



**AGENDA**  
**SPECIAL MEETING**  
**TUESDAY, 21 JANUARY 2014**

Notice is given that the next Special Meeting of Tiwi Islands Regional Council will be held on:

- Tuesday, 21 January 2014
- Via Email ( Circular Resolution )
- Commencing at 11:00am

Your attendance at the meeting will be appreciated.

Alan Hudson  
CEO

## **AGENDA**

### **1 WELCOME & APOLOGIES**

- 1.1 WELCOME
- 1.2 PRESENT
- 1.3 APOLOGIES
- 1.4 LEAVE OF ABSENCE
- 1.5 DECLARATION OF INTEREST OF MEMBERS OR STAFF
- 1.6 ELECTION OF CHAIRPERSON
- 1.7 CONFIRMATION OF PREVIOUS MINUTES

*Nil*

### **2 BUSINESS ARISING**

*Nil*

### **3 CORRESPONDENCE**

*Nil*

### **4 GENERAL BUSINESS**

*Nil*

### **5 REPORTS FOR DECISION**

- 5.1 PROPOSAL TO COMBINE THE 2 LOCAL AUTHORITIES FOR MELVILLE ISLAND INTO 1 LOCAL AUTHORITY ..... 3

### **6 REPORTS FOR INFORMATION**

*Nil*

### **7 NEXT MEETING**

**REPORTS FOR DECISION**

<b>ITEM NUMBER</b>	5.1
<b>TITLE</b>	Proposal to combine the 2 Local Authorities for Melville Island into 1 Local Authority
<b>REFERENCE</b>	139308
<b>AUTHOR</b>	Alan Hudson, Chief Executive Officer

Following the first meeting of the Tiwi Islands Regional Council (Local Authority Sub Committee) held on Tuesday 7<sup>th</sup> January 2014 recommendations have been put forward for full Council to consider combining the 2 Local Authorities for Melville Island ( Pirlangimpi & Milikapiti ) into one Local Authority representing the whole of Melville Island.

**BACKGROUND**

Attached to this report for Councillors information are the draft minutes of the first TIRC (Local Authority Sub Committee) Meeting held at Wurrumiyanga on Tuesday 7<sup>th</sup> January 2014.

Due to timing constraints it is proposed to circulate this report via email and hand deliver to each Councillor so that we can seek Council's endorsement of the LA Sub Committees recommendations in relation to one Local Authority for Melville Island, in lieu of two per the Ministerial Guidelines.

To enable Council to write to the Minister it will be necessary for Council to endorse and approve the recommendations of the TIRC LA Sub Committee in relation to the proposed one Local Authority for Melville Island.

**Extract from the LA Sub Committee Minutes ( unconfirmed ) of 7 January 2014 as follows:**

**Local Authority – Recommendation to reduce LA's from 3 to 2**

**Recommendation 5**

The Sub Committee recommended that Council consider combining the 2 Local Authorities on Melville Island (Pirlangimpi & Milikapiti) to become one to represent the whole of Melville Island. This would combine the 2 Wards of Pirlangimpi and Milikapiti.

For Bathurst Island the current proposal for 1 Local Authority at Wurrumiyanga (combining the Wards of Nguiu and Wurankuwu) would align as a similar model and be the one LA for the whole of Bathurst Island.

Moved                                      Cr John Naden  
 Seconded                                  Mayor Lynette De Santis  
 All in Favour

**Recommendation 6**

The Sub Committee recommended that Council consider the revised representation model based on 2 LA's for the Tiwi Islands.

This would mean membership of the Tiwi Islands Regional Council Local Authorities would be as follows:

**Original Proposal (Based on 3 Local Authorities)****Table 1**

Local Authority location	Ordinary members	Ex-officio members	Total	Quorum
Nguiu	11	6	17	9
Pirlangimpi	9	3	12	7
Milikapiti	9	3	12	7
<b>TOTALS</b>	<b>29</b>	<b>12</b>	<b>41</b>	

**Revised Proposal (Based on 2 Local Authorities)****Table 2**

Local Authority location	Ordinary members	Ex-officio members	Total	Quorum
Bathurst Island (Nguiu Ward & Wurankuwu Ward)	11	6	17	9
Melville Island (Pirlangimpi Ward & Milikapiti Ward)	14	6	20	11
<b>TOTALS</b>	<b>25</b>	<b>12</b>	<b>37</b>	

Moved Cr John Naden  
 Seconded Regis Pangiraminni  
 All in Favour

The breakup of the Ordinary Members for the proposed 2 Local Authorities are as follows:

**Bathurst Island**

(Nguiu Ward - 2 members per skin group 1 male + 1 female = 8, plus 1 Non Tiwi), plus (Wurankuwu Ward 1 male + 1 female = Total of 11 members).

**Melville Island**

(Combining the 2 Wards Pirlangimpi & Milikapiti)

3 members x 4 skin groups (1 male, 1 female +1 additional member = 12, plus 1 Non Tiwi each for Pirlangimpi & Milikapiti = Total of 14 members).

The 2 LA proposed model would also simplify the setting of the LA area by Council as each LA would cover the whole of each island (Bathurst & Melville).

The Role of Chairperson of each LA is a critical position and is the primary point of contact.

The Chairperson needs to be an experienced community member with in depth knowledge of local government representation, governance, and strategic planning.

**Subject to Ministerial Approval the proposed recommendation to Council would be for a Councillor to be the LA Chairperson for Melville Island, and for a Councillor to be the LA Chairperson for Bathurst Island.**

**CONSULTATION & TIMING**

**RECOMMENDATION:**

**That Council:**

- (A) Approves and endorses recommendations 5 and 6 from the 1<sup>st</sup> Meeting of the TIRC Local Authority Sub Committee held on 7<sup>th</sup> January 2014, and**
  
- (B) Authorises the Mayor to write to the Minister of Local Government to seek approval for 1 Local Authority to represent Melville Island based on the revised representation model listed in Table 2**

**ATTACHMENTS:**

- 1 2014\_01\_07\_TIRC Local Authority Sub Committee - Meeting 1 - Unconfirmed Minutes.pdf



**MINUTES OF THE LOCAL AUTHORITY SUB COMMITTEE MEETING  
# 1 OF COUNCIL HELD AT THE WURRUMIYANGA OFFICE ON  
TUESDAY, 07 JANUARY 2014 AT 10:00 AM**

**1 Welcome & Apologies**

**1.1 Welcome**

The Mayor welcomed Councillors, Local Board Representatives and staff.

The Mayor ( Chairperson ) opened the meeting at 10:30 am.

The purpose of this first Sub Committee Meeting (Local Authorities) was to commence discussions on developing a range of draft policies and procedures for the establishment of 3 new Local Authorities (Milikapiti, Pirlangimpi and Wurrumiyanga).

The LA Sub Committee will then provide a range of recommendations for the full Tiwi Islands Regional Council to consider at the 29<sup>th</sup> January 2014 Ordinary Council Meeting.

**1.2 Present**

**Members of the 8 Member Council Sub Committee (Local Authorities) are:**

- |                                                            |           |
|------------------------------------------------------------|-----------|
| 1. Mayor Lynette De Santis (Milikapiti Ward)               | (Present) |
| 2. Cr John Naden (Nguui Ward)                              | (Present) |
| 3. Cr Therese Bourke (Pirlangimpi Ward)                    | (Present) |
| 4. Cr Brian Tipungwuti (Wurankuwu Ward)                    | (Present) |
| 5. Mrs Teresita Puruntatameri ( Wurrumiyanga Local Board ) | (Present) |
| 6. Mr Pius Tipungwuti (Milikapiti Local Board)             | (Present) |
| 7. Mr Regis Pangiraminni (Pirlangimpi Local Board)         | (Present) |
| 8. Mr Kevin Doolan (Skin Groups Representative)            | (Present) |

**Staff:** Alan Hudson (CEO)

**Minutes:** Bruce Moller (Governance Manager)

**1.3 Apologies**

Nil

**1.4 Leave of Absence**

Nil

**1.5 Declaration of Interest of Members or Staff**

Nil

**1.6 Election of Chairperson**

The Mayor was the chairperson for this first meeting of the sub committee.

**2 GENERAL BUSINESS**

**2.1**

At the commencement of the meeting Sub Committee members were provided with 2 documents as background information (Copy of Agenda Report 6.1 (Creation of Local Authorities) from the 18 December 2013 Ordinary Council Meeting, and a Copy of the Draft Minutes (Resolution 57 – Report 6.1 OCM 18-12-13).

The CEO then proceeded to read through both documents and provided a short briefing on the purpose and indicative timeframes for the setting up and management of the 3 new Local Authorities (LA).

**GENERAL DISCUSSION ITEMS**

**1. Local Authority – Ordinary Member Nominations**

**Recommendation 1**

The Sub Committee recommended that following the closing of nominations of new candidates that the Ward Councillors for the respective LA area conduct a preliminary review of each candidate and then make a recommendation to Council for appointment. A candidate score / rating criteria will need to be developed to assist Councillors with the candidate assessment process, and to rank candidates utilising a consistent methodology.

**Recommendation 2**

The Sub Committee recommended that young people are to be encouraged to participate and consider nominating as candidates for LA positions.

**Recommendation 3**

The Sub Committee recommended that criminal history checks should be considered a mandatory requirement to be undertaken for all candidates. This would be done during the preliminary review process prior to a final recommendation being put to Council for appointment.

**2. Local Authority – Ordinary Member Vacancy****Recommendation 4**

(A) The Sub Committee recommended that when a vacancy occurs that the next available acceptable candidate (for that Skin Group) be automatically selected from the nomination listing.

(B) Council reserves the right to call for additional nominations as required.

**3. Local Authority – Recommendation to reduce LA's from 3 to 2****Recommendation 5**

The Sub Committee recommended that Council consider combining the 2 Local Authorities on Melville Island (Pirlangimpi & Milikapiti) to become one to represent the whole of Melville Island. This would combine the 2 Wards of Pirlangimpi and Milikapiti.

For Bathurst Island the current proposal for 1 Local Authority at Wurrumiyanga (combining the Wards of Nguiu and Wurankuwu) would align as a similar model and be the one LA for the whole of Bathurst Island.

Moved Cr John Naden  
Seconded Mayor Lynette De Santis  
All in favour

**Recommendation 6**

The Sub Committee recommended that Council consider the revised representation model based on 2 LA's for the Tiwi Islands.

This would mean membership of the Tiwi Islands Regional Council Local Authorities would be as follows:

**Original Proposal (Based on 3 Local Authorities)****Table 1**

Local Authority location	Ordinary members	Ex-officio members	Total	Quorum
Nguiu	11	6	17	9
Pirlangimpi	9	3	12	7
Milikapiti	9	3	12	7
TOTALS	29	12	41	

**Revised Proposal (Based on 2 Local Authorities)****Table 2**

Local Authority location	Ordinary members	Ex-officio members	Total	Quorum
Bathurst Island (Nguiu Ward & Wurankuwu Ward)	11	6	17	9
Melville Island (Pirlangimpi Ward & Milikapiti Ward)	14	6	20	11
TOTALS	25	12	37	



Moved Cr John Naden  
Seconded Regis Pangiraminni  
All in favour

The breakup of the Ordinary Members for the proposed 2 Local Authorities are as follows:

**Bathurst Island**

(Nguiu Ward - 2 members per skin group 1 male + 1 female = 8, plus 1 Non Tiwi), plus (Wurankuwu Ward 1 male + 1 female = Total of 11 members).

**Melville Island**

(Combining the 2 Wards Pirlangimpi & Milikapiti)  
3 members x 4 skin groups (1 male, 1 female +1 additional member = 12, plus 1 Non Tiwi each for Pirlangimpi & Milikapiti = Total of 14 members).

The 2 LA proposed model would also simplify the setting of the LA area by Council as each LA would cover the whole of each island (Bathurst & Melville).

The Role of Chairperson of each LA is a critical position and is the primary point of contact.

The Chairperson needs to be an experienced community member with in depth knowledge of local government representation, governance, and strategic planning.

**Subject to Ministerial Approval the proposed recommendation to Council would be for a Councillor to be the LA Chairperson for Melville Island, and for a Councillor to be the LA Chairperson for Bathurst Island.**

At this point of the meeting a lunch break was taken at 12:15 pm.

The meeting recommenced at 1:05 pm.

Kevin Doolan returned to the meeting at 1:15 pm.

**4. Local Authority – Recommendation for a Code of Conduct**

Following the lunch break the CEO provided sub committee members with 2 additional documents.

- TISC – Code of Conduct
- Extract from LG Act re Role, Functions and objectives of Councils

The CEO advised that he was in the process of re-writing the current Code of Conduct to reflect the recent LG Act changes to Regional Councils, and the introduction of Local Authorities.

It was recommended that the one revised Code of Conduct would apply to all Elected Members, LA Members and staff of the Tiwi Islands Regional Council, and that this would be referred to a future Ordinary Council Meeting for Councils endorsement.

Of particular importance would be the Conflict of Interest provisions and that these provisions would apply to everyone.

### **5. Local Authority – Delegations**

The CEO discussed with members how and what possible delegations could be put in place for each Local Authority.

The Sub Committee suggested that one area for consideration could be to allocate LA members a portfolio of services at the local community level (similar to the Council portfolio allocations where a Councillor is given a portfolio (example Sport & Rec, or Night Patrol), and that for consistency a similar approach be offered to LA members.

This would provide a commencement point for the development of skills and training / professional development opportunities.

The CEO said he would discuss this item in further detail at the next LA Sub Committee meeting.

### **6. Local Authority – Members Inductions and Training**

#### **Inductions**

As part of the candidate nomination stage, it was suggested that an information package be developed to provide potential candidates with basic information covering what are LA's, what do they do.. etc.

Once Council has appointed LA members, but before the first LA meeting the Sub Committee recommended that appropriate LA member inductions be provided.

Topics to cover could include the Role of LGANT, the Role of NTG Dept. Local Government, and a Council Governance overview – timing for this should be around early March 2014.

It was also recommended by the Sub Committee that the Minister for Local Government be invited to the first meeting of the Tiwi Islands Local Authorities.

#### **Training**

It was suggested that future training of Councillors / LA Members could be combined (and where possible conducted utilising in house resources). The CEO also suggested that TIRC Directors / Managers could provide a short presentation / overview of their respective service areas.

Topics for Training could include:

- Budgets ( Services in Community ) and ( Services in Support )
- Financial Reports
- LG Act
- Grant Funding
- Directors / Managers (presentations on service areas)

### **3 Closure**

The Mayor declared the meeting closed at 3:00 pm. The next meeting of TIRC LA Sub Committee to be at Milikapiti on Tuesday 21<sup>st</sup> January 2014.