



**MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE  
WURRUMIYANGA BOARD ROOM ON MONDAY, 27 APRIL 2015 AT 10:00 AM**

---

**1 Welcome & Apologies**

**1.1 Welcome**

The meeting opened at 10.00 am.

The A / CEO welcomed staff and guests.

**1.2 Present**

**Official Manager:** Allan McGill

**Officers:** Garry Lambert (A/Chief Executive Officer), Rosanna De Santis (Director Community Support), Lesley Palmer (Director Corporate Services), Bill Toy (Deputy Director Community Support) 10:08 am, Sally Ullungura (Governance Support Officer).

**Visitors:** Nil

**Minutes:** Bruce Moller (Governance & Compliance Manager).

**1.3 Apologies**

Karl Sibley (Director Infrastructure Services).

**1.4 Leave of Absence**

Nil

**1.5 Declaration of Interest of Members or Staff**

Nil

**1.6 Confirmation of Previous Minutes**

**Special Meeting - 16 March 2015**

**1 RESOLUTION**

**Official Managers Determination**

**That the minutes of the Special Meeting held on 16 March 2015 as circulated, be confirmed as a true and correct record of that meeting.**

**CARRIED**

**Ordinary Meeting - 25 March 2015**

**2 RESOLUTION**

**Official Managers Determination**

That the minutes of the Ordinary Meeting held on 25 March 2015 as circulated, be confirmed as a true and correct record of that meeting.

**CARRIED**

***Special Meeting - 09 April 2015***

**3 RESOLUTION**

**Official Managers Determination**

That the minutes of the Special Meeting held on 09 April 2015 as circulated, be confirmed as a true and correct record of that meeting.

**CARRIED**

**2 VISITORS AND PRESENTATIONS**

Nil

**3 BUSINESS ARISING**

Nil

**4 CORRESPONDENCE**

Nil

**5 GENERAL BUSINESS**

Nil

**6 REPORTS FOR DECISION**

**6.1 APPOINTMENT OF EXTERNAL AUDITORS FOR 14/15 & 15/16**

To consider appointment of external auditor for the next two financial years 14/15 and 15/16.

**4 RESOLUTION**

**Official Managers Determination**

That Council appoints Merit Partners as the external auditors for the financial years ending 30 June 2015 and 30 June 2016.

**CARRIED**

**6.2 TIWI'S IN MANAGEMENT ROLES REPORT**



The recruitment of Tiwi people to management roles is a desirable outcome for the organisation, the TIRC Workforce Development Plan details issues from the internal and external environment that impact the achievement of Tiwi staff to management roles. Options to support pathways to management are outlined below.

## **5 RESOLUTION**

### **Official Managers Determination**

That Council approves and endorses the following actions:

- A High School Engagement Program
- Actively promote identification of existing staff for acting in higher positions and management focussed training.
- Seek funding for a traineeship program for up to 2 trainees per year on a 12 month fixed term.
- Provided TIRC has a quality tradesman employed, re-commence the apprenticeship program provided sufficient funding is available.
- Clear time limits are set on training completion so that those who fail to progress can be dropped from the program to give other people an opportunity.
- That Training be provided by an RTO considered most appropriate for the course on offer.

**CARRIED**

### **6.3 APPLICATION FOR NEW CONTINUING SPECIAL LIQUOR LICENCE - NORTHERN RISE VILLAGE SERVICES P/L, PORT MELVILLE TEMPORARY WORKER CONSTRUCTION CAMP**

Council have been asked to provide comments on the attached special liquor licence application.

## **6 RESOLUTION**

### **Official Managers Determination**

**That Council offers general support to the special liquor licence application made by Northern Rise Village Services P/L for the Port Melville Temporary Worker Construction Camp, subject to the following concerns being addressed:**

- Concerns raised over no limit on the “number of guests” allowed in the Village
- Possible “Black Market” for take away beer and spirits
- Economic impact on the existing Sports Club
- No “Community Benefit” identified
- Limits social impact

**CARRIED**

## **7 REPORTS FOR INFORMATION**

## **7.1 HUMAN RESOURCES END OF MONTH REPORT - MARCH 2015**

The Human Resources & Payroll unit provides processing of timesheets and payroll to staff, employee enquiries on pay and conditions, Work Health and Safety Reports, Workers Compensation claims, maintenance of the organisational structure and staff data, and training either initiated by the unit or requested from other units.

### **7 RESOLUTION**

#### **Official Managers Determination**

- A. That Council notes the content of this report for information.**
- B. The Official Manager confirmed that LGANT have been engaged to undertake the recruitment of the new CEO and that an advisory panel of Tiwi people will be selected to assist with the shortlisting and interview process over the coming months. Every effort will be made to widely advertise this position across the Tiwi Islands to maximise the potential for any eligible Tiwi to apply for the CEO position.**
- C. The Official Manager also confirmed that a Tiwi person be considered to occupy a senior managerial role as the Assistant CEO (subject to budget availability).**

**CARRIED**

## **7.2 CORPORATE SERVICES END OF MONTH REPORT - MARCH 2015**

### **8 RESOLUTION**

#### **Official Managers Determination**

**That Council notes the content of this report for information.**

**CARRIED**

## **7.3 COMMUNITY SUPPORT END OF MONTH REPORT MARCH 2015**

This report illustrates the business within units including; Children's Services, Youth and Community, Sports and Recreation, Community Safety, Centrelink and Libraries.

### **9 RESOLUTION**

#### **Official Managers Determination**

**That Council notes this report for information.**

**CARRIED**

## **7.4 FINANCE END OF MONTH REPORT - MARCH 2015**

### **10 RESOLUTION**

#### **Official Managers Determination**

**That Council notes this report for information.**

**CARRIED**

## **7.5 INFRASTRUCTURE - EOM REPORT FOR MARCH 2015**

This report outlines activities for the Infrastructure Directorate for the previous month.



**11 RESOLUTION**

**Official Managers Determination**

- A. That Council notes this report for information, and
- B. That Council officially recognises and congratulates all of the staff that were involved with the ground preparations and successful staging of the Tiwi Islands Grand Final held at Wurrumiyanga (Stanley Tipiloura Oval) on Sunday 15<sup>th</sup> March 2015.

**CARRIED**

**7.6 GOVERNANCE MANAGERS REPORT - END OF MONTH - MARCH 2015**

**12 RESOLUTION**

**Official Managers Determination**

- A. That Council notes this report for information, and
- B. That the new Tiwi Islands Regional Council Draft Policy Framework be finalised and presented to Council for adoption at the May Ordinary Council Meeting.

**CARRIED**

**7.7 MINUTES - PIRLANGIMPI LOCAL AUTHORITY MEETING HELD ON 24 FEBRUARY 2015**

Minutes of the Pirlangimpi Local Authority Meeting held on 24 February 2015.

**13 RESOLUTION**

**Official Managers Determination**

**That Council notes the Minutes of the Pirlangimpi Local Authority Meeting held on 24 February 2015.**

**CARRIED**

**7.8 MINUTES - MILIKAPITI LOCAL AUTHORITY MEETING HELD ON 24TH MARCH 2015**

Draft minutes of the Milikapiti Local Authority Meeting held on 24 March 2015.

**14 RESOLUTION**

**Official Managers Determination**

**That Council notes the draft minutes of the Milikapiti Local Authority Meeting held on 24 March 2015.**

**CARRIED**

**7.9 14/15 BUDGET REVIEW - A/ CEO UPDATE FOR COUNCIL**

As part of the recent overall review of Council's current financial position (as at 31 March 2015) a brief report is now provided to Council following that review.



**15 RESOLUTION**

**Official Managers Determination**

**That Council:**

- A. That it be noted that, having now documented and uploaded the 14/15 Budget into the Council's accounting system, the Council is in a position to monitor and manage the budget.**
- B. That the Council note that an initial Budget review of original 14/15 estimates, actuals to 31 March 2015 and forecasts to 30 June 2015, have identified that the Council faces a possible deficit in excess of \$1,000,000.**
- C. That, as a matter of urgency, the Council conduct a comprehensive review of the Budget to identify possible savings in expenditure and other strategies to reduce the projected deficit.**
- D. That in view of the forecast deficit for 14/15 the A/CEO take appropriate steps to:
  - (i) reduce expenditure in all areas of the Council's operations**
  - (ii) complete, as a matter of high priority the urgent review of the Council's Organisation Structure as resolved by the Council on 16<sup>th</sup> March 2015****
- E. That, the Official Manager and the Acting CEO, inform the Department of Local Government and Community Services of the forecast deficit and that the Council is examining strategies to manage the situation.**

**8 Next Meeting**

Wednesday 27<sup>th</sup> May 2015 at Pirlangimpi Community, Melville Island.

**9 Closure**

The meeting closed at 11:30 am.

**These Minutes were confirmed at the Ordinary Meeting of the Council held on 27<sup>th</sup> May 2015.**

Signed: .....



**Official Manager**

