holes. Once Mark Mahon moves to Piriangimpi next week we will be able to push this job along a lot quicker as we will have a manager on site to make sure work is done. 27/09/2018 – Pending</p>
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								Goal post has been ordered and waiting to arrive also waiting for fence to be completed before installing irrigations. 10 October 2018 New Shire Service Delivery Manager has been working with Civil to start the earth works needed to level the perimeter so the new fence can be built. We are waiting on equipment from the Picka Rd job before we can proceed. 31/10/2018 – Pending Milikapiti Oval – Waiting for Pickataramoor roads to finished so the machinery can return to Milikapiti and resume work. Shire Services Manager for Melville Island has given priority to complete work at the oval. 21/11/2018 – Pending Had to get permission from TLC to get grass seeds. It was suggested that grass seeds might have to come from America.
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							<p>Due to no plumber on ground the irrigation job couldn't proceed. Grader is currently at Piriangimpi and then Milkapiti.</p> <p>Cr De Santis request the Acting Chair to liaise with CEO and request for GM Infrastructure and Piri and Mill Shire Services Manager to explain to the community why there is a delay on completing the oval.</p> <p>12/12/18 – Pending</p> <p>Above Capricorn Technologies have sourced grass seeds in Australian storages, but total availability and quality yet to be confirmed. This will be confirmed no later than 20/12/18, where quotes and general order of costs pertaining to major project factors will be provided.</p> <p>Andrew from Mill Farm to provide quote for tractor and spray unit hire. Existing weeds/grass must be poisoned before applying new grass.</p> <p>Goal posts have been located at Mill Barge Landing.</p>
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					<p>Card ring issues to be raised at the at the Skin Group meeting to be held on 6 Nov 17. Suggested to relocate card rings elsewhere from the main road.</p>	<p>Marking out the fence boundary has commenced, but consulting is required to ensure it accurately reflects lease agreements. A new plumber is scheduled to start early Jan 2019. Irrigation work delayed until such time. 23/1/2019 – Pending CEO to contact Denis Murphy regarding the oval project and fencing. 19/12/17 – Pending CEO to liaise with the Wurrumyanga traditional owners of a suitable location to relocate card rings. 13/2/2018 – Pending Bylaws have been presented to Council, and a response in relation to a further matter pertaining to 'meetings by laws' is attached; see email attached from Solomon at DLG. The bylaws need to go for public comment before they can be ratified and enacted. Discussed at CEO's report. 19/3/2018 –Pending</p>
All Communities	28/11/17 Litter and Dog by-laws	By-laws are currently with the Department of Housing & Community Development	GM Infrastructure			

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								<p>An advertisement was placed in the NT News Paper on Wednesday 17 March for public comments for 21 days. Hard copies are available from any of the Council offices and or on the Council's website. All submissions must be received by 12 midnight on 6 April 2018.</p> <p>21/3/2018 – Pending Once the by-law is approved, Council will need to consult with the community. It was suggested registration and payment facilities to be put in place.</p> <p>9/5/2018 – Pending A report for decision will be tabled at the June Ordinary Council Meeting as follow: <ul style="list-style-type: none"> - adoption as certified by the office of the parliamentary counsel - authorise CEO to sign the TIRC By-laws on behalf of the Council, and - authorise for the Council's common seal to be affixed to the TIRC by-laws. </p> <p>24/5/2018 – Pending</p>
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						<p>GM Community & Development to meet with members at a different date for information before the next Ordinary Council meeting in June.</p> <p>27/6/2018 – Approved by Council at its meeting held on 27 June 2018.</p> <p>13/7/2018 – Pending</p> <p>A letter to Minister McCarthy requesting gazettal of TIRC by-laws was sent to the Dept of Housing and Community Development. The letter will be sent with other papers as soon as the Instrument is received from the Office of Parliamentary Counsel.</p> <p>25/7/2018 – Completed</p> <p>27/09/2018 – Pending</p> <p>GM Infrastructure to coordinate community engagement and communication regarding by-laws.</p> <p>10 October 2018</p> <p>GM Infrastructure has contacted Brooke Kennedy to arrange a community consultation week in the first week of December. This would include a visit from the vet during this time.</p>
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						<p>Council Exec Group will discuss the strategy for removal of animals from the community in its next meeting.</p> <p>31/10/2018 – Pending To be discussed at the next Executive meeting</p> <p>21/11/2018 – Pending It was suggested by GM Infrastructure that this should be actioned by A/GM Community Engagement for Community Consultation. Will require some funds to deliver and there is no funds budgeted for Animal Management. Once the signs are up Police will reinforce in March or April 2019.</p> <p>23/2/2019 – Pending To be discussed in CEO's EoM report.</p> <p>Once Council place signs up around the community Police will then reinforce the by-laws.</p> <p>Council also received an SPG to employ animal welfare officer for each communities.</p>
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All Wards	28/11/17 Cyclone Shelters	Cyclone shelters in each community are not up to standard and cyclone coded.	GM Infrastructure	To write a letter to the Senior Advisor for Senator Nigel Scullion regarding the 3 community cyclone shelters.	<p>19/12/17 – Pending CEO to retrieve an email regarding Pirlangimpi Multipurpose Hub from GM Community & Development Services.</p> <p>19/1/2018 – Pending</p> <p>21/3/2018 – Pending</p> <p>24/5/2018 – Pending</p> <p>GM Community & Development Services to resend documentation materials to CEO and write a letter to Minister Scullion.</p> <p>27/6/2018 – Pending Documents received by CEO and a request to expand to all communities not just Pirlangimpi.</p> <p>25/7/2018 – Pending CEO and Mayor organising a visit to Canberra to talk to Minister Scullion regarding cyclone shelters and other infrastructure matters.</p> <p>27/09/2018 – Pending GM Infrastructure to follow up and sought relevant funding</p>
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						<p>from federal government and also seek letter of support from other organisations on Tiwi Islands to support the funding submission.</p> <p>Request to engage NBC to develop structure plans for the Milkapiti and Wurrumiyanga as they have already engaged with Pirlangimpi community.</p> <p>GM has contacted Rik Jones from NTG re initial assessment of feasibility</p> <p>31/10/2018 – Pending November visit to estimate cost of shelters</p> <p>21/11/2018 – Pending GM will provide an update at the next OCM Dec 2018.</p> <p>12/12/18 - Pending A subject matter expert can provide a report for each community. This will illustrate what types of structures are available, sizes required to accommodate different community populations, indicative sketches/images and indicative costs for the various options. Each report will take</p>
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			CEO	To write a letter to the Minister of Health and a letter to the Chief Minister and Senator Nigel Scullion regarding these issues and a cc to MLA Lawrence Costa.	<p>about 10 days and cost approx. \$3600</p> <p>23/1/2019 – Pending Shire Services Manager Bathurst Is to provide update.</p> <p>19/1/21/7 – Pending</p> <p>19/1/2018 – Pending Letters were sent out and waiting for response.</p> <p>21/3/2018 – Pending Community safety meetings are ongoing. Looking at setting up safety community meetings with similar layouts as Wurrumiyanga to undertake at Miiikapiti and Piriangimpi.</p> <p>24/5/2018 – Pending Ongoing regular meetings with the community.</p> <p>25/7/2018 – Pending Community Safety Plan to be distributed by CEO. Mayor and CEO are currently working with Shane Dexter to visit Melville Island communities and Ranku to have a similar visits as Wurrumiyanga. On going regular meetings Wurrumiyanga.</p>
Wurrumiyanga	19/12/17 Community Safety	Members have raised some community concerns about: - community safety - mental health - child protection - street light issue - policing			

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						<p>21/11/2018 – Ongoing meetings at Wurrumiyanga</p> <p>23/1/2019 – Ongoing meetings held between TIRC, stakeholders and police.</p>
Milkapiti	19/12/17 Traffic management	Members have requested for street lights, speed bumps and signs near the rec hall, crossing between shop and the art centre re-paint crossing signs near school.	GM Infrastructure			<p>19/12/17 – Pending</p> <p>19/1/2018 – Pending Request for Civil to fix potholes etc.</p> <p>21/3/2018 – Pending CEO met with town services and civil workers on Tuesday 20 March at Milkapiti and have advised them of the work that needs to be completed.</p> <p>24/5/2018 – Pending Works have commenced at Wurrumiyanga of repainting crossings</p> <p>19/06/2018 - Pending TS & O Manager will speak to the Coordinators to get started on the Traffic Management works ASAP. They received the materials but the paints for Milkapiti were brought back over to Wurrumiyanga as they were short. This happened</p>

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						while the TS & O Manager was away and have since ordered more to replace it.
						27/6/2018 – Pending Manager of Town Services & Outstation received information from MLA members at its meeting held on 26 June 2018 requesting for signs, speed bumps and section of the road to be widened as it is too narrow. Conversations to be sought with DIPL regarding this section of the road.
						25/7/2018 – Pending Members have requested to include speed bumps, school zone signs and speed signs at Pirlangimpi
						15/09/2018 Infrastructure has only recently completed the recruitment of two Service Delivery Managers, one for Melville Island and one for Bathurst Island. Their areas of responsibility will be Town Services, Civil and Outstations. When they are in place and have completed the training necessary to start their jobs, both will focus on various requests, including traffic

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							<p>management for Pirlangimpi and Milkikapii. It is unlikely that Council will be able to install new streetlights, however the GM Infrastructure will approach Power & water, who has responsibility for streetlights, to place more street lights in all communities.</p> <p>Infrastructure would appreciate a street map with requests marked (included as attachment)</p> <p>10 October 2018</p> <p>Current civil engineering for traffic management suggests that speed bumps do not slow down traffic and contribute to breaking down the integrity of the surrounding asphalt.</p> <p>Speed limit and traffic management signs have been ordered for all locations across the islands.</p> <p>GM engaging with LGANT to discuss street lighting further and to contact P&W for further discussion.</p> <p>31/10/2018 – Pending</p> <p>Shire Services Managers to liaise with LA and Councilors to confirm where traffic</p>
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All Wards	Bush Holiday Roads for grading	Members have requested for the below roads to be graded. - Pirlangimpi Ward - Wuluwunga	GM Infrastructure			<p>management and speed signs to be placed</p> <p>Re-do roads from 3 way to Paru bridge. \$60,000 to work on Paru bridge. Works to be resume next dry season.</p> <p>DIPPL will release funds for Paru bridge and follow up with Louise McCormack.</p> <p>21/11/2018 – Pending GM Infrastructure to follow up with DIPPL regarding street names at Wurrumiyanga.</p> <p>Request from Cr Kerinaia to change st name for Kerinaia Highway (incorrect spelling).</p> <p>Members are encouraged to liaise with infrastructure staff to confirm where traffic management and speed signs to be placed.</p> <p>23/1/2019 – Pending GM Infrastructure to provide an update.</p> <p>24/5/2018 – Pending</p> <p>27/6/2018 – Pending</p>
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	<ul style="list-style-type: none"> - Pinyanapi - Punkulupi - Rangini - Kulumpini - Blue water - Tupunu 			<p>Council can not grade some of these roads due to the urgency and priority to fix and complete Pickertaramoor road. Civil crew will be camping over and machineries will be used to complete this project.</p>
	<p>Milikapiti Ward</p> <ul style="list-style-type: none"> - Banyo - Condor Point - Tinganu - Mudlow 			<p>Mudlow road will be graded for the upcoming funeral to be held on 13 July 2018.</p> <p>25/7/2018 – Pending Priority and focus is to complete Pickertaramoor road.</p>
	<p>Bathurst Is Ward</p> <ul style="list-style-type: none"> - Rocky Point - Fourcroy - Mangatu - Marinawu - Ranku beach - Bore 			<p>15/09/2018 Council has only two graders – both are on Melville Island – one is being used on the Picka Rd job and the other is being used to grade the road from 3 Ways to Pirlangimpi. Once both this grading and the Picka Rd is completed, one of the graders will return to Bathurst Island. The priority then will be on grading the Ranku Rd and opening all the drains. Council has a current tender to purchase another grader – once this is completed, we will have access to another grader. Priority will be on completing</p>

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REPORTS FOR DECISION

ITEM NUMBER	6.4
TITLE	TIRC Audit & Risk Management Committee - Second Independent Member Upcoming Tenure in May 2019 and Appointment of member representing Pirlangimpi Ward
REFERENCE	223763
AUTHOR	Maina Brown, Governance & Compliance Manager



This report is provided to Council:

1. To seek approval to commence recruitment process of the renewal of the Audit and Risk Management Committee (ARMC) Second Independent Member position which is due in May 2019; and
2. Appointment of a new Pirlangimpi Ward representative.

BACKGROUND**1. Second Independent Member upcoming tenure.**

At its ordinary council meeting held on 12 September 2017, Council approved and appoint the current Audit and Risk Management Committee Second Independent Member for the period of two years.

As the Second Independent Member tenure is due in May 2019, this report is seeking approval from Council to proceed with the recruitment process and advertisement. This will allow us to advertise for at least 4 to 8 weeks and re-submit a progress report back to Council in the April Ordinary Council meeting for appointment pending on the success application submitted.

The role of the Second Independent member is critical to the effective operations of the Audit and Risk Management Committee.

2. Pirlangimpi Ward Representation Appointment.

Council have recently received a formal resignation from Marius (Pirrawayingi) Puruntatameri of Pirlangimpi Ward effective as of 25 January 2019. Due to his resignation, he is no longer on the Audit and Risk Management Committee membership.

At the last ARMC meeting held on 11 February 2019 in Darwin, the committee received and notes the nomination from Cr Therese (Wokay) Bourke to represent the Pirlangimpi Ward on the Audit and Risk Management Committee and now seeking approval from the Council for appointment.

The current membership of the five member Audit and Risk Management Committee is as follows:

- Independent Chairperson Mr Brendan Dowd
- Independent Member Ms Sandra Cannon
- Mayor Gawin Tipiloura (Representing Bathurst Island Ward)
- Vacant (Representing Pirlangimpi Ward)
- Cr Lynette De Santis (Representing Milikapiti Ward)

ISSUES/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Due to the upcoming tenure of the Chairperson it is recommended to Council to approve to commence recruitment process and advertise for a new second independent member of the TIRC Audit and Risk Management Committee in the NT News as soon as possible.

Adverts in the NT News (Public Notices) is planned to be advertised for four to eight weeks to allow an opportunity for a suitable candidate for the position.

A report can then be put together for the 27 September 2018 Council Meeting for consideration by Council and appointing (subject to a suitable applicant) a new second independent member.

The next meeting of the TIRC Audit Committee is planned to be held on 26 October 2018 would be subject to the availability of all members and would be held as soon as possible following the Council appointment of the new Chairperson.

RECOMMENDATION:

That Council:

- 1. Agrees to commence the recruiting process and advertisement in the NT News on the for four to eight weeks prior the April Ordinary Council meeting, and**
- 2. Requests that a Report for Decision be prepared for the 24 April 2019 Council meeting for Council to consider all applications received and appoint a new Second Independent member for the TIRC Audit and Risk Management Committee.**
- 3. Accepts the nomination and appoint Cr Therese (Wokay) Bourke to represent the Pirlangimpi Ward on the Audit and Risk Management Committee.**

ATTACHMENTS:

REPORTS FOR DECISION

ITEM NUMBER	6.5
TITLE	Pirlangimpi Local Authority - Ordinary Member Appointments for Miyartuwi and Warntarringuwi
REFERENCE	223742
AUTHOR	Maina Brown, Governance & Compliance Manager



Two nominations received to fill the Miyartuwi and Warntarringuwi vacant positions on the Pirlangimpi Local Authority. The PLA members have reviewed and recommended to appoint two new ordinary members to fill the vacant positions.

BACKGROUND

Council has been actively advertising to fill two vacancies over the last few months and we are pleased to now have two nominations for the Miyartuwi and Warntarringuwi skin group.

At the PLA meeting held on 19 February 2019, members were asked to review two nominations received and recommend to Council for appointments on the Pirlangimpi Local Authority.

The two nominations as follow:

Belinda Lee to fill the Miyartuwi skin group vacant position
Andrew Orsto to fill the Warntarringuwi skin group vacant position

ISSUES/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Nil

RECOMMENDATION:

That Council accepts the nominations of Belinda Lee representing the (Miyartuwi Skin Group) and Andrew Orsto representing the (Warntarringuwi Skin Group) and appoints them as ordinary members of the Pirlangimpi Local Authority.

ATTACHMENTS:

1 Nomination Forms from Belinda Lee and Andrew Orsto - Feb 2019.pdf

TIWI ISLANDS

**Regional
Local Authority
Membership**

**TIWI
ISLANDS**
Regional Council



**Council
Application &
Declaration**

I (Full Name) Belinda Lee
Of (Address) Pirlangimpi

Declare that:-

1. I am seeking appointment to the position of ordinary member of a Local Authority.
2. I am enrolled as an elector in the Northern Territory/Tiwi Islands/Local Authority Area.
3. I do not hold a judicial office (other than Justice of the Peace).
4. I am not bankrupt or subject to a composition or arrangement with creditors under the Bankruptcy Act 1966.
5. I have not been sentenced to a term of imprisonment (which has not expired) of one year or longer.
6. I am not indebted to the council for rates or surcharge and shall not fail to discharge any such debt within 6 months after the debt becomes due and payable.
7. I am mentally fit to hold the position of ordinary member of a Local Authority.

Signature of Applicant Belinda Lee

Contact Details 0447191134

Proof of identity provided Yes No

Type of Id (e.g. Driver's Licence)

Witness Name Helena Namia Signature [Signature]

Receiving Officer Patricia Bogan PB Date 13/2/2018

Applicant Details

Island of Residence	Bathurst <input type="checkbox"/>	Location	Bathurst Island
	Melville <input checked="" type="checkbox"/>		Pirlangimpi <input checked="" type="checkbox"/>
			Milikapiti <input type="checkbox"/>
Skin Group Representative.....	<input checked="" type="checkbox"/>	Sex	Male..... <input type="checkbox"/>
Non-Skin Group Representative...	<input type="checkbox"/>		Female..... <input checked="" type="checkbox"/>
Skin Group	Warrtarringuwi <input type="checkbox"/>	Age	Under 25 years <input type="checkbox"/>
	Miyartuwi <input checked="" type="checkbox"/>		25 - 50 years <input checked="" type="checkbox"/>
	Lorrula <input type="checkbox"/>		Over 50 years <input type="checkbox"/>
	Takaringuwi <input type="checkbox"/>		
Council Staff.....	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Copy to Governance & Compliance Manager/...../2018	
Signed Copy to Applicant	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		

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TIWI ISLANDS

**Regional
Local Authority
Membership**



**Council
Application &
Declaration**

I (Full Name)..... Andrew Orsto

Of (Address)..... Pirlangimpi COMMUNITY

Declare that:-

1. I am seeking appointment to the position of ordinary member of a Local Authority.
2. I am enrolled as an elector in the Northern Territory/TIWI Islands/Local Authority Area.
3. I do not hold a judicial office (other than Justice of the Peace).
4. I am not bankrupt or subject to a composition or arrangement with creditors under the Bankruptcy Act 1966.
5. I have not been sentenced to a term of imprisonment (which has not expired) of one year or longer.
6. I am not indebted to the council for rates or surcharge and shall not fail to discharge any such debt within 6 months after the debt becomes due and payable.
7. I am mentally fit to hold the position of ordinary member of a Local Authority.

Signature of Applicant..... Andrew Orsto

Contact Details..... 0439680080

Proof of identity provided Yes No

Type of Id (e.g. Driver's Licence)

Witness Name..... Leanie Carpenter Signature..... [Signature]

Receiving Officer..... Patricia Brogan PR Date 13/2/2018

Applicant Details

Island of Residence	Bathurst <input type="checkbox"/>	Location	Bathurst Island
	Melville <input checked="" type="checkbox"/>		Pirlangimpi <input checked="" type="checkbox"/>
			Milikapiti <input type="checkbox"/>
Skin Group Representative.....	<input type="checkbox"/>	Sex	Male..... <input checked="" type="checkbox"/>
Non-Skin Group Representative...	<input type="checkbox"/>		Female..... <input type="checkbox"/>
Skin Group	Wartarranguwi <input checked="" type="checkbox"/>	Age	Under 25 years <input type="checkbox"/>
	Miyartuwi <input type="checkbox"/>		25 – 50 years <input checked="" type="checkbox"/>
	Lorrula <input type="checkbox"/>		Over 50 years <input type="checkbox"/>
	Takaringuwi <input type="checkbox"/>		
Council Staff.....Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Copy to Governance & Compliance Manager /... /2018	
Signed Copy to Applicant Y <input checked="" type="checkbox"/> N <input checked="" type="checkbox"/>			

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REPORTS FOR DECISION

ITEM NUMBER	6.6
TITLE	Wurrumiyanga Local Authority - Notification of Resignations and Approval to advertise vacant positions
REFERENCE	223743
AUTHOR	Maina Brown, Governance & Compliance Manager



Two nominations received to fill the Miyartuwi and Warntarringwuri vacant positions on the Pirlangimpi Local Authority. The PLA members have reviewed and recommend to Council for appointment of the two new ordinary members to fill the vacant positions.

BACKGROUND

Council has been actively advertising to fill two vacancies over the last few months and we are pleased to announce that we now have two nominations for the Miyartuwi and Warntarringuwi skin group.

At the PLA meeting held on 25 February 2019, members were asked to review two nominations received and recommend to Council for appointments on the Pirlangimpi Local Authority.

The two nominations as follow:

Belinda Lee to fill the Miyartuwi skin group vacant position
Andrew Orsto to fill the Warntarringuwi skin group vacant position

ISSUES/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Nil

RECOMMENDATION:

That Council:

- 1. Receive and note report for information.**
- 2. Appoints Belinda Lee to fill the Miyartuwi skin group vacant position and Addre Orsto to fill the Warntarringuwi skin group vacant position.**

ATTACHMENTS:

- 1 Nomination Forms from Belinda Lee and Andrew Orsto - Feb 2019.pdf

TIWI ISLANDS

Regional

Local Authority Membership



Council

Application & Declaration

I (Full Name) Belinda Lee
 Of (Address) Pirlangimpi

Declare that:-

1. I am seeking appointment to the position of ordinary member of a Local Authority.
2. I am enrolled as an elector in the Northern Territory/TIWI Islands/Local Authority Area.
3. I do not hold a judicial office (other than Justice of the Peace).
4. I am not bankrupt or subject to a composition or arrangement with creditors under the Bankruptcy Act 1966.
5. I have not been sentenced to a term of imprisonment (which has not expired) of one year or longer.
6. I am not indebted to the council for rates or surcharge and shall not fail to discharge any such debt within 6 months after the debt becomes due and payable.
7. I am mentally fit to hold the position of ordinary member of a Local Authority.

Signature of Applicant Belinda Lee

Contact Details 0447191134

Proof of identity provided Yes No

Type of Id (e.g. Driver's Licence)

Witness Name Helena Nania Signature [Signature]

Receiving Officer Patricia Bogan PB Date 13/2/2018

Applicant Details

Island of Residence	Bathurst <input type="checkbox"/>	Location	Bathurst Island	<input type="checkbox"/>
	Melville <input checked="" type="checkbox"/>		Pirlangimpi	<input checked="" type="checkbox"/>
Skin Group Representative.....	<input checked="" type="checkbox"/>	Sex	Male.....	<input type="checkbox"/>
Non-Skin Group Representative...	<input type="checkbox"/>		Female.....	<input checked="" type="checkbox"/>
Skin Group	Wartarringuwi <input type="checkbox"/>	Age	Under 25 years	<input type="checkbox"/>
	Miyartuwi <input checked="" type="checkbox"/>		25 - 50 years	<input checked="" type="checkbox"/>
	Lorrula <input type="checkbox"/>		Over 50 years	<input type="checkbox"/>
	Takaringuwi <input type="checkbox"/>	Copy to Governance & Compliance Manager/...../2018	
Council Staff.....	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
Signed Copy to Applicant	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>			

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TIWI ISLANDS

**Regional
Local Authority
Membership**



**Council
Application &
Declaration**

I (Full Name)..... Andrew Orsto
 Of (Address)..... Pirlangimpi Community

Declare that:-

1. I am seeking appointment to the position of ordinary member of a Local Authority.
2. I am enrolled as an elector in the Northern Territory/TIWI Islands/Local Authority Area.
3. I do not hold a judicial office (other than Justice of the Peace).
4. I am not bankrupt or subject to a composition or arrangement with creditors under the Bankruptcy Act 1966.
5. I have not been sentenced to a term of imprisonment (which has not expired) of one year or longer.
6. I am not indebted to the council for rates or surcharge and shall not fail to discharge any such debt within 6 months after the debt becomes due and payable.
7. I am mentally fit to hold the position of ordinary member of a Local Authority.

Signature of Applicant..... Andrew Orsto

Contact Details..... 0439680080

Proof of identity provided Yes No

Type of Id (e.g. Driver's Licence)

Witness Name..... Leanie Carpenter Signature..... [Signature]

Receiving Officer..... Patricia Brogan PB Date 13/2/2018

Applicant Details

<p>Island of Residence Bathurst <input type="checkbox"/> Melville <input checked="" type="checkbox"/></p> <p>Skin Group Representative..... <input type="checkbox"/> Non-Skin Group Representative... <input type="checkbox"/></p> <p>Skin Group Warntarringuwi <input checked="" type="checkbox"/> Miyartuwi <input type="checkbox"/> Lorrula <input type="checkbox"/> Takaringuwi <input type="checkbox"/></p> <p>Council Staff..... Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Signed Copy to Applicant Y <input checked="" type="checkbox"/> N <input checked="" type="checkbox"/></p>	<p>Location Bathurst Island <input type="checkbox"/> Pirlangimpi <input checked="" type="checkbox"/> Milikapiti <input type="checkbox"/></p> <p>Sex Male..... <input checked="" type="checkbox"/> Female..... <input type="checkbox"/></p> <p>Age Under 25 years <input checked="" type="checkbox"/> 25 – 50 years <input checked="" type="checkbox"/> Over 50 years <input type="checkbox"/></p> <p>Copy to Governance & Compliance Manager /... /2018</p>
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REPORTS FOR INFORMATION

ITEM NUMBER	7.1
TITLE	Chief Financial Officer End of Month Report - January 2019
REFERENCE	223677
AUTHOR	Shane Whitten, Chief Financial Officer



This report is to provide Council members with an update on the activities of the broader finance team. It will cover several main areas being:

- Financial Position
- Budget Review
- Grant Acquittals
- Projects
- Staffing
- Grants and Policy Coordinator Report

BACKGROUND

We continue to run a favourable surplus to Budget of approximately \$3.0m, based on a combination of higher revenues and lower costs. These include an additional \$1 million of funding received from NTG, a large cost recovery on the Pickertaramoor Road project (\$450k) and a continued YTD underspend in Employee Costs.

Our Forecast financial result for the year ended June 30, 2019 will benefit from the recent approval of a further \$1m of funding from NTG. We are still forecasting for a financial result better than Budget, with opportunities to expend all tied funding discussed regularly amongst the management team.

GRANT ACQUITTALS

All grant acquittals for the year ended June 2018 have been submitted to the external auditors for their review. There are two acquittals that remain outstanding to the funding bodies (Youth Diversion and Outstations). We expect these to be resolved in the coming days.

We have also completed all (unaudited) grant acquittals for the half year ended 31 December. All have been submitted to the relevant funding bodies, along with the relevant operational performance reports, with the exception of PMC. We have written confirmation from PMC that they acknowledge their new website portal is not ready to receive our reports, and they have adjusted the due date accordingly.

PROJECTS UPDATE

Of the 12 issues raised by our external auditors in the June 2018 year end management letter, 9 have been completed in full.

The outstanding items remain the completion of the 2018 grant acquittals, which as discussed above, are expected to be completed in the coming days.

The remaining 2 items relate to our cash handling and receipting policies and procedures. This work is currently being finalised with a solution being proposed from within the existing TechOne system. We expect this work to be completed by 31 March 2019.

WINNELLIE OFFICE

Our lease on the existing Winnellie office ceases on 31 March 2019, with a planned move to some dedicated office space within the TITEB facility in Stuart Park occurring. Arrangements are currently being made to transfer all required office furniture to the new offices, with all surplus equipment and furniture to be transported to back to Tiwi Islands to be utilised.

STAFFING

Recruitment and interviews have concluded for the position of Finance Officer. A preferred candidate has been chosen and an offer is currently being prepared. The recruitment of this position will see the return of this processing function back to the direct control of Council, as the role is currently performed by CouncilBIZ. It will also result in a direct cost saving to Council of approximately \$50,000 per annum.

Grants and Policy Coordinator Report

New successful funding agreements
Nil

New applications
No new applications submitted in January.

Unsuccessful grant applications
Nil

Approved grants/projects
13 students and 3 staff will visit Wurrumiyanga arriving on 21 February and departing on 28 February.

This is first time both the culture group and the governance group will visit at the same time. Local governance project will focus on developing the TIRC emerging leaders and the youth council. The culture project will continue to build on previous student visits.

Councillors are encouraged to participate in interviews and project work. The group will try to visit Pirlangimpi and Milikapiti however this will be weather dependant.

Special Purpose Grants (November SPGs)
Second hand grader - Tender process complete. TIRC to request a variation from the department to spend remaining funds items related to the grader (spare tyres, parts, blades, training etc).

Interisland ferry NTG Strategic Infrastructure Fund
Tender assessment process being managed by Infrastructure. Decision on preferred option appears imminent and will be presented in confidential report to Council.

Milikapiti Oval ABA 2014 - Shire Services Manager Melville Islands is delivering this project in the Infrastructure division. Work has picked up on the Milikapiti Oval. Project end date is 28 Feb where all work must be completed and final reporting to PMC to begin.

Safer Communities Fund -Commonwealth Department of Industry, Innovation and Science \$233,327.20 - Security lights and CCTV. General Manager Infrastructure assessing project plan and preparing tender documents.

NTG Special purpose grants (SPGs) April round

Priority 1) The tender for Alarms and security screens for staff housing all 3 communities – \$279,734.00, managed by Infrastructure. Assessment complete and brief prepared for council consideration.

Priority 2) Pirlangimpi pontoon – \$238,844 - CFO following up parties previously involved in Pirlangimpi Pontoon project. More information included in Ward Update.

Priority 3) Pirlangimpi equipment town services - all items delivered ordered and received by Infrastructure. Grants and Policy Manager to write the Department to request permission to purchase additional equipment with the surplus funds.

NTG Special Purpose Grants 18/19 Round 1: - NTG withholding funds while waiting for overdue acquittals. Finance team are following up and submitting acquittals as per funding requirements.

1) SPG Mechanical workshops- \$180 246 - Purchase various equipment including: hoe container, hoists, tyre changers, wheel aligner, sand blasting cabinet, hydraulic press and plasma cutter for TIRC workshops. Delivery of this program is the responsibility of Infrastructure.

2) Animal management- \$89 445 - towards building capacity to deliver animal management program across Tiwi communities. Grants includes funds for staff training in animal management by AMRICC and an animal management vehicle.

Municipal and Essential Services Special Purpose Grants (Homelands SPG)

Application successful pending execution of funding agreement. Negotiating with Homelands to seek amendment to remove trees from Paru instead of Four Mile - This change has been requested because during the time it has taken to receive project approval Power and Water have cut down some of the trouble trees at Four Mile.

1) Successful for removal of 20 trees at Four Mile Camp

2) Purchase deliver and install three new septic tanks at Paru

3) Upgrade Solar batteries at Takapimiliyi lots one and two.

Outstanding grant responses

Nil

RECOMMENDATION:

That Council notes this report number 223677 for information.

ATTACHMENTS:

REPORTS FOR INFORMATION

ITEM NUMBER	7.2
TITLE	Infrastructure EoM Report January 2019
REFERENCE	223620
AUTHOR	Chris Smith, General Manager Infrastructure



Infrastructure report to Council for the month of January 2019, covering town services, civil works, workshops, fleet, interisland ferry and outstations.

BACKGROUND

Standouts for this report include significant advance on the work on the Milikapiti Oval, the completion of the grader tender and the ferry tender, the opening of the swimming pool at Wurrumiyanga and the ordering of a second-hand garbage truck for Milikapiti, the recruitment of a second mechanic for Wurrumiyanga workshop, a new plumber and an outstations coordinator.

The tender for CCTV and Security Lighting has been completed and is ready to be published and we will revisit the tender for security screen as we only had one response, which was out of the scope of the grant available.

We are still waiting on recruitment of a mechanic at Milikapiti and will need all hands on deck to make sure the civil equipment is ready to work in April.

1. Service Delivery Bathurst Island**1.1 Town Services****1.2 General**

Activity sheets have reached a final version that all coordinators and team leaders have helped build. Permanently scheduled jobs each day are incorporated as a prompting mechanism and used to discuss/highlight priority jobs for the day. When complete, a communication system of managers, coordinators and finance is implemented:

- Coordinator and leaders engaged in paperwork
- Cross referenced with time sheets for accuracy
- Lodged to finance in conjunction with time sheets

A clear strategic disciplinary system has been developed and rolled out to promote good ethics, document negligence and ensure accountability of each worker. Monthly Tool Box meetings discusses these issues.

1.3 Parks and Gardens

Mowing/whipper crews are maintaining all council responsible areas as needed. Parks and drains are systematically cut and prioritized based on length, as well as whether events are using the area (cultural reasons). Wurrumiyanga Oval is frequently maintained due to football season.

New accountability system implemented:

- Equipment and machinery signed out
- Preventative maintenance ensured and overlooked by Yardsman

- Negligence will be documented and when necessary, CEO and GM Infrastructure will decide if individuals are liable for damages
- Storage shed has been cleaned and sorted. Stock take in the process. Spare parts to be ordered for redundancy

1.4 Waste Management

Garbage Truck

Disciplinary system has encouraged accountability in this sector. A new leading hand for the garbage truck run has been appointed with following key objectives:

- Consistent reliable schedule so the public know when to put bins out
- Phone communication at all times to address any special requests and report issues for quick rectification
- Ensure full crew of 3 workers at all times

Additional Medium Rigid truck license courses will be scheduled in future to enable more drivers.

Wheelie Bins

Numerous bins have been replaced within the community upon request and payment. Bins without lids are having lids installed on an opportunistic basis.

10c Recycling Facility

A report is being developed outlining the findings from the feasibility study conducted. In summary, the proposal would be financially feasible, but numerous factors need to be addressed before any serious consideration. SeaSwift has agreed to waver all freight charges associating the 10c recycling scheme. Discussions about licensing options with NT EPA are ongoing.

Other Recycling

NT recycling solutions have been contacted regarding recycling the following streams (Pick-up at SeaSwift yard):

- Batteries. Free of charge
- Bulk waste oil >1000L at 16 cents per L
- E-Waste. Costs to be confirmed

Town service workers are working with Workshop to help collate all waste oil into the designated 5000L transportable tank. Scrap metal contractors have assessed dumps on the Tiwi Islands (old and current), and intend on extracting the available scrap metal for recycling. A start date has not been provided. Recycling old small batteries and phones can be done by implementing drop off points at major stores and offices (options being investigated).

Landfill

The landfill has been pushed up and compacted as required.

A report outlining issues and required actions to rectify has been completed. From this an operating procedure has been developed based on best practices. To implement this, the dozer and tipper has been transported from Melville to Bathurst. Major earthworks are scheduled to rehabilitate legacy pits. Once completed, the cleared area can be used for segregation bays.

Commercial waste dumping by major contractors needs to be charged out more accurately. All major contractors should at least pay fees based on estimated waste generated. Discussions ongoing.

Deceased animals have been safely transported to the tip when required.

1.5 Swimming Pool

Skim baskets and pump filters are regularly cleaned, with filter backwashing conducted weekly. A new robot pool cleaner has successfully cleaned all heavy debris from the pool and continues to maintain clean conditions. Chemical stocks have been replenished

1.6 Other allocated work

Due to OH&S, it is prohibited for one person to work by themselves. For this reason, a Town Service staff member is provided to Trades (Housing) on a permanent basis, and to the Workshop on a case by case basis.

Various job cards have been completed in a timely manner, including furniture transporting, yard cleaning and vegetation clearing.

1.7. Inter-Island Ferry (Boat Shed)

Certificate of survey was scheduled for 15/02/19. Service and cleaning was conducted Tuesday 12/02/19. Hull was scraped and washed with high pressure hose. Logbook for tickets continues to prove valuable for chasing up unpaid trips, both internal and external. The new 400L portable fuel tank has arrived. This will make fueling the Ferry much safer and more efficient.

1.9. Aerodrome

Daily inspections have been conducted with no major issues identified.

All remaining old fencing has been removed, as well as cleared trees. The 2nd slasher work for the season has been completed.

Clearing trees on the transition sides are scheduled for future works, where 30 m clearance from the boundary fence is required for compliance.

The Northern approach to airport runway requires additional clearing of trees infringing on the TODA gradient, as identified by surveyors after the airport upgrades.

1.10. Civil Works

Various pot holes have been patched up around the community. Cold bitumen is now purchased through Tiwi Enterprises, which is a completely different product to that previously used. A procedure for effective use has been developed. The new procedure was demonstrated out in the field, and Civil crews are now educated on the new product.

The dump has been routinely pushed up and maintained using the Loader.

Civil crews continue clearing the main drains of Forestry, removing trees and excess silt deposit. Water no longer backs up into the concrete drain crossings.

1.11. Outstations

The new Outstations Coordinator has commenced and conducted all required orientations, including a Cultural Awareness session with other new Infrastructure staff

1.11.1 Ranku

Power

The 75 kW Hino generator is back online after maintenance and minor repairs. The secondary generator is still off-line and requires major repairs (Diesel leak). A new generator is recommended, and the Tiwi Land Council has stated they will pay.

Power lines require major vegetation clearing to stop power outages and comply with national standards.

Water

Some reported water leaks are scheduled to be repaired in the near future. Bore is providing water with no issues. However, due to historical issues, a new bore is required, costing

approximately \$300,000 to drill, commission and plumb into existing infrastructure. Tiwi Land Council has stated they will pay.

Sewage Ponds

The sewage ponds are working well but require various works to be conducted:

- Fire break (3m) should be cleared around boundary.
- Access track requires grader work
- Inside compound requires major vegetation clearing
- Pond requires quality assurance inspection

1.11.2 Paru

A detailed investigation into why water is failing to reach Paru holding tanks on a regular basis needs to be conducted. The new Outstations Coordinator has been tasked to resolve this issue.

1.11.3 4 Mile

- Slasher work completed
- Inspections completed. No major issues
- Power and Water cleared most dangerous trees in a separate project, but 6 dangerous trees remain, and need to be cleared as soon as possible.

2 Fleet and Buildings Services

2.1 Fleet

With the recruitment of our new mechanic at Wurrumiyanga we have started to get critical repairs conducted to our fleet. In the coming weeks more vehicles will be available to council.

A second-hand garbage truck has been sourced from Victoria and should be here in February.

Wurrumiyanga workshop continues to focus mainly on mowers and tractors as they are priority however parts are slowing work down. The new mechanic is qualified on watercraft outboards and will be assessing our damaged outboards soon.

Our diesel fitter will now be operating from the heavy shed at the rear of the yard. He will be responsible for the heavy fleet and plant.

The car ferry trailer is almost built and should be ready to pull the ferry out for survey on the 14th.

Pirlangimpi workshop has been steadily completing jobs for the council and other organisations. Looking to the future, it would be good to get some information on the future of the workshop.

Milikapiti workshop has no mechanic at the moment and mechanics from other workshops have been attending to urgent repairs when needed. We are in the process of recruiting another mechanic and anticipate that he will start in the near future.

2.2 Tender for Grader

The tender for the grader has been completed and is on its way up to Darwin. Training is going to be provided to our staff.

2.3 Tender for Ferry

The ferry tender is ready for the February council meeting.

2.4 Fuel

Wurrumiyanga ULP -1295 L
Diesel – 3998.11L

Pirlangimpi - Civil Works – 771L
 - Town Services - 489L
 - Housing -532L
 - Night Patrol – 122L
 - Infrastructure –115L
 - Workshop – 92L

Milikapiti - 478 transactions with a value of \$24,901.12

Diesel \$16,911.32
ULP \$7,989.80

2.5 Accommodation

Location	Bookings	Fully Booked	Notes
Wurrumiyanga Motel	7	1	
Wurrumiyanga Contractors Qtrs	0		
Pirlangimpi Contractors Qtrs	5	1	WTD Constructions continued from the 13 th JAN
Milikapiti Contractors Qtrs	0	0	

2.6 Building Services

The painter has been painting several council houses this month. There was a delay on a paint order which held up a few jobs. He has finished the Tank Stand at Takapamillyi which was a huge job for one man to complete.

The carpenters have been extremely busy this month. Repairs have been conducted to several council houses due to more break-ins over the January period. General repairs to council houses have highlighted the need for out inspections and initial bond payments as some tenants have left their houses in bad condition.

The Electrician has also been busy with repairs and replacement of fans, smoke alarms, stoves, fridges as well as air cons for several council houses and buildings. He has been involved in the budgeting for the Wurrumiyanga airport lights tender. He has also completed jobs at Milikapiti crèche, TITEB and Centrelink.

The new Plumber has started and has been flat out getting through the backlog of work. He has completed urgent work at Jinarni and at Council houses.

3 Service Delivery Melville island

3.1 Milikapiti

3.1.1 Town Services

- Garbage compactor truck has a lot of issues still and we have purchased a second hand unit from Melbourne which is in transit ready for delivery by February.
- Wheelie bins are still being collected by hand which seem's to take town services the majority of there working week
- Titeb are waiting for galvanised pipes to begin the manufacturing of bin stands around the community.
- Irrigation repair work is nearly complete on the oval upgrade
- Oval upgrade perimeter fencing has begun and should be complete mid February.
- General township clean-ups have been done also throughout this month.
- We are still waiting for the repair work on backhoe and loaders which impairs some of our work we need to complete.

3.1.2 Airport's:

Inspections are carried out every morning by our ARO's for Serviceability Inspection Field checklist sent to Project Manager and Finance at the end of Month. Airport aprons slashed, mowed and whipper snip around gables and lights.

3.1.3 Milikapiti Oval Upgrade

Work has progressed on the oval upgrade. Fencing has almost been completed as of the first week of February, the goal posts are ready to be erected and the major works on the irrigation has been finished. Once the fence is complete grass seed will be applied and the final covering of the irrigation works will be done. A new score board is being ordered and will be the last item in this project

3.2 Melville Island Civil Works:

- Waiting for the final delivery of road signs for Pickataramoor rd from DIPL so we can finish this project
- Milikapiti road to 3 ways road has been graded and drains cleaned.
- Demobilisation of plant from Garden Point to Bathurst Island for ongoing projects.
- Civil workers have been helping town services erect perimeter fence on Milikapiti Oval Upgrade.

3.3 PIRLANGIMPI

3.3.1 Town services

- All rubbish collections completed twice a week as scheduled.
- Daily collection of litter conducted around town, beach area and swimming pool.
- Mowing inside and outside of the swimming pool area and also weekly pool testing.
- Swimming pool has been used on a daily basis throughout this month.
- Oval and public areas have been mowed regularly throughout this month
- A proposal has been started to upgade the tennis court and I am waiting for final pricing from electrician for the repairs to the lighting before submitting this proposal to Local Authority.

3.3.2 OUTSTATIONS

- Putjamirra - Electrician has been away and is also busy catching up with his work, so still hasn't installed air con unit but has promised me it will be completed in February.
- All other outstation are uninhabited due to the wet season, once the dry season kicks in I'm sure there will be plenty of repairs required
- A new Outstation coordinator has been employed and we are awaiting his commencement of employment early February.

3.4 SUMMARY

Due to the holiday season the start of the month was quiet, also some rain has also hindered general works.

We are still waiting for mechanics to be employed which we urgently need as most of our equipment require major repairs.

We have major works coming in the dry season so we desperately need all of our equipment repaired and serviced ready to work.

RECOMMENDATION:

That Council receives and notes report number 223620 for information.

ATTACHMENTS:

REPORTS FOR INFORMATION

ITEM NUMBER	7.3
TITLE	Community Engagement End of Month Report - January 2019
REFERENCE	223749
AUTHOR	Deanne Rioli, A/GM Community Engagement



This report illustrates the business within units including; Children's Services, Youth and Community, Sport – Recreation and Libraries, Community Safety, Centerlink, Broadcasting and Administration.

BACKGROUND**Acting General Manager**

Phone conferences with PM&C relating to Children's Services, Sport and Rec, Community Safety and Broadcasting
 Submission of Community Safety Six Monthly KPI Report.
 Submission of Community Safety Quarterly Statistics report
 Submission of Territory Families, Youth Diversion Quarterly report
 Meeting, Teleconference and emails with Territory Families and NT Police regarding Youth Diversion clients and program
 Extension of Youth Diversion Contract to June 2019 completed
 Meetings with Manager Organisation Development re; recruitment
 Attended Wurrumiyanga Local Authority meeting
 Attended ELG meetings.
 Attended or participated in ELG Meetings

Sports – Recreation and Libraries

To provide opportunities for all men, women and children, to participate and achieve within their chosen Sport or Recreational activity.

Sport and Recreation Participation Sheet							
Community Wurrumiyanga							
Staff – Daryl, Alan, Sharon and Sylverius							
Facilities- Rec Hall and Oval							
Activities – Basketball, Cricket and AFL							
	Mon	Tue	Wed	Thurs	Fri	Sat	Total
Adults 18+	6	7	4	56	7	100	180
Children	210	194	235	200	206	12	1057
Participants with disability	0	0	0	0	0	0	0
Staff in training/mentoring	4	4	4	4	4	4	24
Volunteers	0	0	0	0	0	0	0
Referrals	0	0	0	0	0	0	0
Other organization assisting							
Comments from participants	All activities consisted of Basketball at the Rec Hall and						

	<p>Cricket at the Oval. Thursday night and Saturday is the local TIFL Competition (AFL) at the Oval consisting of 1 game Thursday nights and 2 games on a Saturday afternoon. Swimming Pool will be operational in February. Status on days of usage will be viewed to get correct balance which includes weekends.</p>
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Sport and Recreation Participation Sheet							
Community Pirlangimpi							
Staff – Lucia, Gladys and Joseph							
Facilities Rec Hall and Pool and Oval							
Activities – Swimming, Basketball, Cricket and AFL							
	Mon	Tue	Wed	Thurs	Fri	Sat	Total
Adults 18+	0	0	0	0	0	50	50
Children	128	36	64	56	65	6	355
Participants with disability	0	0	0	0	0	0	0
Staff in training/mentoring	3	3	3	3	3	2	17
Volunteers	0	0	0	0	0	0	0
Referrals		00	0	0	0	0	0
Other organization assisting							
Comments from participants	<p>Pool days on Monday, Wednesday and Friday were large in participation numbers. Tuesday and Thursday was Basketball and Cricket at the Rec Hall. Saturday is our local TIFL competition with 1 game being played each weekend.</p>						

Sport and Recreation Participation Sheet							
Community - Milikapiti							
Staff – Martina, Ella							
Facilities – Rec Centre and Oval							
Activities – Basketball, Cricket, Music and AFL							
	Mon	Tue	Wed	Thurs	Fri	Sat	Total
Adults 18+	0	0	0	0	0	0	0
Children	22	19	23	19	22	0	105
Participants with disability	0	0	0	0	0	0	0
Staff in training/mentoring	1	1	1	1	1	0	1
Volunteers	0	0	0	0	0	0	0
Referrals	0	0	0	0	0	0	0
Other organization assisting	N						

Comments from participants	<p>Programs restricted to Rec Hall, basketball court and parts of oval which is under development. Due for completion in March 2019.</p> <p>Music and dancing in the evenings.</p> <p>Very quiet school holiday program in the back end due to low numbers in the community.</p> <p>Plans going forward for new sporting equipment, improved general facilities at Rec Hall (toilets) and structured competitions in the evenings.</p>
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Libraries

Libraries on Melville Island provide a comfortable area for both children and adults where they can read for pleasure or information in a variety of topics. Both Libraries are very well resourced with books and magazines suitable for all ages. Computers provided by NT Libraries allow users to access through the Internet, a wide range of services including research stations, internet banking, desktop publishing and movie and photo editing.

Library Participation Sheet							
<i>Community Pirlangimpi</i>							
<i>Staff – Darienne Bourke</i>							
<i>Facilities</i>							
	Mon	Tue	Wed	Thurs	Fri	Sat	Total
Adults 18+	2	6	5	2	2	0	17
Children	4	5	3	6	4	0	22
Staff in training/mentoring	1	1	1	1	1	0	5
Volunteers	0	0	0	0	0	0	0
Other organization assisting	0	0	0	0	0	0	0
Comments from participants	<p>The Library has had a consistent flow of numbers utilizing its resource. Mainly during non-pool days. New books have been recently ordered.</p> <p>A break in and television stolen in late Jan. All items returned and police confirmed all requirements completed.</p>						

Library Participation Sheet							
<i>Community - Milikapiti</i>							
<i>Staff – Samantha Croker</i>							
<i>Facilities</i>							
	Mon	Tue	Wed	Thurs	Fri	Sat	Total
Adults 18+	8	9	7	6	7	0	37
Children	9	11	11	12	8	0	51
Staff in training/mentoring	1	1	1	1	1	0	5
Volunteers	0	0	0	0	0	0	0
Other organization	0	0	0	0	0	0	0

assisting							
Comments from participants	<p>WI FI is a big hit in the Library for students.</p> <p>New book shelves have been ordered to complete set up for new books that are not displayed.</p> <p>\$220 of new books have been ordered within budget due in March.</p>						

Centrelink Service

Centrelink Agent Offices at Pirlangimpi and Milikapiti opened for assistance and support to all community members with Centrelink issues including Family payments, Age pensions, Disability support payments, Job search allowances and Study payments for youth. Offices in both communities are open to the public from 8:00am to 4:00pm Monday to Friday.

Events: Nil

Human Resources

All matters including:

- Attendance: Very good.
- Incidents: Nil
- Recruitment: Nil
- Leave: Milikapiti; One Milikapiti Agent Annual Leave for one week, other agent covered her hours to keep the agency open.
- Training: January training module for hosts, (Manager) and specified personnel (Agents) (On line training)

Stakeholder Engagement/Meetings

Daily phone conversations between Manager Community Engagement and Dept. Human Services notifying openings and closures. Agents also report directly with Centrelink each morning. Acting GM completed Bi Annual Reviews for both Pirlangimpi and Milikapiti with the Remote Support Team.

Community Safety

The Tiwi Islands Community Safety Service assists communities in taking responsibility for the prevention of anti – social, harmful, destructive and illegal behaviours by offering community patrolling and safe transport to protect vulnerable people. The number one priority for Community Safety teams is to ensure children out at night (after 9.00pm) can get a ride home or to a safe place which hopefully helps with school attendance. Community Safety also assists with mediations, follow up on incidents reported and work with other agencies, providers and Stakeholders.

Events

Nil

Human Resources

All matters including:

- Attendance: Very good at all centres of operation
- Incidents: Minor accident causing minimal Vehicle Damage.
- Recruitment: There are currently two vacancies at Wurrumiyanga, one Male and one Female, one Male position at Pirlangimpi while Milikapiti has a full complement of staff.
- Leave: Milikapiti Team Leader Annual Leave for four weeks.

Stakeholder Engagement/Meetings

Rosters and Children Reports submitted to PM&C

Numerous phone calls and emails between Manager and PM&C regarding the Community Safety program.

Quarterly reports, Children Reports and KPI Report submitted to PM&C

The table below shows the comparison over the past two months of Children Out at night after 9.00pm.

December 2018			
	Wurrumiyanga	Milikapiti	Pirlangimpi
Reunited	111	26	7
Refused	143	55	56
Total	254	81	63

January 2019			
	Wurrumiyanga	Milikapiti	Pirlangimpi
Reunited	147	17	12
Refused	116	42	31
Total	263	59	43

Broadcasting

The Indigenous Broadcasting National Jobs program provide local broadcasting in local languages, communicating locally based service messages in regard to Health, Education, Local government and Cultural information.

Training

No training this month

Events

Nil

Human Resources

Milikapiti broadcaster, Attendance this month has been average / good.

Pirlangimpi broadcaster, Attendance this month has been poor due to equipment not working, report to TEABBA completed.

Wurrumiyanga broadcaster, Attendance has been good, some issues with office staff that are being managed.

Stakeholder Engagement

Manager Community Engagement held discussions with TEABBA regarding replacement of faulty equipment and further training for current staff and introductory training for new staff member.

Administration

Wurrumiyanga Admin

Wurrumiyanga Administration provides support and services to both internal business units, elected members and local authority, as well as external organisations and the broader community.

Human Resources (All matters including):

Attendance

No un-notified absences, however Office Coordinator has had discussions with staff encouraging improvements with staff attendance such as; commencement of work times and allocated break times, so we are able to better improve the Administration area in providing efficient and affective services to supporting each business unit within TIRC. OC will continue to monitor and support staff as necessary.

Leave

Administration Officer – 1 day (SL)

Cleaner – 7 days (SL)

Office Coordinator – 1 day (SL)

Training

None for this reporting period

Recruitment

None for this reporting period

Office Closures

Operations affected 2nd – 9th January due to telecommunication issues.

Incidents**2nd January 2019 – Telecommunication Issues**

Re-opened office after Christmas closure – NIL telecommunications due to power blackout on Christmas Day. No internal resources available on who to contact and Telstra continued to put as non-urgent, with council manager for Telstra not properly informed from the call centre. All telecommunications was restored 9th January 2019. There was only 2 laptops available for urgent use using the Wi-Fi service.

3rd January 2019 – Workshop break-in

It was reported to Office Coordinator by Town Services (Lorenzo Kerinauia) that workshop had been broken in to - OC reported to CEO.

Office Coordinator was contacted by Police (Officer Maz) to report damage of the fencing to the Airport used by stolen vehicle. OC contacted Romel Siplon (acting for all airport issues) who then attended Wurrumiyanga.

9th January 2019 – Telecommunications Restored & Water Interruptions

All telecommunications restored. It was then reported that repairs to a nearby pipe was to be performed by PAWA and there was going to be water interruption for just under 2 hours. PAWA only informed TIRC at 10.30am that morning.

Boardroom/Meeting Room Timeline of Events/Meetings

- 11th - TIFL meeting (Mary Dunn)
- 16th - NAAJA Civil
- 22nd - Local Court (Multiple Organisations/ Departments)
- 23rd - Ordinary Council Meeting
- 24th - Special Council Meeting
- 25th - Executive Leaders Group Meeting
- 30th - (am) Tiwi Leaders Meeting
(Pm) Assistant Minister's Visit
- 31st - Executive Leaders Group Meeting

Motel Accommodation

No bookings – Reserved for TIRC Staff and Council Members until February 2019

Events/ Stakeholder engagement/ Meetings

None for this reporting period

Finances

	Cash	EFTPOS
Gym Memberships/ Rec Hall	\$180.00	\$135.00
Ferry Tickets	\$468.00	\$151.16
Additional Services (i.e. printing)	\$2.00	
Other (i.e. workshop)		\$735.68
Total Sales Amount	\$650.00	\$886.00

There has been some loss through EFTPOS surcharge fees. Office Coordinator has advised staff and will continue to monitor 3% Surcharge on all transactions.

	Purchase Orders	Internal Work Orders
Vehicle – Private	\$3,600.00	NIL
Vehicle – Commercial	\$930.00	NIL
	4,530.00	NIL

Small Meeting Room		
- NAAJA Civil	\$82.00	
- NAAJA Criminal and NAAFLS (Court day)	\$82.00	NIL
Boardroom		
- Local Courts	\$165.00	NIL
	\$329.00	NIL

Total Amounts to be Invoiced	\$4,859.00	NIL
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Private vehicle sales were to Tiwi College (100 tickets). OC has spoken to CFO (Shane Whitten) to advice there was an agreement (possibly verbal) between previous CEO (Alan Hudson) and Tiwi College. Will need confirmation of this agreement as no written contract sited.

EXPENDITURE SUMMARY

A. Stationary Supplies for Wurrumiyanga Office

146401 - 7251

Date	Supplier	details/ Comments	Purchase Req ID	Purchase Order #	Purchase Amount	Invoice #	Invoice Amount
17/01/2019	SBA Office National	Stationary Order	RQ024385	PO023624	\$ 173.58	674869	\$ 184.35
17/01/2019	SBA Office National	Stationary Order	RQ024384	PO023623	\$ 196.36	674871	\$ 208.60
17/01/2019	SBA Office National	Stationary Order	RQ024382	PO023622	\$ 807.08	675015	\$ 798.57
29/01/2019	Nguiu Ulluntjini Assoc	Urgent - Office Milk Supplies	RQ024414	PO023649	\$ 26.00	233436	\$ 26.00
					Purchase Amount Total Estimate		Invoice Amount Total Costs
					\$ 1,203.02		\$ 1,217.52

B. Petty Cash Reconciliation



Tiwi Island Regional Council
Wurrumiyanga Petty Cash Reimbursement Summary

Float	\$500.00	Reimbursement required:	\$216.74
Request Date:		VARIANCE	\$0.00
Cash on Hand:	\$283.26		

No.	Date	Receipt #	Item/Description	GST	Amount	SDC
1	18/01/2019		Request for Petty Cash sent		\$178.74	146401
2	18/01/2019	231990	Supaglu (3ml) x 2 - To fix staff room fridge		\$12.00	146401
3	22/01/2019	244452	Devondale Milk x10 - for office staff		\$26.00	146401
4						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
					\$216.74	Total Receipts

Reconciled by: Claire Scrymgour (Office Coordinator - Wurrumiyang)

Approved by: Bill Toy

Signature: _____

Signature: _____ Date: _____

Date: _____

All expenditure has been cost coded to administration code for majority of supplies received. There has been some request from other units for materials needed which I have directed to Bill Toy for further follow up.

Pirlangimpi Admin

Administration provided services to external clients as well as support to Internal Business Units, Elected Members and the Local Authority

Events

- Department of Human Services hired the Conference Room for Centrelink Services on the 7th to the 10th January

Human Resources

All matters including:

- Attendance: Good
- Incidents: Office break-in over the Australia Day long weekend
- Recruitment: Nil
- Leave: Office Coordinator was on leave from 2nd – 4th January and 29th January
- Training: Nil

Stakeholder Engagement/Meeting

- Email communication with Department of Human Services regarding hire of conference for room Centrelink Services.

Finances

User	Purpose	Amount
DHS	CENTRELINK	\$679.80

Milikapiti Admin

Milikapiti Administration service provide office and customer services to external clients in Darwin and support to Tiwi Islands Regional Council Internal Business Units and Elected Members

Human Resources / Community Support

All matters including:

- **Attendance:** Nil notified or un-notified absences
- **Incidents:** None for this reporting period
- **Recruitment:** None for this reporting period
- **Leave:** None for this reporting period
- **Water Shut Down:** Received notification at 7:30am from Essential Services Officer water shut down due to burst main pipe, no definite time given to restore water. Council Office remained opened.
- **Training:** None for this reporting period
- **Finance:**

Table below illustrates the income for the month

User	Purpose	Amount
Income for month of November 2018		\$495.00
North Australian Aboriginal Justice Agency	Remote Client Service	\$165.00
	Total	\$165.00

- **Stakeholder Engagement/Meetings:** None for this reporting period

RECOMMENDATION:

That Council receive and note this report for information.

ATTACHMENTS:

There are no attachments for this report.

REPORTS FOR INFORMATION

ITEM NUMBER	7.4
TITLE	Sydney University Semester one visits 2019
REFERENCE	223637
AUTHOR	David Astalosh, Manager Grants and Policies



This report updates Council on the upcoming visit by Sydney University students to the Tiwi Islands as part of the Memorandum of Understanding.

BACKGROUND

TIRC and Sydney University signed a Memorandum of Understanding (MOU) in August 2016. University students will visit the Tiwi Islands throughout the year to work with the community on governance, cultural and public policy projects.

Project work:

During this visit students from both projects will visit the Tiwi Islands at the same time. It is hoped that this will provide opportunities for crossover between the Culture project and the local government project.

Project one – Local Government on the Tiwi Islands

Students in this group will focus on continuing the work started in developing the merging leaders framework and investigating the operating and funding model of the Tiwi Islands Youth Council.

Project two – culture and future capability and functioning project,

Students will continue to build on the work of previous student groups and investigate Tiwi Culture in the contemporary area. This project will look at the current and future roles of skin groups, cultural authority and cultural transmission.

Logistics

13 Sydney University students + 3 staff arrive in Wurrumiyanga on:

Arrive: Thursday 21/2 ferry 1.45pm

Depart Wurrumiyanga on Thursday 28 Feb ferry 3.15pm

Accommodation staying in:

4 x Council motel (to be invoiced after their staff)

4 x Council contractors (to be invoiced after their staff)

6 x Sr Anne Convent (Booked direct by the university)

2 x Mantiyupi motel (booked direct by the university)

Sydney University has been encourage to support local organisations and purchase the majority of their suppliers in the community.

Itinerary:

Students will participate in a number of activities to complete their project work and to better understand Tiwi Culture. Most activities and interviews are based out of Wurrumiyanga – given the time of year students will be here travel to Pirlangimpi and Milikapiti may be difficult. We will try to get across to the other side to complete project work weather permitting. Councillors and other staff will be involved in the project work via teleconference.

Please see attached draft itinerary for the visit, please note this is subject to change.

Cultural orientation

To be provided by TIRC culture advisor and additional information during visit to the Patakijiyali museum

ISSUES/OPTIONS/CONSEQUENCES

N/A

CONSULTATION & TIMING

Students will be on the Tiwi Islands for one week commencing 21 February 2019.

Arrive: Thursday 21/2 ferry 1.45pm

Depart Wurrumiyanga on Thursday 28 Feb ferry 3.15pm

Councillors will be invited to participate in interviews in person (where possible) or over the phone. .

For more information about this project or to find out how you can be involved please contact TIRC Grants and Policy Manager on 0402 916 707.

ISSUES/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Nil

RECOMMENDATION:

That Council receive and note this report for information.

ATTACHMENTS:

1 Draft itinerary 2019 Feb student visit.pdf

Proposed Itinerary
Service Learning Tiwi Islands
Wednesday 20 February – Friday 1 March 2019



Wednesday 20 February			
Time TBA	Transfer	Independent Transfer to Sydney Domestic Airport	
9.00	Check-in		
10.10	Flight	Depart Sydney (SYD) – QF840	Flight details as per attached itinerary from Travel Partner
13.10		Arrive Darwin	
14.00	Check-in	Hotel TBC	
17.00	Food shopping	Food shopping: purchase some supplies (meat and dried food), to pack and transport to Tiwi.	Organise altogether, or in small groups, meals you would like to prepare over the next week, and supplies you need to purchase. Additional supplies can be purchased at one of two supermarkets in Wurrumiyanga.
18.30	Dinner	TBC	
Thursday 21 February			
09.30	Check-out	Check out of hotel	
09.45	Travel	Taxi to Wharf	
11.15am	Ferry	Ferry from Cullen Bay (Darwin) to Wurrumiyanga (Bathurst Island)	Ensure you organise food to eat lunch on the ferry
13.45		Arrive Wurrumiyanga	
	Transfer	From ferry to accommodation Accommodation details Receive accommodation briefing	Tiwi Islands Regional Council to arrange – pending vehicle availability. Note that the old shop closes at 16.30 and the new shop closes at 17.00
15.30	Training & Induction	Quick welcome	David to provide welcome and community briefing
16.30		Free time	Opportunity for students to go to the shop before it closes at 16.30 and to explore takeaway options.
18.00	Dinner	Students and staff responsible for providing own dinner	Dinner options are extremely limited in Wurrumiyanga. Students are encourage to bring enough supplies for the week from Darwin.
Friday 22 February			
9.00	Training & induction	TIRC Offices Corporate induction Cultural orientation	Pirrawayingi Puruntatameri (TBC) The opening orientation session provides an introduction to Tiwi culture.

Proposed Itinerary
Service Learning Tiwi Islands
Wednesday 20 February – Friday 1 March 2019



12.00	Lunch		Students to provide their own lunch.
13.00		Interview Marion Scrymgour, CEO TIRC Mayor Gawin Tipiloura	
14.00	Training & induction	Cultural orientation	<p>Pirrawayingi Puruntatameri This session will include a tour of sacred sites. This session is an opportunity for students to:</p> <ul style="list-style-type: none"> • Develop an appreciation of the environmental, cultural and historical context in which students and staff are working. • Develop insights into the vast and rich Tiwi Culture • Develop an understanding for the significance of sacred sites in Wurrumiyanga
15.30		Free time	
17.30	Dinner	Students and staff responsible for providing own dinner	
Saturday 23 February			
9.00	Visit	Free time	Opportunity for students to: Interact with the community in an informal environment
12.00	Visit	Tiwi Islands Football League.	Tiwi Oval Opportunity for students to: Interact with the community in an informal environment
16.00		Free time	
17.30	Dinner	NUA Club – must bring photo ID	Opportunity for students to: <ul style="list-style-type: none"> • Interact with the community in an informal environment
Sunday 24 February			

Proposed Itinerary
 Service Learning Tiwi Islands
 Wednesday 20 February – Friday 1 March 2019



10.00	Visit	<p>To be confirmed and weather permitting</p> <p>Tarntippi cultural experience Activities include:</p> <ul style="list-style-type: none"> • Dreaming face paint and Yoyi (dancing) • Story telling • Hunting in the mangroves • Cooking and eating traditional bush tucker 	<p>To be confirmed and weather permitting</p> <p>Tarntippi beach is beautiful country located about 20 mins drive from Wurrumiyanga. Students will participate in traditional dreaming dances, tell stories and sing. Students will then be escorted through the mangroves gathering a traditional bush tucker snack.</p> <p>Drivers: Accompanied by: Traditional Owner Teddy Portaminni,</p>
13.00	Lunch	Students and staff responsible for providing own lunch	
15:30		Project work	
1700	Visit	Attend Church service	<p>This will provide students with an opportunity to:</p> <ul style="list-style-type: none"> • Witness the fusion of Tiwi and Catholic cultures. • Observe cultural synergies and meanings behind contemporary cultural rituals. • Interact with community members in an informal setting.
19:00	Dinner		Students and staff responsible for providing own dinner

Proposed Itinerary
 Service Learning Tiwi Islands
 Wednesday 20 February – Friday 1 March 2019



Monday 25 February			
09.00	Visit	Tiwi Patakajiyali Museum	<p>The Patakajiyali Museum is a place that helps to preserve and document Tiwi history, culture and language. The museum was setup under the guidance of 2017 Australian of the Year Sister Anne Gardiner.</p> <p>Fiona Kerinauia Maggie Kelantumama Joanita Tipiloura</p> <p>The purpose of this session is to:</p> <ul style="list-style-type: none"> • Develop an appreciation of the cultural and historical context of the Tiwi Islands. • Investigate the role and contribution that skin groups play in Tiwi society • Explore the historic expectations of what it means to be Tiwi and to do Tiwi.
10.00	Visit	Interviews and project work	Opportunity for students to interview community members and council staff to achieve project outcomes.
12.00	Lunch		Students and staff to provide their own lunch
14.30		Interviews and project work	Opportunity for students to interview community members and council staff to achieve project outcomes.
15.00		Accommodation Project work	
17.00		Free time	
19.00	Dinner	Students and staff responsible for providing own dinner	
Tuesday 26 February			
09.00		TIRC Offices Project work	

Proposed Itinerary
Service Learning Tiwi Islands
Wednesday 20 February – Friday 1 March 2019



11:30		Interviews and project work	Opportunity for students to interview community members and council staff to achieve project outcomes.
12:30	Lunch	Students and staff responsible for providing own lunch	
13:30		Project work	
15:00	Visit	Interview with Cr Kevin Doolan, Red Cross (To be confirmed)	Opportunity to discuss skin groups and cultural authority with Kevin Doolan
15:30		Project work	
19:00	Dinner	Students and staff responsible for providing own dinner	
Wednesday 27 February			
09:00		TIRC offices Interviews and project work	Opportunity for students to interview community members and council staff to gain information that will understanding project outcomes.
12:00	Lunch	Students and staff responsible for providing own lunch	
13:00		TIRC Offices Interviews and project work	
17:00		Free time	
19:00	Dinner	Students and staff responsible for providing own dinner	
Thursday 28 February			
08:30	Check out	Checkout from accommodation	
09:30		TIRC Offices Interviews and project work	
11:00	Lunch		Students to provide own lunch
14:30	Transfer	Council to arrange transfer to ferry departure	
15:15	Ferry	Ferry from Wurrumiyanga to Darwin	
17:45		Arrive at Cullen Bay Ferry Terminal	
18:00		Transfers to accommodation Hotel TBC	

Proposed Itinerary
 Service Learning Tiwi Islands
 Wednesday 20 February – Friday 1 March 2019



Friday 1 March			
10:00	Check out	Check out of accommodation and store bags with check in staff	
	Free time		
11:30	Transfer	Taxis/shuttle to airport	
12:00	Check in	Check in to flight	
13:30	Flight	Depart Darwin International Airport – Virgin Australia VA1354	
19:30	Arrive	Arrive at Sydney Airport	
20:00	Transfer	Students and staff to organise own transport home	

DRAFT

REPORTS FOR INFORMATION

ITEM NUMBER	7.5
TITLE	Notification of resignation of an Elected Member for Pirlangimpi Ward
REFERENCE	223738
AUTHOR	Marion Scrymgour, Chief Executive Officer



This report is to inform Council as to the current status of the recent vacancy for the Pirlangimpi Ward following the recent resignation of Councillor Marius (Pirrawayingi) Puruntatameri.

BACKGROUND

On 25 January 2019, Council received formal resignation from Cr Marius (Pirrawayingi) Puruntatameri representing the Pirlangimpi Ward. This resignation was effective immediately.

Attached to this report a notification letter that was sent to the NT Electoral Commission on the 5 February 2019 and resignation letter for members information.

ISSUES/OPTIONS/CONSEQUENCES**CONSULTATION & TIMING**

A representative from NT Electoral Commission will be contacting the Council office regarding the next by-election date. At this stage the department are looking at advertising for nominations between March to April and then election on the second week of April.

RECOMMENDATION:

That Council notes this report for information.

ATTACHMENTS:

- 1 Signed Notice Letter to NTEC of an elected member Marius Puruntatameri - Pirlangimpi Ward - 5 Feb 2019.pdf
- 2 Resignation Notice from Marius Puruntatameri - 25 Jan 2019.pdf



PMB 267 Winnellie NT 0822
info@tiwislands.nt.gov.au
www.tiwislands.org.au
ABN 61 507 431 031

Our Ref: 223294

Date: 5 February 2019

Mr Iain Loganathan
Electoral Commissioner
Northern Territory Electoral Commission
GPO Box 2419
DARWIN NT 0800

Delivered by post / email: iain.loganathan@nt.gov.au

Dear Iain,

**RE: NOTIFICATION OF RESIGNATION OF AN ELECTED MEMBER – PIRLANGIMPI
WARD**

This letter is to advise you that Cr Marius (Pirrawayingi) Puruntatameri has recently submitted his resignation as an elected member for Pirlangimpi Ward. Therefore he ceases to hold office as of the 25 January 2019, under Section 39 (1) (e) of the *Local Government Act*.

Based on the Local Government Elections held in August 2017, a report will be submitted to the next Ordinary Council Meeting to be held on 20 February notifying Council of a by-election to be held to fill the vacancy as per section 39 (5) (b) of the *Local Government Act*.

A letter of notice will be sent via post and email to Cr Marius Puruntatameri.

Attached to this letter is a resignation notification from Cr Marius Puruntatameri for your information.

For any other enquiries, please do not hesitate to contact the Governance and Compliance Manager on 08 89709502 or email Maina.Brown@tiwislands.nt.gov.au

Yours sincerely

Marion Scrymgour

Chief Executive Officer



Maina Brown

From: Pirrawayingi Puruntatameri
Sent: Friday, 25 January 2019 3:23 PM
To: Gawin Tipiloura; Marion Scrymgour
Cc: Maina Brown
Subject: Re Resignation

Follow Up Flag: Follow up
Flag Status: Flagged

To Mayor, CEO and Councillor,

I'm writing to inform you all of my resignation as a Council member.

This will take effect as of today being Friday 25th January 2019.

Kind Regards

Pirrawayingi
Marius Puruntatameri

Sent from my Telstra Slim Plus on the Telstra Mobile Network

REPORTS FOR INFORMATION

ITEM NUMBER	7.6
TITLE	Councillors Meeting Attendance Register from January 2018 to Current
REFERENCE	223737
AUTHOR	Maina Brown, Governance & Compliance Manager



As an ongoing record keeping requirement, members will be provided with an updated meeting attendance listing at the beginning of each meeting. Member's attendance is based on the official minutes of each Local Authority, Ordinary and Special Council meetings.

BACKGROUND

As an important element of good governance and meeting procedures, an attendance register has been put together for all of the Local Authority, Ordinary and Special Council meetings held as of January 2018 up to January 2019.

Standard procedure will be for the Chairperson to review this listing at the commencement of each meeting and to follow up any previous non-attendance / s with members.

These attendance records will be included into each year's Tiwi Islands Regional Council Annual Report.

ISSUES/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Nil

RECOMMENDATION:

That the Council note the updated meeting attendance register from January 2018 up to January 2019.

ATTACHMENTS:

1 TIRC - Councillors Meeting Attendance from Jan 2018 to current.pdf

TWI ISLANDS REGIONAL COUNCIL
COUNCIL MEETINGS 2017 TO 2018
OFFICIAL ATTENDANCE REGISTER

COUNCILLOR	WARD	2018												2019		
		Jan 12	Feb 28	Mar 21	Apr 18	May 24	Jun 27	Jul 25	Aug 29	Sep 27	Oct 31	Nov 21	Dec 19	Jan 23		
		ORD	ORD	ORD	ORD	ORD	ORD	ORD	ORD	ORD	ORD	ORD	ORD	ORD		
1 Gawin Tipioura - Mayor	Bathurst Is	M	W	W	W	P	M	M	W	W	M	W	W			
2 Jennifer Clancy	Bathurst Is	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	A	A	Y		
3 Leslie Tungutalum	Bathurst Is	Y	A	Y	Y	Y	Y	A	Y	Y	Y	Y	Y	Y		
4 Kevin Doolan	Bathurst Is	Y	Y	A	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
5 Francisco Babui	Bathurst Is	Y	A	Y	Y	Y	Y	Y	Y	A	A	A	A	A		
5 Wesley Kerinaua	Bathurst Is	Y	A	A	Y	Y	Y	X	Y	X	A	Y	Y	X		
7 Mary Dunn	Pirangimpi		Y	A	Y	Y	Y	Y	Y	X	Y	Y	Y	Y		
8 Therese (Wokay) Bourke	Pirangimpi	Y	Y	Y	Y	Y	A	Y	Y	A	Y	A	Y	Y		
9 Marius (Pirrawayingi) Puruntatamori	Pirangimpi	Y	Y	A	Y	Y	Y	A	Y	Y	Y	Y	Y	Y		
10 Lynette De Santis	Milikapiti	Y	Y	Y	Y	Y	Y	A	Y	Y	Y	Y	Y	Y		
11 Pius Tipungwuti	Milikapiti	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
12 Connell Tipioura	Milikapiti	Y	Y	Y	Y	A	Y	Y	Y	Y	Y	Y	Y	Y		

COUNCILLOR	WARD	2018												2019		
		Jan 15	Feb 27	Mar 20	Apr 17	May 23	Jun 26	Jul 24	Aug 21	Sep 26	Oct 30	Nov 20	Dec 18	Jan 22		
		ORD	ORD	ORD	ORD	ORD	ORD	ORD	ORD	ORD	ORD	ORD	ORD	ORD	ORD	
1 Gawin Tipioura - Mayor	Bathurst Is	Y	A	Y	Y	Y	Y	Y	A	Y	A	A	A	Y		
2 Jennifer Clancy	Bathurst Is									Y	Y			A		
3 Leslie Tungutalum	Bathurst Is	A			Y			A		Y	A	Y		Y		
4 Kevin Doolan	Bathurst Is	Y			Y			A		Y	A			A		
5 Francisco Babui	Bathurst Is	Y			Y			Y		A	A			A		
5 Wesley Kerinaua	Bathurst Is	Y			Y			A		Y	A			A		
7 Mary Dunn	Pirangimpi				Y	A		Y	A	Y			Y			
8 Therese (Wokay) Bourke	Pirangimpi		Y			Y			Y			A				
9 Marius (Pirrawayingi) Puruntatamori	Pirangimpi		Y			Y			A	Y		Y				
10 Lynette De Santis	Milikapiti			Y			A		Y				Y			
11 Pius Tipungwuti	Milikapiti			Y			Y		Y				Y			
12 Connell Tipioura	Milikapiti			X			A		Y				Y			

COUNCILLOR	WARD	2017	2018	2019
		Nov 13	Nov 12	Jan 24
		SP	SP	SP
1 Gawin Tipioura - Mayor	Bathurst Is	Y	Y	Y
2 Jennifer Clancy	Bathurst Is	X	Y	A
3 Leslie Tungutalum	Bathurst Is	Y	Y	Y
4 Kevin Doolan	Bathurst Is	Y	A	Y
5 Francisco Babui	Bathurst Is	Y	A	A
5 Wesley Kerinaua	Bathurst Is	X	A	A
7 Mary Dunn	Pirangimpi		Y	Y
8 Therese (Wokay) Bourke	Pirangimpi	Y	Y	Y
9 Marius (Pirrawayingi) Puruntatamori	Pirangimpi	Y	Y	Y
10 Lynette De Santis	Milikapiti	Y	Y	Y
11 Pius Tipungwuti	Milikapiti	Y	Y	Y
12 Connell Tipioura	Milikapiti	Y	Y	Y

Meeting Type
 ORD = Ordinary Meeting
 SP = Special Meeting
 LA = Local Authority Meeting
 SLA = Special Local Authority Meeting

Attendance
 Y = Present at Meeting
 A = Apology accepted
 X = Apology not accepted
 ☐ = Meeting cancelled

Location
 W = Wurrumyanga (Nguu)
 P = Pirangimpi
 M = Milikapiti

NT LG Act - Councillor will be automatically disqualified from Council if absent (without approved apology) from two consecutive ordinary meetings.

REPORTS FOR INFORMATION

ITEM NUMBER	7.7
TITLE	Draft Minutes - Wurrumiyanga Local Authority meeting held on 22 January and Audit and Risk Management meeting held on 11 February 2019
REFERENCE	223714
AUTHOR	Maina Brown, Governance & Compliance Manager



Minutes of the Wurrumiyanga Local Authority meeting held on 22 January 2019 and Audit and Risk Management meeting held on 11 February 2019 for member's information.

BACKGROUND

Attached two (2) sets of draft minutes the Wurrumiyanga Local Authority meeting held on 22 January 2019 and Audit and Risk Management meeting held on 11 February 2019 for Council's information.

ISSUES/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Nil

RECOMMENDATION:

That Council notes the minutes of the Wurrumiyanga Local Authority meeting held on 22 January 2019 and Risk Management meeting held on 11 February 2019 for information.

ATTACHMENTS:

- 1 2019_01_22_WLA_Minutes_Draft.pdf
- 2 2019_02_11_ARMC_Minutes_Draft.pdf



**MINUTES OF THE WURRUMIYANGA LOCAL AUTHORITY MEETING HELD IN THE
PRIME MINISTER & CABINET BOARDROOM WURRUMIYANGA ON TUESDAY, 22
JANUARY 2019 AT 10:00 AM**

1 Welcome & Apologies

1.1 Welcome

The meeting opened at 10.45 am.

The CEO Marion Scrymgour welcomed members, staff and guests.

The Chair Richard Tungatulum then took over chairing the meeting.

1.2 Present

Chairperson: Richard Tungatulum

Local Authority members: Mavis Kerinaiaua, Bonaventure Timaepatua, Nilus Kerinaiaua, Cr Leslie Tungatulum, Marie Frances Tipiloura, Ebony Williams-Costa, Mayor Gawin Tipiloura, Jane Puautjimi and John Ross Pilakui.

Visiting Councillors: Nil

Officers: Marion Scrymgour (CEO), Bill Toy (A/GM Community Engagement), Bala Donepudi (Finance Manager), Maina Brown (Governance & Compliance Manager) and Kesara Scrymgour (Governance Support Officer).

Guests: Charlie Fuller and Anthony Burrige (Department of Housing & Community Development, Matt Majid (Department of Chief Minister), Michael Binks and Amanda Leach (Menzies School of Health Research).

1.3 Apologies

Accepted: Cr Jennifer Clancy, Cr Kevin Doolan, Cr Wesley Kerinaiaua, Ronald Tipungwuti, Richard Tipumantumirri and Miriam Tipungwuti.

Not accepted: Nil

1.3 APOLOGIES FOR WLA MEETING HELD ON 22 JANUARY 2019

1 RESOLUTION

Moved: Jane Puautjimi

Seconded: Mavis Lear Kerinaiaua

That the apologies of members Cr Jennifer Clancy, Cr Kevin Doolan, Cr Wesley Kerinaiaua, Ronald Tipungwuti, Richard Tipumantumirri and Miriam Tipungwuti be accepted by members.

CARRIED

1.4 Leave of Absence

Francisco Babui.

1.5 Declaration of Interest of Members or Staff

Nil

1.6 Confirmation of Previous Minutes**Wurrumiyanga Local Authority - 30 October 2018****2 RESOLUTION**Moved: *Bonaventure Timaepatua*Seconded: *Nilus Kerinaia*

That the minutes of the Wurrumiyanga Local Authority held on 30 October 2018 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED**2 BUSINESS ARISING****2.1 BUSINESS ARISING FROM PREVIOUS MINUTES**

Business arising from previous minutes held on 30 October 2018.

RECOMMENDATION:

That the Wurrumiyanga Local Authority accepts these discussions and reports.

Item 4.1 WLA Funds for 2018/19

Action

Bathurst Is Shire Services Manager to follow up with Darwin City Council regarding playground equipment.

3 GENERAL BUSINESS**3.1 MEETING ATTENDANCE REGISTER AS OF JANUARY 2018/19.**

As an ongoing record keeping requirement, members will be provided with an updated meeting attendance listing at the beginning of each meeting. Members attendance is based on the official minutes of each WLA meeting.

3 RESOLUTIONMoved: *Ebony Williams Costa*Seconded: *Mavis Lear Kerinaia*

That the Wurrumiyanga Local Authority members note the updated meeting attendance register.

CARRIED**Action**

Governance & Compliance Manager to write a letter to all non-attendance members to remind them of the Local Authority Policy and their meeting attendance.

3.2 PRESENTATION REGARDING LOCAL DECISION MAKING

The Department of Chief Minister have contact Council seeking an opportunity to present at the Wurrumiyanga Local Authority to provide them information regarding Local Decision Making.

4 RESOLUTION

Moved: *Ebony Williams Costa*

Seconded: *Mavis Lear Kerinaia*

That the Wurrumiyanga Local Authority:

1. **Receive and notes this report number 222902 for information and welcomes Matt Majid and Sandra Schmidt from Department of Justice and listens to the short presentation.**
2. **Request for the CEO to work with Matt Majid in submitting a commitment recommendation to Council and also Tiwi Land Council; and**
3. **Present a commitment agreement for approval and signing at their next visit.**

CARRIED

3.3 PRESENTATION REGARDING DRAFT BURIAL AND CREMATION BILL

BruAntho

Representatives from the Department of Housing and Community Development have contact Council seeking an opportunity to present at the Wurrumiyanga Local Authority to inform members on the consultation Draft Burial and Cremation Bill.

RECOMMENDATION:

That the Wurrumiyanga Local Authority receive and notes this report number 222923 for information and welcomes Anthony Burrridge and Charlie Fuller from Department of Housing Community Development and listens to the short presentation.

Action

Invite the department of Housing and Community Development to present at the next Ordinary Council meeting in February 2019.

CEO or Council to write a submission back to the department before March 2019.

CEO to contact Tony Tapsell if LGANT is writing the submission on behalf of Councils and Shires.

3.4 PRESENTATION BY MENZIES - HEARING FOR LEARNING INITIATIVE PROPOSAL

The Menzies School of Health Research has contacted Council and have requested an opportunity to present to the Wurrumiyanga Local Authority regarding the hearing for learning initiative and to request participation of the Tiwi communities in this project.

5 RESOLUTION

Moved: *John Ross Pilakui*

Seconded: *Bonaventure Timaepatua*

That the Wurrumiyanga Local Authority:

Minutes of the WURRUMIYANGA LOCAL AUTHORITY MEETING held on TUESDAY, 22 JANUARY 2019 (Unconfirmed)
Page 3 of 5

1. Receive and notes this report number 222891 for information and welcomes Amanda Leach from Menzies School of Research and listens to the short presentation.
2. Governance to draft a letter of support regarding the hearing for learning initiative project and for the WLA Chairperson to sign.

CARRIED

3.5 PRESENTATION BY MENZIES - D-KIDS STUDY

The Menzies School of Health Research has contacted Council and have requested an opportunity to present to the Wurrumiyanga Local Authority about D-kids study for members information.

6 RESOLUTION

Moved: Mavis Lear Kerinaia

Seconded: Ebony Williams Costa

That the Wurrumiyanga Local Authority:

1. Receive and notes this report number 222890 for information and welcomes Michael Binks from Menzies School of Research and listens to the short presentation.
2. Governance to draft a letter of support regarding the D-Kids Study and for the WLA Chairperson to sign.

CARRIED

3.6 2018/19 LOCAL AUTHORITY FINANCIAL REPORT TO 31 DECEMBER 2018.

This report is provided for information to the Wurrumiyanga Local Authority to advise on expenditure to 31 December 2018 for the 2018/19 F/Y.

7 RESOLUTION

Moved: John Ross Pilakui

Seconded: Nilus Kerinaia

That the Wurrumiyanga Local Authority notes this report number 222777 for information and provides any comments or feedback on the new financial reporting format.

CARRIED

4 REPORTS FOR DECISION

4.1 WURRUMIYANGA LOCAL AUTHORITY COMMUNITY PROJECT FUNDS FOR 2018/19.

At the last meeting (30 October 2018) members discussed and reviewed a number of possible community projects to be reinstated. We have now prepared a new updated spreadsheet list of proposed projects for further discussion at today's meeting.

8 RESOLUTION

Moved: Bonaventure Timaepatua

Seconded: Nilus Kerinaia

1. That the Wurrumiyanga Local Authority reviews and updates the Approved

Minutes of the WURRUMIYANGA LOCAL AUTHORITY MEETING held on TUESDAY, 22 JANUARY 2019 (Unconfirmed)
Page 4 of 5

Projects Summary,			
2. Notes the funding allocations for 18/19,			
3. Recommend any projects to Council for approval to proceed.			
Increase funds of \$5000 plus previous agreed amount of \$1000. Total of \$6000			
Project Description	Project ID	Upper Limit Amount	Action Officer
WLA Uniform Shirts	WLA 19-3	\$5000	Governance & Compliance Manager
			CARRIED

5 REPORTS FOR INFORMATION

5.1 GUIDELINE 8 - REGIONAL COUNCILS AND LOCAL AUTHORITIES

This report is provided to the Wurrumiyanga Local Authority members regarding the new Guideline 8: Regional Councils and Local Authorities for information.

RECOMMENDATION:

That the Wurrumiyanga Local Authority receives and notes this report for information.

5.2 APPROVED TIRC ANNUAL REPORT AND AUDITED FINANCIALS 2017/18

This report provides an update on the approved TIRC Annual Report and Audited Financials 2017/18 for members information.

RECOMMENDATION:

That the Wurrumiyanga Local Authority notes the 2017/18 Tiwi Islands Regional Council's Annual Report and Audited Financial Statements.

6 OTHER BUSINESS

6.1 VERBAL RESIGNATIONS FROM EBONY WILLIAMS-COSTA AND JANE PUAUTJIMI

Due to work commitments both Ebony Williams-Costa and Jane Puautjimi tabled their resignations verbally and to be effective immediately. Formal resignations will be submitted in writing later in the week.

7 Next Meeting

23 April 2019

8 Closure

The meeting closed at 3:45 pm.



**MINUTES OF THE AUDIT AND RISK MANAGEMENT COMMITTEE MEETING HELD IN
THE WINNELLIE TIRC OFFICE
ON MONDAY, 11 FEBRUARY 2019 AT 10:00 AM**

1 WELCOME & APOLOGIES

1.1 Welcome

The meeting opened at 10:12 am.

1.2 Present

Chairperson: Brendan Dowd.

Committee Members: Sandra Cannon (2nd Independent member), Mayor Gawin Tipiloura and Cr Lynette De Santis (10:42am).

Visiting Councillor: Therese (Wokay) Bourke.

Officers: Marion Scrymgour (CEO), Shane Whitten (CFO), Bala Donepudi (Finance Manager), Maina Brown (Governance & Compliance Manager) and Kesara Scrymgour (Governance Support Officer).

1.3 Apologies

Nil

1.4 Leave of Absence

Nil

1.5 Declaration of Interest of Members or Staff

Nil

2 CONFIRMATION OF PREVIOUS MINUTES

Audit and Risk Management Committee - 5 November 2018

1 RESOLUTION

Moved: Sandra Cannon

Seconded: Gawin Tipiloura

That the minutes of the Audit and Risk Management Committee held on 5 November 2018 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

3 GENERAL BUSINESS**3.1 BUSINESS ARISING FROM PREVIOUS MINUTES HELD ON****2 RESOLUTION**

Moved: Sandra Cannon
 Seconded: Gawin Tipiloura

That the Committee accepts these discussions and report.

Item 3.1 – Business arising from previous minutes held on 6 June 2018

Action:

Governance and Compliance Manager to send agenda out to all ARMC committee members one week in advance.

Item 3.3 – ARMC Survey Summary

Action:

Re-table the ARMC assessment survey and report at the next ARMC committee meeting to be held in May 2019 with a date to be confirmed.

Item 3.6 – ARMC Terms of Reference

It was suggested by the Chairperson that all ARMC members and staff to reflect back on the Terms of Reference to guide and reflect what the requirements are of the ARMC committee.

CARRIED**3.2 RESIGNATION OF AN ELECTED MEMBER - PIRLANGIMPI WARD**

This report is to notify the Audit and Risk Management Committee (ARMC) members regarding the recent resignation of an elected member of Pirlangimpi Ward.

3 RESOLUTION

Moved: Gawin Tipiloura
 Seconded: Sandra Cannon

That the Committee:

1. Receive and note this report for information.
2. Note the nomination of Therese (Wokay) Bourke as the Pirlangimpi Ward representative on the Audit and Risk Management Committee up until their end of term or resigns from the position.

CARRIED**3.3 TIRC MANAGEMENT LETTER 2018**

This report is written to provide an update to the Risk and Audit Committee on progress to address the 12 issues raised by Merit Partners in their Management Letter from the audit of the 2018 financial statements.

4 RESOLUTION

Moved: Gawin Tipiloura
 Seconded: Sandra Cannon

That the Committee:

1. Receive and note this report for information.

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2. Request for Item 3 cash handling and Item 4 Policies and Procedures – Receipts that an update be provided at the next ARMC meeting.
3. Invite the External Auditors to attend the next ARMC meeting to be held in June 2019.
4. Recommend that the Chief Financial Officer forward the 2018 Audit Report outcome to the external auditor.

CARRIED

Action:

CEO to forward the Federal Governance (Acquittal Outcome) and Northern Territory Government correspondence regarding additional untied funding and also the Dept of Housing and Community Development correspondence of discontinuation of department feedback on TIRC finance reports to Brendan Down and Sandra Cannon for information.

Management Accountant to liaise with the three office coordinators as part of the implementation of the Cash Handling & Policies and Procedures – receipts. Timeframe to be completed by 31 March 2019.

3.4 REVISED BUDGET 2018/19

This report is to provide Council members with an update on financial performance for the half year ended 31 December 2018, and to provide some guidance on Council's expected financial performance for the year ended 30 June 2019.

5 RESOLUTION

Moved: Lynette DeSantis

Seconded: Gawin Tipiloura

That the Committee receive and note this report for information.

CARRIED

At this point of the meeting a break was called at 11:45 am.

The meeting recommenced at 11:57 am.

3.5 RISK MANAGEMENT POLICY

This report provides members with an approved Risk Management Policy for information and discussion.

6 RESOLUTION

Moved: Gawin Tipiloura

Seconded: Sandra Cannon

That the Committee:

1. Receive and note this report for information.
2. Allocates time to reflect the content of the Risk Management Policy and ARMC Terms of Reference at the next ARMC meeting.

CARRIED

3.6 POPULATION OF AUDIT AND RISK WORK PLAN

This report is put before the committee members for discussions.

7 RESOLUTION

Moved: Lynette DeSantis

Seconded: Gawin Tipiloura

That the Committee:

1. Notes and receive this report for information, accepts these discussions and update the Audit and Risk Management Work Plan as required.
2. Request that staff review the ARMC Terms Of Reference and extract the items that are required to be part of the ARMC Work Plan.
3. Recommend the ARMC Second Independent member's tenure to be tabled at the next Ordinary Council meeting to be held on 20 February 2019.

CARRIED

4 REPORTS FOR INFORMATION

Nil

5 NEXT MEETING

May 2019 date to be confirmed.

6 CLOSURE

The meeting closed at 12:34 pm.

