

**MINUTES OF THE MILIKAPITI LOCAL AUTHORITY MEETING HELD IN THE  
MILIKAPITI BOARDROOM ON TUESDAY, 16 DECEMBER 2014 AT 10:00 AM**

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**1 Welcome & Apologies**

**1.1 Welcome**

The meeting opened at 10:23 am.

The Chair (David Boyd) submitted his resignation effective 10<sup>th</sup> November 2014. Members were asked to consider nominating a new Chair to take over from David Boyd. There was one nomination put forward for Pius Tipungwuti to be the new Chair, and he agreed to take on this role.

**1.2 Present**

**Chairperson:** Pius Tipungwuti

**Local Authority Members:** Mayor Lynette De Santis, Cr Anita Moreen, Mary E Moreen, Thomas Puruntatameri, Loretta Cook, Connell Tipiloura, Christine Joran.

**Visiting Councillors:** Nil

**Officers:** Alan Hudson (CEO), Karl Sibley (Director Infrastructure).

**Visitors:** Colvin Crowe (DLGCS), Patricia Bush.

**Minutes:** Bruce Moller (Governance Manager).

**1.3 Apologies**

Accepted: Cr Irene Tipiloura, Bronson De Santis, Rosanna De Santis (Director Community Support).

Not Accepted: Nil.

**1.4 Leave of Absence**

Nil

## **1.5 Declaration of Interest of Members or Staff**

Nil

## **1.6 Confirmation of Previous Minutes**

### **Milikapiti Local Authority - 30 September 2014**

#### **RESOLUTION**

Moved: Loretta Cook  
Seconded: Christine Joran

That the minutes of the Milikapiti Local Authority held on 30 September 2014 as circulated, be confirmed as a true and correct record of that meeting.

**CARRIED**

## **2 BUSINESS ARISING**

### **2.1 BUSINESS ARISING FROM PREVIOUS MINUTES**

Business arising from previous minutes.

#### **RECOMMENDATION:**

**That the Milikapiti Local Authority accepts these discussions and reports.**

## **3 GENERAL BUSINESS**

### **3.1 MILIKAPITI LOCAL AUTHORITY - RESIGNATION OF CHAIRMAN**

An email dated 10<sup>th</sup> November 2014 was received from the Chairman of the Milikapiti Local Authority (David Boyd) advising that he was formally resigning from the MLA due to work commitments

#### **RECOMMENDATION:**

That the Milikapiti Local Authority discuss the ongoing vacancies with a view to finding suitable candidates as soon as possible, and that nominations be sought by Council and advertised 4<sup>th</sup> February closing on 4<sup>th</sup> March 2015 (28 day period).

That the Milikapiti Local Authority agreed to call for nominations for a new Chairperson at today's meeting. The Mayor Lynette De Santis nominated Pius Tipungwuti, seconded by Thomas Puruntatameri. As there were no other nominations Pius Tipungwuti accepted the nomination and all members were in favour.

The two (2) MLA member vacancies are to be advertised as soon as possible and members advised that they were happy to talk to community members in raising awareness of these vacancies.

### **3.2 2014 - MEETING ATTENDANCE REGISTER**

As an ongoing record keeping requirement, members will be provided with an updated meeting attendance listing at the beginning of each meeting. Members attendance is based on the official minutes of each MLA meeting.

#### **RECOMMENDATION:**

**That the Milikapiti Local Authority members note the 2014 meeting attendance register.**

### **4 REPORTS FOR DECISION**

Nil

### **5 REPORTS FOR INFORMATION**

Nil

### **6 OTHER BUSINESS**

See separate listings of Milikapiti Local Authority Action Items, plus the Community Projects Listing which have both been updated as part of these Minutes.

The Regional Council must respond to Local Authority Action Items in a timely manner so that members can relay this information back to their local communities.

#### **6.1 MILIKAPITI SPORT & RECREATION JOB VACANCIES**

Members enquired as to the current status of the vacancies in Sport & Recreation for the Milikapiti community, and could an update on advertising be provided.

**ACTION: CEO agreed to check into the current status and would advise members.**

#### **6.2 MILIKAPITI WOMEN'S CENTRE & LIBRARY**

Members enquired as to how the new centre was operating?

**ACTION: CEO agreed to check into the current operational status and would advise members.**

#### **6.3 MILIKAPITI OVAL UPGRADE PROJECT**

The CEO advised members that final costings were currently being prepared (above ground irrigation / below ground irrigation) options were being compared for cost / benefit analysis purposes.

Also, the possible re-orientation / extension of the oval was also being considered.

**7 Next Meeting** Tuesday 24<sup>th</sup> March 2015.

**8 Closure** The meeting closed at 11:45 am.



## Milikapiti Local Authority – Action Items 2014

### SUMMARY OF ACTIONS AND OUTCOMES

Agenda Item	Action or Outcome Arising	Responsible person	Timeline	Action to be taken	Response to Local Authority
<b>General Business</b> Item 2 – Speed Bumps	Members requested for the installation of speed bumps at appropriate positions around the community	Director Infrastructure	Next Meeting	Discuss with Civil Works Regional Manager and seek possible locations around the community.  Check Grant Funding options.	Speed humps ordered and delivered.  Local Authority to mark required locations on map for installation. (5 to be installed).
25/3/14				Check Grant Funding options.	Local Authority to mark required locations on map for installation. (5 to be installed).
25/6/14 - Pending				Could a give way sign be installed on the corner near the Club ?	This comment was originally missed by Director. Direction has been given on 29/09/2014 for this to happen.
30/9/14 – Pending					
16/12/14 - Completed				Followed up with Civil Works RM.	Work now completed.
<b>General Business</b> Item 4 – Territory Housing	Members would like to invite a Territory Housing representative to next meeting (24 June 2014)	CEO	Immediate	CEO to write a letter of invitation to Territory Housing to attend the next Milikapiti LA Meeting.	Deferred.  Other TH issues to resolve.
25/3/14					
24/6/14 - Pending					
30/9/14 – Pending					
16/12/14 - Pending					16/12/14 - Agreed for New Year.  DOH have mooted LA becoming Housing Reference Group.

## Milikapiti Local Authority – Action Items 2014

Agenda Item	Action or Outcome Arising	Responsible person	Timeline	Action to be taken	Response to Local Authority
<b>General Business</b> Item 6 – Airport Facilities	Members are concerned as to the current poor state of the Airport Facilities – urgently in need of upgrading / refurbishing including new signage.	Director Infrastructure	Next Meeting	Consider undertaking a survey of existing facilities and preparing project plan for possible upgrading of buildings and signage.	Discussed with RJCP as project. Concept plan being developed.
25/3/14					
24/6/14 - Pending				LA recommended Regional Council to write to OTL re upgrading of airport facilities.	Awaiting OTL response.
30/9/14 – Pending					OTL Budget does not have sufficient capital funds.
16/12/14 - Pending				16/12/14 CEO agreed to write a letter to Fly Tiwi re on ground support.	16/12/14 - Water issue now resolved.
				Infrastructure Director to arrange for regular checks to be done on airport toilet cleaning.	Signage to be upgraded as part of the Regional Council Rebranding project.
<b>General Business</b> Item 8 – Water Feature	Members would like an update on the progress of the water feature project.	Director Community Support	Next Meeting	Update required for members at the June 24 Meeting.	Building identified for termite treatment by Council.
25/3/14					Procurement completed. Estimated start date 20/10/2014 OTL approval given.
24/6/14 - Pending				LA members were keen on holding a Special Meeting. Further briefing re timeframe and available funds.	Project is now underway.with Contractors on site in three (3) weeks time.
30/9/14 – Pending					
16/12/14 - Pending				16/12/14 MLA to seek further sponsors for adding extra play equipment.	Contractors on site 01/12 work is underway.



## Milikapiti Local Authority – Action Items 2014

Agenda Item	Action or Outcome Arising	Responsible person	Timeline	Action to be taken	Response to Local Authority
<b>General Business</b> Item 12 – Public Toilets	Members enquired as to the lack of any public toilets in the community.	Director Infrastructure	Next Meeting	Investigate options for building suitable public toilet facilities.	Stainless modular toilet units priced- single unit approx. \$ 70k, double unit \$ 90k. Funding required.
25/3/14				LA recommended Regional Council write to OTL re possible provision of toilet facilities under community lease.	Awaiting OTL response.
24/6/14 - Pending					OTL Budget does not have sufficient capital funds.
30/9/14 - Pending					See the new 14/15 Milikapiti Community Projects listing.

### NEW ITEMS RAISED ON 24/6/14

Agenda Item	Action or Outcome Arising	Responsible person	Timeline	Action to be taken	Response to Local Authority
<b>General Business</b> Item 17 – New Cemetery	Members were asking if discussions could be commenced about selecting a site for a new community cemetery as the existing capacity is almost exhausted?	Director Infrastructure	Next Meeting	Recommend Infrastructure Director attends the next LA meeting (23 Sept 14 ) to seek a briefing from members for possible new cemetery location?	Location for new cemetery to be discussed at today's meeting.
24/6/14					
30/9/14 – Pending					16/12/14 - Location to be pegged and agreed with T.O.
16/12/14 - Pending					New Cemetery site to also be discussed with OTL and Milikapiti Reference Group.

Milikapiti Local Authority - Community Projects Listing 2014/15 Funding Allocation - \$ 69,004.00 ( thru TIRC )						
Meeting Date	Community Project Description	Priority	Project ID	Estimated Cost	Responsible Officer	Comments
9/30/2014	Milikapiti - Concrete boat ramp inside breakwater + Solar LED Lighting		MLA - 1	To be prepared	Director Infrastructure	Solar LED \$ 11K + Ramp \$45K (18 m3 of concrete estimated).
9/30/2014	Milikapiti - Toilets at Airport - Options to upgrade / refurbish		MLA - 2	To be prepared	Director Infrastructure	Termite treatment to be done, then refurbish.
9/30/2014	Milikapiti - Alternative water supply for Airport					To be cleaned on a weekly basis.
	(look at options and investigate bringing water from Karstake (Black Tank)		MLA - 3	Completed	Director Infrastructure	Work done by Council - electric shutoff valve installed.
9/30/2014	Milikapiti - New Cemetery Project		MLA - 4	To be prepared	Director Infrastructure	New location for proposed cemetery to be pegged with Traditional Owner.
	- Prepare site plan					
	- Location to be checked with ( OTL or TLC )					
	- Clearing the site ( one week ) + new perimeter fencing + gate					
9/30/2014	Milikapiti - New Public Toilet at Boat Ramp		MLA - 5	To be prepared	Director Infrastructure	Information will be provided at the meeting on 16-12-14.
	Prepare options / costings for a new public toilet facility					
12/16/2014	Milikapiti - Airport - Fencing around tank		MLA - 6	To be prepared	Director Infrastructure	New Item raised on 16/12/14. Estimate to be prepared.

Updated by Bruce Moller - Governance Manager 27/01/15  
Tiwi Islands Regional Council