



**AGENDA**  
**SPECIAL MEETING**  
**TUESDAY, 10 NOVEMBER 2015**

Notice is given that the next Special Meeting of Council of Tiwi Islands Regional Council will be held on:

- Tuesday, 10 November 2015 at
- Wurrumiyanga
- Commencing at 2:00 pm

Your attendance at the meeting will be appreciated.

**Marion Scrymgour**  
**Chief Executive Officer**

## **AGENDA**

### **1 WELCOME & APOLOGIES**

- 1.1 WELCOME
- 1.2 PRESENT
- 1.3 APOLOGIES
- 1.4 LEAVE OF ABSENCE
- 1.5 DECLARATION OF INTEREST OF MEMBERS OR STAFF
- 1.6 CONFIRMATION OF PREVIOUS MINUTES

*Nil*

### **2 BUSINESS ARISING**

*Nil*

### **3 CORRESPONDENCE**

*Nil*

### **4 GENERAL BUSINESS**

*Nil*

### **5 REPORTS FOR DECISION**

- 5.1 2014-15 ANNUAL REPORT - DRAFT VERSION FOR UPDATE TO COUNCIL ..... 3

### **6 REPORTS FOR INFORMATION**

*Nil*

### **7 NEXT MEETING**

**REPORTS FOR DECISION**

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<b>ITEM NUMBER</b>	5.1
<b>TITLE</b>	2014-15 Annual Report - Draft Version for update to Council
<b>REFERENCE</b>	169148
<b>AUTHOR</b>	Marion Scrymgour, Chief Executive Officer



This report is provided as an update for Council as to the current progress of the 2014/15 Annual Report and to also provide Council an update on the 2014/15 Audit and Financial Statements.

**BACKGROUND**

Staff have been working on finalising the 2014/15 Annual Report and it was suggested that whilst Council were together for the first Financial Management Training Session that a Special Meeting be called to provide an update on progress with this years Annual Report.

**From a compliance perspective Section 199 of the *Local Government Act* stipulates:**

- (1) That a Council must, on or before 15 November in each year, report to the Minister on its work during the financial year ending on the preceding 30 June.**
- (2) The report must include a copy of the Council's Audited Financial Statement for the relevant year.**
- (3) The report must also contain an assessment of the Council's performance against the objectives stated in the relevant municipal, regional or shire plan (applying indicators of performance set in the plan), and, in the case of a regional council, of the activities of any local authority within the council's area.**
- (4) As soon as practicable after the report has been delivered to the Minister, the Council must:**
  - (a) publish the report on the Council's website: and**
  - (b) publish a notice in a newspaper circulating generally in the area informing the public that copies of the report may be downloaded from the council's website or obtained from the council's public office.**

**ISSUES/OPTIONS/CONSEQUENCES**

Significant progress has been achieved in bringing Council up to date with a number of non-compliance issues (noting that the 2013/14 Annual Report was not completed until the 9<sup>th</sup> April 2015).

TIRC Finance Section has confirmed that Merit Partners are now at the final stages of the 2014/15 Audit. An enormous amount of work has been put in by Finance staff in catching up with last year's audit / financial statements, and then moving straight into the current year 2014/15 Audit.

The 2014/15 Financial Statements are being prepared in house by Finance staff this year (this was outsourced to Merit Partners last year at a significant additional cost).

An extension of time will need to be sought from the Department of Local Government & Community Services for late lodgement.

Based upon the best advice if it is possible to table the 2014/15 Annual Report at the 25<sup>th</sup> November Ordinary Council Meeting it will be done, but it is more likely that the Annual Report will be ready for the 16<sup>th</sup> December 2015 Council Meeting.

Following the tabling at either 25 November, or 16 December that the 2014/15 Annual Report will be lodged with the Dept. Local Government by no later than close of business Friday 18<sup>th</sup> December 2015.

## **CONSULTATION & TIMING**

A few copies of the draft 2014/15 Annual Report will be tabled at the Meeting for Councillors to peruse.

## **RECOMMENDATION:**

**That Council :**

- A. 1. Notes that due to ongoing problems with reconciling government grants from previous years, issues with some financial transactions and other records and changes in key Council personnel, the audit report and the audited financial statements for the 2014/15 financial year will not be complete by 15 November 2015 as required by the Local Government Act;**
- 2. Regrets this but confirms it's commitment to full and complete compliance as it re-establishes itself following the period of official management.**
- 3. The Department of Local Government and Community Services has been informed and has noted the situation.**
- B. That, having prepared a Draft Annual Report for 2014/15 (with the exception of the financial statements and the audit report), the Council, and as a sign of its commitment and desire to complying with the legislation, hereby adopts that part of the draft report that has been prepared noting that the audit report and audited financial statements will be presented to the Council in December 2015, at which time the Council expects to formally adopt the entire Annual Report.**

## **ATTACHMENTS:**

There are no attachments for this report.