



AGENDA

ORDINARY COUNCIL MEETING

WEDNESDAY, 23 MARCH 2016

Notice is given that the next Ordinary Council Meeting of Tiwi Islands Regional Council will be held on:

- Wednesday, 23 March 2016 at
- Milikapiti
- Commencing at 10:00 AM

Your attendance at the meeting will be appreciated.

Marion Scrymgour
Chief Executive Officer

AGENDA

1 WELCOME & APOLOGIES

- 1.1 Welcome
 - 1.1.1 Opening of Meeting
 - 1.1.2 CEO welcome to Councillors & guests
- 1.2 Present
- 1.3 Apologies
- 1.4 Leave of Absence

- 1.5 Declaration of Interest of Members or Staff

Section 73 of the Northern Territory *Local Government Act* states:

Section 73 Conflict of interest

(1) A member has a ***conflict of interest*** in a question arising for decision by the council, local board or council committee if the member or an associate of the member has a personal or financial interest in how the question is decided.

(2) This section does not apply if the interest is:

- (a) an interest in a question about the level of allowances or expenses to be set for members; or
- (b) an interest that the member or associate shares in common with the general public or a substantial section of the public; or
- (c) an interest as an elector or ratepayer that the member or associate shares in common with other electors or ratepayers; or
- (d) an interest that the member or an associate has in a non-profit body or association; or
- (e) an interest of the member or an associate:
 - (i) in appointment or nomination for appointment to a body with predominantly charitable objects; or
 - (ii) in payment or reimbursement of membership fees, or expenses related to membership, in such a body; or
- (f) an interest so remote or insignificant that it could not reasonably be regarded as likely to influence a decision.

Section 74 Disclosure of interest

(1) As soon as practicable after a member becomes aware of a conflict of interest in a question that has arisen or is about to arise before the council, local board or council committee, the member must disclose the personal or financial interest that gives rise to the conflict (the ***relevant interest***):

- (a) at a meeting of the council, local board or council committee; and

(b) to the CEO.

(2) The CEO must record the disclosure in a register of interests kept for the purpose.

Section 12 of the Northern Territory Local Government (Administration) Regulations states:

Section 12 Contents of register of interests

The register of interests to be kept under section 74(2) of the Act must contain:

- (a) the name of the member making the disclosure; and
- (b) the nature of the interest that gives rise to the conflict of interest; and
- (c) the nature of the question on which the conflict of interest arises.

Does any Councillor or Senior Officer have any conflicts of interest to declare at this point of proceedings?

1.6 Confirmation of Previous Minutes

Ordinary Meeting - 24 February 2016

2 VISITORS AND PRESENTATIONS

Nil

3 BUSINESS ARISING

Nil

4 CORRESPONDENCE

Nil

5 GENERAL BUSINESS

Nil

6 REPORTS FOR DECISION

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6.2	NEW COUNCIL POLICY - BORROWING	14
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7 REPORTS FOR INFORMATION

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7.2	TIRC - DRAFT STRATEGIC PLAN 2016 TO 2025	22
7.3	GM COMMUNITY DEVELOPMENT & SERVICES EOM REPORT FEBRUARY 2016	27
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8 NEXT MEETING

27 April 2016

9 CLOSURE

Meeting closed at.....



**MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE PIRLANGIMPI
OFFICE ON WEDNESDAY, 24 FEBRUARY 2016 AT 10:00 AM**

1 Welcome & Apologies

1.1 Welcome

The meeting opened at 10:05am.

The CEO Marion Scrymgour welcomed Councillors, staff and visitors.

The Mayor Lynette De Santis then took over chairing the meeting.

1.2 Present

Mayor: Lynette De Santis

Councillors:, Lesley Tungutalum, John Naden, Venard Pilakui, Irene Tipiloura, Emmanuel Rioli, Anita Moreen, Therese (Wokay) Bourke, Gawin Tipiloura.

Officers: Marion Scrymgour (Chief Executive Officer), Vince North (Civil & Town Services Manager), Geoff Harris (GM Infrastructure & Asset Services), Rosanna De Santis (GM Community Development & Services), Bill Toy (Manager Community Support), Bruce Moller (GM Finance & Compliance), Bruce Mann (A / Finance Manager), Chris Smith (ICT & System Manager).

Visitors: Colvin Crowe (NTG DLGCS), Damien Ryan (LGANT), Tony Tapsell (LGANT), David Jan (LGANT), Chris Litowchak (TERAS) Ezion Offshore Logistics Hub (Tiwi) Pty Ltd and Lindsay Whiting (TERAS) Ezion Offshore Logistics Hub (Tiwi) Pty Ltd.

Minutes: Maina Brown (Governance & Compliance Manager).

1.3 Apologies

Accepted – Deputy Mayor Pirrawayingi and Cr Barry Puruntatameri.

Not Accepted – Nil

Apologies - Ordinary Meeting – 24 February 2016

1 RESOLUTION

Moved: John Naden

Seconded: Lynette De Santis

That the Apologies of Councillors – Marius (Pirrawayingi) Puruntatameri, and Barry Puruntatameri be accepted by Council.

CARRIED

1.4 Leave of Absence

Nil

1.5 Declaration of Interest of Members or Staff

Nil

1.6 Confirmation of Previous Minutes

Ordinary Meeting - 27 January 2016

2 RESOLUTION

Moved: John Naden

Seconded: Therese Bourke

That the minutes of the Ordinary Meeting held on 27 January 2016 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

2 VISITORS AND PRESENTATIONS

2.1 PORT MELVILLE LIQUOR ACT APPLICATION

This report provides an introduction by Lindsay Whiting from Ezion Offshore Logistics Hub (Tiwi) Pty Ltd on Port Melville operations.

RECOMMENDATION:

That Council welcomes the representative from Ezion Offshore Logistics Hub (Tiwi) Pty Ltd and notes the presentation for information.

3 BUSINESS ARISING

Nil

4 CORRESPONDENCE

Nil

5 GENERAL BUSINESS

5.1 PIRLANGIMPI LOCAL AUTHORITY

Community Projects for Council approval.

At the PLA Meeting held on Tuesday 23rd February 2016 three community projects were recommended to Council for approval to proceed.

3 RESOLUTION

Moved: Emmanuel Rioli

Seconded: Therese Bourke

That Council approves the additional projects to proceed as per the listing below:

Pirlangimpi New Pontoon Structure	PLA 14 – 5	\$ 31,000 upper limit
Pirlangimpi Painting of Community Church	PLA 16 - 1	\$5,200
Pirlangimpi Pool Shade Cloth	PLA 16 - 2	\$5,000

CARRIED

6 REPORTS FOR DECISION

6.1 FINANCE END OF MONTH REPORT - JANUARY 2016

4 RESOLUTION

Moved: *Therese Bourke*

Seconded: *Emmanuel Rioli*

- A. That Council notes this report for information and accepts the Finance Report for the Reporting period to 31st January 2016.
- B. That Council notes the excellent efforts of the finance team to date on working through the backlog of financial processing.

CARRIED

At this point of the meeting a break was called for lunch at 12:00 pm.

The meeting recommenced at 12:50 pm.

6.2 CEO REPORT FOR COUNCIL MEETING 24 FEBRUARY 2016

This report is provided to Council as an update of meetings and important issues to the end of January 2015.

5 RESOLUTION

Moved: *Venard Pilakui*

Seconded: *John Naden*

- A. That Council notes this report and the progress of various areas across the Regional Council area.
- B. That Council approve the CEO to her ongoing involvement in AMSANT and the NT PHN. These roles can be reviewed by the end of the 2016 year.

CARRIED

6.3 NEW POLICY - CASUAL VACANCY ON COUNCIL

This report provides Council with a proposed version of a new policy covering the filling of a casual vacancy on Council within eighteen months of a general election.

6 RESOLUTION

Moved: *John Naden*

Seconded: *Gawin Tipiloura*

That Council endorses and adopts the new policy - Casual Vacancy on Council (Policy # 22).

CARRIED

6.4 NEW COUNCIL POLICY - PRIVACY

This report provides Council with a proposed version of a new mandatory policy covering privacy and the collection and management of personal information.

7 RESOLUTION

Moved: John Naden
Seconded: Anita Moreeni

That Council endorses and adopts the new Privacy Policy (Policy # 10).

CARRIED

6.5 NEW POLICY - USE OF THE COMMON SEAL

This report provides Council with a proposed version of a new policy covering the use of the Council Common Seal.

8 RESOLUTION

Moved: Irene Tipiloura
Seconded: Emmanuel Rioli

- A. That Council endorses and adopts the new policy – Use of the Common Seal (Policy # 09).**
- B. That the sentence “ The Seal will only be used when authorised by a resolution of Council” be removed from the Common Seal Policy.**

CARRIED

7 REPORTS FOR INFORMATION

7.1 NEW DRAFT POLICY - WORKPLACE DRUG AND ALCOHOL

This report provides Council with a first draft version of a new policy covering workplace drug and alcohol. I am recommending that a six month consultation period be undertaken with Councillors and staff to review all areas of Council operations and seek feedback from work areas.

9 RESOLUTION

Moved: John Naden
Seconded: Venard Pilakui

That Council notes this report for information and endorses the six month consultation period for further development of the draft TIRC Workplace Drug and Alcohol Policy.

CARRIED

7.2 GM COMMUNITY DEVELOPMENT & SERVICES EOM REPORT JANUARY 2016

This report illustrates the business within units including; Children's Services, Youth and Community, Sports and Recreation, Community Safety, Centrelink and Libraries.

RECOMMENDATION:

That Council notes this report for information.

7.3 GM INFRASTRUCTURE & ASSET SERVICES - END OF MONTH - FEBRUARY 2016

The following summary is a report of activity, issues and initiatives taken for January 2016.

RECOMMENDATION:

That Council notes this report for information.

7.4 GM FINANCE & COMPLIANCE REPORT - END OF MONTH - JANUARY 2016

RECOMMENDATION:

That Council notes this report for information.

7.5 COUNCILLOR'S PORTFOLIOS - DRAFT AS AT FEBRUARY 2016

Councillors are allocated portfolios so they have the knowledge in that related area to report back to the community on the progress in that particular area. Following the recent period of Official Management the attached listing provides Councillors with the current listing for information.

RECOMMENDATION:

That Council notes this report for information in relation to the proposed changes of Councillor Portfolios as at February 2016 due to recent changes to Council Org Structure.

7.6 MINUTES - WURRUMIYANGA LOCAL AUTHORITY MEETING HELD ON 25 JANUARY 2016

Minutes of the Wurrumiyanga Local Authority Meeting held on 25 January 2016.

RECOMMENDATION:

That Council notes the Minutes of the Wurrumiyanga Local Authority Meeting held on 25 January 2016.

CARRIED

10 RESOLUTION

Moved: Emmanuel Rioli
Seconded: John Naden

That Council notes reports 7.1 to 7.6 for information

CARRIED

8 Confidential Items

3.06 pm

11 RESOLUTION

Moved: Anita Moreen
Seconded: Gawin Tipiloura

That pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider a Confidential matter.

CARRIED

ADJOURNMENT OF OPEN MEETING

3:06 pm

12 RESOLUTION

Moved: Anita Moreen
Seconded: Gawin Tipiloura

That the open section of the meeting be adjourned to allow the confidential section of the meeting to commence.

CARRIED

The Closed Session of Council was completed at 3:20 pm, and the Mayor re-opened the Council Meeting to record those resolutions that may be made public as follows:

It was confirmed that at the conclusion of the discussion on the confidential item(s), the meeting was reopened and the decision on the item(s) noted.

CONFIDENTIAL ITEM DECISIONS

Confirmation of Previous Minutes

Confidential Council Meeting – 27 January 2016

Confidential Ordinary Council - 27 January 2016

13 RESOLUTION

Moved: Anita Moreen
Seconded: Gawin Tipiloura

That the minutes of the Confidential Ordinary Council held on 27 January 2016 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

9 Next Meeting

Wednesday 23rd March 2016 at Milikapiti Community, Melville Island.

10 Closure

The meeting closed at 3.10pm.

REPORTS FOR DECISION

ITEM NUMBER	6.1
TITLE	Finance End of Month Report - February 2016
REFERENCE	177678
AUTHOR	Bruce Mann, A / Senior Accountant

**BACKGROUND****Overview:**

The current report provides financial information as on 29th February 2016, for the financial year 2015/16. It includes reporting on:

- Income and Expenditure
- Balance Sheet
- Ageing Payables
- Ageing Receivables

Finance:

The preparation and audit of the 2014-2015 Financial Statements is progressing.

Human Resources:

No significant movements

Systems and Quality:

The Systems and Quality Officer has been working on new reports, amending the format of current reports for consistency, updating our reporting structures to align with the new Corporate Structure and preparing for the upcoming planning and budgeting cycle.

Current Financial Reporting

- Consolidated Statement of Financial Performance for the period ended 29th February 2016;
- Consolidated Statement of Financial Position as at 29th February 2016;
- Ageing Receivables;
- Ageing Payables.

Statement of Financial Performance for the period ended 29 February 2016					
Income	Year to date				Full Year
	Actual	Budget	Variance**	%	Budget
61 - Income Rates and Charges	1,241,216	1,127,761	113,455	10%	1,281,094
62 - Income Council Fees and Charges	999,779	996,958	2,821	0%	1,495,437
63 - Income Operating Grants Subsidies	5,659,075	6,504,205	(845,130)	(13%)	9,116,620
64 - Income Investments	20,716	16,667	4,049	24%	25,000
65 - Income Contributions Donations	1,000	0	1,000	100%	0
66 - Income Reimbursements and Others	31,335	1,377	29,957	2175%	2,066
67 - Income Agency and Commercial Services	767,332	1,514,968	(747,636)	(49%)	2,272,452
68 - Income Capital Grants	0	140,000	(140,000)	(100%)	210,000
69 - Income Sale of Assets	91,773	100,000	(8,227)	(8%)	150,000
Total Operating Revenue	8,812,225	10,401,936	(1,589,711)	(15%)	14,552,669
Expenditure					
71 - Employee Expenses	4,829,471	5,589,588	760,118	14%	8,383,643
72 - Contract and Material Expenses	1,717,102	2,627,525	910,423	35%	3,937,038
73 - Finance Expenses	3,936	3,396	(540)	(16%)	5,094
74 - Communication Expenses	226,175	297,760	71,586	24%	446,507
75 - Asset Expense	1,403,518	1,860,195	456,677	25%	2,790,292
79 - Miscellaneous Expenses	784,901	840,008	55,107	7%	1,228,879
Total Operating Expenditure	8,965,103	11,218,472	2,253,370	20%	16,791,454
9 - Allocations	276	0	276	100%	0
Net Surplus/(Deficit)	(152,602)	(816,536)	663,934	81%	(2,238,785)
Capital Expense					
3 - Non-Current Assets	429,748	260,808	(168,940)	(65%)	391,212
<u>Exclude Depreciation (7 - Operating Expenditure)</u>	<u>1,398,482</u>	1,858,195	<u>459,713</u>	<u>25%</u>	<u>2,787,292</u>
Net Cash Results Surplus/(deficit)	816,133	780,851	35,282	5%	157,295

Note: Negative variances () are unfavourable.

Statement of Financial Position as at 29th February 2016

	\$
CURRENT ASSETS	
Current Operating Accounts & Cash on Hand	1,673,035
Trade and other Receivables	656,891
Debtors	314,725
Inventories and Prepayments	196,221
TOTAL CURRENT ASSETS	2,840,872
CURRENT LIABILITIES	
Trade and Other Payables	46,569
Creditors	789,967
Current Provisions	1,202,442
Other Current Liabilities	-
Unexpended Grant Liability	110,357
TOTAL CURRENT LIABILITIES	2,149,335
NET CURRENT ASSETS	691,537
NON CURRENT ASSETS	
Buildings Prescribed	18,300,327
Infrastructure Prescribed	2,980,193
Plant	1,175,791
Equipment	135,073
Motor Vehicles	224,941
Work in Progress	681,307
Clearing Account	2,433
TOTAL NON CURRENT ASSETS	23,500,065
NON CURRENT LIABILITIES	
Non Current Provisions	161,824
Non Current Borrowings	666,667
TOTAL NON CURRENT LIABILITIES	828,491
NET ASSETS	23,363,111
EQUITY	
Accumulated Surplus / (Deficit)	-8,450,077
Asset Revaluation Reserve	31,965,790
Current Year Surplus / (Deficit)	-152,602
TOTAL EQUITY	23,363,111

Current Operating Accounts & Cash on Hand**Account Balances as at 29th February 2016**

	\$
Operating Account	96,343.73
Trust Account	1,595,311.41
Cash Deposit Account (credit cards)	59,759.85
Cash on hand	900.00
	<u>1,752,314.99</u>

The Account Balances exceed the amount reported at Current Operating Accounts and Cash on Hand in the Statement of Financial Position by **\$79,280.02** due to payments being processed in the general ledger on 29th February and paid from the bank on 4th and 9th of March:

Power and Water	\$73,441.03
Termination pays	\$ 670.41
Termination pay	<u>\$ 5,168.58</u>
Total	<u>\$79,280.02</u>

Ageing Receivables

The outstanding Debtors owed to Council at the end of February 2016 total \$314,725.22 with 56% of this exceeding 90 days. The ageing of the outstanding balance is:

Description	Outstanding	Unapplied	Current	>30days	>60days	>90days	Future
Debtors	314,725	-13,824	39,435	24,174	87,542	177,398	0.00
Rates Gen	147,219	-	-	-	-	147,219	-
Gen Waste	202,440	-	-	-	-	202,440	-

Debtors with balances in 60 and 90 days have been contacted in early March to follow up the outstandings. \$148k of the 90 day balance relates to 2 debtors. A meeting was held on 11 March to discuss disputed charges which are being reviewed.

A plan has been developed allocating nominated council officers with the responsibility to contact ratepayers with overdue amounts by way of letters, statements and meetings where appropriate.

The majority of the unapplied credits are for 2 customers. They relate to overpayment of rates notices by one customer who has some other charges being reconciled and agreed prior to finalisation of the overpaid amount and a credit for services paid for but not provided which will be offset against future invoices.

Ageing Payables

The outstanding Creditors owed by Council at the end of February 2016 total \$789,904 with 5% of this exceeding 90 days. Total payables are broken down as follows:

Outstanding	Unapplied	Current	>30days	>60days	>90days	Future
789,904	-75,399	251,512	222,318	351,330	40,143	0.00

The Creditors outstanding in the Financial Position has a variance of \$63.60 which is a payroll deduction processed in the ledger in February and paid on the 9th March.

The unapplied credit principally relates the payment to Power and Water noted below.

The majority of the balance in 90 days relates to an invoice for the repayment of surplus grant funds from the 2014 year which is being withheld pending receipt of the 2015-16 funds for the same program.

List of suppliers paid over 50K in the month of February 2016

Date	Account No	Account Name	Amount
29.02.2016	10585	Power and Water	73,441.03

The payment was for the quarterly electricity, water and sewerage charges on various properties.

CONSULTATION AND TIMING

Section 8 of the Local Government Accounting Regulations 2014 outlines the requirements for financial reporting to Council. In particular it states that the actual income and expenditure for the commencement of the financial year to the end of the previous month should be reported plus a statement of the debts owed to the Council.

Part 8 Financial reports to council

18 Financial reports to council

- (1) The CEO must, in each month, present before a meeting of the council a report, in a form approved by the council, setting out:
 - (a) The actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and
 - (b) The forecast income and expenditure for the whole of the financial year.
- (2) The report must include:
 - (a) Details of all cash and investments held by the council (including money held in trust); and
 - (b) A statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and
 - (c) Other information required by the council.
- (3) If a council does not hold a meeting in a particular month, the report is to be laid before the council committee performing the council's financial functions for the particular month.

RECOMMENDATION:

That Council notes this report for information and accepts the Finance Report for the Reporting period to 29th February 2016.

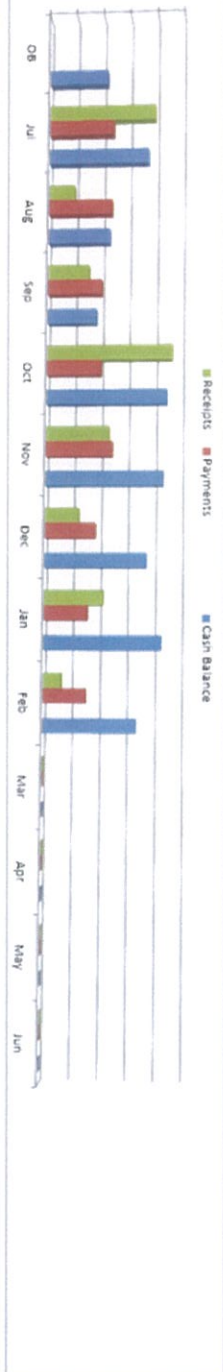
ATTACHMENTS:

- 1 04. Cash Flow February 16.pdf
- 2 07. Expense by Location v2.pdf



Statement of Cash Flows
as at 28 Feb 2016

Description	OB	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	CB	YTD	%
Cash Accounts																		
Cash at Bank, Operational/General	17,821	356,435	(250,822)	12,828	425,996	(613,881)	151,945	190,091	(261,189)	0	0	0	0	0	0	0	17,064	(4%)
Cash at Bank, Fund General	995,861	405,431	(449,051)	(252,410)	882,477	562,841	(454,688)	87,349	(181,098)	0	0	0	0	0	0	0	1,595,311	60%
Cash on Hand, Prangemp	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100	0%
Cash on Hand, Derwin	200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	200	0%
Cash on Hand, Ngulu	600	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	600	0%
Cash Deposit account (Credit card)	57,968	0	0	0	0	0	0	1,792	0	0	0	0	0	0	0	0	59,760	3%
Cash Accounts	1,072,550	761,916	(699,873)	(239,585)	1,308,475	(60,950)	(302,743)	279,732	(446,489)	0	0	0	0	0	0	1,673,035	600,485	56%
Operating Activities																		
Receipts	0	1,954,174	471,688	750,649	2,299,144	1,150,020	607,887	1,089,027	319,880	0	0	0	0	0	0	0	8,616,472	8,616,472
Payments	0	(1,192,268)	(1,172,625)	(989,058)	(890,670)	(1,210,971)	(910,650)	(783,295)	(766,548)	0	0	0	0	0	0	0	(8,016,283)	3,016,263
Unreconciled Balances	0	(209)	(1,064)	1,176	0	0	0	0	(179)	0	0	0	0	0	0	0	(276)	(276)
Operating Activities	0	761,916	(699,873)	(239,585)	1,308,475	(60,950)	(302,743)	279,732	(446,489)	0	0	0	0	0	0	0	600,485	600,485
Accumulated Cash Balance	1,072,550	1,834,465	1,134,593	895,008	2,203,483	2,142,532	1,839,789	2,119,521	1,673,035	0	0	0	0	0	0	1,673,035	600,485	



	OB	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	CB
Cash Balance	1,072,550	1,834,465	1,134,593	895,008	2,203,483	2,142,532	1,839,789	2,119,521	1,673,035	0	0	0	0	0	0	1,673,035
Receipts	0	1,954,174	471,688	750,649	2,299,144	1,150,020	607,887	1,089,027	319,880	0	0	0	0	0	0	8,616,472
Payments	0	(1,192,268)	(1,172,625)	(989,058)	(890,670)	(1,210,971)	(910,650)	(783,295)	(766,548)	0	0	0	0	0	0	(8,016,283)

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Expense by Location






























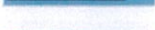













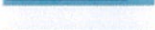


























as at 29 Feb 2016

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Actuals/Budget
Expense by Directorate						
Direct Expenses Only						
Wurrumiyanga	1,919,471	2,681,334	761,864	28%	4,022,001	
Finance & Compliance	16,230	296,882	280,652	95%	445,323	
138001 - Indigenous Community Broadcas	213	0	(213)	(100%)	0	
147001 - Local Authority Wurrumiyanga	3,771	10,667	6,896	65%	16,000	
147801 - 2014/2015 Local Authority Fund	12,247	286,215	273,969	96%	429,323	
Infrastructure & Assets	1,172,428	1,390,149	217,721	16%	2,085,224	
103901 - Commercial Shire Facilities - Wu	3,129	0	(3,129)	(100%)	0	
108801 - Town Services Wurrumiyanga	442,091	393,221	(48,871)	(12%)	589,831	
111501 - Street Lighting Wurr	7,451	5,667	(1,784)	(31%)	8,500	
113401 - Waste collection and disposal W	970	0	(970)	(100%)	0	
116001 - Fuel - Wurrumiyanga	97,792	108,637	10,845	10%	162,955	
119101 - Waste Management Wurrumiya	455	667	212	32%	1,000	
119301 - Civil Works Wurrumiyanga	116,186	82,478	(33,708)	(41%)	123,717	
119401 - ESO Wurrumiyanga	(100)	(67)	33	(50%)	(100)	
119501 - Airport Maintenance Wurrumiya	2,197	13,333	11,136	84%	20,000	
119601 - Airport Inspection Wurrumiyang	77	100	23	23%	150	
119701 - Mechanical Workshops Wurrum	242,989	392,479	149,490	38%	588,718	
119801 - Staff Housing - Wurrumiyanga	73,097	85,833	12,736	15%	128,750	
120201 - Recreation Hall Wurrumiyanga	17,618	667	(16,952)	(2543%)	1,000	
120301 - Oval Wurrumiyanga	31,868	11,067	(20,801)	(188%)	16,600	
120901 - Wurrumiyanga Pool	79,919	75,757	(4,162)	(5%)	113,636	
121401 - Shire Facilities Wurrumiyanga	3,999	27,333	23,334	85%	41,000	
121410 - Commercial Facilities Wurrumiy	19,900	16,667	(3,233)	(19%)	25,000	
122201 - Transit Accommodation - Wurru	20,262	22,289	2,027	9%	33,433	
123401 - Portable Stage (Bathurst Oval U)	0	66,667	66,667	100%	100,000	
123801 - Foreshore Drain Stage 2 Wurrum	1,109	0	(1,109)	(100%)	0	
129601 - Airport Landing Fees Wurrumya	362	653	291	45%	979	
131101 - Commercial Building Services Wi	11,058	86,703	75,645	87%	130,055	
Community Support	730,812	994,303	263,491	27%	1,491,454	
118901 - Post Office Wurrumiyanga	43,249	47,755	4,507	9%	71,633	
120401 - Outside School Hours Care Wurr	46,795	165,523	118,729	72%	248,285	
120501 - Jirani Day Care Centre	191,387	272,806	81,418	30%	409,208	
120601 - Youth Diversion Scheme Wurrum	2,334	0	(2,334)	(100%)	0	
120801 - Night Patrol - Wurrumiyanga	179,008	211,250	32,242	15%	316,874	
121001 - Active Remote Communities Spc	11,906	18,723	6,817	36%	28,084	
122801 - Family as First Teachers DET	109,022	118,066	9,045	8%	177,100	
134101 - ISRP - Jobs Creation Package Wu	15,482	0	(15,482)	(100%)	0	
146401 - Administration Service Wurrumi	131,629	160,180	28,551	18%	240,270	
Pirlangimpi	799,621	1,026,611	226,989	22%	1,533,701	
Finance & Compliance	3,134	81,029	77,894	96%	121,543	
147002 - Local Authority Pirlangimpi	3,134	8,000	4,866	61%	12,000	
147802 - 2014/2015 Local Authority Fund	0	73,029	73,029	100%	109,543	
Infrastructure & Assets	392,978	438,356	45,378	10%	649,571	
105502 - Fleet Administration - Pirlangim	11	0	(11)	(100%)	0	
108802 - Town Services Pirlangimpi	164,629	204,098	39,469	19%	306,147	
111502 - Street Lighting Pirlangimpi	5,145	2,667	(2,479)	(93%)	4,000	
116002 - Fuel - Pirlangimpi	29,846	30,792	946	3%	46,188	
119102 - Waste Management Pirlangimpi	1,000	17,333	16,333	94%	26,000	
119302 - Civil Works Pirlangimpi	43,139	43,053	(86)	(0%)	64,579	
119502 - Airport Maintenance Pirlangimp	0	667	667	100%	1,000	
119602 - Airport Inspection Pirlangimpi	31,347	12,907	(18,440)	(143%)	19,361	
119702 - Mechanical Workshops Pirlangin	83,221	87,049	3,828	4%	122,612	
119720 - Mechanical Workshops CDEP Lig	1,622	1,212	(410)	(34%)	1,818	
119802 - Staff Housing - Pirlangimpi	16,688	12,149	(4,539)	(37%)	18,223	
119902 - Territory Housing Pirlangimpi	(0)	0	0	1%	0	

120302 - Oval Pirlangimpi	659	667	8	1%	●	1,000	
120902 - Pirlangimpi Pool	3,345	5,669	2,323	41%	●	8,503	
121402 - Shire Facilities Pirlangimpi	493	4,333	3,840	89%	●	6,500	
122202 - Transit Accommodation - Pirlang	7,406	10,867	3,460	32%	●	16,300	
129602 - Airport Landing Fees Pirlangimpi	2,190	2,267	77	3%	●	3,400	
131102 - Commercial Building Services Pir	2,236	2,627	391	15%	●	3,940	
Community Support	403,509	507,226	103,717	20%	●	762,587	
119002 - Centrelink Pirlangimpi	36,092	50,766	14,674	29%	●	76,150	
120402 - Outside School Hours Care Pirlar	43,093	77,113	34,020	44%	●	115,669	
120502 - Child Services Pirlangimpi	70,418	100,417	29,999	30%	●	150,625	
120802 - Night Patrol Pirlangimpi	87,786	97,021	9,235	10%	●	145,531	
121002 - Active Remote Communities Spc	13,368	19,312	5,944	31%	●	28,968	
121502 - Library Pirlangimpi	20,543	20,624	81	0%	●	30,936	
123602 - Pirlangimpi School Meals Progra	20,838	49,509	28,671	58%	●	74,264	
134102 - ISRP - Jobs Creation Package Pirl	16,774	0	(16,774)	(100%)	●	0	
146402 - Administration Service Pirlangir	94,597	92,464	(2,134)	(2%)	●	140,444	
Milikapiti	1,039,839	1,382,602	342,763	25%	●	2,072,250	
Finance & Compliance	1,906	100,005	98,100	98%	●	150,008	
138003 - Indigenous Community Broadcas	169	0	(169)	(100%)	●	0	
147003 - Local Authority Milikapiti	1,736	8,000	6,264	78%	●	12,000	
147803 - 2014/2015 Local Authority Fund	0	92,005	92,005	100%	●	138,008	
Infrastructure & Assets	708,102	822,388	114,286	14%	●	1,233,582	
103903 - Commercaill Shire Facilities - Mili	10,118	9,336	(782)	(8%)	●	14,004	
108803 - Town Services Milikapiti	166,487	189,222	22,735	12%	●	283,834	
111503 - Street Lighting Milikapiti	4,951	2,667	(2,284)	(86%)	●	4,000	
116003 - Fuel - Milikapiti	198,816	171,376	(27,441)	(16%)	●	257,064	
119103 - Waste Management Milikapiti	250	467	217	46%	●	700	
119303 - Civil Works Milikapiti	87,639	102,950	15,311	15%	●	154,425	
119603 - Airport Inspection Milikapiti	31,906	5,036	(26,870)	(534%)	●	7,554	
119703 - Mechanical Workshops Milikapit	170,703	221,558	50,856	23%	●	332,337	
119803 - Staff Housing - Milikapiti	17,780	27,586	9,806	36%	●	41,379	
120203 - Recreation Hall Milikapiti	3,361	0	(3,361)	(100%)	●	0	
120303 - Oval - Milikapiti	4,105	6,528	2,423	37%	●	9,792	
121403 - Shire Facilities Milikapiti	4,686	13,667	8,981	66%	●	20,500	
122203 - Transit Accommodation - Milika	4,103	4,067	(36)	(1%)	●	6,100	
129603 - Airport Landing Fees Milikapiti	629	667	37	6%	●	1,000	
131103 - Commercial Building Services Mi	25	17	(8)	(50%)	●	25	
143003 - CTG - Waterpark Feature Milik	1,675	0	(1,675)	(100%)	●	0	
143803 - CTG Shade and Play Milikapiti	868	579	(289)	(50%)	●	868	
159503 - ABA - Milikapiti Water Park	0	66,667	66,667	100%	●	100,000	
Community Support	329,831	460,208	130,377	28%	●	688,660	
119003 - Centrelink Milikapiti	40,072	48,378	8,306	17%	●	72,567	
120403 - Outside School Hours Care Milik	23,399	76,646	53,248	69%	●	113,317	
120503 - Creche Milikapiti	72,995	99,025	26,030	26%	●	148,537	
120803 - Night Patrol - Milikapiti	71,164	98,124	26,960	27%	●	147,186	
121003 - Active Remote Communities Spc	0	18,723	18,723	100%	●	28,084	
121103 - Vacation Care Milikapiti	10	0	(10)	(100%)	●	0	
121503 - Library Milikapiti	19,120	17,861	(1,259)	(7%)	●	26,792	
134103 - ISRP - Jobs Creation Package Mil	6,747	0	(6,747)	(100%)	●	0	
146403 - Administration Service Milikapiti	96,324	101,452	5,128	5%	●	152,178	
Regional (including Outstations)	5,206,172	6,127,926	921,754	15%	●	9,163,502	
Finance & Compliance	3,344,191	3,824,233	480,041	13%	●	5,701,688	
104000 - Corporate Management	93,551	58,533	(35,018)	(60%)	●	87,800	
104500 - ICT Solutions Corporate	445,307	452,019	6,713	1%	●	674,232	
105300 - Financial management service	806,928	616,353	(190,575)	(31%)	●	893,666	
107200 - Governance and Compliance	117,822	146,000	28,178	19%	●	219,000	
107900 - Work Health Safety	4,560	1,333	(3,226)	(242%)	●	2,000	
108000 - Human resource service	213,216	229,641	16,425	7%	●	344,461	
110800 - Records management service	4,685	5,173	488	9%	●	7,759	
111400 - General rates and charges	3,277	30,000	26,723	89%	●	45,000	
118000 - Acquire/Depreciate/Dispose Ass	870,902	1,176,103	305,201	26%	●	1,764,154	
118100 - Acquire/Depreciate/Dispose Ass	164,287	166,758	2,471	1%	●	250,138	

118400 - Acquire/Depreciate/Dispose Ass	138,327	222,000	83,673	38%	●	333,000	
118500 - Acquire/Depreciate/Dispose Ass	180,817	240,000	59,183	25%	●	360,000	
118600 - Acquire/Depreciate/Dispose Ass	44,148	53,333	9,185	17%	●	80,000	
147000 - Local Authority Regional Council	2,171	2,333	163	7%	●	3,500	
147100 - Regional Council & Elected Mem	152,147	234,000	81,853	35%	●	351,000	
147900 - Strengthening Local Authorities	40,236	86,667	46,431	54%	●	130,000	
154000 - SPG Re-branding Regional Council	49,200	46,985	(2,215)	(5%)	●	70,477	
157100 - TEABBA Capital	10,000	6,667	(3,333)	(50%)	●	10,000	
159700 - Organisation Training	2,560	33,333	30,773	92%	●	50,000	
160200 - Executive Leadership Finance & I	51	0	(51)	(100%)	●	0	
999900 - Balance Sheet	0	17,000	17,000	100%	●	25,500	
Infrastructure & Assets	1,171,483	1,484,599	313,116	21%	●	2,226,898	
103800 - Asset Management Services	0	3,919	3,919	100%	●	5,878	
105500 - Fleet Administration - Shire	57,196	100,035	42,839	43%	●	150,053	
108700 - Executive leadership Infrastruct	58,909	115,041	56,132	49%	●	172,561	
108800 - Town Services	16,056	21,789	5,733	26%	●	32,684	
113400 - Waste collection and disposal	527	(813)	(1,340)	165%	●	(1,220)	
116000 - Fuel - Shire (Bulk Fuel)	0	73,333	73,333	100%	●	110,000	
117600 - HMP Fencing Program	105,709	104,019	(1,690)	(2%)	●	156,029	
119300 - Civil Works Shire	128,841	150,576	21,736	14%	●	225,864	
119500 - Airport Maintenance Shire	14,801	14,000	(801)	(6%)	●	21,000	
119600 - Airport Inspection Shire	0	8,800	8,800	100%	●	13,200	
119700 - Mechanical Workshops Shire	83,862	17,535	(66,326)	(378%)	●	26,303	
119800 - Staff Housing - Shire	413	3,409	2,996	88%	●	5,114	
120100 - Outstations Housing Maintenance	10	49	39	79%	●	74	
120105 - Outstations Other	1,175	0	(1,175)	(100%)	●	0	
121900 - Horticulture Shire	12	0	(12)	(100%)	●	0	
122000 - Inter Island Ferry Service (Barge)	105,723	120,114	14,390	12%	●	180,171	
122200 - Transit Accommodation - Shire	372	2,600	2,228	86%	●	3,900	
129600 - Airport Landing Fees Other	130	87	(44)	(50%)	●	130	
130000 - FAA Roads	245	163	(82)	(50%)	●	245	
131000 - Outstations Essential Services	28,554	123,568	95,014	77%	●	185,352	
131004 - Outstations Essential Services Ra	2,278	273	(2,006)	(736%)	●	409	
131005 - Outstations Essential Services Ot	2,163	0	(2,163)	(100%)	●	0	
131100 - Commercial Building Services Sh	419,700	503,584	83,884	17%	●	755,376	
142700 - Outstations Converted Jobs Prog	30,545	40,000	9,455	24%	●	60,000	
146900 - SPG Caterpillar Dozer D6R-2	1,277	851	(426)	(50%)	●	1,277	
149104 - Ranku Power Supply	39,202	50,667	11,465	23%	●	76,000	
158500 - Black Spot Program 15/16	64,873	31,000	(33,873)	(109%)	●	46,500	
159200 - 2014/15 MESSPG	8,909	0	(8,909)	(100%)	●	0	
Chief Executive Officer	253,843	286,328	32,485	11%	●	434,858	
104200 - Executive Leadership CEO	198,985	249,756	50,771	20%	●	380,000	
159900 - TIRC - Official Management - Fel	54,858	36,572	(18,286)	(50%)	●	54,858	
Community Support	436,655	532,766	96,111	18%	●	800,058	
104400 - Executive leadership Community	105,655	114,033	8,378	7%	●	171,049	
105000 - Executive leadership Corporate	53,822	0	(53,822)	(100%)	●	0	
119200 - Animal Control	4,545	8,373	3,828	46%	●	12,560	
120500 - Jirnan Day Care Centre - Region	43,478	0	(43,478)	(100%)	●	0	
120600 - Youth Diversion Scheme	47,025	110,515	63,489	57%	●	165,772	
120700 - Community Events Shire	1,066	0	(1,066)	(100%)	●	0	
120800 - Night Patrol Shire	21,877	59,404	37,527	63%	●	89,107	
121700 - NT Jobs Packages (Broadcasting)	26,503	40,695	14,192	35%	●	61,952	
134000 - ISRP - Indigenous Sport & Recre	83,353	156,039	72,686	47%	●	234,058	
146400 - Administration service Darwin	42,430	43,040	610	1%	●	64,560	
146481 - Administration Service Parap	1,818	0	(1,818)	(100%)	●	0	
152300 - Australia Day	1,025	667	(358)	(54%)	●	1,000	
159000 - NAIDOC Activities	4,057	0	(4,057)	(100%)	●	0	
Total Direct Expense	8,965,103	11,218,472	2,253,370	20%	●	16,791,454	

Expense by Account Category
Including Allocations and Capital Expense

Wurrumiyanga	2,989,739	3,476,368	486,630	14%		5,214,552	
WIP Assets	0	2,000	2,000	100%		3,000	
Employee Expenses	1,285,321	1,465,223	179,901	12%		2,197,833	
Contract and Material Expenses	563,248	1,091,214	527,965	48%		1,636,821	
Finance Expenses	541	280	(261)	(93%)		420	
Communication Expenses	30,603	63,963	33,360	52%		95,945	
Miscellaneous Expenses	39,757	60,655	20,898	34%		90,982	
Allocation Expense	1,070,268	793,034	(277,234)	(35%)		1,189,551	
Pirlangimpi	1,326,256	1,430,816	104,560	7%		2,140,010	
Employee Expenses	630,974	739,307	108,333	15%		1,102,746	
Contract and Material Expenses	151,401	255,417	104,016	41%		383,126	
Finance Expenses	298	192	(106)	(55%)		288	
Communication Expenses	11,044	16,209	5,165	32%		24,314	
Miscellaneous Expenses	5,904	15,485	9,581	62%		23,227	
Allocation Expense	526,635	404,206	(122,429)	(30%)		606,309	
Milikapiti	1,540,378	1,761,825	221,447	13%		2,641,085	
Employee Expenses	632,798	764,033	131,235	17%		1,146,049	
Contract and Material Expenses	358,649	542,486	183,837	34%		812,479	
Finance Expenses	939	200	(739)	(370%)		300	
Communication Expenses	38,777	39,306	529	1%		58,826	
Miscellaneous Expenses	8,676	36,577	27,901	76%		54,596	
Allocation Expense	500,539	379,223	(121,316)	(32%)		568,835	
Regional (including Outstations)	6,957,458	7,857,027	899,569	11%		11,757,154	
WIP Assets	429,748	258,808	(170,940)	(66%)		388,212	
Employee Expenses	2,280,377	2,621,025	340,648	13%		3,937,016	
Contract and Material Expenses	643,804	738,408	94,604	13%		1,104,612	
Finance Expenses	2,159	2,724	566	21%		4,086	
Communication Expenses	145,750	178,281	32,531	18%		267,422	
Asset Expense	1,403,518	1,860,195	456,677	25%		2,790,292	
Miscellaneous Expenses	730,564	727,292	(3,272)	(0%)		1,060,074	
Allocation Expense	1,321,538	1,470,293	148,755	10%		2,205,440	
Total Expenses Including Allocations & Capital	12,813,831	14,526,037	1,712,206	12%		21,752,801	
Capital Expense	429,748	260,808	(168,940)	(65%)		391,212	
Allocation Expense	3,418,981	3,046,756	(372,224)	(12%)		4,570,135	
Total Expense Excluding Allocations & Capital	8,965,103	11,218,472	2,253,370	20%		16,791,454	

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REPORTS FOR DECISION

ITEM NUMBER	6.2
TITLE	New Council Policy - Borrowing
REFERENCE	177648
AUTHOR	Bruce Mann, A / Senior Accountant



This report provides Council with a proposed version of a new mandatory policy (Borrowing Policy) covering the borrowing of funds.

BACKGROUND

The Compliance Review undertaken by the Dept. Local Government late in 2014 identified two policies that Council did not have which is a mandatory compliance requirement.

These two policies were a Privacy Policy, and a Borrowing Policy.

The Official Manager also requested that these two policies be drafted and put to Council for adoption.

Last month (February 2016) Council adopted the Privacy Policy, so the only remaining mandatory policy that is outstanding is the new Borrowing Policy.

The attached draft policy has been developed along the lines of the current City of Darwin policy and is fully compliant.

The new policy makes reference to the appropriate sections of the *Local Government Act*, and the Ministerial Guidelines.

ISSUES/OPTIONS/CONSEQUENCES**CONSULTATION & TIMING****RECOMMENDATION:**

That Council endorses and adopts the new Borrowing Policy (Policy # 08).

ATTACHMENTS:

1 Policy 08 - Borrowing Policy - Draft Ver 2 - 16 March 2016.pdf



Tiwi Islands Regional Council

Title:	Borrowing Policy
Policy No:	08
Adopted By:	Council
Next Review Date:	
Responsibility:	Chief Executive Officer
InfoXpert Document Number	XXXXXX

Version	Decision Number	Adoption Date	History
1			

POLICY SUMMARY

The policy sets forth the particular circumstances under which Council might use debt as a source of funds and principles to be applied in relation to borrowing.

Policy Objectives

- To ensure the sound management of Council's existing and future debt in the context of long term financial planning and financial sustainability
- To minimise the cost of borrowing
- Compliance with legislation including regulations and any Ministerial directions or guidelines
- To ensure funds are available as required to meet approved outlays
- To provide guidance as to the information that must be taken into consideration when Council is considering the use of debt.

Background

Debt funding may be appropriate in the following circumstances:

- fund the acquisition, construction, expansion or refurbishment of a major capital asset or other expansion in capital works, or;
- to upgrade obsolete technology; or to intensify the capital base of Council so as to reduce the ongoing cost of operating programs
- There are no other available sources of funding
- The Council is satisfied it can manage the risk and meet the debt repayments in the context of long term financial planning and financial sustainability

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Debt will not be used to cover recurrent operating expenses. Council generally prefers to minimise debt and financial risk. However debt funding is not precluded as a tool to assist management (within the context of financial prudence, long term planning and sustainability).

Policy Statement

External borrowings will be limited to the funding of significant items of capital expenditure:

- the life of which is expected to exceed the term of any funds borrowed
- that cannot be funded from other sources
- that are within the contexts of affordability, risk and financial sustainability

Items to be funded by new borrowings will normally be identified in the Regional Council Plan and Budget for the year in which the funds are proposed to be borrowed, thus undergoing a period of public consultation when the draft Regional Council Plan and Budget is released for public comment. (This condition may be waived in circumstances where an emergency or urgent situation required the use of borrowings and those borrowings complied with all other policy and legal requirements such as Ministerial consent).

For external financial reporting purposes debt will be carried in the accounts in accordance with generally accepted accounting practice.

Council will decide whether the funding of capital expenditure should be by way of loan, (external or internal) or simply a utilisation of available funds after considering long term financial planning and sustainability.

Borrowings are to be utilised for the purpose for which the loan was raised. Where due to circumstances it is no longer appropriate to use the loan for the original purpose the Council will ensure it complies with all legal requirements for changing that purpose and will advise the Department of Local Government of its intention to do so prior to any decision.

Unexpended loan funds will be placed in a reserve until such time as a suitable use of the funds is identified.

Where a loan was raised by Council to obtain an asset and the loan has not been repaid when the asset is sold, the Council will consider, on the basis of costs and benefits, first applying the proceeds of the sale to the repayment of the loan source.

Additional factors to be considered when Council is considering new borrowings include:

- Obtaining funds on a competitive basis in conjunction with the contracts section of Council to minimise costs associated with borrowing and consideration of the structure of any proposed loan (e.g. fixed or variable interest)
- interest rate and other risks (e.g. liquidity risks and investment credit risks)

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- repayment of debt period to be no longer than the weighted average estimated useful lives of the related assets purchased or 20 years whichever is the lesser
- Repayment of borrowings to occur at least bi-annually
- Repayments will be met from project income or other untied income of Council
- Where borrowing from an existing cash revenue occurs in lieu of external financing, Council will consider the appropriateness of internal repayment at the opportunity cost to Council of the funds utilised (e.g. competitive investment interest rates) however this consideration will not preclude the use of higher rates (e.g. external debt rates) or lower rates or interest free internal borrowing and flexible repayment terms not exceeding the life of the assets funded
- Alternatives to debt
- Where the borrowings are for commercial purposes, consideration will be given as to whether the return on the investment can service the debt (after consideration of community service obligations and any other objectives)

Debt Servicing Ratio

The Debt Servicing Ratio at any time will be dependent on whether Council at that time is adopting:

- a strategy of growth with its supporting infrastructure, technological upgrade or capital intensification of services, or;
- alternatively, maintaining the status quo in the provision of services to the community.

An increasing Debt Servicing Ratio should be demonstrated to be financially sustainable (for example through the long term financial plan)

The Debt Servicing Ratio should not exceed 5% (principal plus interest repayments as a percentage of total revenue)

Link to Strategic Plan

The Council will maintain a Long Term Strategic Plan in order to demonstrate its long term financial viability and ability to service loan repayments.

Legislation, terminology and references

Part 10.3 of the *Local Government Act* sets out the requirements for Council borrowing at the time of adopting this policy, with borrowing defined as obtaining 'any form of financial accommodation' (Section 122).

Other than for an overdraft of less than 2% of the Council's total revenue income for the preceding financial year obtained for a term of less than two months and transactions classified as of a 'minor nature' borrowing requires Ministerial approval (Section 123).

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Minor transactions to an aggregate total of \$ 200,000 or less do not require Ministerial approval.

The Minister has also issued mandatory Guidelines (29/06/2008) pursuant to S258 of the Local Government Act which require a Council to have a Borrowing Policy before any borrowing takes place.

Implementation and delegation

The *Local Government Act* prohibits the Council delegating powers to officers for borrowing money.

Evaluation and Review

This Policy should be evaluated on the basis that there has been compliance with the Council's borrowing policy and legislation.

REPORTS FOR DECISION

ITEM NUMBER	6.3
TITLE	2016/17 Draft Council Plan & Budget - Service & Delivery Levels
REFERENCE	177632
AUTHOR	Marion Scrymgour, Chief Executive Officer



As part of the preparation of the new 16/17 Council Plan & Budget, Council is required to review and set the Service and Delivery Levels. Once set by Council, staff can then prepare a first cut draft budget based on these services and service levels. There will also need to be discussion and guidance by Council on the revenue elements of the budget to be set i.e. (Rates & Waste Charges, TIRC Fees & Charges, and TIRC internal charge out rates).

BACKGROUND

Commencing February at Pirlangimpi, Council held its first Planning Workshop to start the development of Council Plan and Budget for 16/17.

Council provides a combination of services covering Traditional Core and Grant Funded Programs.

Council allocates funding either as untied (our funds) or grant funded programs (tied funds).

The following list of services were discussed at the 1st Planning Workshop at Pirlangimpi on 25 February 2016 and are provided today for information and further discussion.

Core Services or basic Regional Council Services

The meeting noted that, at this point, there was no longer a requirement to identify core services but that might change in the future. The meeting felt the Council should identify those services it saw as essential or core to its existence and the following schedule of functions was prepared for review at a later meeting-

Directorate Infrastructure & Asset Services

- A. Waste Management (collection, dump management and litter)
- B. Roads (Community & Connector roads)
- C. Staff Housing
- D. Building Asset Maintenance
- E. Parks and Gardens (community beautification)
- F. Cemeteries
- G. Transport such as inter island ferry
- H. Street Lighting
- I. Airports
- J. Drainage

Directorate Community Development & Services

- L. Sport & Recreation – (rec halls and activity, pools and ovals)
- M. Youth Activities
- N. Libraries & Centrelink
- O. Children’s Services
- P. Community Safety
- Q. Animal Management

Directorate Finance & Compliance

- R. Council
- S. Local Authorities
- T. Governance
- U. Compliance
- V. Finance

This listing of Service areas is to be reviewed and refined as needed but the final service levels must reflect what the Council seeks to achieve.

ISSUES/OPTIONS/CONSEQUENCES

The Senior Accountant will also table on the day a draft listing for Council information & discussion on the proposed TIRC Fees & Charges, Draft Councillor Allowances for 16/17, and Internal charge out rates for ICT, Motor Vehicles, and Staff Housing.

Guidance will be required from Council on these revenue and internal charge out rates so that the first cut budget can be put together by staff over the next five weeks.

The first cut budget Budget Workshop is to be held on Thursday 28th April 2016 at Wurrumiyanga.

RECOMMENDATION:

That Council:

A. Receives and notes this report, and

B. Confirms service levels and provides guidance on revenue targets to be incorporated in the 16/17 budget development process.

ATTACHMENTS:

REPORTS FOR INFORMATION

ITEM NUMBER	7.1
TITLE	Draft Financial Statements 2014-15
REFERENCE	177628
AUTHOR	Bruce Mann, A / Senior Accountant



This report provides a further update to Council covering progress since the Special Council Meeting held on Monday 14th March 2016. A final set of draft 2014-15 Financial Statements will be provided to the Council for information and discussion at today's meeting.

BACKGROUND

As part of completing the financial statements for last year (2014-15) a large amount of additional work has had to be undertaken in reconciling grant funds from prior years (tied & untied) plus completing a thorough review and the reconciling of all Council's assets and liabilities.

These statements have been prepared to conform to the Australian Accounting Standards and other requirements stipulated in the regulations and guidelines.

Over the last few months we have continued to work in closely with our Auditors (Merit Partners) and they have been kept informed of our continued progress.

Council finance staff have also been working in closely with the Dept. Local Government & Community Services (Finance & Compliance staff) as we work through the backlog of legacy issues identified in the 2014 Compliance Audit.

The lodgement timeline for the Annual Financial Statements and Audit has been extended and agreed with DLGCS due to the above factors.

We have now completed the draft financial statements and these will be tabled on the day of the meeting.

ISSUES/OPTIONS/CONSEQUENCES

A Special Council Meeting was called by the CEO on Monday 14th March 2016 to allow Council to be kept fully informed as we work through and complete these compliance issues.

Subject to the Auditor's availability we are also planning to have a representative attend a future Council meeting so that Council can ask any questions about the results for the 2014-15 Financial Year.

CONSULTATION & TIMING**RECOMMENDATION:**

That Council receives and notes the Draft Financial Statements for 2014-15.

ATTACHMENTS:

REPORTS FOR INFORMATION

ITEM NUMBER	7.2
TITLE	TIRC - Draft Strategic Plan 2016 to 2025
REFERENCE	177615
AUTHOR	Marion Scrymgour, Chief Executive Officer



This report provides a final draft of the TIRC Draft Strategic Plan 2016 to 2025 for Council to provide any final comments or changes on. Once Council has had a chance to go through the attached document it will be brought to a future meeting for final approval and adoption.

BACKGROUND

As part of assisting Council post the Official Management, Mr Allan McGill has facilitated a number of meetings and planning workshops over the last 4 months. From a compliance perspective Council is required to have a Strategic Plan per the *Local Government Act*.

At the 16 December 2015 Ordinary Council Meeting a report for decision (Strategic Planning) was tabled which outlined the previous Strategic Planning Workshop facilitated early in 2015 by Brandan Moyle Consulting & Facilitation with senior staff from 27 to 29 January 2015, and then added some additional elements for Council to consider in developing a Strategic Plan. Council endorsed this report and requested that a draft Strategic Plan be developed over the next few months (early in 2016).

At the 1st 16/17 Council Planning Workshop (held at Port Melville, Pirlangimpi) on Thursday 25th February 2016 the Council and Management Team went through a first draft of the Strategic Plan. A number of minor changes were made on the day and the final draft document is now attached for Council to provide any final comments or changes on.

ISSUES/OPTIONS/CONSEQUENCES

The TIRC Strategic Plan 2016 to 2025 is a foundation document and is supported by other plans and policies such as:

1. Asset Management Plan
2. Ten Year Financial Plan
3. Annual Regional Council Plans and Budgets.

CONSULTATION & TIMING

Once endorsed by Council at a future meeting the approved Strategic Plan 2016 to 2025 will then be made available to all staff and the public via Council's website.

RECOMMENDATION:

That Council receives this report for information and completes a final review of the Draft Strategic Plan 2016 to 2025.

ATTACHMENTS:

- 1 TIRC Strategic Plan 2016 to 2025 - Draft Ver 3.pdf



TIWI ISLANDS REGIONAL COUNCIL

STRATEGIC PLAN 2016 TO 2025

TOWARDS 2020 VISION AND BEYOND

(IT'S WHAT WE DO THAT COUNTS NOT WHAT WE SAY!)



VISION

“Service for a Tiwi future”

“Najingawula Tiwi ngarra amangijirri nginingawula murrakapuni”



MISSION

1. Represent the Tiwi community by-
Being an advocate to other levels of Government.
Facilitating activity in partnership with others.
2. Deliver services that meet the Tiwi community's needs.
3. Provide leadership to the Tiwi community.
4. Comply with all obligations prescribed by legislation.

VALUES AND GUIDING PRINCIPLES

We accept responsibility for delivering effective services with the authority of the Regional Council for the Tiwi Islands

RESPECT

We respect ourselves, each other, our staff, Tiwi culture, our clients and stakeholders so that we can deliver the strongest services possible for the Tiwi Islands.

ETHICS

We demonstrate honesty and integrity in the delivery of services on behalf of the Tiwi Islands Regional Council.

COMMITMENT

We are committed to delivering services and achieving outcomes on behalf of the Tiwi Islands Regional Council for people living on the Tiwi Islands.

LOYALTY

We are loyal in supporting our clients, our staff and stakeholders; trusting in those around us to achieve strong outcomes for the people living on the Tiwi Islands.

TRANSPARENCY

We believe in and practice transparency in all our decisions and in our dealings with the community and all other stakeholders on the Tiwi Islands

ACCOUNTABILITY

We strive to be fully accountable for all our actions and decisions

INCLUSION

We try to include all the community and all the stakeholders in the decisions we make which effect the community



GOALS

- Develop and retain employees and emphasize the recruitment of local people.
- Provide effective Council services to the Tiwi Communities and other stakeholders.
- Management of finances, assets and infrastructure will be responsible, accountable and transparent.
- Manage resources in an environmentally sustainable manner, respecting country and culture.
- Improve Council operations.
- Communicate in an open, honest and culturally appropriate way.
- Achieve best practice in compliance and governance.
- Facilitate the development of socio-economically responsible opportunities on the Tiwi Islands.

OBJECTIVE

- To become a leader in NT Local Government with high levels of performance in governance, compliance, financial management and service delivery.

KEY FOCUS AREAS AND DIRECTIONS

- Improve financial management and sustainability
 - Statutory compliance
 - Upgrading and maintenance of roads and drainage
 - Improve public transport
- Deliver services to the community as set out in the annual Regional Council Plans
- Strengthen relationships with all stakeholders and develop alliances and partnerships for the benefit of the Tiwi community



WHAT WE WILL DO

Communicate with the Tiwi community, listen to their views and provide regular feedback through newsletters and forums.

Work with Local Authorities to identify service and project priorities.

Review all human and financial resources to ensure they are being used efficiently to meet Council priorities.

Regularly review and monitor service delivery standards to ensure community needs are being met.

Develop strategies, forward plans and policies

ASPIRATIONS

To improve the situation that Tiwi people live in.

Pass on knowledge and plan succession for the future.

A commitment to the delivery of the best services possible for people living on the Tiwi Islands.

Cross culture – exchanging information and knowledge.

Tailor Tiwi services so they respond to local needs.

Taking on responsibility for the delivery of services and achieving outcomes.

Greater capability in the mob and in the Tiwi Islands Regional Council as an organization.

Flexibility within the parameters that the Tiwi Islands Regional Council operates within.

Sustainability for a Tiwi future.

REPORTS FOR INFORMATION

ITEM NUMBER	7.3	
TITLE	GM Community Development & Services EOM Report February 2016	
REFERENCE	177647	
AUTHOR	Rosanna De Santis, General Manager Community Development & Services	

This report illustrates the business within units including; Children's Services, Youth and Community, Sports and Recreation, Community Safety, Centrelink, Libraries, Administration and Community Engagement.

BACKGROUND

This report is for the month of February 2016.

Director

- Collaboration with PM&C contacts regarding first ½ of year performance reports for all IAS funded areas including, Community Safety, Sports and Recreation, Meals Program and Milikapiti Creche.
- Collaborated with Dept Community Corrections contacts regarding 2nd quarter performance report and first ½ year financial report for Youth Diversion Program.
- Delivered Warning Letter to four staff within this Directorate for poor work attendance and performance.
- Attended DET workshop with Creche T/L regarding the Government Childcare reform and changes coming.
- Meeting with Aux Sue Kennedy regarding Youth Diversion business.
- Met (in company with CEO) the AG Dept Education regarding BBF funding for crèche's and OSHC.
- Participated in Management Team meeting.
- Participated in Level One Touch Footy Officiating with Sports and Recreation staff, and two community residents.
- 15 February commenced overnight stays from Monday through to Wednesday at Wurrumiyanga.
- Attended Pirlangimpi Local Authority meeting.
- Attended Pirlangimpi Ordinary Council meeting.
- Attended TIRC Councillors and Management planning day at Port Melville.

Youth and Community

Case Management:

We currently have 2 young males on our case load:

- Follow up with case: 7144086 M 17yrs.
- Follow up with case: 7131202 M 11yrs
- 4 new cases received for youth at Wurrumiyanga and Milikapiti

Training

Nil

Events

Nil

Human Resources:

- Attendance: Ron’s hours are full days from Tuesday to Thursday. Attendance and performance requires improvement. Disciplinary procedure actioned and recorded on file. Little change in this reporting month.
- Incidents: Nil
- Recruitment: 2nd round of recruitment run for casual position.
- Leave: 1 A/L day for Ron in this period.

Stakeholder Engagement:

Nil

Children’s Services

Children’s Service resumed operation in 4 January 2016. Manager is presently on Annual Leave and Long Service Leave until 11 March 2016.

Issues remain with attendance and performance of several staff at the Wurrumiyanga location. Disciplinary action implemented and recorded on files of employees.

FaFT

Recruitment of Family Educator underway.

Human Resources

All Staffing issues, including:

- Attendance: Issues with OSHC staff for non-attendance and no notification.
- Incidents: Three unlawful entries, stealing (food) and damage to flyscreen at Jirnani in a six day period.
- Recruitment: Francesca Mungatopi appointed as childcare officer at Milikapiti.
- Leave: Manager presently on LSL, returning 14 March 2016.
- Meeting: Nil
- Training: 3 day workshop - Dept of Education @ Rydges Airport Resort.
- All correct 2016 enrolment forms being collected to recommence Cert III and Diploma of Children’s Services.

Stakeholder Engagement

With Rhiannon Dawes on 10 February 2016 RE: BBF funding for current financial year.

Finances

Frugal expenditure for all BBF Services due to no funding agreement received yet by Dept. of Education

Sports and Recreation

Providing opportunities for all men, women and children, to participate and achieve within their chosen Sport or Recreational activity. This business unit operates throughout all three communities on the Tiwi Islands.

Wurrumiyanga:

Venue	Activity	Adults	Children
Rec Hall/oval	Basketball	0	115

Gym	Fitness	25	0
Pool	Aquatics	0	179

Pirlangimpi:

Venue		Adults	Children
Pool	Aquatics	0	0
Rec Hall/oval	Basketball & Cricket	0	156

Milikapiti:

Venue		Adults	Children
Recreation Hall/oval	Basketball & Cricket	0	144

Training

Bronze Medallion and Pool Life Guard
Level One Touch Footy Referee

Events

Nil

Human Resources:

All Staffing issues, including:

- Attendance: Issues at Wurrumiyanga
- Incidents: Nil to report
- Recruitment: Nil, Pool officer position now vacant
- Leave: Nil
- Meetings: Mangers Meeting
- Training: Pool Life Guard & Bronze at the end of this month continue into March.

Stakeholder Engagement:

Nil

Finances:

Description	Actuals	Budget	Variance	%	Full Year	
					Budget	Comments
134000 - ISRP - Indigenous Sport & Recreation Program Shire (TIED)						
7111 - Salary Exp Normal	64,179	112,348	48,168	43%	168,521	Work attendance
7251 - Material Exp General	64	7,224	7,160	99%	10,836	Exp expected in March period
7411 - Mobile Telephone Exp	(100)	0	100	100%	0	Finance to adjust Staff participating in training away- from-base
7937 - Travel Allowance Expenses	852	333	(519)	(156%)	500	

9272 - Allocation Fuel Exp Motor Vehicle	1,070	0	(1,070)	(100%)	0	To be adjusted for next quarter
9417 - Allocation ICT Exp	10,833	13,333	2,500	19%	20,000	Finance to adjust
9815 - Fleet Hire - Expense	2,750	15,333	12,583	82%	23,000	Finance to adjust
9816 - Ferry Charges - Expense	1,591	0	(1,591)	(100%)	0	To be adjusted for next quarter
9817 - Workshop Charges - Expense	161	0	(161)	(100%)	0	To be removed and journal to Infrastructure
9819 - Housing - Internal Allocations Expense	2,571	8,000	5,429	68%	12,000	Finance to adjust
9915 - Allocation Ins Premium Exp General	0	2,200	2,200	100%	3,300	Finance to adjust
9931 - Allocation Training Course Fee Exp	0	4,600	4,600	100%	6,900	Charges will occur next month
9934 - Allocation Accommodation Exp	1,205	0	(1,205)	(100%)	0	To be adjusted for next quarter
9963 - Allocation Grant Admin Fee	0	34,500	34,500	100%	51,750	This will be eventually deducted
121000 - Active Remote Communities Sport & Recreation Shire (TIED)						
9931 - Allocation Training Course Fee Exp	0	1,427	1,427	100%	2,140	Finance to charge out
9935 - Allocation Airfare & General Travel Exp	0	1,667	1,667	100%	2,500	Finance to charge out
9963 - Allocation Grant Admin Fee	0	10,710	10,710	100%	16,065	Finance to charge out
121001 - Active Remote Communities Sport & Recreation Wurrumiyanga (TIED)						
7121 - Salary Inc or Dec in LSL Liability	0	402	402	100%	603	Finance to charge out
7134 - Workcover Premium Exp	0	402	402	100%	603	Finance to charge out
7921 - Advertising Exp	313	0	(313)	(100%)	0	To be adjusted for next quarter
9860 - Internal Allocation Staff Housing	1,500	0	(1,500)	(100%)	0	Allocation is in 134000
121002 - Active Remote Communities Sport & Rec Pirlangimpi (TIED)						
7121 - Salary Inc or Dec in LSL Liability	0	414	414	100%	622	Finance to charge out
7134 - Workcover Premium Exp	0	414	414	100%	622	Finance to charge out

7937 - Travel Allowance Expenses	142	0	(142)	(100%)	0	T/A for training 12100/9931
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121003 - Active Remote Communities Sport & Recreation Milikapiti (TIED)						
7111 - Salary Exp Normal	0	14,214	14,214	100%	21,321	Position remains vacant
7114 - Salary Exp Leave	0	2,179	2,179	100%	3,268	
7116 - Salary Exp SGC Superannuation	0	1,526	1,526	100%	2,290	
7121 - Salary Inc or Dec in LSL Liability	0	402	402	100%	603	
7134 - Workcover Premium Exp	0	402	402	100%	603	

Centrelink Service

Centrelink Agent Offices at Pirlangimpi and Milikapiti offer assistance and support to all community members with Centrelink issues including Family payments, Age pensions, Disability support payments, Job search allowances and Study payments for youth. Offices in both communities are open to the public from 8:00am to 4:00pm Monday to Friday.

Training

Centrelink Remote Support Team has commenced this years Training courses for the Agents at Milikapiti and will start with the Pirlangimpi staff in March. Centrelink have continuous changes to their systems and programs, hence the ongoing training for all Centrelink Agents

Events

Nil

Human Resources:

No vacancies exist at either of the Centrelink agencies. Staff attendances have been very good. One Pirlangimpi Agent is currently on Annual Leave (4 weeks), with the other Agent covering those hours

Stakeholder Engagement:

There has been no interaction with Councillors this month. The agents have had no issues requiring Councillors assistance.

Finances:

Description	Year-To-Date (P1-P5)				Full Year	
	Budget	Actuals	Variance	%	Budget	Comments
119002 - Centrelink Pirlangimpi						
7261 - Electricity Exp	417	0	(417)	100%	1,000	shared building, no costs taken
9814 - Internal Rent Charges - Expense	1,250	0	(1,250)	100%	3,000	Allocation not taken out

9963 - Allocation Grant Admin Fee	2,617	0	(2,617)	100%	6,280	Allocation not taken out
119003 - Centrelink Milikapiti						
7261 - Electricity Exp	417	0	(417)	100%	1,000	shared building, no costs taken
9814 - Internal Rent Charges - Expense	1,250	0	(1,250)	100%	3,000	Allocation not taken out
9963 - Allocation Grant Admin Fee	3,489	0	(3,489)	100%	8,373	Allocation not taken out

Libraries

Libraries on Melville Island provide a comfortable area for both children and adults where they can read for pleasure or information in a variety of topics. Both Libraries are very well resourced with books and magazines suitable for all ages. Computers provided by NT Libraries allow users to access through the Internet, a wide range of services including research stations, internet banking, desktop publishing and movie and photo editing.

Training

No training this month, Internet connection issues at Milikapiti are yet to be resolved. Once connectivity has been established, Library staff will undergo training for the new Worldshare Cloud system to be implemented later this year.

Events

Nil

Human Resources:

Staff attendances at Milikapiti continue to be very good. Sadly, the Library assistant at Pirlangimpi has resigned due to health problems. Advertising for the position will then take place as soon as possible.

Library opening hours have been changed now that School is back in. Libraries will now be open from 1.00pm through to 5.00pm Monday to Friday

Stakeholder Engagement:

No official visitors during the month.

Finances:

Description	Year-To-Date (P1-P5)				Full Year	
	Budget	Actuals	Variance	%	Budget	Comments
121502 - Library Pirlangimpi						
7264 - Sewerage Charge Exp	0	405	405	100%	0	Not budgeted for
9411 - Allocation Mobile Telephone Exp	0	162	162	100%	0	?? No phone
9814 - Internal Rent Charges - Expense	1,125	0	(1,125)	100%	2,700	Allocation not taken out
121503 - Library Milikapiti						

7224 - Operating Lease Exp Property	0	800	800	100%	0	See 9814
7937 - Travel Allowance Expenses	208	0	(208)	100%	500	No travel to date
9814 - Internal Rent Charges - Expense	1,125	0	(1,125)	100%	2,700	See 7224

Community Safety

The Tiwi Islands Community Safety Service assists communities in taking responsibility for the prevention of anti – social, harmful, destructive and illegal behaviours by offering community patrolling and safe transport to protect vulnerable people.

Community Safety patrollers also assist with mediations, follow up on incidents reported and work with other agencies regarding Court appearances and attendances at behaviour workshops for both victims and offenders.

Training

No training this month.

Events

Nil

Human Resources:

Currently there are two positions vacant in the Community Safety Teams, one at Wurrumiyanga due to the resignation of a long term employee and one at Pirlangimpi.

The table below shows the number of children returned home or to a safe place with a Parent or responsible person for the month.

	Wurrumiyanga	Milikapiti	Pirlangimpi
Reunited	401	27	19
Refused	13	119	103
Total	414	146	122

Stakeholder Engagement:

Community Safety Stakeholders meeting held at Pirlangimpi attended by General Manager Community Development and Services, Community Safety Manager, Coordinator and Pirlangimpi staff members, representatives from the Health Clinic, PM&C and the Indigenous Engagement officers from all three communities.

Finances:

Description	Year-To-Date (P1-P5)				Full Year	
	Budget	Actuals	Variance	%	Budget	Comments
120801 - Night Patrol - Wurrumiyanga						
9272 - Allocation Fuel Exp Motor Vehicl	0	3,459	3,459	100%	0	See 9818
9417 - Allocation ICT Exp	4,167	0	(4,167)	100%	10,000	Allocation not taken out
9814 - Internal Rent Charges - Expense	4,583	0	(4,583)	100%	11,000	Allocation not taken out
9818 - Fuel Internal Allocation - Expense	4,167	0	(4,167)	100%	10,000	See 9272

9819 - Housing - Internal Allocations Expense	5,000	0	(5,000)	100%	12,000	Allocation not taken out
<hr/>						
120802 - Night Patrol Pirlangimpi						
<u>7937 - Travel Allowance Expenses</u>	<u>833</u>	<u>0</u>	<u>(833)</u>	<u>100%</u>	<u>2,000</u>	No travel to date
<u>9272 - Allocation Fuel Exp Motor Vehicl</u>	<u>0</u>	<u>279</u>	<u>279</u>	<u>100%</u>	<u>0</u>	See 9818
<u>9814 - Internal Rent Charges - Expense</u>	<u>2,083</u>	<u>0</u>	<u>(2,083)</u>	<u>100%</u>	<u>5,000</u>	Allocation not taken out
<u>9818 - Fuel Internal Allocation - Expense</u>	<u>1,625</u>	<u>0</u>	<u>(1,625)</u>	<u>100%</u>	<u>3,900</u>	See 9272
<hr/>						
120803 - Night Patrol - Milikapiti						
<u>7937 - Travel Allowance Expenses</u>	<u>833</u>	<u>0</u>	<u>(833)</u>	<u>100%</u>	<u>2,000</u>	No travel to date
<u>9272 - Allocation Fuel Exp Motor Vehicl</u>	<u>0</u>	<u>1,951</u>	<u>1,951</u>	<u>100%</u>	<u>0</u>	See 9818
<u>9814 - Internal Rent Charges - Expense</u>	<u>2,083</u>	<u>0</u>	<u>(2,083)</u>	<u>100%</u>	<u>5,000</u>	Allocation not taken out
<u>9818 - Fuel Internal Allocation - Expense</u>	<u>1,625</u>	<u>0</u>	<u>(1,625)</u>	<u>100%</u>	<u>3,900</u>	See 9272

Administration

Background

This report covers Office Management at Wurrumiyanga, Milikapiti, Pirlangimpi; Office Administration at Darwin and Community Engagement.

The Office Co-ordinators provide a direct point of contact to Local Authority Members.

Milikapiti Office – Alice Williams

- Facilities Hire: \$155.00 Full Day / \$77.00 Half day**
 8th – 12th February – Department of Human Services – Centrelink - Cancelled due to Telstra down
 29th February – 4th March Department of Human Services – Centrelink - (5 full days)
 16th February – Department of Business – Alcohol Reference Group - (1/2 day)
 22nd February – NAAJA - (1 full day)
- Facility Hire – Proposed for March:**
 29th March – 1st April Department of Human Services – Centrelink
- On line Fuel System:**
 Problems continue with Self Service card access. (Basic Card)
 Contact made on Friday 4th March with Centrelink help desk notified Basic Card access unresolved

- **ICT:**
No issues or problems for this reporting period.
- **Power Outage Notification:**
Power & Water notified of Interruption - Friday 26/2/2016 - 8:00am to 11:00am.
Office Staff worked at Crèche for the duration of power interruption.
- **Local Authority Support:** None for this reporting period
- **Strategic Planning Workshop:**
Thursday 25th February - Office Coordinator attended workshop held at Pirlangimpi
- **Proposed Leave:**
Office Coordinator – Long Service Leave - 14th March to 29th April
- **Office Closure:**
None for this reporting period

Wurrumiyanga Office – Nunuk Andayani

Facilities Hire

Boardroom: 6 Days

- TIRC Staff Meeting: 3 February 2016
- Nguiu Club Meeting : 4 February 2016
- TIRC Management Team Meeting: 11 February 2016
- Norwegian Embassy Visit: 12 February 2016
- NT Magistrate : 16 February 2016
- Tiwi Islands Football league Meeting: 26 February 2016
- Catholic Care Meeting: 29 February 2016

Small Meeting Room: 3 Days

- NAAJA Criminal Team: 15-16 February 2016
- NAAJA Civil Team : 24 February 2016

Pirlangimpi Office – Patricia Brogan

Facilities Hire

Boardroom was not hired out during the month of January both externally and internally.

Finances

Administrative Service – 146402

Income:

6220 – Facilities Hire

Budget YTD \$2133

Actuals YTD \$2091

Variance of \$42

Budget is under 2% due to board room not being hired out externally during this period.

Expenses:

7114 – Salary Expenses Leave

Budget YTD \$9731

Actuals YTD \$35,261

Variance \$25,530

Budget is significantly higher at 26% due to a staff member taking Long Service Leave and then resigning and receiving all entitlements.

7222 – Operating Lease Expenses Office Equipment

Budget YTD \$0

Actuals \$45

Charges for office printer which is to be reversed and charged to ICT

7255 – Material Expenses Meeting Catering

Budget \$0

Actuals \$121

Variance \$121

Budget is overspent at 100% as there's a discrepancy with where this was charged, has been charged to the wrong natural account.

Should be charged to 7251 Material Expenses General

7937 - Travel Allowance Expenses

Budget \$133

Actuals \$142

Variance \$9

Budget is over \$6 due to under budgeting

7311 Bank Fee and Charges

Budget \$267

Actuals \$367

Variance \$100

Budget is 38% over due to under budgeting

Local Authorities Support

Support given preparing for Local Authority meeting held 24th February

Local Authorities Support

No Local Authority meeting this month.

Community Engagement

General Business for the month

Helping organize cruise ship visit event and Tiwi Islands Football League, leading up to the T.I.F.L Grand Final. Applied for to be a First Circles Member, it has been approved by Northern Territory Government Friday 26th February.

Events

Le Soleol Cruise ship visit 3rd March

Human Resources

All issues, including:

- Attendance:
- Incidents:
- Recruitment:
- Leave: SLW 7.6, SLC 15.2, PH 7.6,
- Training: Organising Cruise ship visit work experience and I've been accepted to be a NTG First Circles Engagement member; I'll be attending work experience/workshops/training.

Stakeholder Engagement/Meetings

5th February Cruise ship meeting, Tiwi Enterprise and NTG Department of Business

12th February Foxtel The Recruit Program, AFLNT and TIFL Committee meeting
Then every week Friday tele-conference with TIFL Committee, AFLNT and Foxtel
leading up to the TIFL Grand Final

22nd February First Circles meeting, NTG Department of Local Government and
Community Services

29th February Cruise ship meeting, Tiwi Enterprise and NTG Department of Business

RECOMMENDATION:

That Council notes this report for information.

ATTACHMENTS:

REPORTS FOR INFORMATION

ITEM NUMBER	7.4
TITLE	GM Infrastructure & Asset Services - End of Month - February 2016
REFERENCE	177707
AUTHOR	Geoff Harris, General Manager Infrastructure



The following summary is a report of activity, issues and initiatives taken for February 2016.

BACKGROUND**CIVIL WORKS****Connector roads and drainage**

General maintenance and grading works, totalling 70 kms, undertaken on:

Pirlangimpi Road – 3 Ways to 17 Mile

Paru Road

Milikapiti Road

New drainage culvert and headwalls installed at Taracumbi

Inner community roads

No significant works undertaken during February

Inner community drainage

Trees removed from along the foreshore drain being constructed in Wurrumiyanga. Further work on the foreshore drain has currently been halted, with a number of issues needing to be clarified prior to works recommencing, including ensuring appropriate approvals and consultation with other authorities have been undertaken.

Roads to Recovery

Gravel carting and stockpiling along the Paru Road, in preparation for raising the road formation level

Consultancy work to survey the extent of shoulder rehabilitation and resealing works to be undertaken within Wurrumiyanga, in preparation for issuing a tender for these works

TOWN SERVICES**Waste collection, litter control and rubbish dump management****Milikapiti**

Rubbish collections completed on schedule and with no plant breakdowns

4 car bodies, 1 boat removed from the community to the dump

Completing removal of 2 trees from the road area

Rubbish dump pushed twice during the month, with rubbish pile from New Future Alliance works nearly complete – measurement of pile to be completed and billed to them in March

Pirlangimpi

Rubbish collections completed on schedule and with no plant breakdowns

Daily collection of litter conducted around town and swimming hole

Rubbish dump (waste tip) cleaned up

Wurrumiyanga

Rubbish collections completed, although interrupted by the garbage truck having a number of breakdowns

Some work undertaken on tidying up rubbish dump, with additional work to be undertaken in March

Recreation facilities (including ovals, public spaces, swimming pools and recreation halls)**Milikapiti**

Township completely mowed and whipper snipped twice during the month

Pirlangimpi

Grounds surrounding Council facilities mowed and whipper snipped

Fallen trees and other storm damage cleaned up from around the community

Tree lopping works undertaken

Work was undertaken to ensure the swimming pool was operational and available for one week of swimming lessons for school children, delivered by Royal Lifesaving Society of NT at the end of the month

Wurrumiyanga

Maintaining grassed areas, including mowing and whipper snipping, has been significantly impacted by the unavailability of a number of slashers, due to mechanical breakdowns, and the subsequent unavailability of a number of ride-on mowers, also due to mechanical breakdowns

Due to the limited availability of equipment, the focus has been on maintaining the football oval and other parks, with a secondary focus on maintaining the condition of storm water drains

There was a focus on ensuring the swimming pool was operational and available for two weeks of swimming lessons for school children, delivered by Royal Lifesaving Society NT during the middle of the month

Cemeteries**Milikapiti**

No funerals during February

Pirlangimpi

No funerals during February, work undertaken to tidy area around cemetery,

Wurrumiyanga

No funerals during February

Barge Facilities**Milikapiti**

Barge landing area continued to effectively operate as a storage area for the New Future Alliance works, with the bulk of their building materials and machinery stored here during the month.

The area will need to be graded and rolled in March, after the materials and machinery have returned to Darwin

Pirlangimpi

Work undertaken to clean up the barge landing area and surrounds

Wurrumiyanga

No significant works undertaken during February

Inter-island passenger and ferry service (Wurrumiyanga)

Services ran to schedule with no mechanical breakdowns

All outboard motors were serviced

Marine police checked boats and safety gear and were satisfied that all equipment was in a satisfactory condition

Airport Services (contract service provider)**Milikapiti**

Daily airfield inspections undertaken during the month in accordance with CASA requirements, together with fortnightly slashing of airfield
Transformer that provides power for the airfield lighting system was disabled on 27 February by a lightning strike. A new transformer has been manufactured and is due to arrive before the end of March

Pirlangimpi

Daily airfield inspections undertaken during the month in accordance with CASA requirements, together with regular slashing of airstrip surrounds
Airfield toilets, together with public toilets, unlocked each morning and locked up at the end of each day; cleaned and restocked weekly

Wurrumiyanga

Daily airfield inspections undertaken during the month in accordance with CASA requirements, together with regular slashing of airfield

FLEET (INCLUDING PLANT AND VEHICLES)

Pickles Auctions have visited all three workshops to identify and catalogue abandoned and inoperable plant, in preparation for an online auction of this equipment

Milikapiti

Workshop has focused on plant and equipment repairs, with some additional private work undertaken

Pirlangimpi

Workshop has been catching up on a backlog of civil equipment repairs, together with some private work

Wurrumiyanga

Workshop has focused on ensuring the availability of slashers, ride-on mowers and garbage truck, given a large number of breakdowns that occurred during the month.
Additional work has focused on routine and preventative maintenance on vehicles, plant and equipment

Fuel usage

Milikapiti	Diesel: 6,451 L	ULP: 3,522 L
Pirlangimpi	Diesel: 1,994 L	
Wurrumiyanga	Diesel: 5,245 L	ULP: 1,770 L

OUTSTATIONS

Community rubbish bin runs undertaken fortnightly in Ranku
Delivered 3,650 L diesel fuel to Ranku generator
Assessment of Takapirimiliyi bore undertaken
Inspected Paru bore
Inspected 4 Mile Camp, Yimpinari (Conder Point), Takapirimiliyi and Taracumbi (Tarntipi) outstations
Worked with Doug Geddes, Outstation Program Officer from Dept of Local Government and Community Services, for a week

ISSUES/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Nil

RECOMMENDATION:

That Council notes this report for information.

ATTACHMENTS:

REPORTS FOR INFORMATION

ITEM NUMBER	7.5
TITLE	GM Finance & Compliance Report - End of Month - February 2016
REFERENCE	177582
AUTHOR	Bruce Moller, General Manager Finance & Compliance



BACKGROUND

The Directorate of Finance & Compliance covers the Business Units of Finance, Governance & Compliance, Human Resources, and ICT & Records.

There will continue to be a separate Finance Report (for decision) each month to Council covering the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month, and the forecast income and expenditure for the whole of the financial year.

GM – FINANCE & COMPLIANCE

- Formally commenced in GM Finance & Compliance position from 1 February 2016.
- Meeting on 9th Feb with Sister Anne Gardiner re Wurrumiyanga Local Authority Museum Project (Cultural History).
- Commenced discussions with CEO re TIRC Records Management compliance.
- Co-ordinate with Allan McGill planning arrangements for 1st Workshop.
- Prepared new draft policies (Privacy & Casual Vacancy for Feb OCM).
- Attended Pirlangimpi Local Authority Meeting 23 Feb 2016
- Attended Ordinary Council Meeting – Pirlangimpi 24 Feb 2016
- Attended 1st Planning Workshop (Port Melville) 25 Feb 2016
- Contacted TITEB – Stewart Nicholson re PLA – Community BBQ re Project funding.
- Agreed on scope of works for TIRC Records Management project with CEO & Latitude 12 and arranged for initial administrator staff training in InfoXpert. Independent records audit to be undertaken by Latitude 12 with recommendations for upgrade / compliance to be scoped / discussed during March.

GOVERNANCE & COMPLIANCE

The Governance & Compliance Manager provides effective leadership in governance activities to support the strategic direction of Tiwi Islands Regional Council.

The position will be responsible for overseeing the establishment and ongoing implementation of good governance structures and processes including providing high level management advice and guidance to the Council, executive, senior management and staff on governance matters, and providing advice on the roles and responsibilities of elected members of Council and the new Local Authority members respectively.

Financial Variances to Budget:

1. Action SDC – 147100 – Councillors
2. Action SDC – 107200 – Governance
3. Action SDC – 154000 – SPG – Rebranding Regional Council

4. **Action SDC – 147001 147002 147003 – Local Authorities (Operational)**
5. **Action SDC – 147801 147802 147803 – Local Authorities (Community Projects)**
6. **Action SDC – 147900 Grant – Local Authorities (Strengthening Local Authorities)**

LOCAL AUTHORITIES

Wurrumiyanga

- All Ordinary members now appointed.

Pirlangimpi

- All Ordinary members now appointed.

Milikapiti

- All Ordinary members now appointed.

Local Authority Meetings held in:

- Pirlangimpi Local Authority – 23rd February 2016.

Special Council Meetings / Sub Committee Meetings held :

- 1st 16/17 Council Planning Workshop held at Pirlangimpi on 25 February 2016.

Councillors Professional Development

Financial Management Training for all Councillors has been identified as a priority and is under preparation by LGANT Governance Trainer Angela Pattison.

The first Training Session covering Financial Management was held on Tuesday 10th November 2015 at Wurrumiyanga.

The new finance reporting templates have been completed for Council & Local Authorities for the 15/16 year – Bruce Mann and Alex Mohan are working on this in conjunction with the NTG Dept. Local Government & Community Support.

Governance Training

A draft Governance Training Plan for the balance of 2015/16 is under further discussion and will be brought to Council at a future meeting. The offer of training with Litchfield Council is currently being organised for an initial (3) positions at no cost to Council (other than for travel & accommodation) .

Key Performance Indicators from the 15/16 Council Plan	Action	Measure of Success
Compliant with Local Govt. Act, Regulations and Ministerial Guidelines.	Regular Liaison with LG staff	99 % compliant
Council Members are aware of their roles and responsibilities, separation of powers, and meeting attendance.	Governance Training	Council Meetings are well attended, Quorums achieved, structured agendas with good understanding of reports by all councillors.
Councillors Portfolios are recognised by Council staff and regular updates are provided by staff to Councillors on their portfolio areas of responsibility.	Ensure staff are aware of Councillor Portfolios	Regular meetings are being held between Councillors, Directors and Staff in their Portfolios
Newly established Local Authorities are operating efficiently and working in conjunction with the Regional Council.	Ensuring that protocols are followed to keep information flowing both ways.	Regular meetings of Local Authorities are being held with information shared across communities providing a forum for community engagement.
Council Policies and procedures are updated regularly to ensure compliance with NT and Federal Legislation.	New Policy Framework to be developed and implemented	Update all existing policies and procedures progressively during 2015/16.

HUMAN RESOURCES

The Human Resources & Payroll unit provides processing of timesheets and payroll to staff, employee enquiries on pay and conditions, Work Health and Safety Reports, Workers Compensation claims, maintenance of the organisational structure and staff data, and training either initiated by the unit or requested from other units.

Vacancies Filled

- Cleaner (W) x 2 Casual
- Employee Relations Officer
- Administration Officer (Sister Anne) x 2 Casual
- Information & Records Officer
- FAFT Family Educator
- GM Infrastructure & Asset Services

Current Vacancies being processed

Nil.

Current Vacancies advertised

Nil.

Resignations/Terminations

- Jacqueline Bourke
- Jeffery Puruntatameri
- Karlee King
- Sokunthea Chan
- Glenn Carter
- Rhonda Kerinaiaua

Training

- Nil requested or notified

Payroll

Payroll was processed on schedule.

Workplace Health and Safety

Will recommence after WHS course has been completed in March 2016.

HR Budget

Organisation Demographics

10/02/2016							8/03/2016								
	Community	Wurumiyanga	Pirangimpi	Miikapiti	Darwin	Total	%		Community	Wurumiyanga	Pirangimpi	Miikapiti	Darwin	Total	%
Total	71	31	26	7	135.00	%		Total	78	29	27	7	141.00	%	
M	42	14	15	4	75.00	56%		M	44	14	15	4	77.00	55%	
F	29	17	11	3	60.00	44%		F	34	15	12	3	64.00	45%	
Tiwi	55	29	22	0	106.00	79%		Tiwi	64	26	23	0	113.00	80%	
Non Tiwi	16	2	4	7	29.00	21%		Non Tiwi	14	3	4	7	28.00	20%	
FT	50	16	16	5	87.00	64.4%		FT	53	17	17	5	92.00	65.2%	
PT	16	11	8	1	36.00	26.7%		PT	15	9	8	1	33.00	23.4%	
Casual	5	4	2	1	12.00	8.9%		Casual	10	3	2	1	16.00	11.3%	
<25	6	6	8	0	20.00	14.8%		<25	8	4	8	0	20.00	14.2%	
25 - 40	29	12	9	3	53.00	39.3%		25 - 40	29	13	10	3	55.00	39.0%	
>40	36	13	9	4	62.00	45.9%		>40	41	12	9	4	66.00	46.8%	

Key Performance Indicators from the Regional Plan 2015/16

Key Performance Indicators	Action	Measure of Success	Status/Progress
Maintain organisational structure and record changes to demographics	Recruitment and selection processes responsive and timely, records maintained.	Point in time update of the organisational structure as changes occur during the year. Monthly report on new	Point in time updates to the organisational structure are occurring. Monthly report tabled

		staff, terminations and recruitment status for vacancies, and demographics by locality for gender, age and Tiwi staff.	to Council meeting. Recruitment processing is meeting timelines when Request to Fill paperwork is signed and returned for action.
Payroll completed on time and HR data is current and accurate	Payroll processed and paid each fortnight following pay period ending. Forms used for staff data entry.	100% of Exception Timesheets processed.	100% of Exception timesheets received by payroll deadline are processed.
Work Health Safety Committee meetings organised	Minutes and Action items circulated after scheduled meetings	Ten WHS Committee meetings per year. Development and implementation of a Risk Management Policy, Risk Management framework and Risk Register by June 2015.	Three WHS meetings held in 2015-16 Financial year
Staff Development	Implement the Workforce Development Plan.	Report the type and number of courses run and number of participants.	All training held that HR is aware of, is listed in each HR Council report.

ICT & RECORDS

NEW NETWORK

The last stage of our new network has been scoped by Telstra in our Wurrumiyanga Office. Once this installation of fibre is complete we will have better connectivity in this office. The IP telephone handsets have finally been ordered by Telstra and the request is being processed. These will be installed in the Pirlangimpi and Milikapiti office first, followed by the Wurrumiyanga office. All offices will have a video conferencing phone, allowing for staff and Councillors to attend meetings via the internet.

ICT BUDGET

The ICT Budget includes all ICT costs across all offices and all staff, including Councillors ICT costs. These are bills we are required to pay and includes Telstra bills approximately \$200,000/annum, CouncilBIZ charges of \$256,000/annum, planned replacement costs for \$38,000/annum for computers over 3 years and printers over 5 years, printing costs of over \$10,000/annum and all the small and desirable items we use during the year such as mobile phones, iPads, small printers and turbo routers.

ICT has remained within budget for each year that the current ICT Manager has been managing the ICT budget process.

RECORDS

ICT Manager and Information and Records Officer attended administration training in our Records Management System in Darwin. From this it appears that we must do a number of things in order to improve our records management compliance.

These include:

- Developing file naming conventions
- Writing records security policies
- Re-organising the records management file structure
- Reviewing file security and access
- Creating disposal schedules for all data in our records system

These steps will go a long way towards our compliance requirements for records management.

RECOMMENDATION:

That Council notes this report for information.

ATTACHMENTS:

REPORTS FOR INFORMATION

ITEM NUMBER	7.6
TITLE	Minutes - Pirlangimpi Local Authority Meeting held on 23 February 2016
REFERENCE	177629
AUTHOR	Maina Brown, Governance & Compliance Manager



Minutes of the Pirlangimpi Local Authority Meeting held on 23 February 2016.

BACKGROUND

Attached are the draft Minutes of the Pirlangimpi Local Authority Meeting held on 23 February 2016 for Council's information.

ISSUES/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

RECOMMENDATION:

That Council notes the Minutes of the Pirlangimpi Local Authority Meeting held on 23 February 2016.

ATTACHMENTS:

- 1 2016_02_23_Pirlangimpi_Local_Authority_Minutes_Draft.pdf



MINUTES OF THE PIRLANGIMPI LOCAL AUTHORITY MEETING HELD IN THE PIRLANGIMPI BOARDROOM ON TUESDAY, 23 FEBRUARY 2016 AT 10:00 AM

1 Welcome & Apologies

1.1 Welcome

The meeting opened at 10:27 am.

The Chairperson welcomed councillors, members and guests.

1.2 Present

Chairperson: Regis Pangiraminni.

Local Authority Members: Cr Therese (Wokay) Bourke, Cr Manyi Rioli, Henry Dunn (11:00am), Patrick Puruntatameri, Anne Marie Puruntatameri, Carol Puruntatameri, Simona Wonaeamirri and Miriam Stassi.

Visiting Councillors: Mayor Lynette De Santis, Cr Venard Pilakui, Cr Leslie Tungatulum, Cr John Naden, Cr Irene Tipiloura and Cr Anita Moreen.

Visitors: Colvin Crowe (NTG-DLGCS) and Lindsay Whiting (Teras Australia) Ezion Offshore Logistics Hub (Tiwi) Pty Ltd.

Officers: Marion Scrymgour (CEO), Rosanna De Santis (General Manager Community Development & Services), Bruce Moller (General Manager Finance & Compliance), Vince North (Civil & Town Services Manager) and Patricia Brogan (Pirlangimpi Office Co-ordinator).

Minutes: Maina Brown (Governance & Compliance Manager).

1.3 Apologies

Accepted: Deputy Mayor Marius (Pirrawayingi) Puruntatameri, Francesca Puruntatameri and Ebony Williams-Costa.

Not Accepted: Nil

1.4 Leave of Absence

Nil

1.5 Declaration of Interest of Members or Staff

Nil

1.6 Confirmation of Previous Minutes

Pirlangimpi Local Authority - 24 November 2015

RESOLUTION

Moved: Patrick Puruntatameri

Seconded: Simona Wonaeamirri

That the minutes of the Pirlangimpi Local Authority held on 24 November 2015 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

2 BUSINESS ARISING

2.1 BUSINESS ARISING FROM PREVIOUS MINUTES

Business arising from previous minutes (24 November 2015).

RECOMMENDATION:

That the Pirlangimpi Local Authority accepts these discussions and reports.

3 GENERAL BUSINESS

3.1 PORT MELVILLE LIQUOR ACT APPLICATION

RECOMMENDATION:

That the Pirlangimpi Local Authority receives and notes the presentation for information.

3.2 2015 - MEETING ATTENDANCE REGISTER

As an ongoing record keeping requirement, members will be provided with an updated meeting attendance listing at the beginning of each meeting. Members attendance is based on the official minutes of each PLA meeting.

RECOMMENDATION:

That the Pirlangimpi Local Authority members note the updated 2015 meeting attendance register.

3.3 PIRLANGIMPI COMMUNITY BBQ AREAS (PROJECT PLA 15-3 \$15,000.00)

This report is for further discussion covering the payment aspects of the Community BBQ Project (PLA 15-3)

RECOMMENDATION:

That the Pirlangimpi Local Authority members confirm the payment method and acquittal process for the \$15,000.00 Council contribution.

3.4 2015/16 - LOCAL AUTHORITY FINANCIAL REPORT TO 31 JANUARY 2016

This report is provided for information to the Pirlangimpi Local Authority to advise on expenditure to 31 January 2016 for the 2015/16 F/Y.

RECOMMENDATION:

- A. That the Pirlangimpi Local Authority notes this report for information and provides any comments or feedback on the new financial reporting format.
- B. For future agenda distribution that the Finance Report be sent out as early as possible.

4 REPORTS FOR DECISION

4.1 PIRLANGIMPI - COMMUNITY PROJECTS LISTING

At the last meeting (24th November 2015) members discussed and reviewed a number of possible community projects. We have now prepared an updated list of proposed projects for further discussion at today's meeting.

RESOLUTION

Moved: Henry Dunn

Seconded: Therese (Wokay) Bourke

1. That the Pirlangimpi Local Authority reviews and updates the Community Projects Listing,
2. Notes the additional funding allocation for 15/16,
3. Adds two new projects plus confirms one existing project to the Community Projects Listing and that these projects be recommended to Council for approval to proceed.

23/2/16 \$31,000 upper limit – (Project Ref: PLA 14 – 5)
Pirlangimpi New Pontoon Structure

23/2/16 \$5,200 – (Project Ref: PLA 16 – 1)
Pirlangimpi Painting of Community Church

23/2/16 \$5,000 – (Project Ref: PLA 16 – 2)
Pirlangimpi Pool Shade Cloth

CARRIED

5 **REPORTS FOR INFORMATION**

Nil

6 **OTHER BUSINESS**

Nil

At this point of the meeting a break was called for lunch at 12:30 pm.

The meeting recommenced at 1:20 pm.

7 **Next Meeting**

24 May 2016

8 **Closure**

The meeting closed at 1:45pm.

Meeting Date	Community Project Description	Priority	Project ID	Estimated Cost	Responsible Officer	Comments
2014/15 Funding Allocation - \$ 55,334.00 (thru TIRC)						
2015/16 Funding Allocation - \$ 55,334.00 (thru TIRC)						
26/08/2014	Pirlangimpi - New Pontoon Structure	ONE	PLA 14 - 5	\$31,000 upper limit	GM Infrastructure & Asset Services	Suggestion that this could be a Joint Project with the Twi Land Council. Priority One Project Costings for the Site Engineering to be provided on Tue 24/11/15 by Vince North 24/02/2016 - Council approval received.
26/08/2014	Pirlangimpi - Provision of new Public Toilet Facilities at Barge Landing (Portable Demountable style facilities were suggested)	TWO	PLA 14 - 2	\$120,000	GM Infrastructure & Asset Services	Indicative figures and options on public toilets to be provided at November meeting for public toilet block. (Note - possible location is below sewer line) Possibility of being able to provide self contained applic if additional funding can be sourced
26/08/2014	Pirlangimpi - Provision of Solar Powered LED Lighting at Barge Landing and Front Beach.	THREE	PLA 14 - 3	\$11,000	GM Infrastructure & Asset Services	25/02/2015 - Council approval received. LED's ordered - update to be provided at meeting by Vince North on Tue 24/11/15.
26/08/2014	Pirlangimpi - Children's Playground Equipment to be upgraded or replaced.	FOUR	PLA 14 - 4	To be prepared	GM Community Development & Services	Partnership Agreement with the Pirlangimpi School. Deputy Mayor Pirrawayngi & Cr Therese Bourke were happy to discuss with the School to progress this project. Awaiting feedback from discussions with school. Indicative playground options and costs to be provided at November meeting. Playground Equipment prices vary between \$15 K and \$ 110 K. Awaiting further recommendation from Local Authority.
26/08/2014	Pirlangimpi - Resurface Community Basketball Court (adjacent to library - consider also as possible multi use sport facility)	FIVE	PLA 14 - 1	To be determined (Major Project)	GM Community Development & Services	May be able to seek additional funding via SPG round 14/15 Henry Dunn advised that the Pirlangimpi Store Board and Mupul Family Trust would also be supportive of this project. Scoped and existing facility determined to be beyond repair. Grant application for replacement of asset has been made through ABA funding round. Estimated replacement cost is \$ 90K (\$ 78K in concrete alone). Estimated cost via external contractor \$ 225 K. ABA Grant was not successful!
26/08/2014	Pirlangimpi - New Public Toilet Facilities at Front Beach	SEVEN	PLA 14 - 7	\$3,000	Director Infrastructure	Rosanna De Sanitis (Director Community Support) suggested that a separate access be made (via new back gate) to the existing Pirlangimpi Pool Complex. This could be designed to access the existing toilet facilities outside pool hours. 25/02/2015 - Council approval received.
26/05/2015	Pirlangimpi - New eye wash station for Pool	NINE	PLA 15 - 1	\$1,400	GM Community Development & Services	Rosanna De Sanitis (Director Community Support) advised members that a separate grant application has been lodged for the eye wash station (Est \$ 1,400) 27/05/2015 - Council approval received.
26/05/2015	Pirlangimpi - Cemetery project for community	TEN	PLA 15 - 2	To be determined (Major Project)	GM Infrastructure & Asset Services	Each Local Authority has expressed a keen interest in upgrading and supporting local cemeteries. Council has recently commenced a preliminary scoping study of all Twi Islands Cemeteries.
24/11/2015	Pirlangimpi - Community BBQ areas x 3 - Refurbish / rebuild bbq's (Beach area x 2 plus Barge Landing)	ELEVEN	PLA 15 - 3	\$15,000	GM Infrastructure & Asset Services	Letter from Pirlangimpi Alcohol Reference Group - PLA contribution towards overall project is 15K. 25/11/2015 - Council approval received.
24/02/2016	Pirlangimpi - Painting of Community Church		PLA 16 - 1	\$5,200	GM Infrastructure & Asset Services	Letter from Sister Barbara Tippalay, AD - PLA contribution towards refurbishment of Community church 24/02/2016 - Council approval received.
24/02/2016	Pirlangimpi - Pool Shade Cloth		PLA 16 - 2	\$5,000	GM Infrastructure & Asset Services	Henry Dunn (PLA Member) suggested to allocate some funds towards the Pirlangimpi Pool for shade cloth 24/02/2016 - Council approval received.
26/08/2014	Pirlangimpi - Community Safety Signage (Front Beach & Barge Landing) Crocodile Warning signs to be erected at nominated locations around the community.	EIGHT	PLA 14 - 8		Director Infrastructure	Agreed at PLA Meeting on 24 Feb 2015 that this item now be funded by Council Signs have arrived at Wurruyiyanga - awaiting final confirmation of locations to install. Signage & posts costs have been agreed to be split 50:50 with Twi Land Council.
26/08/2014	Pirlangimpi - Community Event (Kids Talent Show / Karaoke Night)	SIX	PLA 14 - 6		Director Community Support	Funding exists for Community Events, National Youth Week (closes Friday 7/11/14). Funding now available via National Youth Week Grant - Talent Quest to be held 16/04/15

Prepared by Maina Brown
Twi Islands Regional Council
Updated after PLA Meeting Tuesday 23/02/2016