



MINUTES OF THE MILIKAPITI LOCAL AUTHORITY MEETING HELD IN THE FORMER CDEP OFFICE ON TUESDAY, 30 SEPTEMBER 2014 AT 10:00 AM

1 Welcome & Apologies

1.1 Welcome

The meeting opened at 11:12 am.

The Chair (David Boyd) was sick today, so an acting Chair Connell Tipiloura was appointed at the commencement of the meeting and he welcomed councillors, members and guests.

1.2 Present

Acting Chairperson: Connell Tipiloura

Local Authority Members: Mayor Lynette De Santis, Pius Tipungwuti, Mary E Moreen, Loretta Cook, Christine Joran.

Visiting Councillors: Nil

Officers: Alan Hudson (CEO), Karl Sibley (Director Infrastructure), Bill Toy (Deputy Director Community Support), Alice Williams (Office Manager).

Visitors: Nil

Minutes: Bruce Moller (Governance Manager).

1.3 Apologies

Accepted: Cr Anita Moreen, Cr Irene Tipiloura, David Boyd, Thomas Puruntatameri, Bronson De Santis, Rosanna De Santis (Director Community Support).

Not Accepted: Nil.

1.4 Leave of Absence

Nil

1.5 Declaration of Interest of Members or Staff

Nil

1.6 Confirmation of Previous Minutes

Milikapiti Local Authority - 24 June 2014

RESOLUTION

Moved: Christine Joran
Seconded: Loretta Cook

That the minutes of the Milikapiti Local Authority held on 24 June 2014 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

UPDATE FROM CEO

Mr Alan Hudson provided an update for members in relation to the following projects for Milikapiti community.

1. **Milikapiti Oval Upgrade Project** – Confirmation has just been received that the Tiwi Islands Regional Council has been successful in obtaining an ABA Grant for \$ 202,827.

As part of this project members asked if it would be possible to look at either extending or re-aligning the oval.

2. **Milikapiti Water Feature Project** – Work will be commencing on site in approximately three (3) weeks time.

2 BUSINESS ARISING

2.1 BUSINESS ARISING FROM PREVIOUS MINUTES

Business arising from previous minutes.

RECOMMENDATION:

That the Milikapiti Local Authority accepts these discussions and reports.

3 GENERAL BUSINESS

3.1 MILIKAPITI LOCAL AUTHORITY - ONE VACANCY

Currently the new Milikapiti Local Authority still has a vacancy for one ordinary member to represent the Warntarringuwi Skin Group (Male). The Regional Council has now advertised twice to fill this vacancy (1 July to 29 July), and (6 August to 2nd September).

RECOMMENDATION:

That the Milikapiti Local Authority discuss the ongoing vacancy with a view to finding a suitable candidate as soon as possible.

3.2 2014/15 - LOCAL AUTHORITY FUNDING ADVICE

Milikapiti Local Authority members are provided with a copy of a recent email dated 6th June which provides advice for Local Authority Funding for 2014/15 for the Tiwi Islands Regional Council. As this is a new program commencing in 2014/15 there are funding guidelines which attach to this recurrent funding.

RECOMMENDATION:

That the Milikapiti Local Authority notes the correspondence from the NT Dept. Local Government advising of funding allocations for Local Authorities for 14/15, in particular the \$ 69,004 allocated for Milikapiti Local Authority

4 REPORTS FOR DECISION

Nil

5 REPORTS FOR INFORMATION

Nil

At this point of the meeting a lunch break was called at 12:30 pm.

The meeting resumed after lunch at 1:15 pm.

6 OTHER BUSINESS

See separate listing of Milikapiti Local Authority Action Items which has been updated as part of these Minutes.

The Regional Council must respond to Local Authority Action Items in a timely manner so that members can relay this information back to their local communities.

6.1 UPDATE ON REVIEW OF ELECTORAL REPRESENTATION

Following the Ordinary Council Meeting held in Milikapiti on 24th September 2014 the CEO provided an update to members on the progress to date of the Electoral Review.

A copy of the Council Report (Item 6.3) and the A3 size progress report was provided to members for information and further discussion.

ELECTORAL REVIEW

Table 1

Item to be Assessed	Comments by Local Authority	Milikapiti Local Authority comments 30/9/14
1. Popularly Elected Mayor / President, or appointed from within Council	Appointed by Council (this is the current option), or Popularly Elected Mayor	Members discussed this further and agreed to recommend that the Mayor be appointed by Council.

2. Divide the Council area into Wards	YES or NO The Tiwi Islands Regional Council is currently divided into 4 wards.	Yes to agree for recommendation to Council for the one Ward for Bathurst Island. Members were unable to make a final decision on combining the 2 existing Wards on Melville Island. Preference was for (3) Councillors from each community (Pirlangimpi & Milikapiti).
3. Where there are Wards A. How many Wards ? B. Internal Ward Boundaries	Currently there are 4 Wards <ul style="list-style-type: none"> • Nguiu Ward • Milikapiti Ward • Pirlangimpi Ward • Wurankuwu Ward Are there any recommended changes to existing ward boundaries?	See comments above.
4. The composition of Council A. How many Elected Representatives for the Council Area ? B. How many Representatives per Ward ? C. The Elector Ratio in each Ward ?	Council currently has 12 Elected Representatives: <ul style="list-style-type: none"> • Nguiu Ward (5 Reps) • Milikapiti Ward (3 Reps) • Pirlangimpi Ward (3 Reps) • Wurankuwu Ward (1 Rep) 	Members were supportive of retaining the current 12 elected representatives in total. Recommendation that Paru be included in the Bathurst Ward due to close location to Wurrumiyanga.
5. The names of : A. The Council B. The Council Area C. The Council Wards	The current name is the Tiwi Islands Regional Council. This was changed by the Minister on 1 January 2014 (previously Tiwi Islands Shire Council from 1 July 2008).	Members supported retaining the current name (Tiwi Islands Regional Council).
6. Changes to the Council's external boundaries ?	Are there any changes to the External Boundaries ? (refer to Ward Map)	Members were supportive of including the Vernon Islands Group as a possible extension of the Council's southern external boundary.

Action Item 16 (from 24 June 2014 Meeting)

At the previous MLA Meeting held on 24 June 2014 members raised a new item for action in relation to Road Maintenance and requested details be provided at the next meeting of a basic road works program for the Milikapiti Ward.

Infrastructure Director Karl Sibley provided members with a briefing on the various types of roads and the current maintenance program. A marked up map of roads on Melville Island was provided to members and this was explained in detail.

7 Next Meeting

The next scheduled meeting of the Milikapiti Local Authority is Tuesday 16th December 2014.

8 Closure

The meeting closed at 3:10 pm.

Milkapiti Local Authority – Action Items 2014

SUMMARY OF ACTIONS AND OUTCOMES

Agenda Item	Action or Outcome Arising	Responsible person	Timeline	Action to be taken	Response to Local Authority
General Business Item 1 – Street Lighting 25/3/14	General query in relation to progress on fixing street lights around the community	Director Infrastructure	Next Meeting	Check with ESO at Milkapiti to determine street light maintenance regime.	20 globes were replaced in May. Traffic Management grant expended. Searching for alternate revenues of funding.
25/6/14 - Pending 30/9/14 - Completed					
General Business Item 2 – Speed Bumps 25/3/14	Members requested for the installation of speed bumps at appropriate positions around the community	Director Infrastructure	Next Meeting	Discuss with Civil Works Regional Manager and seek Possible glocations around the community. Check Grant Funding options.	Speed humps ordered and delivered. Local Authority to mark required locations on map for installation. (5 to be installed).
25/6/14 - Pending				Could a give way sign be installed on the corner near the Club ?.	This comment was originally missed by Director. Direction has been given on 29/09/2014 for this to happen.
30/9/14 - Pending					
General Business Item 4 – Territory Housing 25/3/14	Members would like to invite a Territory Housing representative to next meeting (24 June 2014)	CEO	Immediate	CEO to write a letter of invitation to Territory Housing to attend the next Milkapiti LA Meeting.	Deferred. Other TH issues to resolve.
24/6/14 - Pending 30/9/14 – Pending					

Milikapiti Local Authority – Action Items 2014

Agenda Item	Action or Outcome Arising	Responsible person	Timeline	Action to be taken	Response to Local Authority
General Business Item 6 – Airport Facilities	Members are concerned as to the current poor state of the Airport Facilities – urgently in need of upgrading / refurbishing including new signage.	Director Infrastructure	Next Meeting	Consider undertaking a survey Of existing facilities and preparing project plan for possible upgrading of buildings and signage.	Discussed with RJCP as project. Concept plan being developed.
25/3/14					
24/6/14 - Pending				LA recommended Regional Council to write to OTL re upgrading of airport facilities.	Awaiting OTL response. OTL Budget does not have sufficient capital funds.
30/9/14 - Pending					
General Business Item 7 – Old Jetty	Investigate options for rebuilding the former wooden jetty (possible heritage project). Include handrails and safety signage.	Director Infrastructure	Next Meeting	Seek information / old photos of the original jetty to determine size and construction methods.	Discussed with RJCP as a future project. Funding source required for signage and materials that cannot be sought locally.
25/3/14	Well utilised community facility.			Contact NT Heritage Council re possible funding.	
24/6/14 – Pending				LA recommended Regional Council to write to Land Trust re access to timber.	Will be further discussed at 30/9 LA Meeting.
30/9/14 - Completed					Members agreed 30/9/14 to end discussions on this item.

Milikapiti Local Authority – Action Items 2014

Agenda Item	Action or Outcome Arising	Responsible person	Timeline	Action to be taken	Response to Local Authority
General Business Item 8 – Water Feature	Members would like an update on the progress of the water feature project.	Director Community Support	Next Meeting	Update required for members at the June 24 Meeting.	Procurement completed. Estimated start date 20/10/2014. OTL approval given.
25/3/14					
24/6/14 - Pending				LA members were keen on holding a Special Meeting. Further briefing re timeframe and available funds.	Project is now underway, with Contractors on site in three (3) weeks time.
30/9/14 - Pending					
General Business Item 10 – Community Bus	Members enquired as to the availability of the community bus? Suggestion was to invite the Club President (Brian Austral) to the next meeting.	Mayor	Next Meeting	Mayor to invite Milikapiti Club President to next LA Meeting on June 24.	Community Bus has now been transferred to Pirangimpi to be used for Sport & Rec Activities. Bus has been returned to be under Milikapiti responsibility. Note : Community Bus only to Be used for Funerals & Cultural Events - dry season only. (No football use).
25/3/14					
24/6/14 – Completed					
30/9/14					CEO has asked Milikapiti LA members if they could assist with writing up some usage rules for the Community Bus.

Milikapiti Local Authority – Action Items 2014

Agenda Item	Action or Outcome Arising	Responsible person	Timeline	Action to be taken	Response to Local Authority
General Business Item 12 – Public Toilets	Members enquired as to the lack of any public toilets in the community.	Director Infrastructure	Next Meeting	Investigate options for building suitable public toilet facilities.	Stainless modular toilet units priced- single unit approx. \$ 70k, double unit \$ 90k. Funding required.
25/3/14				LA recommended Regional Council write to OTL re possible provision of toilet facilities under community lease.	Awaiting OTL response.
24/6/14 - Pending					OTL Budget does not have sufficient capital funds.
30/9/14 - Pending					See the new 14/15 Milikapiti Community Projects listing.

NEW ITEMS RAISED ON 24/6/14

Agenda Item	Action or Outcome Arising	Responsible person	Timeline	Action to be taken	Response to Local Authority
General Business Item 16 – Road Maintenance	Members were concerned that road maintenance on Outstation and Coastal Reserve roads was not happening ?	Director Infrastructure	Next Meeting	Prepare a brief update on the current maintenance program for roads in the Milikapiti Ward.	Roads are maintained seasonally. Map of maintained roads provided.
24/6/14	Could a basic road works program be provided for the Milikapiti Ward area, plus a listing of all roads be provided (with funding) ?.			Include identified funding (if available).	Bush tracks maintained once yearly, main roads as required. 384 km of roads on Melville Island.
30/9/14 - Completed					Briefing provided to members by Infrastructure Director on 30/9/14.

Milikapiti Local Authority – Action Items 2014

Agenda Item	Action or Outcome Arising	Responsible person	Timeline	Action to be taken	Response to Local Authority
General Business Item 17 – New Cemetery 24/6/14 30/9/14 - Pending	Members were asking if discussions could be commenced about selecting a site for a new community cemetery as the existing capacity is almost exhausted?	Director Infrastructure	Next Meeting	Recommend Infrastructure Director attends the next LA meeting (23 Sept 14) to seek a briefing from members for possible new cemetery location?	Location for new cemetery to be discussed at today's meeting.

Milkapiti Local Authority - Community Projects Listing 2014/15 Funding Allocation - \$ 69,004.00 (thru TIRC)						
Meeting Date	Community Project Description	Priority	Project ID	Estimated Cost	Responsible Officer	Comments
30/09/2014	Milkapiti - Concrete boat ramp inside breakwater + Solar LED Lighting		MLA - 1	To be prepared	Director Infrastructure	15 to 20 m3 of concrete estimated.
30/09/2014	Milkapiti - Toilets at Airport - Options to upgrade / refurbish		MLA - 2	To be prepared	Director Infrastructure	
30/09/2014	Milkapiti - Alternative water supply for Airport					
	(look at options and investigate bringing water from Karslake (Black Tank)		MLA - 3	To be prepared	Director Infrastructure	
30/09/2014	Milkapiti - New Cemetery Project		MLA - 4	To be prepared	Director Infrastructure	
	- Prepare site plan					
	- Location to be checked with (OTL or TLC)					
	- Clearing the site (one week) + new perimeter fencing + gate					
30/09/2014	Milkapiti - New Public Toilet at Boat Ramp		MLA - 5	To be prepared	Director Infrastructure	
	Prepare options / costings for a new public toilet facility					

Prepared by Bruce Moller - Governance Manager 02/10/14
Tiwi Islands Regional Council