



MINUTES OF THE ORDINARY MEETING HELD IN THE PIRLANGIMPI OFFICE ON FRIDAY, 22 FEBRUARY 2013 AT 10:00 AM

1 **Welcome & Apologies**

1.1 **Welcome**

The meeting opened at 09:45 am.
The Mayor welcomed councillors and guests.

1.2 **Present**

Mayor: Lynette De Santis

Councillors: Deputy Mayor Marius Puruntatameri, Andrew Tipungwuti (10:45 am), Peter Rioli, Therese Bourke, Emmanuel Rioli, Crystal Johnson, Brian Tipungwuti, Leslie Tungutalum, Gawin Tipiloura, Barry Puruntatameri, John Naden

Officers: Alan Hudson (CEO), Rosanna De Santis (Director Corporate & Community Services), Shelley Davis (Deputy Director Corporate Services), Renee Burchell (A/ Director Community Development), Bruce Moller (Governance Manager), Sally Ullungura (Governance Support Officer).

Public: Kate Wheen (DLG), Darren Johnson (DLG), Colette Davis (National Heart Foundation)

Minutes: Bruce Moller (Governance Manager)

1.3 **Apologies**

Brendan Cann (CFO), Daniel Lesperance (Human Resources Manager), Maina Brown (Executive Officer)

1.4 **Leave of Absence**

Nil

1.5 **Declaration of Interest of Members or Staff**

Nil

1.6 **Confirmation of Previous Minutes**

Ordinary Meeting - 23 January 2013

8 RESOLUTION

Moved: Marius Puruntatameri

Seconded: Emmanuel Rioli

That the minutes of the Ordinary Meeting held on 23 January 2013 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

2 VISITORS AND PRESENTATIONS

2.1 REMOTE ACTIVE LIVING PROJECT - NATIONAL HEART FOUNDATION

A representative from the National Heart Foundation will be coming to the Pirlangimpi Council Meeting to provide a briefing to Council on their new project entitled "Tobacco Free Initiatives". Ms Colette Davis (Health Promotion Officer) will provide the briefing and power-point presentation and answer any questions Councillors may have during the presentation.

9 RESOLUTION

Moved: John Naden

Seconded: Marius Puruntatameri

That Council notes the briefing provided by the National Heart Foundation and agrees to be a trial site for the new "Remote Active Living" Project

CARRIED

3 BUSINESS ARISING

Nil

4 CORRESPONDENCE

4.1 CONFERENCE - ATTENDANCE AT THE NATIONAL GENERAL ASSEMBLY OF LG (NGA)

Correspondence relating to the upcoming ALGA Conference and forum is provided to Council for information.

RECOMMENDATION:

That Council :

- (a) Notes and receives this correspondence**
- (b) That Council elects the CEO, Mayor, and Councillor Tungutalum to represent the Tiwi Islands Shire Council at the ALGA National General Assembly Conference in Canberra on 16 to 19 June 2013**

5 GENERAL BUSINESS

Nil

6 REPORTS FOR DECISION

6.1 ESTABLISH TWO NEW POSITIONS UNDER THE EVENTS BUSINESS UNIT - EVENTS ARTS AND CULTURAL SUPPORT OFFICER.

This paper seeks the approval to add two positions to our established structure. In particular the positions will fall under the directorate of Community Services and be managed by the Events Manager.

10 RESOLUTION

Moved: John Naden
Seconded: Gawin Tipiloura

That Council approves the two additional positions.

CARRIED

6.2 FINANCIAL DELEGATIONS - ADDITIONS AND AMENDMENTS

This report seeks approval to update the Financial Delegations to add new staff and reflect changes to the Corporate Structure.

11 RESOLUTION

Moved: John Naden
Seconded: Leslie Tungutalum

That Council approves these amendments to the Financial Delegations Register with the addition of Assistant Director Business Development and changes to Town Services Manager and Civil Works and Assets Manager delegations.

CARRIED

6.3 APPOINTMENT OF NEW LOCAL BOARD MEMBERS FOR WURRUMIYANGA

This report requests Council to confirm the appointment of the new members of the Wurrumiyanga Local Board. Nominations have been put forward from the January 22nd Local Board Meeting for Council to consider.

12 RESOLUTION

Moved: Leslie Tungutalum
Seconded: Brian Tipungwuti

That Council appoints Cheryl Kerinauia, Wayne Tipungwuti, Hector Tipungwuti, and Kevin Doolan as members of the Wurrumiyanga Local Board

CARRIED

7 REPORTS FOR INFORMATION

7.1 BUILDING CONSTRUCTION AND MAINTENANCE SERVICES (BC&MS) - JANUARY 2013

Council report for January 2013 for Building Construction and Maintenance Services (BC & MS).

RECOMMENDATION:

That Council notes this report for information

7.2 COMMUNITY DEVELOPMENT REPORT - JANUARY 2013

RECOMMENDATION:

That Council notes this report for information

7.3 COMMUNITY SERVICES REPORT

This report outlines business within the Community Services Directorate, and includes Sport and Recreation, Pool/Oval, Facilities Management, Children's Services, Youth Diversion and Events Management.

RECOMMENDATION:

That Council notes this report for information, plus

- Rosanna De Santis to assist Councillors Gawin Tipiloura and John Naden next week with their Sport & Rec Portfolios
- Renee Burchell will make herself available next week (26/2) to meet with Councillors Gawin Tipiloura and John Naden at Wurrumiyanga

7.4 HUMAN RESOURCES END OF MONTH REPORT - JANUARY 2013

RECOMMENDATION:

That Council notes this report for information

7.5 CORPORATE SERVICES END OF MONTH REPORT JANUARY 2013

RECOMMENDATION:

That Council notes this report for information

7.6 FINANCE END OF MONTH REPORT - JANUARY 2013

RECOMMENDATION:

That Council notes this report for information

AT THIS POINT THE MEETING ADJOURNED FOR LUNCH AT (12:00 NOON), AND RECOMMENCED AT 12:50 PM.

7.7 MINUTES - WURRUMIYANGA LOCAL ADVISORY BOARD MEETING HELD ON 22 JANUARY 2013

Minutes of the Wurrumiyanga Local Advisory Board Meeting held on 22 January 2013.

RECOMMENDATION:

That Council notes the Minutes of the Wurrumiyanga Local Advisory Board Meeting held on 22nd January 2013

7.8 GOVERNANCE MANAGERS REPORT - END OF MONTH - JANUARY 2013

13 RESOLUTION

Moved: Crystal Johnson

Seconded: Barry Puruntatameri

That Council notes reports 7.1 to 7.8 for information

CARRIED

GENERAL BUSINESS

GENERAL DISCUSSION ITEMS

1. SHIRE PLAN (2013-14) (RAISED BY CEO)

The CEO outlined the process to be followed this year in developing the Draft (2013-14) Shire Plan. It will be critical again this year to scrutinise the budget, applying a high level of rigour, and systematically reviewing all areas of Council operations (input from staff, councillors and the community will be required at various stages).

It will be necessary to again review the Organisational Structure, and look at strategies on how we can continue to deliver services effectively to all residents of the Tiwi Islands.

This year the Draft Shire Plan needs to be carefully prepared to reflect a number of scenarios due to various Public Tender processes currently in progress but not yet finalised. These public tenders cover (RJCP, Housing Maintenance, and Housing Management) and Council will need to prepare 4 different budget scenarios to cover for possible future outcomes.

The proposed timetable for the development of the 2013-14 Draft Shire Plan is as follows:

1. **Step 1** 1st Cut - TISC Senior staff to meet in March 2013
2. **Step 2** 2nd Cut - TISC staff and Council to meet in late April 2013
3. **Step 3** Draft Plan – Joint Workshop (Council & staff – late May 2013)
4. **Step 4** Final Draft Plan – Council to approve final draft plan late June 2013 and advertise for 21 days seeking public comment
5. **Step 5** 2013-14 – Final Shire Plan (including budget) to be adopted by Council at the 31 July Ordinary Council Meeting

2. DEPT. LOCAL GOVERNMENT UPDATE BRIEFING (PROVIDED BY DARREN JOHNSON and KATE WHEEN)

DLG officers advised Council that the Minister had recently formed a Local Governance Working Group comprised currently of 20 members (with representation from Shires, Land Councils, Indigenous Associations, NT Cattlemen's Assoc, and the NT Minerals Council). The purpose of the group is to advise the Minister on possible future reforms of Local Government in the NT. The group has met three times already and have one more meeting where a Draft Options Paper will be produced by the end of February 2013.

A series of Public Meetings (Community Information Sessions) will follow this (commencing 11th March 2013) and are to be held across the NT where the Local Government Reforms (Options Paper) will be released for public information and comment. The Community Information Sessions are to be conducted in two phases – the first covering information sessions, and the second seeking community feedback.

The Tiwi Islands public meetings will be held at all three communities (Wurrumiyanga, Pirlangimpi, and Milikapiti), expected to commence sometime after 11th March 2013.

3. NTG MINISTERIAL VISITS TO THE TIWI ISLANDS (RAISED BY COUNCILLOR MANYI RIOLI)

Cr Rioli advised the meeting that there had been further recent unannounced NTG Ministerial visits to the Tiwi Islands and felt that proper protocols were not being followed by the NTG in providing prior advice to the Mayor or CEO of Ministers proposed visits. Proper respect was not being paid to the Elected Members of the Tiwi Islands.

Action: CEO to draft a letter to the Chief Minister regarding these unscheduled and unannounced visits to the Tiwi Islands by various NTG Ministers. Council respectfully requests that sufficient time be allowed and the correct protocols be followed by NTG Ministers in providing advance travel notification in the future.

4. WURRUMIYANGA MEDICAL STAFF (RAISED BY COUNCILLOR JOHN NADEN)

Cr Naden advised the meeting that one of the local doctors (Dr Jan) at Wurrumiyanga was due to finish their contract at the end of March 2013.

Action: CEO to draft a letter of support to assist in retaining Dr Jan in the Wurrumiyanga Community.

5. MILIKAPITI HEALTH CLINIC STAFF (RAISED BY COUNCILLOR ANDREW TIPUNGWUTI)

Cr Tipungwuti advised that at present there were no male medical staff at the Milikapiti Health Clinic. This is not a culturally acceptable situation and he would also be advising the Land Council to see if a male medical staff member could be provided urgently.

**6. PROPOSED TIWI ISLANDS EDUCATION BOARD
(RAISED BY DEPUTY MAYOR MARIUS PURUNTATAMERI)**

Cr Puruntatameri advised Council that a new group is currently being formed to control all the schools on the Tiwi Islands. Nominations for new members of the board are being sought.

**7. PIRLANGIMPI – SECURITY FENCING OF VEHICLE WORKSHOP
(RAISED BY COUNCILLOR THERESE BOURKE)**

Cr Bourke asked the CEO what was happening in regard to provision of Security Fencing to the Vehicle Workshop compound as children were still playing near the workshop.

Action: CEO advised that he had met with Mark Pollard and that the costing for the fencing works was now complete. He would look at programming the fencing works as soon as possible.

**8. SECURITY CAMERAS & SATELLITE VEHICLE TRACKING
(RAISED BY CEO)**

The CEO advised Council that motion activated video cameras (Security Cameras) were on their way and were to be installed at key Shire assets. The CEO also advised that the equipment for satellite tracking of shire vehicles was also in transit and would be installed as soon as possible.

**9. LAWN MOWING SERVICE
(RAISED BY COUNCILLOR LESLIE TUNGUTALUM)**

Cr Tungutalum enquired regarding the procedure and costs for community members to request lawn mowing services.

The CEO responded by saying that lawn mowing services are available at a charge of \$ 25 per fortnight. This can be undertaken if a 1 year agreement is signed by the resident. This service is then paid for via Centrelink deduction to the Shire subject to the correct forms being signed and submitted.

**10. VISIT TO TIWI ISLANDS BY NEW OWNERS OF TIWI BARGE
(RAISED BY COUNCILLOR ANDREW TIPUNGWUTI)**

Cr Tipungwuti advised Council that a representative (CEO Mr Fred White) from Sea Swift (new owners of the former Tiwi Barge) would be coming next week for an initial visit. Following this visit it may be possible for a presentation to be done at a future Council Meeting (possibly the Milikapiti Meeting set down for Wed 27th March). Sea Swift are keen to consider new business opportunities / partnerships on both islands.

8 Next Meeting

Wednesday, 27th March 2013 at Milikapiti Community, Melville Island.

9 Closure

The meeting closed at 1:45 pm.