



AGENDA
ORDINARY MEETING
WEDNESDAY, 18 DECEMBER 2013

Notice is given that the next Ordinary Meeting of Tiwi Islands Shire Council will be held on:

- Wednesday, 18 December 2013 at
- Pirlangimpi
- Commencing at 10am

Your attendance at the meeting will be appreciated.

Alan Hudson
Chief Executive Officer

AGENDA

- 1 **WELCOME & APOLOGIES**
 - 1.1 Welcome
 - 1.1.1 Opening of Meeting
 - 1.1.2 CEO welcome to Councillors & guests
 - 1.2 Present
 - 1.3 Apologies
 - 1.4 Leave of Absence
- 1.5 Declaration of Interest of Members or Staff

Section 73 of the Northern Territory *Local Government Act* states:

Section 73 Conflict of interest

(1) A member has a ***conflict of interest*** in a question arising for decision by the council, local board or council committee if the member or an associate of the member has a personal or financial interest in how the question is decided.

(2) This section does not apply if the interest is:

- (a) an interest in a question about the level of allowances or expenses to be set for members; or
- (b) an interest that the member or associate shares in common with the general public or a substantial section of the public; or
- (c) an interest as an elector or ratepayer that the member or associate shares in common with other electors or ratepayers; or
- (d) an interest that the member or an associate has in a non-profit body or association; or
- (e) an interest of the member or an associate:
 - (i) in appointment or nomination for appointment to a body with predominantly charitable objects; or
 - (ii) in payment or reimbursement of membership fees, or expenses related to membership, in such a body; or
- (f) an interest so remote or insignificant that it could not reasonably be regarded as likely to influence a decision.

Section 74 Disclosure of interest

(1) As soon as practicable after a member becomes aware of a conflict of interest in a question that has arisen or is about to arise before the council, local board or council committee, the member must disclose the personal or financial interest that gives rise to the conflict (the ***relevant interest***):

- (a) at a meeting of the council, local board or council committee; and

(b) to the CEO.

(2) The CEO must record the disclosure in a register of interests kept for the purpose.

Section 12 of the Northern Territory Local Government (Administration) Regulations states:

Section 12 Contents of register of interests

The register of interests to be kept under section 74(2) of the Act must contain:

- (a) the name of the member making the disclosure; and
- (b) the nature of the interest that gives rise to the conflict of interest; and
- (c) the nature of the question on which the conflict of interest arises.

Does any Councillor or Senior Officer have any conflicts of interest to declare at this point of proceedings?

1.6 Confirmation of Previous Minutes

Nil

2 VISITORS AND PRESENTATIONS

Nil

3 BUSINESS ARISING

Nil

4 CORRESPONDENCE

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5 GENERAL BUSINESS

Nil

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8 CONFIDENTIAL ITEMS

8.1 APPOINTMENT OF COUNCILLORS FOR CEO PERFORMANCE REVIEW
The report will be dealt with under Section 65(2) (a) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the

employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

9 NEXT MEETING

10 CLOSURE

Meeting closed at.....

CORRESPONDENCE

ITEM NUMBER	4.1
TITLE	LGANT email re Local Government Amendment (Restructuring) Bill 2013
REFERENCE	138142
AUTHOR	Alan Hudson, Chief Executive Officer



Council are provided with a copy of a recent email dated 3 December 2013 from LGANT CEO Mr Tony Tapsell advising of the latest piece of NTG Legislation proposing to amend the Local Government Act (Restructuring Orders).

BACKGROUND

The attached email from LGANT provides a brief update on the latest proposed amendment to the Local Government Act (Restructuring Orders).

Councillors will be provided on the day of the meeting with a bound copy of the NTG Local Government Amendment (Restructuring) Bill 2013, a copy of the Legislation Summary Brief, and the Explanatory Statement.

LGANT CEO Mr Tony Tapsell advises that LGANT has no option but to support these measures in good faith and with the knowledge that the powers are only to be used for the purposes of restructuring a Council. LGANT is seeking a meeting with the Minister with a view to finding out:

- the extent of restructuring in the immediate future (i.e. the Councils that are to be affected given we still do not know – presumably because announcements about such matters are subject to this legislation being in place)
- if LGANT will be given advance notice of a restructuring order
- the membership of transition committees.

ISSUES/OPTIONS/CONSEQUENCES**CONSULTATION & TIMING****RECOMMENDATION:**

That Council notes the LGANT email dated 3 December 2013 in relation to the proposed amendments to the NT Local Government Act (Restructuring Orders).

ATTACHMENTS:

- 1 Email from LGANT dated 3 December 2013 re LG Act (Restructuring Orders).pdf

Bruce Moller

From: Alan Hudson
Sent: Tuesday, 3 December 2013 4:52 PM
To: Bruce Moller
Subject: Fwd: Pronouncements from the Member for Nelson, the Hon Jerry Wood MLA
 For council please

Alan Hudson
 CEO
 Tiwi Islands Shire Council
 0428 646976

Begin forwarded message:

From: Cassie Cook <cassie.cook@lgant.asn.au>
Date: 3 December 2013 5:13:25 PM GMT+10:00
To: Allan McKay <allan.mckay@lsc.nt.gov.au>, Banambi Wunungmurra <Banambi.Wunungmurra@eastarnhem.nt.gov.au>, Barb Shaw <barb.shaw@barkly.nt.gov.au>, Damien Ryan <drvan@astc.nt.gov.au>, Fay Miller <fay.miller@kic.nt.gov.au>, Ian Abbott <ian.abbott@palmerston.nt.gov.au>, Lord Mayor <lord.mayor@darwin.nt.gov.au>, Lothar Siebert <Lothar.Siebert@westarnhem.nt.gov.au>, Lynette Jane Desantis <LynetteJane.Desantis@tiwiislands.nt.gov.au>, Sid Anderson <Sid.Anderson@macdonnell.nt.gov.au>, Tony Jack <Tony.Jack@ropergulf.nt.gov.au>, Trish McIntyre <Trish@TerritoryConveyancing.com.au>, Alan Hudson <Alan.Hudson@tiwiislands.nt.gov.au>, Bill Stuchbery <stuchfam@ozemail.com.au>, Brendan Dowd <b.dowd@darwin.nt.gov.au>, Brian Hylands <Brian.Hylands@westarnhem.nt.gov.au>, Cathy Winsley <cathy.winsley@belyuen.nt.gov.au>, David Laughler <david.laughler@kic.nt.gov.au>, Melissa Kerr <ceo@coomalie.nt.gov.au>, Michael Berto <Michael.Berto@ropergulf.nt.gov.au>, Rex Mooney <rmooney@astc.nt.gov.au>, Ricki Bruhn <ricki.bruhn@palmerston.nt.gov.au>, Russell Anderson <russell.anderson@lsc.nt.gov.au>, Stuart Duncan <Stuart.Duncan@vicdaly.nt.gov.au>, Helen Galton <h.galton@darwin.nt.gov.au>, Jeanette Anictomatis <janictomatis@fastmail.com.au>, Kaye Thurlow <Kaye.Thurlow@eastarnhem.nt.gov.au>, Norbert Patrick <Norbert.Patrick@centraldesert.nt.gov.au>
Cc: Steven Hennessy <Steven.Hennessy@vicdaly.nt.gov.au>, Andrew Turner <andrew.turner@nt.gov.au>, Adrian Dixon <Adrian.Dixon@centraldesert.nt.gov.au>, Rodney Donne <rodney.donne@barkly.nt.gov.au>, Jeff MacLeod <Jeff.MacLeod@macdonnell.nt.gov.au>, Julie Bryce <jbryce@ncl.net.au>, Geoff Handicott <ceo@wagait.nt.gov.au>, John Japp <John.Japp@eastarnhem.nt.gov.au>
Subject: Pronouncements from the Member for Nelson, the Hon Jerry Wood MLA

Good afternoon,

By now all of you would have received an email from the Member for Nelson, the Hon Jerry Wood MLA about amendments to the Local Government Act ('the Act') to do with restructuring of local government. The Member for Nelson:

- would like LGANT to make a fuss
- is fairly emotive in his response.

04/12/2013

LGANT has received little in the way of feedback from councils on the matter (and certainly not at the general meeting in November 2013) although all of us have not had much time to study the legislation.

We all knew the legislation was going to contain provisions which provides the Minister with powers to restructure a council (in much the same that was done in 2008 for the shires) however, it was not until late last week (when I sent you all the papers on it) were we able to view its content. The legislation is expected to go before parliament tomorrow and becomes law once the Administrator gives it assent. This is expected to happen by the new year and remains as law until 1 January 2016 when it expires.

So it is near on impossible to do anything about it now and particularly since restructuring is what the government has always said it would do.

I gather we all recognise and understand that the Minister for Local Government must have the powers under legislation necessary to effect structural changes to local government. There are some differences to the 2008 legislation which I understand have been introduced in part to provide for vacancies in councils and thereby avoid the necessity for by-elections.

Councilors terms of office were terminated in 2008 under restructuring orders so there is nothing new there. At that time there some 660 members in councils and that reduced down to 160, a loss of some 500 elected members.

Also I read out the provisions of the Bill to LGA of Queensland officers who advise me the provisions are very similar to the powers the Minister has in that State.

The Minister for Local Government, the Hon David Tollner MLA, advised LGANT delegates at the general meeting in Alice Springs on 11 May 2013 that transition committees will be set in place to deal with the myriad of issues that arise out of restructuring orders and that the government will work closely with councils and communities to ensure issues are addressed.

At this stage LGANT has no option but to support these measures in good faith and with the knowledge that the powers are only to used for the purposes of restructuring a council. LGANT is seeking a meeting with the Minister with a view to finding out:

- the extent of restructuring in the immediate future (ie the councils that are to be affected given we still do not know - presumably because announcements about such matters are subject to this legislation being in place)
- if LGANT will be given advance notice of a restructuring order
- the membership of transition committees.

I suggest members view Hansard on the Web in the coming days as it is likely more explanations will be provided in the parliamentary debates.

Tony Tapsell

CEO

Local Government Association of the Northern Territory

PO Box 2017, Parap, NT 0804

21 Parap Road, Parap, NT 0820

Ph: (08) 8944 9680; Fax: (08) 8941 2665

Email: cassie.cook@lgant.asn.au

04/12/2013

CORRESPONDENCE

ITEM NUMBER 4.2
TITLE 2014 - Territory Tidy Towns
REFERENCE 138143
AUTHOR Alan Hudson, Chief Executive Officer



Council are provided with a copy of a recent email dated 4th December 2013 from Keep Australia Beautiful Council NT outlining the 2014 Territory Tidy Towns challenge which will be officially launched in February at Parliament House Darwin.

BACKGROUND

Keep Australia Beautiful Council NT are calling on Council's support for communities to give consideration to registering and entering the 2014 Territory Tidy Towns program.

The Tidy Towns program attracts two types of participating communities:

- a) Remote communities that want to continually improve and aspire "to do better", or "to be the best" (KAB will mentor, support & assist)
- b) Remote communities that believe they are "the Territory's Best" within each individual Tidy Towns category

Council are asked to discuss and consider participating in the 2014 program and to nominate a community or communities under either a) or b) above.

ISSUES/OPTIONS/CONSEQUENCES**CONSULTATION & TIMING****RECOMMENDATION:**

That Council notes the email from Keep Australia Beautiful Council NT and decides if it wishes to participate in the 2014 program.

ATTACHMENTS:

- 1 Email from KAB Council NT dated 4 December 2013.pdf
- 2 Territory Tidy Towns.pdf
- 3 TTT - Our Community has registered.pdf

Bruce Moller

From: Alan Hudson
Sent: Wednesday, 4 December 2013 11:27 AM
To: Bruce Moller
Subject: Fwd: 2014 Territory Tidy Towns
Attachments: image002.jpg; ATT00001.htm; image004.jpg; ATT00002.htm; TTT_entry form_flyer_community_2014.jpg; ATT00003.htm; ATT00004.htm; TTT_our remote community has registered_community_poster.jpg; ATT00005.htm

For council please

Alan Hudson
 CEO
 Tiwi Islands Shire Council
 0428 646976

Begin forwarded message:

From: "Mary Williams" <pol@kabcnt.org.au>
To: "barabara.shaw@barkly.nt.gov.au" <barabara.shaw@barkly.nt.gov.au>, "rodney.donne@barkly.nt.gov.au" <rodney.donne@barkly.nt.gov.au>, "cathy.winsley@belyuen.nt.gov.au" <cathy.winsley@belyuen.nt.gov.au>, "Adrian Dixon" <Adrian.Dixon@centraldesert.nt.gov.au>, "Cathryn Hutton" <Cathryn.Hutton@centraldesert.nt.gov.au>, "reception@coomalie.nt.gov.au" <reception@coomalie.nt.gov.au>, "ceo@coomalie.nt.gov.au" <ceo@coomalie.nt.gov.au>, "Jodi Hart" <Jodi.Hart@eastarnhem.nt.gov.au>, "John Japp" <John.Japp@eastarnhem.nt.gov.au>, "allan.mckay@lsc.nt.gov.au" <allan.mckay@lsc.nt.gov.au>, "russell.anderson@lsc.nt.gov.au" <russell.anderson@lsc.nt.gov.au>, "samuel.evans@mabunji.com.au" <samuel.evans@mabunji.com.au>, "alison.doyle@mabunji.com.au" <alison.doyle@mabunji.com.au>, "Sid Anderson" <Sid.Anderson@macdonnell.nt.gov.au>, "Jeff MacLeod" <Jeff.MacLeod@macdonnell.nt.gov.au>, "Tony Jack" <Tony.Jack@ropergulf.nt.gov.au>, "Michael Berto" <Michael.Berto@ropergulf.nt.gov.au>, "lynette.desantis@tiwiislands.nt.gov.au" <lynette.desantis@tiwiislands.nt.gov.au>, "Alan Hudson" <Alan.Hudson@tiwiislands.nt.gov.au>, "Betty Sullivan" <Betty.Sullivan@vicdaly.nt.gov.au>, "Stuart Duncan" <Stuart.Duncan@vicdaly.nt.gov.au>, "trish.mcintyre@wagait.nt.gov.au" <trish.mcintyre@wagait.nt.gov.au>, "michael.campaign@wagait.nt.gov.au" <michael.campaign@wagait.nt.gov.au>, "Info WestArnhem" <Info.WestArnhem@westarnhem.nt.gov.au>, "Brian Hylands" <Brian.Hylands@westarnhem.nt.gov.au>
Subject: Re: 2014 Territory Tidy Towns

Morning CEO'S and Shire Councillors,

Territory Tidy Towns challenge for 2014 will be officially launched in February at Parliament House Darwin.

Could you add to your next shire council meeting agenda - Shire Council support for all shire communities to give consideration to registering and entering the 2014 Territory Tidy Towns program (2014 TTT Forum & Awards will be held in Darwin).

04/12/2013

The Tidy Towns program attracts two types of participating communities:

- a) Remote communities that want to continually improve and aspire 'to do better' or 'to be the best' (KAB will mentor, support & assist)

- b) Remote communities that believe they are "the Territory's Best" within each individual Tidy Towns category

Please register your community's participation and let us help your community (we will to continue emailing additional information to assist you improve your nominated categories and encourage community & residential active engagement and participation).

If you believe that your community is the Territory's Best in any of the Tidy Towns categories, then please register your community and we will judge and share your valued experiences and knowledge with the rest of our participating Tidy Towns communities.

We are also wanting to identify and acknowledge all Territory Tidy Town 'Community Champions or Warriors' for 2014.

Please feel free to contact me direct should you have any questions or are in need of ideas and assistance, etc (we are funded to assist and provide you, our customer, a service).

Kind Regards,

Mary Williams | NBN Project Officer | Keep Australia Beautiful Council NT
[cid:image002.jpg@01CEF0E0.FAD385F0]
[cid:image004.jpg@01CEF0E0.FAD385F0]
Phone: (08) 89815535 Fax: (08) 89819719 Mobile: 0487 361 408
Email: pol@kabcnt.org.au | Web: www.kabcnt.org.au

" To lead, challenge and inspire all Australias to strive for sustainable and litter free environment"

04/12/2013



ARE YOU KEEPING YOUR COMMUNITY TIDY? (Enter your community)

2014 TIDY TOWNS ENTRY FORM ENTER NOW!

Name of Community: _____ Pop: _____
 Contact Person: _____
 Postal Address: _____
 Phone: _____ Fax: _____
 Email: _____



(Managed by Keep Australia Beautiful Council NT)
 Send (email or fax 8981 9719) images and text (one paragraph/category) relevant to one or more of the following category areas (tick any/all boxes):

- Litter Control (clean, tidy community grounds)
- Resource Recovery (reduce, reuse and recycle)
- Suburb/Community participation (agencies and businesses)
- Environmental Care (action / activities)
- Water Conservation (action / activities)
- Energy Waste Reduction (action / activities)
- Heritage and Culture (action / activities)
- Youth (action / activities)
- Best Houses / Street (action / activities)

Call us direct anytime if you have any queries ph: 8981 5535 or mble 0407 186 461
 Tidy Towns **Forum & Awards** presentation will be held in Darwin on 24th Oct 2014
 Please register your planned attendance with KAB Office now

Return entry forms to the following: Email : ceo@kabent.org.au
 Keep Australia Beautiful Council NT Inc Fax : 8981 9719 Ph : 8981 5535 Mb : 0407 186 461
 GPO Box 368, Darwin NT 0801 **OR** you can Register on Line: www.kabent.org.au



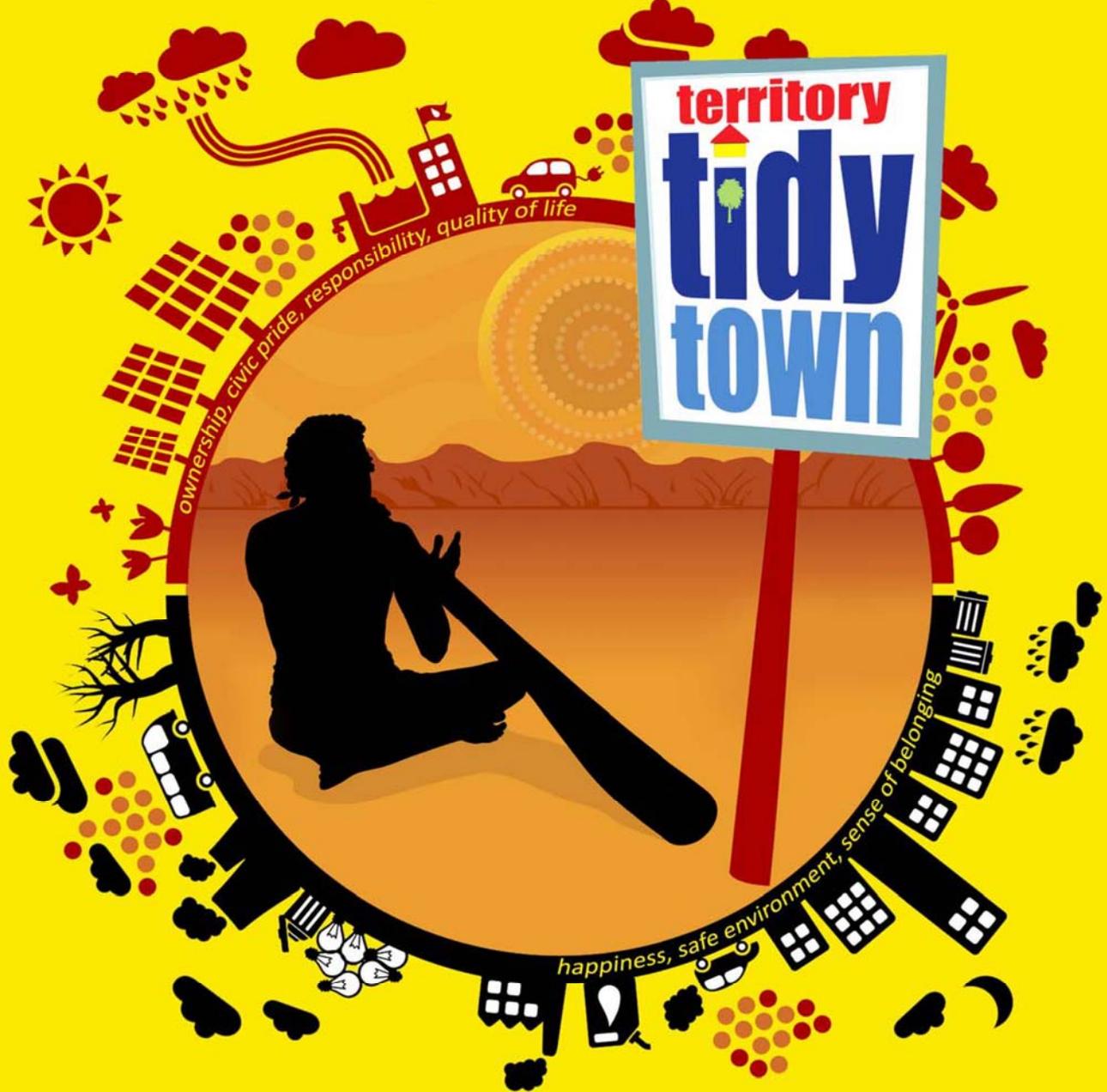
Northern Territory Government
 Sponsored through the Department of Lands, Planning and the Environment

TERRITORY'S TIDIEST TOWN AWARD 2014
 (and REPRESENT N.T. AT AUSTRALIAN AWARDS)



PACKAGING STEWARDSHIP FORUM

our community has registered to be a



***Please help us make our community TERRITORY'S TIDIEST!!
Please put ALL rubbish in the bin
Keep our community clean tidy and beautiful
Keep our country beautiful
Keep Australia Beautiful***



PACKAGING STEWARDSHIP FORUM



Northern Territory Government



CORRESPONDENCE

ITEM NUMBER	4.3
TITLE	PA2013/0913 - Subdivision to create 1 lot for the purpose of a lease in excess of 12 years
REFERENCE	138482
AUTHOR	Alan Hudson, Chief Executive Officer



Council are provided with a copy of a recent email dated 25 November 2013 from NTG Dept. Lands Planning and the Environment detailing a proposed subdivision (lease in excess of 12 years) over part of NT Portion 1640.

BACKGROUND

The attached email from Leonie Hill, Planning & Development Officer, NTG Dept. Lands, Planning and the Environment provides documentation in relation to the above subdivision application.

Enclosed with the Lands email were 2 documents:

- Statement of Effect of Proposal (2 pages)
- Lease Proposal (Lease for Plantation Nguui Region Bathurst Island – Plan No. 70362/01 Rev. A (as this is an A3 size document it will be handed out on the day)

I circulated the subdivision proposal via email to all councillors on the same day and based on feedback and discussions we have now lodged our objection to this proposed Subdivision on a number of grounds.

I have attached a copy of Council's response (TISC letter dated 6th December 2013) for councillors information.

ISSUES/OPTIONS/CONSEQUENCES**CONSULTATION & TIMING****RECOMMENDATION:**

That Council notes the NTG Dept. Lands Planning and the Environment email dated 25 November 2013, and Councils response dated 6th December 2013 objecting to the Subdivision proposal PA2013/0913.

ATTACHMENTS:

- 1 Email from NTG Dept. LPE re PA2013-0913 dated 25 Nov 2013.pdf
- 2 70362 - Statement of Effect.pdf
- 3 TISC letter dated 6 Dec 2013 to NTG Dept. Lands Planning re objections to subdivision PA2013 0913.pdf

Alan Hudson

From: Leonie Hill [Leonie.Hill@nt.gov.au]
Sent: Monday, 25 November 2013 9:42 AM
To: Alan Hudson; Karl Sibley
Cc: Maree Domelow
Subject: PA2013/0913 - Subdivision to create 1 lot for the purpose of a lease in excess of 12 years (8km west of Wurrumiyanga)

Follow Up Flag: Follow up

Due By: Wednesday, 27 November 2013 12:00 AM

Flag Status: Red

Attachments: 70362 - Statement of Effect.pdf; 70362 01 Rev A (Lease Proposal).pdf

Hi Allan,

Please find attached all documentation from the application.

The project officer is Maree Domelow.

Should you wish to get access for our system I.I.S, please let me know.

Kind regards

Leonie Hill | Planning & Development Officer | Development Assessment Services
Department of Lands, Planning and the Environment
p... (08) 89996807 | f... (08) 8999 6055
e... leonie.hill@nt.gov.au | www.nt.gov.au/dip

Ground Level, Arnhemica House, 16 Parap Road Parap
GPO Box 1680, Darwin NT 0801



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29/11/2013

STATEMENT OF EFFECT OF PROPOSAL

LEASE IN EXCESS OF 12 YEARS *PART OF NT PORTION 1640* BATHURST ISLAND

1. Compliance with planning scheme.

As this development is outside the Wurrumiyanga area, there is no zoning allocated for this area. The unzoned land is owned by the Tiwi Aboriginal Land Trust.

2. Compliance with Interim Development Control Order.

There is no interim development control order over the subject area.

3. Environmental Impact Statement.

No environmental impact statement has been prepared in relation to the area covered by this development proposal. The lease however, will not include any removal of native vegetation. As you can see on plan 70362/01 that forms part of this Application, the proposed lease area covers farmed land and cleared land only.

4. Merits of Proposal

The purpose of this lease (in excess of 12 years) is to facilitate agricultural/horticultural training for the local people which is of great benefit to the community. This is part of the Remote Jobs and Communities Program initiative. There is an existing horticultural project on approximately 3ha of land. The lease will allow for development of that work to 12.87ha. Facilities like this have been set up in other community areas by the Tiwi Islands Training & Employment Board and have proven to be successful. The aim of the project is to encourage local Tiwi islanders to get into doing small gardens at their homes so as to encourage healthy eating in the communities and most of the fruit and vegetables that we will produce on the farm will be donated to the School, Old people's homes and the Clinic; it will not be a commercial farm, but more of a training centre for people on Income support. The plan is also to grow some fruit

trees as part of their aim is to plant a Fruit tree at every house and building on the Tiwi Islands.

5. Physical Characteristics

The site is 8 kilometres west of the Townsite of Wurrumiyanga. It's frontage is along Kerinauia Highway and there is a track immediately to the east. Part of the land is currently an agricultural training facility with open space for crops and other farm use. There are no contours on the Proposed Lease Plan, however from previous surveys in the area, the land is fairly flat, and drainage is excellent. The area not already under cultivation is cleared.

Existing structures are approximately 17 metres from proposed lease boundaries and can be seen in the western area. They are over 5 years old and their use is for the storage of fertilizers and farm equipment only.

6. Public Open Space

There is no public open space provided for in this development.

7. Infrastructure

This development will utilise the roads and power services already existing for the area. Water is from a bore, so there are no water services utilised and there is no sewerage reticulation in the area.

8. Impact on Amenity

The impact on the amenity will not be affected as the land is currently being used and will continue to be used for the same purpose - as an agricultural training centre.

9. Public Interest

The public within the region would have a high interest in this, as the lease will provide training for the local people of all ages. As an extra activity for the local people, this can only be of great benefit and will generate a lot of interest to the people of Wurrumiyanga.



Tiwi Islands Shire Council

Postal Address:

PO Box 104
Parap NT 0802

ABN: 61507431031

tel: 08 8970 9501

The manager
Development Assessment Services
Department of Lands, Planning and the Environment

Attention Maree Domelow

RE: PA2013/0913 Subdivision to create 1 lot for the purpose of a lease in excess of 12 years

I refer to the proposal to create one lot from unzoned land 8 km west of the township of Wurrumiyanga and advise that Council; objects to this proposal proceeding as proposed at this time.

I refer specifically to the "statement of Effect of Proposal and inaccuracies therein, specifically;

"3. Environmental impact statement"

The statement claims "... that no environmental impact statement has been prepared The lease will not include any removal of native vegetation....leases area covers farmed land and cleared land only"

Firstly I should point out that this Council and it's predecessors were until July this year the operators of the employment and training programs based at the existing farmed area and out knowledge of the site is based on very recent and long standing actual experiences associated with such a project being conducted there.

In claiming that no environmental impact statement is necessary, the current proposal, as it stands is factually inaccurate in that it totally ignores the history of difficulties accessing sufficient water to irrigate the existing 3 hectares of farming activity.

Factually the aquifer from which the existing and (we assume) any adjoining watering point is barely able to sustain a flow rate that enables a reliable water supply. Historically the nearby township of Wurrumiyanga has, at various times struggled to maintain an adequate water supply to it's population. Whilst much has been done recently to increase storage capacity many of the bores that draw water for this supply are also within a short distance of the proposed lease.

It is our contention that it would be extremely irresponsible to proceed with this proposal without a full environmental impact study as to the likely effects on the township water supply by any attempts to quadruple the farmed area and consequently related attempts to draw on what we is already an inadequate water source.

"5 Physical Characteristics "

In describing the additional area to be included and developed, the proposal fails to acknowledge that the area is currently a rudimentary golf course, which has been maintained by Council and is freely available to residents for their use. Whilst not yet developed as a high standard facility it is nonetheless a public recreation facility not just open land.

6. Public open space

We agree no public open space has been provided for in this proposal. The majority of the area is however already a public open space available to residents and visitors without restriction. We believe some provision needs to be considered for replacement of what is, as described above a public recreational facility.

8. Impact on amenity

As already alluded to above this statement is inaccurate. The site is not already used only for the proposed purpose. This statement is misleading.

9. Public Interest

We have alluded to the public use of this area for recreational purposes. Despite recent meetings with the proponents of this project no mention has been made of proposal nor has there been public consultation. Our discussions did centre on the need for prior preparation of feasibility studies and a business plan before considering expansion of what in the past has been a heavily subsidised loss making activity. We are concerned that no commitment to the use of this land, at the expense of giving up a public recreational area, should be made which is totally reliant on ongoing financial subsidies from Government.

Our objection is therefore not whether this project should proceed but whether a development approval should be granted at this time and can be summarized as follows;

- There is an urgent need for an environmental impact study and statement to prepared especially having regard to the availability of water and the impact on the nearby residential township of Wurrumiyanga of drawing the volume of water required for the sustainability of a project as outlined.
- The proposal does not accurately describe the physical attributes of the area to be leased
- There is a consequential loss of public recreational amenity and open space.
- Without either a feasibility study or a business plan it is not demonstrably in the public interest to commence a project which may incur operation losses that are unlikely to be able to be sustained.
- There has been insufficient public information provided in the local community to ensure that there is any semblance of understanding of the impacts of the proposed use.

Yours truly,



Alan Hudson
CEO
6 December 2013

CORRESPONDENCE

ITEM NUMBER 4.4
TITLE National Community Development Grants Programme
REFERENCE 138568
AUTHOR Alan Hudson, Chief Executive Officer



Council are provided with a copy of a recent letter received by Council on 11th December 2013 from The Hon. Warren Truss MP (Deputy Prime Minister & Minister for Infrastructure & Regional Development). The letter outlines changes to the former Governments Regional Development Australia Fund (RDAF), and also advises of a new National Stronger Regions Fund to be established from 2015.

BACKGROUND

The attached letter from the Minister for Infrastructure & Regional Development provides an update for Council on the recent changes to the existing RDAF Grant Program, and outlines the Coalition Governments plans to establish a new fund for infrastructure projects from 2015.

ISSUES/OPTIONS/CONSEQUENCES**CONSULTATION & TIMING****RECOMMENDATION:**

That Council notes the letter from the Deputy Prime Minister The Hon. Warren Truss MP received by Council on the 11th December 2013.

ATTACHMENTS:

- 1 Letter - The Hon Warren Truss - Regional Development Fund - Decision to Fund uncontracted projects - 11.12.13.pdf

**The Hon Warren Truss MP**

Deputy Prime Minister
Minister for Infrastructure and Regional Development
Leader of The Nationals
Member for Wide Bay



Councillor Lynette De Santis
Tiwi Islands Shire Council
PO Box 104
PARAP NT 0810

Dear Mayor

I am writing to confirm the Coalition Government's decision to fund uncontracted projects from Rounds Two, Three and Four of the former Regional Development Australia Fund (RDAF). The Government will also fund most of the uncontracted projects from the former Community Infrastructure Grants programme and a number of other regional development programmes. These projects will be funded out of the Coalition Government's new Community Development Grants programme, which will invest an additional \$342 million in infrastructure projects across regional Australia.

Funding will be subject to confirmation that the project can continue according to the scope and other arrangements agreed prior to the election. A signed Funding Agreement will be required prior to the provision of funding. This offer is subject to the agreement being completed within six months.

The new Government will not fund projects announced by the former Government in Rounds Five and Five B of the RDAF. These projects were election commitments of the former government announced during the election campaign or just before. They were to be funded by the Minerals Resource Rent Tax (MRRT), but as the MRRT did not raise significant funds these projects were unfunded.

The Government has committed to establish a new National Stronger Regions Fund from 2015. This new Fund will support priority infrastructure in regional Australia and may be a source of funding for projects not funded in Rounds Five and Five B of the RDAF.

The provision of funding for these uncontracted projects is a clear demonstration of the Coalition Government's commitment to regional Australia. Combined with the delivery of our own election commitments, these projects will support a range of sporting and community infrastructure, facilitating economic growth and enhancing liveability across regional Australia.

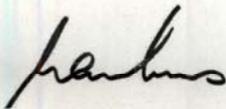
Suite MG 41, Parliament House
CANBERRA ACT 2600

Phone: 02 6277 7680
Fax: 02 6273 4163

The Community Development Grants programme will be delivered by the Department of Infrastructure and Regional Development according to the highest standards of public accountability. The Department will be contacting proponents of all uncontracted projects shortly, to confirm details of their projects and to finalise the Funding Agreement.

The Government understands the importance of infrastructure projects to local communities, and we are committed to working with proponents and communities to ensure that they are delivered in a timely manner.

Yours sincerely



WARREN TRUSS

REPORTS FOR DECISION

ITEM NUMBER	6.1
TITLE	Creation of Local Authorities
REFERENCE	138596
AUTHOR	Alan Hudson, Chief Executive Officer



The purpose of this report is to seek Council's endorsement of how Tiwi Islands Regional Council should proceed with the creation of Local Authorities as is now required under the Local Government Act.

BACKGROUND

Council has already been briefed on several occasions recently as to the requirement to change from Local Advisory Boards to Local Authorities. Amendments to the Local Government Act have now been passed and there have been consequent changes to the Ministerial Guidelines regarding Local Authorities.

For this Council there are to be 3 Local Authorities:

- Nguiu (includes Wurankuwu)
- Pirlangimpi
- Milikapiti

Likewise the name of the Council is to become Tiwi Islands Regional Council.

Key aspects of the change to Local Authorities however remain the same.

- Council must have Local Authorities in place by 30 June 2014
- Council must have policies in place regarding delegations to and the operation of it's local authorities
- The process for creation of Local Authorities requires a call for nominations, consideration by Council of the nominations and a resultant decision by Council as to who should be on each Local Authority.
- Local Authorities must also be integrally involved in the development of budgets and shire plans and these should be in a format that demonstrates relevance to each Local Authority area

Council have already agreed to the establishment of a sub-committee specifically to make recommendations to council regarding Local Authorities. There are however some matters which Council has already considered and there is a need for Council to give some direction to the Sub-committee in the first place.

ISSUES/OPTIONS/CONSEQUENCES

Matters that need consideration include;

- Setting a timetable for creation of Local authorities to be in place
- How to involve them in the formulation of budgets
- How to involve them in the annual review of our Strategic plan
- Policies on delegations to Local authorities
- Policies on the appointment of members to the Local Authorities
- Policies on the operation of Local authorities

As a starting point, based on points raised in previous discussions involving Councillors, consideration could be given to the following guidelines for the sub-committee:

1. Consistency between Council and Local Authorities

Council has consistently applied its code of conduct to both Councillors and staff. Whilst the process for resultant action on breaches varies, with staff matters being handled internally and Council matters having to be referred to a tribunal, such matters concerning Local Authority members will now have to be decided by Council. The current code of conduct has been developed based that outlined in the Local Government Act itself and added to based on extensive experience and our specific operational environment.

Likewise Council has recently developed and approved a policy covering what are acceptable absences from meetings

2. Setting a deadline to aim for the creation of Local authorities and draft operational planning for the rest of the financial year 2013-14

Council's current practice of meeting regularly with Local advisory boards, involving them in strategic planning, consulting on local priorities and tabling minutes of their meetings is consistent with the new requirements.

Council has already decided on a schedule of meetings for 2014 and recognized that this also meets the meeting requirements for Local Authorities.

In addition Council has discussed at length continued support for the cultural skin group structure to form the basis of most representation of ordinary members on Local authorities

In essence therefore, subject to finalizing policy and delegation matters, there is no real impediment to not proceeding with establishing Local Authorities and for planning purposes the following process/timeline could apply:

18 December Council endorses the suggested guidelines for the sub-committee on Local Authorities

Early and Mid January 2014 The subcommittee meets (twice) to consider draft operational and delegation policies

Late January 2014 At its ordinary Council meeting Council endorses the policies presented and then calls for nominations for Local authorities and (subject to agreement to options outlined below) appoints Local Authority Chairpersons

Late February 2014 nominations for Local authorities close and are subsequently considered by Council at it's February Ordinary Council meeting last week of the month.

Early March 2014 Ordinary members of Local authorities are advised their nominations have been successful

Late March 2014 Induction and information workshops for Local Authority members, followed by joint meetings of Local authorities with Regional Council. Initial guidance from this combined forum on Strategic planning priorities and budget considerations.

Late April / early May 2014 Joint meetings-to endorse draft strategic plan and budget/s

June 2014 Regional Council to endorse revised strategic plan and budget/s for 2015/16.

3. Structure/membership of Local authorities

Council has now had a parallel Local Advisory board structure for nearly 3 years. Experience with all 3 shows that attendance rarely exceeds 9 people. The new requirements limit ordinary membership of Local authorities to 14 (unless Ministerial approval is obtained for a higher number).

Council did consider this matter recently and it was considered that each of the 4 skin groups should be represented by a male and a female, and that provision should be made for an additional member as a “non-skin group” member.

In Pirlangimpi and Milikapiti this would be valid but it may be appropriate for the Nguui Authority to follow this formula but also make provision for a male and female member specifically from Wurankuwu.

This would mean membership of the Tiwi Islands Regional Council Local authorities would be as follows:

Local authority location	Ordinary members	Ex-officio members	Total	Quorum
Nguui	11	6	17	9
Pirlangimpi	9	3	12	7
Milikapiti	9	3	12	7

4. Criteria for prioritizing Local authority nominations

It can be anticipated with the new status of the Local Authorities and the payment of sitting fees that there may be more nominations than available places for members on these authorities. Noting that there are no elections for these positions and that council needs to make the final decision there are a number of options available;

- a) That Council simply choose them by a random ballot. This is perhaps not immediately desirable as it may not meet the initial criteria Council have discussed regarding how to support the cultural skin groups being evenly represented.
- b) That Council agree on criteria or ways of recognizing the contribution made by nominees in their communities. Such criteria could involve comparing each nomination against values/attributes that Council considers are desirable for members of such Local authorities. And may include;
 - Evidence of support from the skin group they represent
 - Previous contribution to their communities
 - Prior behaviour in their community
 - Emerging or past leadership
 - Attendance at Local board meetings
 - Special skills that may enhance the operation of Local authorities

It is important for Council to demonstrate that there is both a supported reason for their decisions and that they are consistent and use the same criteria against all nominations.

Where two candidates then appear equal the final decision could be made by a secret ballot of Councillors.

5. Local Authority Chairpersons

There was an initial guideline suggesting that Local authority Chairs should be Councillors. This was discussed and a preference supported for continuation of rotating the Chairman's position from meeting to meeting. It has emerged however that there is an expectation that the Chair of the Local authority would become a primary contact person especially for Government agency staff visiting communities. This expectation is not well supported by the failure to provide for compensation of Local Authority Chairpersons outside Authority meetings. Nor was any provision made for Councillors who took on this role to be compensated for the additional duties above the roles as ordinary members of the Regional Council.

Despite this under-provision for the role to be compensated adequately, recent statements by Minister Tollner and very senior public servants have consistently described the position of Local Authority Chairmen as the "go to person" at a community level for consultation on Community issues. Whilst this recognition is overdue, the additional burden this places on these people warrants proper consideration. Obviously, in this capacity it is also envisaged that there would be strong links with the Regional Council.

For this reason, I believe it is now necessary to rethink Council's previous position on who should occupy this position and under what provisions.

- Ex-officio members of the Local authority because they are also members of the Regional Council provide the strongest link between the two "entities".
- The position of Councillor in any ward may also be argued to have stronger community support because they have to be elected by a ballot involving the whole community not just a part of it.
- Similarly elected Councillors tend to represent the more experienced members of their communities especially in terms of representation, governance and strategic planning (all attributes that are essential to the role of Local Authority Chairman).
- In many ways the responsibilities of the Local Authority Chairmen will equate to, if not exceed those of the Regional Council Deputy Mayor and could reasonably be expected to be compensated accordingly.
- In effect this may (if these positions are occupied by Councillors) negate the need for a separate position of Deputy Mayor, with any one of the occupants of such a role being able to deputise for the Mayor on an as needed basis.
- The cost to council would be negligible being only the difference in allowances between that of an ordinary Councillor and the Deputy Mayor (about \$8,000 each)
- It may also be argued that the Mayor, at any time, because of the position's primary representative role should also be the Chairperson the ward they represent. Otherwise there is risk of duplication and persons who come to the community to consult "shopping around" for answers or results that they have predetermined.

Should Council wish to pursue this or some similar option then it will be necessary to seek Ministerial approval

CONSULTATION & TIMING**RECOMMENDATION:****That Council approves;**

- That all policies and procedures for Local Authorities be consistent with Current Council policies and procedures
- That the Council sub-committee on Local Authorities report to Council at it's Ordinary meeting in January 2014 regarding;

A policy on Delegations from Regional Council to Local Authorities

Policies on attendance and a code of conduct for members of local authorities

A methodology/criteria for application by Council for appointment of ordinary members of Local authorities

Suggested methodology and process for training/induction of members to Local Authorities

That Council endorses an approach to the Minister for Local Government for approval of :

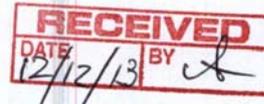
A remuneration level for Local Authority Chairmen that is equivalent to the current allowance for the Deputy Mayor

Provision for ex-officio members of Local Authorities (only) to be Chairmen

Abolition of the current position of Deputy Mayor of Tiwi Islands Regional Council

ATTACHMENTS:

- 1 Letter - Minister for Local Government and Regions - 10.12.13.pdf



MINISTER FOR LOCAL GOVERNMENT AND REGIONS

Parliament House
State Square
Darwin NT 0800
minister.tollner@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8999 7540
Facsimile: 08 8928 6613

Ms Lynette De Santis
Mayor
Tiwi Islands Shire Council
PO Box 104
PARAP NT 0804

Dear Mayor

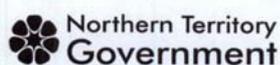
I am pleased to advise that I have made a number of changes to the system of local governance in the Northern Territory. These changes deliver on the Country Liberals' promise to give people back their voice into the services delivered in their community.

Today I signed a gazettal notice changing Tiwi Islands Shire Council into Tiwi Islands Regional Council. This change will take effect on 1 January 2014, as will Ministerial Guideline 8, which details for regional councils the requirements for the establishment and operations of local authorities.

This starts a new era of local government in the Tiwi Islands region where community engagement will be at the forefront of council planning and service delivery. Over the next 6 months, together our primary objective is to ensure the local authorities in your area are established and functioning well so that we can improve each community's engagement and dialogue with the Tiwi Islands Regional Council.

The Northern Territory Government will be providing funding to you to assist you in the realignment from Tiwi Islands Shire Council to Tiwi Islands Regional Council and for the establishment of local authorities.

Mr Allan McGill, the Chief Executive of the Department of Local Government and Regions will be writing to your CEO with details of the funding offer.



- 2 -

I look forward to working with you to successfully introduce this exciting new era in local government.

Yours sincerely



DAVID TOLLNER

10 DEC 2013

REPORTS FOR INFORMATION

ITEM NUMBER	7.1
TITLE	Casual Vacancy - Milikapiti Ward
REFERENCE	138525
AUTHOR	Alan Hudson, Chief Executive Officer



This report is to inform Council of the recent resignation of Councillor Peter Rioli on the 10th December 2013.

BACKGROUND

Councillor Peter Rioli has submitted his written resignation from Council via email on the 10th December 2013 (copy attached).

This resignation was effective immediately and Councillor Peter Rioli stated in his email that the resignation was due to his work commitments in Darwin and can no longer represent the community of Milikapiti.

ISSUES/OPTIONS/CONSEQUENCES

The Governance Manager has subsequently contacted the NT Department of Local Government, LGANT, and the NT Electoral Commission advising of the resignation.

Due to this casual vacancy falling well outside of the 12 months resignation rule prior to the next scheduled Local Government Election (March 2016), the Electoral Commissioner will need to conduct a By-Election on Councils behalf.

CONSULTATION & TIMING

With the upcoming school holidays in December 2013 & January 2014 it is anticipated that the NT Electoral Commissioner may schedule a By-Election sometime in late January, or early February 2014 (date to be confirmed) .

RECOMMENDATION:

That Council notes this report for information.

ATTACHMENTS:

- 1 Email dated 10 Dec 2013 from Councillor Peter Rioli re Resignation from Council.pdf

Bruce Moller

From: Peter Rioli
Sent: Tuesday, 10 December 2013 10:05 AM
To: Alan Hudson
Cc: Lynette Jane Desantis; Bruce Moller
Subject: Resignation

This is my letter of resignation from the tiwi island shire council. Cause of work commitments in Darwin I feel I can no longer represent the community of milikapiti. Wishing all the best for the new year.

Cheers Peter Rioli

Sent from my iPhone

REPORTS FOR INFORMATION

ITEM NUMBER	7.2
TITLE	Human Resources End of Month Report - November 2013
REFERENCE	138244
AUTHOR	Lesley Palmer, Executive Human Resources Manager

**BACKGROUND**

Recruitment processes have slowed as we approach the Christmas period, there have been two pay runs due to office Christmas closure so the workload in the unit has not diminished.

The new forms are working very well in adding recruitment and transfer processes.

The updated organisational structure information has been returned to CouncilBiz for processing into the system. Undertaking this process has been very interesting and has brought to light further refinements that are needed in position descriptions, job titles and grading, which is work for the New Year.

The Women's' Conference in November was postponed due to poor weather which will impact on the Mentoring program results for the quarter as it was hoped to catch up on targets at the conference.

Strategic Planning:

Unchanged from November Report -

Strength – development of new systems to streamline work and improve documentation and records

Weakness – as reported last month one staff member assisting at the Post Office, the HR area is limited in the ability to progress succession planning until back to a full complement of staff; Opportunity then exists to improve role flexibility and workload distribution within the unit. The staff member is returning to HR in January following the Xmas break.

Financial Variances to Budget**Action SDC – 133100 Workplace Mentoring**

Full grant funding for the year has been received.

Year To Date Expenditure is under budget.

Action SDC – 133000 Matching Funds

On track with less than 10% variation in expenditure

Human Resources:**Vacancies Filled by External Advertising**

- Workshop Manager at Milikapiti – Rhys Myram commenced 18.11.2013

Vacancies Filled Internally

- 1 x transfer from Civil Works to Town Services Officer

- 1 x transfer from Civil Works to Mechanical Trades Assistant-Wurrumiyanga Workshop
- Mark Pollard transferred from Civil Works & Assets Manager to Fleet Manager-to be based in Wurrumiyanga

Vacancies still to be filled:

- Grants Officer position has been advertised externally, applications closed 4.11.2013. The selection committee deemed no applicants where suitable. The requirements of the organisation have been reviewed and the position has been expanded and re-labelled Contract Manager, the position is being re-advertised.
- Civil Works Supervisor advertised externally, applications closed 4.11.2013, interviews are currently underway.
- Facilities Management Couple -as yet have not been asked to advertise.
- Post Office staff- have not been asked to advertise yet.

Positions not being filled

The Events Coordinator three year contract ends in December and will not be continued.

Worker's Compensation Claims.

- No new claims.
- As listed on the previous report one claim of long standing remains (>12months), have requested contact form GIO claims manager in relation to this. As yet no response, a second email has been sent to GIO requesting a reply.

Resignations/Terminations

- Two staff were terminated for work performance issues/failure to attend work.
- Two officers resigned for personal reasons, one officer resigned due to age.

Training

- Chainsaw Use training and Chemical Users courses, completed for 11 participants
- Coxswain Training Course completed successfully by 13 of 14 participants (6 from Shire, all of whom completed the course)
- Also further endorsements obtained for Bill Boucher's Coxswain certification.
- Airport Training for ESO's commenced in the final week of November.

Work Health and Safety Committee Update

The WHS Committee did not meet in November and no meeting was scheduled in December at the time of writing this report.

Key Performance Indicators from the Shire Plan 2013/14:

Key Performance Indicator	Action	Measure of Success	Status
Recruitment and Selection processes are responsive and timely	Liaise with Directors and Managers to fill vacant positions	Process is completed and appointments made within 3 weeks	Letters of offer are generally made within 3 weeks of end of advertising period, provided panel convenors are able to complete recruitment processes.
Payroll is completed on time and HR data is current and accurate	Complete data entry, process pays fortnightly and terminations weekly	100% of timesheets received are processed	Achieved
Training and staff development organised and recorded	Advise and liaise with Directors and Managers to arrange required training, staff development and record outcomes in HR system.	80% of staff undertaking training each year	Training is run as requested and approved, no % has been calculated.
Workplace Health and Safety Committee organised and recorded	Set up WHS Committee and develop and deliver training	WHS Committee holding meetings each month and reporting through HR Reports to Council. Staff undertaking WHS training through a series of training sessions each quarter	Two WHS Committee meetings have been held to date
Mentoring Program established and operational	Mentors undertaken Mentoring training and interviews conducted	Two interviews per year for indigenous staff and one interview per year for non-indigenous staff	Mentors trained, program underway.

RECOMMENDATION:

That Council notes this report for information

ATTACHMENTS:

There are no attachments for this report.

REPORTS FOR INFORMATION



ITEM NUMBER	7.3
TITLE	Director Corporate and Community Services Report
REFERENCE	138592
AUTHOR	Rosanna De Santis, Director of Corporate and Community Services

This report illustrates the business conducted within the Independent Business Units, including; Office Administration, ICT, Records Management, Children's Services, Youth Diversion, Events Management, and Sports and Recreation.

BACKGROUND

Office Administration

The Administration Office of the Tiwi Islands Shire Council is primarily concerned with supporting those Shire Council business units which are located within the confines of the Shire buildings across both islands.

The Milikapiti office has additional responsibility of fuel supply to community residents and businesses.

The Pirlangimpi office has additional responsibility of providing travel clerk service to all Shire employees.

Financial Report

146402	Variance \$	Variance %	Analysis
Revenue	750.00	-100%	Over budget – due to no income generate from hire of facilities
Employees	197.00	-2%	Over budget due to annual leave liability spend
Contract & Mat (C&M)	611.00	-50%	Over budget due to Electricity, Water and Sewerage charges
Communication	607.00	90%	Under budget due to reduced use
Misc	671.00	100%	Under budget due to no travel for training purpose being conducted.
Internal Cost Allocations	0	0%	Nil analysis required
Overall analysis depicts this ASDC as being over budget by \$12,636.00 for the month. YTD indicates 4% under budget.			

List any major impacts to your Independent Business Unit's financial status.

Meeting room not utilised on a regular basis, which means no income for utilities hire. Room was not booked during the month of November.

Visitors and Meetings:

- Directors and Managers meeting was held at Wurrumiyanga on the 15th November
- Women's Workshop Organizing Committee held meeting at Milikapiti on the 12th and another by phone conference on the 20th November.
- Manager attended Community and Corporate Services meeting held on the 7th November at Wurrumiyanga.

The Wurrumiyanga office has additional responsibility of overseeing service delivery of Post Office.

Financial Report:

Please note that the CFO is still on the process of finalizing TISC: Profit and Lost Report. The figures in this report therefore may be different.

146401	Variance \$	Variance %	Analysis
Revenue	3,642.75	275%	Under Budget
Contract & Mat (C&M)	2,403.00	-55%	Over budget due to electricity, water and sewerage expenses
Communication	1,032.00	-137 %	Over Budget – due to freight expenses
Internal Cost Allocations	16.00	-1%	Over budget due to no actual spend for the month

Overall analysis depicts this ASDC as being over budget by \$808.25 for the month. However, YTD indicates 11% under budget.

DECEMBER:

- The income for facilities hire will be less than this month due to the Christmas and New Year Closure.
- During the absence of Office Manager Wurrumiyanga from 15-20 December 2013, one of staff from Darwin Office will be in-charge.

ICT

ICT manager is now working with three staff, the IT Officer and two Community Engagement Officers.

Digital TV

Installs for Digital TV are completed in Pirlangimpi. Milikapiti, Wurrumiyanga, Paru, Taracumbie and Wurankuwu still have some installs to finish. However, effective working time for the install crew is being severely hampered by the weather, late applications, unavailability of householders (some houses have been revisited many times to try to find someone home) or by lack of line of sight for the satellite dish due to trees. With the wet developing and Christmas on the way, some installs will not be completed this year. The installers will be returning next year but not until late February or early March.

The final cut off date for applications of free installs under the Satellite Subside Scheme is January 10. The installs being completed now have been submitted since the last cut off date of September 24, so the installers have done more than they were contracted to or expected to do by Canberra.

Replacement of 25 computers

The Citrix software is being updated on the servers in Darwin, as well as new versions of Technology One finance package and InfoXpert records management software. The Shire will need to purchase a number of new computers as most of the older computers we are using in the Shire will not be compatible with the new software.

Christmas and New Year IT Support

The Shire will be closed from Dec 20 to Jan 2. CouncilBIZ support will be available Dec 23, 24, 27, 30 and 31. The Shire ICT Manager will be on holidays until Jan 22. Support will be available from Grace

Young from Jan 2. Grace can assist with problems with mobile phones for Councillors, CEO and Directors during the Christmas break, but please be aware that some issues may not be resolved until after Jan 2.

COMMUNITY ENGAGEMENT

White Ribbon Day

The Community Engagement Team has been involved in preparation and support for White Ribbon Day activities organised by Catholic Care in the Wurrumiyanga on Wednesday 27 November. White Ribbon Day seeks to change the attitudes and behaviours that lead to and perpetuate men’s violence against women, by engaging boys and men to lead social change.

Tiwi Islands Shire Council Smoke Free Policy

The Community Engagement Team has been involved in preparation and support for the launch of the Shire Council Smoke Free Policy with the Heart Foundation.

Interviewing and Filming

The Community Engagement Team has been documenting Shire events, such as the two above, by taking photographs, interviewing participants and filming the events. These will eventually appear in the Shire newsletter.

Video and Editing

Community Engagement Team will be doing a four day course in December with ABC Open on video filing and editing.

Plans for 2014 Australia Day

The Community Engagement team have been planning for the Australia Day Celebrations 2014 and will be managing the event on the day. We are hoping for an Island Of Origin football match and possibly a knock out competition 12 person sides 10 minute halves with a prize for the winning team.

Records Management

During this reporting period, a clean up was commenced due to cyclone season and Christmas office closure. Now that the Wurrumiyanga archiving room is vacant from being used as an office by Town Services, all archiving boxes that was sent over from Milikapiti and Pirlangimpi Offices are now located in there.

During the first quarter of the year, Human Resources (Payroll Unit) were scanning all pay period ending timesheets into InfoXpert. Due to staff changes this practice was neglected now that new staff and positions have been filled this practice has now recommenced and will continue as such.

Two council staff attended InfoXpert End User training that was facilitated by InfoXpert Group from Melbourne.

Financial Budget Report

110800	Variance \$	Variance %	Analysis
Revenue – Records Management has no actual income beyond cost recovery from funded programs & departments			
Employees	4107.00	47%	Under budget due to only one salary being paid from this
Contract & Mat (C&M)	1672.00	84%	Under budget due to the majority of line items not being used
Communication	296.00	100%	Under budget due to no spend in this group of line items
Misc	1628.00	100%	Under budget due to no participation in training courses, therefore no travel/accommodation required
Internal Cost Allocations	250.00	100%	Under budget due to no spend in this group of line item
Overall analysis depicts this ASDC is under budget by \$12,497.00 for the month. A review of cost recovery from other funded programs will be conducted to achieve a greater balance. YTD indicates 58% under budget.			

Activities for December

A clean up will be continued on in December and mail distribution will be processed as usual. During this period, the receptionist/records officer from Darwin office will look after any requests in relation to lodging and retrieving boxes from Iron Mountain and searching and retrieving documents in InfoXpert.

Records Manager will be on annual from 16th Dec 13 to 7th Jan 2014 and Receptionist / Records Officer Darwin will be on leave from 23rd Dec 2013 to 10th Jan 2014.

Children’s Services

Regional Children’s Service’s for the month of November;

This month the Regional Manager visited each site and assessed provisions, operations and training. I also spent 3 days (30th, 31st & 1st) at Jirnani assisting the Co-ordinator in installing new equipment, assessing building maintenance and grounds and holding a staff meeting.

Manager visited Milikapiti Crèche to follow up on Edwina in regards to her completing her booklets before the trainer comes for the last training session for the year.

Regional Manager had a staff meeting at Jirnani about program operations (what was working & what was not working), reports & discussed the Family Liaison’s role and taking on more responsibilities. The FaFT program has had increased numbers of families attending the program which has made it difficult for space, but have worked well to accommodate all the families who attend the FaFT program.

December Activities;

- RRACCSU - last visit of the year, Carly Moir
- Vacation Care – Holiday program
- BIITE – last visit of the training year, Denise McGarry
- Recruitment for Vacation Care Programs (Milikapiti & Pirlangimpi)
- Childcare Christmas Party
- Pirlangimpi Staff Party 18th
- Staff on Annual Leave
- Cleaning of all Childcare Facilities and packing away for
- All Children’s Service Programs closed from 23rd Dec to 1st Jan.

Financial Variances to Budget:

120501	Variance \$	Variance %	Analysis
Revenue	\$49674 budget per month – funding by DEEWR + 160.00 in sales		
Employees	3384	11%	Under budget by a small but healthy margin
Contract & Mat (C&M)	1140	17%	Under budget, utilities are over monthly budget
Communication	647	108%	Under budget due to a reduced spend on this group of line items
Misc	56	10%	Under budget due to reduced or no spend in this group of line items
Internal Cost Allocations	750	100%	Under budget due to no spend
Overall analysis depicts this ASDC is under budget by \$18,596 for the month. A review of line allocations to be made. YTD indicates 32%.			

120502	Variance \$	Variance %	Analysis
Revenue	\$17,217.00 budget per month – funding by DEEWR		
Employees	1131	10%	Under budget by a small margin
Contract & Mat (C&M)	454	-45%	Over budget due to utilities allocations
Communication	96.00	100%	Under budget due to no spend on mobile phone expense

Misc	0	0%	Nil to report
Internal Cost Allocations	0	0%	Nil to report
Overall analysis depicts this ASDC is under budget by \$6763 for the month. YTD indicates 39% under budget.			

120503	Variance \$	Variance %	Analysis
Revenue	\$17,554.00 budget per month – funding DEEWR		
Employees	2721	25%	Under budget due to one employee being moved to OSHC code
Contract & Mat (C&M)	484	-40%	Over budget due to utilities allocations
Communication	170.00	100%	Under budget due to no spend in this group of line items
Misc	804	-4822%	Over budget due to no allocation for airfares, accommodation & network communication.
Internal Cost Allocations	750.00	100%	Under budget due to no spend in this group of line items
Overall budget depicts this ASDC is under budget by \$7625 for the month. A review and changes to be made on line allocations - given it is less than 43% of the funded amount. YTD indicates 42% under budget.			

Human Resources:

All Staffing issues, including:

- Attendances: Staff attendances were overall satisfactory with an exception of Co-ordinator being counselled.
- Incidents: No incidents during the reporting month.
- Leave: Two staff members on annual leave during the month of November.
- Disciplinary matters: Director counselled Co-ordinator about attendance at work and leaving staff on their own.
- Positions vacant: Currently there are 2 VAC positions, 1 OSHC position and 1F/T & 1 P/T position available in the New Year at Jirnani.
- Recruitment: Not for this reporting period.
- Staff Performance & Probation Assessments: Probation assessment was completed for FaFT Family Educator on 27th with an extension of 3mths by Manager and Director.
- Training conducted (including training outcomes) and personnel development: Ongoing Training with Denise BIITE & Carly RRACCSU. Purchasing training at Wurrumiyanga.
- Conferences or external meetings attended: Regional Manager attended a RIPD workshop in Darwin on 21st for EYLF with QLD Education.
- Travel (proposed and undertaken): Between Communities & Darwin.
- Closures to Childcare Centres: Due to Funerals.

Visitors and Meetings:

Corporate & Community Service Managers Meeting 7th at Wurrumiyanga Office.

Carly Moir: RRACCSU – Staff development 19th & 20th.

Denise McGarry: BIITE – Staff training

Jane Longworth – FaFT DET – Site visit

Events: NIL

Key Performance Indicators:

KPI – NQS 2, Children’s Health & Safety: *Children are adequately supervised at all times.*

We have been working on each staff member providing an activity and that each staff member engages with the activity and the child.

Youth Diversion

TIYDU Program Summary

The Tiwi Islands Youth Diversion Unit provides a single point of contact for the effective and culturally appropriate formal and pre-court youth diversion programs for Tiwi Youth and provides a link between NT Police and referred youth from the Tiwi Islands communities who are at risk of coming into contact with the formal justice system. Youth are placed into appropriate activities and case managed by TIYDU staff. TIYDU encourage constructive participation by referred Youth and their families and Skin Group leaders in social life based on preventative and restorative initiatives. TIYDU, through its programs provide social and developmental activities for young Tiwi people in areas such as crime prevention and awareness, reduction of substance misuse, health awareness and life skills and encouraging positive family relationships. TIYDU programs assist in empowering young people to make positive changes through healthy informed decisions and choices.

Community Work Grant – CWO/CCO Program Summary

TIYDU provides administrative and motivational support to Offenders referred from the Wurrumiyanga Court on Community Work Order (CWO) and Community Custody Order (CCO) programs. Supervision and work placements of CWO’s and CCO’s relate to community based work on all the Tiwi communities. The program supervises and encourages offenders to participate in meaningful Community Based work and not to re-offend. The program also encourages participants to practice positive behaviour at the individual, family and community levels.

Unit Activities

1. **Formal Police Referrals to TIYDU** – 2 for November 2013
2. **Petrol/Inhalants Sniffing** – No petrol sniffing at Wurrumiyanga; report of possible petrol sniffing at Milikapiti – YDU Manager and Support Worker will follow up in December 2013.
3. **Community Work Order (CWO) referrals** – 4 for November 2013
4. **Community Custody Order (CCO) referrals** – No CCO for November 2013;
5. **1 x Visit to Pirlangimpi for November 2013** – YDU Assessment x 1 TG
6. **Circuit Youth Court** – Nil referral
7. **Legal Education and Training** – held November 2013
8. **Local Board meetings** – No Local Board meeting for November 2013
9. **Family Mediations** – 4 Family Mediations for November 2013
10. **Tiwi College Visit** – 1 visit for November 2013
11. **Pirlangimpi visit** – 1 x Visit for November 2013
12. **TIYDU Deliveries to MCPS School term 4** - Meeting held with MCPS Principle re deliveries for December 2013; Deliveries will re-commence in 2014
13. **Deliveries to Xavier School at Wurrumiyanga-Term 4** – Meeting held with MCPS Principle re deliveries for December 2013; Deliveries will re-commence in 2014
14. **Pre-court Drug Diversion Training** – Training undertaken with Trainer Paul Turner A&OD unit.

Events Management (Community Engagement Team)

New Team and New Project

The first task in any working group is to start to build a team and to begin work on goals and strategies. The Manager will be meeting with the Community Engagement Officers and outlining the

expectations of work and attendance, and developing a plan for meeting the requirements of the project.

Video Training from ABC Open

Community Engagement Officers, the IT Officer and ICT Manager will be attending training for video creation and editing with staff from ABC Open in Dec 16 to 20.

Australia Day Celebrations 27 January 2014

The Community Engagement Team will be planning the Australia Day celebrations and citizenship ceremonies for a number of island residents who have recently passed their Citizenship test.

Sports and Recreation

9 aside women’s comp

I had a phone conference with Beth Wood Heart Foundation & Fred Murphy Sports & Recreation and we all keen to get the women’s comp up and running for next year. The heart foundation will be funding the comp. The message we would like to deliver to young women is about being healthy/no smoking. The comp will only be 6 games, each team will have the opportunity to play 3 home games.

- 4 teams – Wurrumiyanga, Pirlangimpi, Milikapiti & Tiwi college
- Compulsory health check for all players
- Promote healthy living/no smoking to the young women
- Games will be played at each teams home ground
- Grand final to be curtain raiser to TIFL Grand final
- AFL Coaching course (January 24th Tiwi College)

Auskick

Rick Edgar and I met with Richie McCann Australian Sports Commission and he is keen to get Auskick happening next year also.

We are also looking at having the grandfinal played on the TIFL GF day.

Training

December –

- Cert II Sports & Recreation
- First Aid

Strategic Planning:

Opportunity:

- Cert II Sports & Recreation BIITE
- First Aid
- AFL Coaching course
- Basketball course

Sports and Recreation

134000	Variance \$	Variance %	Analysis
Revenue	\$12,573 budget per month AG – ISARP – Tiwi Sports for life		
Employees	\$5,182	73%	Under budget due to a maximum amount added to Salary Inc Dec Annual Leave Liability
Contract & Mat (C&M)	\$1,040	100%	Under budget due to no spend in Material General
Communication	\$137	158%	Under budget due to no spend in Network communications
Misc	\$185	47%	Under budget due to no travel

			however minimal over budget in travel Allowance expense
Internal Cost Allocations	\$1583	100%	Under budget due to Internal allocation staff housing no longer needed and no ferry charges for the month.
Overall budget depicts this ASDC is under budget by -100% for the month. YTD indicates -100% under budget.			

134100	Variance \$	Variance %	Analysis
Revenue	\$15,840 budget per month AG – ISARP- Jobs Creation Package		
Employees	\$12,372	100%	No actual amounts recorded therefore unable to determine budget variation
Contract & Mat (C&M)	\$0	100%	No actual amounts recorded therefore unable to determine budget variation
Misc	\$743.00	100%	No actual amounts recorded therefore unable to determine budget variation
Internal Cost Allocations	\$1,000	100%	No actual amounts recorded therefore unable to determine budget variation

121000	Variance \$	Variance %	Analysis
Revenue	\$8912 budget per month NTG-Active Remote Communities		
Employees	\$6776	100%	No actual amounts recorded therefore unable to determine budget variation
Misc	\$535	100%	No actual amounts recorded therefore unable to determine budget variation

Human Resources:

All Staffing issues, including:

- Attendances: Need to work on some attendances
- Incidents Nil reported
- Positions vacant: 1 fulltime Officer Milikapiti
- Recruitment Nil
- Annual leave, leave coverage and proposed higher duties: 1 Staff 2 weeks annual leave
- OH&S matters: nil
- Staff meetings conducted: nil
- Training conducted (including training outcomes) and personnel development: Myself with Rosanna Financial Budget & Funding body reporting
- Conferences or external meetings attended: Fred Murphy & Beth Wood Women’s 9 a Side
Richie McCann & Rick Edgar AusKick
- Travel (proposed and undertaken) Nil

Visitors and Meetings:

Telephone Conference- Fred Murphy sports & recreation & Beth Wood heart foundation Women’s 9 a Side
Richie McCann & Rick Edgar AusKick Pirlangimpi Tuesday 19th November

CONSULTATION & TIMING

RECOMMENDATION:

That Council notes this report for information.

ATTACHMENTS:

There are no attachments for this report.

REPORTS FOR INFORMATION

ITEM NUMBER	7.4
TITLE	Infrastructure Report - EOM November 2013
REFERENCE	138551
AUTHOR	Karl Sibley, Director Infrastructure Services



This report outlines activities for the Infrastructure Directorate for the previous month.

Housing

Territory Housing has issued a three month contract extension. The explanation that we have received in regards to Tenders not yet being awarded is that there were too many submissions for TH to assess in the time frame allotted.

The current extension expires on the 2nd March 2014. It is important to note that this issue with awarding tenders is Territory wide and in no way reflects on our current or past performance in this contract.

This month we have completed an assessment (see attached) on wages outgoing versus income within the housing program over the June to October period inclusive. It has produced some interesting statistics;

- Over all we have only recovered 33.1% of hours we are employing staff for.
 - Territory housing is providing 70.8% of our current workload. This equates to only 23.4% of our potential recoverable hours with current staffing levels.
 - workload released by TH demonstrates that we are overstaffed in areas.
 - some of our current positions are not viable in terms of past and anticipated work load.
 - The potential still remains to run a profitable business if managed correctly.
- It is essential we employ a housing manager with the capacity to manage the income/accountability side as well as the technical side this business.

Civil services

ROAD MAINTENANCE

Maintenance Grades are finished on Bathurst this year with the exceptions of the airport to the dump, Tarantipi Beach and one section of the Forcroy road. These will be completed prior to Christmas to improve access to recreational areas.

In the last month we have started forming up on the Snake Bay road and will have this completed this week. We will then start Three Ways through to Paru; it will take approximately two weeks to complete.

Our aim this year is to take a systematic approach with our civil crew to gain the best utilisation of our resources. Work crews have been split and productivity has already increased noticeably.

The Milikapiti Civil team are Working in Milikapiti patching bitumen pot holes repairing road edging.

The Pirlangimpi Civil team are currently working on the graders. The time that Vince North has invested here with the operators has given them the confidence to form the road to a crown. Significant work has also been completed on recutting spur drains.

The Wurrumiyanga foreshore pipe work has been completed, with pipes laid and headwalls constructed. Recent heavy rains have brought to attention a historical pipe that was terminated under the barge landing intersection. Remedial works are under way here, with a pit and grate being installed to divert the storm water.

FUNERALS

We have had three this Month at Wurrumiyanga

CYCLONE CLEAN UP

Cyclone cleanups have been completed in both Milikapiti and Pirlangimpi, partially in Wurrumiyanga. Machinery has been the key issue with delivery of cyclone cleanups. We currently do not have an operating tipper at Wurrumiyanga nor an operating loader at either Pirlangimpi or Milikapiti.

GENERAL CIVIL

The float modifications will be finished next week and hopefully be home before xmas, giving us capacity to move our 22 tonne excavator around the Islands. Wurrumiyanga tip will then undergo an extensive cleanup.

The old tip site at Wurrumiyanga has been cleaned up and blocked off yet again. After catching a service providers employees dumping here and speaking with their management, the dumping of waste here has stopped.

We have managed to reduce the number of Civil employees in Wurrumiyanga by two this month by internal transfers to other areas.

Signage has been ordered for crossings & speed limits (traffic management grant funded) around communities and should be on this weeks Barge.

We have put a large rock at the school for the Land Council, which was brought over on top of our split rock for the foreshore baskets, for a plaque in honour of Leah Kerinua.

Three of civil works team completed Certificates in chain saw operation and tree felling, with a further four completing Certificate 3 in herbicide and pesticides spraying.

Township services

The month of November was highlighted by the need to build capacity within the Town Services staff and attain greater levels of compliance.

This has been achieved by the completion of training courses for Marine and Municipal staff of Town Services

Garden Maintenance Program

Now that the weather has provided a tease of the wet season to come, work on maintaining the customer gardens will begin in earnest. At present the numbers of participants involved in this program has dropped and currently sits at 18

Mowing, brush cutting, raking are inclusive of the price charged.

This service is to be incorporated into the Community Service Card currently in development

Parks and Gardens

Parks and Gardens staffs are working at maintaining open areas within the communities and more involvement from other service providers that have responsibility for open spaces maybe required to ensure tidy communities. With the wet season upon us, community maintenance in terms of mowing, drainage, cemeteries and open public areas is in full swing. Much is dependant upon community commitment to maintaining tidy towns.

Much of the work completed has been in kind support for ceremonial events and funerals, this helping to raise a positive profile for council within the communities.

Recently staff in Wurrumiyanga completed Chainsaw operator's course, and Certificate III Poison and Herbicide application. Staff from Milikapiti and Pirlangimpi have yet to complete this training and it is anticipated that this will occur in the New Year.

Community Corrections

Numbers in this program have dropped off as sentencing plans have varied from probation to custodial sentences. Historically participation and outcomes have proven positive for the Department of Corrections and Council

Barge Landing Operations

Work continues to complete the second dinghy and rebuild a trailer for this vessel. Material has been ordered and is due for delivery early December 2013.

BH marine have delivered the second 60hp Honda Motor with a 75hp Bigfoot gear system.

Six staff completed the three week Coxswain Certificate two course and we have received 4 of the six certificates from Marine Safety Branch NT. This qualification is valid for a period of 12 months and a requalifying process will need to be completed prior to 28-11-2014.

Work on reduce the cost of operating the Boatshed continues, current management are working on rosters and the most appropriate cost effective system that can be put in place. Reference material for this exercise includes the Local Government Act and the current Enterprise Business Agreement.

Waste Collection and Disposal

The New Year will see a review of the kerbside collection routine, it has been suggested that with careful massaging a more cost effective route maybe developed.

Work will commence on tidying the tips up in each of the communities separating out again the existing stock into the relative groups.

Work place Health and Safety issues continue to hold up progress in getting full time staff at the tip. The availability of the aging plant and equipment is dependant upon breakdown repairs and priority requirements.

Animal Control

To date there is no staff member occupying an animal management / ranger role the work required to manage this service is spread throughout Town Services staff.

Visits by the Vet and associated staff have returned positive outcomes for all concerned.

Community members across both islands attending clinics and participating in pick up services has permitted the collection of vital statistics; carry out desexing and asses the health of the animals in community.

Program providers have provided positive feedback in terms of the support provided by Town Services staff in Wurrumiyanga, Pirlangimpi, and Milikapiti. Next visits are scheduled for early January 2014.

Financial Summary 108800 Town Services

Expenditure in the month of November has been directed at the completion of the 2nd Dinghy and the refurbishment of a trailer to meet the needs of this vessel. Also in this period a Coxswain 2 NC course has been completed with funds drawn from a grant for this purpose

Human Resources:

Council has approved the recruitment of additional staff to bring the total up to six full time positions for the Boatshed operations. An expression of interest was sought for one position, with a decision pending. The other position has been filled via internal transfer.

Essential services

All essential services staff, as well as four other staff members, completed Airport Security training this month. Airport Security Identification Cards will be issued to these staff members in the near future.

Under Federal Law staffs completing tasks inside the secure zone of the airports require this certification.

We have agreed to another PWC extension to our Essential services contract, carrying us on until 31st January 2014.

Fleet

Fleet have been completing assessments and evaluations on light vehicle assets this month, with disposing of aged assets (after approval) in mind. Before finalising the list of assets to be disposed of, we need to work our fleet requirements out to an approved organisational chart. It has been identified that the type of vehicles purchased historically has not always suited our specific operational requirements.

The heavy plant items that we require operationally versus what we currently own are also being assessed.

Currently we have around 150 assets on our fleet register, when operationally we require around 90. Basically the plan is to (with approval) dispose of the assets we no longer require and with proceeds upgrade/purchase items that we do require.

Fleet still has 2 Dmax off road computers sent away for repairs, they should be back soon.

All 12 tracking devices are installed in various vehicles across the Islands.

We are awaiting installation of stickers notifying drivers that vehicles may be tracked before actively using this system- as per concerns raised by Council.

Engineering has advised 2 Ford Ranger Alloy trays have been assembled and will be delivered to Sea Swift early December.

Human Resources:

Fleet Officer required for Wurrumiyanga. Mentoring has been requested to address issues with apprentice work ethic in light vehicle workshop and attendance of trade assistant at Pirlangimpi workshop

Workshops

Pirlangimpi

Pirlangimpi light vehicle workshop is working well they have a back log of work but are getting through it. Robert Endenberg is still recovering from surgery but will be back to work on light duties before Christmas. Have purchased more security cameras to install around Pirlangimpi workshops

Milikapiti

Rhys Myram started work this month and has managed to become familiar with our purchasing system, clean up his work area and begin working through the backlog of both private and shire work at Milikapiti.

Wurrumiyanga

Reginald Tipiloura has now been engaged as a trade's assistant at Wurrumiyanga mechanical workshop (from civil works). This extra set of hands has relieved the qualified mechanics of the time consuming task of fueling up shire equipment.

Recoverable hours of the mechanics have improved significantly with the introduction of a fortnightly works summary.

Inefficiency of administration tasks has been an ongoing issue at this location, with the relocation of the fleet manager to Wurrumiyanga being a keystone in solving this.

The fuel shed has been repaired, with no further incidents of theft.

Recommendations

Housing staff to be scaled down to match demonstrated actual workload requirements.

Housing manager position to be filled to ensure productivity of staff and manage workflow of trades, from start to invoicing.

Fleet officer position to be approved by Council for Wurrumiyanga- Level 4/5 \$42,713 to 48,975 depending upon experience. This can be countered by the third mechanics position here not being required.

ISSUES/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

RECOMMENDATION:

That Council notes this report for information

ATTACHMENTS:

1 Copy of Ampro labour hours by trade and area summary - final (2).pdf

	June TH	June Staff	July TH	July Staff	Aug TH	Aug staff	Sept TH	Sept staff	Oct TH	Oct Staff	Total hrs for 5 months	Total income	Wages expenditure	Profit/Loss
3681 Trade	19	5.5	31.2	10	48.9	66.6	54	17	13.1	8	273.3	32,245.40	34920.599	-2,675.20
9159 Trades assistant	38	0	103.2	0	47	15.2	54	17	45.6	0	320	21,120	12091.99	9,028.01
3927 Trades assistant	19	5	28.5	4	33.8	62.5	50.4	17	4.5	6	228.7	15,094	13590.893	1,503.11
3875 Trade	39.2	15.6	96.8	7	102.7	5.1	63.1	0	40.4	10	379.9	44,828.20	28855.673	15,972.53
3509 Trades assistant	1.5	5	38.6	20	4	2.6	4.6	0	7	1	84.3	5,563.80	18046.61	-12,482.81
3776 Trade	36.8	19.6	33.5	35	36	3.6	44	3	49.5	16.5	287.7	33,948.60	24148.705	9,799.90
3344 Trade	21.5	42.5	35.5	39	44	54.1	47	15.5	13.1	5.5	317.7	37,488.60	35928.873	1,561.73
2180 Trade	1	4	59.2	93.1	2	4	0	0	3	5.5	117.8	20,272.40	33991.312	-13,718.91
3710 Trades assistant	27.8	29.6	16	20.4	2	24	0	0	0	0	117.8	13900.4	11080.69	2,819.71
1056 Trade	19.1	12.2	70.7	45.1	21.6	10.2	8.2	3.2	42.2	9	241.5	28,497.00	36076.317	-7,579.32
3928 Trade	28.4	17.5	59.2	34.1	55.2	0	59.8	26.2	85.9	15.8	382.1	25,218.60	15201.693	10,016.91
3900 Trade	38.9	31	74	38.1	78.5	14	61.3	29.8	90.9	24.4	480.9	56,746.20	36954.704	19,791.50
9187 Trades assistant	40.3	0	32.5	7.5	35.8	34.5	23.8	1	40.3	12.5	228.2	15,061.20	11173.531	3,887.67
9210 Trades assistant	37.6	19.1	66.7	10.5	80	8.6	62.1	1.4	38.9	4	328.9	21,707.40	20904.065	803.34
Trade	35.2	0	0	0	0	0	0	0	0	0	35.2	4,153.60	0	4,153.60
											375,845.40			

REPORTS FOR INFORMATION

ITEM NUMBER	7.5
TITLE	Finance End of Month Report - November 2013
REFERENCE	138584
AUTHOR	Brendan Cann, Chief Financial Officer

**BACKGROUND**

The current report provides financial information for the 2012/13 financial year to the end of November 2013. It includes reporting on Income and Expenditure, Balance Sheet, Ageing Payables and Receivables, and Cash Flows.

2012/13 Financial Audited Financial Statements were completed and published on the 15th November 2013.

Finance will now concentrate on developing a draft budget at community level to meet future requirements under the amended local government act to take into account requirements set-out for local boards.

Strategic Planning:

Rates declarations were published in late June 2013. No negative feedback has been received from the community, the Department of Local Government or the Minister of Local Government. Rates runs were issued on the 4th October 2013; these were sent out by the 8th October 2013 with a due date of 8th November 2013. For all rates unpaid on the due date an interest run will be carried out.

There was no change to the situation regarding the contract review for Australia Post in November 2013. In the 2011/12 financial year the Shire contributed \$80,000 towards postal services on the Tiwi Islands.

Uncertainty around NTG tender processes have seen further extensions on for the Power and Water Contracts and Remote housing maintenance. Power and Water extensions were received 1 week before contract expiry, Remote housing extensions were received on the day of expiry. This is restricting the Councils ability to plan for future staff employment. There have been holds on the release of work from remote housing which has seen costs incurred under the program through fixed salary commitments that have not been covered by the amount of work released. It is expected that the Council will continue to incur costs due to lack of direction from NTG procurement.

Human Resources:

The recruitment process was started in early October for the vacant Grants position. The responses from the advertisement were limited with no clear candidates showing promise. This position was changed and re-advertised as a contract manager in late November 2013.

Finance Variances to Budget:

Variance Reporting;
Salary and Wages are under budget by 14%. This is due to the 1 unfilled position that is included in the current finance structure.

All other line items are under budget for Finance.

Insurance are currently coded against Finance, which is showing a variance against budget for finance, at consolidated level we are showing as over budget due to budget being loaded in monthly amounts where payments are made quarterly in advance.

ISSUES / OPTIONS / CONSEQUENCES

Current State of Accounts

- Year end processing is almost complete; when this is finalised we will load forward balances into the current year.
- Grant liability versa restricted cash application under Australian financial reporting standards have affected our net profit figures in the 2011/12. Previously the Shire has recognised income in the same year that expenditure was made. The balance was transferred to grant liability. In the current financial year we are being forced to recognise this income in the year that it is received. This is due to the Australian Financial reporting standards not implementing a specific government section regarding the treatment of grant income.

Current Financial Reporting

- Consolidated Profit and Loss for the period ending 30 November 2013
- Consolidated Balance Sheet for the period ending 30 November 2013
- Ageing Receivables
- Ageing Payables.

Profit and Loss

	YTD Cash Income	YTD Cash Expenditure
Nov-13	\$ 7,571,591	\$ 7,001,542

Council reported income of 7,571,591 and expenditure of \$7,001,542 providing for a surplus on operations of \$570,049. It is estimated that the amount of \$900,000 is grant liability. Due to changes in reporting of NTG operational funding early releases from June 2013 this revenue was recognised in 2012/13 financials and is shown as restricted cash in the balance sheet.

Income is currently being recognised on a cash basis when it is received.

- Remote Housing is always 1-2 month behind in the recognition of revenue to the invoices being received late and processing of job cards. A work stop by Remote Housing in the last month of the extension to the 1st December 2013 reduced revenue possibilities.
- Power and Water Contacts inspection reports normally come through 3 - 4 weeks into the following month.
- Full year rates income was recognised in October 2013, this income for budget purposes in split over the entire financial year.
- Operational Grant income is showing under budget due to change in recognition in 2012/13 financial statements. This income is now shown as restricted cash in equity.

- Interest income is down from budget levels due to lower interest rates and reduced cash on hand.
- The community service fee income has not been implemented as at November 2013. Additional sales income was released however this is not covering additional costs seen through marine compliance regulation.

Expenditure

- 2nd quarter insurance payments were released in October which is recognized when it is paid. This means we are currently showing an extra 1 months of insurance costs over budget.
- Increase in contractor expenditure due to uncertainty around Remote Housing which means the Council is incurring further costs relating to the Territory Housing contract that no consideration is provided by Remote Housing SLA extensions. Unlike other shire Councils the Tiwi Islands use permanent staff members which has continue costs implication even with limited work being released.
- Expenditure includes \$798,077 of prescribed depreciation that the Council is not funded to cover. This improves the net surplus figure to \$1,368,126. This net surplus is already fully budgeted to be spent through existing wage commitments.

Balance Sheet**Tiwi Island Shire Council****Statement of Financial Position as at 30 November 2013**

	2013
CURRENT ASSETS	
Current Operating Accounts & Cash on Hand	4,715,796
Investments	-
Trade and Other Receivables	1,378,820
Inventories and Prepayments	1,202,933
TOTAL CURRENT ASSETS	<u>7,297,549</u>
CURRENT LIABILITIES	
Trade and Other Payables	424,759
Current Provisions	1,174,663
Current Borrowings	333,333
Other Current Liabilities	9,987
Unexpended Grant Liability	188,180
TOTAL CURRENT LIABILITIES	<u>2,130,924</u>
NET CURRENT ASSETS	<u>5,166,625</u>
NON CURRENT ASSETS	
Buildings Prescribed	25,058,498
Infrastructure Prescribed	4,822,257
Plant	1,839,577
Equipment	297,606
Motor Vehicles	915,837
Work in Progress	583,594
TOTAL NON CURRENT ASSETS	<u>33,517,369</u>
NON CURRENT LIABILITIES	
Non Current Provisions	80,286

Non Current Borrowings	666,667
TOTAL NON CURRENT LIABILITIES	746,953
NET ASSETS	37,937,041
EQUITY	
Accumulated Funds	37,366,992
Surplus	570,049
TOTAL EQUITY	37,937,041

**Current Operating Accounts & Cash on Hand
Account Balances as at 30th November
2013.**

Operating Account	\$ 1,409,394.33
Trust	
Account	\$ 3,329,370.36
Cash Deposit Account (credit cards)	\$ 56,562.55
TCU Operation Account	\$ -62.43
Cash on Hand	\$ 900.00
Un-presented Cheques	\$ -79,644.89
EFT to present 01/12/2013	\$ - 723.95
	<u>\$ 4,715,795.97</u>

Trade and Other Receivables

		Nov-13
Receivables Rates General	\$	242,026
Receivables Waste Collection General	\$	226,635
Receivables GST	\$	47,966
Receivables Control account	\$	1,076,862
Deposits and Bonds held	\$	5,000
Wages Overpayment Receivable	-\$	3
Current Provision Doubtful Debt General	-\$	219,665
Total Trade and Other Receivables	\$	1,378,820

Ageing Receivables

The outstanding payments (Debtors) owed to Council at the end of November totals \$3,891,834 with 83% of this exceeding 90 days trading terms the majority of this is to NTG departments. The total debts owed to Council that exceed 90 days trading terms are \$3,247,710. Total debts are broken down as follows:

Original	Outstanding	Unapplied	Current	>30days	>60days	>90days	Future
1,798,652	1,076,776	-191,988	462,468	50,438	427,313	328,54	0

Vendor	Total	Over 90 days
Dep Land & Planning		See Dep Transport
Dep of Transport	\$ 126,880.92	\$ 126,880.92

Dep Regional Devel	\$ 248,896.90	\$ 156.00
Power Water Corp	\$ 175,260.46	\$ 71,667.52
DLGHRS	\$ 85,352.61	\$ 21,573.31
Department of Education	\$ 84,150.00	\$ 0.00
Tiwi Land Council	\$ 72,795.53	\$ 54,951.50
McKenna Construction	\$ 47,133.03	\$ 47,133.03
Tiwi Enterprises	\$ 23,544.70	\$ 449.26
Wright Construction	\$ 18,775.00	\$ 18,775.00
Ranku Store (Old)	\$ 16,056.50	\$ 16,056.50
Ranku Store (New)	\$ 13,175.22	\$ 0.00
(Ranku Store New)	\$ 8,457.21	\$ 0.00
Energy Industry	\$ 10,000.00	\$ 10,000.00

Other Problem Vendors

MJ R Estate	<1% of outstanding debt	\$ 6,440.50
DLGHRS – IES	<1% of outstanding debt	\$ 4,812.50
Andrew Bush (Tiwi Enterprises)	<1% of outstanding debt	\$ 4,448.00
Kellyco Electrical Services	<1% of outstanding debt	\$ 2,254.17
Naz Alfred	<1% of outstanding debt	\$ 2,153.63
Catholic Diocese	<1% of outstanding debt	\$ 2,019.93
FinBuilt	<1% of outstanding debt	\$ 1,374.00
Craig Rutherford	<1% of outstanding debt	\$ 1,339.86
Marion Scrymgour Office	<1% of outstanding debt	\$ 600.00
Aileen Tiparui	<1% of outstanding debt	\$ 261.50

Statements and invoices have been forwarded to the appropriate organisations; on-going debt collection is being competed any additional information requested for clearance of invoices has been sent. The bad debts were included in the 2011/12 bad debt write-off allowance.

Tiwi Island Land Council Outstanding Debt is to be reviewed by Alan Hudson for old TILG balances brought forward. Funeral cost invoices will stay until ABA has recognised that the Tiwi Island Land Council has not contributed any of it funeral distributions towards the actual costs of funerals.

The Department of Lands and Planning (Department of Transport) Debt \$2.0M related too an invoice the department requested Tiwi Islands to raise in June 2011 for the Barge Landing Project. This invoice was reversed in September 2013. A new invoice was raised to the Department of Transport for the costs incurred by the Tiwi Islands Shire Council due to requests and demands put in place by Department of Lands and Planning Staff. This new invoice was sent to Ernie Wanka at the Department of Transport for \$126,881 Inclusive of GST.

Department of Regional Development covers Outstations funding. The release was held up due to a breach by the Council regarding late audited reporting. This breach will be cleared in December 2013.

Rates Outstanding as at 30/11/2013

Mantiyupwi	\$ 107,986.25
Munipi Arts	\$ 42,123.40
Nguiu Catholic Church	\$ 37,758.86
Melville Island Lodge	\$ 31,957.20
TITEB	\$ 26,083.70

Kelly Bow	\$	7,305.53
H Johnson / A Tipiloura	\$	6,866.16
D Munkara / N Kerinauia	\$	4,192.03

The 2013/14 financial year rates run were completed in October these were posted into our accounts dated October with a due date of 8 November 2013. Problem rates vendors were sent notification in October that legal action will be taken within 14 days. Debt judgements will be taken out against the property or lessees. Other IBA home owners will be added to this list as they have not kept up with payment arrangements organised with IBA and the

Council. Interest will be charged on the due date for any rate invoices that remain unpaid from the current rates charges. Territory Housing and Government housing will be sent an interest summary in November for items unpaid as at 8th November 2013.

Tiwi Land Council, Kelly Bow and Munipi Wilderness lodge were sent to debt collection in late November. TITEB, Tiwi Island Adventures, and Mantiupwi were forwarded to De Silva Hebron for debt judgement proceedings.

Territory Alliance has also failed to pay rates and charges invoices for there workers camp. This may now be the responsibility of Mantiupwi as the workers camp was transferred in September 2012. No payment for rates outstanding has been made by Mantiupwi in November 2013.

These charges are all subject to 18% interest charges.

Ageing Payables

Original	Outstanding	Unapplied	Current	>30days	>60days	>90days	Future
373,699	373,381	-83,764	408,660	6,883	894	40,707	0

The report shows the great majority of Payables running at 30 days or less. Staff have actioned most of the balances over 30. Outstanding items relate to Airline Charter companies who had excessive landing fee bills outstanding with Avdata, two of these companies are now in liquidation. The other Items relates to SK Enterprises an offset will be made between accounts payable and accounts receivable to clear this amount in December.

Equity

		Nov-13
Surplus Deficit 30th November 2013	\$	570,049
Retained Earnings	\$	3,756,540
Retained Earnings - Internal Restrictions	\$	1,644,662
Revaluation Reserve Prescribed Buildings	\$	2,845,450
Revaluation Reserve Prescribed Infrastructure	\$	29,120,340
Total Equity	\$	37,937,041

Current Ratio

The Current Ratio (or working capital ratio) identifies the Council's ability to meet short term financial obligations. The higher the ratio, the more liquid we are.

This calculation uses the current assets and current liabilities.

$$\frac{\$7,297,549}{\$2,130,924} = 3.42$$

The liabilities *do not* include current years unexpended grant funding.

Net Income/ Expenditure

The total net result highlights that Council remains in a positive fiscal position, with \$4.715 million cash at bank. With completion of 2012/13 Financial Audit the Shire Council will review there cash flow to determine ability to pay back the NTG \$1,000,000 loan over the next 3 financial years. It is expected that the Tiwi Islands Shire Council will repay \$333,333 in the current financial year, which is included in current liability figures. With a slow down in work released by remote housing this will have an effect on the Councils ability to continue at current untied employment levels. A review will need to be completed in January to ensure the Council is not over exposed in unfunded wages.

CONSULTATION AND TIMING

Section 18 of the Local Government Accounting Regulations 2008 outlines the requirements for financial reporting to Council. In particular it states that the actual income and expenditure for the commencement of the financial year to the end of the previous month should be reported plus a statement of the debts owed to the Council.

RECOMMENDATION:

That Council notes this report for information

ATTACHMENTS:

REPORTS FOR INFORMATION

ITEM NUMBER	7.6
TITLE	Governance Managers Report - End of Month - November 2013
REFERENCE	138144
AUTHOR	Bruce Moller, Governance Manager

**BACKGROUND**

The Governance Manager provides effective leadership in governance activities to support the strategic direction of Tiwi Islands Shire Council.

The position will be responsible for overseeing the establishment and ongoing implementation of good governance structures and processes including providing high level management advice and guidance to the Council, executive, senior management and staff on governance matters, and providing advice on the roles and responsibilities of elected members of Council and local advisory board members respectively.

Strategic Planning:

The Governance section will endeavour to ensure the Council is 99% compliant with Northern Territory Government Legislation. They will also assist councillors with their roles and responsibilities to the Tiwi Islands Shire Council.

Financial Variances to Budget:**1. Action SDC – 147100 – Councillors**

I have completed a brief review of YTD expenditure plus outstanding commitments and to my knowledge no un-necessary expenditure has been processed.

2. Action SDC – 107200 – Governance

I have completed a brief review of YTD expenditure plus outstanding commitments and to my knowledge no un-necessary expenditure has been processed.

Human Resources:

All Staffing issues, including:

- Attendances – Normal absenteeism due to illness and personal matters
- Incidents – Nil
- Disciplinary matters – Nil
- Recruitment – Nil
- Annual leave, leave coverage and proposed higher duties.
- OH&S matters – Nil
- Staff meetings conducted – Ongoing.

Travel (undertaken) November 2013

15 November – Wurrumiyanga (CEO / Directors / Managers Meeting)

19 November – Wurrumiyanga (Council Sub-Committee Community Service Charges)

20 November – Governance Forum (Darwin) at LGANT Offices Parap
25 -27 November – Pirlangimpi Local Board & Council Meetings cancelled due to Cyclone Alessia.

Travel (proposed) December

09 December – Wurrumiyanga – Ordinary Meeting preparation
10 December – Milikapiti Local Board Meeting (morning)
16 - 19 December – Pirlangimpi (rescheduled) – Local Board & Ordinary Council Meetings

Visitors and Meetings:

Contact with Councillors in person and via telephone on a daily basis.

Maina Brown and I attended the LGANT Governance Reference Group Meeting in Darwin on Wednesday 20th November.

Local Board Meeting held in:

- Pirlangimpi Tuesday 26 November 2013 (10 am) (cancelled due to Cyclone Alessia)

Ordinary Council Meeting held in:

- Pirlangimpi Tuesday 26 November 2013 (1:30 pm) (cancelled due to Cyclone Alessia and combined with December 11th OCM in Milikapiti).

Special Council Meeting / Sub Committee Meeting held in:

- 19 November – Wurrumiyanga 10am (Council Sub-Committee Community Service Charges)

Councillors Professional Development

LGANT are currently finalising the preparation of a number of modules for Elected Member Governance Training.

Local Authorities

Due to recent changes to the NTG Local Government Act (Regional Councils & Local Authorities) I have started work on some of the preliminary planning for the setup of the 3 new Local Authorities.

We are still waiting on the final version of the Ministerial Guidelines No 8 to be released – currently going through the final draft version to start the process of developing new Policies / Procedures / Forms that will be required over the next few months.

Local Authorities establishment will need to be further discussed with the CEO and Council over the coming months.

Key Performance Indicators:

Key Performance Indicator	Action	Completed by Whom	Target Date	Measure of Success	Commenced
Compliant with Local Government Legislation	Liaise on a regular basis with Dept of Local Government	Bruce Moller	Ongoing	99% compliant	Yes – All required Documents posted on the Web – Working with Dept Local Government on other issues
All Councillors aware of their roles	Training Councillors in Governance	Bruce Moller	Ongoing	100% of Council meetings are Controlled and Managed by Elected Members	Yes
Local Advisory Boards operating efficiently and working in conjunction with the Council	All concerned being made aware of protocols required between Council and Local Boards	Bruce Moller	Ongoing	100% of Information between Council and Local Boards is shared on a regular basis and both committees work in harmony.	Commenced first week in June 2012
Councillor's Portfolios are recognised by Council staff and staff update Councillors on a monthly basis on their portfolio.	Make staff aware of which Councillors hold Portfolios in their area	Bruce Moller Directors	Ongoing	100% of Monthly meetings are being held between Councillors, Directors and staff in their Portfolio.	Commenced July 2012

It is an important element of good governance that both Councillors and staff continue to work together in promoting the Council and across the Tiwi Islands.

ISSUES/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

RECOMMENDATION:

That Council notes this report for information

ATTACHMENTS:

- 1 TISC - Councillors Meeting Attendance for 2013 -14.pdf

**TIWI ISLANDS SHIRE COUNCIL
COUNCIL MEETINGS - 2013 - 14 F/Y
OFFICIAL ATTENDANCE REGISTER**

COUNCILLOR	WARD	Jul	Aug	Oct	Oct	Nov
		31 ORD W	28 ORD P	2 ORD M	30 ORD W	26 ORD P
1. Lynette Jane De Santis - Mayor	Milikapiti	Y	Y	Y	Y	C
2. Marius Puruntatameri - Deputy Mayor	Pirlangimpi	X	Y	A	Y	C
3. Anita Moreen (Appointed 28 June 2013)	Milikapiti	Y	Y	Y	Y	C
4. Peter Rioli	Milikapiti	X	Y	Y	X	C
5. Emmanuel Rioli	Pirlangimpi	X	Y	Y	A	C
6. Therese Bourke	Pirlangimpi	A	A	A	Y	C
7. Brian Tipungwuti	Wurankuwu	Y	Y	Y	Y	C
8. Barry Puruntatameri	Nguiu	Y	Y	Y	Y	C
9. Leslie Tungutalum	Nguiu	Y	Y	A	Y	C
10. John Naden	Nguiu	Y	Y	Y	Y	C
11. Crystal Johnson	Nguiu	Y	Y	Y	Y	C
12. Gawin Tipiloura	Nguiu	Y	Y	Y	Y	C

COUNCILLOR	WARD	Jul	Aug
		8 SP W	6 SP W
1. Lynette Jane De Santis - Mayor	Milikapiti	Y	A
2. Marius Puruntatameri - Deputy Mayor	Pirlangimpi	X	Y
3. Anita Moreen (Appointed 28 June 2013)	Milikapiti	Y	A
4. Peter Rioli	Milikapiti	A	X
5. Emmanuel Rioli	Pirlangimpi	X	A
6. Therese Bourke	Pirlangimpi	Y	A
7. Brian Tipungwuti	Wurankuwu	X	Y
8. Barry Puruntatameri	Nguiu	Y	Y
9. Leslie Tungutalum	Nguiu	Y	Y
10. John Naden	Nguiu	Y	Y
11. Crystal Johnson	Nguiu	Y	Y
12. Gawin Tipiloura	Nguiu	Y	Y

LEGEND	
Meeting Type	Location
ORD = Ordinary Meeting	W = Wurrumiyanga (Nguiu)
SP = Special Meeting	P = Pirlangimpi
LB = Local Board Meeting	M = Milikapiti
PRE = Pre Agenda Meeting (Ordinary)	
Attendance	NT LG Act - Councillor will be automatically disqualified from Council if absent (without approved apology) from two consecutive ordinary meetings.
Y = Present at Meeting	
A = Apology accepted	
X = Apology not accepted	
C = Meeting cancelled	

**TIWI ISLANDS SHIRE COUNCIL
COUNCIL MEETINGS - 2013 - 14 F/Y
OFFICIAL ATTENDANCE REGISTER**

COUNCILLOR	WARD	Jul	Aug	Oct	Oct	Nov
		30 PRE W	27 PRE P	1 PRE M	29 PRE W	26 PRE P
1. Lynette Jane De Santis - Mayor	Milikapiti	Y	Y	Y	Y	C
2. Marius Puruntatameri - Deputy Mayor	Pirlangimpi	X	Y	Y	Y	C
3. Anita Moreen (Appointed 28 June 2013)	Milikapiti	Y	Y	Y	Y	C
4. Peter Rioli	Milikapiti	X	Y	Y	X	C
5. Emmanuel Rioli	Pirlangimpi	X	A	Y	A	C
6. Therese Bourke	Pirlangimpi	A	A	A	A	C
7. Brian Tipungwuti	Wurankuwu	Y	A	Y	A	C
8. Barry Puruntatameri	Nguiu	Y	Y	Y	Y	C
9. Leslie Tungutalum	Nguiu	Y	A	Y	Y	C
10. John Naden	Nguiu	A	Y	Y	Y	C
11. Crystal Johnson	Nguiu	Y	Y	Y	Y	C
12. Gawin Tipiloura	Nguiu	Y	Y	Y	Y	C

COUNCILLOR	WARD	Jul	Aug	Oct	Oct	Nov
		30 LB W	27 LB P	1 LB M	29 LB W	26 LB P
1. Lynette Jane De Santis - Mayor	Milikapiti	Y	Y	Y	Y	C
2. Marius Puruntatameri - Deputy Mayor	Pirlangimpi	A	Y	A	Y	C
3. Anita Moreen (Appointed 28 June 2013)	Milikapiti	Y	Y	Y	Y	C
4. Peter Rioli	Milikapiti	A	Y	Y	X	C
5. Emmanuel Rioli	Pirlangimpi	A	Y	Y	A	C
6. Therese Bourke	Pirlangimpi	A	Y	A	A	C
7. Brian Tipungwuti	Wurankuwu	Y	X	Y	Y	C
8. Barry Puruntatameri	Nguiu	Y	Y	Y	Y	C
9. Leslie Tungutalum	Nguiu	Y	A	Y	Y	C
10. John Naden	Nguiu	A	Y	Y	Y	C
11. Crystal Johnson	Nguiu	Y	Y	Y	Y	C
12. Gawin Tipiloura	Nguiu	Y	Y	Y	A	C

**Note 1: Councillors attendance at Local Board Meetings
is only mandatory for their own Ward.**

LEGEND	
Meeting Type	Location
ORD = Ordinary Meeting	W = Wurrumiyanga (Nguiu)
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