



AGENDA

WURRUMIYANGA LOCAL BOARD MEETING

FRIDAY, 16 SEPTEMBER 2011

Notice is given that the next Wurrumiyanga Local Board Meeting of Tiwi Shire Council will be held on:

- Friday, 18 November 2011 at
- Wurrumiyanga
- Commencing at 10.00am

Your attendance at the meeting will be appreciated.

AGENDA**1 WELCOME & APOLOGIES**

- 1.1 WELCOME
- 1.2 PRESENT
- 1.3 APOLOGIES
- 1.4 LEAVE OF ABSENCE
- 1.5 CONFIRMATION OF PREVIOUS MINUTES

2 BUSINESS ARISING

Nil

3 GENERAL BUSINESS

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4 REPORTS FOR INFORMATION

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5 REPORTS FOR DECISION

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6 OTHER BUSINESS**7 NEXT MEETING**

GENERAL BUSINESS

ITEM NUMBER	3.1
TITLE	Policy - Local Boards
REFERENCE	86248
AUTHOR	Pauline Corpus, Executive Officer



This report is to provide information to the local board members on the purpose and function for the Wurrumiyanga Local Board

BACKGROUND

The attached Draft Policy document is for use of all local boards to guide members and staff on the objectives, legislation and internal procedures.

Local Government Act 2008, Part 4:s52 is quoted below:

(1) **The functions of a local board are:**

- (a) to involve local communities more closely in issues related to local government; and
- (b) to ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
- (c) to allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and
- (d) to take the views of local communities back to council and act as advocates on their behalf; and
- (e) to contribute to the development of the relevant regional management plan and the relevant municipal or shire plan.

(2) A local board is subject to control and direction by the council.

Lines of Communication:

- Minutes or Reports from the Local Board – will be tabled at the Shire Council Ordinary Meetings for discussion and decisions. (Presented by the relevant Ward Elected Member or the Shire CEO)
- Minutes or extracts from Shire Council minutes will be tabled at the Wurrumiyanga Local Board. (via WLB Agenda Paper and presented by the CEO).

ISSUES/OPTIONS/CONSEQUENCES

This document also provides information on the following:

- Composition (make up the board members)
- Filling of Vacancies
- Tenure (Time frame of board members (2years))
- Naming of the Local Boards
- Meetings
- Reporting – (Lines of Communication between Local Boards and Council)
- Resources
- Administrative Support

CONSULTATION & TIMING

RECOMMENDATION:

That the Wurrumiyanga Local Board endorse the attached draft Policy to be used as a guide for all board members.

ATTACHMENTS:

- 1 Draft Policy - Local Boards.pdf

Local Advisory Boards

Policy No: GOV-008	Document Ref.
Adopted By TISC Resolution Number	Date
Responsibility: Chief Executive Officer	Next Review July 2011

Summary

This Policy covers the rules determined by Council governing Local Boards as additional to those specified in accordance with and in addition to the Local Government Act 2008 and related guidelines and regulations.

The Policy covers:

1. Establishment of Local Advisory Boards
2. Meetings
3. Reporting roles and procedures
4. Administrative support

Objectives

- a) To ensure the integration and involvement of local community views into the decision-making processes of the Council, Local Boards will be established at Milikapiti, Nguiu and Pirlangimpi.
- b) To ensure Local Advisory Boards provide good advice to the Shire Council
- c) To ensure the community have a strong voice and are actively engaged in their local community affairs

Legislation

Local Government Act 2008, Part 4:s52 is quoted below:

- (1) The functions of a local board are:
 - (a) to involve local communities more closely in issues related to local government; and
 - (b) to ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
 - (c) to allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and
 - (d) to take the views of local communities back to council and act as advocates on their behalf; and
 - (e) to contribute to the development of the relevant regional management plan and the relevant municipal or shire plan.
- (2) A local board is subject to control and direction by the council.

Attachment B: Chapters 5 and 6 of the Local Government Act.

Other Council documents:

Code of Conduct
Council Business and Strategic plans

Definition and meanings

'**ex-officio**' means non-voting position for a member of a committee, board, council or other governing body.

Background

In accordance with the Local Government Act (S52 (2) and S49 (3))
Local Advisory Boards are:

- (a) established by Council
- (b) under its guidance and direction

and may be abolished by Council.

In 2008, the Council resolved not to establish Local Boards and to review this decision after twelve months. Council has now resolved to establish three Local Advisory Boards.

Policy**1 Establishment of Local Advisory Boards**

Three Local Boards will be established to represent each of the following major communities of the Tiwi Islands: Milikapiti, Nguiu and Pirlangimpi.

1.1 Composition

- a) Local Advisory Boards may be made up of twelve (12) community members including the Mayor and Elected Members of the Council.
- b) In special circumstance they may have more than 12 members with Council approval.
- c) The Mayor is an ex-officio member of each of the Local Advisory Boards and may (but is not obliged to) participate in its meetings.
- d) Elected Members who are resident within the local board's area or who represent wards within its area are also members of the Local Advisory Board

1.2 Eligibility

- a) Community residents over 18 years who live in the ward most of the time can nominate/vote or be nominated/elected, whether enrolled to vote or not.
- b) Council employees are eligible for appointment as members of a local board even though Council employees may be disqualified from election to the Council itself).
- c) Women and men should be on the Local Advisory Board.

1.3 Creation and filling of vacancy

- a) Each community can make its own rules about how they choose nominees for their Local Advisory Board and send them to Council for approval to fill vacancies on the following basis:
- b) Members are nominated at a well-advertised community meeting; or Members are elected
- c) Individual vacancies can be filled as soon as practical,
- d) If membership falls below 75% (i.e. 9 out of 12) then all vacancies must be filled at the next meeting.
- e) In communities where members are elected the next nominee from the list of unsuccessful candidates is offered the vacancy.

1.4 Tenure

- (a) The term of members is 2 years. When changing the members, the Local Advisory Board is encouraged to keep half of its current members to maintain knowledge of community matters and stability.
- (b) Local Advisory Board members stop being members if they:
 - resign in writing
 - pass away
 - miss 2 meetings without an acceptable written apology
 - finish their 2-year term
 - commit a serious offence [at the discretion of Council]
 - are dismissed by Council
- (c) Each Local Advisory Board will develop its own Code of Conduct based on the Council Code of Conduct or may adopt that of the Council.

1.5 Naming of Local Boards

The Local Government Act as of 1 July 2008 terminology is that of 'Local Board'. The Council recognises the importance of the role of Local Boards in providing a mechanism for the Council to be informed of community views. For this reason, the Local Boards will be called Advisory Boards as follows:

- Milikapati Advisory Board
- Nguiu Advisory Board
- Pirlangimpi Advisory Board

2. Local Advisory Board Meetings

2.1 All meeting of Local Advisory Boards will:

- (a) be convened bi-monthly by the CEO (or their delegate) from July 2010, according to the Shire meeting calendar;
- (b) elect a permanent chair or a new chair for each meeting ("rotating" chair);
- (c) be supported by a resident senior Shire employee, who will act as the Boards' secretariat and advisor to the chair and Board but who will not run the meeting;
- (d) be advertised through meeting notices with draft agendas at least one week before the date of the meeting; and
- (e) follow and adapt the draft agenda suggested by Council.

2.2 Quorum

For a Board of twelve (12), a quorum is seven (7) members or more than 50% of the community nominated members i.e. half of the community nominated members plus one.

3. Roles and responsibilities

3.1 Reporting from Local Advisory Boards to Council

- (a) Board members advise on strategic community matters. These are matters that considered important and priority for the community. For example, a community may consider reducing litter or dog control of immediate concern and could raise this as a matter of 'strategic' importance for the Council.
- (b) Board members may not advise on operational matters. Operational matters are the responsibility of the Shire senior management. Operational means how something is run effectively. For example, how the Council decides to reduce litter or control dogs.
- (c) Council may decide to consult with communities on operational matters, but how matters are managed remains the responsibility of the Council.
- (d) The Local Advisory Board decides on what to report to Council;
- (e) The Chief Executive Office will nominate resident senior Council employees
 - to assist the Local Advisory Boards with reports and
 - to ensure the Chief Executive Officer receives reports from all three Local Advisory Boards two (2) weeks before each Council meeting.
- (f) The Chief Executive Officer or local Elected Members will present the Local Advisory Board Reports to Council.

3.2 Reporting from Council to Local Advisory Boards

- (a) The Mayor and Elected Members of each Ward will report to Local Advisory Boards on Council decisions
- (b) Council discusses both the Local Advisory Board reports and the management responses and decides on actions for the Chief Executive Officer.
- (c) The Chief Executive Officer prepares written management responses to Local Advisory Board reports

3.3 Reporting back to the community

- (a) Local Advisory Boards report to their community about their advice to Council and take community views back to Council
- (b) Community meetings can be called at any time. These meetings determine their own procedures.
- (c) Decisions made at these meetings may be used to advise the Local Advisory Board.

4. Resources and entitlements

- 4.1 Resources for the full and proper functioning of the Local Advisory Boards will be determined by the Chief Executive Officer and will include:
 - (a) provision of meeting facilities
 - (b) training and professional development activities approved by the Council within available budgets.
- 4.2 Local Advisory Board members are only entitled to the reimbursement of out-of-pocket expenses incurred in the performance of their work with the Board.²

5. Administrative support

- (a) Local Boards will receive administrative support from the Executive Secretariat. Employees assigned to the Secretariat remain answerable directly to the Chief Executive Officer; therefore the primary channel for communication between the Local Boards and the Council will be through the Chief Executive Officer.
- (b) The Council will provide administrative support to the Local Boards as follows:
 - Availability of meeting rooms if required;

² This requires definition prior to finalising the policy. See S. 51.3 of the Act: this is the only entitlement for members of the Local Advisory Board.

- Administrative support for the development and recording of information related to the Local Boards' operations.
- (c) At the Chief Executive Officer's discretion the Chair of Local Boards may deal directly with Secretariat staff.

Variation to policy

This policy will be reviewed annually.

Attachment A

Reimbursement of Local Advisory Board - Out-of-Pocket Expenses

Date: _____

Payee: _____

Amount: \$ _____ GST: _____

GIL Code: _____

Purpose / Details for Reimbursement:

Please note: Tax invoices must be attached.Method of Payment

EFT: Bank Details

BSB: _____

Account: _____

Bank: _____

Account Name: _____

Cheque#: _____

Cash Amount: _____

Authorised: _____

Received: _____

Date : _____

Delegate to complete

Action SDC code:	Work Order No:
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GENERAL BUSINESS

ITEM NUMBER	3.2
TITLE	TISC Code of Conduct
REFERENCE	86251
AUTHOR	Pauline Corpus, Executive Officer



This report is to provide information to the Local Board relating to a Code of Conduct

BACKGROUND

This code of conduct was endorsed by the Council in November 2008.

ISSUES/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

This Local Board can adopt this code of conduct OR request to have their own Code of Conduct developed.

RECOMMENDATION:

That the Wurrumiyanga Local Board provide advice on either adopting this code of conduct or request to develop their own code of conduct.

ATTACHMENTS:

- 1 TISC Code of Conduct.doc

CODE OF CONDUCT

This Code of Conduct is to provide Shire Councillors and staff with guidelines for an acceptable standard of professional conduct.

The Code addresses in a concise manner the ethical responsibilities of Shire Councillors and staff and encourages a high level of accountability and transparency in Local Government.

The provisions of the Northern Territory Local Government Act and regulations apply to all Shire Councillors and staff in the Shire. These provisions are legally enforceable. The Code, whilst having no legislative force aims to be complementary to the provisions of the Tiwi Islands Shire and regulations.

The Code provides a guide and a basis of expectations for Shire Councillors and staff and encourages a commitment to ethical and professional behaviour of all Shire Councillors and staff. All Shire Councillors and staff are urged to read the Code and retain a copy as a personal reference source.

It is recommended that all new Shire Councillors and staff receive a copy of this Code.

Community Expectations

The Shire is the sphere of government closest to the people of the region. The actions and behaviour of Shire Councillors and staff are likely to be closely monitored by the local community.

In performing their roles and functions, the community expects that Shire Councillors and staff will:

- Be committed to ethical behaviour
- Deal with all members of the community honestly, fairly and not to offend or embarrass individuals or groups
- Not discriminate against people on the basis of sex, sexuality, marital status, pregnancy, race, physical impairment, intellectual impairment or age
- Be aware of situations that may cause a tension between their public and private roles and in such cases give priority to the public role
- Ensure that Shire mechanisms are in place to deal promptly and efficiently with the handling of community complaints and concerns.

Role of Shire Councillors and Staff

Shire Councillors and staff should generally conduct themselves in a professional manner that reflects community trust and confidence in them as individuals and enhances the role and image of Local Government. They should be well informed about the roles, functions and processes of their Shire.

to perform effectively

- Contribution to the collective decision making of the Shire
- Setting of policies and objectives, and determination of strategies to achieve the objectives
- Collectively monitoring the overall performance of the Shire against the stated and objectives
- Ensuring accountability and sound financial management
- Representing the Shire to the community
- Being aware of the statutory obligations imposed on Shire Councillors and on the Shire

- Undertaking appropriate professional development activities

Shire staff in fulfilling their various roles and duties should focus on:

- Knowing their Shire area and the make up of the community
- Cross-cultural competence in all aspects of fulfilling their duties
- Maintaining quality Shire services that are efficient and responsive to community needs
- Assisting in the formulation of policies and plans
- Implementing policies and plans developed by the Shire
- Providing experience and expertise to assist Shire Councillors
- Being aware of the statutory obligations imposed on officers and employees and on the Shire
- Undertaking appropriate professional development activities, including cross-cultural training as required

Shire Councillors and Staff Relationships

Shire Councillors and staff are required to work effectively together as part of the Shire team.

The teamwork of Shire Councillors and staff must be based on mutual respect and co-operation in order to achieve the Shire's goals and implement its policies.

To achieve the teamwork approach, Shire Councillors and staff need to:

- Develop a mature and constructive working relationship based on mutual trust
- Establish an effective means of communication and be clear regarding the distinction in roles of Shire Councillors and staff and how they work together for the benefit of the community
- Accept that the Shire Councillor's role is a community representative and leadership one to determine goals and policies
- Observe Shire policy and practice regarding the various staff members to approach and to obtain routine reports or other information
- Be aware that Shire Councillors have a right to view and access information relative to matters being considered at Shire meetings in order to undertake their Shire responsibilities in an effective and appropriate manner.
- Not publicly criticise individuals in a way that casts doubts on their competency and integrity
- Not use their position to improperly influence an individual to gain an advantage for themselves or others
- In addition Shire Councillors must not individually direct Shire staff, as this is the responsibility of the Chief Executive Officer.

Communications and Public Relations

- All aspects of communication by staff (including verbal, written or personal), involving the Shire's activities should reflect the status and objectives of the Shire. Communications should be accurate and professional.
- As a representative of the community, Shire Councillors are required to be responsive to community views and to adequately communicate the attitudes and decisions of the Shire. In doing so, Shire Councillors should acknowledge that:
 - As a member of the Shire there is a respect for the decision making processes of the Council which are based on a decision of the majority of the Council
 - Information of a confidential nature ought not be communicated until it is no longer treated as confidential
 - Information relating to decisions of the Shire on approvals or permits should only be

- communicated in an official capacity by a designated officer of the Shire
- Information concerning adopted policies, procedures and decisions of the Shire is conveyed accurately
- In addressing the community or the media, it must be made clear whether or not they are representing the Shire in accordance with an adopted viewpoint or as an individual
- In expressing personal views, care is taken not to show disrespect for the Shire, its decisions, decision making, other Shire Councillors or staff.

Usage of Information

Shire Councillors and staff are often provided with information that is required to be handled in a sensitive or confidential manner.

The usage of Shire information obtained through their role with the Shire for financial or other personal advantage is illegal. Shire Councillors and staff are expected to:

- Observe any legal requirements and any specific policies that the Shire has on the use of Shire information
- Be careful and prudent about how they collect and use confidential or controversial information
- Balance the interests of the community and its right to information with the potential for significant damage to occur if confidentiality is not maintained in relation to information of documents that are likely to be determined by the Shire to be confidential
- Not use or disclose information in a way that may:
 - o cause significant damage of distress to a person
 - o cause significant damage to the interests of the Shire or a person
 - o cause unfair commercial or financial advantage
- Observe any order made by the Shire or a Shire Committee that a document is to remain confidential until such time as that order ceases to apply.

Conflict of Interest and Disclosure of Information

Conflict of Interest

- Shire Councillors and staff are to ensure that there is no actual or perceived conflict of interest between their personal interests and the impartial fulfilment of their professional duties.
- Shire Councillors and staff will not engage in private work with or for any person or body with an interest in a proposed or current contract with the Shire, without first making full disclosure to the Chief Executive Officer
- Shire Councillors and staff who exercise recruitment or other discretionary functions will make a disclosure before dealing with relatives or close friends and will disqualify themselves from dealing with those persons.
- An individual's rights to maintain their own political convictions are not impinged upon by this clause. It is recognised that such convictions are not a basis for discrimination and this is supported by anti discriminatory legislation.

Pecuniary Interest

- Shire Councillors and staff will adopt the principles of disclosure of pecuniary interest as contained within the Northern Territory Local Government Act.

Disclosure of Interest

- Shire Councillors and staff will disclose at the relevant meeting any interests which has the capacity to be in conflict with their public or professional duties.

Personal Benefit

Use of Confidential Information

- Shire Councillors and staff are not permitted to use confidential information in which to gain improper advantage for themselves or for any other person or body, in ways which are inconsistent with their obligation to act impartially, or to improperly cause harm or detriment to any person or organisation.

Improper or Undue Influence

- Shire Councillors and staff will not take advantage of their position to improperly influence other members of staff in the performance of their duties or functions, in order to gain undue or improper (direct or indirect) advantage or gain for themselves or for any other person or body.

Gifts and Bribery

- Shire Councillors and staff will not seek or accept (directly or indirectly) from any person or body, any immediate or future gift, reward or benefit (other than gifts of a token kind, or moderate acts of hospitality) for themselves or for any other person or body, relating to their status within the Shire or their performance of any duty or work which touches or concerns the Shire.
- If any gift, reward, or benefit is offered (other than gifts of a token kind or moderate acts of hospitality), disclosure is to be in a prompt and full manner.

Conduct of Members and Staff Personal

Behaviour

Shire Councillors and staff will:

- Act and be seen to act, properly and in accordance with the requirements of the law and the terms of this Code
- Perform their duties impartially and in the best interests of the Shire uninfluenced by fear or favour
- Act in good faith (i.e. honestly, for the appropriate, and without exceeding their powers) in the interests of the Shire and the community
- Make no allegations which are improper or derogatory (unless true and in the public interest) and refrain from any form of conduct, in the performance of their official or professional duties, which may cause any reasonable person unwarranted offence or embarrassment
- Act in a responsible and socially acceptable manner whilst on duty, including when travelling on council business

Honesty and Integrity

Shire Councillors and staff will:

- Observe the highest standards of honesty and integrity and avoid conduct which may suggest departure from these standards
- Bring to the notice of the President/Mayor any dishonesty or possible dishonesty on the part of any other member and in the case of an employee to the Chief Executive Officer.
- Be frank and honest in their official dealings with each other

Performance of Duties

- While on duty, staff will give their complete time and attention to the Local Government's business and ensure that their work is carried out efficiently, economically and effectively, and that their standard of work reflects favourably both on them and on the Shire.
- Shire Councillors will at all times, exercise reasonable care and diligence in the performance of their duties, be consistent in their decision making although treat all matters on individual merits. Shire Councillors will be as informed as possible regarding the functions of the Shire and treat all members of the community honestly and justly.

Legal Compliance

- Shire Councillors and staff will comply with any lawful order given by any person having authority to make or give such an order, with any doubts as to the propriety of any such order being taken up with the superior of the person who gave the order, and if resolution is unable to be achieved, with the Chief Executive Officer.
- Shire Councillors and staff will give effect to the lawful policies of the Shire, regardless of whether they agree with or approve of them.

Administration and Management Practices

- Shire Councillors and staff will ensure compliance with proper and reasonable
- administrative practices and conduct, and professional and responsible management practices

Conduct at Meetings

- Shire Councillors and staff will not:
- Obstruct or interrupt the proper conduct of the meeting
- Use indecent or offensive language
- Make a statement reflecting adversely on the reputation of the Shire or any committee of the Shire
- Make an intemperate statement reflecting adversely on the character or motives of a member or officer of the Shire
- Refuse or wilfully fail to comply with a direction given by the chairperson of the meeting

Shire Property Use of Shire Property

Shire Councillors and staff will:

- Be scrupulously honest in their use of the Shire's property and shall not misuse or permit misuse by any other person or body
- Use Shire property entrusted to them effectively and economically in the course of their duties
- Not use Shire property (including the services of Shire staff) for private purposes

(other than when supplied as part of a contract of employment), unless properly authorised to do so

Travelling and Sustenance Expenses

Shire Councillors and staff will only claim or accept travelling and sustenance expenses arising out of travel related matters which have a direct bearing on the services, policies or business of the Shire in accordance with Shire policy and the provision of the Northern Territory Local Government Act.

Appointments to Other Bodies

Shire Councillors and staff may be asked to represent the Shire on external organisations as part of their community representative or corporate role. Some appointments may be to other government communities or as a Shire representative in a particular community interest group.

It is important that Shire Councillors and staff:

- Clearly understand the basis of their Shire nominated appointment and are aware of the ethical and legal responsibilities attached to such appointments
- Are aware of all relevant Shire policies
- Balance and represent the interest of the Shire and the local community
- Remain objective and not seek to influence the Shire so as to give preferential treatment to such bodies
- Provide regular reports to the Shire on the activities of the organisation
- Inform the Shire of any intention to undertake an activity which may interfere with their role.

Compliance with the Code of Conduct

- Compliance of Shire Councillors with these standards of conduct should be monitored by Shire Councillors themselves and their electors. Alleged breaches or failure to comply with the Code of Conduct that are not subject to any statutory provisions of the Northern Territory Local Government Act or other legislation should be dealt with internally by the Shire. Where an alleged breach of the code is
- considered and found to be of substance, the Chief Executive Officer should prepare a report on the matter for the Shire's consideration.
- Compliance by staff with these standards of conduct is the responsibility of the Chief Executive Officer.

Availability of the Code

- The availability of this Code should be promoted to the local community and displayed in a prominent position at the offices of the Shire.

Adoption of the Code

- It is recommended that Shire adopts this Code of Conduct for the Shire Councillors and staff and provides a copy to guide all members and officers

GENERAL BUSINESS

ITEM NUMBER	3.3
TITLE	Appointment of the Chair
REFERENCE	86263
AUTHOR	Pauline Corpus, Executive Officer



This report is to determine the appointment of the Chair of this Local Board

BACKGROUND

The Local Government Act 2008 – Chapter 6 – Part 6.2 item no 64– Procedure of Meetings.
See page 82 of the attachment

The Chair of a meeting of a local board or council committee will be:
a) in the case of a local board – a member appointed by the board as its chair

ISSUES/OPTIONS/CONSEQUENCES

There are 2 options

- A) Nominate a chairperson for all meetings OR
- B) Nominate a chairperson on a rotational basis for each meeting (a different person for every meeting you have)

Option A) Nominations are consider for a member to become the chair for the duration of this local board. This can be done by a show of hands.

Option B) Upon every meeting after Welcome and Apologies – Members will nominate or schedule a difference person to be the chair for that day.

CONSULTATION & TIMING

RECOMMENDATION:

That the Wurrumiyanga Local Board nominate a Chair either on a permanent basis or on a rotational basis.

ATTACHMENTS:

- 1 Extract - LG Act 2008 - Chapter 6 - Meetings - See Page 82.pdf

Chapter 6 Meetings

Part 6.1 Council meetings

58 Nature and timing of council meetings

- (1) A council must hold a meeting of its members (an **ordinary meeting**) at least once in each successive period of 2 months.
- (2) Subject to this Act, a council may deal with business of any kind at an ordinary meeting.
- (3) The first ordinary meeting of a council to be held after a general election must be held within 14 days after the conclusion of that general election.
- (4) The council may hold a meeting to deal with a particular item of business (a **special meeting**) whenever circumstances require.

59 Convening of meetings

- (1) Meetings of a council are convened by the CEO.
- (2) The CEO must convene a special meeting of the council at a specified time and place to deal with specified business if:
 - (a) the principal member or 3 or more other members request the CEO in writing to convene the meeting; or
 - (b) the council resolves that the special meeting should be convened.
- (3) If the CEO fails to convene a meeting required under this Act, a meeting may be convened by any member of the council.
- (4) A notice convening a council meeting:
 - (a) must be in writing; and
 - (b) must state the date, time, place and agenda for the meeting; and
 - (c) must be given to the members:
 - (i) in the case of an ordinary meeting – at least 3 business days before the date of the meeting; and
 - (ii) in the case of a special meeting – at least 4 hours before the time appointed for the meeting; and
 - (d) must be accessible on the council's website a reasonable time before the time appointed for the meeting; and

- (e) must be posted on a notice board at the council's public office.
- (5) The notice may be given to a member personally, by post, by email, by fax or in any other way pre-arranged by the CEO with the member.

60 Business to be considered at a meeting

An ordinary meeting may deal with business of any kind but a special meeting may deal only with the business for which the special meeting was convened unless all members are present at the special meeting and unanimously agree to deal with other business.

61 Procedure at meeting

- (1) The Chair of a meeting of a council will be:
 - (a) if the principal member is present – the principal member; or
 - (b) if the principal member is not present but the deputy principal member is present – the deputy principal member; or
 - (c) if neither the principal member nor the deputy principal member is present but an acting principal member is present – the acting principal member; or
 - (d) if neither the principal member nor the deputy principal member is present and there is no acting principal member or the acting principal member is not present – a member chosen by the members present at the meeting to chair the meeting.
- (2) A quorum at a meeting of a council consists of a majority of the council's members.
- (3) If a quorum is not present within 30 minutes after the time appointed for a meeting, the meeting is postponed to a time and place to be fixed by the CEO and notified to the members.
- (4) A member who is not physically present at a meeting of a council is taken to be present at the meeting if:
 - (a) the member's attendance at the meeting by means of an audio or audiovisual conferencing system is authorised in accordance with council policy; and
 - (b) communication is established by means of the conferencing system, at or around the commencement of the meeting, between the member and the members present at the place appointed for the meeting; and

- (c) the member has the same or substantially the same opportunity to participate in debate, and to register an opinion, on questions arising for decision as if the member were physically present at the meeting.
- (5) Subject to this Act, a decision carried by a majority of the votes of the members present at a meeting of a council is a decision of the council.
- (6) Each member present at a meeting has one vote on a question arising for decision at the meeting and, if the council has a policy allowing the Chair to exercise a casting vote, the Chair may exercise, in the event of an equality of votes, a second or casting vote.
- (7) A policy to allow the Chair to exercise a casting vote:
 - (a) may only be established by resolution of the council passed at the first meeting of the council to be held after a general election; and
 - (b) cannot be altered or revoked during the term of the council; and
 - (c) lapses at the conclusion of the next general election.
- (8) Unless the council decides unanimously to take a vote by secret ballot voting is to be by show of hands.
- (9) Subject to this Act, and any by-laws regulating the procedure at a meeting, a council may determine its own procedures.

Part 6.2 Meetings of local boards and council committees

62 Timing of meetings of local boards and council committees

Subject to direction by the council, a local board or council committee meets at times determined by the local board or council committee.

63 Convening of meetings

- (1) Meetings of a local board or council committee are convened by the CEO.
- (2) The CEO may, at the request of the Chair of a local board or council committee, convene a meeting of the local board or committee.
- (3) A notice convening a meeting:

- (a) must be in writing; and
 - (b) must state the date, time, place and agenda for the meeting; and
 - (c) must be given to the members of the local board or council committee a reasonable time before the time appointed for the meeting; and
 - (d) must be accessible on the council's website a reasonable time before the time appointed for the meeting; and
 - (e) must be posted on a notice board at the council's public office.
- (4) The notice may be given to a member personally, by post, by email, by fax or in any other way pre-arranged by the CEO with the member.

64 Procedure at meeting

- (1) The Chair of a meeting of a local board or council committee will be:
- (a) in the case of a local board – a member appointed by the board as its Chair; or
 - (b) in the case of a council committee – a member appointed by the council as Chair of the committee; or
 - (c) if the Chair is not present (or no-one currently holds the position of the Chair) – a member chosen by the members present at the meeting to chair the meeting.
- (2) A quorum at a meeting of a local board or council committee consists of a majority of its members.
- (3) If a quorum is not present within 30 minutes after the time appointed for a meeting, the meeting is postponed to a time and place to be fixed by the CEO and notified to the members.
- (4) A member who is not physically present at a meeting is taken to be present at the meeting if:
- (a) the member's attendance at the meeting by means of an audio or audiovisual conferencing system is authorised in accordance with council policy; and
 - (b) communication is established by means of the conferencing system, at or around the commencement of the meeting, between the member and the members present at the place appointed for the meeting; and

- (c) the member has the same or substantially the same opportunity to participate in debate, and to register an opinion, on questions arising for decision as if the member were physically present at the meeting.
- (5) A decision of a local board or a council committee is to be by majority vote of the members present at a meeting.
- (6) Subject to this Act, and any direction by the council, a local board or council committee may determine its own procedures.

Part 6.3 Provisions of general application to meetings of councils, local boards, and council committees

65 Meetings to be open to the public

- (1) As a general rule, a meeting of a council, local board or council committee must be open to the public.
- (2) However, the public may be excluded while business of a kind classified by the regulations as confidential business is being considered.

66 Postponement of meeting

- (1) The CEO may, if it becomes impracticable to proceed with a meeting of a council, local board or council committee at the appointed time and place, postpone the meeting for up to 21 days.
- (2) The CEO must ensure, as far as practicable, that each member receives notice of the postponement and of the time and place to which the meeting has been postponed.

67 Minutes

- (1) The CEO must ensure that proper minutes of meetings of the council, local boards and council committees are kept.
- (2) The minutes must:
 - (a) set out:
 - (i) the names of the members present at the meeting; and
 - (ii) the business transacted at the meeting; and
 - (iii) any other information required by the regulations; and
 - (b) include references to any written reports or recommendations considered in the course of the meeting together with information about how to obtain access to the reports or

recommendations.

- (3) The council, local board or council committee must, at its next meeting, or next ordinary meeting, confirm the minutes (with or without amendment) as a correct record of the meeting.
- (4) A copy of the minutes must, within 10 business days after the date of the meeting to which they relate, be available to the public:
 - (a) on the council's website; and
 - (b) at the council's public office.

Note

Confidential matter may be suppressed from the material that is made publicly available under section 201.

- (5) A member of the public:
 - (a) may inspect without fee, at the council's public office, the copy of the minutes made available to the public; and
 - (b) may, on payment of the appropriate fee fixed by the council, obtain an identical copy of the minutes; and
 - (c) may, on payment of the appropriate fee fixed by the council, obtain from the CEO a certified copy of, or extract from, the minutes of a meeting.
- (6) However, until the council, local board or council committee has confirmed the minutes as a correct record of the meeting:
 - (a) the minutes, in the form in which they are made available to the public, must be marked with a warning to the effect that they have not been confirmed as a correct record of the meeting; and
 - (b) no certified copy of, or extract from, the minutes is to be issued.

GENERAL BUSINESS

ITEM NUMBER 3.4
TITLE Wurrumiyanga Youth Council
REFERENCE 86378
AUTHOR Kevin Doolan, Coordinator - Youth Services



This report is to inform the community about the start up the Youth Council

BACKGROUND

Kevin Doolan – Youth Diversion Manager will speak to this report

ISSUES/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

RECOMMENDATION:

That the Wurrumiyanga Local Board note this report

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS



ITEM NUMBER	3.5
TITLE	Minutes from Skin Group Meetings
REFERENCE	86340
AUTHOR	Kevin Doolan, Coordinator - Youth Services

This report provides information on Skin Group Meeting Minutes held on the 12 April 2011 and the 29 June 2011

BACKGROUND

Lines of Communications;

Minutes from the Skin Group Meetings are tabled at the Council Meetings. Some items that are directly related to the Shire functions are brought to their attention.

ISSUES/OPTIONS/CONSEQUENCES

Current Actions of the Shire:

Minutes from Takaringuwi / Miyartuwi Meeting Held – 7th October 2010.

Item 1 (i) - Recreational Hall – at current (2011) is not holding any disco's until staff issues are resolved.

Item 6 - Education Act – Truancy Officers (are Authorised Persons under the Act and within the structure of Education but not a teacher. There are penalties for people responsible for children who do not send them to school. The penalties value is \$137 per unit. Under the Education Act Parents can be fined for the first offence 15 penalty Units = \$2055.00. For the Second Offence it would be \$2740.00.

A Truancy Officer must be appointed – Kevin Doolan and Andrew to make an appointment with the Principals of the schools.

Item 7- Night Patrol – Deanne Rioli (Regional Night Patrol Manager) will be advising her staff to take down the names of children who are still out in the community (14 September 2011).

Item 8 – Spots Lights and hand torch have been purchased and the Regional Night Patrol Manager is distributing these. (14 September 2011)

Minutes from Warntarringuwi / Lorrula – 29th June 2011.

Item 2 – Invitation to TISC Members – Directors and Managers may not be able to attend skin group meeting all the time, However information from all skin group meeting are circulated to TISC staff and now with the new Wurrumiyanga Local Board in place, lines of communications are well established.

Item 3 – Wheelie Bins at card games – Bins are provided in common areas, TISC is looking into get more bin stands so that dog can not knock them over and or people removing the bins from the allocated place.

Item 4 – There is a Litter Act that can enforce the law. However the TISC must seek approval from a Minister to endorse Authorised Officers to have the power to fine people. Once this is done – then the Shire can enforce the law.

Item 8 – Sport and Recreational activities are on hold at the moment – until staffing issues are resolved.

Item 9 - Street Lights – Last week before the festival – 20 streets lights have been repaired – TISC officers now just need to do a review on all the street lights to see how many more need to be repaired.

CONSULTATION & TIMING

RECOMMENDATION:

That the Wurrumiyanga Local Board note the update from the Shire Council

ATTACHMENTS:

- 1** Takaringuwi-Miyartuwi Meeting -12.04.2011.doc
- 2** Warntarringuwi Lorrula Meeting -29.06.2011.doc

Tiwi Skin Group Meeting

Takaringuwi/Miyartuwi

12th April 2011

1) Facilitator – Emmanuel Tipungwuti



Meeting opened: Meeting opened by Emmanuel Tipungwuti at 10.30am.

Members Present: Emmanuel Tipungwuti, Dion Munkara, Bartholomew Kerinaia, Samson Mungatopi, Jacob Puautjimi, Xavier Tipuamantumirri, Pancreas Tipungwuti, Wesley Kerinaia, Joseph Puantulura, Daniel James Puautjimi, Brian Tipungwuti, Maresa Palapuaminni, Carla Kerinaia, Peter Puruntatameri, Leslie Tungutalum, Berna Timaepatua, Karen Tipiloura, Lisa Warlapinni, Anna Warlapinni, Vicki Punguatji, Melinda Kerinaia, Fidelia Tipiloura, Gwendoline Kerinaia, Charlena Tipungwuti, Kaylene Puruntatameri, Samantha Kerinaia, Valerie Munkara, Salvadore Minnicon

Issues Discussed:

1. Skin Group meetings at Nguiu to be held every 6 weeks.
2. Warntarringuwi and Lorrula Skin Group meeting to be held on next Tuesday 19th April 2010 at 10.30am.
3. Skin Group wants to invite TISC members to all Skin Group meetings.
4. Wheelie Bins-Too many bins have no lids and rubbish everywhere from dogs knocking over bins and also bins not being emptied and rubbish overflowing from the bins on to the ground.
5. Is there a Litter By-Law? People need to be fined if they throw rubbish on the ground. All rubbish needs to be put in the bins to make and keep Nguiu a clean place.
6. People fighting in community is wrong and we need a By-Law to fine people fighting in community. Either Skin Group leaders or family members do mediation and intervention to stop people from fighting or we involve police.
7. Clean an area in the bush so people can play cards away from the main road as people leave mess in the community and it is no good to see people gambling playing cards in the main public area. People need to stop playing cards at the blue house opposite the old restaurant because they leave their mess everywhere including in public area alongside and on the main road Kerinaia highway.
8. Show respect on funeral days by not playing cards when funeral is on. Talk to NUA committee about the NUA store no selling cards for 3 days before the funeral day.
9. Everyone needs to clean their houses properly every day so people and mainly children won't get sick from dirty houses.
10. If kids have sores or sickness their parents or guardians or carers need to take the kids to the health clinic for treatment straight away.
11. Ask permission from families to video funeral Pukamani ceremony so people can see and know the right dreaming and dancing.
12. The rec hall has rules about how the children have to behave themselves and enjoy themselves and not cause arguments and fighting at the rec hall. Put the rules up at the rec hall so kids can see the rules.

MINUTES FROM MEETING HELD 7TH OCTOBER 2010

1) Students not going to school-Xavier CEC:

Warntarringuwi/Lorrula Meeting held 5/10/2010

Cisco advised that more than 40 students enrolled at Xavier CEC are not going to school

Follow up: Andrew, Kevin and Cisco to talk to school Principal Kathryn Vanegmond to get the names of all

Warntarringuwi/Lorrula students not going to school and arrange home visits to talk to students and their parents about their responsibility to make sure all kids go to school

Students not going to school-Xavier CEC:

Takaringuwi/Miyartuwi Meeting held 7/10/2010

- a) Identify all Miyartuwi/Takaringuwi kids not going to school and go out and visit the parents and kids and find out why kids are not going to school.
- b) Go out and talk to the kids and get the parents/carers to take responsibility to send their kids to school. The following people from Miyartuwi/Takaringuwi have volunteered to assist Cisco Babui, Andrew Kelantumama and Kevin Doolan with this process: Clancy Puruntatameri, Dean Wilson, Alice Munkara, Rebecca Pupangimirri and Vicky Punguatji and Rhonda Kerinaiaua
- c) Invite all the Miyartuwi/Takaringuwi kids and parents to their next skin group meeting
- d) Put in place no school, no pool policy and stick to it and also have this policy for other activities like sport and recreational games (this relates more to MCS school) and any future school excursions
- e) Talk to mothers, fathers and carers the right way; no shouting and rough talk but encourage them the right way to send their kids to school
- f) Parents need to engage with their kids and the schools in a positive way
- g) There should be ongoing workshops for parents and carers to help them understand their role and responsibilities as parents
- h) Talk to both schools to see if there are support programs in the schools for kids with behavior problems
- i) Put notices up and talk to people having night time disco for kids at their homes that disco should only be on the weekends not during the week as kids are up too late during the week and are not going to school the next day

2) Skin Group meetings:**Warntarringuwi/Lorrula Meeting held 5/10/2010**

Skin Group meetings to be planned for every two months at Nguiu and to commence at Milikapiti and Pirlangimpi when Skin Group Project officers are appointed

Follow up 1: Kevin Doolan and Andrew Kelantumama to develop time table for Nguiu skin group meetings to 30th June 2011.

Follow up 2: Skin Group program to be introduced at Milikapiti and Pirlangimpi

Takaringuwi/Miyartuwi Meeting held 7/10/2010

Endorsed by Takaringuwi/Miyartuwi

3) Truancy Officers:**Warntarringuwi/Lorrula Meeting held 5/10/2010**

Talk to school about funding to employ truancy officers to cover all skin groups

Follow up: Meeting with school Principals to be arranged by Andrew and Kevin.

Takaringuwi/Miyartuwi Meeting held 7/10/2010

Endorsed by Takaringuwi/Miyartuwi

4) School Bus:**Warntarringuwi/Lorrula Meeting held 5/10/2010**

Can the school bus used to pick up kids for school in the mornings?

Follow up: Meeting with Kathryn to be arranged by Andrew, Cisco and Kevin.

Takaringuwi/Miyartuwi Meeting held 7/10/2010

Endorsed by Miyartuwi/Takaringuwi

5) Skin Group members:**Warntarringuwi/Lorrula Meeting held 5/10/2010**

Skin Group members attending this meeting to talk to other skin group family about sending kids to school every day

Takaringuwi/Miyartuwi Meeting held 7/10/2010

Endorsed by Miyartuwi/Takaringuwi

6) \$200 fine:**Warntarringuwi/Lorrula Meeting held 5/10/2010**

Put up notices that there is a \$200 fine under the Northern Territory Education Act if parents don't send their kids to school every day without a good reason.

Follow up: TISC to follow up with relevant government authority about the law and how the law can work for Tiwi

Takaringuwi/Miyartuwi Meeting held 7/10/2010

Endorsed by Miyartuwi/Takaringuwi

7) Night Patrol to take names of kids out late at night:**Warntarringuwi/Lorrula Meeting held 5/10/2010**

Night Patrol Workers to take the names of kids out late at night and report to Andrew Francisco and Kevin. Also send these Minutes to TISC Directors and CEO

Follow up: Kevin to talk with Night Patrol Manager Deanne Rioli and TISC Director Lawrence Costa about how Night Patrol can help.

Takaringuwi/Miyartuwi Meeting held 7/10/2010

Endorsed by Miyartuwi/Takaringuwi with following addition:

- a) There should be transport to take people home after the club especially old people. Bonaventure Timaepatua is on club executive and added that the Nguuiu club is purchasing a bus to transport people home after the club closes

Follow up: Kevin to send these minutes to the Nguuiu Club for comment and confirmation

8) Spot Light for Night Patrol car:**Warntarringuwi/Lorrula Meeting held 5/10/2010**

There should be a strong spot light for the night patrol cars and all the Shire workshops should have reinforced steel cover flood lights at their premises.

Follow up: Kevin to follow up with TISC Night Patrol Manager Deanne Rioli and Director responsible for program Lawrence Costa and send these minutes to TISC CEO and relevant Directors for their consideration for approval

Takaringuwi/Miyartuwi Meeting held 7/10/2010

Endorsed by Miyartuwi/Takaringuwi

9) Bush Camp for problem kids and their families:**Warntarringuwi/Lorrula Meeting held 5/10/2010**

It was suggested that bush camps be organized and structured around taking problem kids and other family members out bush on a cultural learning program.

Follow up 1:

Bring up at skin group meetings and identify Tiwi who are prepared to help with supervising and teaching kids at bush camp

Follow up 2: Kevin to introduce this as an agenda item at the next Community Safety Plan meeting on the 18th October 2010

Follow up 3: Kevin to forward these minutes to TISC CEO and Directors for their consideration and support

Takaringuwi/Miyartuwi Meeting held 7/10/2010

Endorsed by Miyartuwi/Takaringuwi with following addition:

The following people from Takaringuwi/Miyartuwi have said that they are available to help with and future bush camps

- a) Alice and Danny Munkara, Nellie Punguatji and Billy Poantimilui, Topsie Pupangimirri, Victorianna Punguatji and Rhonda Kerinaiaua

10) Local Advisory Boards:**Warntarringuwi/Lorrula Meeting held 5/10/2010**

The following persons were nominated from the Warntarringuwi and Lorrula Skin Groups to form (with other Tiwi Skin Groups for Nguiu) the Nguiu local advisory board:

Warntarringuwi: Billy Poantimilui, Jerimias Kerinaiaua, Lorenzo Kerinaiaua, Thaddeus Puautjimi, Stephen Paul Kantilla, Lorena Tipiloura, Dorothy Tipiloura, Marie Francis Tipiloura, Leonie Tipiloura, Sheeba Fernando

Lorrula: Barry Puruntatameri, Robert Cunningham, Mark Virgil Puautjimi, Eustace Tipiloura, Fabien Kantilla, Calista Kantilla, Regina Kantilla, Tassie Tipungwuti, Gregorianna Tipungwuti, Janie Puautjimi

Follow up: This list reviewed by Warntarringuwi/Lorrula Skin Group for presenting to TISC for their approval.

Local Advisory Boards:**Takaringuwi/Miyartuwi Meeting held 7/10/2010**

Endorsed and the following names nominated from the Takaringuwi/Miyartuwi skin group:

Takaringuwi: Emmanuel Tipungwuti, Allie Pilakui, Bonaventure

Timaepatua, Ivan Fernando, Clancy Puruntatameri, Teresita Puruntatameri, Valerie Munkara, Suzie Tipiloura, Stacey Parker, Eugenie Tipungwuti

Miyartuwi: Leslie Tungutalum, Kim Puruntatameri, Marralampuwi Kurrupuwi, Wally Kerinaiaua, Brian Tipungwuti, Marilyn Kerinaiaua, Danielle Munkara, Victorianna Punguatji, Alice Munkara, Rhonda Kerinaiaua

Meeting Closed 12.30pm

Next meeting date to be advised once scheduled

Tiwi Skin Group Meeting

Warntarringuwi/Lorrula

29.06.2011

1) Facilitator – Barry Puruntatameri/Manny Tipungwuti



Meeting opened: Meeting opened by Manny Tipungwuti at 10.30am.

Chairperson: Janie Puautjimi.

Members Present: Barry Puruntatameri, Andrew Kelantumama, Janie Puautjimi, Donald Puautjimi, Noel A. Puantulura, Godfrey Intalui, Celses Kantilla, Barry Ullungura, Ronald Joseph Tipungwuti, Camillus Puautjimi, Paul Ullungura, Charles Portaminni, Mary Madeline Tipungwuti, Alberta W Tipungwuti, Rosemary Tipungwuti, Terina Kelantumama, Francis T Portaminni, Marita Kantilla, Madeline Puantulura, Joseph Kantilla, Michaeline Puruntatameri, Patricia Mungatopi, Katie Tipiloura, Lisa Munkara, Maxine Orsto, Cyprian Orsto, Barry Kantilla, Michael Munkara, Gonzaga Puautjimi, Guy Munkara, Ricky Puruntatameri, Bede Tungutalum, John Vienne Babui, Nola Tipungwuti, Josetta Puantulura, Sheena Tungutalum, Poe Tungutalum, Joanna Tipungwuti, Flora Tipungwuti, Angelina Tipungwuti, Eusebia Puantulura, Kalina Palipuminni, Theodora Pilakui, Cathy Stassi, Robert Cunningham. (45) **Visitors:** Richard Tungutalum, Ernie Williams, Bill Toy

Issues Discussed:

1. Skin Group meetings are to be held at Nguiu every 6 weeks. **Follow up:** Manny to make sure meetings are scheduled every 6 weeks at Nguiu
2. Invite TISC members to Skin Group meetings. **Follow up:** Kevin to send email to Rosanna to invite Shire representatives to Skin Group meetings
3. Wheelie Bins at card games. **Follow up:** Kevin to email to Rosanna and Ernie Williams at CDEP for more rubbish bins at card games.
4. Is there a Litter By-Law? People need to be fined if they throw rubbish on the ground. All rubbish needs to be put in the bins to make and keep Nguiu a clean place. **Follow up:** Kevin to email Rosanna and Pauline to have issues put on the TISC meeting agenda for discussion.
5. Move card games out bush and stop gambling during meetings. The main problem is rubbish every where. **Follow up:** Manny to talk to CDEP to help with a Community clean up day for Nguiu.
6. Everyone needs to clean their houses properly every day so people and mainly children won't get sick from dirty houses.
7. If kids have sores or sickness their parents or guardians or carers need to take the kids to the health clinic for treatment straight away.
8. Games are held now on the oval when club is opened to stop children from standing at the club fence asking family for money. Greg Orsto is now the Regional Manager for Sport and Rec on the Tiwi Islands.
9. Street lights need replacement as its too dark at night for people walking on the roads at night. **Follow up:** Kevin to email to Rosanna for follow up action.

Meeting closed 12.30pm.

Next Meeting to be advised

REPORTS FOR DECISION

ITEM NUMBER	5.1
TITLE	Setting of Dates for Board Meetings 2011 - 2012
REFERENCE	86339
AUTHOR	Pauline Corpus, Executive Officer



This report is to confirm the Bi Monthly Meeting for this Board

BACKGROUND

The Local Government Act Chapter 6 – Part 6.2 Meetings of Local Boards and Council Committees

Item 62 – Timing of meetings of local boards and council committees

Subject to direction by the council, a local board or council committee meets at times determined by the local board or council committee.

Item 63 – Convening of Meetings

- 1) Meetings of a local board or council committee are convened by the CEO
- 2) The CEO may, at the request of the Chair of a local board or council committee, convene a meeting of the local board or committee
- 3) A notice convening a meeting
 - a) must be in writing; and
 - b) must state the date, time, place and agenda for the meeting; and
 - c) must be given to the members of the local board or council committee a reasonable time before the time appointed for the meeting; and
 - d) must be accessible on the council's website a reasonable time before the time appointed for the meeting; and
 - e) must be posted on a notice board at the council's public office.

ISSUES/OPTIONS/CONSEQUENCES

This board will meet Bi Monthly the same as the Shire Council.

These dates may change according to other important communities events such as funerals

CONSULTATION & TIMING

RECOMMENDATION:

That the Wurrumiyanga Local Board endorse the set dates for meetings in 2011 and 2012

ATTACHMENTS:

- 1 Setting of Dates for Wurrumiyanga Local Board 2011.doc

SET DATES FOR WURRUMIYANGA 2011 - 2012

DATE	TIME	PLACE
16 September 2011	10 AM	Wurrumiyanga – Council Boardroom
18 November 2011	10 AM	Wurrumiyanga – Council Boardroom
13 January	10 AM	Wurrumiyanga – Council Boardroom
16 March	10 AM	Wurrumiyanga – Council Boardroom
18 May	10 AM	Wurrumiyanga – Council Boardroom
13 July	10 AM	Wurrumiyanga – Council Boardroom
14 September	10 AM	Wurrumiyanga – Council Boardroom
16 November	10 AM	Wurrumiyanga – Council Boardroom

REPORTS FOR DECISION

ITEM NUMBER	5.2
TITLE	Street Naming Project - Wurrumiyanga
REFERENCE	86377
AUTHOR	Pauline Corpus, Executive Officer



This report is to inform the local board of a Street Naming Project in Wurrumiyanga community

BACKGROUND

Correspondence was received by the CEO from NTG Department of Lands and Planning (DLP) relating to the implementation of Rural and Remote Addressing Program for the *Territory Growth Towns* in line with the Territory Governments *Working Future* Policy and the Australian Governments *Closing the Gap* initiatives.

A part of this implementation is to provide communities with proper street names and signs.

ISSUES/OPTIONS/CONSEQUENCES

There are 13 Streets to be named. Attached is one Community Consultation form from the Ullungura family - Brian, Catherine (Lana) and Sally. (Lorrula Skin Group)

The community members are asked to consider names (family names, plants or animals) that are important and have some historic value to the community.

CONSULTATION & TIMING

The Department of Lands and Planning have provided 3 more names that were apart of a community consultation some time ago. All street names must have a meaning, if the Local Board could provide any information on the following names that would be good.

- Punguatji
- Tiparui
- Tungatalum (first Aboriginal Australian to be a member of parliament)

RECOMMENDATION:

That the Wurrumiyanga Local Board endorse this request to go to Council.

ATTACHMENTS:

- 1 Community Consultation - Street Naming Project - Ullungura Family.pdf
- 2 Attachment A - Name Your Roads - Rules about Naming.pdf



Tiwi Islands Shire Council

COMMUNITY CONSULTATION WURRUMIYANGA STREET NAMING

Tiwi Islands Shire Council is seeking the community views on finding appropriate street names for Wurrumiyanga

DATE	14 Sept 2011
NAME OF COMMUNITY MEMBER	Brian, Catherine, Sally ULLUNGURA
CLAN GROUP	Lorrula
NORMAL RESIDENTAL WURRUMIYANGA / MILIKAPITI / PIRLANGIMPI	Wurrumiyanga

REFER TO SLAP MAP NGUIU (400)

COLOUR OF STREET AND NUMBERED	(1) Coconut Grove.
SUGGESTED NAME	Ullungura street
REASON FOR SUGGESTED NAME	<p>Family name has historic value.</p> <p>Matthias was Brian's Uncle and Grandfather for Sally + Lana.</p> <p>Matthias Ullungura 1921-1980 was the person who unarmed on 19 Feb 1942 on Melville Island, captured the first Japanese prisoner of war (a Zero pilot) to be taken on Australian soil.</p>

ATTACHMENT A

Naming Your Roads

About Road Naming

A road name is made up of the name (eg 'Damabila', 'Barramundi') and type of road it is (eg 'Drive', 'Street' etc). These two parts = the road name, eg Damabila Drive.

Local communities help decide the road name ('Gulida' or 'Yam').

A Government Committee decides what type of road it is (Drive, Street, Crescent, etc).

So we need your help to name your roads

How to Name Roads

There are rules about naming roads.



Not Okay

- Sounds like another name already used in your community or the next community, eg if you already have 'Pine Street' in your town then you can't have 'Pines Road' as a new street name
- Names of people who are alive, or who have died in the last year
- First names of people, eg 'Bob Road'
- Names which can't be used due to custom



Okay

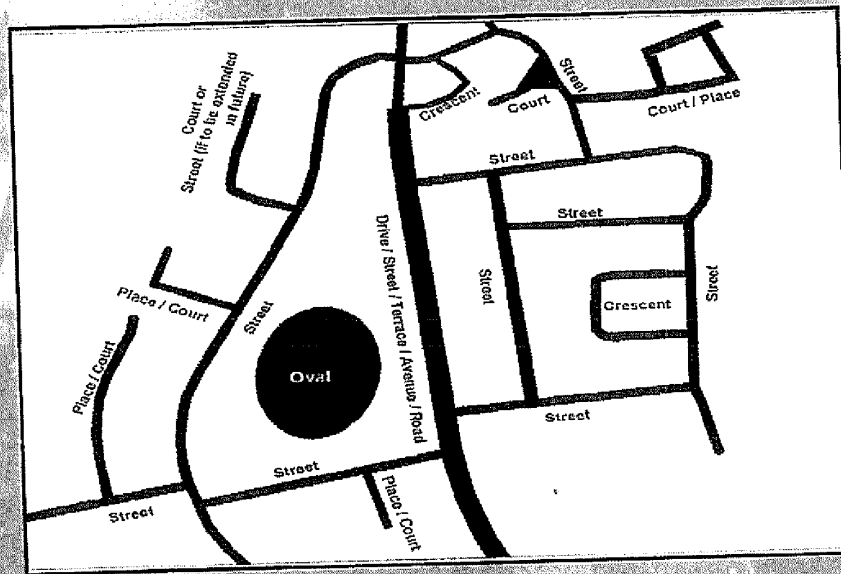
- Names with a Northern Territory connection eg 'Kakadu'
- Words from your language group
- Family names of important people who have died more than a year ago
- Local plant and animal names

Remember... Once you name a road it can't be changed!

About the Types of Roads

Once the community decides on a road name, a Government Committee (Place Names Committee for the Northern Territory) will decide what type of road it is.

There are 2 main types of roads — Through roads and Cul-de-sacs.

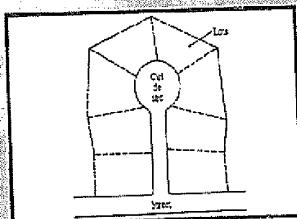


Through Roads

These are roads with 2 or more entrances. Types of 'through roads' include:

- **Avenues** wide and usually have trees or plants either side of the road
- **Crescents** usually curved, short roads that connect to 2 different roads. These roads move or 'feed' traffic from one place to another
- **Drives** wide roads with a lot of traffic and cross-streets running off them
- **Roads** roads that connect places for use by cars and people
- **Streets** roads that connect 2 or more roads
- **Terraces** roads that move or 'feed' traffic within a suburb and have entrances off lots of different roads

Cul-De-Sacs



Cul-de-sacs are roads with only one way in and out. They come off streets and have a circle at the end where you can turn.

There are 3 main types of Cul-de-sacs — Close, Court and Place.