



**MINUTES OF THE AUDIT AND RISK MANAGEMENT COMMITTEE MEETING HELD IN
THE WURRUMIYANGA BOARDROOM ON TUESDAY, 15 AUGUST 2017 AT 9:00 AM**

1 WELCOME & APOLOGIES

1.1 Welcome

The meeting opened at 9:25 am.

The Chairperson Ian Swan formally welcomed Sandra Cannon (2nd external independent member), committee members and staff.

1.2 Present

Chairperson: Ian Swan.

Committee Members: Sandra Cannon (2nd Independent member), John Naden and Lynette De Santis (via teleconference).

Officers: Marion Scrymgour (CEO), Bruce Mann (Finance Manager), Maina Brown (Governance & Compliance Manager).

Minutes: Maina Brown (Governance & Compliance Manager).

1.3 Apologies

Accepted: Pirrawayingi Puruntatameri.

Not Accepted: Nil.

1.4 Leave of Absence

Nil

1.5 Declaration of Interest of Members or Staff

Nil

2 CONFIRMATION OF PREVIOUS MINUTES

Audit and Risk Management Committee - 16 May 2017

1 RESOLUTION

Moved: Lynette De Santis

Seconded: John Naden

That the minutes of the Audit and Risk Management Committee meeting held on 16 May 2017 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

3 GENERAL BUSINESS

3.1 BUSINESS ARISING FROM PREVIOUS MINUTES

2 RESOLUTION

Moved: John Naden

Seconded: Lynette De Santis

That the Committee accepts this report with no discussions held.

CARRIED

3.2 ADOPTED TIRC 2017/18 PLAN AND BUDGET

This report is put before the committee for information.

3 RESOLUTION

Moved: Lynette De Santis

Seconded: John Naden

That the Committee:

1. Notes this report for information.
2. Agrees following from the adopted TIRC 2017/18 Plan and Budget will be a Local Authority Plan which will be included as part of the Council Plan and Annual Report.
3. Agrees for Asset Management Plan to be completed by Finance Manager before the next financial budget.

CARRIED

3.3 POPULATION OF AUDIT AND RISK WORK PLAN

This report is put before the committee members for discussions.

4 RESOLUTION

Moved: Lynette De Santis

Seconded: John Naden

That the Committee:

1. Accepts these discussions and report.
2. Recommends to Council to consider a formation of Finance Committee with suggestions to hold 2 meetings on one day both Audit & Risk Committee in the morning and Finance Committee in the afternoon and 2 teleconference in between Audit & Risk Committee meetings.
3. Finance Manager to follow up with Mark Hagger regarding ownership of assets on section 19 leases.
4. Governance & Compliance Manager to send out a copy of the Risk Management Policy to Chairperson, 2nd Independent Member, CEO and Managers for information.

5. Accepts the amended Work Plan.

CARRIED

4 REPORTS FOR INFORMATION

Nil

5 NEXT MEETING

Wednesday, 18 October 2017

6 CLOSURE

The meeting closed at 10:58 pm.

These Minutes were confirmed at the ARMC Meeting of the Council held on 20 October 2017.

Signed:

Chairperson