



**MINUTES OF THE AUDIT AND RISK MANAGEMENT COMMITTEE MEETING HELD IN
THE WURRUMIYANGA BOARDROOM BY TELECONFERENCE ON FRIDAY,
20 OCTOBER 2017 AT 9:00 AM**

1 WELCOME & APOLOGIES

1.1 Welcome

The meeting opened at 9:05 am.

The Chairperson Ian Swan welcomed committee members and staff.

1.2 Present

Chairperson: Ian Swan.

Committee Members: Sandra Cannon (2nd Independent member), Mayor Gawin Tipiloura, Cr Pirrawayingi and Cr Lynette De Santis.

Officers: Bruce Mann (Chief Operations Officer), Bala Donepudi (Finance Manager) and Maina Brown (Governance & Compliance Manager).

Minutes: Maina Brown (Governance & Compliance Manager).

1.3 Apologies

Accepted: Marion Scrymgour (Chief Executive Officer).

Apologies – Audit and Risk Management Committee Meeting – 20 October 2017

1 RESOLUTION

Moved: *Marius (Pirrawayingi) Puruntatameri*

Seconded: *Gawin Tipiloura*

That the Apologies of Marion Scrymgour (Chief Executive Officer) be accepted by Committee.

CARRIED

1.4 Leave of Absence

Nil

1.5 Declaration of Interest of Members or Staff

Nil

2 CONFIRMATION OF PREVIOUS MINUTES

Audit and Risk Management Committee - 15 August 2017

1 RESOLUTION

Moved: Sandra Cannon
Seconded: Lynette DeSantis

That the minutes of the Audit and Risk Management Committee meeting held on 15 August 2017 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

3 GENERAL BUSINESS

3.1 BUSINESS ARISING FROM PREVIOUS MINUTES

2 RESOLUTION

Moved: Marius (Pirrawayingi) Puruntatameri
Seconded: Lynette De Santis

That the Committee accepts these discussions and report.

Resolution 4.2 on Item 3.3 Population of Audit and Risk Management Work Plan

That the Committee recommends to Council the change of the Audit and Risk Management Committee Terms of Reference to include the review of finances every three months basis and provide report to Council.

Action

Chairperson to provide report and papers on the new proposal for Council's approval of the proposed changes.

CARRIED

3.2 2016/2017 DRAFT ANNUAL REPORT

This report is provided for Committee members for information on the draft 2016/17 Annual Report. If approved the Annual Report will be finalised and delivered to the Minister, along with the Audited Financial Statements by 15 November 2017 as per the *Local Government Act*.

3 RESOLUTION

Moved: Lynette De Santis
Seconded: Sandra Cannon

That the Committee receives and notes this report for information with subject to change for Councils consideration.

CARRIED

3.3 APPOINTMENT OF THREE COUNCILLORS TO THE AUDIT AND RISK MANAGEMENT COMMITTEE

This report is provided to Audit and Risk Management Committee for information of the appointment of the three councillors to the Audit and Risk Committee in accordance with the Audit and Risk Management Terms of Reference.

RECOMMENDATION:

That the Committee receives and notes this report for information.

3.4 POPULATION OF AUDIT AND RISK WORK PLAN

This report is put before the committee members for discussions.

RECOMMENDATION:

That the Committee notes and receive this report for information, accepts these discussions and update the Audit and Risk Management Work Plan as required.

Action:

Governance & Compliance Manager to add an agenda item Finance Report and update the audit and risk work plan.

4 REPORTS FOR INFORMATION

Nil

5 NEXT MEETING

Wednesday 14 February 2018

6 CLOSURE

The meeting closed at 11:00 am.

These Minutes were confirmed at the ARMC Meeting of the Council held on 14 February 2018.

Signed:

Chairperson