



**AGENDA**

**ORDINARY COUNCIL MEETING**

**WEDNESDAY, 21 NOVEMBER 2018**

Notice is given that the next Ordinary Council Meeting of Tiwi Islands Regional Council will be held on:

- Wednesday, 21 November 2018 at
- Wurrumiyanga
- Commencing at 9.00 AM

Your attendance at the meeting will be appreciated.

**Marion Scrymgour**  
**Chief Executive Officer**

## AGENDA

- 1 **WELCOME & APOLOGIES**
  - 1.1 Welcome
    - 1.1.1 Opening of Meeting
    - 1.1.2 CEO welcome to Councillors & guests
  - 1.2 Apologies
  - 1.3 Present
  - 1.4 Leave of Absence
  - 1.5 Declaration of Interest of Members or Staff

Section 73 of the Northern Territory *Local Government Act* states:

### **Section 73 Conflict of interest**

- (1) A member has a **conflict of interest** in a question arising for decision by the council, local board or council committee if the member or an associate of the member has a personal or financial interest in how the question is decided.
- (2) This section does not apply if the interest is:
  - (a) an interest in a question about the level of allowances or expenses to be set for members; or
  - (b) an interest that the member or associate shares in common with the general public or a substantial section of the public; or
  - (c) an interest as an elector or ratepayer that the member or associate shares in common with other electors or ratepayers; or
  - (d) an interest that the member or an associate has in a non-profit body or association; or
  - (e) an interest of the member or an associate:
    - (i) in appointment or nomination for appointment to a body with predominantly charitable objects; or
    - (ii) in payment or reimbursement of membership fees, or expenses related to membership, in such a body; or
  - (f) an interest so remote or insignificant that it could not reasonably be regarded as likely to influence a decision.

### **Section 74 Disclosure of interest**

- (1) As soon as practicable after a member becomes aware of a conflict of interest in a question that has arisen or is about to arise before the council, local board or council committee, the member must disclose the personal or financial interest that gives rise to the conflict (the **relevant interest**):

- (a) at a meeting of the council, local board or council committee; and
- (b) to the CEO.

(2) The CEO must record the disclosure in a register of interests kept for the purpose.

Section 12 of the Northern Territory Local Government (Administration) Regulations states:

**Section 12 Contents of register of interests**

The register of interests to be kept under section 74(2) of the Act must contain:

- (a) the name of the member making the disclosure; and
- (b) the nature of the interest that gives rise to the conflict of interest; and
- (c) the nature of the question on which the conflict of interest arises.

Does any Councillor or Senior Officer have any conflicts of interest to declare at this point of proceedings?

1.6 Confirmation of Previous Minutes

<i>Ordinary Meeting - 31 October 2018</i> .....	1
<i>Special Council Meeting – 12 November 2018</i>	

**2 VISITORS AND PRESENTATIONS**

2.1 PRESENTATION BY MENZIES - I HEAR BETA STUDY RESULTS .....	8
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**3 BUSINESS ARISING**

*Nil*

**4 CORRESPONDENCE**

*Nil*

**5 GENERAL BUSINESS**

*Nil*

**6 REPORTS FOR DECISION**

6.1 MANAGERS REPORTING TO CEO END OF MONTH REPORTS FOR OCTOBER TO EARLY NOVEMBER 2018 .....	44
6.2 WARD UPDATE .....	51
6.3 FINANCE END OF MONTH REPORT - OCTOBER 2018.....	76

**7 REPORTS FOR INFORMATION**

7.1 CHIEF FINANCIAL OFFICER END OF MONTH REPORT - OCTOBER 2018 .....	93
7.2 COMMUNITY ENGAGEMENT EOM REPORT OCTOBER 2018 .....	95
7.3 INFRASTRUCTURE EOM REPORT OCTOBER 2018.....	101
7.4 COUNCILLORS MEETING ATTENDANCE REGISTER FROM SEPTEMBER 2017 TO OCTOBER 2018 .....	107
7.5 MINUTES - WURRUMIYANGA LOCAL AUTHORITY MEETING HELD ON 30 OCTOBER 2018.....	109

7.6 MINUTES - AUDIT AND RISK MANAGEMENT COMMITTEE MEETING HELD ON 5 NOVEMBER 2018.....114

**8 CONFIDENTIAL ITEMS**

- 8.1 CONFIRMATION OF CONFIDENTIAL ORDINARY COUNCIL MEETING MINUTES HELD ON 27 SEPTEMBER 2018 AND CONFIDENTIAL ORDINARY COUNCIL MEETING MINUTES HELD ON 31 OCTOBER 2018.

*The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be keep confidential.*

- 8.2 GRADER TENDER

*The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*



**MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE MILIKAPITI BOARD ROOM ON WEDNESDAY, 31 OCTOBER 2018 AT 09:00 AM**

**1 Welcome & Apologies**

**1.1 Welcome**

The meeting opened at 10:40 am.

The CEO welcomed elected members, guests and staff.

The Mayor Gawin Tipiloura then took over chairing the meeting.

**1.2 Apologies**

**Accepted:** Cr Wesley Kerinaiaua.

**Not Accepted:** Nil

**1.2 APOLOGIES - ORDINARY MEETING 31 OCTOBER 2018**

**1 RESOLUTION**

*Moved:* Kevin Doolan

*Seconded:* Mary Dunn

**That the apology of Councillor Wesley Kerinaiaua be accepted by Council.**

**CARRIED**

**1.3 Present**

**Mayor:** Gawin Tipiloura.

**Councillors:** Deputy Mayor Leslie Tungatulum, Therese (Wokay) Bourke, Pius Tipungwuti, Mary Dunn, Connell Tipiloura, Kevin Doolan, Lynette De Santis, Marius (Pirrawayingi) Puruntatameri and Jennifer Clancy.

**Officers:** Marion Scrymgour (Chief Executive Officer), Shane Whitten (Chief Financial Officer), Chris Smith (GM Infrastructure), Bala Donepudi (Finance Manager), Mark Blackburn (Management Consultant), Kesara Scrymgour (Acting Governance & Compliance Manager) and Grace Young (ICT Officer).

**Visitors:** Sid Rusca, Derick Yates, Jason Jones, Robbie Rusca, Shannon Rusca from Rusca Group, Kate Wheen from Department of Housing and Community Development, Bernard Tipiloura from Red Cross, John Ross Pilakui from Wurrumiyanga Local Authority.

**Minuter:** Kesara Scrymgour (Acting Governance & Compliance Manager).

#### **1.4 Leave of Absence**

Cr Francisco Babui.

#### **1.5 Declaration of Interest of Members or Staff**

There were two declaration of interests.

Deputy Mayor Leslie Tungatulum – Item 6.5

Cr Marius (Pirrawayingi) Puruntatameri – Item 6.5

#### **1.6 Confirmation of Previous Minutes**

##### **Ordinary Meeting - 27 September 2018**

##### **2 RESOLUTION**

Moved: Lynette DeSantis

Seconded: Mary Dunn

That the minutes of the Ordinary Meeting held on 27 September 2018 as circulated, be confirmed as a true and correct record of that meeting.

**CARRIED**

#### **2 VISITORS AND PRESENTATIONS**

Nil

#### **3 BUSINESS ARISING**

##### **3.1 BUSINESS ARISING FROM PREVIOUS MINUTES**

Resolution 11 – Councillors updated portfolio

Cr Lynette De Santis requested to be part of the Town Services and Outstation portfolio.

**Action:**

Governance and Compliance team to update Councillors portfolio.

#### **4 CORRESPONDENCE**

Nil

#### **5 GENERAL BUSINESS**

##### **5.1 REQUEST FOR COUNCIL AND LOCAL AUTHORITY SUPPORT**

Community representative Bernard Tipiloura addressed his request to Council for support to fund a Canoe Festival for Tiwi Islands for the amount of \$20,000. Mr Tipiloura will also be seeking funds from Tiwi Land Council to assist with this festival and also to write a letter to the Wurrumiyanga Local Authority for support.

## 6 REPORTS FOR DECISION

### 6.1 FINANCE END OF MONTH REPORT - SEPTEMBER 2018

This report provides finance information to the Council for year to date September 2018 for decision.

#### 3 RESOLUTION

Moved: *Therese (Wokay) Bourke*

Seconded: *Marius (Pirrawayingi) Puruntatameri*

**That Council notes this report and accepts the Finance Report for the reporting period to 30 September 2018.**

**CARRIED**

### 6.2 RATES CONCESSION POLICY

#### 4 RESOLUTION

Moved: *Lynette DeSantis*

Seconded: *Marius (Pirrawayingi) Puruntatameri*

**That Council adopt Attachment A to Item Number 221135 named - Rate Concession Policy.**

**CARRIED**

### 6.3 MANAGERS REPORTING TO CEO END OF MONTH REPORTS SEPTEMBER TO EARLY OCTOBER 2018

This report includes all Managers report who currently report direct to the CEO. It also reports on the CEO activities for the month.

#### 5 RESOLUTION

Moved: *Therese (Wokay) Bourke*

Seconded: *Lynette DeSantis*

**That Council notes and agrees / not agrees to report number 220983 for information.**

**CARRIED**

### 6.4 WARD UPDATE

This report is to provide an opportunity to each Councillors from each ward to bring up matter for discussion and decision on issues in their ward/community.

#### RECOMMENDATION:

**That Council receives and notes report number 221129 and provide any feedback for discussion and decision making.**

At this point of the meeting a lunch was called at 12:00 pm.

The meeting recommenced at 12:45 pm

#### **6.5 PIRLANGIMPI SUBLEASES AND COMMON SEAL APPLIED**

**OTL request to execute subleases to Council buildings in Pirlangimpi subject to 99 year lease and to apply common seal to each sublease.**

##### **6 RESOLUTION**

*Moved: Mary Dunn*

*Seconded: Therese (Wokay) Bourke*

**That Council execute the Pirlangimpi subleases listed below and apply the common seal to each document.**

**Lot 151, Lot 152, Lot 155, Lot 158, Lot 183, Lot 185, Lot 220, Lot 243, Lot 251, Lot 257, Lot 258, Lot 260, Lot 275, Lot 278, Lot 285, Lot 287, Lot 289, Lot 313, Lot 317, Lot 323, Lot 324 and Lot 331.**

**CARRIED**

#### **6.6 TIRC ANNUAL REPORT 2018 UPDATED TIMELINE**

This report updates the Council on the progress of the annual report and proposes new approval dates to meet the November 15 deadline.

##### **7 RESOLUTION**

*Moved: Lynette DeSantis*

*Seconded: Therese (Wokay) Bourke*

**That Council note the revised timetable for the production of the 2017/18 Annual Report.**

**That Council endorse the conduct of a Special Council meeting at Wurrumiyanga on Monday 12 November at 10.30 am.**

**CARRIED**

#### **6.7 FIREARM SAFETY AND HANDLING POLICY**

##### **8 RESOLUTION**

*Moved: Mary Dunn*

*Seconded: Leslie Tungatulum*

**That Council accept the attached Firearms safety and handling policy to implement across Council and to make binding on all staff.**

**CARRIED**

## **7 REPORTS FOR INFORMATION**

### **7.1 COMMUNITY ENGAGEMENT EOM REPORT SEPTEMBER 2018**

This report illustrates the business within units including; Children's Services, Youth and Community, Sports – Recreation and Libraries, Community Safety, Centrelink, Broadcasting, and Administration.

**RECOMMENDATION:**

**That Council notes this report for information.**

**7.2 INFRASTRUCTURE EOM REPORT SEPTEMBER 2018**

Infrastructure report to Council for the month of September 2018, covering town services, civil works, workshops, fleet, interisland ferry and outstations.

**RECOMMENDATION:**

**That Council receives and notes report number 220588 for information.**

**7.3 COUNCILLORS MEETING ATTENDANCE REGISTER FROM SEPTEMBER 2017 TO SEPTEMBER 2018**

As an ongoing record keeping requirement, members will be provided with an updated meeting attendance listing at the beginning of each meeting. Member's attendance is based on the official minutes of each Local Authority, Ordinary and Special Council meetings.

**RECOMMENDATION:**

**That the Council note the updated meeting attendance register up to September 2018.**

**7.4 MINUTES - MILIKAPITI LOCAL AUTHORITY MEETING HELD ON 26 SEPTEMBER 2018**

Minutes of the Milikapiti Local Authority meeting held on 26 September 2018 for member's information.

**RECOMMENDATION:**

**That Council notes the minutes of the Milikapiti Local Authority meeting held on 26 September 2018 for information.**

**7.1 to 7.4 REPORTS FOR INFORMATION**

**9 RESOLUTION**

*Moved: Connell Tipiloura*

*Seconded: Marius (Pirrawayingi) Puruntatameri*

**That Council receives and notes report 7.1 to 7.4 for information.**

**CARRIED**

**8 Confidential Items**

2:20 pm.

**10 RESOLUTION**

Moved: Mary Dunn  
Seconded: Leslie Tungatulum

That pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider a Confidential matter.

**CARRIED**

## **ADJOURNMENT OF OPEN MEETING**

2:20 pm.

At the conclusion of the discussion on the confidential item(s), the meeting was reopened and the decision on the item(s) noted.

### **11 RESOLUTION**

Moved: Mary Dunn  
Seconded: Leslie Tungatulum

That the meeting be reopened and the decisions on the confidential item be noted.

**CARRIED**

## **CONFIDENTIAL ITEM DECISIONS**

### **8.1 TIRC AUDIT AND RISK MANAGEMENT COMMITTEE - APPOINTMENT OF CHAIRPERSON**

This report is provided to Council for consideration and to appoint an Independent Chairperson of the TIRC Audit and Risk Management Committee (ARMC).

*The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008 it contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*

### **9 Next Meeting**

Wednesday, 21 November 2018 at Wurrumiyanga.

### **10 Closure**

The meeting closed at 4:00 pm.

**These Minutes were confirmed at the Ordinary Meeting of the Council held on 21 November 2018.**

**Signed:** .....

**Acting Mayor/Deputy Mayor**

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**MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD IN THE WURRUMIYANGA  
BOARDROOM ON MONDAY, 12 NOVEMBER 2018 AT 9:00 AM**

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**1 Welcome & Apologies**

**1.1 Welcome**

The meeting opened at 10:33 am.

The CEO welcomed elected members and staff. CEO also congratulated the Mayor for being elected as a Vice President of Regional Council / Shires on the LGANT Executive Board.

The Mayor Gawin Tipiloura then took over chairing the meeting.

**1.2 Present**

**Mayor:** Gawin Tipiloura.

**Councillors:** Deputy Mayor Leslie Tungatulum, Connell Tipiloura, Marius (Pirrawayingi) Puruntatameri, Therese (Wokay) Bourke, Lynette De Santis, Jennifer Clancy, Mary Dunn and Pius Tipungwuti.

**Officers:** Marion Scrymgour (Chief Executive Officer), Shane Whitten (Chief Financial Officer), Bala Donepudi (Finance Manager) and Maina Brown (Governance & Compliance Manager).

**Visitors:** Local member Lawrence Costa MLA.

**1.3 Apologies**

Cr Wesley Kerinaiaua and Cr Kevin Doolan.

**1.4 Leave of Absence**

Cr Francisco Babui.

**1.5 Declaration of Interest of Members or Staff**

Nil

At this point of the meeting, CEO and Mayor presented two elected member service awards to Cr Lynette De Santis for her 15 years of service for Local Government and Cr Marius (Pirrawayingi) Puruntatameri for his 10 years of service for Local Government.

## 1.6 Confirmation of Previous Minutes

### Special Meeting - 13 November 2017

#### RECOMMENDATION

That the minutes of the Special Meeting on 13 November 2017 as circulated, be confirmed as a true and correct record of that meeting. These minutes were confirmed at the Ordinary Council meeting held on 28 November 2018.

#### 2 BUSINESS ARISING

Nil

#### 3 CORRESPONDENCE

Nil

#### 4 GENERAL BUSINESS

Nil

#### 5 REPORTS FOR DECISION

##### 5.1 MANAGEMENT RESPONSES LETTER

To discuss the management response to the recommendations in the External Audit findings Report for the year ended 30th June 2018.

##### 1 RESOLUTION

Moved: Therese (Wokay) Bourke

Seconded: Lynette DeSantis

That the council notes the Audit Findings Report provided by the External Auditor for the Year ended 30th June 2018

**CARRIED**

At this point of the meeting a lunch break was called at 12:15 pm.

The meeting recommenced at 12:52 pm.

##### 5.2 AUDITED FINANCIAL STATEMENTS 2018

This report is provided for council decision on the audited financial statements for the year ended 30 June 2018 presented by the auditors Merit Partners

##### 2 RESOLUTION

Moved: Lynette DeSantis

Seconded: Therese (Wokay) Bourke

The Council endorses the 2017-18 Audited Financial Statements.

**CARRIED**

##### 5.3 2017/2018 DRAFT ANNUAL REPORT

This report is for Councils decision to consider the 2017/18 Annual Report.



**3 RESOLUTION**

Moved: Mary Dunn  
Seconded: Leslie Tungatulum

**That Council approves the 2017/18 Annual Report and in accordance with the local government act authorises the CEO to:**

**Publish the annual report  
Advertise the annual report  
Distribute the annual report.**

**CARRIED**

**6 REPORTS FOR INFORMATION**

Nil

**7 Next Meeting**

TBA

**8 Closure**

The meeting closed at 2:52 pm.

**These Minutes were confirmed at the Ordinary Meeting of the Council held on 21 November 2018.**

**Signed: .....**

**Mayor**

**VISITORS AND PRESENTATION**

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<b>ITEM NUMBER</b>	2.1
<b>TITLE</b>	Presentation by Menzies - I Hear Beta study results
<b>REFERENCE</b>	221976
<b>AUTHOR</b>	Maina Brown, Governance & Compliance Manager



The Menzies School of Health Research has contacted Council and has requested an opportunity to present to the Council about the I Hear Beta study results for members information.

**BACKGROUND**

An email request from Menzies School of Health Research was received in September requesting an opportunity to present at the Council Meeting held on 31 October 2018. This request was deferred to November due to Council full agenda.

A representative from Menzies School of Health Research, Christine Wigger (I Hear Beta study Coordinator) will be in attendance to present a short presentation to inform the Council of the I Hear Beta study results and looking at better ways to treat runny ears.

Information sheets are also attached to this report for members information.

**ISSUES/OPTIONS/CONSEQUENCES****CONSULTATION & TIMING****RECOMMENDATION:**

**That Council receive and notes this report number 221976 for information and welcomes Christine Wigger from Menzies School of Research and listens to the short presentation.**

**ATTACHMENTS:**

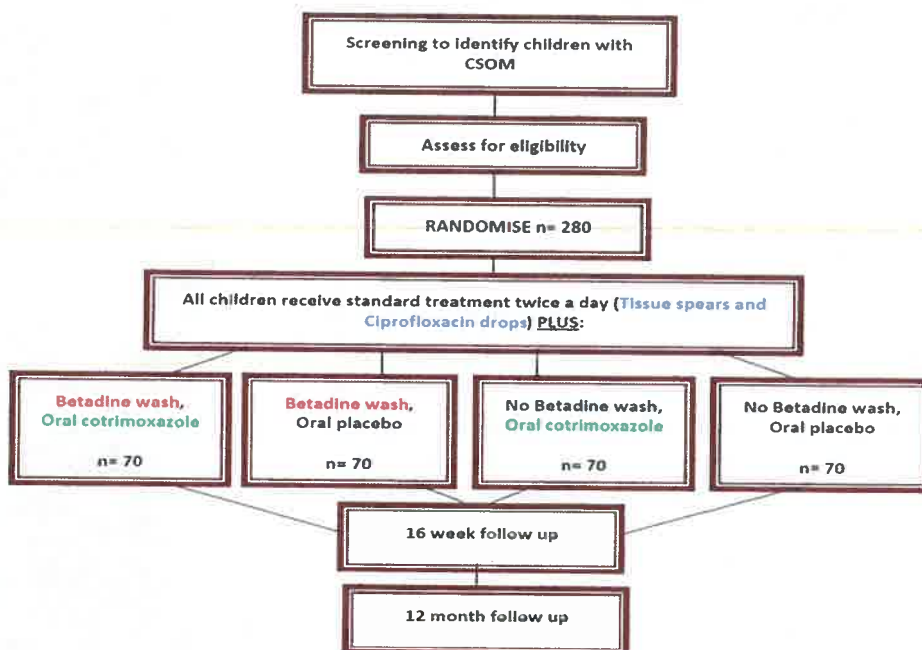
- 1 I HEAR BETA - General Information sheet.pdf
- 2 IHB results\_presentation\_feedback to communities.pdf
- 3 Menzies\_IHB study results\_brochure\_2018\_final-compressed.pdf

# I HEAR BETA Study

## (Indigenous Healthy EARs- BEtadine, Tissues and Antibiotics)

### Information Sheet

**What is the 'I HEAR BETA' study?** It is a Menzies research study that will aim to find out if Povidone-iodine (Betadine) ear wash and/or oral cotrimoxazole (Bactrim) can help improve chronic suppurative otitis media (CSOM) in children. This is a randomised controlled trial (RCT).



#### PROJECT TIME LINE

2014 Consultation  
2015 and 2016 Recruitment  
2017 Evaluation and feedback



### Why do this study?

- Otitis Media is difficult to treat and causes long term problems, such as hearing loss.
- At the moment, there is only one standard treatment for CSOM and families are not seeing much improvement (less than 30% improve). This study will provide opportunities for families to try some new ways to treat their children who have 'runny' ears.
- Cotrimoxazole is used to treat ear and chest infections with few side effects. Recent international studies showed that longer-term cotrimoxazole is beneficial for children with CSOM; so it may be promising for our kids here in Australia too.
- Betadine (diluted) is not harmful to use as an ear washout. It also interrupts the 'biofilm' that bacteria produce to protect themselves further from antibiotics. Some health providers in Australia believe that betadine works well to clear up CSOM, but we need to prove this.

### Which Communities?

Several remote and urban communities have already agreed to participate in this study. We would like to ask more remote and urban communities of the Top End and Central region if they would be interested in joining us.



PO Box 41096, CASUARINA NT 0811 | John Mathews Building (Building 58), Royal Darwin Hospital Campus, Rocklands Drive, CASUARINA NT 0810 Phone: 08 8922 8196 | Facsimile: 08 8927 5187 | Web: www.menzies.edu.au | Email: info@menzies.edu.au

*discovery for a healthy tomorrow*

I HEAR BETA\_Information Sheet\_03Aug2014

# I HEAR BETA Study

## (Indigenous Healthy EARs- BETA, Tissues and Antibiotics)

### Information Sheet

#### Who can be on the I HEAR BETA study?

- Any child with CSOM who is between 2 months and 17 years old.



#### How will the study work for the families?

**Consent:** The family will be given information and time to consider the study before signing up to participate.

**Questionnaire:** We will ask them some questions about lifestyle and risk factors for ear disease.

**Ear check:** An ear exam will be done to confirm CSOM. Another ear check will be done after 4 months (when they have finished their study treatments) and again at 12 months. Hearing tests will also be checked before and after the study.

**Medicine:** Children will go in one of four treatment groups. They will receive cotrimoxazole (real medicine) or the placebo (inactive medicine), which will be taken at home twice a day for 16 weeks. Half of the participants will be shown how to give

their child betadine ear washouts and continue this twice a day until the ears dry up.

**Medical records:** We will look at their medical records to make sure it is safe to enrol them in the study, and to see how their ears and general health has been over the course of the study.

**Samples:** Nose and ear swabs will be taken at the start of the study (at randomisation), then at 4 and 12 months.

**Family support:** We will regularly phone, text and communicate with families on the study for the first 16 weeks. A locally employed Menzies community worker will also support the families.



#### Where is this study at right now?

NHMRC is funding this study. We have Central Australian and Top End ethics approval and Menzies Child Health Indigenous Reference Group support. The NT health department's Hearing Health Program will help support communities and families who join the study. This project will provide employment and educational opportunities for communities.

#### Contact Details

**Professor Amanda Leach** (Chief Investigator)  
Menzies School of Health Research  
Ph: (08) 8946 8560

**Christine Wigger** (Study Nurse Coordinator)  
Menzies School of Health Research  
Ph: (08) 8946 8589

Mobile: 0477 82 HEAR (0477 82 4327)

Email: [amanda.leach@menzies.edu.au](mailto:amanda.leach@menzies.edu.au)

Email: [christine.wigger@menzies.edu.au](mailto:christine.wigger@menzies.edu.au)



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I HEAR BETA\_Information Sheet\_03Aug2014





# Preliminary Clinical Treatment Outcomes Of A Randomised Controlled Trial Using Povidone-iodine Ear Wash And Oral Cotrimoxazole For Chronic Suppurative Otitis Media In Aboriginal Children

Christine Wigger<sup>1</sup>, Amanda Leach<sup>2</sup>, Debbie Taylor-Thomson<sup>2</sup>, Victor Ogunma<sup>2</sup>, Peter Morris<sup>1,2</sup>

- 1. Menzies School of Health Research, Darwin
- 2. Royal Darwin Hospital, Darwin

## Investigators:

Professor Peter Morris  
 Professor Amanda Leach

Dr Ruth Lennox

Ms Sandra Nelson

Dr Hemi Patel

Mr Mark Chaffield

Ms Kathy Currie

Professor Harvey Coates

Dr Keith Edwards

## Associate Investigators:

Dr Anna Stephen

Ms Donna Wolting

Dr Heidi Smith-Vaughan

Dr Kim Hare

Dr Paul Torzillo

Dr Stanhan Tanna

## Clinical team:

Christine Wigger

Debbie Taylor-Thomson

Lucy Homer

Danielle Dowling

Anna Grosse

Linley Hall

Kellie Doyle

Jane Poole

Zoe Meacham

## Stats and data analysis:

Jemima Beissbarth

Dr Victor Ogunma



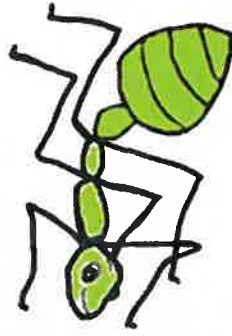


Did Betadine® ear wash and oral bactrim®  
improve CSOM outcomes in kids?

## “I HEAR BETA study”

“Indigenous **H**ealthy **E**ARs- **B**etadine®, **T**issues and **A**ntibiotics”





**menzies**  
school of health research

# Green ant 'wuluwalingga' story



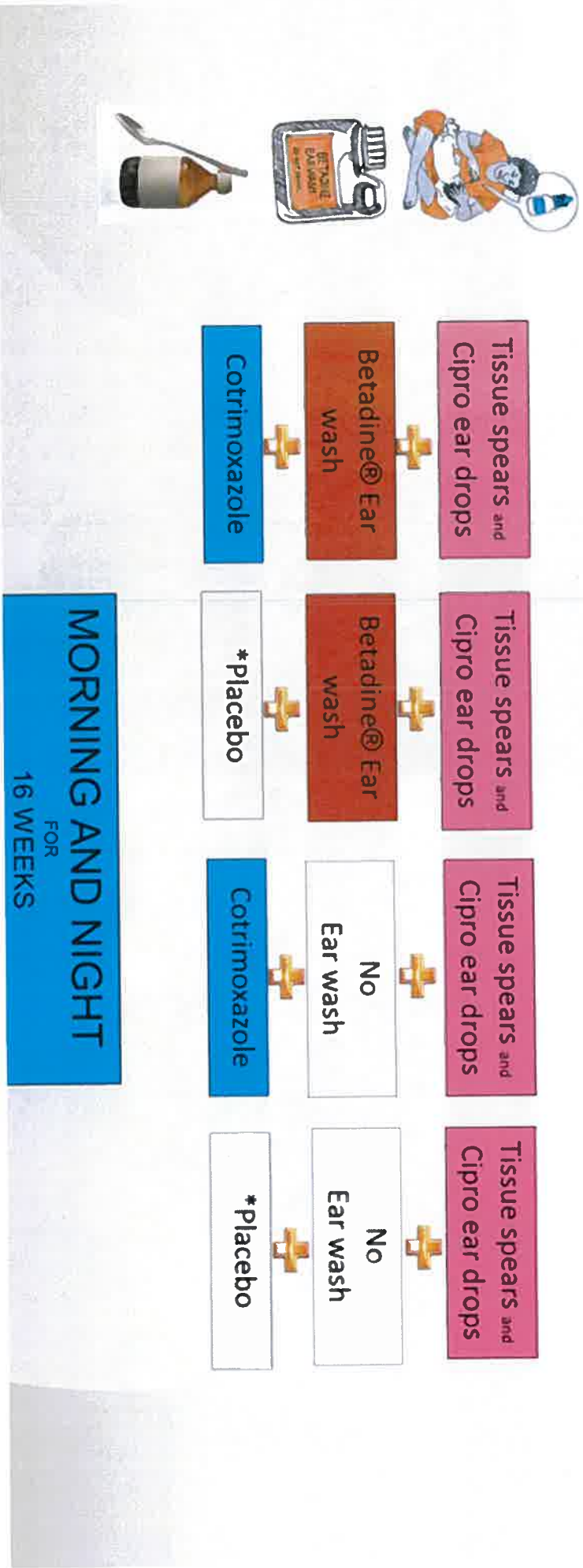


# Our little heroes



# I HEAR BETA study

Study design: 2x2 Factorial Randomised controlled trial (four arms)

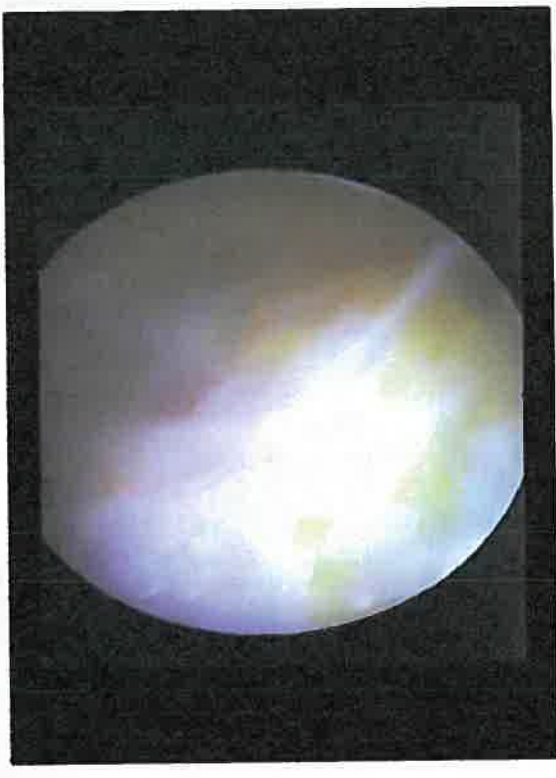




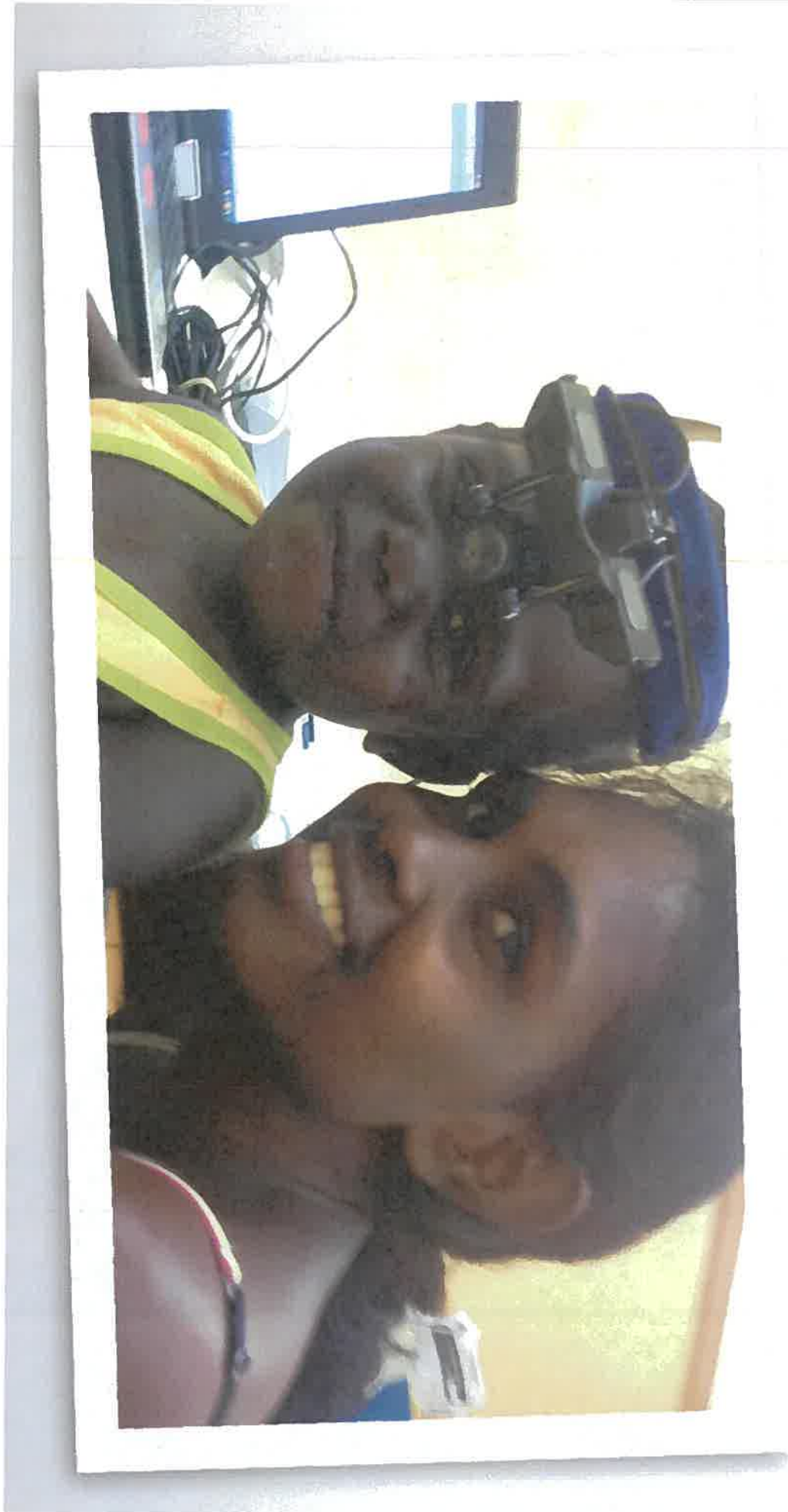


## Background

- Otitis media still major burden, with **15%** Aboriginal children experiencing chronic suppurative otitis media (CSOM) (Leach A, Morris P, et al. 2016)
- CSOM associated with secondary infection with multiple different bacteria (Pseudomonas, Proteus species, Staph aureus)
- These organisms are less susceptible to standard oral antibiotics



CSOM Pneumatocopy



## Why betadine® earwash?

- Antiseptic ear wash may disrupt biofilm of middle ear bacteria
- West Australia's practice is to use dilute betadine® ear washes
- Ciprofloxacin or sofradex® (with ear wash) 76% compared with 54% cure (Couzos S, 2003)
- Ciprofloxacin vs sofradex® (no ear wash) 70% failure (Leach A, 2008)



## Why oral cotrimoxazole?

- Cotrimoxazole after 6 and 12 weeks prolongs ear dryness in CSOM and reduces ear carriage – 15% difference (van der Veen EL et al. 2007)
- Cotrimoxazole is cheap, ready made and stored at room temperature
- Side effects are rare







## I HEAR BETA Study Plan

**Time frame:**

Recruitment phase **2014- 2017**  
Feedback and final 12 month follow-ups 2018

**Eligibility:**

**2 months to 17 years old**  
Unilateral or bilateral **CSOM**

**Numbers:**

**1732 screened**  
**280 randomised** children

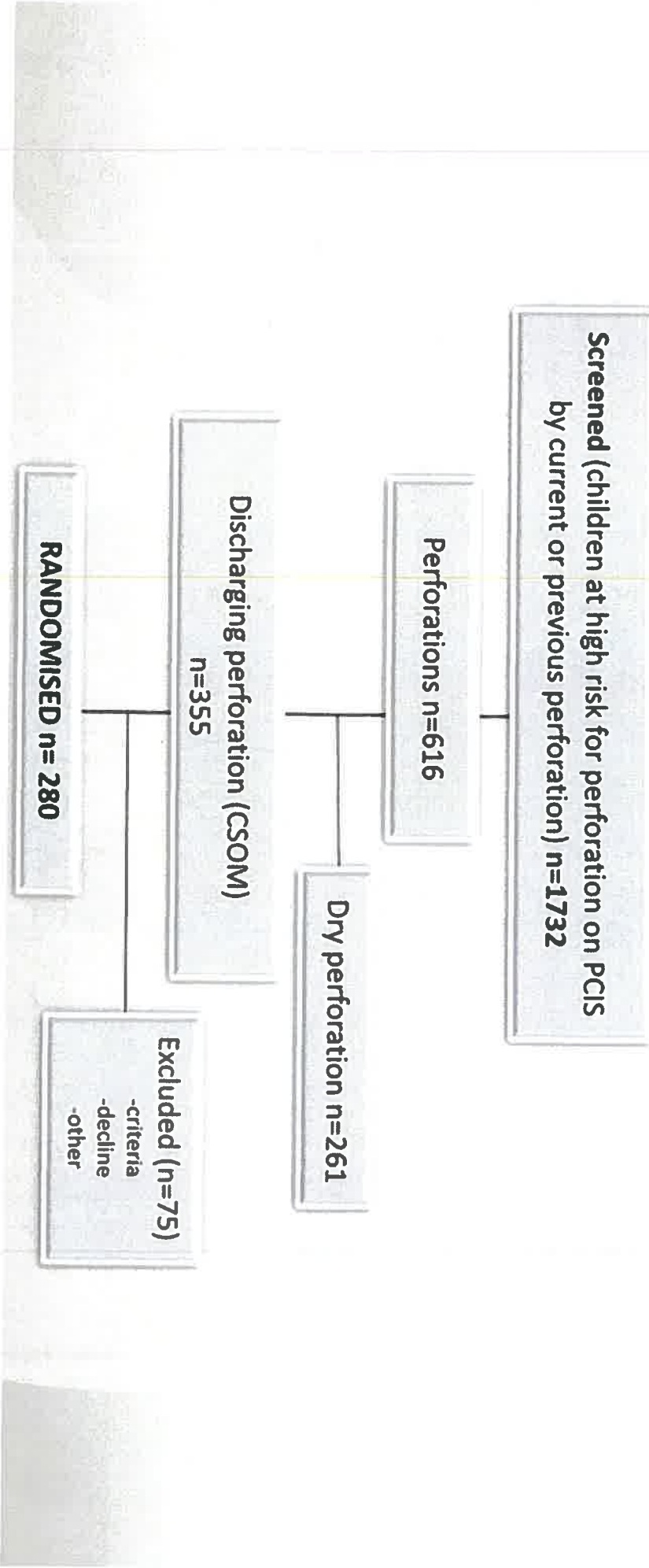
**Sites:**

**26** remote and **2** urban communities in Northern Territory

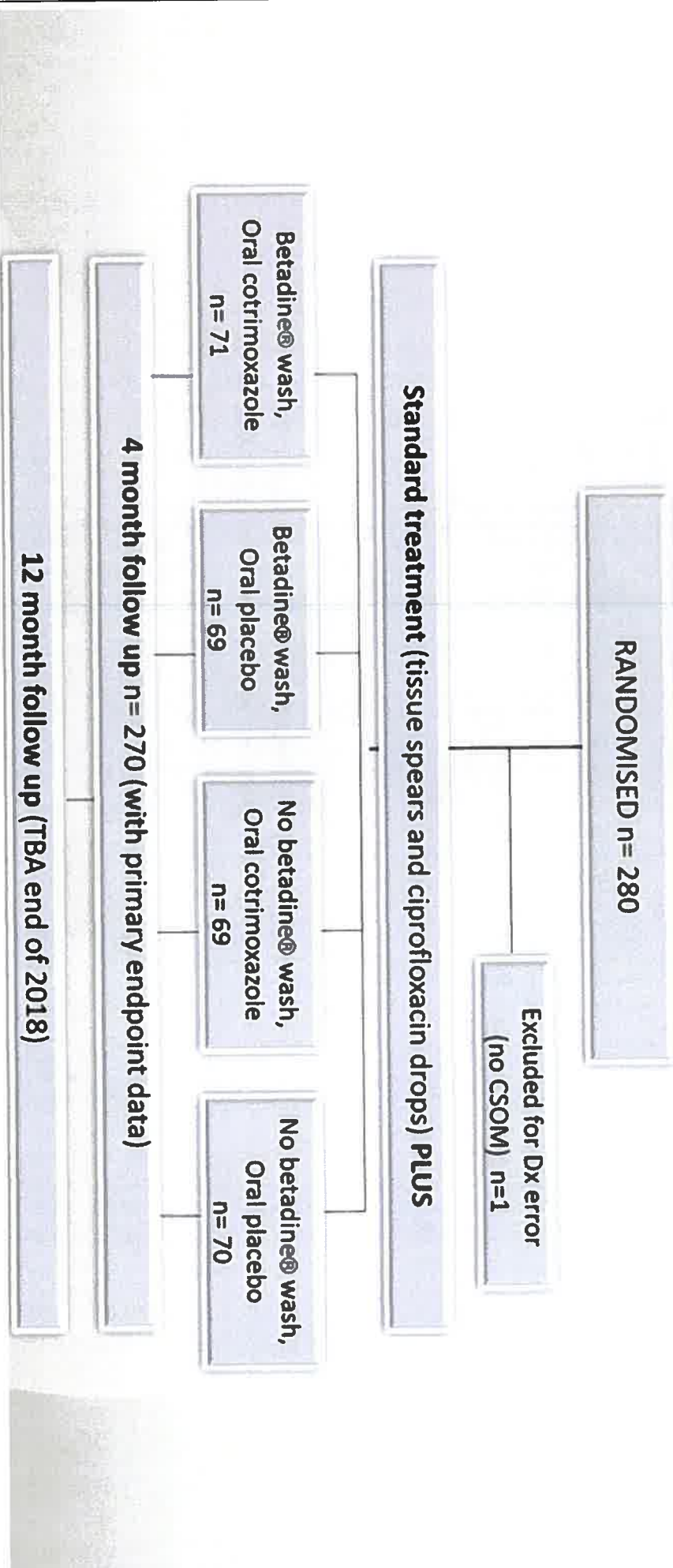




# Participant flow chart



# Participant flow chart (cont.)







## Outcome measures

**Primary Outcome:** Clinical failure (**presence of any ear discharge**)  
after **16 weeks** of treatment

**Secondary Outcome:** Clinical outcomes and hearing level determined by audiology at  
**12 months**

**Other Measures (at 16 weeks and 12 months):**

- change in perforation size and amount of discharge
- time to cessation of discharge (medical records)
- complications and side effects
- bacterial pathogens in nose and ear discharge
- adherence to treatment

## Baseline characteristics

	Betadine® wash + cotrimoxazole	Betadine® wash + placebo	No betadine® wash + cotrimoxazole	No betadine® wash + placebo
	71	69	69	70
<b>Gender</b>				
Male	38 (54%)	29 (42%)	37 (54%)	32 (46%)
<b>Age (yrs)</b>				
Mean (SD)	6.6 (4.1%)	7.0 (4.0%)	7.0 (3.9%)	7.8 (4.0%)
<b>Age group</b>				
<6yrs	38 (54%)	31 (45%)	30 (43%)	23 (33%)
>=6yrs	33 (46%)	38 (55%)	39 (57%)	47 (67%)
<b>Weight (kg)</b>				
Mean (SD)	22.3 (12.1)	23.6 (13.0)	24.4 (15.9)	25.1 (13.2)
<b>LTFU</b>	4	2	2	1



## Baseline ear states

	Betadine® wash + cotrimoxazole	Betadine® wash + placebo	No betadine® wash + Cotrimoxazole	No betadine® wash + placebo
<b>CSOM</b>				
Unilateral	51 (73%)	47 (64%)	42 (61%)	44 (66%)
Bilateral	19 (27%)	26 (36%)	27 (39%)	23 (34%)
<b>Worst perforation size</b>				
<=2-25%	48 (68%)	39 (57%)	39 (57%)	44 (63%)
26-50%	14 (20%)	22 (32%)	20 (29%)	14 (20%)
>50%	9 (13%)	8 (12%)	10 (14%)	12 (17%)

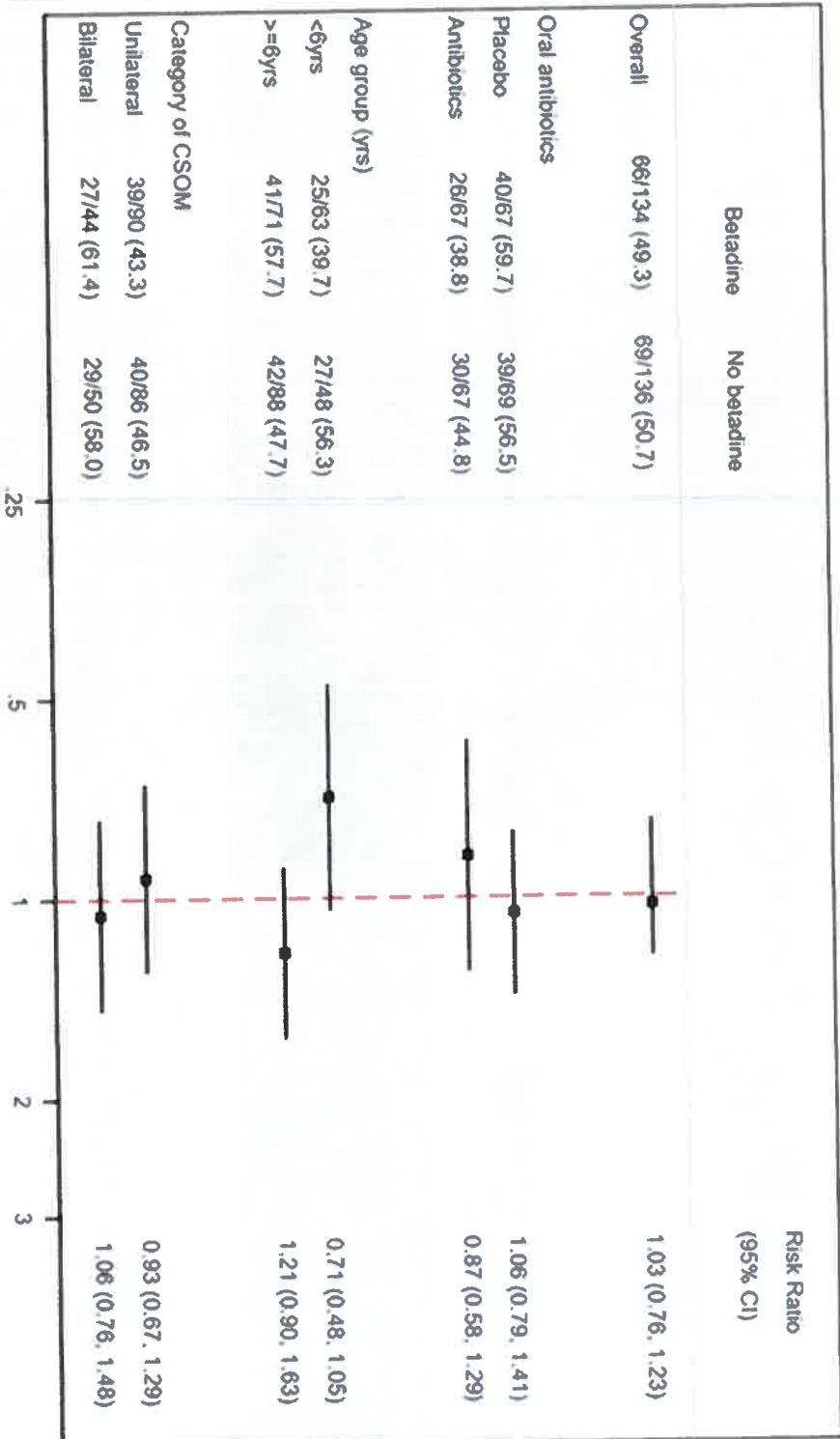


# 16 week results Betadine® versus No betadine® wash

	Betadine® wash	No betadine® wash	Risk Ratio	Risk Difference	p-value
	N=134	N=136	95%CI	95%CI	
Clinical failure					
<b>Crude</b>	66 (49.3%)	69 (50.7%)	0.97 (0.76,1.23)	-1.5% (-10,10)	0.81
<b>Adjusted#</b>			1.02 (0.80,1.31)	-0.5% (-12,11)	0.88

#Adjusted for age, community, and the other intervention (oral antibiotics)

# Subgroup Analyses Betadine® vs No betadine® wash







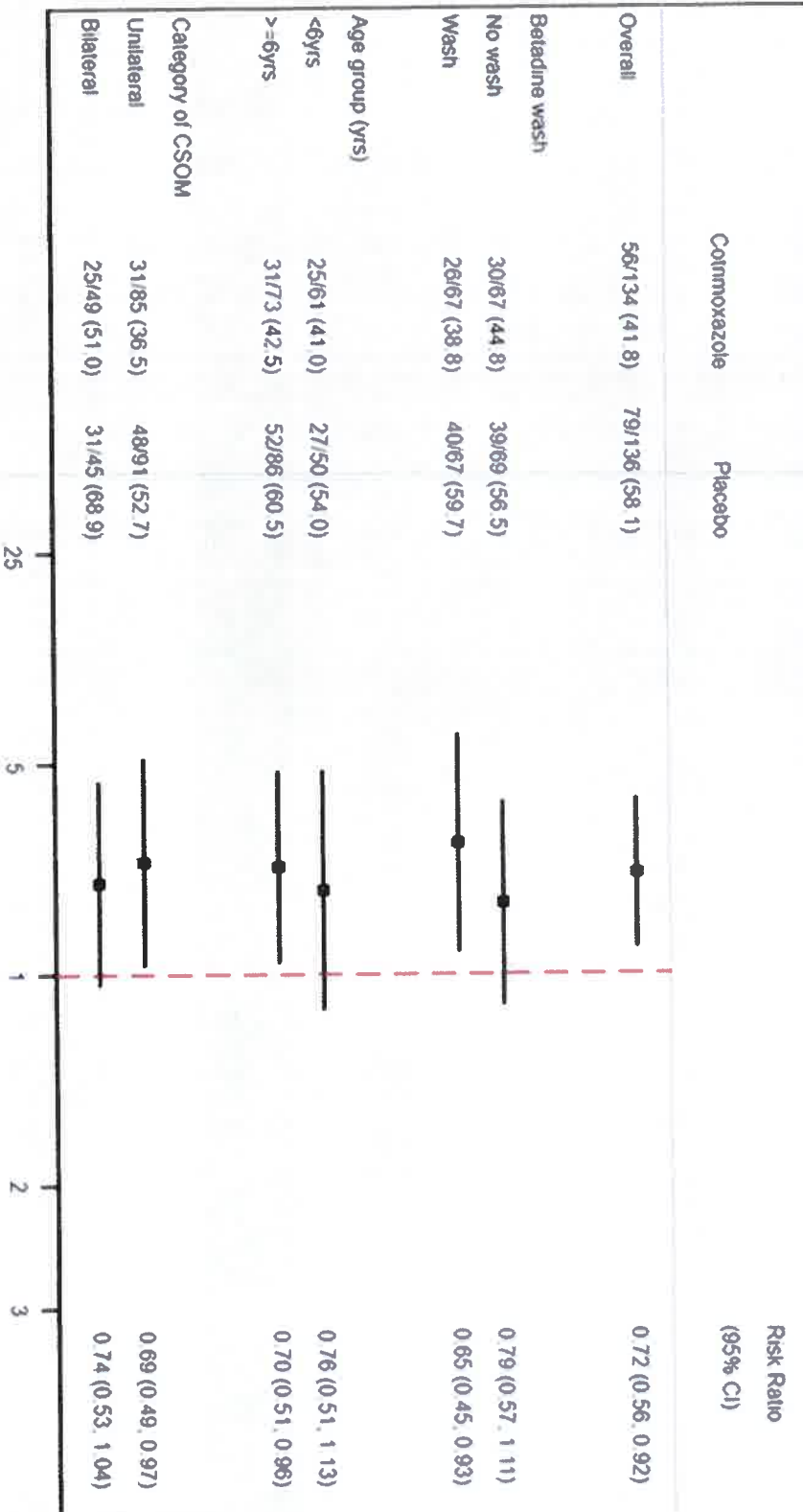
# Oral Cotrimoxazole versus Placebo

	Cotrimoxazole	Placebo	Risk Ratio	Risk Difference	p-value
	N=134	N=136	(95%CI)	(95%CI)	
<b>Clinical failure</b>					
<b>Crude</b>	56 (41.8%)	79 (58.1%)	0.72 (0.56,0.92)	-16% (-28,-5)	0.0086
<b>Adjusted#</b>			0.74 (0.58,0.94)	-16% (-28,-4)	0.015

#Adjusted for age, community, and the other intervention (Betadine ear wash)

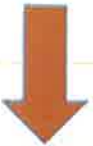


# Subgroup analyses Cotrimoxazole vs Placebo



# Ear state at 16 weeks

**CSOM 100%**



**4 months worst ear**

**No Perforation - much better!**



**Betadine 11%**  
**Bactrim 10%**

**Dry Perforation - better!**



**Betadine 40%**  
**Bactrim 48%**

**Wet Perforation - not better!**



**Betadine 49%**  
**Cotrimoxazole 42%**



## Treatment adherence

- No important differences between the treatment groups
- **35% received > 75% oral medication** (betadine use more complex to analyse)
- **Crude estimates only**, not analysed yet
- Clinic pharmacy logs best available data for distribution of oral and topical medication
  - Clinic pharmacy log book
  - Participant diary (low returns)
  - Community ear researcher workbook
  - Regular phone call questionnaires
- Subjective data from blinded nurses/ community ear researchers

## Key Messages

- 50% children have dry ears after 16 weeks treatment
- **Betadine® ear wash** in addition to standard therapy is **not effective**
- Oral **cotrimoxazole** in addition to standard therapy is **effective**
- The **number needed to treat (NNT)** is **7**
- Long term effects to be determined





# Ear state at 4 months

## Betadine

VS

## No Betadine

	AB	CD
	N=136	N=134
Worst ear		
Normal	2 (1.5%)	4 (3.0%)
OME	10 (7.4%)	10 (7.5%)
AOMWIP	2 (1.5%)	2 (1.5%)
dry perf	55 (40.4%)	54 (40.3%)
CSOM	67 (49.3%)	64 (47.8%)
CSOM category		
unilateral	43/67 (64%)	45/64 (70%)
bilateral	24/67 (36%)	19/64 (30%)
Worst Perforation Category		
intact	14/135 (10.4%)	17/132 (12.9%)
≤2%	3/135 (2.2%)	3/132 (2.3%)
3-10%	34/135 (25.2%)	30/132 (22.7%)
11-25%	38/135 (28.1%)	31/132 (23.5%)
26-50%	31/135 (23.0%)	30/132 (22.7%)
51-75%	11/135 (8.1%)	19/132 (14.4%)
>75%	4/135 (3.0%)	2/132 (1.5%)
Worst Perforation Size %		
Estimate	Mean (Q1-Q3)	Mean (Q1-Q3)
	23.05 (21.01)	24.28 (22.58)
	20 (8-34)	20 (5-36)



ear state at 4 months

actrim  
Placebo

		N=135	N=135
Worst ear	Normal	1 (0.7%)	5 (3.7%)
	OME	7 (5.2%)	13 (9.6%)
	AOMw/P	1 (0.7%)	3 (2.2%)
	dry perf	58 (43.0%)	51 (37.8%)
	CSOM	68 (50.4%)	63 (46.7%)
CSOM category	Unilateral	44/68 (65%)	44/63 (70%)
	Bilateral	24/68 (35%)	19/63 (30%)
Worst Perforation Category	intact	10/134 (7.5%)	21/133 (15.8%)
	<=2%	5/134 (3.7%)	1/133 (0.8%)
	3-10%	34/134 (25.4%)	30/133 (22.6%)
	11-25%	31/134 (23.1%)	38/133 (28.6%)
	26-50%	36/134 (26.9%)	25/133 (18.8%)
	51-75%	13/134 (9.7%)	17/133 (12.8%)
	>75%	5/134 (3.7%)	1/133 (0.8%)
Worst Perforation Size %	Estimate	20 (7.37)	20 (14.30)
	Mean (O1,O3)		



# Betadine versus No Betadine Wash

Ear state	Wash	No wash	p-value
	134	136	
normal	2 (1.5%)	4 (2.9%)	0.63
OME	13 (9.7%)	7 (5.1%)	
AOMwIP	2 (1.5%)	2 (1.5%)	
dry perf	53 (39.6%)	56 (41.2%)	
CSOM	64 (47.8%)	67 (49.3%)	

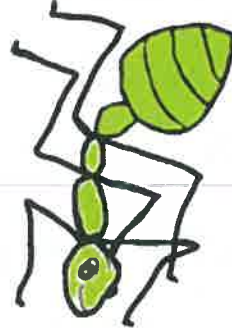


## Bactrim versus Placebo

Ear state	Bactrim	Placebo	p-value
	134	136	
normal	4 (3.0%)	2 (1.5%)	0.080
OME	10 (7.5%)	10 (7.4%)	
AOMwIP	1 (0.7%)	3 (2.2%)	
dry perf	64 (47.8%)	45 (33.1%)	
CSOM	55 (41.0%)	76 (55.9%)	







**menzies**  
school of health research

How many ants? Questions?





### Keeping Kids Ears Healthy

- Runny ears are sick ears and not a normal part of childhood
- Runny ears need a lot of hard work
- Wash hands and face regularly
- Blow runny noses and wash and dry hands afterwards
- Go to clinic if your child has sore ears is not speaking or hearing well
- Use antibiotics as told by clinic
- Vaccinate (baby needles)
- Choose healthy bush tucker and shop food
- Drink water not soft drinks

**"We never give up. We believe in the mothers and fathers. They really want to help their kids be the best they can be."**

*Christine Wigger*

**"Our kids are our future. They will make the world a better place"**

*Angie Phipps*

### Take Home Messages

- 6 out of 10 kids using bactrim<sup>®</sup> antibiotics in addition to tissue spears and ciprofloxacin ear drops got better
- Betadine<sup>®</sup> ear wash in addition to tissue spears and ciprofloxacin ear drops made no difference
- Long term effects and complete study results will be ready in 2019-20

### Thank You

- Indigenous communities who welcomed us into their country
- Remote and urban families who welcomed us into their lives
- NT remote health clinics and staff
- Palmerston Danila Dilba mob
- Miwatji
- Sunrise health
- Congress
- Anyinginyi
- NT Department of Health
- Territory Surgical Supplies
- Menzies clinical and laboratory staff

### Contact Us

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### I HEAR BETA STUDY RESULTS

2015-2018



**Adding oral bactrim<sup>®</sup> to standard treatment improved runny ears in kids**





### What we did

Between 2015 and 2017;

- 1732 children in 26 remote and 2 urban communities had ear and health check-ups by our study nurses
- 280 kids with runny ears joined the study
- All were given standard treatment (tissue spears and ciprofloxacin ear drops) PLUS one of these 4 treatments, for 16 weeks;

Group 1	Group 2	Group 3	Group 4
Betadine® ear wash + Bactrim®	Betadine® ear wash + placebo*	No betadine® ear wash + Bactrim®	No betadine® ear wash + placebo*
71 kids	69 kids	69 kids	70 kids

\*Placebo is gamin, 'inactive' medicine- tastes and looks like bactrim®



"It is a hard to fix, them runny ears. We wanna try the medicine and ear washes- anything to help the kid's ears get better." Study mum

"For the first time, our child was listening to us. Yeah, I think the medicines work" Study mum

### Ear results after 16 weeks of betadine® ear wash and/or bactrim®

- Overall, around 20% more children improved on the study in any group, compared to if they were not on the study
- **No difference** in improvement if children were on betadine®
- **More kids improved on oral bactrim®**

Group 1 and Group 2 Betadine® 68/134 (51%) Kids IMPROVED	Group 3 and Group 4 No betadine® 67/136 (49%) Kids IMPROVED
<b>No difference in improvement with or without betadine®</b>	
Group 1 and Group 3 Bactrim® 78/134 (58%) Kids IMPROVED	Group 2 and Group 4 Placebo® 57/136 (42%) Kids IMPROVED
<b>16% more kids improved if they were on bactrim®</b>	

### How families went with the ear medicines

- Betadine® ear wash for runny ears is safe to use
- Families said betadine® ear washes were easy to use and not at all messy
- Kids did not mind the betadine® ear washes or the oral bactrim®
- Bactrim (but not amoxil) can be stored at home in room temperature- great for families who don't have fridges or are going bush!
- Bactrim is cheap, and already premixed
- Bactrim had few bad effects

### Facts (before I HEAR BETA study)

CSOM affects 15-20% of NT remote Indigenous kids. CSOM (chronic suppurative otitis media) or 'runny ears' means there is a perforation (hole) in the child's ear drum with germs and pus coming from it

CSOM makes it hard for kids to hear and listen

Only 3 out of 10 kids got better ears on standard treatment (ciprofloxacin ear drops and tissue spears

**NOW, WITH ADDED BACTRIM® 6 OUT OF 10 KIDS GOT BETTER EARS**

Still more is needed to be done to improve kids' runny ears.



**REPORTS FOR DECISION**

<b>ITEM NUMBER</b>	6.1
<b>TITLE</b>	Managers Reporting to CEO End of Month Reports for October to early November 2018
<b>REFERENCE</b>	221833
<b>AUTHOR</b>	Marion Scrymgour, Chief Executive Officer



**This report includes all Managers report who currently report direct to the CEO. It also reports on the CEO activities for the month.**

**CEO**

I had some much needed respite and rest in the first couple of weeks in October due to having eye surgery. I returned to work on the 22 October to a lot of unrest in the community. We have tried to work with the groups in the community to try and resolve some of the fighting and disturbance that became a daily feature of life over here. There are some meetings afoot that OTL and PM&C are coordinating to try and work with Police, Land Council and other Government agencies sort out these matters.

There has to be some honest discussion and decision about the level of alcohol and illegal drugs that are making their way into this community. I am not talking about the alcohol that is provided by the Nguiu Club. The NT Government and the Licencing Commission need to look at the moving of the liquor permit sales to all the Licenced Clubs and to have the distribution of the alcohol moved to a Friday afternoon and Saturday. At the moment the clubs non trading days on the Tiwi Islands is every Sunday, Monday and Thursday. All permit holders send their orders off island to Hidden Valley Tavern and The Cavenagh. The alcohol is then despatched to the community by Barge on Mondays and Thursdays. This is just ridiculous decision given there is no rest day for residents in the community, and people are basically drunk or drinking 6 days a week despite the restriction on trading hours currently in place.

Not addressing this matter is not going to have this problem disappear. Policy makers and decision makers in Government need to look at this matter urgently. We are losing way too many of our people to the long grass in Darwin. The illegal trade has to stop. There needs to be better police resourcing over here. The population of the Tiwi Islands is comparable to Wadeye (12 police and 21m Police post) – Groote Eylandt (12 police) Maningrida (6). Milikapiti community has a great police station and NO police presence at all and it means that the accurate recording of community unrest and fighting goes unreported.

Meetings for October/November:

1,5/10 Working in Darwin office

8-19/10 Personal Leave (surgery)

22/10 Return to work on Island

23/10 Mayor and Deputy Mayor at TP meeting in Darwin

30/10 WLA meeting

31/10 OCM meeting at Milikapiti

- 5/11 – Meeting with Minister Wakefield Advisors on Water issues in Wurrumiyanga ARMC – Darwin office, Mayor, Councillors P Puruntatameri and L DeSantis
- 7,8&9/11 LGANT meeting in Darwin (Mayor Tipiloura elected as Vice President of Regional Councils and Shires for LGANT Executive, also a representative of ALGA)

Upcoming meetings:

I will be working from the Darwin office on Monday 19 and 20 November.

On personal leave from Wednesday 21/11 – Friday 23/11/18.

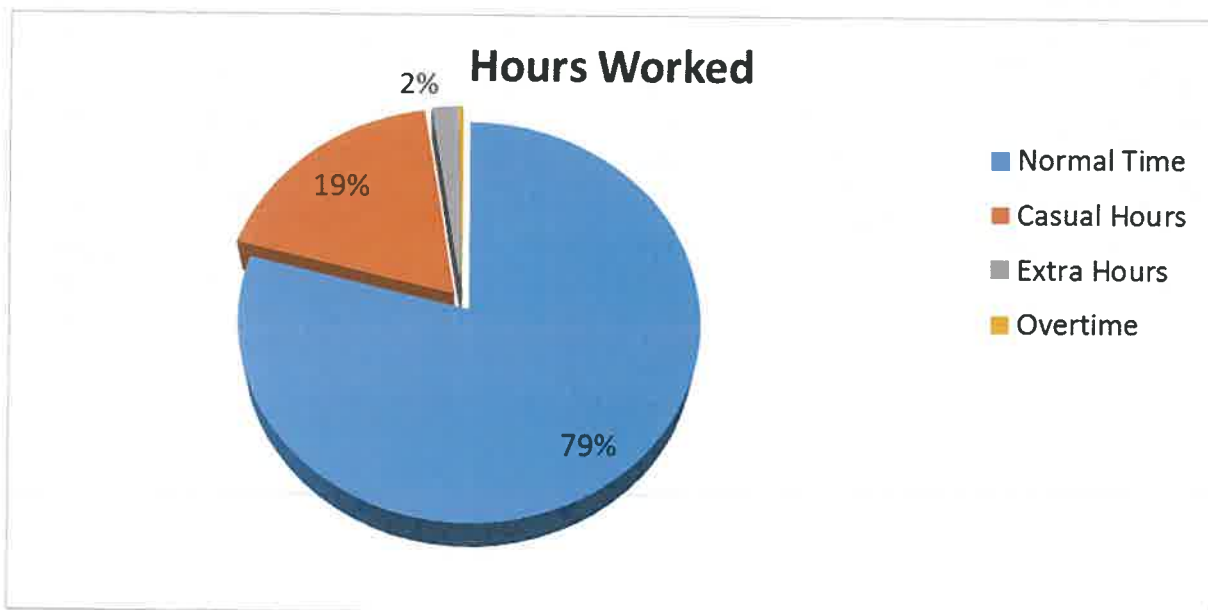
The Mayor, Councillor Dunn and I will be in Sydney 26/10 – 30/10/18.  
We will then be in Canberra on Monday 3 and 4/12/18 and then return to Darwin.

I seek approval from the Council for the office closures across both islands which include our three offices and the Darwin office from Friday 21 December 2018 to reopen on Wednesday 2 January 2019.

**Organisational Development and Change**

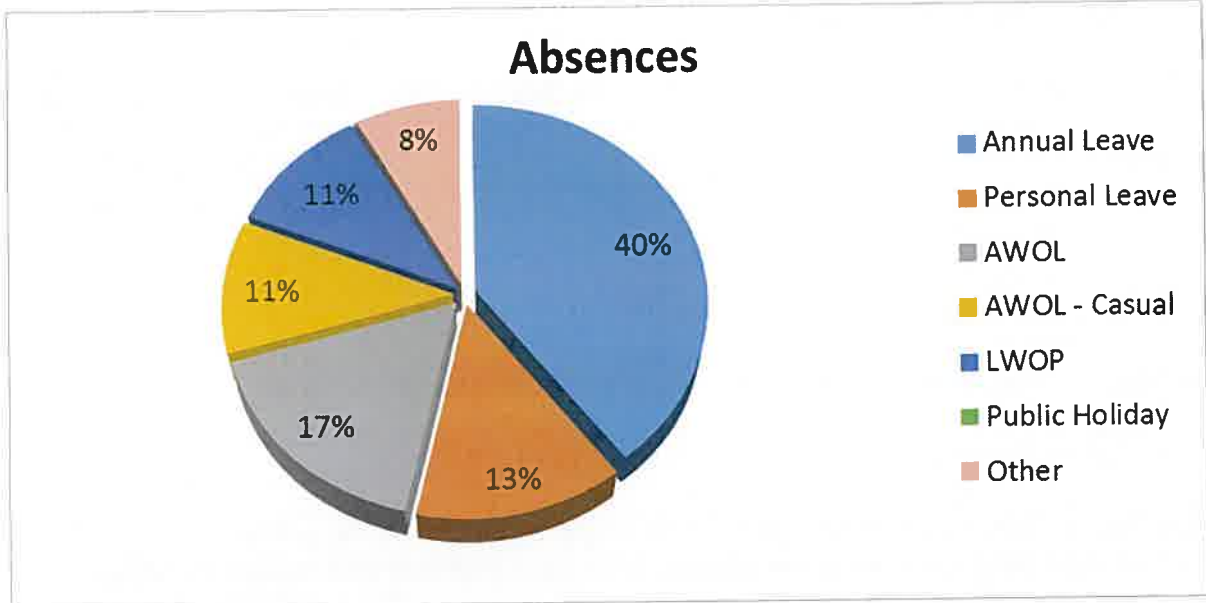
**Highlights**

- Six terminations were processed over the month.
- Seven employees were appointed during October.
- Staff turnover rate of 1.21%.



**Figure 1.1** 1/10/2018 to 28/10/2018 Hours worked as percentage

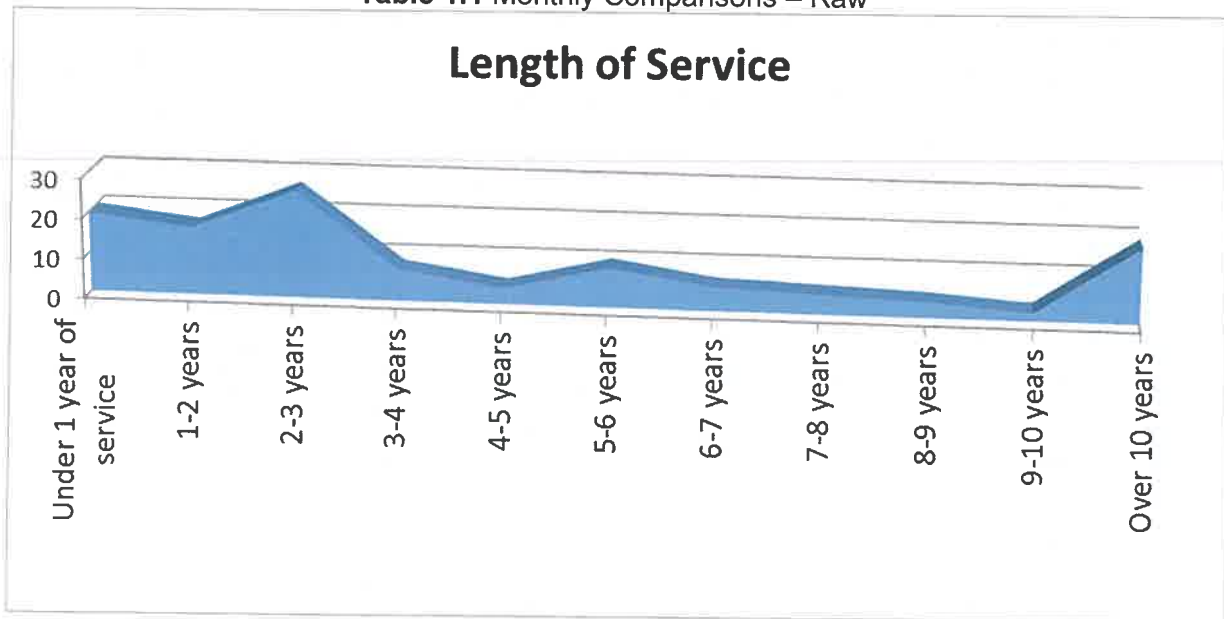




**Figure 1.2** 3/9/2018 to 30/9/2018 Absences represented as a percentage

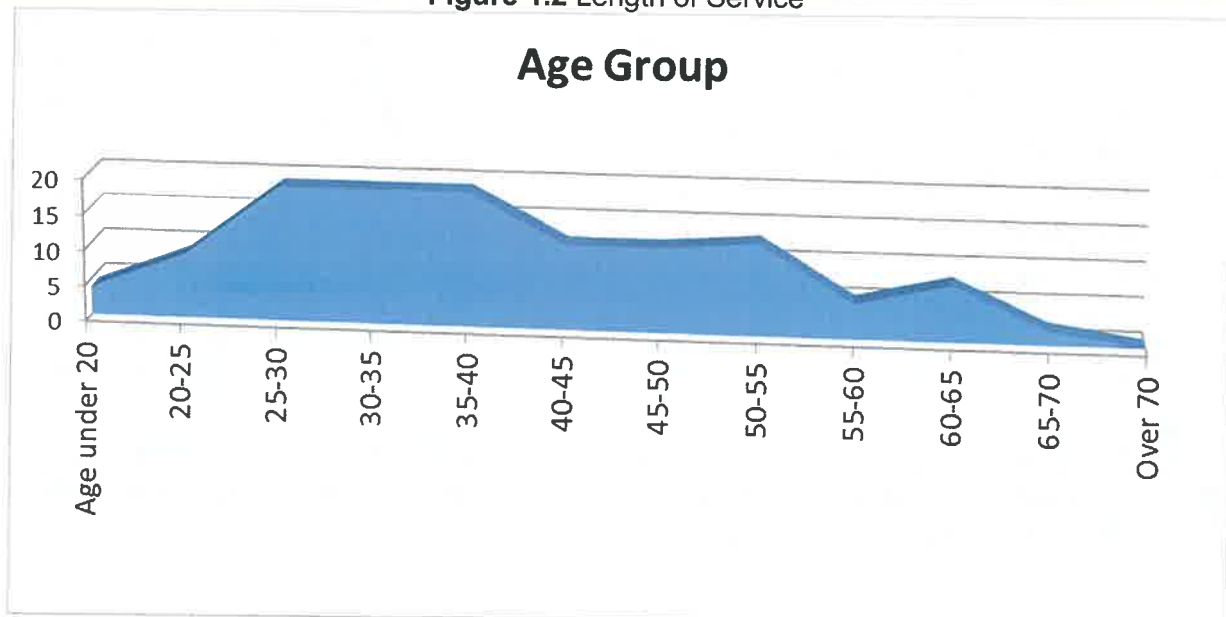
Description	PPE 14 Oct	% of Total	PPE 28 Oct	% of Total	Variance	Variance %
Normal Time	4,761	61%	4,107	55%	-654	-14%
Casual Hours	993	13%	1,098	15%	+105	+11%
Extra Hours	134	2%	93	1%	-41	-31%
Overtime	8	0%	27	0%	+19	+241%
Public Holidays Worked	0	0%	0	0%	0	0%
Training	0	0%	152	2%	+152	+100%
Annual Leave	830	11%	795	11%	-35	-4%
Personal Leave	203	3%	369	5%	+167	+82%
AWOL	334	4%	371	5%	+37	+11%
AWOL - Casual	298	4%	152	2%	-146	-49%
LWOP	151	2%	298	4%	+147	+98%
Public Holiday	0	0%	0	0%	0	0%
Workers Compensation	0	0%	0	0%	0	0%
<b>Total</b>	<b>6,019</b>	<b>77%</b>	<b>5,536</b>	<b>74%</b>	<b>-483</b>	<b>-8%</b>

**Table 1.1 Monthly Comparisons – Raw**



Hours and Percentages

**Figure 1.2 Length of Service**



**Figure 1.3 Distribution of Ages**

**Demographics**

Description	Wurr.	Pirl.	Mili.	Dar.	Total	%
Male	41	15	13	2	71	58%
Female	26	15	9	0	51	42%
ATSI	57	26	20	0	104	85%
NON-ATSI	10	4	2	2	18	15%
Full Time	38	16	12	2	69	57%
Part Time	10	7	4	0	21	17%
Casual	19	7	6	0	32	26%

Age under 20	1	2	1	0	4	3%
20-25	5	2	2	0	9	7%
25-30	10	2	5	1	19	16%
30-35	12	3	4	0	19	16%
35-40	11	5	2	1	19	16%
40-45	8	4	0	0	12	10%
45-50	6	2	4	0	12	10%
50-55	3	8	2	0	13	11%
55-60	5	0	0	0	5	4%
60-65	5	1	2	0	8	7%
65-70	1	1	0	0	2	2%
Under 1 year of service	13	2	3	1	20	16%
1-2 years	10	2	4	1	17	14%
2-3 years	16	10	1	0	27	22%
3-4 years	4	1	3	0	8	7%
4-5 years	1	1	2	0	4	3%
5-6 years	3	4	3	0	10	8%
6-7 years	3	2	1	0	6	5%
7-8 years	4	1	0	0	5	4%
8-9 years	3	0	1	0	4	3%
9-10 years	1	0	1	0	2	2%
Over 10 years	9	7	3	0	19	16%
Total Employees	67	30	22	2	122	100%

### Leave Liability

As of the 31 August 2018 the Council's annual leave liability is for 13,410 hours totalling \$507,972. Seven (decreased by five employees) employees are deemed to have excess leave (in excess of 8 weeks).

## **Governance & Compliance Manager's Report EoM October 2018**

### **General**

During the reporting month Kesara Scrymgour was acting Governance Manager. Ongoing support from executive officer and Pirlangimpi administration officers, Milikapiti administration officers with coordination of both Ordinary Council meeting and Wurrumiyanga Local meetings during the reporting month.

Majority of monthly reports were submitted on time for running of the agenda and publishing on the council website three days before the Wurrumiyanga Local Authority and Ordinary Council meetings. Both Wurrumiyanga Local Authority and Ordinary Council meeting draft minutes were compliant with publishing within 10 days as per the *Local Government Act*.

### **Audit and Risk Management Committee (ARMC)**

On Monday 5th November 2018 ARMC meeting was held in the Darwin TIRC office with the CEO Marion Scrymgour, Mayor Gawin Tipiloura, Cr Lynette De Santis, Cr Marius (Pirrawayingi) Puruntatameri, new chairperson Brendan Dowd and External member Sandra Cannon.

## **Local Authorities**

### Wurrumiyanga

Meeting held on Tuesday 30<sup>th</sup> October 2018.

### Pirlangimpi

No meeting held during this month.

### Milikapiti

No meeting held during this month.

## **Council**

Ordinary Council meeting was held on 31 October 2018 at Milikapiti and it was a successful meeting with a quorum of ten.

### **Councillors & Local Authority Members Meeting / Conference Attendance**

17 – 20 September 2018 – Defence Summit in Canberra with Tiwi Partners attended by Mayor Gawin Tipiloura and Deputy Mayor Leslie.

## **Human Resources**

*All issues, including:*

- monitoring staff attendance – good
- annual leave – Governance and Compliance Manager 15/10/2018 to 9/11/2018
- higher duties – Governance Support Officer will be acting from 15/10/18 to 9/11/2018
- staff meetings conducted – ongoing

## **Children Services**

### **General Business for the month**

This month we have been working towards;

Completeing the Community Childcare Fund application for the Milikapiti Creche to transition into the new child care package in 2019, with the assistance from Lorraine Priestly, Senior Consultant (Economist) | PwC's Indigenous Consulting, David Astalosh, Marion and Mark Blackburn. I have also been working closely with Mark Blackburn and Marion on issues with the Department of Education and Traing, Mark Armstrong and Marion on the structure of Children's Service and recruiting and Infrastructure around the our R&M of our centres.

- Milikapiti Creche: New Staff Loretta Cook and Maxine Daniles and will be recruiting a new Team Leader for the crèche.
- Setting up offices in each site: The NBN is installed at Jirnanin Child Care Centre and Pirlangimpi Creche and the set up for Milikapiti Creche will be next for the Creche office.
- Pirlangimpi Creche: Our Tem Leader will be on leave next monthe and Leonie Bourke

Our Meals Program: Our staff have been continuing their hard work with their program and providing some really good meals with the contribution from the children for what meals they love our staff to prepare for them. Next month our Creche Team Leader will

be on LSL and Leonie Bourke will act in her role with and relief worker to fill Leonie's role in the meals program.

**FaFT Program:** Wurrumiyanga FaFT has now officially re-opened with a New Family Educator Marian Brogan-Patterson, welcome home. We have been busy this month reconnecting with all the support stake holders and service providers, families and the community within Wurrumiyanga. Arthurina Poantumilui will continue as the Family Liaison Officer and we will be recruiting for a Play Group Leader.

**OSHC Program:** The Outside School Hour Care Program has now transitioned over to Prime Minister and Cabinet. We are recruiting now for staff for the Outside School Hour Care Team Leader and two OSHC Officers for each site at Pirlangimpi, Milikapiti & Wurrumiyanga. The operational hours will be OSHC 2:30 pm to 6:00 pm and the Holiday Program will operate from 10:00 am to 3:00 pm. Once the recruitment is finalized notification of the date of operation will be sent out and posted on the notice boards around each community.

## Events

Nil

## Human Resources

All matters including:

- Attendance: Attendance for Children's Service has been satisfactory only we have had one staff member with high AWOLs and absences for personal/Sick leave.
- Incidents: An incident report has been submitted for the stolen internet box.
- Recruitment: FaFT Family Educator, Milikapiti Creche Team Leader
- Leave: Two staff on annual leave during the reporting period.
- Training:
  - Accredited – Nil
  - Non-accredited – Records Management at the Wurrumiyanga Conference Room.

## Stakeholder Engagement/Meetings

Mon 1<sup>st</sup> Staffing review meeting with CEO & HR Manager

Wed 3<sup>rd</sup> PM&C Meeting with Kerrie Oxley & Tim Scott at Wurrumiyanga

Thur 4<sup>th</sup> Site visit PM&C Kerrie Oxley

Thur 11<sup>th</sup> Mark Blackburn regarding Budgets for Dept. of Education & Training.

29<sup>th</sup> Lorraine Priestly - PwC consultants for Milikapiti Creche for Transition into the new childcare package.

## RECOMMENDATION:

**That Council:**

1. Notes and agrees / not agrees to report number 221833 for information.
2. CEO seeks approval from the Council for the office closures across both islands which include our three offices and the Darwin office from Friday 21 December 2018 to reopen on Wednesday 2 January 2019.

## ATTACHMENTS:



**REPORTS FOR DECISION**

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<b>ITEM NUMBER</b>	6.2
<b>TITLE</b>	Ward Update
<b>REFERENCE</b>	221977
<b>AUTHOR</b>	Maina Brown, Governance & Compliance Manager



This report is to provide an opportunity to each Councillors from each ward to bring up matter for discussion and decision on issues in their ward/community.

**BACKGROUND**

At the last Council meeting held on 31 October 2018, an updated action item list is attached to this report for members to review and provide any feedback or add any new action item/s. This will allow officers or elected members to action on any outstanding matter/s.

It is recommended that each Councillors from each ward to bring up matters for discussion and decisions to be made based on the matter.

**ISSUES/OPTIONS/CONSEQUENCES**

Nil

**CONSULTATION & TIMING**

Nil

**RECOMMENDATION:**

**That Council receives and notes report number 221977 and provide any feedback for discussion and decision making.**

**ATTACHMENTS:**

- 1 Ward Update Action Items and Timeframes.pdf



Ward	Action Item	Action or Outcome Arising	Responsible Officer	Timeline	Action to be taken	Response to Council
Pirangimpi	28/11/17 Pontoon	Why is it taking so long for this project to be completed?  A request from the Pirangimpi ward for the responsible Manager for projects to attend Local Authority meetings to provide an update to members  Request to relocate the pontoon to be secured away in safe place away as kids are playing on it.	GM Infrastructure			19/12/17 – Pending Waiting for loader to move pontoon.  19/1/2018 – Pending  Relocation of pontoon has now been completed.  CEO has directed Town Services / Outstation Manager calling for tender (expression of interest) out across all organisations on Tiwi Islands to undertake work.  20/2/2018 – Pending Met with Terri Layman from the Department of Infrastructure regarding the barge landings and the Pirangimpi pontoon. He asked Terri if she could help with the engineering side of placing and securing the pontoon into position. She asked for copies of the details regarding this project which I provided. Terri said to send them to her or Jacinta Kelly from the same department so he spoke to Jacinta later by phone and informed her of what TIFRC is looking to do with the

							<p>pontoon and provided her the details. Jacinta will look into the best way to anchor the pontoon and get back to me with any further questions after looking at the plans, details and photos. The pontoon was removed from the barge landing last month and relocated to the workshop's compound for security and request of the Local Authority members.</p> <p>Kim will update once he receives more information.</p> <p>21/3/2018 – Pending          CEO received information from Terri Layman (DIPPL) advising to do the engineering and structural work this project will cost around \$120k.</p> <p>9/3/2018 – Pending          Town Services and Outstation Manager received a reply from DIPPL and the recommendation from them was that a substantial amount of engineering needs to be conducted to ensure it will be safely anchored / secured. They recommended the barge purchased is classed as a dumb barge which is designed to move cargo not people. So it</p>
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Doc ID: 212064

Last Updated 17 November 2018



							<p>will require piles and an anchoring point to stabilise it for commercial usage. That way it can be certified. This will cost around \$300,000.00 (estimate) to complete the project. We are looking at applying for funding through NT Gov. Special Purpose Grant applications that close on 20/04/18.</p> <p>15/5/2018 – Pending TIRC sought \$238,844 to investigate next steps of the Pirlangimpi pontoon project.</p> <p>18/6/2018 – Pending TIRC applied for \$238,844 through Northern Territory Government Special Purpose Grants to investigate next steps of the Pirlangimpi pontoon project. TIRC expects to formally hear a response from the Department of Local Government before the end of June.</p> <p>25/7/2018 – Pending Acting GM Infrastructure to take it through tender process</p> <p>15/09/2018 – Pending</p>
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					<p>31/10/2018 – Pending</p> <p>This project requires more funds to proceed for ongoing works.</p>
Pirangimpi	28/1/17 Street Lights	Cr Marius (Pirrawayngi) has requested for street lights on the main road to be fixed for the safety of the community.	GM Infrastructure	To write a letter to the local MLA member and shareholder Minister Nicole Manison of Power & Water	<p>19/12/17 – Pending</p> <p>Spoke to Power &amp; Water and MLA Lawrence Costa and Minister Nicole Manison. Minister Nicole was going to check it out. MLA will follow up and respond back to the CEO.</p> <p>Resolution on the responsibilities on street lighting was only for Municipals not Regional Councils.</p> <p>Action: Cr Tungatulum to talk to BIHA Manager regarding cherry picker to be used for street lights.</p> <p>19/1/2018 – Pending</p> <p>Waiting on response regarding CEO's letter to Chief Minister and Minister Nicole Manison.</p> <p>21/3/2018 – Pending</p> <p>Work is about to be completed at Wurrumiyanga however due to Cyclone Marcus, works been sent back to Darwin to assist with power outages.</p>

Doc ID: 212064

Last Updated 17 November 2018



					<p>Pending outcome of grant submission from NTG.</p>	<p>27/09/2018 – Pending            Nil response from Power and Water. GM Infrastructure to follow up with Marty Flemming and also to follow up with BIHA regarding cherry picker.            BIHA have a cherry picker coming to the islands for tree removal jobs. We may be able to access this during its stay on the islands. GM will liaise with LGANT Peter McLinden            GM Infrastructure is investigating the purchase of solar power of LED street lighting from a company called Green Frog.            31/10/2018 - Pending            Solar Power LED lights. \$2500 to repair. GM Infrastructure to contact liaise with Finance Manager regarding the budget and request for Power and Water if they can do the work.</p>
Milikapiti	28/11/17 Pool	TIRC to update the Council on status of Milikapiti Pool project	GM Infrastructure			<p>TIRC applied to NTG strategic infrastructure fund for grant to fill gap in funding for Milikapiti pool. Outcome of this application is pending. DP/MC</p>







Milkapiti	28/11/17 Oval	TIRC to update the Council on status of Milkapiti Oval refurbishment.	GM Infrastructure		TIRC to complete repairs and maintenance project as per ABA grant funding	<ul style="list-style-type: none"> <li>- prepare designs, drawings and plans to inform an accurate cost</li> <li>- Use this information to develop a draft project plan</li> <li>- Conduct an expression of interest process to assess 3rd party interest to construct the pool.</li> <li>- Use all of the above information to develop a more comprehensive grant submission to government.</li> </ul> <p>27/09/2018 - Pending 31/10/2018 – Pending</p> <p>Application still pending</p> <p>Council has prepared the submission. Project scope includes perimeter fence, replaced goal posts, repair irrigation system and refresh playing surface.</p> <p>19/1/2018 – Pending Currently negotiating project agreement.</p> <p>21/3/2018 – Pending</p>
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Doc ID: 212064  
Last Updated 17 November 2018



						<p>Agreement confirmed. On Friday 9 March the TIRC CEO signed the project agreement with Prime Minister and Cabinet for \$212,596.22 excluding GST. Work is scheduled to commence in May 2018.</p> <p>The project will:</p> <ul style="list-style-type: none"> <li>• replace perimeter fence</li> <li>• repair irrigation</li> <li>• install new goalposts</li> <li>• repair oval surface.</li> </ul> <p>15/6/2018 – Pending Town services has commenced work on the Milkapiti Oval. Trees have been pulled down and the old fence has been removed. TIRC is finalising preparations to put up the new perimeter fence, new goal posts, replace the playing surface and irrigation. This project will not extend the size of the oval, but will restore the playing surface to TIFL standard. Town Services manager can provide further update if required.</p> <p>27/6/2018 – Pending</p>
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Doc ID: 212064  
Last Updated 17 November 2018



						<p>Fencing materials will be delivered via barge from Wurrumiyanga to Milkapiti.</p> <p>25/7/2018 – Pending Acting GM Infrastructure and Manager of Town Services &amp; Outstation to meet with Milkapiti Town Services staff. Acting GM to also check Pirlangimpi oval to be secure.</p> <p>15/8/2018 – Pending ABA grant to conduct oval repairs and maintenance project underway with infrastructure (town services division). Project is replacing perimeter fence, restoring irrigation, new goalposts, replace playing surface.</p> <p>14/9/2018 - TIRC is negotiating a funding agreement with NTG to complete an extension of the oval in 2019. Current assessing feasibility, scope of additional works and costs.</p> <p>Milkapiti Oval: trees have been removed from the ground. Old perimeter fence has been removed. Irrigation system has been examined and all parts ordered. All materials have</p>
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Doc ID: 212064  
Last Updated 17 November 2018



							<p>been ordered and delivered to replace the perimeter fence. Goal posts ordered but not yet delivered. The grass resurface will be ordered once the rest of the work is done. Delay at present is waiting on equipment to come back from the Picka Rd job so we can prepare the surface for fencing and to start digging holes. Once Mark Mahon moves to Pirtangimpi next week we will be able to push this job along a lot quicker as we will have a manager on site to make sure work is done. 27/09/2018 – Pending</p> <p>Goal post has been ordered and waiting to arrive also waiting for fence to be completed before installing irrigations.</p> <p>10 October 2018</p> <p>New Shire Service Delivery</p> <p>Manager has been working with Civil to start the earth works needed to level the perimeter so the new fence can be built. We are waiting on equipment from the Picka Rd job before we can proceed.</p> <p>31/10/2018 – Pending</p>
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Doc ID: 212064  
 Last Updated 17 November 2018

					<p>Card ring issues to be raised at the at the Skin Group meeting to be held on 6 Nov 17. Suggested to relocate card rings elsewhere from the main road.</p>	<p>Milkapiti Oval – Waiting for Pickataramoor roads to finished so the machinery can return to Milkapiti and resume work. Shire Services Manager for Melville Island has given priority to complete work at the oval.</p> <p>19/12/17 – Pending CEO to liaise with the Wurrumiyanga traditional owners of a suitable location to relocate card rings.</p> <p>13/2/2018 – Pending Bylaws have been presented to Council, and a response in relation to a further matter pertaining to 'meetings by laws' is attached; see email attached from Solomon at DLG. The bylaws need to go for public comment before they can be ratified and enacted.</p> <p>19/3/2018 –Pending An advertisement was placed in the NT News Paper on Wednesday 17 March for public comments for 21 days. Hard copies are available from any of the Council offices and or on the Council's website. All submissions must be received by 12 midnight on 6 April 2018.</p>
Wurrumiyanga	28/11/17 Litter and Dog by-laws	By-laws are currently with the Department of Housing & Community Development	GM Infrastructure			

Doc ID: 212064

Last Updated 17 November 2018







								<p>13/7/2018 – Pending A letter to Minister McCarthy requesting gazettal of TIRC by-laws was sent to the Dept of Housing and Community Development. The letter will be sent with other papers as soon as the Instrument is received from the Office of Parliamentary Counsel.</p> <p>25/7/2018 – Completed</p> <p>27/09/2018 – Pending GM Infrastructure to coordinate community engagement and communication regarding by-laws.</p> <p>10 October 2018 GM Infrastructure has contacted Brooke Kennedy to arrange a community consultation week in the first week of December. This would include a visit from the vet during this time. Council Exec Group will discuss the strategy for removal of animals from the community in its next meeting.</p> <p>31/10/2018 – Pending To be discussed at the next Executive meeting</p>
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Doc ID: 212064  
Last Updated 17 November 2018



All Wards	28/11/17 Cyclone Shelters	Cyclone shelters in each community are not up to standard and cyclone coded.	GM Infrastructure	To write a letter to the Senior Advisor for Senator Nigel Scullion regarding the 3 community cyclone shelters.	<p>19/12/17 – Pending CEO to retrieve an email regarding Pirlangimpi Multipurpose Hub from GM Community &amp; Development Services.</p> <p>19/1/2018 – Pending</p> <p>21/3/2018 – Pending</p> <p>24/5/2018 – Pending</p> <p>GM Community &amp; Development Services to resend documentation materials to CEO and write a letter to Minister Scullion.</p> <p>27/6/2018 – Pending Documents received by CEO and a request to expand to all communities not just Pirlangimpi.</p> <p>25/7/2018 – Pending CEO and Mayor organising a visit to Canberra to talk to Minister Scullion regarding cyclone shelters and other infrastructure matters.</p> <p>27/09/2018 – Pending GM Infrastructure to follow up and sought relevant funding</p>
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Doc ID: 212064  
Last Updated 17 November 2018

					<p>from federal government and also seek letter of support from other organisations on Tiwi Islands to support the funding submission. Request to engage NBC to develop structure plans for the Milkakipi and Wurrumiyanga as they have already engaged with Pirlangimpi community.</p> <p>GM has contacted Rik Jones from NTG re initial assessment of feasibility</p> <p>31/10/2018 – Pending November visit to estimate cost of shelters</p>
Wurrumiyanga	19/12/17 Community Safety	<p>Members have raised some community concerns about:</p> <ul style="list-style-type: none"> <li>- community safety</li> <li>- mental health</li> <li>- child protection</li> <li>- street light issue</li> <li>- policing</li> </ul>	CEO		<p>To write a letter to the Minister of Health and a letter to the Chief Minister and Senator Nigel Scullion regarding these issues and a cc to MLA Lawrence Costa.</p> <p>19/12/17 – Pending</p> <p>19/1/2018 – Pending Letters were sent out and waiting for response.</p> <p>21/3/2018 – Pending Community safety meetings are ongoing. Looking at setting up safety community meetings with similar layouts as Wurrumiyanga to undertake at Milkakipi and Pirlangimpi.</p> <p>24/5/2018 – Pending</p>



						<p>Ongoing regular meetings with the community.</p> <p>25/7/2018 – Pending Community Safety Plan to be distributed by CEO. Mayor and CEO are currently working with Shane Dexter to visit Melville Island communities and Ranku to have a similar visits as Wurrumiyanga. On going regular meetings Wurrumiyanga.</p>
<p>Milkapiti</p>	<p>19/12/17 Traffic management</p>	<p>Members have requested for street lights, speed bumps and signs near the rec hall, crossing between shop and the art centre re-paint crossing signs near school.</p>	<p>GM Infrastructure</p>			<p>19/12/17 – Pending</p> <p>19/1/2018 – Pending Request for Civil to fix potholes etc.</p> <p>21/3/2018 – Pending CEO met with town services and civil workers on Tuesday 20 March at Milkapiti and have advised them of the work that needs to be completed.</p> <p>24/5/2018 – Pending Works have commenced at Wurrumiyanga of repainting crossings</p> <p>19/06/2018 - Pending TS &amp; O Manager will speak to the Coordinators to get started</p>

Doc ID: 212064

Last Updated 17 November 2018





							<p>on the Traffic Management works ASAP. They received the materials but the paints for Milkapiti were brought back over to Wurrumiyanga as they were short. This happened while the TS &amp; O Manager was away and have since ordered more to replace it.</p> <p>27/6/2018 – Pending                  Manager of Town Services &amp; Outstation received information from MLA members at its meeting held on 26 June 2018 requesting for signs, speed bumps and section of the road to be widened as it is too narrow. Conversations to be sought with DIPL regarding this section of the road.</p> <p>25/7/2018 – Pending                  Members have requested to include speed bumps, school zone signs and speed signs at Pirlangimpi</p> <p>15/09/2018                  Infrastructure has only recently completed the recruitment of two Service Delivery Managers, one for Melville Island and one for Bathurst Island. Their areas of responsibility will be Town</p>
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Doc ID: 212064  
 Last Updated 17 November 2018



							<p>Services, Civil and Outstations. When they are in place and have completed the training necessary to start their jobs, both will focus on various requests, including traffic management for Pirlangimpi and Milkapiti. It is unlikely that Council will be able to install new streetlights, however the GM Infrastructure will approach Power &amp; water, who has responsibility for streetlights, to place more street lights in all communities.</p> <p>Infrastructure would appreciate a street map with requests marked (included as attachment)</p> <p>10 October 2018</p> <p>Current civil engineering for traffic management suggests that speed bumps do not slow down traffic and contribute to breaking down the integrity of the surrounding asphalt.</p> <p>Speed limit and traffic management signs have been ordered for all locations across the islands.</p> <p>GM engaging with LGANT to discuss street lighting further and to contact P&amp;W for further discussion.</p>
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Doc ID: 212064  
 Last Updated 17 November 2018

						<p>31/10/2018 – Pending Shire Services Managers to liaise with LA and Councillors to confirm where traffic management and speed signs to be placed</p> <p>Re-do roads from 3 way to Paru bridge. \$60,000 to work on Paru bridge. Works to be resume next dry season.</p> <p>DPL will release funds for Paru bridge and follow up with Louise McCormack.</p>
All Wards	Bush Holiday Roads for grading	<p>Members have requested for the below roads to be graded.</p> <p>Pirangimpi Ward</p> <ul style="list-style-type: none"> <li>- Wuluwunga</li> <li>- Pinyanapi</li> <li>- Punkulupi</li> <li>- Rangini</li> <li>- Kulumpini</li> <li>- Blue water</li> <li>- Tupunu</li> </ul> <p>Milkakipi Ward</p> <ul style="list-style-type: none"> <li>- Banyo</li> <li>- Condor Point</li> <li>- Tinganu</li> <li>- Mudlow</li> </ul>	GM Infrastructure			<p>24/5/2018 – Pending</p> <p>27/6/2018 – Pending</p> <p>Council can not grade some of these roads due to the urgency and priority to fix and complete Pickertaramoor road. Civil crew will be camping over and machineries will be used to complete this project.</p> <p>Mudlow road will be graded for the upcoming funeral to be held on 13 July 2018.</p> <p>25/7/2018 – Pending</p>

Doc ID: 212064

Last Updated 17 November 2018



		<p>Bathurst Is Ward</p> <ul style="list-style-type: none"> <li>- Rocky Point</li> <li>- Fourcroy</li> <li>- Mangatu</li> <li>- Marinawu</li> <li>- Ranku beach</li> <li>- Bore</li> </ul>			<p>Priority and focus is to complete Pickertaramoor road.</p> <p>15/09/2018</p> <p>Council has only two graders – both are on Melville Island – one is being used on the Picka Rd job and the other is being used to grade the road from 3 Ways to Pirlangimpi. Once both this grading and the Picka Rd is completed, one of the graders will return to Bathurst Island. The priority then will be on grading the Ranku Rd and opening all the drains. Council has a current tender to purchase another grader – once this is completed, we will have access to another grader. Priority will be on completing grading on all major roads before the wet.</p> <p>27/09/2018 – Pending</p> <p>GM Infrastructure to follow up with Fulton Hogan when they will commence sealing of Picka roads.</p> <p>Cr Pirawayingi request to have the correct spelling of listed country names and to note that Polajarra is not Paru. Sealing will commence at Picka Rd on wed 24<sup>th</sup> October once</p>
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Doc ID: 212064  
 Last Updated 17 November 2018





**REPORTS FOR DECISION**

<b>ITEM NUMBER</b>	6.3
<b>TITLE</b>	Finance End of Month Report - October 2018
<b>REFERENCE</b>	221983
<b>AUTHOR</b>	Bala Donepudi, Finance Manager



This report provides finance information to the Council for year to date August 2018 for decision.

**BACKGROUND**

<b>Statement of Financial Performance</b>					
<b>for the period ended 31st October 2018</b>					
Income	Year to Date				Full Year
	Actual	Budget	Variance*	%	Budget
61 - Income Rates and Charges	2,263,780	2,217,545	46,234	2%	2,217,779
62 - Income Council Fees and Charges	375,644	460,687	(85,043)	(18%)	1,375,229
63 - Income Operating Grants Subsidies	3,484,239	2,912,715	571,525	20%	6,982,843
64 - Income Investments	12,217	9,667	2,550	26%	29,000
65 - Income Contributions Donations	1,400	1,000	400	40%	3,000
66 - Income Reimbursements and Others	5,912	7,579	(1,667)	(22%)	22,736
67 - Income Agency and Commercial Services	486,970	432,010	54,960	13%	1,298,529
69 - Inc Sale of Assets	24,045	0	24,045	100%	0
<b>Total Operating Revenue</b>	<b>6,654,207</b>	<b>6,041,203</b>	<b>613,004</b>	<b>10%</b>	<b>11,929,116</b>
<b>Expenditure</b>					
71 - Employee Expenses	2,258,951	2,615,905	356,953	14%	8,116,033
72 - Contract and Material Expenses	1,064,962	1,143,850	78,887	7%	3,476,436
73 - Finance Expenses	1,768	2,057	289	14%	6,090
74 - Communication Expenses	131,749	125,230	(6,519)	(5%)	374,804
75 - Asset Expense	699,424	683,080	(16,344)	(2%)	2,049,241
79 - Miscellaneous Expenses	401,139	430,930	29,791	7%	3,177,912
<b>Total Operating Expenditure</b>	<b>4,557,994</b>	<b>5,001,051</b>	<b>443,057</b>	<b>9%</b>	<b>17,200,517</b>
<b>Allocations</b>	<b>609</b>	<b>0</b>	<b>(609)</b>	<b>169183%</b>	<b>0</b>
<b>Net Surplus/(Deficit)</b>	<b>2,095,604</b>	<b>1,040,152</b>	<b>1,055,452</b>	<b>(101%)</b>	<b>(5,271,401)</b>
<i>Adjust for Capital and Depreciation</i>					
Less: Capital Expense	210,641	292,874	82,233	28%	878,621
Add back: Depreciation expense	675,777	682,914	(7,137)	1%	2,048,741
<b>Net Cash Surplus/(Deficit)</b>	<b>2,560,740</b>	<b>1,430,192</b>	<b>1,130,548</b>	<b>(79%)</b>	<b>(4,101,281)</b>
Restricted Cash Carried Forward	2,665,121	3,972,398	(1,307,277)	33%	4,108,920
<b>Total Surplus/(Deficit)</b>	<b>5,225,861</b>	<b>5,402,590</b>	<b>(176,729)</b>	<b>3%</b>	<b>7,639</b>
<i>Represented by:</i>					
Tied Funding Surplus/(Deficit)	2,041,162	2,645,124	(603,961)	-23%	(379,934)
Untied Funding Surplus/(Deficit)	3,184,699	2,757,466	427,233	15%	387,573
* Note: Negative variances ( ) are unfavourable					

<b>Statement of Financial Position</b>	
<b>as at 31st October 2018</b>	
	\$
<b><u>Current Assets</u></b>	
Current Operating accounts & Cash on Hand	4,333,224
Trade and Other Receivables	770,376
Debtors	217,061
Deposits and Bonds held	8,694
Inventory	183,985
Prepayments	158,660
<b>Total Current Assets</b>	<b>5,672,000</b>
<b><u>Current Liabilities</u></b>	
Trade and Other Payables	281,276
Creditors	302,654
Accrued Creditors	179,038
Current Provisions	938,068
Unexpended Grant Liability	3,404,631
<b>Total Current Liabilities</b>	<b>5,105,668</b>
<b>Net Current Assets</b>	<b>566,332</b>
<b><u>Non Current Assets</u></b>	
Buildings Prescribed	14,865,737
Infrastructure Prescribed	2,394,275
Plant	702,112
Equipment	227,893
Motor Vehicles	405,741
Work in Progress	346,548
Clearing Account	0
<b>Total Non Current Assets</b>	<b>18,942,306</b>
<b><u>Non Current Liabilities</u></b>	
Non Current Provisions	382,903
Non Current Borrowings	660,000
<b>Total Non Current Liabilities</b>	<b>1,042,903</b>
<b>Net Assets</b>	<b>18,465,735</b>
<b><u>Equity</u></b>	
Accumulated Surplus/(Deficit)	(15,768,971)
Asset Revaluation Reserve	31,965,790
Election Reserve	30,000
Asset Replacement Reserve	142,863
Current Year Surplus/(Deficit)	2,096,053
<b>Total Equity</b>	<b>18,465,735</b>

**Current Operating Accounts & Cash on Hand**

Account Balances as at 31<sup>st</sup> October 2018:

	\$
Operating Account	84,387.00
Trust Account	4,197,937.00
Cash Deposit Account (credit cards)	50,000.00
Cash on hand	900.00
	4,333,224.00

**Ageing Receivables**

The outstanding Debtors owed to Council at the end of October 2018 total \$ 216,888.55 with 62% of this exceeding 90 days. The ageing of the outstanding receivables balances is as follows:

Description	Outstanding	Unapplied	Current	>30days	>60days	>90days	Future
Debtors	216,888.55	-103,369.51	121,118.70	51,619.90	13,189.02	134,330.44	0

The Total Rates & Charges Outstanding at the end of October 2018 is \$ 623,183.72 of this \$ 294,374.98 relate to this financial year.

Description	Outstanding	2018-19	Previous Years
Rates & Charges	623,183.72	294,374.98	328,808.74

Debtors with balances in 60 and 90 days have been contacted to follow up payment of the outstanding invoices.

**Ageing Payables**

The outstanding amounts owed by Council to Creditors at the end of September 2018 total \$ 319,324.06 with less than 0 % of this exceeding 90 days. The aging of the outstanding balance is as follows:

Outstanding	Unapplied	Current	>30days	>60days	>90days	Future
314,323.25	-1,646.90	172,725.66	85,210.17	52,957.32	5,077.00	0

**CONSULTATION AND TIMING**

Section 8 of the Local Government Accounting Regulations 2014 outlines the requirements for financial reporting to Council. In particular it states that the actual income and expenditure for the commencement of the financial year to the end of the previous month should be reported plus a statement of the debts owed to the Council.

**Part 8 Financial reports to council**

**18 Financial reports to council**

- (1) The CEO must, in each month, present before a meeting of the council a report, in a form approved by the council, setting out:
  - (a) The actual income and expenditure of the council for the period from

- the commencement of the financial year up to the end of the previous month; and
- (b) The forecast income and expenditure for the whole of the financial year.
- (2) The report must include:
- (a) Details of all cash and investments held by the council (including money held in trust); and
  - (b) A statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and
  - (c) Other information required by the council.
- (3) If a council does not hold a meeting in a particular month, the report is to be laid before the council committee performing the council's financial functions for the particular month.

**RECOMMENDATION:**

**That Council notes this report and accepts the Finance Report for the reporting period to 31 October 2018.**

**ATTACHMENTS:**

- 1 Directorate Report by Funding Type Oct 2018.pdf
- 2 Management Report by Funding Type October 2018.pdf
- 3 Expenditure by Local authority area Oct 2018.pdf
- 4 Cash Flow Oct 2018.pdf



Directorate Report by Funding Type  
as at 31 Oct 2018

Description	Actuals YTD	Budget YTD	Variance	%	Comment	Annual Budget
<b>Finance &amp; Compliance</b>						
TIED: 1331 - Work Place Mentoring	(5,761)	0	(5,761)	(100%)		0
TIED: 1478 - Local Authority Project Funding	(44,510)	404,099	(448,609)	(111%)	<<	26,383
UNITED: 1040 - Corporate Management	201,915	155,119	46,796	30%	<<	465,357
UNITED: 1053 - Financial management serv	(369,386)	(332,029)	(37,357)	(11%)	<<	(996,086)
UNITED: 1072 - Governance and Complai	(82,343)	(83,476)	1,132	1%	<<	(250,427)
UNITED: 1079 - Work Health Safety	0	(5,545)	5,545	100%		(16,635)
UNITED: 1080 - Human Resources	(116,730)	(122,375)	5,646	5%		(382,125)
UNITED: 1111 - NT Operational Grant	684,853	666,693	18,160	3%	<<	1,397,659
UNITED: 1114 - General rates and charges	1,736,321	1,689,047	47,274	3%	<<	1,689,047
UNITED: 1180 - Depreciate/Dispose Asset B	(418,473)	(413,740)	(4,733)	(1%)	<<	(1,241,219)
UNITED: 1181 - Depreciate/Dispose Asset B	(81,426)	(81,259)	(168)	(0%)	<<	(243,776)
UNITED: 1184 - Depreciate/Dispose Asset M	(34,803)	(45,500)	10,697	24%		(136,500)
UNITED: 1185 - Depreciate/Dispose Asset P	(96,235)	(96,341)	106	0%		(289,024)
UNITED: 1186 - Depreciate/Dispose Asset E	(22,173)	(23,805)	1,633	7%		(71,416)
UNITED: 1330 - Matching Funds Salary Inco	0	0	0	0%		571,000
UNITED: 1470 - Local Authorities	(3,997)	(8,236)	4,239	51%		(24,708)
UNITED: 1471 - Council & Elected Member f	(130,993)	(181,895)	50,902	28%	<<	(545,684)
UNITED: 1472 - FAA General Purpose	275,779	277,014	(1,235)	(0%)	<<	443,649
UNITED: 1597 - Organisation Training	(11,820)	(6,767)	(5,053)	(75%)	<<	(20,300)
UNITED: 1602 - Executive Leadership Finan	339,177	374,824	(35,647)	(10%)	<<	203,684
UNITED: 1632 - Special Financial Assistance	1,000,000	0	1,000,000	100%	<<	0
UNITED: 9999 - Balance Sheet	55	0	55	100%		0
<b>Net Surplus/(Deficit)</b>	<b>2,819,449</b>	<b>2,165,829</b>	<b>653,620</b>	<b>30%</b>		<b>578,879</b>

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Directorate Report by Funding Type  
as at 31 Oct 2018

Infrastructure & Assets

Description	Actuals YTD	Budget YTD	Variance	%	Comment	Annual Budget
TIED: 1176 - HMP Fencing Program	50,469	33,802	16,667	49%	<<	(50,000)
TIED: 1201 - Outstations Housing Maintenanar	17,517	22,715	(5,199)	(23%)	<<	(0)
TIED: 1234 - Portable Stage (Bathurst Oval	35,125	35,125	0	0%	<<	0
TIED: 1235 - Road Reseal Project Wurrumiyi	296	296	0	0%	<<	0
TIED: 1238 - Foreshore Drain Stage 2 Wurr	68,391	45,594	22,797	50%	<<	0
TIED: 1310 - Outstations Essential Services	12,329	(58,282)	70,611	121%	<<	5,533
TIED: 1427 - Outstation Converted Jobs Pro	(19,013)	(34,400)	15,387	45%	<<	20,251
TIED: 1428 - Outstation ES Capital (Other)	546	546	0	0%	<<	0
TIED: 1491 - Power Cards	(13,543)	(15,058)	1,515	10%	<<	0
TIED: 1514 - NDRRA - Cape Fourcroy Road	46,240	46,240	0	0%	<<	0
TIED: 1527 - SPG - Milkikapi Fuel Browsers	2,392	2,392	0	0%	<<	(0)
TIED: 1560 - Homelands Extra Allowance	42,326	14,109	28,217	200%	<<	0
TIED: 1600 - Milkikapi Oval Upgrade ABA	177,203	159,427	17,775	11%	<<	0
TIED: 1603 - Refurb Aerodrome Ablution Bic	10,476	10,476	0	0%	<<	(0)
TIED: 1604 - R2R Reseal Wurrumiyanga Ro	0	0	(0)	(100%)	<<	0
TIED: 1605 - SPG - 10 m3 tipper	6,163	4,108	2,054	50%	<<	0
TIED: 1606 - MES SPG Install pontoon at Pa	31,393	31,393	0	0%	<<	(0)
TIED: 1607 - MES SPG Replace Paru Water	34,119	3,533	30,586	866%	<<	0
TIED: 1608 - Aerodrome Fencing Upgrades	50,962	50,962	0	0%	<<	0
TIED: 1610 - Airport Lighting & Electronics	3,457	3,457	0	0%	<<	0
TIED: 1611 - MESSPG Telecommunications f	45,000	45,000	0	0%	<<	0
TIED: 1612 - MESSPG Upgrade header tank	32,506	32,506	0	0%	<<	0
TIED: 1614 - Ranku Aerodrome Upgrade	12,715	12,715	0	0%	<<	0
TIED: 1623 - SPG - Ride On Mowers & Slash	(24,734)	16,366	(41,100)	(251%)	<<	0
TIED: 1626 - Second-Hand Grader	0	185,747	(185,747)	(100%)	<<	0
UNITED: 1039 - Commercial Council Facilitie	36,681	42,837	(6,156)	(14%)	<<	0
UNITED: 1041 - Manage and Maintain Geme	0	(1,667)	1,667	100%	<<	126,887
UNITED: 1055 - Fleet Services	176,796	138,516	38,281	28%	<<	(5,000)
UNITED: 1087 - Executive leadership Infrast	(66,497)	0	(66,497)	(100%)	<<	475,547
UNITED: 1088 - Town Services	(643,343)	(412,415)	(230,928)	(56%)	<<	0
UNITED: 1115 - Street Lighting	(268)	(11,791)	11,523	98%	<<	(1,267,244)
UNITED: 1134 - Waste collection and dispos	519,928	346,971	172,957	50%	<<	(39,122)
UNITED: 1160 - Fuel	(124,964)	18,339	(143,303)	(781%)	<<	(10,294)
UNITED: 1191 - Rubbish, tips bins	(3,750)	(27,567)	23,816	86%	<<	55,018
UNITED: 1193 - Civil Works	(200,135)	(4,022)	(196,113)	(4,876%)	<<	(82,700)
UNITED: 1195 - Airport Maintenance	47,710	28,401	19,310	68%	<<	(52,424)
UNITED: 1196 - Airport Inspection	41,024	21,324	19,700	92%	<<	8,050
UNITED: 1197 - Mechanical Workshops	(218,401)	(182,658)	(35,743)	(20%)	<<	63,971
					<<	(566,952)

Description	Actuals YTD	Budget YTD	Variance	%	Comment	Annual Budget
UNITED: 1198 - Staff Housing R&M	79,863	101,066	(21,202)	(21%)		303,197
UNITED: 1202 - Council Recreational Facilities	(1,872)	(6,587)	4,714	72%	<<	(21,071)
UNITED: 1203 - Parks and Gardens	(2,374)	(30,700)	28,326	92%	<<	(92,100)
UNITED: 1209 - Pool Management	(17,932)	(63,050)	45,118	72%	<<	(189,151)
UNITED: 1214 - Council Facilities	(19,594)	(33,137)	13,543	41%	<<	(99,937)
UNITED: 1219 - Horticulture	(68)	0	(68)	(100%)		0
UNITED: 1220 - Inter Island Ferry Service (E	(16,820)	(16,169)	(651)	(4%)		(45,507)
UNITED: 1222 - Transit Accommodation	70,978	18,958	52,020	274%	<<	56,875
UNITED: 1296 - Airport Landing Fees	189,802	180,919	8,883	5%	<<	542,757
UNITED: 1300 - FAA Roads	618,881	424,200	194,681	46%	<<	419,968
UNITED: 1311 - Commercial Building Service	(142,698)	(79,911)	(62,787)	(79%)	<<	(325,694)
UNITED: 1521 - Funeral Services	(10,000)	(27,200)	17,200	63%	<<	(81,600)
UNITED: 1620 - Pickertaramoor Road Rebuil	(168,633)	0	(168,633)	(100%)	<<	0
UNITED: 1625 - New Car and Passenger Fer	0	333,333	(333,333)	(100%)	<<	0
<b>Net Surplus/(Deficit)</b>	<b>766,646</b>	<b>1,406,760</b>	<b>(640,114)</b>	<b>(46%)</b>		<b>(869,942)</b>

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# Directorate Report by Funding Type

as at 31 Oct 2018

Description	Actuals YTD	Budget YTD	Variance	%	Comment	Annual Budget
<b>Chief Executive Officer</b>						
TIED: 1617 - UoS Collaboration Project	35,899	(36,695)	72,594	198%		(36,496)
UNTIED: 1042 - Executive Leadership CEO	(154,245)	(154,552)	307	0%		(464,576)
UNTIED: 1624 - Giving Back to the Commun	0	329	(329)	(100%)		986
<b>Net Surplus/(Deficit)</b>	<b>(118,346)</b>	<b>(190,919)</b>	<b>72,573</b>	<b>38%</b>		<b>(500,086)</b>

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Directorate Report by Funding Type  
as at 31 Oct 2018

Description	Actuals YTD	Budget YTD	Variance	%	Comment	Annual Budget
<b>Community Development and Services</b>						
TIED: 1204 - Outside School Hours Care	36,993	34,264	2,729	8%		(11,838)
TIED: 1205 - Children Services	(2,143)	(23,300)	21,158	91%	<<	(92,234)
TIED: 1206 - Youth Diversion Scheme	36,389	11,119	25,270	227%	<<	(113,589)
TIED: 1208 - Community Safety	638,817	918,647	(279,831)	(30%)	<<	36,956
TIED: 1210 - Active Remote Communities S	121,624	87,905	33,719	38%	<<	(16,208)
TIED: 1215 - Library	(27,464)	47,226	(74,690)	(158%)	<<	(1)
TIED: 1217 - NT Jobs Packages (Arts was Bi	210,899	205,202	5,697	3%	<<	9,302
TIED: 1228 - Family as First Teachers DET F	74,644	33,388	41,255	124%	<<	(107,838)
TIED: 1233 - Facility & Capital	201	201	0	0%	<<	0
TIED: 1236 - School Meals Program	82,302	86,677	(4,375)	(5%)	<<	(27,130)
TIED: 1340 - Indigenous Sport & Recreation	75,940	150,927	(74,987)	(50%)	<<	(3,826)
TIED: 1341 - ISRP - Jobs Creation	160,971	53,657	107,314	200%	<<	0
TIED: 1493 - Community Fitness Program -	1,249	1,249	0	0%	<<	0
TIED: 1590 - NAIDOC Activities	10,936	10,936	0	0%	<<	0
TIED: 1596 - BNT Women's Basketball Chall	1,725	1,725	0	0%	<<	0
TIED: 1613 - Early Intervention Youth Boot	6,110	6,110	0	0%	<<	0
TIED: 1615 - Regional & Remote Communiti	2,523	2,523	0	0%	<<	0
TIED: 1616 - HSTAC	1,486	495	991	200%	<<	0
UNITED: 1044 - Executive leadership Comm	(72,601)	(46,599)	(26,002)	(56%)	<<	(139,797)
UNITED: 1045 - TTC Solutions	(72,488)	(10,961)	(61,527)	(561%)	<<	(57,583)
UNITED: 1050 - Executive Leadership Corpo	(1,388)	0	(1,388)	(100%)	<<	0
UNITED: 1189 - Post Office Services	14,597	(8,877)	23,475	264%	<<	(26,632)
UNITED: 1190 - Centrelink Melville	11,659	7,313	4,346	59%	<<	21,940
UNITED: 1464 - Administration service	(212,719)	(231,821)	19,103	8%	<<	(721,476)
<b>Net Surplus/(Deficit)</b>	<b>1,100,263</b>	<b>1,338,005</b>	<b>(237,742)</b>	<b>(18%)</b>		<b>(1,249,952)</b>

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Description	Income			Expenses			Net Result		
	Actual YTD	Budget YTD	Variance YTD	Actual YTD	Budget YTD	Variance YTD	Actual YTD	Budget YTD	Variance YTD

Tied Programs in SURPLUS - Restricted cash must be spent on the program or returned to the funding body

Infrastructure & Assets

1176 - HMP Fencing Program	50,469	50,469	0	50,469	16,667	100,469	50,469	33,802	16,667	(50,000)
1201 - Outstations Housing Mainte	47,482	47,482	0	121,782	24,767	121,782	17,517	22,715	(5,199)	0
1234 - Portable Stage (Bathurst O)	35,125	35,125	0	35,125	0	35,125	35,125	35,125	0	0
1235 - Road Reseal Project Wurrul	296	296	0	296	0	296	296	296	0	0
1238 - Foreshore Drain Stage 2 W	68,391	68,391	0	68,391	22,797	68,391	68,391	45,594	22,797	0
1310 - Outstations Essential Servic	68,383	68,391	8	180,320	58,282	174,787	12,329	58,282	(58,282)	0
1428 - Outstation ES Capital (Othe	546	546	0	546	2,229	546	546	546	0	0
1514 - NDRRA - Cape Fourcroy Ro	46,240	46,240	0	46,240	0	46,240	46,240	46,240	0	0
1527 - SPG - Millikapit Fuel Browse	2,392	2,392	0	2,392	0	2,392	2,392	2,392	0	0
1560 - Homeands Extra Allowance	42,326	14,109	28,217	42,326	0	42,326	42,326	14,109	28,217	0
1600 - Millikapit Oval Upgrade ABA	191,315	159,427	31,888	159,427	0	159,427	177,203	159,427	17,775	0
1603 - Refurb Aerodrome Ablution	10,476	10,476	0	10,476	0	10,476	10,476	10,476	0	0
1604 - R2R Reseal Wurrumiyanga	0	41,667	(41,667)	125,000	41,667	125,000	0	41,667	(41,667)	0
1605 - SPG - 10 m3 tipper	6,163	6,163	0	6,163	2,054	6,163	6,163	4,108	2,054	0
1606 - MES SPG Install poniton at	31,393	31,393	0	31,393	0	31,393	31,393	31,393	0	0
1607 - MES SPG Replace Paru Wat	34,119	34,119	0	34,119	30,586	34,119	34,119	3,533	30,586	0
1608 - Aerodrome Fencing Upgrad	50,962	50,962	0	50,962	0	50,962	50,962	50,962	0	0
1610 - Airport Lighting & Electroni	3,457	3,457	0	3,457	0	3,457	3,457	3,457	0	0
1611 - MESSPG Telecommunication	45,000	45,000	0	45,000	0	45,000	45,000	45,000	0	0
1612 - MESSPG Upgrade header ta	32,506	32,506	0	32,506	0	32,506	32,506	32,506	0	0
1614 - Ranku Aerodrome Upgrade	12,715	12,715	0	12,715	0	12,715	12,715	12,715	0	0
1626 - Second-Hand Grader	0	278,621	(278,621)	278,621	92,874	278,621	0	185,747	(185,747)	0
Chief Executive Officer										
1617 - UoS Collaboration Project	78,650	277	78,373	79,480	(5,779)	115,976	35,899	(36,695)	72,594	(36,496)

Community Development and Services

1204 - Outside School Hours Care	69,842	118,593	(48,751)	297,091	51,480	308,929	36,993	34,264	2,729	(11,838)
1206 - Youth Diversion Scheme	86,538	86,538	(1)	142,873	25,271	256,461	36,389	11,119	25,270	(113,588)
1208 - Community Safety	994,631	1,257,538	(262,907)	1,784,351	(16,924)	1,747,995	638,817	918,649	(79,831)	36,956
1210 - Active Remote Communitie:	135,641	135,641	(0)	262,641	33,719	278,849	87,905	87,905	33,719	(16,208)
1217 - NT Jobs Packages (Airs wa:	235,801	237,251	(1,450)	247,651	7,147	238,349	210,899	205,202	5,697	9,302
1228 - Family as First Teachers DE	103,865	103,865	0	103,865	41,255	211,703	74,644	33,388	41,255	(107,838)
1233 - Facility & Capital	201	201	0	201	0	201	201	201	0	0
1236 - School Meals Program	121,493	118,205	3,288	154,433	(7,663)	181,563	82,302	86,677	(4,375)	(27,130)
1340 - Indigenous Sport & Recreat	180,952	267,202	(86,250)	439,702	11,263	443,528	75,940	150,927	(74,987)	(3,826)
1341 - ISRP - Jobs Creation	160,971	53,657	107,314	160,971	0	160,971	160,971	53,657	107,314	0
1493 - Community Fitness Program	1,249	1,249	0	1,249	0	1,249	1,249	1,249	0	0
1590 - NAIDOC Activities	10,936	10,936	0	10,936	0	10,936	10,936	10,936	0	0
1596 - BNT Women's Basketball Cl	1,725	1,725	0	1,725	0	1,725	1,725	1,725	0	0
1613 - Early Intervention Youth Bo	6,110	6,110	0	6,110	0	6,110	6,110	6,110	0	0
1615 - Regional & Remote Commu	2,523	2,523	0	2,523	0	2,523	2,523	2,523	0	0
1616 - HSTAC	1,486	495	991	1,486	0	1,486	1,486	495	991	0

Total Tied Programs in Surplus	2,972,368	3,373,560	(401,192)	5,035,012	794,038	5,350,145	2,178,330	2,250,191	(71,861)	(315,133)
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Tied Programs in DEFICIT - Council to wear the loss

Finance & Compliance

1331 - Work Place Mentoring	0	0	0	0	0	0	(5,761)	0	(5,761)	0
1478 - Local Authority Project Fun	591	744,684	(744,093)	1,026,857	295,484	1,000,475	(44,510)	404,099	(448,099)	26,383

Infrastructure & Assets

1427 - Outstation Converted Jobs I	0	0	0	123,450	15,387	103,199	(19,013)	(34,400)	15,387	20,251
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Management Report by Funding Type October 2018.pdf

Attachment 2

Description	Income			Expenses			Net Result		
	Actual YTD	Budget YTD	Variance YTD	Actual YTD	Budget YTD	Variance YTD	Actual YTD	Budget YTD	Variance YTD
<b>Community Development and Services</b>									
1205 - Children Services	266,605	220,505	46,100	268,747	243,805	(24,942)	731,415	(23,300)	21,158
1215 - Library	0	70,839	(70,839)	27,464	23,613	(3,851)	70,840	47,226	(74,690)
<b>Total Tied Programs in Deficit</b>	<b>288,176</b>	<b>1,069,411</b>	<b>(781,236)</b>	<b>425,343</b>	<b>674,478</b>	<b>249,135</b>	<b>1,992,545</b>	<b>394,933</b>	<b>(532,101)</b>
<b>United Programs - Council to retain the profit or wear the loss</b>									
<b>Finance &amp; Compliance</b>									
1040 - Corporate Management	201,501	171,157	30,344	(414)	16,038	16,452	48,114	155,119	46,796
1053 - Financial management serv	0	0	0	369,386	332,029	(37,357)	996,086	(332,029)	(37,357)
1072 - Governance and Compliance	0	0	0	82,343	83,476	1,132	250,427	(83,476)	(83,476)
1079 - Work Health Safety	0	0	0	5,545	5,545	0	16,635	(5,545)	5,545
1080 - Human Resources	0	7,500	(7,500)	116,730	129,875	13,146	389,625	(122,375)	(122,375)
1111 - NT Operational Grant	684,853	666,693	18,160	0	0	2,778	0	666,693	18,160
1114 - General rates and charges	1,736,321	1,691,825	44,496	0	0	2,778	1,308,025	1,689,047	47,274
1180 - Depreciate/Dispose Asset B	22,269	22,269	0	440,742	436,008	(4,734)	2,778	(418,473)	(418,473)
1181 - Depreciate/Dispose Asset B	0	0	0	81,426	81,259	(168)	243,776	(81,426)	(81,426)
1184 - Depreciate/Dispose Asset B	0	0	0	58,849	45,500	13,349	136,500	(45,500)	(45,500)
1185 - Depreciate/Dispose Asset P	24,045	0	24,045	96,235	96,341	106	289,024	(96,235)	(96,341)
1186 - Depreciate/Dispose Asset E	0	0	0	22,173	23,805	1,633	71,416	(22,173)	(23,805)
1330 - Matching Funds Salary Inco	0	0	0	0	0	0	0	0	0
1470 - Local Authorities	0	0	0	3,997	8,226	4,239	24,708	(3,997)	(8,226)
1471 - Council & Elected Member /	3,165	333	2,832	134,158	182,228	48,070	546,684	(130,993)	(181,895)
1472 - FAA General Purpose	275,779	277,014	(1,235)	0	6,767	(5,053)	20,300	(6,767)	(5,053)
1597 - Organisation Training Finan	0	0	0	11,820	25,837	(35,647)	196,977	(11,820)	(35,647)
1602 - Executive Leadership Finan	400,661	400,661	0	61,484	0	(61,484)	0	374,824	(61,484)
1632 - Special Financial Assistance	1,000,000	0	1,000,000	0	0	0	0	1,000,000	0
9999 - Balance Sheet	6,423	0	6,423	6,368	0	(6,368)	0	55	(6,368)
<b>Infrastructure &amp; Assets</b>									
1039 - Commercial Council Facilitie	41,216	52,783	(11,567)	4,535	9,946	5,411	31,463	42,837	(6,156)
1041 - Manage and Maintain Ceme	0	0	0	109,597	159,677	50,080	419,031	138,516	38,281
1055 - Fleet Services	286,393	298,193	(11,799)	66,497	(66,497)	0	0	(66,497)	(66,497)
1087 - Executive leadership Infrast	0	0	0	659,870	785,489	125,619	2,356,468	(412,415)	(230,928)
1088 - Town Services	16,528	373,075	(356,547)	268	11,791	11,523	39,122	(11,791)	(11,791)
1115 - Street Lighting	0	0	0	7,531	178,816	171,285	536,448	346,971	172,957
1134 - Waste collection and dispos	527,459	525,787	1,672	220,675	165,777	(54,898)	497,332	18,339	(124,964)
1160 - Fuel	95,712	184,117	(88,405)	29,816	29,816	0	100,700	519,928	(3,750)
1191 - Rubbish, tips bins	0	0	0	307,812	307,812	0	961,759	(200,135)	(200,135)
1193 - Civil Works	7,154	303,789	(296,635)	11,572	56,250	44,678	98,200	47,710	(41,024)
1195 - Airport Maintenance	59,282	84,651	(25,368)	7,531	32,733	25,202	98,200	1,022,427	(218,401)
1196 - Airport Inspection	41,024	54,057	(13,033)	129,419	137,474	8,055	412,423	79,863	(1,872)
1197 - Mechanical Workshops	35,960	151,825	(115,865)	254,360	334,483	80,122	30,716	101,066	(70,352)
1198 - Staff Housing R&M	209,283	238,540	(29,257)	12,565	11,402	(1,163)	97,100	(30,700)	(63,050)
1203 - Council Recreational Faciliti	10,692	4,815	5,877	18,266	64,884	46,617	194,651	(17,932)	(63,050)
1202 - Parks and Gardens	0	1,667	(1,667)	2,374	32,367	29,992	101,737	(17,932)	(33,137)
1209 - Pool Management	334	1,833	(1,499)	18,266	64,884	46,617	194,651	(17,932)	(63,050)
1214 - Council Facilities	27	600	(573)	19,621	33,737	14,116	101,737	(33,137)	(68)
1219 - Horticulture	0	0	0	68	0	(68)	0	21,324	(21,324)
1220 - Inlet Island Ferry Service (I	45,359	73,567	(28,208)	62,179	89,736	27,557	266,207	(16,169)	(16,169)
1222 - Transit Accommodation	81,016	34,073	46,943	10,038	15,115	5,077	45,345	18,958	56,875
1226 - Airport Landing Fees	191,176	182,369	8,807	1,374	1,450	76	4,350	180,919	542,757
1300 - FAA Roads	618,881	603,700	15,181	179,500	179,500	0	538,500	8,883	8,883
1311 - Commercial Building Service	172,879	222,833	(49,954)	315,577	302,744	(12,833)	994,194	(79,911)	(62,787)
1521 - Funeral Services	0	83	(83)	10,000	27,283	17,283	81,850	(27,200)	(325,694)
1620 - Picketanmoor Road Ritbul	0	0	0	168,633	0	(168,633)	0	17,200	(17,200)
1625 - New Car and Passenger Fer	0	500,000	(500,000)	0	166,667	166,667	500,000	333,333	(168,633)





## Expense by Local Authority Area as at 31-Oct-2018

Description	Budget YTD	Actuals YTD	Variance	%	Comments	Annual Budget
<b>Expense by Directorate INCLUDING Allocations and Capital Expense</b>						
Wurrumiyanga	1,985,631	1,138,598	847,033	43%		6,112,369
Finance & Compliance	328,592	99,667	228,925	70%		964,497
Infrastructure & Assets	1,129,807	691,008	438,799	39%		3,500,700
Chief Executive Officer	671	0	671	100%		2,014
Community Development and Services	526,560	347,923	178,637	34%		1,645,158
Pirangimpi	975,571	618,749	356,822	37%		3,015,317
Finance & Compliance	83,608	22,791	60,817	73%		250,825
Infrastructure & Assets	606,685	322,547	284,138	47%		1,794,422
Community Development and Services	285,277	273,411	11,866	4%		970,070
Milkikapi	1,037,192	793,450	243,742	24%		3,343,218
Finance & Compliance	110,315	54,951	55,364	50%		330,945
Infrastructure & Assets	641,814	482,851	158,963	25%		2,160,239
Community Development and Services	285,063	255,648	29,415	10%		852,034
Regional (Including Outstations)	3,240,842	3,333,551	(92,709)	(3%)		11,444,169
Finance & Compliance	1,293,791	1,358,749	(64,958)	(5%)		3,995,283
Infrastructure & Assets	1,115,027	978,058	136,969	12%		3,611,818
Chief Executive Officer	192,307	198,396	(6,089)	(3%)		581,902
Community Development and Services	639,717	780,420	(140,703)	(22%)		3,255,165
Not Applicable	0	17,928	(17,928)	(100%)		0
<b>Total INCLUDING Allocations &amp; CapEx</b>	<b>7,239,236</b>	<b>5,884,347</b>	<b>1,354,889</b>	<b>19%</b>		<b>23,915,073</b>
<b>Expense by Directorate EXCLUDING Allocations and Capital Expense</b>						
Wurrumiyanga	1,418,510	913,959	504,552	36%		4,411,007
Finance & Compliance	304,926	85,016	219,910	72%		893,497
Infrastructure & Assets	704,755	587,400	117,355	17%		2,225,544
Chief Executive Officer	671	0	671	100%		2,014
Community Development and Services	408,158	241,543	166,616	41%		1,289,952



Description	Budget YTD	Actuals YTD	Variance	%	Comments	Annual Budget
Pirangimpi	599,909	468,026	131,884	22%		1,888,333
Finance & Compliance	81,787	20,791	60,996	75%	«	245,362
Infrastructure & Assets	297,365	245,588	51,777	17%	«	866,461
Community Development and Services	220,757	201,646	19,111	9%	«	776,510
Milkapiti	629,697	553,560	76,137	12%		2,120,735
Finance & Compliance	105,791	20,031	85,760	81%	«	317,373
Infrastructure & Assets	313,928	372,081	(58,153)	(19%)	«	1,176,581
Community Development and Services	209,978	161,449	48,530	23%	«	626,781
Regional (Including Outstations)	2,352,933	2,622,450	(269,516)	(11%)		8,780,442
Finance & Compliance	1,215,244	1,281,714	(66,470)	(5%)	«	3,759,641
Infrastructure & Assets	537,245	683,029	(145,784)	(27%)	«	1,878,472
Chief Executive Officer	150,754	170,802	(20,049)	(13%)	«	457,241
Community Development and Services	449,691	469,226	(19,535)	(4%)	«	2,685,087
Not Applicable	0	17,678	(17,678)	(100%)	«	0
<b>Total EXCLUDING Allocations &amp; CapEx</b>	<b>5,001,051</b>	<b>4,557,994</b>	<b>443,057</b>	<b>9%</b>		<b>17,200,517</b>
<b>Expense by Account Category INCLUDING Allocations and Capital Expense</b>						
Wurrumiyanga	1,985,631	1,138,598	847,033	43%		6,112,369
WIP Assets	0	6,633	(6,633)	(100%)	«	0
Employee Expenses	802,152	579,125	223,026	28%	«	2,416,289
Contract and Material Expenses	488,182	227,252	260,930	53%	«	1,451,872
Finance Expenses	267	364	(97)	(36%)	«	800
Communication Expenses	18,839	15,604	3,235	17%	«	59,518
Miscellaneous Expenses	109,070	91,613	17,457	16%	«	482,527
Allocation Expense	567,121	218,007	349,114	62%	«	1,701,362
Pirangimpi	975,571	618,749	356,822	37%		3,015,317
WIP Assets	0	6,851	(6,851)	(100%)	«	0
Employee Expenses	418,329	364,557	53,772	13%	«	1,253,616
Contract and Material Expenses	134,379	75,036	59,343	44%	«	404,887
Finance Expenses	167	165	2	1%	«	500
Communication Expenses	6,300	4,768	1,532	24%	«	18,900
Miscellaneous Expenses	40,735	23,500	17,235	42%	«	210,430
Allocation Expense	375,662	143,872	231,789	62%	«	1,126,984

Description	Budget YTD	Actuals YTD	Variance	%	Comments	Annual Budget
Milkkapiti	1,037,192	793,450	243,742	24%		3,343,218
WIP Assets	0	34,920	(34,920)	(100%)		0
Employee Expenses	348,501	326,906	21,596	6%		1,117,924
Contract and Material Expenses	221,706	184,598	37,108	17%		665,568
Finance Expenses	450	523	(73)	(16%)		1,350
Communication Expenses	15,492	20,891	(5,399)	(35%)		46,350
Miscellaneous Expenses	43,548	20,643	22,905	53%		289,543
Allocation Expense	407,494	204,970	202,525	50%		1,222,483
Regional (Including Outstations)	3,240,842	3,333,551	(92,709)	(3%)		11,444,169
WIP Assets	292,874	162,237	130,637	45%		878,621
Employee Expenses	1,046,923	988,363	58,559	6%		3,328,204
Contract and Material Expenses	299,582	578,077	(278,495)	(93%)		954,109
Finance Expenses	1,173	717	457	39%		3,440
Communication Expenses	84,599	90,485	(5,886)	(7%)		250,036
Asset Expense	683,080	699,424	(16,344)	(2%)		2,049,241
Miscellaneous Expenses	237,577	265,384	(27,807)	(12%)		2,195,412
Allocation Expense	595,035	548,864	46,171	8%		1,785,106
<b>Total INCLUDING Allocations &amp; CapEx</b>	<b>7,239,236</b>	<b>5,884,347</b>	<b>1,354,889</b>	<b>19%</b>		<b>23,915,073</b>
<b>Expense by Account Category EXCLUDING Allocations and Capital Expense</b>						
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Employee Expenses	802,152	579,125	223,026	28%		2,416,289
Contract and Material Expenses	488,182	227,252	260,930	53%		1,451,872
Finance Expenses	267	364	(97)	(36%)		800
Communication Expenses	18,839	15,604	3,235	17%		59,518
Miscellaneous Expenses	109,070	91,613	17,457	16%		482,527
Pirangimpi	599,909	468,026	131,884	22%		1,888,333
Employee Expenses	418,329	364,557	53,772	13%		1,253,616
Contract and Material Expenses	134,379	75,036	59,343	44%		404,887
Finance Expenses	167	165	2	1%		500
Communication Expenses	6,300	4,768	1,532	24%		18,900
Miscellaneous Expenses	40,735	23,500	17,235	42%		210,430
Milkkapiti	629,697	553,560	76,137	12%		2,120,735
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Contract and Material Expenses	221,706	184,598	37,108	17%		665,568



Description	Budget YTD	Actuals YTD	Variance	%	Comments	Annual Budget
Finance Expenses	450	523	(73)	(16%)		1,350
Communication Expenses	15,492	20,891	(5,399)	(35%)		46,350
Miscellaneous Expenses	43,548	20,643	22,905	53%		289,543
Regional (Including Outstations)	2,352,933	2,622,450	(269,516)	(11%)		8,780,442
Employee Expenses	1,046,923	988,363	58,559	6%		3,328,204
Contract and Material Expenses	299,582	578,077	(278,495)	(93%)		954,109
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Miscellaneous Expenses	237,577	265,384	(27,807)	(12%)		2,195,412
<b>Total EXCLUDING Allocations &amp; CapEx</b>	<b>5,001,051</b>	<b>4,557,994</b>	<b>443,057</b>	<b>9%</b>		<b>17,200,517</b>

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**REPORTS FOR INFORMATION**

<b>ITEM NUMBER</b>	7.1
<b>TITLE</b>	Chief Financial Officer End of Month Report - October 2018
<b>REFERENCE</b>	221988
<b>AUTHOR</b>	Shane Whitten, Chief Financial Officer



This report is to provide Council members with an update on the activities of the broader finance team. Due to my start in late October 2018 the report will be somewhat brief, but will focus more on the activities and projects commenced thus far. This report also include a detailed update from the Grants and Policy Coordinator.

**BACKGROUND****Chief Financial Officer Update**

In my first few weeks with TIRC my focus has been on creating specific, measureable actions with associated timelines against our highest priority work.

Project plans have already been developed to address:

- All outstanding management letter points arising from the 2018 audit of our financial statements.
- The current status and expecting completion of all outstanding grant acquittals. To date, some 5 unaudited acquittals have been provided to the Department of Prime Minister & Cabinet.

Project plans are current being developed to:

- Undertake a 2<sup>nd</sup> Quarter Budget Review with General Manager and Managers and provide an updated Budget for the remainder of 2018/2019
- Produce a cash flow forecast for the remainder of 2018/2019
- Review the structure of our financial reports to ensure they reflect the current organisational structure. This should ensure that GM's and Managers receive accurate financial reports on the budgets they control.
- Review the transactional services relationship with CouncilBIZ and discuss with the CEO how the Finance team can best support Councils activities.

**Grants and Policy Coordinator EoM Report****New successful funding agreements**

NTG Major Events Company – Strategic and operational planning grant for the 50<sup>th</sup> Tiwi Islands Football League Grand Final 2020. TIRC is required to engage an event specialist to help develop the event master plan.

Attended NTMEC media event with the Mayor and Minister Moss in Darwin.

Status: Approved \$26,000. Funding agreement signed 16/11/18.

**Approved grants/projects**

Sydney University MOU

Preparation for TIRC delegation to travel to Sydney for the Healing Our Spirit Worldwide conference and additional meetings with Sydney University regarding the agreement.

Special Purpose Grants (November SPGs) - Second hand grader  
General Manager Infrastructure released tender documents.

Interisland ferry  
NTG Strategic Infrastructure Fund - Approved  
General Manager Infrastructure released tender documents.

Milikapiti Oval  
ABA 2014  
Shire Services Manager Melville Islands is delivering this project in the Infrastructure division.

Safer Communities Fund -Commonwealth Department of Industry, Innovation and Science  
\$233,327.20.  
This project has been handed over to Infrastructure to be delivered.

NTG Special purpose grants (SPGs) April round  
Priority 1) Alarms and security screens for staff housing all 3 communities – \$279,734.00  
Priority 2) Pirlangimpi pontoon – \$238,844  
Priority 3) Pirlangimpi equipment town services - all items delivered and received.  
These projects are the responsibility of infrastructure.

Municipal and Essential Services Special Purpose Grants (Homelands SPG)  
Successful for removal of 20 trees at Four Mile Camp, Purchase deliver and install three new septic tanks at Paru and upgrade Solar batteries at Takapimiliyi lots one and two.

**New applications**

There were no new applications submitted in October.

**Outstanding grant responses**

ABA - Application for heavy plant and equipment  
Request for funding from ABA to renew heavy plant and equipment.  
Submitted: 27 August 2018  
Response expected November 2018.

NTG Special Purpose Grants (September 2018)  
Priority one: Increasing mechanical workshops capacity  
Priority two: supply and deliver new excavator (New Caterpillar 303.5E MHEX or equivalent).  
Priority three: Animal management on the Tiwi Islands.  
Submitted: 7 September 2018  
Response expected in November 2018.

**Unsuccessful grant applications**

There were no unsuccessful grant applications received this month.

**RECOMMENDATION:**

**That Council notes this report number 221988 for information.**

**ATTACHMENTS:**

There are no attachments for this report.

**REPORTS FOR INFORMATION**

<b>ITEM NUMBER</b>	7.2
<b>TITLE</b>	Community Engagement EoM Report October 2018
<b>REFERENCE</b>	221906
<b>AUTHOR</b>	Bill Toy, Acting GM Community Engagement



This report illustrates the business within units including; Youth and Community, Sports – Recreation and Libraries, Community Safety, Centrelink, Broadcasting, and Administration.

**BACKGROUND**

This report is for the month of October 2018.

**Acting General Manager**

Meeting with PM&C regarding underspends  
 Meeting with Alcohol Reference group around Youth Think Tanks  
 Several calls and phone conferences with PM&C relating to Children's Services  
 Contribution to Annual Report for Community Engagement  
 Submission of Community Safety Quarterly reports  
 Recruitment of 2 Com Safety patrollers, Broadcaster and Youth Diversion case worker  
 Meeting and phone calls / emails with Territory Families regarding Youth Diversion  
 Extension of Youth Diversion Contract to June 2019  
 Submission of Grant for Children Services Transition  
 Meetings with Manager Organisation Development re; recruitment  
 Attended ELG meetings.

**Sports – Recreation and Libraries****General Business for the month****Sport & Recreation Melville Island**

To provide opportunities for all men, women and children, to participate and achieve within their chosen Sport or Recreational activity.

<b>Sports &amp; Recreation Participation Sheet</b>							
	Mon	Tues	Wed	Thurs	Fri	Sat	TOTAL
Month	<b>October</b>						
Location	<b>Pirlangimpi</b>						
Facility	<b>Oval &amp; Gym</b>						
Staff	<b>Joey, Lucia, Gladys &amp; Deanne</b>						
Activity	<b>Basketball, Disco, Aquatics and Fitness</b>						
# of adult (18 yrs.) participants in activity	27	18	28	20	30	0	123
# of child(ren) participants in activity	32	38	40	36	41	0	187
# of participants with disability	0	0	0	0	0	0	0
# of staff in training/mentoring	0	0	0	0	0	0	0
# of community residents in training/mentoring	0	0	0	0	0	0	0



# of volunteers assisting	0	0	0	0	0	0	0
Other organisation(s) assisting	nil						
Comments from participants	Children said they enjoy having the pool open.						

Sports & Recreation Participation Sheet							
	Mon	Tues	Wed	Thurs	Fri	Sat	TOTAL
Month	October						
Location	Milikapiti						
Facility	Recreation Hall						
Staff	Ella						
Activity	Basketball & cricket						
# of adult (18 yrs.) participants in activity	0	0	0	0	0	0	0
# of child(ren) participants in activity	15	13	17	12	14	0	71
# of participants with disability	0	0	0	0	0	0	0
# of staff in training/mentoring	0	0	0	0	0	0	0
# of community residents in training/mentoring	0	0	0	0	0	0	0
# of volunteers assisting	0	0	0	0	0	0	0
Other organisation(s) assisting	Nil						
Comments from participants	Children asked for soccer balls.						

### Libraries

Libraries on Melville Island provide a comfortable area for both children and adults where they can read for pleasure or information in a variety of topics. Both Libraries are very well resourced with books and magazines suitable for all ages. Computers provided by NT Libraries allow users to access through the Internet, a wide range of services including research stations, internet banking, desktop publishing and movie and photo editing

Libraries Participation Sheet							
	Mon	Tues	Wed	Thurs	Fri	Sat	TOTAL
Month	October						
Location	Pirlangimpi						
Facility	Library						
Staff	Darienne						
Activity	Reading						
# of adult (18 yrs.) participants in activity	6	5	4	3	3	0	21
# of child(ren) participants in activity	2	3	1	2	4	0	12
# of participants with disability	0	0	0	0	0	0	0
# of staff in training/mentoring	0	0	0	0	0	0	0
# of community residents in training/mentoring	0	0	0	0	0	0	0
# of volunteers assisting	0	0	0	0	0	0	0
Other organisation(s) assisting	Nil						

Comments from participants	Children enjoying the free wifi
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## Centrelink

### General Business for the month

Centrelink Agent Offices at Pirlangimpi and Milikapiti opened for assistance and support to all community members with Centrelink issues including Family payments, Age pensions, Disability support payments, Job search allowances and Study payments for youth. Offices in both communities are open to the public from 8:00am to 4:00pm Monday to Friday.

**Events:** Nil

### Human Resources

All matters including:

- Attendance: Very good.
- Incidents: Nil
- Recruitment: Nil
- Leave: Milikapiti; One Milikapiti Agent AWOL for one week, other agent covered her hours to keep the agency open.
- Training: October training module for hosts, (Manager) and specified personnel (Agents) (On line training)

### Stakeholder Engagement/Meetings

Daily phone conversations between Manager Community Engagement and Dept Human Services notifying openings and closures. Agents also report directly with Centrelink each morning.

## Community Safety

### General Business for the month

The Tiwi Islands Community Safety Service assists communities in taking responsibility for the prevention of anti – social, harmful, destructive and illegal behaviours by offering community patrolling and safe transport to protect vulnerable people. The number one priority for Community Safety teams is to ensure children out at night (after 9.00pm) can get a ride home or to a safe place which hopefully helps with school attendance. Community Safety also assists with mediations, follow up on incidents reported and work with other agencies, providers and Stakeholders.

**Events:** Nil

### Human Resources

All matters including:

- Attendance: Average at Wurrumiyanga, very good at Milikapiti and Pirlangimpi
- Incidents: Nil
- Recruitment: Two Female Patrollers recruited for Wurrumiyanga commencing early November bringing the total number to seven. Vacancies currently existing in Community Safety; One Male position at Wurrumiyanga, One Male position at Pirlangimpi while Milikapiti has a full complement of staff.
- Leave: Nil.
- Training: No Training this month.

**Stakeholder Engagement/Meetings**

Rosters and Children Reports submitted to PM&C

Community Safety Quarterly reports submitted to PM&C

Numerous phone calls and emails between Manager and PM&C regarding the Community Safety program.

Manager attended the Aboriginal Justice Agreement workshop/ meeting over two days along with John Wilson.

The table below shows the comparison over the past two months of Children Out at night after 9.00pm.

September

	Wurrumiyanga	Milikapiti	Pirlangimpi
Reunited	146	41	12
Refused	289	68	12
Total	435	109	24

October

	Wurrumiyanga	Milikapiti	Pirlangimpi
Reunited	123	37	18
Refused	176	65	11
Total	299	102	29

**Indigenous Broadcasting**

(National Jobs Program)

This report covers the month of October 2018

The Indigenous Broadcasting National Jobs program provide local broadcasting in local languages, communicating locally based service messages in regard to Health, Education, Local government and Cultural information.

**Training :**

No training this month

**Events :**

Nil

**Human Resources :**

Milikapiti broadcaster, Attendance this month has been average.

Pirlangimpi broadcaster, Attendance this month has been poor.

Wurrumiyanga broadcaster, Attendance this month has been good.

**Stakeholder Engagement:**

Manager Community Engagement holding ongoing discussions with TEABBA regarding location of the Pirlangimpi and Wurrumiyanga stations and replacement of aging equipment and resources in all three communities.

**Administration**

**General Business for the month (Milikapiti)**

- Milikapiti Administration provides services to external clients as well as support to Internal Business Units and Elected Members
- Assistance with handover for Office Coordinator at Wurrumiyanga
- 23<sup>rd</sup> 24<sup>th</sup> & 26<sup>th</sup> Assistance to recover receipts and rectify finance accounts spreadsheet.

**Human Resources**

All matters including:

- Attendance: Good.
- Incidents: None for this reporting period
- Recruitment: None for this reporting period
- Leave: Office Coordinator – Annual Leave (5 days)  
Administrative Officer – Annual Leave (2 days)
- 17.10.2018 Training: Review record keeping practices. Provider Chris Fripps  
Development of Strategies to develop records and Information frameworks

**Finance**

Table below illustrates the income for the month

User	Purpose	Amount
Income for month of September 2018		\$253.00
Department of Human Services – Centrelink		\$679.80
	Total	\$679.80

**Stakeholder Engagement/Meetings**

- 22.10.2018. Department of Human Services – General Customer service (4 days)
- 31.11.2018. Ordinary Council Meeting – Assistance to Governance with Airport pickup and drop off, raising PO for catering and pick up.
- 23.10.2018. Discussions with Finance Officers to address missing spreadsheet entries

**General Business for the month (Pirlangimpi)**

Administration provided services to external clients as well as support to Internal Business Units, Elected Members and the Local Authority

**Events**

- Conference Room was hired by Department of Human Services for Centrelink Services on the 22<sup>nd</sup> – 25<sup>th</sup> October

**Human Resources**

All matters including:

- Attendance: Good
- Incidents: Nil
- Recruitment: Nil
- Leave: Nil
- Training: Nil

**Stakeholder Engagement/Meeting**

- Attended Records Keeping Management and Information Meeting 17<sup>th</sup> October

- Email communication with Tahlia Willets from OTL regarding cancellation of conference room hire and refund.
- Email communication with Department of Human Services regarding hire of conference room for Centrelink Services.
- Email communication with Tara Wilson from Top End Health Services regarding purchase of passenger transport tickets.

**Finances**

Income for July

User	Purpose	Amount
Dept of Human Services	Centrelink	\$660

**RECOMMENDATION:**

**That Council notes this report for information.**

**ATTACHMENTS:**

There are no attachments for this report.



**REPORTS FOR INFORMATION**

<b>ITEM NUMBER</b>	7.3
<b>TITLE</b>	Infrastructure EoM Report October 2018
<b>REFERENCE</b>	221974
<b>AUTHOR</b>	Chris Smith, General Manager Infrastructure



Infrastructure report to Council for the month of October 2018, covering town services, civil works, workshops, fleet, interisland ferry and outstations.

**BACKGROUND**

This month has seen a major step for Infrastructure with the sealing of the Pickertaramoor Rd section that Civil has been working on since early August. This is the conclusion of a project that began over two years ago and has led to significant hardship for Council. All that remains now is the placement of road signage and guideposts, which will be completed when DIPL send the signage across in two to three weeks with a crew who will be painting the lines on the sealed section.

**1. Service Delivery Bathurst Island****1.1 General**

Activity sheets have been developed and utilised to capture details of all work conducted. This documentation of work will be sent to finance on a two week basis (in line with pay sheets), where appropriate financial allocations can be applied. In addition, activity sheets can be used for acquitting grants for specific projects.

**1.2 Parks and Gardens**

The mowing crews are maintaining all council responsible areas as needed. Maintaining Wurrumiyanga Oval is the priority due to football season. In preparation for higher workloads in wet season, the Workshop is currently systematically assessing all mowing equipment and vehicles to ensure they are in good working condition. 4 additional Bins have been provided for the Wurrumiyanga oval to better cater for football events. Over the last month, this has proven successful, as bins are getting used.

**1.3 Waste Management****Sucker Machine**

Sucker machine crews have been conducting the "sweep" down the Hwy on a regular basis, and responding to major litter events as needed. Keeping the Hwy clean and presentable is a priority for the council.

**Garbage Truck**

Regardless of developing and implementing a systematic garbage route designed for effectiveness and efficiency, there are still some reports of bins missed. It should be noted that there has been great improvement compared to last month, but more quality assurance is needed.

**Wheelie Bins**

TITEB was supplied 6 new wheelie bins to better cater their waste production. There are numerous bins without lids throughout the community, which can pose various health risks and harbor mosquito larvae. Over the coming weeks, lids will be installed on bins as a community service.

**Recycling**

A feasibility study is being conducted to investigate the suitability of implementing a licensed

recycling depot in Wurrumiyanga. The idea is to provide a depot that accepts 10c recycling scheme containers, which provides a financial incentive to anyone in the community. Scrap metal contractors have assessed dumps on the Tiwi Islands (old and current), and intend on extracting the available scrap metal for recycling. A start date has not been provided.

Old vehicle batteries, waste oil and E-waste will be sent to Darwin recycling facilities (options currently being investigated). Recycling old small batteries and phones can be done by implementing drop off points at major stores and offices (options being investigated). Recycling will reduce volumes required to landfill, and exemplify waste management best practices.

#### Landfill

The landfill has been pushed up and compacted as required.

Commercial waste dumping by major contractors and shops on the island must be charged out. This is critical to fund waste management and improve landfill practices. Initially, charging can be done by estimating weekly volumes and corresponding costs. In the long term, standalone number plate recognition cameras (solar powered) can be installed at the dump to accurately capture activity. Quotes have been provided by Spectur Solar Security (vendor), and discussions are ongoing.

### 1.4 Swimming Pool

New filter baskets have been installed.

The robotic cleaning mouse has been repaired and put back into use.

### 1.5 Wurrumiyanga Oval Water Tank

Security of the Wurrumiyanga Oval water tank has been increased due to issues with children accessing the compound. Both access gates to the compound are continually locked. The access lid has been drilled shut, and the tank ladder access blocked off and locked. Barbed wire is currently being installed on top of the compound fence.

Danger/Warning signs will be implemented in the near future.

The damaged float valve in the tanks has been replaced with a gate valve for the time being, so that the football room are not affected.

### 1.6 Other allocated work

Due to OH&S, it is prohibited for one person to work by themselves. For this reason, a Town Service staff member is provided to Trades (Housing) on a permanent basis, and to the Workshop on a case by case basis.

Various job cards have been completed in a timely manner, including furniture transporting, yard cleaning and vegetation clearing.

### 1.7. Inter-Island Ferry (Boat Shed)

The Ferry undergoes servicing every 2<sup>nd</sup> Tuesday of the month. Cleaning the water intake filters occurs more frequently as needed.

The logbook for vehicles has helped ensure people with no tickets are chased up. In addition, use of the Ferry Service by TIRC departments is documented, where Finance can allocate internal payments at a later stage.

Standalone number plate recognition technologies (solar powered) are being investigated. All number plates using the Ferry could be accurately recorded and linked to an online payment system. Quotes have been provided by Spectur Solar Security (vendor), and discussions are ongoing.

### 1.8. Aerodrome

Daily inspections have been conducted with no major issues identified.

Clearing trees on the transition sides are scheduled for future works, where 30 m clearance from the boundary fence is required for compliance.

The Northern approach to airport runway requires additional clearing of trees infringing on the TODA gradient, as identified by surveyors after the airport upgrades. The existing clearance has undergone Grader/Loader work to remove all small trees and vegetation. This has also been done around the secondary wind sock.

The aerodrome has been slashed with the tractor, and runway strip mowed with the ride-on mowers.

## **1.9. Civil Works**

The road from Wurrumiyanga to Ranku has been graded and major drains cleared. Additional drain clearing is ongoing.

Fourcroy residents have reported the road being in good acceptable conditions. One important new drainage point has been identified that would alleviate prominent flooding (based on past wet seasons). This will be executed in the near future before wet season becomes too intense.

Drains on the road to the airport have been cleared, and clearing of trees in open drain channels has commenced.

The dump has been routinely pushed up and maintained using the Loader.

Various pot holes have been repaired.

## **2.. Outstations**

An Outstations Coordinator will be recruited in the near future. Applications are being processed, and interviewing will soon follow.

### **2.1 Ranku**

Municipal tasks were carried out at Ranku throughout the month.

The Generator was serviced once this month.

The community has been cleaned and rubbish bins emptied

There has been no Essential service issues this month but the sewerage farm does need some attention soon.

There are still a few plumbing, electrical and carpentry issues that need to be attended too.

A batch of fuel was successfully delivered by Seaswift. A generator expert has been contacted to assess the Ranku power system and repair the current problematic generators. Steps will be taken as per the recommendations, so that power generations is more reliable and consistent.

### **2.2 Paru**

Paru continues to have water problems.

The generator at house 1 has blown up and needs to be assessed for repair and or replacement.

Tree at Lot 1 has been removed allowing more sunlight to the solar panels

Lot 3 has inspected for fire damage but it was only superficial.

A major leak on the bore water line has been repaired, which was caused by fire damage.

Fire resistant material that could protect exposed pipe to fires, is currently being investigated. Air ingress continually impedes on the bore lines effectiveness. This is potentially due to the back flow valve not functioning properly, and further investigation is required.

### **2.3 Four Mile**

Four mile has had on going issues with a lack of water pressure or little or no water at times. This has been identified as a Power and Water issue and have been notified.

Water issues in House 10 was rectified, and the residents happy with the outcome. An external tap was replaced due to excessive leaking. Homeland funding applications was filled out and lodged for House 10.

### 3 Fleet and Buildings Services

#### 3.1 Fleet

The fleet pool still has vehicles awaiting repair after several failed rego. We expect that those repairs will be completed in the coming weeks which will allow us to have pool vehicles for hire.

Night patrol has been given two new vehicles through PM&C. One for Milikapiti and one for Wurrumiyanga.

Wurrumiyanga workshop has completed various repairs to the grader, loader and other Civil vehicles, whilst continuing repairs on other council vehicles.

Several call outs have also been completed as well as collecting Tiwi 11 from the crash site and returning the vehicle to Darwin to be processed by our insurance company.

Repairs have been done too many town service vehicles and equipment including mowers and slashers.

Pirlangimpi workshop has been steadily completing jobs for the council and other organisations.

Milikapiti workshop has no mechanic at the moment. We are in the process of hiring another mechanic and would be looking at having them here before the years end.

#### 3.2 Tender for Grader & Ferry

The tender for the grader and ferry applications have almost closed. We have received several applications for both and once the tenders close we can start the process to obtain this new equipment.

#### 3.3 Workshop Equipment Funding

I have been advised by David Astalosh that we have received funding for workshop equipment for all three workshops which will increase our work output will be able to provide more income for the council.

#### 3.4 Fuel

Wurrumiyanga – ULP -1378L  
- Diesel – 5518.14L

Pirlangimpi – 3045L

Milikapiti - 459 transactions with a value of \$27,655.64  
- Diesel - \$19,401.90  
- ULP - \$8,253.74

#### 3.5 Accommodation

Location	Bookings	Fully Booked	Notes / cancellations
Wurrumiyanga Motel	3		
Staff Housing 629/4	1		Mark Blackburn
Wurrumiyanga Contractors	2		
Pirlangimpi contractors	5		WTD
Milikapiti contractors	5		

#### 3.6 Building Services

The painter has completed several jobs this month which have included the childcare being painted externally as well as hand rails and playground equipment. Internally painting a council house and a timber sign.

The carpenters have been extremely busy this month. Repairs have been conducted to Lots 629/2, 426/2, 435 and fencing has been completed at Lot 337.

A notice board has been installed at Milikapiti airport and a combination lock at Pirlangimpi airport.

Work is continuing at the creaches which includes shade removal and installation as well as replacement of the decking.

We currently do not have a plumber and are in the process of advertising for a new one.

The Electrician has also been busy with repairs and replacement of fans, smoke alarms, stoves, fridges as well as air cons for several council houses and buildings. Work has been completed to Ranku gensets and replacement of the Ranku aerodrome windsock. Other work also includes repairs to Pirlangimpi office, the car ferry and the library at Milikapiti.

## **4 Service Delivery Melville island**

### **4.1 Milikapiti**

#### **4.1.1 Town Services**

- Garbage compactor has been registered and is currently in Darwin being diagnosed as there is now issues with the truck engine electrics also.
- Wheelie bins are still being collected by hand which seem's to take town services the majority of there working week.
- I've started some meeting's with Titeb in regards to beautification around the Mili shop
- Airport fencing and Oval has been put on hold as our machinery has been used elsewhere but hopefully next month some of these work's will begin
- Airport has begun to be slashed toward the end of this month
- My Coordinators and myself attended a Waste Management Symposium this month , which has educated us all about the importance of Waste Management and Recycling in our communities. It seems to have really effected Joseph and Austin about how our rubbish tips are managed compared to other council's in the NT,
- General township clean-ups have been done also throughout this month

#### **4.1.2 Airport's:**

Inspections are carried out every morning by Romel Siplon Serviceability Inspection Field checklist sent to Project Manager and Finance at the end of Month.

#### **4.1.3 Maintenance:**

Airport aprons slashed, mowed and whipper snip around gables and lights.

#### **4.1.4 Civil Works:**

- Pickataramoor Rd has been our main priority this month and required extra compacting as our initial compaction test failed slightly
- Milikapiti Rd at Taracumbi has been graded whilst the grader wasn't required at Picka
- Our 22 t Excavator has been relocated to Milikapiti in readiness for excavation works at Mili Oval.
- Road plate has been ordered for Paru bridge crossing and should be installed by early November



- Our vibrator roller has a blown head gasket and hopefully will be repaired over the wet.
- We have a lot of machinery that require major repairs which is hindering our progress on works that need to be finished/aquitted. Hopefully over the wet we can repair some of this equipment.

## **4.2 Service Delivery Pirlangimpi**

### **4.2.1 Town services**

- All rubbish collections completed twice a week as scheduled.
- Daily collection of litter conducted around town, beach area and swimming pool.
- Mowing inside and outside of the swimming pool area and also weekly pool testing.
- Materials have been ordered for the shadecloth at the swimming pool which I will begin to install over our xmas break.
- Toward the back end of this month the Pool has been used daily which I'm delighted to see
- The Billabong pump has been put on hold as I believe the initial design to move the pump further away from the billabong has caused this problem that the pump won't draw from the water source because the distance is to great. Atleast we have been getting rain which will allow me a few month's to organise to rectify this problem.
- Inside of the fence at the Aerodrome weather station has been cleared just waiting for the Dozer to be relocated here so we can complete these works and also clear the RESA as required by AMS Report.
- I organised a tree at the Clinic to be removed as it was at high risk to fall on the genset and clinic roof , this had been asked to be done back in May by clinic staff.

### **4.2.2 Outstations**

- Putjamirra has had a split air con system ordered and will be invoiced once completed through the Homelands HMS (Housing Maintenance Scheme).
- Condor Point has been advised that we can purchase some paint through the HMS and is in the process of liaising with Council painter regarding the purchase of paint and materials he requires.
- I have notified some Outstation informing them of Homelands HMS and MES (Municipal Essential Services) Grants that are available on a yearly basis

## **RECOMMENDATION:**

**That Council receives and notes report number 221974 for information.**

## **ATTACHMENTS:**

**REPORTS FOR INFORMATION**

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<b>ITEM NUMBER</b>	7.4
<b>TITLE</b>	Councillors Meeting Attendance Register from September 2017 to October 2018
<b>REFERENCE</b>	221989
<b>AUTHOR</b>	Maina Brown, Governance & Compliance Manager



As an ongoing record keeping requirement, members will be provided with an updated meeting attendance listing at the beginning of each meeting. Member's attendance is based on the official minutes of each Local Authority, Ordinary and Special Council meetings.

**BACKGROUND**

As an important element of good governance and meeting procedures, an attendance register has been put together for all of the Local Authority, Ordinary and Special Council meetings held since September 2017 up to October 2018.

Standard procedure will be for the Chairperson to review this listing at the commencement of each meeting and to follow up any previous non-attendance / s with members.

These attendance records will be included into each year's Tiwi Islands Regional Council Annual Report.

**ISSUES/OPTIONS/CONSEQUENCES**

Nil

**CONSULTATION & TIMING**

Nil

**RECOMMENDATION:**

**That the Council note the updated meeting attendance register up to October 2018.**

**ATTACHMENTS:**

- 1 TIRC - Councillors Meeting Attendance from Sep 2017 to October 2018.pdf

IWI ISLANDS REGIONAL COUNCIL  
COUNCIL MEETINGS 2017 TO 2018  
OFFICIAL ATTENDANCE REGISTER

ORDINARY COUNCIL MEETING	COUNCILLOR	WARD	2017				2018							
			Sep 12 ORD M	Oct 25 ORD W	Nov 29 ORD P	Dec 19 ORD M	Jan 12 ORD M	Feb 28 ORD W	Mar 21 ORD W	Apr 18 ORD W	May 24 ORD P	Jun 27 ORD M	Jul 25 ORD M	Aug 29 ORD W
1	Gavin Tipiloura - Mayor	Bathurst Is	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
2	Jennifer Clancy	Bathurst Is												
3	Leslie Tungutalum	Bathurst Is	Y	Y	A	Y	Y	A	Y	Y	Y	Y	A	Y
4	Kevin Doolan	Bathurst Is	Y	Y	Y	A	Y	Y	A	Y	Y	Y	Y	Y
5	Francisco Babui	Bathurst Is	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
6	Wesley Kerinaua	Bathurst Is	Y	Y	X	Y	Y	A	A	Y	Y	Y	X	Y
7	Mary Dunn	Pirangimpi						Y	A	Y	Y	Y	Y	Y
8	Therese (Wokay) Bourke	Pirangimpi	Y	Y	Y	Y	Y	Y	Y	Y	Y	A	Y	Y
9	Marius (Pirrawayingi) Puruntatameri	Pirangimpi	Y	A	Y	A	Y	Y	A	Y	Y	Y	Y	A
10	Lynette De Santis	Milikapiti	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	A	Y
11	Pius Tipungwuti	Milikapiti	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
12	Connell Tipiloura	Milikapiti	Y	Y	Y	Y	Y	Y	Y	Y	A	Y	Y	Y

LOCAL AUTHORITY MEETING	COUNCILLOR	WARD	2017				2018							
			Sep 12 LA M	Oct 24 LA W	Nov 28 LA P	Dec 18 LA M	Jan 15 LA W	Feb 27 LA P	Mar 20 LA M	Apr 17 LA W	May 23 LA P	Jun 26 LA M	Jul 24 LA W	Aug 21 LA P
1	Gavin Tipiloura - Mayor	Bathurst Is		Y		Y	Y	A	Y	Y	Y	Y	Y	A
2	Jennifer Clancy	Bathurst Is												
3	Leslie Tungutalum	Bathurst Is		A			A			Y			A	
4	Kevin Doolan	Bathurst Is		Y			Y			Y			A	
5	Francisco Babui	Bathurst Is		Y			Y			Y			Y	
6	Wesley Kerinaua	Bathurst Is		A			Y			Y			A	
7	Mary Dunn	Pirangimpi								Y	A		Y	
8	Therese (Wokay) Bourke	Pirangimpi			Y			Y			Y			Y
9	Marius (Pirrawayingi) Puruntatameri	Pirangimpi			Y			Y			Y			A
10	Lynette De Santis	Milikapiti	Y			A			Y			A		
11	Pius Tipungwuti	Milikapiti	Y			Y			Y			Y		
12	Connell Tipiloura	Milikapiti	Y			Y			X			A		

SPECIAL COUNCIL MEETING	COUNCILLOR	WARD	2017	2018
			Nov 13 SP P	
1	Gavin Tipiloura - Mayor	Bathurst Is	Y	
2	Jennifer Clancy	Bathurst Is	X	
3	Leslie Tungutalum	Bathurst Is	Y	
4	Kevin Doolan	Bathurst Is	Y	
5	Francisco Babui	Bathurst Is	Y	
6	Wesley Kerinaua	Bathurst Is	X	
7	Regi Pangiramin	Pirangimpi	X	
8	Therese (Wokay) Bourke	Pirangimpi	Y	
9	Marius (Pirrawayingi) Puruntatameri	Pirangimpi	Y	
10	Lynette De Santis	Milikapiti	Y	
11	Pius Tipungwuti	Milikapiti	Y	
12	Connell Tipiloura	Milikapiti	Y	

<p><b>Meeting Type</b> ORD = Ordinary Meeting SP = Special Meeting LA = Local Authority Meeting SLA = Special Local Authority Meeting</p> <p><b>Attendance</b> Y = Present at Meeting A = Apology accepted X = Apology not accepted C = Meeting cancelled</p>	<p><b>Location</b> W = Wurrumiyanga ( Nguru ) P = Pirangimpi M = Milikapiti</p> <p><b>NTLG Act - Councillor will be automatically disqualified from Council if absent (without approved apology) from two consecutive ordinary meetings.</b></p>
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**REPORTS FOR INFORMATION**

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<b>ITEM NUMBER</b>	7.5
<b>TITLE</b>	Minutes - Wurrumiyanga Local Authority meeting held on 30 October 2018
<b>REFERENCE</b>	221994
<b>AUTHOR</b>	Maina Brown, Governance & Compliance Manager



Minutes of the Wurrumiyanga Local Authority meeting held on 30 October 2018 for member's information.

**BACKGROUND**

Attached a set of draft Minutes of the Wurrumiyanga Local Authority meeting held on 30 October 2018 for Council's information.

**ISSUES/OPTIONS/CONSEQUENCES**

Nil

**CONSULTATION & TIMING**

Nil

**RECOMMENDATION:**

**That Council notes the minutes of the Wurrumiyanga Local Authority meeting held on 30 October 2018 for information.**

**ATTACHMENTS:**

- 1 2018\_10\_30\_WLA\_Minutes\_Draft.pdf



**MINUTES OF THE WURRUMIYANGA LOCAL AUTHORITY MEETING HELD IN THE WURRUMIYANGA BOARD ROOM ON TUESDAY, 30 OCTOBER 2018 AT 10:00 AM**

**1 Welcome & Apologies**

**1.1 Welcome**

The meeting opened at 10:55 am.

The Chairperson Richard Tungatulam welcomed members, staff and guests.

**1.2 Present**

**Chairperson:** Richard Tungatulam.

**Local Authority Members:** Ronald Tipungwuti, Bonaventure Timaepatua, Nilus Kerinauia, Miriam Tipungwuti, Marie Frances Tipiloura, Mavis Kerinauia, Cr Jennifer Clancy.

**Visiting Councillors:** Nil

**Officers:** Bala Donepudi (Finance Manager), Kesara Scrymgour (Acting Governance & Compliance Manager) and Valerie Rowland (Executive Officer)

**Guests:** Peter Wyatt, Department of Housing & Community Development (DHCD).

**Minuter:** Kesara Scrymgour (Acting Governance & Compliance Manager)

**1.3 Apologies**

**1.3 APOLOGIES - WURRUMIYANGA LOCAL AUHTORITY MEETING - 30 OCTOBER 2018**

**1 RESOLUTION**

*Moved:* Nilus Kerinauia

*Seconded:* Ronald Tipungwuti

That the Apologies of WLA member Jane Puautjimi, John Ross Pilakui, Ebony Williams – Costa, Richard Tipuamantamirri, Mayor Gawin Tipiloura, Deputy Mayor Leslie Tungatulum, Cr Wesley Kerinauia and Cr Kevin Doolan, staff member Chief Executive Officer Marion Scrymgour be accepted by members.

**CARRIED**

**1.4 Leave of Absence**

Cr Francisco Babui and Maina Brown Governance & Compliance Manager.

**1.5 Declaration of Interest of Members or Staff**

Nil



### 1.6 Confirmation of Previous Minutes

#### Wurrumiyanga Local Authority - 24 July 2018

##### 2 RESOLUTION

Moved: Nilus Kerinaia  
 Seconded: Ronald Tipungwuti

That the minutes of the Wurrumiyanga Local Authority held on 24 July 2018 as circulated, be confirmed as a true and correct record of that meeting.

**CARRIED**

## 2 BUSINESS ARISING

### 2.1 BUSINESS ARISING FROM PREVIOUS MINUTES

Business arising from previous minutes held on 24 July 2018.

#### RECOMMENDATION:

That the Wurrumiyanga Local Authority accepts these discussions and reports.

## 3 GENERAL BUSINESS

### 3.1 MEETING ATTENDANCE REGISTER AS OF JANUARY 2018/19.

As an ongoing record keeping requirement, members will be provided with an updated meeting attendance listing at the beginning of each meeting. Members attendance is based on the official minutes of each WLA meeting.

##### 3 RESOLUTION

Moved: Miriam Agatha Tipungwuti  
 Seconded: Mavis Lear Kerinaia

That the Wurrumiyanga Local Authority members note the updated meeting attendance register.

**CARRIED**

### 3.2 2018/19 LOCAL AUTHORITY FINANCIAL REPORT TO 30 SEPTEMBER 2018.

This report is provided for information to the Wurrumiyanga Local Authority to advise on expenditure to 30 September 2018 for the 2018/19 F/Y.

##### 4 RESOLUTION

Moved: Bonaventure Timaapatua  
 Seconded: Mavis Lear Kerinaia

That the Wurrumiyanga Local Authority notes this report for information and provide any comments or feedback on the new financial reporting format.

**CARRIED**

At this point of the meeting a lunch was called at 12:44 pm.

The meeting recommenced at 1:42 pm.

#### 4 REPORTS FOR DECISION

##### 4.1 WLA FUNDS FOR 2018/19.

This report is to get the consent of the Wurrumiyanga local authority to take up projects under 2018-19 Local Authority project Funding

##### 5 RESOLUTION

Moved: Mavis Lear Kerinaiaua

Seconded: Miriam Agatha Tipungwuti

1. That the Wurrumiyanga Local authority endorses the proposal to take up the Cultural History Project, Tiwi Spirit Project and Local authority Uniforms from 2018-19 Local Authority project Funding.
2. That the Local Authority acknowledges receipt of the Local Authority funding certification to be tabled at the next Council meeting on the 31 October.
3. That the projects listed below be reinstated for action officer to commence and to seek quotes and to be presented at the next WLA meeting to be held in January 2019 for recommendation to Council for approval to proceed.

Projects	Project ID	Upper Limit	Action Officer
Streetlights for hotspots	xxxx	xxxx	Michael Taylor
New play grounds	xxxx	xxxx	Michael Taylor
Community meeting area	xxxx	xxxx	Michael Taylor
Basketball area	xxxx	xxxx	Michael Taylor

**CARRIED**

#### 5 REPORTS FOR INFORMATION

##### 5.1 APPROVED TIRC REGIONAL PLAN & BUDGET 2018/19

This report provides an update on the approved TIRC Regional Plan & Budget 2018/19 for members information.

##### 6 RESOLUTION

Moved: Bonaventure Timaepatua

Seconded: Ronald Tipungwuti

That the Wurrumiyanga Local Authority receives and notes this report number 220488 for information.

**CARRIED**

#### 6 OTHER BUSINESS

Nil

#### 7 Next Meeting

Tuesday 22 January 2019.

**8 Closure**

The meeting closed at 2:03 pm.

These Minutes were confirmed at the Wurrumiyanga Local Authority Meeting of the Council held on \_\_\_\_\_.

Signed: .....

Chairperson

## **REPORTS FOR INFORMATION**

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<b>ITEM NUMBER</b>	7.6
<b>TITLE</b>	Minutes - Audit and Risk Management Committee meeting held on 5 November 2018
<b>REFERENCE</b>	221995
<b>AUTHOR</b>	Maina Brown, Governance & Compliance Manager



Minutes of the Audit and Risk Management Committee meeting held on 5 November 2018 for member's information.

### **BACKGROUND**

Attached are the draft Minutes of the Audit and Risk Management Committee meeting held on 5 October 2018 for Council's information.

### **ISSUES/OPTIONS/CONSEQUENCES**

Nil

### **CONSULTATION & TIMING**

Nil

### **RECOMMENDATION:**

**That Council notes the minutes of the Audit and Risk Management Committee meeting held on 5 November 2018 for information.**

### **ATTACHMENTS:**

- 1 2018\_5\_11\_ARMC\_Minutes\_Draft.pdf



**MINUTES OF THE AUDIT AND RISK MANAGEMENT COMMITTEE MEETING HELD IN  
THE WINNELLIE TIRC OFFICE ON MONDAY, 5 NOVEMBER 2018 AT 10:00 AM**

**1 WELCOME & APOLOGIES**

**1.1 Welcome**

The meeting opened at 10.00am

**1.2 Present**

Chairperson: Brendan Dowd.

Committee Members: Sandra Cannon (2<sup>nd</sup> Independent member), Mayor Gawin Tipiloura and Cr Lynette De Santis and Cr Marius (Pirrawayingi) Puruntatameri.

Officers: Marion Scrymgour (CEO), Bala Donepudi (Finance Manager), Mark Blackburn (Management Consultant), Shane Whitten (CFO).

Minuter: Marion Scrymgour.

**1.3 Apologies**

Nil

**1.4 Leave of Absence**

Nil

**1.5 Declaration of Interest of Members or Staff**

Nil

**2 CONFIRMATION OF PREVIOUS MINUTES**

***Audit and Risk Management Committee - 6 June 2018***

**1 RESOLUTION**

Moved: *Lynette DeSantis*

Seconded: *Marius (Pirrawayingi) Puruntatameri*

That the minutes of the Audit and Risk Management Committee held on 6 June 2018 as circulated, be confirmed as a true and correct record of that meeting.

**CARRIED**

**3 GENERAL BUSINESS**

**3.1 BUSINESS ARISING FROM PREVIOUS MINUTES**

General discussion regarding whether some of the items there should be a verbatim outline of what was discussed. General consensus that in discussion if



the item being discussed required a verbatim outline then the Chairperson would make the call on that.

**RECOMMENDATION:**

1. That the Committee accepts these discussions and note the report;
2. That the agenda and all information is provided for approval to the Chairperson prior to the ARMC meeting;
3. Once approved, the Agenda and information to be circulated 1 week in advance to all Members of the ARMC.

**3.2 POPULATION OF AUDIT AND RISK WORK PLAN**

This report is put before the committee members for discussions.

**RECOMMENDATION:**

1. That the Committee notes and receive this report for information, accepts these discussions and note the work that has been undertaken and will update the Audit and Risk Management Work Plan as required.
2. That CEO sends to the chairperson of the ARMC the meeting dates for 2019.

**3.3 AUDIT AND RISK MANAGEMENT COMMITTEE SURVEY SUMMARY**

The collated ARMC assessment was prepared by me following receipt of completed survey forms from five (5) ARMC members and executive staff.

**RECOMMENDATION:**

1. That the Committee reviews the ARMC assessment survey and provide direction at the next meeting or to the Chairperson of the ARMC as to the distribution and the implementation;
2. That the CEO circulate all contact details to the chairperson and all members ARMC.

**3.4 ANNUAL FINANCIAL STATEMENT FOR THE YEAR ENDED 30 JUNE 2018**

**RECOMMENDATION:**

1. That the Committee reviewed and the advice to the Council on the Final Audited Financial statements for the year ended 30 June 2018;
2. That in all future EOFY meetings of the ARMC – the committee seeks the presentation of the Audit report to be presented to them by the Independent Auditors.

**3.5 MANAGEMENT REPRESENTATION LETTER**

To provide advice to the Audit Committee on the findings and recommendations arising from the final 2016-17 audit conducted by Merit Partners and the proposed response and actions by management to address the audit recommendations.

The Finance Manager went through the Management responses to the Audit observations.

**RECOMMENDATION:**

1. That the Committee receives and note the audit management representation letter and the outline from the Finance Manager and the CFO as to management responses to the Auditors;
2. The ARMC members again requested that in future the presentation should be done by the Auditors rather than staff.

**3.6 TIRC AUDIT AND RISK MANAGEMENT COMMITTEE**

**RECOMMENDATION:**

That the Committee noted the Terms of Reference as tabled.

At this point of the meeting staff members Shane Witten (Chief Financial Officer) and Bala Donepudi (Finance Manager) left room whilst Mark Blackburn (Management Consultant) presented his organisational review to members.

**3.7 ORGANISATIONAL REVIEW**

Mark Blackburn – Consultant presented the Committee with an overview of his report on the organisational review update for members information.

**RECOMMENDATION:**

That the Committee receive and note this report for information.

**3.8 RISK MANAGEMENT POLICY**

Risk Management policy tabled to all members with an approved Fraud Protection Policy as approved by the council for ARMC information.

**RECOMMENDATION:**

That the Committee receive and note this report for information.

**3.9 APPROVED FRAUD PROTECTION POLICY**

The Fraud protection policy as approved by the Council tabled for information.

**2 RESOLUTION**

Moved: Marius (Pirrawayingi) Puruntatameri  
 Seconded: Gawin Tipiloura

1. That the Committee receive and note this report for information;
2. That a circular motion/minute is provided for any information circulated for ARMC Members out of session.

**CARRIED**

**4 REPORTS FOR INFORMATION**

Nil

**5 NEXT MEETING**

TBA

**6 CLOSURE**

The meeting closed at 12:30 pm.