



**MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE WURRUMIYANGA
ON WEDNESDAY, 29 AUGUST 2018 AT 9:00 AM**

1 Welcome & Apologies

1.1 Welcome

The meeting opened at 9:32 am.

The CEO welcomed elected members and staff.

The Mayor Gawin Tipiloura then took over chairing the meeting.

At this point of the meeting a one minute silent was held in respect for recent passing of family members on Tiwi Islands (10:33 am).

1.2 Apologies

Accepted: Cr Marius (Pirrawayingi) Puruntatameri, Cr Mary Dunn, Peter Wyatt and Colvin from Department of Housing and Community Development (DHCD).

Not Accepted: Nil

1.2 APOLOGIES - ORDINARY MEETING 29 AUGUST 2018

1 RESOLUTION

Moved: Francisco Babui

Seconded: Leslie Tungatulum

That the apologies of Councillors Marius (Pirrawayingi) Puruntatameri, Mary Dunn and visitor Colvin Crowe and Peter Wyatt from Department of Housing and Community Development(DHCD) be accepted by Council.

CARRIED

1.3 Present

Mayor: Gawin Tipiloura

Councillors: Kevin Doolan, Therese (Wokay) Bourke, Connell Tipiloura, Francisco Babui, Wesley Kerinaiaua, Deputy Mayor Leslie Tungatulum, Pius Tipungwuti, Lynette De Santis (10:50 am) and Mary Dunn (11:50 am).

Officers: Marion Scrymgour (Chief Executive Officer), Mark Blackburn (Management Consultant) Milika (Rosanna) De Santis (GM Community Engagement), Chris Smith (A/GM Infrastructure), Bala Donepudi (Finance Manager), Maina Brown (Governance & Compliance Manager) and Kesara Scrymgour (Governance Support Officer).

Visitors: Nil

Minuter: Maina Brown (Governance & Compliance Manager).

1.4 **Leave of Absence**

Nil

1.5 **Declaration of Interest of Members or Staff**

There were three declaration of interests.

Chief Executive Officer – Item 5.3

Deputy Mayor Leslie Tungatulum – Item 5.3

Cr Wesley Kerinaiaua – Item 5.3

1.6 **Confirmation of Previous Minutes**

Ordinary Meeting - 25 July 2018

2 RESOLUTION

Moved: *Connell Tipiloura*

Seconded: *Kevin Doolan*

That the minutes of the Ordinary Meeting on 25 July 2018 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

2 VISITORS AND PRESENTATIONS

Nil

3 BUSINESS ARISING

Nil

4 CORRESPONDENCE

Nil

5 GENERAL BUSINESS

5.1 PIRLANGIMPI LOCAL AUTHORITY FINANCIAL MONTHLY REPORTING

At the PLA meeting held on 21 August 2018, members agreed and recommend to Council to provide a quarterly finance report as part of the Pirlangimpi Local Authority financial monthly reporting and to be presented at the next PLA meeting in November.

3 RESOLUTION

Moved: *Therese (Wokay) Bourke*

Seconded: *Lynette De Santis*

That Council approves and supports the Pirlangimpi Local Authority (PLA) recommendation to provide a quarterly financial report as part of the next PLA financial reporting and to be presented at the next PLA meeting in November 2018.

CARRIED

Action:

Manager Finance to provide a quarterly financial report to the Pirlangimpi Local Authority.

5.2 CONFIRMATION OF ABORIGINAL AND / OR TORRES STRAIT ISLANDER DESCENT

There was one applications recently received from Jasmine Alice Brooks. Council are asked to review this application for final approval, and apply the Council Seal to the document.

4 RESOLUTION

Moved: *Lynette De Santis*
Seconded: *Therese (Wokay) Bourke*

That Council approves and endorses the confirmation of Aboriginal Descent for Jasmine Alice Brooks approves for the Council Common Seal to be applied to the application.

CARRIED

5.3 CONFIRMATION OF ABORIGINAL AND / OR TORRES STRAIT ISLANDER DESCENT

There were six late applications received from the Christensen family. Council are asked to review this application for final approval, and apply the Council Seal to the document.

5 RESOLUTION

Moved: *Lynette De Santis*
Seconded: *Gawin Tipiloura*

That Council approves and endorses the confirmation of Aboriginal Descent for the below six names and approves for the Council Common Seal to be applied to the application.

1. Confirmation for Helen Christensen
2. Confirmation for Allen Christensen
3. Confirmation for Luke Christensen
4. Confirmation for Aaron Christensen
5. Confirmation for Olivia Christensen
6. Confirmation for Molly Christensen

CARRIED

6 REPORTS FOR DECISION

Note: At the request of the chairperson, agenda item 6.3 was held before agenda item 6.1 and 6.2

6.1 MANAGERS REPORTING TO CEO END OF MONTH REPORTS JULY TO EARLY AUGUST 2018

This report includes all Managers report who currently report direct to the CEO. It also reports on the CEO activities for the month.

6 RESOLUTION

Moved: *Kevin Doolan*
Seconded: *Lynette De Santis*

That Council notes and agrees to report number 219681 for information and provide direction on the outstation/homelands documents to the CEO.

Action:

CEO to write a letter to Tiwi Land Council CEO, Andrew Tipungwuti regarding leases and subleases on outstations.

6.2 WARD UPDATE

This report is to provide an opportunity to each Councillors from each ward to bring up matter for discussion and decision on issues in their ward/community.

7 RESOLUTION

Moved: Therese (Wokay) Bourke

Seconded: Wesley Kerinauia

That Council notes report number 219769 and agrees to provide update at the next Ordinary Council meeting in September 2018.

CARRIED

At this point of the meeting a lunch was called at 12:07 pm.

The meeting recommenced at 12:56 pm.

6.3 FINANCE END OF MONTH REPORT - JULY 2018

This report provides finance information to the Council for year to date July 2018 for decision.

8 RESOLUTION

Moved: Leslie Tungatum

Seconded: Wesley Kerinauia

That Council notes this report and accepts the Finance Report for the reporting period to 31 July 2018.

CARRIED

Action:

Manager Finance to provide a list of outstanding rate payers both Tiwi and Commercial rate payers to the CEO.

6.4 TIRC AUDIT & RISK MANAGEMENT COMMITTEE - CHAIRPERSON UPCOMING TENURE IN OCTOBER 2018

This report is provided to Council to seek approval to commence recruitment process of the renewal of the Audit and Risk Management Committee Chairperson position which is due in October 2018

9 RESOLUTION

Moved: Lynette De Santis

Seconded: Wesley Kerinauia

That Council:

- 1. Agrees to commence the recruiting process and advertisement in the NT News for four weeks prior the September Ordinary Council meeting, and**

2. Requests that a Report for Decision be prepared for the 27 September 2018 Council Meeting for Council to consider all applications received and appoint a new Chairperson for the TIRC Audit Committee.

CARRIED

6.5 PROPOSED AMENDMENTS TO 2018 COUNCIL MEETINGS FOR THE REST OF THE YEAR AND TIRC COUNCIL MEETINGS SCHEDULE FOR 2019

This report provides Council with a proposed amendments to the 2018 Council meeting dates for the remainder of the year and a listing of the proposed dates for the Tiwi Islands Regional Council Meetings for next year 2019.

10 RESOLUTION

Moved: *Francisco Babui*

Seconded: *Lynette De Santis*

That Council:

1. Accepts and notes report reference 219798.
2. Approved the proposed changes to the 2018 meeting schedule for the remainder of the year as Attachment A.
3. Adopts the Tiwi Islands Regional Council 2019 meeting schedule as Attachment B.

CARRIED

6.6 TIRC REVIEWED POLICIES

The Council is being presented with five (5) policies for review, comment, amendment where appropriate and adoption if accepted.

11 RESOLUTION

Moved: *Connell Tipiloura*

Seconded: *Wesley Kerinaia*

That Council adopt and approve the following attached policies:

- Uniform Policy
- Staff Housing Allocation Policy
- Workplace Drug and Alcohol Policy
- Vehicle Acquisition and Disposal Policy
- Financial Delegation Policy

Report reference 219741

CARRIED

Action:

A/Gm Infrastructure and Manager Organisational Development HR / Culture to invite Remote Alcohol and Other Drugs Worker, Lynette De Santis to come and talk to town services staff for support.

6.7 TIRC REVIEWED POLICY

The Council is being presented with one (1) policy for review, comment, amendment where appropriate and adoption if accepted.

12 RESOLUTION

Moved: *Francisco Babui*

Seconded: *Lynette De Santis*

That Council adopt and approve the following attached policy:

- **Recruitment and Selection Policy**

Report reference 219917

CARRIED

7 REPORTS FOR INFORMATION

7.1 INFRASTRUCTURE EOM REPORT JULY 2018

Infrastructure report to Council for the month of July 2018, covering town services, civil works, workshops, fleet, interisland ferry and outstations.

RECOMMENDATION:

That Council receives and notes report 219786 for information.

7.2 COUNCILLORS MEETING ATTENDANCE REGISTER FROM SEPTEMBER 2017 UP TO JULY 2018

As an ongoing record keeping requirement, members will be provided with an updated meeting attendance listing at the beginning of each meeting. Members attendance is based on the official minutes of each Local Authority, Ordinary and Special Council meetings.

RECOMMENDATION:

That the Council note the updated meeting attendance register up to July 2018.

7.3 MINUTES - WURRUMIYANGA LOCAL AUTHORITY MEETING HELD ON 25 JULY 2018

Minutes of the Wurrumiyanga Local Authority meeting held on 25 July 2018 for member's information.

RECOMMENDATION:

That Council notes the minutes of the Wurrumiyanga Local Authority meeting held on 25 July 2018 for information.

7.4 COMMUNITY DEVELOPMENT AND SERVICES EOM REPORT JULY 2018

This report illustrates the business within units including; Children's Services, Youth and Community, Sports – Recreation and Libraries, Community Safety, Centrelink, Broadcasting, and Administration.

RECOMMENDATION:

That Council notes this report for information.

7 REPORTS FOR INFORMATION

13 RESOLUTION

Moved: Francisco Babui

Seconded: Wesley Kerinaia

That Council notes report 7.1 to 7.4 for information.

CARRIED

8 Confidential Items

1:41 pm.

14 RESOLUTION

Moved: Wesley Kerinaia

Seconded: Connell Tipiloura

That pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider a Confidential matter.

CARRIED

ADJOURNMENT OF OPEN MEETING

1:43 pm.

At the conclusion of the discussion on the confidential item(s), the meeting was reopened and the decision on the item(s) noted.

15 RESOLUTION

Moved: Kevin Doolan

Seconded: Pius Tipungwuti

That the meeting be reopened and the decisions on the confidential item be noted.

CARRIED

CONFIDENTIAL ITEM DECISIONS

8.1 CONFIRMATION OF CONFIDENTIAL ORDINARY COUNCIL MEETING MINUTES HELD ON 25 JULY 2018.

Confirmation of Confidential Ordinary Meeting Minutes held on 25 July 2018.

The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be kept confidential.

8.2 IMPLEMENTATION OF ORGANISATIONAL REVIEW RECOMMENDATIONS JULY 2018 UPDATE

The report will be dealt with under Section 65(2) (a) (cii) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

8.3 PIRLANGIMPI LOCAL AUTHORITY PROJECT FINANCIAL REPORT

The report will be dealt with under Section 65(2) (cii) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.

9 Next Meeting

Thursday, 27 September 2018

10 Closure

The meeting closed at 3:01 pm.

These Minutes were confirmed at the Ordinary Meeting of the Council held on

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Signed: 

Mayor