

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE PIRLANGIMPI  
BOARDROOM ON TUESDAY, 28 FEBRUARY 2017 AT 10:00AM**

Note: This meeting was deferred from Thursday 23<sup>rd</sup> February due to First Nation Regional Dialogue held in Darwin on 22<sup>nd</sup> to 24<sup>th</sup> February 2017.

**1 Welcome & Apologies**

**1.1 Welcome**

The meeting opened at 10:40pm.

The CEO Marion Scrymgour welcomed Councillors, staff and guest.

The Mayor Lynette De Santis then took over chairing the meeting.

**1.2 Present**

**Mayor:** Lynette De Santis.

**Councillors:** Deputy Mayor Pirrawayingi, Venard Pilakui, John Naden, Manyi Rioli, Therese (Wokay) Bourke, Anita Moreen, and Leslie Tungutalum (12:25pm).

**Officers:** Marion Scrymgour (Chief Executive Officer), Milika (Rosanna) De Santis (GM Community Development & Services), Bruce Mann (GM Finance & Compliance), Maina Brown (Governance & Compliance Manager), David Astalosh (Administration Project Officer Generalist) and Grace Young (ICT Officer).

**Visitors:** Colvin Crowe (Dept of Housing & Community Development), Rudi Strobel (PowerWater – Senior Manager Electricity Services) and Sara Johnston (PowerWater – Manager Energy Strategy).

**Minutes:** Maina Brown (Governance & Compliance Manager).

**1.3 Apologies**

**Accepted:** Cr Barry Puruntatameri, Cr Gawin Tipiloura, Cr Stanley Tipiloura and Cr Leslie Tungatulum (late).

**Not Accepted:** Cr Irene Tipiloura.

**Apologies - Ordinary Meeting – 28 February 2017**

**1 RESOLUTION**

*Moved:* Emmanuel Rioli

*Seconded:* John Naden

**That the Apologies of Councillors Cr Barry Puruntatameri, Cr Gawin Tipiloura, Cr Stanley Tipiloura and Cr Leslie Tungatulum (late) be accepted and Cr Irene Tipiloura not accepted by Council.**

**CARRIED**

#### 1.4 **Leave of Absence**

Nil

#### 1.5 **Declaration of Interest of Members or Staff**

One (1) Council member declared their conflict of interest.

Cr Pirrawayingi Puruntatameri – Confidential Item 8.2

#### 1.6 **Confirmation of Previous Minutes**

##### **Ordinary Meeting - 30 January 2017**

#### **2 RESOLUTION**

*Moved:* Pirrawayingi Puruntatameri

*Seconded:* Venard Pilakui

**That the minutes of the Ordinary Meeting held on 30 January 2017 as circulated, be confirmed as a true and correct record of that meeting.**

**CARRIED**

## **2 VISITORS AND PRESENTATIONS**

### **2.1 POWER & WATER NEW TIWI ISLANDS GRID CONNECT (TIWI ISLANDS ENERGY SOLUTION)**

The Power and Water Corporation has contacted Council and has requested an opportunity to provide an update to the Local Authority Members about the new Tiwi Islands Grid Connect (Tiwi Islands Energy Solution). Representatives from Power and Water will be in attendance to provide a briefing session.

#### **RECOMMENDATION:**

**That Council welcomes Rudi Strobel and Sara Johnston from Power and Water and listens to the short presentation.**

## **3 BUSINESS ARISING**

Nil

## **4 CORRESPONDENCE**

Nil

## **5 GENERAL BUSINESS**

### **5.1 Letter to Tiwi Enterprises**

#### **3 RESOLUTION**

*Moved:* Pirrawayingi Puruntatameri

*Seconded:* Lynette De Santis

**That Council approves the CEO to write a letter to Tiwi Enterprises in regards to Council not receiving an invite when the Governor General visited Tiwi Islands.**

**CARRIED**



## 6 REPORTS FOR DECISION

### 6.1 FINANCE END OF MONTH REPORT - JANUARY 2017

This report provides finance information to the Council for year to date January 2017 for decision.

#### 4 RESOLUTION

Moved: *John Naden*

Seconded: *Pirrawayingi Puruntatameri*

#### That Council:

- 1) Notes this report for information and accepts the Finance Report for the reporting period to 31<sup>st</sup> January 2017.
- 2) Approves the CEO to draft a letter to the Department of Housing and Community Development requesting for financial report back to Council for Mayors signature.

**CARRIED**

At this point of the meeting a break was called for lunch at 12:20pm.

The meeting recommenced at 12:38pm.

### 6.2 TIRC RESOLUTION TO RESCIND FOR DOCKING ENTITLEMENTS

This report is put before Council to rescind Council resolution 5.4 for item 6.3 on Ordinary Council meeting minutes held on 23 November 2016 in relation to the docking of Councillors allowance.

#### 5 RESOLUTION

Moved: *Emmanuel Rioli*

Seconded: *Anita Moreen*

#### That Council:

- 1) To rescind the resolution 5.4 for item 6.3 on Ordinary Council Meeting minutes held on 23 November 2016 that Council passed in relation to the docking of Councillors allowances.
- 2) Approves for CEO and Mayor to write a motion to LGANT General Meeting requesting to include Docking of Entitlements in the Local Government Act.

**CARRIED**

### 6.3 REQUEST TO RESCHEDULE WLA AND OCM MEETINGS IN APRIL 2017

This report is to seek Council approval to reschedule WLA and OCM Meetings in April due to CEO and GM Community Development & Services attending Australian Institute of Company Directors Course in Darwin.

#### 6 RESOLUTION

Moved: *John Naden*

Seconded: *Venard Pilakui*

**That Council approve for the Wurrumiyanga Local Authority and Ordinary Council Meeting dates to be changed from original scheduled dates as below.**

**Wurrumiyanga Local Authority – from Wed 26<sup>th</sup> April to Tue 18<sup>th</sup> April 2017.**

**Ordinary Council Meeting – from Thu 27<sup>th</sup> April to Wed 19<sup>th</sup> April 2017**

**CARRIED**

#### **6.4 PIRLANGIMPI LOCAL AUTHORITY - ORDINARY MEMBER APPOINTMENT**

A recent application has been received to appoint a new ordinary member to fill one vacancy on the Pirlangimpi Local Authority. Subject to endorsement by the Milikapiti Local Authority at their meeting to be held on Monday 27<sup>th</sup> February, Council is being asked to accept / not accept new nomination from Mark Babui to the Pirlangimpi Local Authority as an ordinary member.

#### **7 RESOLUTION**

*Moved: Emmanuel Rioli*

*Seconded: Therese (Wokay) Bourke*

**That Council accept the nomination of Mark Babui representing the (Warntarringuwi Skin Group) (subject to endorsement by the Pirlangimpi Local Authority at their meeting held on Monday 27<sup>th</sup> February) and appoints him as an ordinary member of the Pirlangimpi Local Authority.**

**CARRIED**

#### **6.5 CEO REPORT TO COUNCIL MEETING 28 FEBRUARY 2017**

This report is provided to Council as an update of meetings and important issues up to the 24 February 2017.

#### **8 RESOLUTION**

*Moved: John Naden*

*Seconded: Anita Moreen*

**That Council notes and agrees with February CEO Report and note that a report on the current status of the review will be provided to the Council by June 2017 Ordinary Council Meeting.**

**CARRIED**

#### **9 RESOLUTION**

*Moved: Emmanuel Rioli*

*Seconded: John Naden*

**That Council approves the Summary of Organisational Audit/Review as below.**

- 1) That TIRC supports and approves the engagement of a suitably qualified consultant to undertake an Organisational review;**
- 2) The review will be put out to Tender and this will then be put to a Council sub-committee made up of Councillors and the CEO with portfolio arrangements to do with Corporate and Administration;**
- 3) Operational and work plans be developed by each work program/division. This work to be facilitated by the HR Unit and to cover:**

**(A) Identifying staff in programs. What is the work of the program and which of these staff and programs are linked to specific Strategic Plan Goals;**



- (B) Make clear everyone's roles, responsibilities, programs and actions;
- (C) Having performance management and performance improvement procedures in place for all Managers so that all discussions are clearly translated as to key expectations and priorities;
- (D) HR and Management Teams to develop and submit for Council approval all Staffing Plans as well as clear values and behaviours for staff in plain English and to be translated in Tiwi;
- (E) 1-4 above should be aligned with what is outlined in the Legislation (NT Local Government Act).

4) Approves the following policies as attached and tabled:

- Recruitment and Selection policy;
- Work Health Safety policy;

(Reference Number 200385)

**CARRIED**

At this point of the meeting a break was called for 10 minutes at 2:05pm.

The meeting recommenced at 2:10pm.

**6.7 TIRC AUDIT & RISK MANAGEMENT COMMITTEE TERMS OF REFERENCE**

This report is put before Council to present recommendations for the amendment of the Audit Committee Terms of Reference.

**10 RESOLUTION**

Moved: Emmanuel Rioli

Seconded: Venard Pilakui

**That Council:**

- 1) Approves to change the name of the Audit Committee to the Audit and Risk Management Committee.
- 2) Notes and approves the amended TIRC Audit & Risk Management Terms of Reference.
- 3) Approves the termination of the current 2<sup>nd</sup> Independent Member of the Audit and Risk Management Committee and agrees the process to identify a suitable replacement for approval by the Council at a future Council Meeting.

**CARRIED**

**6.7 LA COMMUNITY PROJECTS FOR COUNCIL APPROVAL**

This report is seeking approval from Council to proceed with additional funds to assist with finalising project PLA 14 - 5 – New Pontoon Structure and new project PLA 17 – 1 – Setting up of new gym.

**11 RESOLUTION**

Moved: Theresa Wokay Bourke

Seconded: Leslie Tungutalum



**That Council approves for the additional funds and new community project to proceed as per below table:**

|  |            |  |
|--|------------|--|
| Pirlangimpi<br>New Pontoon   | PLA 14 - 5 | Additional<br>\$ 80,000 upper<br>limit |
| Pirlangimpi<br>Setting up new gym (assist with purchasing weight<br>equipment's) | PLA 17 - 1 | \$ 10,000 upper<br>limit               |

**(Reference number 200854)**

**CARRIED**

## **7 REPORTS FOR INFORMATION**

### **7.1 MANAGERS REPORTING TO CEO END OF MONTH REPORTS - JANUARY 2017**

This report outline managers report who are currently reporting direct to the CEO for members information.

#### **RECOMMENDATION:**

**That Council notes this report for information.**

### **7.2 UPDATE ON ACTIVITIES AS PART OF MEMORANDUM OF UNDERSTANDING WITH SYDNEY UNIVERSITY**

This report updates the Council on recent activities and upcoming important dates as part of the partnership between TIRC and Sydney University.

#### **RECOMMENDATION:**

**That Council notes this report for information.**

### **7.3 MINUTES - WURRUMIYANGA LA MEETING HELD ON 24 JANUARY 2017**

Minutes of the Wurrumiyanga Local Authority Meeting held on 24 January 2017.

#### **RECOMMENDATION:**

**That Council notes the Minutes of the Wurrumiyanga Local Authority Meeting held on 24 January 2017 for information.**

### **7.4 GM COMMUNITY DEVELOPMENT & SERVICES EOM REPORT JANUARY 2017**

This report illustrates the business within units including; Administration, Youth and Community, Community Engagement, FaFT, Children's Services, Sports and Recreation, Libraries, Community Safety and Centrelink.

#### **RECOMMENDATION:**

**That Council notes this report for information.**



## 12 RESOLUTION

Moved: *Emmanuel Rioli*  
Seconded: *Anita Moreen*

**That Council notes and move all reports for information 7.1 to 7.4 to be discussed during lunch or Elected Members at their own time ask the responsible Manager face to face or via email or telephone if any question due to a number of important reports for decisions for Councils discussions and Council approvals.**

**CARRIED**

## 8 Confidential Items

2:40pm

### 13 RESOLUTION

Moved: *Pirrawayingi Puruntatameri*  
Seconded: *Anita Moreen*

That pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider a Confidential matter.

**CARRIED**

## ADJOURNMENT OF OPEN MEETING

2:40pm

At the conclusion of the discussion on the confidential item(s), the meeting was reopened and the decision on the item(s) noted.

### 14 RESOLUTION

Moved: *Pirrawayingi Puruntatameri*  
Seconded: *Anita Moreen*

That the meeting be reopened and the decisions on the confidential item be noted.

**CARRIED**

## CONFIDENTIAL ITEM DECISIONS

### 8.1 CONFIRMATION OF CONFIDENTIAL ORDINARY COUNCIL MEETING MINUTES HELD ON 30 JANUARY 2017

Confirmation of Confidential Ordinary Meeting Minutes held on 30 January 2017.

### 15 RESOLUTION

Moved: *Anita Moreen*  
Seconded: *Emmanuel Rioli*

**That the minutes of the Confidential Ordinary Council Meeting held on 30 January 2017 as circulated, be confirmed as a true and correct record of these meetings.**

**CARRIED**



## 8.2 ROAD TENDER CONTRACTS

This report is provided to Council to present recommendations for the awarding of the contract for the road tender contracts assist with

### 16 RESOLUTION

Moved: John Naden  
Seconded: Emmanuel Rioli

**That Council;**

- 1) Notes and agrees on the CEO report for Tender Contracts.
- 2) Suppressed as confidential.

**CARRIED**

## 8.3 WURRUMIYANGA TOWN STREETS SPRAY SEALING

This report is put before Council to present recommendations for the awarding of the contract for the spray sealing of the Wurrumiyanga Town streets.

### 17 RESOLUTION

Moved: Emmanuel Rioli  
Seconded: John Naden

**Suppressed as confidential.**

**CARRIED**

## 9 Next Meeting

Thursday 30 March 2017 - Milikapiti

## 10 Closure

The meeting closed at 3:20pm.

**These Minutes were confirmed at the Ordinary Meeting of the Council held on 30 March 2017.**

Signed:  .....

Mayor

