



MINUTES OF THE MILIKAPITI LOCAL AUTHORITY MEETING HELD IN THE MILIKAPITI BOARDROOM ON TUESDAY, 24 MARCH 2015 AT 10:00 AM

1 Welcome & Apologies

1.1 Welcome

The meeting opened at 10:11 am

The Chair (Pius Tipungwuti) welcomed members and staff.

1.2 Present

Chairperson: Pius Tipungwuti

Local Authority Members: Mary E Moreen, Christine Joran, Loretta Cook and Connell Tipiloura

Suspended Councillors: Anita Moreen 10:40am

Officers: Allan McGill (Official Manager), Bruce Moller (A/CEO), Rosanna De Santis (Director Community Support), Bill Toy (Deputy Director Community Support) 10:50am and Maina Brown (A/Governance Manager)

Minutes: Maina Brown (A/Governance Manager)

1.3 Apologies

Accepted: Thomas Puruntatameri, Lynette De Santis, Irene Tipiloura and Karl Sibley.

Not Accepted: Nil

1.4 Leave of Absence

Nil

1.5 Declaration of Interest of Members or Staff

Nil

1.6 **Confirmation of Previous Minutes**

Milikapiti Local Authority - 16 December 2014

RESOLUTION:

Moved: Loretta Cook

Seconded: Anita Moreen

That the minutes of the Milikapiti Local Authority on 16 December 2014 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

2 BUSINESS ARISING

2.1 BUSINESS ARISING FROM PREVIOUS MINUTES

Business arising from previous minutes.

RECOMMENDATION:

That the Milikapiti Local Authority accepts these discussions and reports.

3 GENERAL BUSINESS

3.1 MILIKAPITI LOCAL AUTHORITY - RESIGNATION OF A LOCAL AUTHORITY MEMBER

A resignation letter was hand delivered by Bronson De Santis (Local Authority Member) to Bruce Moller on 18th February 2015 at the Wurrumiyanga Office advising that he was formally resigning from the MLA due to work commitments.

RECOMMENDATION:

That the Milikapiti Local Authority discuss the ongoing vacancies with a view to finding suitable candidates as soon as possible, and that nominations be sought by Council and advertised 8th April closing on 5th May 2015 (28 day period).

3.2 2014 - MEETING ATTENDANCE REGISTER

As an ongoing record keeping requirement, members will be provided with an updated meeting attendance listing at the beginning of each meeting. Members attendance is based on the official minutes of each MLA meeting.

RECOMMENDATION:

That the Milikapiti Local Authority members note the 2014 meeting attendance register.

4 REPORTS FOR DECISION

Nil

5 REPORTS FOR INFORMATION

Nil

6 OTHER BUSINESS

See separate listing of Milikapiti Local Authority Action Items, plus the Community Projects Listing which have been both updated as part of these Minutes.

The Regional Council must respond to Local Authority Action Items in a timely manner so that members can relay this information back to their local communities.

6.1 Allan McGill (Official Manager)

- 6.1.1 Update and Clarification of Council status to Milikapiti Local Authority Members for the last month of February.
- 6.1.2 Newsletter
- 6.1.3 Budgets

6.2 Rosanna De Santis (Director Community Support)

- 6.2.1 A funding request was submitted last year to upgrade recreation hall at Milikapiti and that it is suitable as a cyclone shelter
- 6.2.2 Clarification of what LA Members want to do with oval upgrades whether to extend or resurface

6.3 Bruce Moller (A/CEO)

- 6.3.1 Report for Decision – Request to confirm descent – Tarlina Tipungwuti.

Recommendation

- A. That the two Milikapiti Local Authority Members Mary E Moreen and Connell Tipiloura confirmed or know of Tarlina Tipungwuti.
- B. That this Report for Decision will be put through to the Ordinary Council Meeting to be held on 25 March for Council to approve.

6.3.2 Community Projects Listing

Recommendation

MLA members reviewed each of the (6) existing projects plus two new projects and recommended the following to Council.

- A. Project MLA - 7
Timrambu – Investigate options for water point (old tank) and site approvals.
- B. Project MLA – 8
Timrambu – Solar LED lighting (EST \$11k) be investigated for site approvals and positioning near roundabout.

7 Next Meeting

23 June 2015

8 Closure

The meeting closed at 11:35am.

Miikapiti Local Authority – Action Items 2015

SUMMARY OF ACTIONS AND OUTCOMES

Agenda Item	Action or Outcome Arising	Responsible person	Timeline	Action to be taken	Response to Local Authority
General Business Item 4 – Territory Housing 25/3/14	Members would like to invite a Territory Housing representative to next meeting (24 June 2014)	CEO	Immediate	CEO to write a letter of invitation to Territory Housing to attend the next Miikapiti LA Meeting.	Deferred. Other TH issues to resolve.
24/6/14 - Pending 30/9/14 - Pending 16/12/14 - Pending					16/12/14 - Agreed for New Year. DOH have mooted LA becoming Housing Reference Group.
24/03/15 - Pending					
General Business Item 6 – Airport Facilities 25/3/14	Members are concerned as to the current poor state of the Airport Facilities – urgently in need of upgrading / refurbishing including new signage.	Director Infrastructure	Next Meeting	Consider undertaking a survey of existing facilities and preparing project plan for possible upgrading of buildings and signage. LA recommended Regional Council to write to OTL re upgrading of airport facilities.	Discussed with RJCP as project. Concept plan being developed. Awaiting OTL response. OTL Budget does not have sufficient capital funds.
24/6/14 - Pending					16/12/14 - Water issue now resolved. Signage to be upgraded as part of the Regional Council Rebranding project.
30/9/14 – Pending					Building identified for termite treatment by Council.
16/12/14 – Pending					
24/03/15 - Pending					

Milikapiti Local Authority – Action Items 2015

Agenda Item	Action or Outcome Arising	Responsible person	Timeline	Action to be taken	Response to Local Authority
General Business Item 8 – Water Feature 25/3/14 24/6/14 - Pending 30/9/14 – Pending 16/12/14 – Pending	Members would like an update on the progress of the water feature project.	Director Infrastructure	Next Meeting	Update required for members at the June 24 Meeting. LA members were keen on holding a Special Meeting. Further briefing re timeframe and available funds. 16/12/14 MLA to seek further sponsors for adding extra play equipment.	Procurement completed. Estimated start date 20/10/2014. OTL approval given. Project is now underway. with Contractors on site in three (3) weeks time. Contractors on site 01/12 work is underway. Additional Grant funds received from ABA – re-scoping project.
24/03/15 - Pending General Business Item 12 – Public Toilets 25/3/14 24/6/14 - Pending 30/9/14 – Pending 24/03/15 - Pending	Members enquired as to the lack of any public toilets in the community.	Director Infrastructure	Next Meeting	Investigate options for building suitable public toilet facilities. LA recommended Regional Council write to OTL re possible provision of toilet facilities under community lease.	Stainless modular toilet units priced- single unit approx. \$ 70k, double unit \$ 90k. Funding required. Awaiting OTL response. OTL Budget does not have sufficient capital funds. See the new 14/15 Milikapiti Community Projects listing.

Milikapiti Local Authority – Action Items 2015

NEW ITEMS RAISED ON 24/6/14

Agenda Item	Action or Outcome Arising	Responsible person	Timeline	Action to be taken	Response to Local Authority
General Business Item 17 – New Cemetery 24/6/14 30/9/14 – Pending 16/12/14 – Pending 24/03/15 - Pending	Members were asking if discussions could be commenced about selecting a site for a new community cemetery as the existing capacity is almost exhausted?	Director Infrastructure	Next Meeting	Recommend Infrastructure Director attends the next LA meeting (23 Sept 14) to seek a briefing from members for possible new cemetery location?	Location for new cemetery to be discussed at today's meeting. 16/12/14 - Location to be pegged and agreed with T.O. New Cemetery site to also be discussed with OTL and Milikapiti Reference Group. Council preparing for new Cemeteries Act.

**Miikapiti Local Authority - Community Projects Listing
2014/15 Funding Allocation - \$ 69,004.00 (thru TIRC)**

Meeting Date	Community Project Description	Priority	Project ID	Estimated Cost	Responsible Officer	Comments
9/30/2014	Miikapiti - Concrete boat ramp inside breakwater		MLA - 1A	To be prepared	Director Infrastructure	Ramp \$45K (18 m3 of concrete estimated).
9/30/2014	Miikapiti - Toilets at Airport - Options to upgrade / refurbish		MLA - 2	To be prepared	Director Infrastructure	Termite treatment to be done, then refurbish. To be cleaned on a weekly basis.
9/30/2014	Miikapiti - New Cemetery Project - Prepare site plan - Location to be checked with (OTL or TLC) - Clearing the site (one week) + new perimeter fencing + gate		MLA - 4	To be prepared	Director Infrastructure	New location for proposed cemetery to be pegged with Traditional Owner.
9/30/2014	Miikapiti - New Public Toilet at Boat Ramp Prepare options / costings for a new public toilet facility		MLA - 5	To be prepared	Director Infrastructure	Information provided at the meeting.
12/16/2014	Miikapiti - Airport - Fencing around tank		MLA - 6	To be prepared	Director Infrastructure	New Item raised on 16/12/14. Estimate to be prepared. Agreed for Council to do this project during 14/15.
24/03/2015	Miikapiti - Timrambu - Investigate water point / tank facilities and check lease status of site.		MLA - 7	To be prepared	Director Infrastructure	New Item raised on 24/03/15. Estimate to be prepared.
24/03/2015	Miikapiti - Timrambu - Investigate Solar LED lighting options near roundabout and check lease status of site.		MLA - 8	To be prepared	Director Infrastructure	New Item raised on 24/03/15. Estimate to be prepared.
24/03/2015	Miikapiti - Barge Landing - Solar LED Lighting		MLA - 1B	Completed	Director Infrastructure	Solar LED installed at Barge Landing via separate Grant.
9/30/2014	Miikapiti - Alternative water supply for Airport (look at options and investigate bringing water from Karslake (Black Tank)		MLA - 3	Completed	Director Infrastructure	Work done by Council - electric shutoff valve installed.

**Updated by Bruce Moller - Governance Manager 30/03/15
Tiwi Islands Regional Council**