



AGENDA

ORDINARY MEETING

WEDNESDAY, 31 MARCH 2010

Notice is given that the next Ordinary Meeting of Tiwi Shire Council will be held on:

- Wednesday, 28 April 2010 at
- Pirlangimpi Office
- Commencing at 10:00am

Your attendance at the meeting will be appreciated.

Alan Hudson
Chief Executive Officer

AGENDA

1 WELCOME & APOLOGIES

- 1.1 WELCOME
- 1.2 PRESENT
- 1.3 APOLOGIES
- 1.4 LEAVE OF ABSENCE
- 1.5 CONFIRMATION OF PREVIOUS MINUTES

Ordinary Meeting - 24 February 2010

2 CORRESPONDENCE

- 2.1 INCOMING CORRESPONDENCE - ROADS TO RECOVERY 3
- 2.2 INCOMING CORRESPONDENCE - ACCEPTANCE OF DAVID BOND AS A
MEMBER OF THE TIWI ISLANDS ECONOMIC DEVELOPMENT COMMITTEE 5
- 2.3 INCOMING CORRESPONDENCE - NATIONAL WALK SAFELY TO SCHOOL
DAY - 7 MAY 2010 7
- 2.4 INCOMING CORRESPONDENCE - INCOME MANAGEMENT - DFHCSIA..... 9
- 2.5 INCOMING CORRESPONDENCE - OTL - REQUEST FOR EXTENSION 11

3 GENERAL BUSINESS

Nil

4 REPORTS FOR INFORMATION

- 4.1 TIWI YOUTH DIVERSION - FEBRUARY REPORT 2010..... 15
- 4.2 HUMAN RESOURCES UPDATE 18
- 4.3 TISC FEB 2010 MANAGEMENT REPORT..... 20
- 4.4 ICT REPORT 28
- 4.5 HOUSING REPORT MARCH 2010..... 38
- 4.6 SPORT AND REC REPORT FEB - MAR 2010 40

5 REPORTS FOR DECISION

- 5.1 2009 - 2010 PROPERTY MANAGEMENT PROGRAM - SPECIFIC PURPOSE
GRANT 67
- 5.2 REPORT FOR DECISION - COUNCILLORS PORTFOLIOS - SUBCOMMITTEE 72
- 5.3 CONFERENCE - SERVICE DELIVERY - EFFECTIVE ABORIGINAL AND
TORRES STRAIT ISLANDER - APRIL 2010 - ALICE SPRINGS 75

6 NOTICES OF MOTION

Nil

7 RESCISSION MOTIONS

Nil

8 OTHER BUSINESS

9 NEXT MEETING

CORRESPONDENCE

ITEM NUMBER	2.1
TITLE	Incoming Correspondence - Roads to Recovery
REFERENCE	38325
AUTHOR	Pauline Corpus, Executive Officer



Correspondence relating to significant liaisons with other agencies is provided to Council for information

BACKGROUND

On 3 March 2010 David Bond wrote to the Department of Infrastructure, Transport, Regional Development and Local Government seeking agreement to draw down on the full funding grant for the year

ISSUES/OPTIONS/CONSEQUENCES

TISC Annual Report 2008 -2009 must be received before funds can be released.

CONSULTATION & TIMING

Funds for Road Recovery will be released in May 2010 to the Shire

RECOMMENDATION

- (a) **That Council note and receive this correspondence**

ATTACHMENTS:

- 1 Letter - Australian Government - Dept.of Infrastructure, Transport Regional Development and Local Government - Road_129796D6.pdf

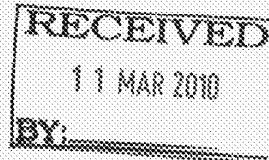


Australian Government

Department of Infrastructure, Transport,
Regional Development and Local Government

file Reference: LA/1576

Mr David Bond
Director
Tiwi Islands Shire Council
PO Box 4246
DARWIN NT 0801



Dear Mr Bond

Subject: *Roads to Recovery*

Thank you for your letter of 3 March 2010 seeking our agreement to draw down all of your Council's Roads to Recovery funds during 2009-10. I am happy to agree to this proposal. Funds should be sought through your April 2010 expenditure report in the normal manner.

However, we have not yet received your Council's 2008-09 annual report which was due on 31 October 2009. This must be received and be satisfactory before any funds can be released. The report should be provided as soon as possible but the cut off for the next payment is 30 April 2010 and the report is required by then if you are to receive your funds in May 2010.

Please contact me on (02) 6274 7350 if you wish to discuss this matter.

Yours sincerely

Stan Marks
Assistant Director
Roads to Recovery
9 March 2010

CORRESPONDENCE



ITEM NUMBER	2.2
TITLE	Incoming Correspondence - Acceptance of David Bond as a Member of the Tiwi Islands Economic Development Committee
REFERENCE	38372
AUTHOR	David Bond, Director Commercial Service

Correspondence relating to significant liaisons with other agencies is provided to Council for information

BACKGROUND

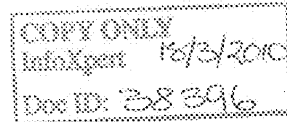
David Bond responded to an Expression of Interest to being a community representative on the Tiwi Islands Economic Development Committee and was subsequently accepted on this Committee by the Minister for Regional Development – Malarndirri McCarthy.

RECOMMENDATION

- (a) **That Council note and receive this information**

ATTACHMENTS:

- 1 Letter - Minister of Regional Development - Acceptance D Bond - Economic Development Committee.pdf



MINISTER FOR REGIONAL DEVELOPMENT

Parliament House
State Square
Darwin NT 0800
minister.mccarthy@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8901 4072
Facsimile: 08 8901 4080

Mr David Bond
Community Development
and Employment Project Manager
Tiwi Islands Shire Council
PO Box 1
NGUIU NT 0822

Dear Mr Bond

Thank you for expressing an interest in being a community representative on the Tiwi Islands Economic Development Committee. I am pleased to inform you that I have approved your appointment.

There is great optimism about the future economic development options for the Tiwi Islands with strong prospects for growth and a genuine desire to ensure that this prosperity is sustained for future generations.

The key role of the Tiwi Islands Economic Development Committee is to identify and inform government about local economic development priorities while leading and monitoring economic development plans to achieve sustainable job creation and business growth opportunities. I have noted with interest the initiatives of the Tiwi Shire Council and the many sub-programs including the market gardens fostered by your program.

An officer from Regional Services will contact you shortly with details of future meetings involving the committee. I look forward to working with you to develop the Tiwi Islands economy.

Yours sincerely

MALARNDIRRI MCCARTHY

9 MAR 2010

CORRESPONDENCE



ITEM NUMBER	2.3
TITLE	Incoming Correspondence - National Walk Safely to School Day - 7 May 2010
REFERENCE	39510
AUTHOR	Pauline Corpus, Executive Officer

Correspondence relating to significant liaisons with other agencies is provided to Council for information

BACKGROUND

Lynette De Santis received a letter from Hon Anthony Albanese MP seeking Council's interest in participation in promoting this day

ISSUES/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

RECOMMENDATION:

That Council note and encourage community participation in your relevant community.

ATTACHMENTS:

- 1 Letter - The Hon Anthony Albanese - National Walk to school day - to Lynette DeSantis - March 2010.pdf



The Hon Anthony Albanese MP

Minister for Infrastructure,
Transport, Regional Development
and Local Government
Leader of the House

RECEIVED

17 MAR 2010

BY:

Reference: 09/4438

Councillor Lynette De Santis
Mayor
Tiwi Islands Shire Council
GPO Box 4246
DARWIN NT 801

Dear Mayor

NATIONAL WALK SAFELY TO SCHOOL DAY – FRIDAY 7 May 2010

I am writing to encourage your council's participation in the National Walk Safely to School Day. This is an annual, national event, supported by the Australian Government.

The event is an initiative of the Pedestrian Council of Australia (PCA) which seeks to promote the road safety, health, and environmental benefits of walking and/or taking public transport to school.

The PCA provides promotional materials to schools and councils and promotes the event with a national television, radio, press and poster campaign.

Councils can assist the marketing campaign by working with schools and parent organisations to arrange promotional activities. Further details on the event are available at the PCA website at <www.walk.com.au>.

Your support and participation in this event will help ensure its success.

Yours sincerely

ANTHONY ALBANESE

PARLIAMENT HOUSE CANBERRA ACT 2600
Telephone: 02 6277 7680 Facsimile: 02 6273 4126

CORRESPONDENCE



ITEM NUMBER	2.4
TITLE	Incoming Correspondence - Income Management - DFHCSIA
REFERENCE	39506
AUTHOR	Alan Hudson, Chief Executive Officer

Correspondence relating to significant liaisons with other agencies is provided to Council for information

BACKGROUND

Department of Families, Housing, Community Services and Indigenous Affairs (DFHCSIA) wrote to the shire advising that the Australian Government would continue income management

ISSUES/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

Income Management continues in all Tiwi Islands Communities. For further information please contact John Ramsay and or Peter Penley, contact numbers on attachment.

RECOMMENDATION:

That Council note and receive this correspondence

ATTACHMENTS:

- 1 Letter - AG DFHCSIA - Incoming Management - NTER - Feb 2010.pdf

39506



Australian Government

Department of Families, Housing, Community Services and Indigenous Affairs

FaHCSIA NT State Office
GPO Box 9820
DARWIN NT 0800
Phone: 08 8936 6366

Mr Alan Hudson
CEO
Tiwi Islands Shire Council
GPO Box 4246
Darwin NT 0801

Dear Mr Hudson

As you may be aware the Minister for Families, Housing, Community Services and Indigenous Affairs, the Hon Jenny Macklin MP, announced on 24 November 2009 that the Australian Government would continue income management as a key measure of the Northern Territory Emergency Response (NTER). Proposed legislative amendments were tabled in Parliament on 25 November 2009.

The Government's Policy Statement and other information on the NTER Redesign is available at www.fahcsia.gov.au or www.jennymacklin.fahcsia.gov.au

Income management is an important measure for ensuring welfare payments are spent in the interests of children and remains a key component of the Australian Government's strategy to strengthen community health and improve the well-being of children.

Pending the Parliament's consideration of the proposed legislative amendments, Minister Macklin has decided that income management will continue in its current form, in Milikapiti, Nguiu and Pirlangimpi from 5 March 2010.

Government Business Managers, Mr Peter Penley (0448 927 035) and Mr John Ramsay (0418 293 028), will be able to provide information, support and help with these arrangements.

Should you wish to discuss this matter further, please feel free to contact Ms Kelly McIntyre on 08 8936 6515.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Steve Vaughan'.

Mr Steve Vaughan
Deputy State Manager
FaHCSIA NT State Office

26 February 2010

CC: Tiwi Island Shire Services Managers, Mr Laurence Costa (Milikapiti) and Mr Morris Rerioli (Pirlangimpi).
Government Business Managers, Mr Peter Penley and Mr John Ramsay.

CORRESPONDENCE



ITEM NUMBER 2.5
TITLE Incoming Correspondence - OTL - Request for Extension
REFERENCE 39556
AUTHOR Alan Hudson, Chief Executive Officer

Correspondence relating to significant liaisons with other agencies is provided to Council for information

BACKGROUND

A letter was received on the 29 March 2010. This letter refers to a previous letter dated 12 March 2009, in which OTL would provide access to the following lots:

- Interim Agreement – till 30 June 2009
- Currently Staff Housing construction completed
 - 628
 - 629
 - 630
 - 631

Interim Agreement – till 3 October 2009

- Currently still vacant lots
 - 633
 - 634
 - 635
 - 636
 - 637

ISSUES/OPTIONS/CONSEQUENCES

Due to the previous CEO not responding to the request to complete subleasing negotiations on all of the above mentioned lots, we have lost the opportunity to secure the lots where construction (staff housing) has been completed.

CONSULTATION & TIMING

With the vacant lots – Negotiations will commence as soon as possible with OTL to secure the vacant lots – the extension to negotiation is until 30 September 2010.

RECOMMENDATION:

That Council note and receive this report for information

ATTACHMENTS:

- 1 Letter - OTL - Notification of Expiry of Interim Access Agreement - Offer to Extend Agreements.pdf
- 2 Letter - OTL - Interim Access Agreement - Nguui Township - 12 March 2009.pdf



Australian Government
Office of Township Leasing

Mr Alan Hudson
Chief Executive Officer
Tiwi Islands Shire Council
GPO Box 4246
Darwin NT 0801

Dear Alan

Re: Notification of Expiry of Interim Access Agreement – over Lots 633, 634,635,636 & 637 Nguu & Offer to extend Agreement over Lots 628,629,630 & 631 Nguu.

I am writing to you to relation to the interim access agreement between Tiwi Island Shire Council (TISC) and Executive Director Township Leasing (EDTL) in respect to Staff Housing Lots 628,629,630 & 630 Nguu & Vacant Lots 633,634,635,636 & 637 Nguu.

The Office of Township Leasing (OTL) wrote to Mr Mark Goode, CEO TISC on the 12 March 2009 providing interim access to TISC over Lots 628,629,630,631 until 30 June 2009 and Lots 633,634,635,636 & 637 until 3 October 2009 to construct new staff housing. This agreement allowed immediate access to construct the buildings while sublease negotiations continued between TISC & EDTL. I have attached a copy of the original letter and would ask you to note that OTL did not receive a formal response to this offer of an interim access agreement but has continued to act in good faith based on a verbal understanding. OTL understands that construction has begun and is partially completed on Lots 628, 629, 630, & 631 however Lots 633,634,635,637 & 637 remain vacant.

While TISC & EDTL continue to negotiate a sublease in respect to TISC occupied properties OTL is prepared to consider extending the current interim access agreement to TISC in respect to Lots 628,629,630 & 631 until 30 September 2010. Should TISC request an extension of the interim access arrangement in respect Lots 628,629,630 & 631 this will be in accordance with the original terms and conditions as specified in our letter of 12 March 2009.

Please note that as OTL has received an expression of interest from a third party to enter into a sublease agreement in respect to Lots 633,634,635,636,637 and these Lots are no longer available for your use.

I would appreciate it if you could please confirm TISC's interest in procuring an extension to the interim access arrangement in respect to Lots 628, 629, 630 and 631 as soon as possible.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Pat Watson'.

Pat Watson
Executive Director
Office of Township Leasing

29 March 2010

GPO Box 3671 Darwin, Northern Territory 0801
Telephone 08 8936 0462

12/3/09

(114)



Australian Government
Office of Township Leasing

Mr Mark Goode
Chief Executive Officer
Tiwi Islands Shire Council
GPO Box 4246
Darwin NT 0801

Dear Mark

Interim Access Agreement - Nguu Township

We refer to our recent discussions in relation to the Office of Township Leasing (OTL) entering into a subleasing arrangement with the Tiwi Island Shire Council (TISC) in respect of a number of land lots in the township of Nguu.

We confirm that the construction of new staff housing on the lots specified in the Annexure (the Properties) is due to commence and it is agreed that once completed the Properties should be made available immediately to staff members to rent.

While OTL and TISC are currently engaged in the negotiation of a sublease in respect of the Properties in the Nguu township (the Sublease), such negotiations are unlikely to be finalised prior to the Properties becoming available for occupation.

Accordingly, it is agreed by both OTL and TISC that an interim access arrangement in respect of the Properties is required until the Sublease can be finalised.

OTL and TISC agree that the following terms and conditions will be adhered to during the term of this interim arrangement:

- a. The OTL authorises TISC to:
 - (i) demolish all existing improvements on the Properties and construct a residential dwelling on each of the lots specified above; and
 - (ii) once constructed, make each dwelling available for occupation by a TISC staff member and their family;
- b. TISC and its contractors must have in place appropriate insurances as required by the OTL and must produce a certificate of currency when requested;
- c. TISC and its contractors must comply with all relevant laws relating to their activities and obtain all necessary approvals and not do anything which would result in the Executive Director being in breach of its Head Lease including the provisions in clause 17 which deals with development and construction.

GPO Box 9820 Darwin, Northern Territory 0801

Telephone 08 8936 0400 • Facsimile 02 6264 5230 • pennie.watson@nt.gov.au

(15)

- d. This interim arrangement is automatically terminated upon:
- (i) the commencement of the Sublease;
 - (ii) 30 June 2009 in respect of Lots 628, 629, 630, and 631; or
 - (iii) 3 October 2009 in respect of Lots 633, 634, 635, 636, 637,
- whichever date occurs first.

Please confirm TISC's acceptance of the terms of this interim arrangement as soon as possible.

This interim tenancy management agreement commences on TISC's acceptance of the terms contained in this letter.

Yours sincerely



Pat Watson
Executive Director
Office of Township Leasing

12/3/09

REPORTS FOR INFORMATION

ITEM NUMBER 4.1
TITLE Tiwi Youth Diversion - February Report 2010
REFERENCE 36522
AUTHOR Kevin Doolan, Coordinator - Youth Services



Youth Programs – Performance updates

SUMMARY OF PROGRAMS (AND STATISTICS) UNDERTAKEN BY TIWI YOUTH DIVERSION UNIT (TYDU) as at 28/02/2010

- **Attendance Program MCS Primary School:**

Students absent picked up before and during school by TYDDU Youth Workers.

- **TYDDU in classrooms-MCS**

TYDU Youth Worker is situated in classes assisting teacher and teacher's aide during school hours, mainly on student behaviour issues

- **TYDDU supervision at recess-MCS**

Youth Workers assist with supervision of students during recess.

- **Intervention/behaviour program-MCS**

TYDDU Youth Workers assist with maintaining good behaviour amongst students. TYDDU Youth Workers assist MCS staff/teachers with Interventions/Counselling when required. TYDDU assist with picking up parents for student interventions on contracts (As determined by school).

- **Pre-Schoolers-MCS**

Pre-schoolers taken home by Youth Workers after class at 11am. Program commenced August 2009.

- **After School Care and Vacation Care Program-OSHC**

Delivering after school care for 9 yr olds to 12 yr olds from 1.45pm to 3.30pm each school day including Vacation Care during School holidays. ASC Program includes:

- Nutrition-Stew (Meat/chicken/mince and rice-Monday to Wednesday; Fruit and sandwiches, Thursday and Friday. (80-110 kids/day).
- After School Sports-Supervising kids at Pool and rec hall 2pm -3.30pm Monday to Fridays.
- Assisting with supervising kids at night at Rec. Hall-ASC/VAC Evening program

- **Formal Police Referrals/Youth Diversion Family and Victim Offender Conferencing:**

Organizing and participating in Youth Diversion Family and Victim Offender Conferencing of Youth formally referred to TYDDU by NT Police.

- **CSO Referrals:**

Referrals of clients to TYDU from Community Court on CSO orders.

- **Men's Meetings/Nguiu & Milikapiti**

Men's meetings held monthly (as at March 09) with Catholic Care Men's Unit and Mensheds Australia (Barry Puruntatameri). Focus-Identify and undertake activities/programs to improve health & wellbeing of men at Nguiu. Program extended to include Milikapiti.

- **Counselling and family mediation/Intervention:**

Provided on an 'as required' basis by TYDDU Youth Workers. Families encouraged to resolve conflicts peacefully through family negotiations and discussions. Family mediations held in park area opposite club.

- **Skin Group Leaders meetings:**

Meetings facilitated by TYDDU, held to empower and encourage Tiwi people at Nguiu to participate in community issues. Meeting Minutes emailed to all stakeholders for action i.e. Tiwi Islands Shire Council/ Senior Management. Meetings recommenced August 09 at Nguiu.

A process of follow up and action requires clarification by TISC.

- **Pre-Court Conferencing**

Meetings 1 week prior to Community Court with Nguiu Police and Community Court Panel Members to recommend referrals to Community Court (Circle Sentencing)

- **Circle Sentencing/Community Court:**

Tiwi Leaders, Elders and Family of offenders sit with Chief Magistrate and assist in the court process. Legal education & training for Community Court panel members provided by NAAJA in 2009-3 sessions to date as at end of July 09.

- **Suicide Intervention:**

TYDDU Youth Workers and staff assist with interventions and awareness with attempted suicide cases when required.

- **Community Safety Plan:**

Meetings held 2pm day before monthly circuit court sessions at Nguiu. Community safety issues and action plan options are discussed are implemented by the appropriate authority i.e. pig eradication/dog culling/community hygiene/alcohol behaviour issues.

RECOMMENDATION

(a) **That Council note and receive this report for Information**

ATTACHMENTS:

1 TYDDU Statistics Record Attendance - February 2010.pdf

[illegible]

OTHER NOTES -

01.02.2015 D-Innovation-Arena C & Maria's 5-30 people involved in intervention process at Women's safehouse and then relocated to Franz Hoeh

Researcher's outcome achieved

Marina: inguinal/loralida shift group missing-2, 2 2010-2011, 5th Gr. Group Minutes for details: Kevin's Computer
Facility Intervention: 15, 2, 30-12 participants

Perioperative Medicine: Andrew Kistumama, Kevin Eucaly, Ted Green, Dennis Tjollou, Kon Putumastamei, Michael Munana, Joe Munkara

REPORTS FOR INFORMATION

ITEM NUMBER	4.2
TITLE	Human Resources Update
REFERENCE	38888
AUTHOR	Marilyn Harris, Human Resources Manager



Update of HR systems and TISC staffing.

The remediation of the HR/Payroll system was completed over the past weekend. The first pays to be processed in the new system will be the week commencing 29 March. Fredricka, Lana, Patsy, Rosabelle, and myself have attended two days of training in Darwin. Feedback from the trainers was that staff were very positive towards the change, and that we were probably the most enjoyable to train.

The new HR Officers have commenced work and will be attending one day training in the HR system, as well as a further day on the New Award, in Darwin this week.

CDEP participants undertaking work experience are being added to the HR system to incorporate their different rate of pay. We continue to promote Tiwi staff internally where possible, and this has happened recently with Michelle Tipiloura, Troy Bush, some Sport & Recreation staff, as well as Childcare staff.

Five positions are currently being advertised. They are Engineer, Management Accountant, Diesel Mechanic, Essential Services Officer, and Farm Manager/Horticulturist. The appointment of the Housing Manager, Alan Rickard was finalised and he commenced work last week.

Kevin Lee and myself have a meeting this week with a representative from *EPAC* Salary Solutions Pty Ltd, to look at options for salary sacrificing for staff.

Last pay 323 pays were processed of which 140 were staff and 183 were CDEP participants.

No other data available at this time until the HR/Payroll handover is final, which should be in the next day or two.

RECOMMENDATION

- (a) **That Council receive and note this report for Information**

ATTACHMENTS:

- 1 Attachment - 4.2 - Payroll Staff training picture.JPG



REPORTS FOR INFORMATION

ITEM NUMBER 4.3
TITLE TISC FEB 2010 Management Report
REFERENCE 39075
AUTHOR Kevin Lee, Finance Manager



TISC FEB 2010 Management Report

Management Progress

- The Remediated Tiwi Islands Shire Council Tech1 system has been formally handed back successfully to the Shire Council at 12:11pm on Monday the 22nd March 2010. Some of the key benefits of the Remediated system will include:
 - Streamlining and enforcing purchasing procedures in accordance with the recently introduced financial delegations.
 - Operational staff taking responsibility for their own purchasing and budget.
 - Restricting staff to incur expenses against their own Action/SDC and GL codes.
- Deloitte has provided draft statements audit opinion expressing their inability to express an opinion as to whether the financial report of the Tiwi Islands Shire Council is in accordance with the Northern Territory of Australia Local Government Act 2008, including:
 - complying with the Australian Accounting Standards (including Australian Accounting Interpretations) and Local Government (Accounting) Regulations 2008; and
 - giving a true and fair view of the Council's financial position as at 30 June 2009 and of its performance for the year ended on that date.

Cash at Bank (as at time of writing report 28th Feb 2010)

Trust Account	\$ 5,283,831.58
Operating Accounts	\$ 1,128,318.37
TOTAL	\$ 6,412,149.95

Shire Operational Result

Please refer to the attached February 2010 YTD income statement.

RECOMMENDATION

- (a) **That Council receive and note this report for Information.**

ATTACHMENTS:

- 1 Attach-FinFeb2010.pdf

Tiwi Islands Shire Council Profit and Loss Report for the Month Ending 28th February 2010

	Month to Date		Variance	Year to Date		Variance
	Actual	Budget		Actual	Budget	
OPERATING REVENUE						
<i>Income Rates</i>						
6111 - General Rate Inc Base	1,228	0	(1,228)	188,780	0	(188,780)
6141 - Domestic Waste Charge Inc Base	1,250	0	(1,250)	156,625	0	(156,625)
	2,478	0	(2,478)	345,404	0	(345,404)
<i>Income Council Fees and Charges</i>						
6221 - User Charge Fee Inc	100,113	0	(100,113)	784,861	0	(784,861)
6223 - Property Lease Rental Fee Inc	7,465	0	(7,465)	89,668	0	(89,668)
6227 - Postal Income	5,082	167	(4,915)	54,930	1,336	(53,594)
6228 - Prior Year unreconciled differences - re	0	0	0	(576)	0	576
6229 - Staff & Contractors Housing Rent	9,250	417	(8,833)	78,060	3,336	(74,754)
	121,910	584	(121,326)	1,006,971	4,672	(1,002,299)
<i>Income Operating Grants Subsidies</i>						
6312 - Operating Grant Inc Territory Govt	0	151	151	0	1,208	1,208
6313 - Special Purpose Grant Inc Federal	151,173	0	(151,173)	1,247,210	0	(1,247,210)
6314 - Special Purpose Grant Inc Territory Go	776,076	250	(775,826)	6,833,271	2,000	(6,831,271)
	1,305,995	167	(1,305,828)	4,406,338	1,336	(4,405,002)
	2,233,244	568	(2,232,676)	12,486,819	4,544	(12,482,275)
<i>Income Investments</i>						
6411 - Interest Inc General Operating	15,961	0	(15,961)	145,014	0	(145,014)
	15,961	0	(15,961)	145,014	0	(145,014)
<i>Income Contributions Donations</i>						
6521 - Cash Sponsorship Inc	0	0	0	909	0	(909)
	0	0	0	909	0	(909)

Tiwi Islands Shire Council
Profit and Loss Report for the Month Ending 28th February 2010

	Month to Date		Variance	Year to Date		Variance
	Actual	Budget		Actual	Budget	
Income Reimbursements						
6616 - Reimbursement inc Insurance Claims	0	0	0	550	0	(550)
6617 - Reimbursement inc Work Cover	0	0	0	1,716	0	(1,716)
6618 - Reimbursement inc Employees	2,221	0	(2,221)	7,133	0	(7,133)
	2,221	0	(2,221)	9,399	0	(9,399)
Income Agency and Commercial Services						
6723 - Sales Inc	0	0	0	4,158	0	(4,158)
6724 - Service Fee Inc	12,291	0	(12,291)	115,644	0	(115,644)
6725 - Contract Fee Inc	73,314	0	(73,314)	270,936	0	(270,936)
	85,604	0	(85,604)	390,741	0	(390,741)
Inc Sale of Assets						
6914 - Proceeds from Sale Plant	0	0	0	909	0	(909)
6919 - Proceeds from Sale M vehicles	0	0	0	6,409	0	(6,409)
	0	0	0	7,318	0	(7,318)
Total OPERATING REVENUE	2,481,438	1,152	(2,460,286)	14,392,574	9,216	(14,383,358)
Total	0	0	0	0	0	0
OPERATING EXPENDITURE						
Employee Expenses						
7111 - Salary Exp Normal	428,206	0	(428,206)	3,690,094	2	(3,690,092)
7112 - Salary Exp Overtime	20,377	0	(20,377)	194,919	0	(194,919)
7113 - Salary Exp Allowances	1,707	0	(1,707)	17,600	0	(17,600)
7114 - Salary Exp Leave	60,975	4,848	(56,127)	601,370	38,784	(562,536)

Tiwi Islands Shire Council **Profit and Loss Report for the Month Ending 28th February 2010**

	Month to Date		Variance	Actual	Year to Date		Variance
	Actual	Budget			Actual	Budget	
7116 - Salary Exp SOC Superannuation	41,414	0	(41,414)	357,420	0	0	(357,420)
7117 - Salary Exp Employer Superannuation	0	7,871	7,871	2,707	62,968	60,261	2,706
7130 - CDEP Participants wages	249,636	0	(249,636)	2,406,254	0	0	(2,406,254)
7131 - Fringe Benefits Tax	0	0	0	7,706	0	0	(7,706)
7134 - Workcover Premium Exp	12,991	5,138	(7,853)	103,928	41,104	0	(62,824)
7135 - Staff Relocation Expenses	518	0	(518)	12,104	0	0	(12,104)
	815,586	17,857	(798,029)	7,394,102	142,858	0	(7,251,244)
Contract and Material Expenses							
7202 - Contract Labour Exp - Structural	0	833	833	0	6,864	0	6,864
7208 - Contract Material Exp - Structural	54,376	0	(54,376)	591,937	0	0	(591,937)
7209 - Contract Material Exp - Carpentry	97,562	0	(97,562)	365,539	0	0	(365,539)
7211 - Consulting Fee Exp	0	0	0	7,401	0	0	(7,401)
7212 - Legal Fee Exp	864	0	(864)	33,735	0	0	(33,735)
7215 - Prior year - unreconcilable differences	0	0	0	14,384	0	0	(14,384)
7222 - Operating Lease Exp Office Equipment	0	0	0	470	0	0	(470)
7223 - Operating Lease Exp Vehicles	1,924	0	(1,924)	51	0	0	(51)
7224 - Operating Lease Exp Property	0	0	0	11,544	0	0	(11,544)
7231 - System Maintenance & Support Fee Exp	131,886	0	(131,886)	2,224	0	0	(2,224)
7233 - Software Help Desk Support Exp	600	3,167	(2,567)	613,855	25,336	0	(588,519)
7244 - 06_09 CDEP Surplus Repayment	0	0	0	600	0	0	(600)
7251 - Material Exp General	129,039	3,900	(125,139)	1,121,731	31,200	0	(1,090,531)
7252 - Material Exp Tyres	3,360	5,879	(2,519)	26,371	47,033	0	(20,662)
7253 - Material Exp Printing and Stationery	1,318	1,748	(430)	16,222	13,984	0	(2,238)
7254 - Material Exp Computer Consumables	1,474	0	(1,474)	4,115	0	0	(4,115)
7255 - Material Exp Meeting Catering	263	0	(263)	3,821	0	0	(3,821)
7256 - Material Exp Protective Clothing	6,080	1,292	(4,788)	37,912	10,336	0	(27,576)
7257 - Material Exp Council Uniforms	5,840	1,042	(4,798)	16,267	8,336	0	(8,931)
7258 - Material Exp Asset Purchases < \$2,000	11,676	1,001	(10,675)	114,866	8,008	0	(106,858)
7259 - Material Exp Entertainment FBT	0	0	0	1,072	0	0	(1,072)
7261 - Electricity Exp	33,175	7,043	(26,132)	108,662	56,344	0	(52,318)
7262 - Gas Exp	459	0	(459)	6,392	0	0	(6,392)
7263 - Water Charge Exp	7,470	0	(7,470)	28,026	0	0	(28,026)
7264 - Sewerage Charge Exp	2,382	0	(2,382)	9,038	0	0	(9,038)

Tiwi Islands Shire Council
Profit and Loss Report for the Month Ending 28th February 2010

	Month to Date		Variance	Actual	Year to Date		Budget	Variance
	Actual	Budget			Actual	Budget		
7271 - Fuel Exp Power Generation	8,999	0	(8,999)	75,910	0			(75,910)
7272 - Fuel and Oil Exp Motor Vehicles	47,176	2,918	(44,258)	382,868	23,344			(359,524)
	545,862	28,823	(517,059)	3,595,035	230,585			(3,364,450)
Finance Expenses								
7311 - Bank Fees and Charges	303	416	113	3,632	3,328			(304)
7313 - Interest Exp Overdraft	0	0	0	5,881	0			(5,881)
	303	416	113	9,512	3,328			(6,184)
Communication Expenses								
7411 - Mobile Telephone Exp	159	0	(159)	9,524	0			(9,524)
7412 - Office Telephone Fax Exp	0	6,753	6,753	139,599	54,024			(85,575)
7413 - Postage Exp	222	167	(55)	1,200	1,336			136
7414 - Courier & Freight Expenses	12,457	2,963	(9,494)	167,885	23,704			(144,181)
7415 - Network Communication Exp (ISDN, AI	39,925	0	(39,925)	39,925	0			(39,925)
7416 - Internet Service Provider Exp	0	0	0	612	0			(612)
	52,763	9,863	(42,890)	358,745	79,064			(279,681)
Asset Expense								
7511 - Depreciation Exp Buildings	3,283	0	(3,283)	28,493	0			(28,493)
7512 - Depreciation Exp Infrastructure	9,423	0	(9,423)	81,781	0			(81,781)
7513 - Depreciation Exp Plant	26,865	0	(26,865)	232,575	0			(232,575)
7514 - Depreciation Exp Equipment	413	0	(413)	3,585	0			(3,585)
7519 - Depreciation Exp Motor Vehicles	8,618	0	(8,618)	74,704	0			(74,704)
7521 - Sale of Asset Exp Land	0	0	0	141	0			(141)
	48,603	0	(48,603)	421,280	0			(421,280)
Miscellaneous Expenses								
7911 - Ins Premium Exp Public Liability	0	0	0	0	0			0
7912 - Ins Premium Exp Professional Indemnity	3,687	0	(3,687)	29,493	0			(29,493)
7913 - Ins Premium Exp Plant	3,996	0	(3,996)	35,157	0			(35,157)
7914 - Ins Premium Exp Industrial Special Ris	19,586	0	(19,586)	156,685	0			(156,685)

Tivi Islands Shire Council
Profit and Loss Report for the Month Ending 28th February 2010

	Month to Date		Variance	Year to Date		Variance
	Actual	Budget		Actual	Budget	
7915 - Ins Premium Exp General	1,118	9,748	8,630	(2,132)	77,984	80,116
7921 - Advertising Exp	0	972	972	11,226	7,776	(3,450)
7931 - Training Course Fee Exp	12,120	1,331	(10,789)	23,096	10,648	(12,448)
7932 - Conference or Seminar Course Fee Exp	0	167	167	2,538	1,336	(1,202)
7934 - Accommodation Exp	8,407	2,700	(5,707)	34,892	21,600	(13,292)
7935 - Airfare & General Travel Expense	9,709	1,884	(7,825)	64,217	15,072	(49,145)
7936 - Taxi Exp	309	0	(309)	3,668	0	(3,668)
7937 - Travel Allowance Expenses	3,661	1,503	(2,158)	26,687	12,024	(14,663)
7941 - Vehicle Registration Exp	0	1,915	1,915	41,520	15,320	(26,200)
7944 - License Fee Expenses	0	834	834	1,780	6,672	4,892
7951 - Chairman Mayoral Allowance Exp	3,590	0	(3,590)	30,512	0	(30,512)
7952 - Councillor Allowance Exp	9,648	0	(9,648)	81,676	0	(81,676)
7961 - Audit Fee Exp	61,000	4,644	(56,356)	127,663	37,152	(90,511)
7962 - Accounting Fee Exp	488	6,334	5,846	1,028	50,672	49,644
7970 - R & M Exp Motor Vehicle	0	0	0	0	0	0
7982 - Small balances write-off Exp	1	0	(1)	(1,085)	0	1,085
7991 - Sea Cat Ferry Expense	0	0	0	32,195	0	(32,195)
7994 - Provision for Doubtful Debts expense	0	0	0	3,937	0	(3,937)
7995 - Prior year adjustments - Superannuation	0	0	0	(0)	0	0
7996 - Membership or Subscription Exp	2,630	0	(2,630)	30,681	0	(30,681)
	139,949	32,032	(107,917)	735,425	256,256	(479,169)

Total OPERATING EXPENDITURE **1,603,285** **89,011** **(1,514,274)** **12,514,099** **712,091** **(11,802,008)**

ALLOCATIONS

Internal Cost Allocations

9111 - Allocation Salary Exp Normal	0	0	0	0	0	0
9112 - Allocation Salary Exp Overtime	0	864	864	0	6,912	6,912
9114 - Allocation Salary Exp Leave	0	0	0	0	0	0
9116 - Allocation Salary Exp SGC Superannuation	0	0	0	0	0	0
9131 - Allocation Fringe Benefits Tax	0	0	0	0	0	0
9132 - Allocation Salary Packaged items	0	0	0	0	0	0

Tiwi Islands Shire Council
Profit and Loss Report for the Month Ending 28th February 2010

	Month to Date			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
9135 - Allocation Staff Relocation Expenses	0	864	864	0	6,912	6,912
<i>Allocation of Contract and Material Expe</i>						
9272 - Allocation Fuel and Oil Exp Motor Vehic	0	0	0	0	0	0
<i>Allocation of Communications</i>						
9411 - Allocation Mobile Telephone Exp	0	0	0	0	0	0
<i>Asset Expense - Internal Allocation</i>						
9511 - Allocation Depreciation Exp Buildings	0	0	0	0	0	0
9512 - Allocation Depreciation Exp Infrastructu	0	0	0	0	0	0
9513 - Allocation Depreciation Exp Plant	0	0	0	0	0	0
9514 - Allocation Depreciation Exp Equipment	0	0	0	0	0	0
9519 - Allocation Depreciation Exp Motor Vehic	0	0	0	0	0	0
<i>Internal Cost Allocations</i>						
9816 - Ferry Charges - Expense	0	0	0	14,250	0	(14,250)
9817 - Workshop Charges - Expense	0	0	0	144,421	0	(144,421)
9819 - Housing - Internal Allocations Expense	0	0	0	1,487,707	0	(1,487,707)
9852 - Grant Admin Fee - Income	0	0	0	(503,535)	0	503,535
9856 - Ferry Charges - Income	0	0	0	(14,250)	0	14,250
9857 - Workshop Charges Income	0	0	0	(144,421)	0	144,421
9859 - Housing Internal Allocations - Income	0	0	0	(1,487,707)	0	1,487,707
<i>Allocation and Suspense</i>						
9963 - Allocation Grant Admin Fee	0	0	0	(503,535)	0	503,535

Tiwi Islands Shire Council
Profit and Loss Report for the Month Ending 28th February 2010

	Month to Date		Year to Date	
	Budget	Variance	Budget	Variance
9991 - Allocation Sea Cat Ferry Expense	0	0	0	0
9999 - Suspense Account	0	(89,557)	3,390	(716,459)
	0	(89,557)	506,925	(1,223,264)
Total ALLOCATIONS	0	(89,557)	3,390	(712,937)
Net Profit / (Loss)	838,023	834	1,875,686	5,872

REPORTS FOR INFORMATION

ITEM NUMBER	4.4
TITLE	ICT Report
REFERENCE	39080
AUTHOR	Christopher Smith, ICT and Systems Manager



Monthly report to Council on Information and Communications Technology for the Shire

BACKGROUND

This month I have visited Pirlangimpi, Milikapiti and Wurankuwu.

Milikapiti

Milikapiti has been converted to the full ShireNet connection and Pauline Corpus and myself have visited to train staff in the new computers and network. There is still some configuring to do to get full scan to email capacity enabled in the printer. Rosabelle Wonaeamirri, Alice Williams, Bill Toy, Peter Rioli and Lisa James have all received introductory training. I have also moved Lisa James into the Shire Office, and have created a workstation for Peter Rioli from Night Patrol and Bill Toy from CDEP.

Due to the restrictions on the ShiresNet connection, only Fujitsu assets (laptops and thin clients) can connect to the internet via this connection. With the previous LGANT satellite connection any computer could access the internet at the Shire office. This means that CentreLink can no longer access their site via our link. It also means that legacy computers, such as those used by CDEP, can no longer access the network.

Pirlangimpi

The Pirlangimpi Shire Office was off line for a week in the past month because Telstra made some changes to the Wide Area Network on their routers in Darwin. This knocked Pirlangimpi off the network. With some effort I did get Telstra to admit their mistake and spent half a day negotiating with Telstra technical support to fix the problem.

We are moving the Housing Office into the main Shire Office rooms. This will reduce costs to the Shire and provide better connectivity for the Housing Team. This move will be implemented over the next month.

Wurankuwu

The Wurankuwu Shire office is being moved into a better location and a more weather proof building. Once the phone line has been moved I will move the satellite link into the new office, and will be working with Paul to connect him into the Shires Network with a computer and a FOB key.

Training

Pauline Corpus and myself are planning to deliver progressive training to all staff in the Shire over the coming year. This will cover the basics of the Shiresnet network, InfoXpert, the finance system (Tech1), and Outlook, Word and Excel. It will also include 'getting around' in Citrix, managing files, and the legislative requirements of record management.

Fleet Management

Greg Brown and myself have been drafting a proposal to the Council (see attached) to implement Fleet Management software across the Shire. The same software can be used to manage the workshops, the ferry, and the farms. This will assist in developing a much needed foundation for assessing and managing the vehicles and plant in the Shire. When applied to businesses, it will assist in the better management of the small businesses that run within the Shire, and enable them to begin to function in a cost effect manner.

Video Conferencing

Full video conferencing has been delivered (finally) by CouncilBIZ. Each site (Milikapiti, Pirlangimpi and Nguui) has a camera and video/teleconference hardware. I will need to install the software onto both Maurice and Lawrence's laptops. Once installed, full video conference is possible between the three Shire sites. It operates out of Outlook. This is also connected to all the Shires across NT and it will soon be possible to have an NT-wide video conference for across all Shires if required.

This can also be used to deliver training to all staff in the Shire.

Public Telephones

I have been contacted by the Centre for Appropriate Technology to check the public phones on Tiwi Islands. This company repairs and maintains public phones on the Islands. There are 4 at Milikapiti, 5 each at Nguui and Pirlangimpi, and one each at Taracumbie, Paru and Wurankuwu. Over the next month I will check that all phones are operational and capable of calling in and out.

As many people do not have land lines in their homes, access to public phones is an important life line and public facility.

Shire Web Site

We are moving the Shire website from CouncilBIZ hosting to a pubic hosting company in Sydney. This is primarily to reduce costs (CBIZ web hosting costs \$6500/annum, and public hosting costs \$200/annum) and also to allow for greater control and accessibility for managing the content of the Shire website. I will be focusing on improving and developing the Shire website over the coming months and would welcome any suggestions or input from Council on content. (Does anyone have photos of the Tiwi Bombers Grand Final or the Tiwi Islands Grand Final?)

Public Internet Access

I am finalising the funding for the Pirlangimpi Library and will soon have three computers available for public internet access.

Once we find a suitable location for the Milikapiti Library we will be able to do the same there.

I have been investigating the leasing of public internet kiosks which could be located in the shops at the three communities. We may also look at locating one in Wurankuwu. These kiosks, combined with access in the Libraries, will be a start to at least basic internet connectivity for the Tiwis.

Participation in the modern world involves access to a telephone or mobile phone, and access to the Internet.

RECOMMENDATION

- (a) **That Council considers the attached proposal to purchase and implement Fleet Management software**

ATTACHMENTS:

- 1** Workshops Management Plan.doc
- 2** Quote_Third_City_Solutions_AmPro_March2010.pdf

Project Management Plan

for

TISC Fleet and Workshops Software

Version 1.0 draft 1.1

Prepared by Greg Brown and Chris Smith

Tiwi Islands Shire Council

24 March 2010

Table of Contents

<u>1. Overview</u>	3
1.1. <u>Project Purpose</u>	3
1.2. <u>Project Deliverables</u>	3
1.3. <u>Assumptions, Dependencies, and Constraints</u>	3
1.4. <u>References</u>	4
<u>2. Project Organization</u>	5
2.1. <u>External Interfaces</u>	5
2.2. <u>Internal Structure</u>	5
2.3. <u>Roles and Responsibilities</u>	5
<u>3. Managerial Process Plans</u>	5
3.1. <u>Start-Up Plans</u>	Error! Bookmark not defined.
3.1.1 <u>Estimation Plan</u>	Error! Bookmark not defined.
3.1.2 <u>Staffing Plan</u>	Error! Bookmark not defined.
3.1.3 <u>Staff Training Plan</u>	Error! Bookmark not defined.
3.1.4 <u>Resource Acquisition Plan</u>	5
3.1.5 <u>Project Commitments</u>	6
3.2. <u>Work Plan</u>	6
3.3. <u>Control Plan</u>	6
3.3.1 <u>Data Control Plan</u>	6
3.3.2 <u>Requirements Control Plan</u>	6
3.3.3 <u>Schedule Control Plan</u>	7
3.3.4 <u>Budget Control Plan</u>	7
3.3.5 <u>Communication, Tracking, and Reporting Plan</u>	7
3.3.6 <u>Metrics Collection Plan</u>	7
3.4. <u>Risk Management Plan</u>	7
3.5. <u>Issue Resolution Plan</u>	8
3.6. <u>Project Close-Out Plan</u>	8
<u>4. Technical Process Plans</u>	8
4.1. <u>Process Model</u>	8
4.2. <u>Methods, Tools, and Techniques</u>	8
4.3. <u>Configuration Management Plan</u>	8
4.4. <u>Quality Assurance Plan</u>	9
4.5. <u>Documentation Plan</u>	9
4.6. <u>Process Improvement Plan</u>	9

1.

Overview

At present the Shire does not have a system that manages Fleet, Workshops or other business run by the Shire. These businesses include the Ferry, the Farms at Milikapiti and Pirlangimpi, as well as the Shire workshops and garages. We want to set up software, policies and procedures for Fleet and business management to encourage accountability, efficiency, cost effectiveness and cost recovery. This will also assist in developing new streams of income for the Shire.

1.1. Project Purpose

This proposal covers establishing the software required for management of Shire vehicles and to integrate the workshops into the financial system. The proposal also covers person hours required for setup and management and the associated costs.

1.2. Project Deliverables

Deliverable	Recipients	Delivery Date	Delivery Method	Comments
Fleet Management Software	TISC	30 May 2010	Software integrated into Citrix network	
Workshop Management software	TISC	31 June 2010	Software integrated into Citrix network	
Accurate Fleet Inventory	TISC	30 June 2010	Fleet management database	
Workshop Management of procurement, purchasing and jobs	TISC	31 Dec 2010	Workshop Management Database	

1.3. Assumptions, Dependencies, and Constraints

The project depends on the approval of Council, the allocation of funds for the software purchase and implementation, the creation of a new position to maintain the data, and the allocation of staff to complete the setup and implementation.

We have presented (see below) four options for implementation

- AmPro
- FleetMEX
- Tech1 Module
- Access database

AmPro

Feature: AmPro software is already used to manage Shire Housing, it is easily configurable to our needs, easy to use and train staff, and we have an existing relationship with the software providers. This is an out of the box application, install and run.

Quality: AmPro is a recognized provider in the industry and the software is designed specifically for Fleet Management

Schedule: AmPro can be installed relatively easily, and the software providers will assist with setup and configuration

Cost: \$15,000 outright for 5 user license, ongoing support \$1800/annum

FleetMEX

Features: FleetMex, easily configurable to our needs, easy to use and train staff. This is an out of the box application, install and run.

Quality: FleetMEX is a recognized provider in the industry and the software is designed specifically for Fleet Management

Schedule: FleetMEX can be installed relatively easily, and the software providers will assist with setup and configuration

Cost: \$15,800 outright for 5 user license, ongoing support \$2400/annum

Tech1

Feature: Integrated into existing software, can be delivered to all staff via Citrix

Quality: Will have a similar interface to Tech 1 applications

Schedule: Will take months to rollout to full production system with associated costs in testing the product (could be up to \$10,000 in testing alone). As Fujitsu did not secure any ongoing contracts with CouncilBIZ, the Shires or NTG, it is unlikely they would take on new module testing. We would then be committed to paying Tech1 for time and materials. While Vic Daly Shire is using Tech1 for Fleet Management, they had this configured as part of the Remediation Project.

Cost: Will be added to existing Tech 1 license (currently \$17,500/annum). The cost of support will be on a time and material basis directly to Tech1.

Access Database

Feature: Can run in Citrix across the network but involves joining all computers to the network

Quality: Will involve creating the database ourselves and then inputting the Fleet data. Access is a common and recognized Database application

Schedule: Could be started immediately (April 2010) but will take some time to develop (not an off the shelf product). We may be able to buy a fleet management template suitable to our needs.

Cost: Minimal, no license fees but staff time and wages will be involved in writing, developing and integrating the database into Tech1

Major Constraint

Because of the nature of the ShiresNet network, there are setup and ongoing costs involved in providing access to a shared resource. We will need to provide a computer at each of the workshop locations (5 sites), a turbo modem connection and a FOB key. This will cost around \$3000 to set up and have ongoing costs of around \$5000. This does not include the computers themselves, nor staff time in servicing and maintaining them.

While it would be best to have staff in each workshop entering their own data, they may need to go to the Shire office each day to do so (rather than have their own computer and computer connection) or the staff in the workshops fax all their information each day to one central location.

1.4. References

Quote provided by Third City

2. Project Organization

2.1. Internal Structure

Greg Brown will be working under the Finance Manager, Kevin Lee, as part of the Business Support Unit, comprising Chris Smith (Team Leader), Greg Brown and Tracey Nagle.

2.2. Roles and Responsibilities

<u>Project Manager</u>	Greg Brown	Manage Project, Database Creation and ongoing management
<u>Technical and software Support</u>	Chris Smith	Software acquisition, installation, and support
<u>Data Entry and Admin Support</u>	New Position	Ongoing Data entry and Administration

3. Managerial Process Plans

- 1 On approval by council software will be ordered and recruiting of a new staff member for Data Entry and Administration will start.
- 2 Software installed and creation of our fleet database. Timeframe as per section 1.2 31/5/2010
- 3 Create workshop management database and then bring workshops online. Timeframe as per section 1.2 31/6/2010
- 4 Create Ferry and horticulture management database. Timeframe as per section 1.2 31/8/2010
- 5 Ongoing Management and extension to database as requested.

3.1.1 Resource Acquisition Plan

- The Shire has a legacy server which can be rebuilt for the delivery of the software across the three Shire sites. This can be installed in the server room at Nguui and shared across the three sites. Auto-backup systems can be configured to ensure that we have a constant backup of all the data to an external drive.
- Delivery of Connectivity and hardware to sites.
If we supply a Network Connection and a Computer at each site, the following costs result:
Turbo Modem @ \$99 x 7 \$693
FOB Key @ \$350 x 7 \$2450
NextG Connection @ \$79/mth/site x 12 x 7 \$6636
Overall Communications costs
Once Off - \$3143
Ongoing / year \$6636
These costs do not include the supply and configuration of a computer.

It may be more cost effective to request that each person involved in entering data to the system go to the Shire Office each week or each day and use the existing connections and computers to access the system and enter data.

3.1.2 Communication, Tracking, and Reporting Plan

Type of Communication	Communication Schedule	Typical Communication Mechanism	Who Initiates	Recipient
Status Report	every Friday	team meeting	Greg Brown	Project Team
Schedule and Effort Tracking Report	weekly	email	Greg Brown	Program Manager
Project Review	monthly	face to face	Greg Brown	Project Team
Risk Mitigation Status	as mitigation actions are completed	email	responsible team member	Project Manager
Requirement Changes	as changes are approved	email	Chris Smith	Shire Council and CEO
Supplier Management Review	at project life cycle gates	email	Greg Brown	Project Manager, Program Manager

3.2. Documentation Plan

Document	Template or Standard	Created By	Reviewed By	Target Date	Distribution
Installation Guide for Software		Chris Smith		July 2010	
User Guide for Software		Chris Smith		July 2010	
Administration Guide for Software		Chris Smith		July 2010	

Revision History

Name	Date	Reason for Changes	Version
Greg Brown	1 March 2010	initial draft	1.0 draft 1
Chris Smith	24 March 2010	First revision	1.0 Draft 1.1

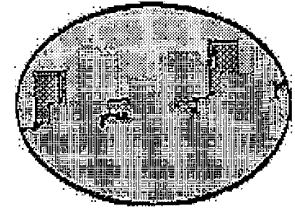
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PO Box 5471
Stafford Heightd QLD 4053
Australia16 Bramcote Street
Chernside West QLD 4032
Australia**Quote: I-1497 -1**To : Greg Brown
Mechanical Workshop
Tiwi Island
NT

Date : 01/02/2010

Salesperson : David Powell
sales@thirdcitysolutions.com

Description	Qty UOM	Cost	Tax	Total
Support Agreement 5 - 7 Users	1.00 EA	\$1,800.00	GST	\$1,800.00
AMPRO (SE) - 5 User License	1.00 EA	\$10,635.00	GST	\$10,635.00
Training Online	8.00 Hours	\$125.00	GST	\$1,000.00
Sub Total				\$13,435.00
GST				\$1,343.50
Total				\$14,778.50

Additional Comments :

Good Afternoon Greg

As requested, Quotation for 5 users AMPRO license and support. I have also included 8 hours online training that can be taken in lots of 2 hour sessions if required.

Regards

David Powell

Thankyou for letting us take this opportunity to quote on our products and services.

This quote is valid for 30 days from the date above. Please feel free to contact us if you have any questions.

Special Offers :

Offer #1	Offer #2	Offer #3
AMPRO [Standard Edition] 3 Concurrent Licenses Support Agreement (12 Months) Online Training (8 hours total)	AMPRO [Standard Edition] 5 Concurrent Licenses Support Agreement (12 Months) Online Training (8 hours total) Job Requests (Server License)	AMPRO [Standard Edition] 10 Concurrent Licenses Support Agreement (12 Months) 2 Days onsite Training* Job Requests (Server License) AMPRO [Portable Edition] (10 Devices)
Total Price: \$ 7,999	Total Price: \$ 12,990	Total Price: \$ 29,431
*** SAVE \$ 889 ***	*** SAVE \$ 2,310 ***	*** SAVE \$ 5,375 ***

* Travel and Accommodation to be charged at cost on completion of training.

REPORTS FOR INFORMATION

ITEM NUMBER 4.5
TITLE Housing Report March 2010
REFERENCE 39191
AUTHOR Karl Sibley, Housing Manager



Housing Management Update – March 2010

BACKGROUND

The interview panel has selected a new Housing Manager (Alan Rickard) who began on the 15th March. I will be finishing on the 30th March, giving Alan a two week hand over period. During this time I will be showing Alan around the Islands and giving him a run down on how to use our housing database.

We are approaching the end of the financial year and are getting towards the bottom end of the Territory Housing Repairs and maintenance budget.

I will give you a brief outline of things we have managed to get done this financial year that have impacted on the budget, but are not normally achieved in the R&M program;

- Tree trimming program in Nguui- pruning all trees/branches within 2m of power service lines
- Rat baiting program developed and incorporated into general pest control across all three communities- tamper proof bait stations installed to all houses for child/pet safety
- Mixing valves installed in all community houses to regulate water temperature/prevent any further cases where children are severely burnt whilst bathing
- Termite treatment of all community housing assets that had active termites and were not identified as Alliance refurb
- Crimsafe security screens installed to five houses in Milikapiti (complete sets)
- Crimsafe security screens installed to four houses in Pirlangimpi (complete sets)
- New stainless steel kitchens fitted to five houses in Milikapiti
- Major renovation of Lot 345 Nguui, now a transition house. \$40,686.99 Including windows, crim safe security screens
- Major renovation Lot 670 Nguui. Severe termite damage. \$67,005.5 Including floor coverings and complete wall re-line
- Major renovation of Lot 847(formerly Lot 645) Nguui. Severe termite damage. \$41,351.75 Including floor coverings
- Major renovation of Lot 416 Nguui. (identified as BER by Alliance) \$74698.7 including windows, floor coverings, reroof, eaves, new solar HWS and crimsafe security screens
- Reroof Lot 417 Nguui – Alliance renovation(roof not within scope) \$28,346 Including new fascia, eaves and solar HWS
- Reroof Lot 576 Nguui - Alliance renovation(roof not within scope) \$15,003.60
- Reroof Lot 333 Nguui \$15,464.38
- Major renovation Lot 211 Pirlangimpi (identified as BER by Alliance) \$77,616 including reroof, windows, crimsafe security screens and floor coverings
- Major renovation Lot 212 Pirlangimpi (identified as BER by Alliance) \$74,880 including reroof, windows, crimsafe security screens and floor coverings
- Major renovation Lot 166 Pirlangimpi \$35,791.80
- Major renovation Lot 231 Milikapiti (identified as BER by Alliance) \$69,755.40 including windows, floor coverings and reroof
- Major renovation Lot 296 Milikapiti (identified as BER by Alliance) \$46,266.40 including windows, floor coverings and crimsafe security screen

We have also been completing quite a lot of work on assets that have been renovated by alliance- windows, roofs and floor coverings are not within their scope.

Bushlight have been out and surveyed all of the solar power systems on our outstations this week, and will put a proposal to the Council in the near future to take on the maintenance of these systems. This will have no impact on current funding levels- they apply directly for their own funding.

Outstation housing is still underspent. As previously requested a decision needs to be made on how we spend the money. My recommendation is to renovate the elevated Taracumbi house. This has been quoted at 40k (we have about 5k left)- awaiting advise from Council before proceeding.

RECOMMENDATION:

That Council note and received this report for information

ATTACHMENTS:

There are no attachments for this report.

REPORTS FOR INFORMATION

ITEM NUMBER	4.6
TITLE	Sport and Rec report FEB - MAR 2010
REFERENCE	38907
AUTHOR	Shea Rotumah, Sports and Recreation Manager



This is a report for Council is to highlight activities, propose requests and raise issues in relation to delivery of Sport and Rec programs.

BACKGROUND

- **Attendance at Pool**

Attendance rates at the Nguui Swimming Pool for January/February have been on average 82 people per day. (Range from 43 – 121)

- **Continuous Operation Problems at Pool**

The power transformer has been repaired and will be fitted by the 25th of March. As soon as this takes place BWA (Blue Water Aquatics) will visit Nguui to clean the probes, adjust settings and to conduct appropriate training relating to the use of the system and the upcoming Dry season requirements.

- **Austswim Swimming Lessons**

Royal Lifesaving ran water safety and awareness programs from the 15th-19th of March. MCS school, as part of their daily curriculum attended the pool and learnt skills in terms of water safety and awareness. The kids thoroughly enjoyed this and they all earned a merit certificate.





- **Xavier Swimming Carnival**

Xavier school held it's swimming carnival at the Nguui pool on the 10st of March. The day was organised in conjunction with Xavier staff and was an enjoyable and successful event. Children received 1st/2nd/3rd and participation ribbons for their efforts.





2010 Xavier College Swimming Carnival

Event No.	Es. Time	Group	Event
1	11:30	Yr 7 Girls	Freestyle
2	11:35	Yr 7 Boys	Freestyle
3	11:40	Yr 8 Girls	Freestyle
4	11:45	Yr 8 Boys	Freestyle
5	11:50	Yr 9 Girls	Freestyle
6	11:55	Yr 9 Boys	Freestyle
7	12:00	Senior Girls	Freestyle
8	12:05	Senior Boys	Freestyle
9	12:10	Yr 7 Girls	Backstroke
10	12:15	Yr 7 Boys	Backstroke
11	12:20	Yr 8 Girls	Backstroke
12	12:25	Yr 8 Boys	Backstroke
13	12:30	Yr 9 Girls	Backstroke
14	12:35	Yr 9 Boys	Backstroke
15	12:40	Senior Girls	Backstroke
16	12:45	Senior Boys	Backstroke
17	12:50	BOYS	Iron Man
18	1:00	Girls	Iron Woman
19	1:10	Yr 7 Girls	Relay
20	1:15	Yr 7 Boys	Relay
21	1:20	Yr 8 Girls	Relay
22	1:25	Yr 8 Boys	Relay

23	1:30	Yr 9 Girls	Relay
24	1:35	Yr 9 Boys	Relay
25	1:40	Senior Girls	Relay
26	1:45	Senior Boys	Relay

- **Pool Party**

A pool party was held at the Nguui Pool on Friday the 20th of March to help raise funds to send our junior Basketball teams to the NT Championships in April.

The cost of entry was \$2 and approximately \$200 was raised.

This was also ran in line with the outcomes of the alcohol management meetings as per the request that more activities are ran within club hours.



- **Football Recovery Sessions**

The Nguui Pool was utilised by several football teams over the season as recovery sessions. Tiwi Bombers, Tapalinga, Tuyu, and Walama all utilised the pool weekly during the finals. Tapalinga and Tuyu also utilised the facilities to hold family fun days in support of their teams. Barbeques were held and theme songs were rehearsed.

- **Private Functions**

The Nguui Pool is currently being hired out after working hours for those who would like to hire the facilities for private functions. The cost of the hire is currently \$50.

Representative Trips

- **NT Basketball champs**

The Tiwi Island Shire Council was successful in securing a grant of \$3000 from Minister Hampton to send our Junior Teams to the NT Basketball Championships in April. We hope to send 4 teams (Under 16's & Under 14's) to the Championships where they will compete and also undertake a skills challenge workshop ran by Basketball NT.

Below is a summary of the expected budget highlighting expenditure and income. The Sport and Recreation Team are dedicated in fundraising a portion of the total cost. Every effort has been made to reduce the cost of the trip. Accommodation and food have been covered for \$80 via good relationships and partnership with Nungalinga College in Darwin. Flights have been reduced from \$90/student and \$120/adult to \$55/student and \$95/adult. Sport & rec management approached Fly Tiwi for discount fares. Thanks to Ian and Fly Tiwi!

1st - 4th April 2010

EXPENDITURE

Children - 16
Adults - 4

Transport - Fly Tiwi	\$2,520.00
Children - \$110 return	
Adults - \$190 return	

Accommodation - Nungalinga College	\$4,800.00
\$80/Person/night	
Includes 3 x meals/day	

Transport - Metro Taxi Service	Approx.	\$400.00
2 X Mini Bus per trip (8 trips)		

Transport - Thrifty Car Hire	Approx.	\$250.00
(Including Petrol)		

Registration Fee	\$100.00
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Skills Challenge	\$100.00
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Total Estimated Budget	<u>\$8,170.00</u>
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Uniforms - Provided by Basketball NT