



MINUTES OF THE ORDINARY MEETING HELD IN THE PIRLANGIMPI COUNCIL OFFICE ON TUESDAY, 11 MARCH 2014 AT 10:00AM

1 **Welcome & Apologies**

1.1 **Welcome**

The meeting opened at 10:50 am

Note : Due to the closing of nominations for the new Local Authority Ordinary Members on Sunday 9th March 2014, it was agreed to defer the 26 February Ordinary Council Meeting until Tuesday 11th March. It was a compliance requirement that the appointment of Local Authority Members be done at an Ordinary Council Meeting immediately following the close of nominations.

The Mayor welcomed councillors and guests.

1.2 **Present**

Mayor: Lynette De Santis

Councillors: John Naden, Gawin Tipiloura, Leslie Tungutalum, Anita Moreen, Irene Tipiloura, Therese Bourke, Manyi Rioli (11:50am).

Officers: Alan Hudson (CEO), Rosanna De Santis (Director Community Support), Lysa Hoang (Finance Manager), Sally Ullungura (Governance Support).

Visitors: Kate Wheen (NTG-LGR), Pauline Corpus (NTG-LGR), Kevin Wanganeen (NTG-LGR).

Minutes: Bruce Moller (Governance Manager)

1.3 **Apologies**

Accepted: Deputy Mayor Pirrawayingi, Cr Crystal Johnson, Cr Brain Tipungwuti,

Not Accepted: Cr Barry Puruntatameri

1.4 **Leave of Absence**

Nil

1.5 **Declaration of Interest of Members or Staff**

Nil

1.6 Confirmation of Previous Minutes

Ordinary Meeting - 29 January 2014

1 RESOLUTION

Moved: John Naden
Seconded: Leslie Tungatalum

That the minutes of the Ordinary Meeting held on 29 January 2014 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

Confidential Council Meeting - 29 January 2014

2 RESOLUTION

Moved: John Naden
Seconded: Leslie Tungatalum

That the minutes of the Confidential Council Meeting held on 29 January 2014 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

2 VISITORS AND PRESENTATIONS

Nil

3 BUSINESS ARISING

Nil

4 CORRESPONDENCE

4.1 COMMUNITY NIGHT PATROL - NEW REQUIREMENTS

Council are provided with a copy of a recent letter received by Council (via email) on 3rd February 2014 from The Hon. Nigel Scullion MP Minister for Indigenous Affairs.

The letter outlines new requirements of the Australian Government for night patrol funding in making sure that children go to school every day.

RECOMMENDATION:

That Council notes the letter from the Minister for Indigenous Affairs The Hon. Nigel Scullion MP received by Council on the 3rd February 2014.

5 GENERAL BUSINESS

Nil

6 REPORTS FOR DECISION

6.1 TIWI ISLANDS REGIONAL COUNCIL - BAD DEBT WRITE-OFFS

This report is seeking Council's approval to write off bad debts that were identified in the 2012/13 financial statements.

3 RESOLUTION

Moved: John Naden

Seconded: Anita Moreen

That Council notes this report for information and approves the recommended bad debt write-offs (with the exception of McKenna Constructions \$ 47,133.03 which was not approved by Council for write off action).

CARRIED

6.2 ACCOUNTING POLICY AND MANUAL

Under the NT Local Government (Accounting) Regulations a Council must maintain an Accounting Policy Manual. This has been under development for some time and is now provided to Council for information and final approval.

4 RESOLUTION

Moved: John Naden

Seconded: Gawin Tipiloura

That Council notes this report and approves and adopts the Tiwi Islands Regional Council Accounting Policy and Manual.

CARRIED

6.3 POLICY AND DELEGATIONS FOR THE DISPOSAL OF ASSETS

The purpose of this report is to clarify and update Council's policy on the disposal of assets and delegated authority to do so.

5 RESOLUTION

Moved: John Naden

Seconded: Gawin Tipiloura

That Council approves the attached draft as policy (including appropriate delegations for asset disposal)

Additional amendments approved by Council were:

1. **Page 2 of Draft Policy - Section (b) Authority for approval of the disposal of assets (3) be amended to now read**

(3) All approvals should be subsequently notified to the Council, CEO, Finance Manager and Asset Manager

2. **That the Schedule of Delegations on Page 3 of the Draft Policy be limited only to the CEO at this stage (pending clarification from Dept. Local Government & Regions).**

CARRIED

6.4 DELEGATIONS - REGULATORY ORDERS

The Local Government Act makes provision for a Council to make regulatory orders. To allow Council to make a Regulatory Order it is necessary for Council to delegate this power to a person authorised by the Council.

6 RESOLUTION

Moved: Gawin Tipiloura

Seconded: Leslie Tungutalum

That Council notes this report and approves the delegation to make Regulatory Orders to the CEO.

CARRIED

6.5 REVIEW OF ELECTORAL REPRESENTATION

The Department of Local Government & Regions has written to Council outlining the compliance requirement for a review of Electoral Representation which needs to be completed by no later than 31 March 2015.

7 RESOLUTION

Moved: Lynette DeSantis

Seconded: John Naden

That Council notes this report and authorises the CEO to prepare a timeline to undertake the Electoral Review and to report back to Council at the 30 April 2014 Ordinary Council Meeting.

CARRIED

6.6 COUNCILLOR'S PORTFOLIOS - UPDATE MARCH 2014

Councillors' are allocated portfolios so they have the knowledge in that related area to report back to the community on the progress in that particular area. Following the recent By-Election in the Milikapiti Ward (new Councillor Irene Tipiloura) it is recommended that Council may wish to reallocate previous Councillor Peter Rioli's portfolios.

Also, due to recent organisational restructuring in early 2014, and the commencement of Local Authorities it may be necessary for Council to consider any changes required to existing Service Areas and the corresponding Councillor Portfolios.

8 RESOLUTION

Moved: Therese Bourke

Seconded: Anita Moreen

That Council:

- A. Considers updating and re-allocating Councillor portfolios to replace Cr Peter Rioli and to now include Cr Irene Tipiloura**
- B. Considers any changes required to Core and Non Core Service Areas to reflect recent organisational changes and the introduction of Local Authorities**

Listed below is the updated listing (as at 11 March 2014) and Councillor's area of preference.

CORE SERVICES	Wurrumiyanga	Pirlangimpi	Milikapiti
Corporate	Leslie Tungutalum	Pirrawayingi Puruntatameri	Lynette De Santis
Building Services	Brian Tipungwuti	Manyi Rioli	Irene Tipiloura
Civil Services / Civil Works / Essential Services	John Naden Brian Tipungwuti	Manyi Rioli	Irene Tipiloura
Governance	Leslie Tungutalum	Pirrawayingi Puruntatameri	Lynette De Santis
NON-CORE SERVICES	Wurrumiyanga	Pirlangimpi	Milikapiti
Children's Services	Crystal Johnson	Wokay Bourke	Anita Moreen
Sport and Rec	John Naden Gawin Tipiloura	Wokay Bourke	Irene Tipiloura
Youth & Community	Crystal Johnson Brian Tipungwuti	Pirrawayingi Puruntatameri	Anita Moreen
Community Support	Barry Puruntatameri Gawin Tipiloura	Wokay Bourke	Lynette De Santis

CARRIED

6.7 CREATION OF COUNCIL SUB COMMITTEE FOR SPECIAL PROJECTS

Following recent discussions with a number of Councillors it is recommended that Council consider forming a new Sub Committee to advise Council on potential "Special Projects" across the Tiwi Islands. The Sub Committee will be named the Special Projects Sub Committee.

RECOMMENDATION:

That Council approves the establishment of the Sub Committee (Special Projects) and appoints a Councillor to represent each Ward

It was agreed that this item be deferred to the next Ordinary Council Meeting (Wed 26th March 2014)

At this point of the meeting a break was called for lunch at 12:10pm.

The Meeting recommenced at 1:25pm.

7 REPORTS FOR INFORMATION

7.1 LGANT - PROPOSED CHANGES TO CONSTITUTION

This report is provided to Council for information and relates to proposed changes to LGANT's Constitution.

RECOMMENDATION:

That Council notes this report for information.

7.2 MINUTES - WURRUMIYANGA LOCAL ADVISORY BOARD MEETING HELD ON 28 JANUARY 2014

Minutes of the Wurrumiyanga Local Advisory Board Meeting held on 28 January 2014.

RECOMMENDATION:

That Council notes the Minutes of the Wurrumiyanga Local Advisory Board Meeting held on 28th January 2014

7.3 HUMAN RESOURCES END OF MONTH REPORT - JANUARY 2014

RECOMMENDATION:

That Council notes this report for information

7.4 CORPORATE SERVICES END OF MONTH REPORT - JANUARY 2014

This report illustrates the business conducted within the independent business units including; Administration, ICT, and Community Engagement.

RECOMMENDATION:

That Council notes this report for information

7.5 DIRECTOR COMMUNITY SUPPORT - EOM REPORT FOR JANUARY & FEBRUARY 2014

This report illustrates the business conducted within the independent business units including; Children's Services, Youth Diversion, Sports and Recreation, Centrelink Service, Library Services and Community Night Patrol.

RECOMMENDATION:

That Council notes this report for information

7.6 FINANCE END OF MONTH REPORT - JANUARY 2014

RECOMMENDATION:

That Council notes this report for information

7.7 INFRASTRUCTURE REPORT - EOM JANUARY 2014

This report outlines activities for the Infrastructure Directorate for the previous month.

RECOMMENDATION:

That Council notes this report for information

- ACTION:**
1. Council also requested that the CEO write to the NTG Dept. of Housing requesting a written response why Council was unsuccessful with this contract (NTG Tender D13-0112).
 2. Council also requested that the CEO write to the Minister for Local Government advising of the adverse affects to Council of losing this Housing Tender

7.8 GOVERNANCE MANAGERS REPORT - END OF MONTH - JANUARY 2014

9 RESOLUTION

Moved: John Naden

Seconded: Gawin Tipiloura

That Council notes Reports 7.1 to 7.8 for information

CARRIED

LATE ITEM

Local Authority Nominations

Due to the close of nominations on Sunday 9th March, plus an upgrade to the Council's Computer systems over the Friday 7th March to mid morning Monday 10th March (no network access was available during this time) it was not possible to prepare a normal Council Report during this period.

A late report was prepared Monday afternoon 10th March for Council to consider all of the Local Authority nominations.

10 RESOLUTION

Moved: John Naden

Seconded: Anita Moreen

That Council appoints the new Local Authority Ordinary Members (as per the attached three spreadsheets)

CARRIED

Three spreadsheets are attached to the end of these draft Minutes which list the Council appointed new Local Authority members for (Wurrumiyanga, Pirlangimpi, and Milikapiti).

At this point of the Ordinary Meeting the Mayor closed the Ordinary Meeting at 3:10pm, and requested that a short break be held for 10 minutes before moving into the Closed Session of today's meeting.

8 Confidential Items

The Confidential Meeting opened at 3:20pm.

RECOMMENDATION

That pursuant to Section 65 (2) of the Local government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider a Confidential matter.

At the conclusion of the discussion on the confidential item(s), the meeting was re-opened and the decision on the item(s) noted.

9 Next Meeting

Wednesday, 26 March 2014 at Milikapiti Community, Melville Island.

10 Closure

The meeting closed at 4:00 pm.