



# **AGENDA**

## **SPECIAL MEETING**

### **TUESDAY, 20 DECEMBER 2011**

Notice is given that the next Special Meeting of Council of Tiwi Shire Council will be held on:

- Tuesday, 20 December 2011 at
- Milikapiti
- Commencing at 10:00am

Your attendance at the meeting will be appreciated.

## **AGENDA**

### **1 WELCOME & APOLOGIES**

- 1.1 WELCOME
- 1.2 PRESENT
- 1.3 APOLOGIES
- 1.4 LEAVE OF ABSENCE
- 1.5 CONFIRMATION OF PREVIOUS MINUTES

*Special Meeting - 10 November 2011*

### **2 BUSINESS ARISING**

*Nil*

### **3 CORRESPONDENCE**

- 3.1 INCOMING CORRESPONDENCE - BOWEN MCCORMACK LAWYERS ..... 3

### **4 GENERAL BUSINESS**

- 4.1 COUNCILLOR REQUEST - UPDATE ON SPORT AND RECREATIONAL PROGRAM FOR WURRUMIYANGA OVER THE SCHOOL HOLIDAYS..... 5
- 4.2 COUNCILLOR REQUEST - UPDATE ON MOWING SERVICES PREVIOUSLY PROVIDED BY THE SHIRE VIA FEES AND CHARGES ..... 6
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### **6 REPORTS FOR DECISION**

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### **7 OTHER BUSINESS**

### **8 NEXT MEETING**

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**CORRESPONDENCE**

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<b>ITEM NUMBER</b>	3.1
<b>TITLE</b>	Incoming Correspondence - Bowen McCormack Lawyers
<b>REFERENCE</b>	91947
<b>AUTHOR</b>	Alan Hudson, Chief Executive Officer



Update on Socio Economic Impact Statement – Project Tiwi and Consulting Outcome

**BACKGROUND**

The Naraka Consulting firm were sourced to provide the Tiwi Islands Shire Council with an Socio Economic Impact Statement. The Council was not satisfied with the final report and disputed with this company in relation to the Report and Payment.

A letter is tabled at this meeting addressed to All Councillors via Registered Post – this was also emailed out to All Councillors

Councillors are asked to sign the deliver confirmation to be returned to this solicitor.

Attached is the Council Response to Bowden McCormack for your information.

**ISSUES/OPTIONS/CONSEQUENCES**

Issue with the Naraka Consulting firm

- Failed to finish the report on time
- Failed to meet the Councils specify needs as per the Terms of Reference
- Failed to address the Social Impacts for Tiwi's and
- Failed to present in the report specific relevant data

**CONSULTATION & TIMING**

Payment to this firm will now be made– outstanding amount is \$14,000.

A review of the Report will commence and in the event that parts of the content in this document need to be amended all costs associated with an reviewed report will be recovered by legal proceeding from Naraka Consulting firm.

**RECOMMENDATION:**

**That Council receive and note this correspondence and response to the Bowden McCormack**

**ATTACHMENTS:**

- 1 Response - To McCormack - Re Naraka Consulting Dispute - 7 November 2011.pdf



## Tiwi Islands Shire Council

**Postal Address:**

PO Box 104  
Parap NT 0804

**ABN: 61507431031**

**Tel:** 08 8970 9501  
**Fax:** 08 8970 9555

### Without Prejudice

Dominick McCormack

Bowden McCormack

GPO Box 2644

Darwin 0801

**By Email** [bmlaw@bowden-mccormack.com.au](mailto:bmlaw@bowden-mccormack.com.au)

**Dear Sir**

**RE Nakara consulting.**

I refer to your letter of 12 December 2011 in which you claim that Nakara Consulting are due payment for a report that they have submitted.

Firstly I have instructed that the amount outstanding be paid immediately.

Nonetheless it is our contention that Nakara consulting;

- Failed to finish all their reports as per the completion schedule given in their original proposal, and did so only after demands from us as their clients.
- Pursued their own agenda and content rather than adhering to the original terms of reference and in doing so attempted to assert their opinion of our needs rather than meet our specified requirements.
- Failed to in any way address the social impacts of such a project.
- Failed to adhere to the terms of reference by introducing extraneous matters that they had been specifically instructed to exclude and, in doing so incurred costs that are unacceptable to us
- Failed, despite repeated requests to make the economic data more specific and applicable to the Tiwi islands

Please be advised that it is now our intention to have the report submitted and reviewed as part of our due diligence process for this project. Should it be found necessary to have a third party complete those parts of the terms of reference not completed or completed satisfactorily by Nakara consulting we reserve the right to recover the full cost of doing so from Nakara Consulting.

**Alan Hudson**

**CEO**

**7 November 2011**

CC. Mark Garner, David De Silva

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## GENERAL BUSINESS

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<b>ITEM NUMBER</b>	4.1
<b>TITLE</b>	Councillor Request - Update on Sport and Recreational Program for Wurrumiyanga over the School Holidays
<b>REFERENCE</b>	91858
<b>AUTHOR</b>	Pauline Corpus, Executive Officer



Councillor Teresita Puruntatameri would like to know what activities and facilities are available to the Community during the school holidays

### BACKGROUND

### ISSUES/OPTIONS/CONSEQUENCES

### CONSULTATION & TIMING

### RECOMMENDATION:

**That Council receive and note information**

### ATTACHMENTS:

There are no attachments for this report.

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## GENERAL BUSINESS

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<b>ITEM NUMBER</b>	4.2
<b>TITLE</b>	Councillor Request - Update on Mowing Services previously provided by the Shire via Fees and Charges
<b>REFERENCE</b>	91859
<b>AUTHOR</b>	Pauline Corpus, Executive Officer



Councillor Teresita Puruntatameri – would like to know what alternatives are available for community members in relation to the previous provided service of Lawn Mowing at a fee

### BACKGROUND

### ISSUES/OPTIONS/CONSEQUENCES

### CONSULTATION & TIMING

### RECOMMENDATION:

**That Council receive and note this information**

### ATTACHMENTS:

There are no attachments for this report.

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## GENERAL BUSINESS

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<b>ITEM NUMBER</b>	4.3
<b>TITLE</b>	Councillor Request - Swimming Pool Facility at Wurrumiyanga
<b>REFERENCE</b>	91860
<b>AUTHOR</b>	Pauline Corpus, Executive Officer



Councillor Walter Kerinauia would like to know what is happening to this facility and when would it be available to the community

### BACKGROUND

### ISSUES/OPTIONS/CONSEQUENCES

### CONSULTATION & TIMING

### RECOMMENDATION:

**That Council receive and note this information**

### ATTACHMENTS:

There are no attachments for this report.

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## **GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	4.4
<b>TITLE</b>	Important Dates - Upcoming Elections
<b>REFERENCE</b>	91863
<b>AUTHOR</b>	Pauline Corpus, Executive Officer

This report reminds Councillors of important dates before the 2012 Elections

### **BACKGROUND**

Local Government General Elections will be on the 24<sup>th</sup> March 2012.

Elected Members will hold this position until the next election in 2016.

### **ISSUES/OPTIONS/CONSEQUENCES**

You cannot be a councillor and work as a council staff member at the same time.

You cannot stand for election if you owe council money in the form of surcharges and rates.

### **CONSULTATION & TIMING**

<b>Candidate Nominations Open</b>	<b>Friday 10 February 2012</b>
<b>Candidate Nominations Close</b>	<b>12 noon Thursday 1 March 2012</b>
<b>Close of the Electoral Roll</b>	<b>5pm Tuesday 21 February 2012</b>

### **RECOMMENDATION:**

**That Council receive and note this information**

### **ATTACHMENTS:**

- 1 Election Factsheet.doc



# 2012 Shire Council Election Information Sheet

The Shire Council Elections, also called the Local Government General Elections, will be on 24 March 2012. These elections will elect the shire councillors who will make up the **Tiwi Islands Shire Council** from 2012 until the next elections in 2016.

## Who votes?

All people who live in the shire and are over the age of 18 must vote. You can be fined if you do not vote. It is your responsibility to ensure you are enrolled in the correct ward and vote during the polling period.

## What is a ward?

Everyone living in the Tiwi Islands belongs to a ward. There are four wards that cover the whole area of the Tiwi Islands and each ward elects a certain number of councillors.

- **Nguiu ward** covers Wurrumiyanga and the southern end of Bathurst Island. There are 5 councillor positions in Nguiu ward.
- **Milikapiti ward** covers Milikapiti and a large area in the north east of Melville Island. There are 3 councillor positions in Milikapiti ward.
- **Pirlangimpi ward** covers Pirlangimpi and a strip of land along the whole eastern side of Melville Island. There are 3 councillor positions in Pirlangimpi ward.
- **Wurankuwu Ward** covers Ranku and the northern end of Bathurst Island. There is 1 councillor position for Wurankuwu ward.

## Who can be a councillor?

You need to meet 3 requirements to be a councillor. You need to be:

- 18 years or older
- an Australian citizen
- on the NT electoral roll **for the Council area.**

You cannot be a councillor and work as a council staff member at the same time.

You cannot stand for election if you owe council money in the form of surcharges and rates.

## Key dates before the election

<b>Candidate Nominations Open</b>	<b>Friday 10 February 2012</b>
<b>Candidate Nominations Close</b>	<b>12 noon Thursday 1 March 2012</b>
<b>Close of the Electoral Roll</b>	<b>5pm Tuesday 21 February 2012</b>

Enrolment Forms, Nomination Forms, Candidate Nomination Packs and assistance with lodging your form will be available from the **Shire Office** and from the **Northern Territory Electoral Commission**.

## When do you vote?

Even though polling day is the 24 March 2012, almost all people in the Tiwi Islands will vote **before the Election Day at a mobile polling area.**

Mobile Polling will begin on **Monday 12 March 2012.**

The **Northern Territory Electoral Commission** and the **Shire Council** will inform each of the communities when the mobile polling teams will visit and where the polling places will be located.

### Declaration of Results

The results of the Shire Council elections will be officially declared at 10am Monday 2 April 2012.

## How do you vote?

When you go to the polling place you must first get your name checked on the roll.

You will then receive one ballot paper with a list of the names and the photos of the candidates who have nominated in your ward.

In order to fill out the ballot paper:

- Write the number 1 in the square next to the candidate you like most.
- Then write 2 in the square for your second preferred candidate.
- Keep numbering each square until all the squares on the ballot paper are marked in the order of your choice
- Use numbers only and check that all squares have a number in them.

Don't forget to:

- Ask for another ballot paper if you spoil the first one.
- Place the ballot paper in the ballot box after you have marked your choices
- Take a friend or family member with you when you vote, if you think you need help you vote correctly. This kind of assistance is allowed under the law.

## Contact details

### Tiwi Islands Shire Council

Wurrumiyanga Office	08 8970 9500
Pirlangimpi Office	08 8970 9600
Milikapiti Office	08 8978 3958

### Northern Territory Electoral Commission

Phone	08 8999 5000
Call Centre	1800 MYVOTE or 1800 698 683
Email	<a href="mailto:ntec@nt.gov.au">ntec@nt.gov.au</a>

### Department of Housing Local Government and Regional Services

#### Local Government Liaison Officer, Darwin Region

Web	<a href="http://www.shireelections.nt.gov.au">www.shireelections.nt.gov.au</a>
Phone	08 8999 8524

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## GENERAL BUSINESS

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<b>ITEM NUMBER</b>	4.5
<b>TITLE</b>	Youth Suicide Committee - Visiting 1 - 2 February 2012
<b>REFERENCE</b>	91931
<b>AUTHOR</b>	Pauline Corpus, Executive Officer



The Select Committee of Inquiry into Youth Suicides in the NT will be visiting the Tiwi Islands on Wednesday 1 February and Thursday 2 February 2012.

### BACKGROUND

The Northern Territory has the highest rate of youth suicides in Australia – more than double the national average. As such, in August 2011 the Select Committee of Inquiry was established to inquire into current and emerging issues on youth suicides in the NT (see attached terms of reference), and report back to the Government by March 2012.

Members of the committee are as follows:

Chair: Marion Scrymgour (Member for Arafura),  
Deputy Chair: Lynne Walker (Member for Nhulunbuy),  
Michael Gunner (Member for Fannie Bay),  
Kezia Purick (Member for Goyder) and  
Peter Styles (Member for Sanderson).

To date the Committee has received over 40 written submissions and held public hearings/forums in Darwin, Tennant Creek, Alice Springs, Nhulunbuy, Yirrkala, Gunyangarra, Bees Creek and Palmerston. A final round of hearings has been scheduled for late January/early February and includes additional hearings in Darwin, Katherine and the Tiwi Islands.

Further information regarding the work of the committee can be found on the department's website: <http://www.nt.gov.au/lant/parliamentary-business/committees/ctc/youth-suicides/Call%20for%20Submissions.shtml>

### ISSUES/OPTIONS/CONSEQUENCES

The purpose of the visit is to meet with Councillors, organisations and interested members of the public so that Committee members can gain a better understanding of issues relating to youth suicide that are specific to the Tiwi Islands, hear about successful initiatives, and find out what still needs to be done

### CONSULTATION & TIMING

On Wednesday 1 February Committee members would like to meet with elected members (this could also include Local Board representatives if convenient) at around 10/10.30am for an hour or so. Following lunch the Committee will be holding a public forum from 1pm to 4pm to discuss issues relating to youth suicides with service providers.

Arrangements for Thursday 2 February have yet to be confirmed. Committee Chair Ms Marion Scrymgour is keen to show committee members some of the initiatives that have been put in place and, weather permitting, visit other Tiwi communities.

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**RECOMMENDATION:**

**That Council receive and note this report**

**ATTACHMENTS:**

- 1 Terms of Reference Select Committee on Youth Suicides in the NT.pdf

**Select Committee on Youth Suicides in the NT****Terms of Reference**

Resolved by the Legislative Assembly 17 & 18 August 2011

1. A Committee to be known as a Select (or Sessional) Committee on Youth Suicides in the NT be appointed comprising, three (3) members nominated by the Chief Minister, two (2) members to be nominated by the Leader of the Opposition and one (1) Independent;
2. The Committee to be empowered to inquire into and report on the current and emerging issues of Youth Suicide in the Northern Territory.
3. The Committee to inquire into and report on:
  - (a) Proposals to access Commonwealth funding programs including the National Partnership Agreement on Mental Health targeting suicide prevention, intervention and youth mental health, with a particular emphasis on Youth between 17-25 years of age;
  - (b) programs and services targeted at Youth aged 17-25 years of age with particular emphasis on Suicide Prevention education and awareness in Schools;
  - (c) the role, responsibility, co-operative co-ordination and effectiveness in the response and policies of agencies such as Police, Emergency Departments and general Health Services (Government and non-Government) in assisting/responding to young people at risk of suicide;
  - (d) the roles of targeted programs and services that address particular circumstances of high-risk groups, and identification of the strengths and weaknesses of existing suicide prevention responses;
  - (e) the adequacy and appropriateness of suicide prevention programs aimed at 17-25 year olds; and
  - (f) the accuracy of suicide reporting in the NT, the factors that may impede accurate identification and recording of suicides and attempted suicide rates (and the consequences of any under-reporting on understanding risk factors and provision of services to those at risk).
4. (Deleted)
5. The Committee shall elect a Government member as Chair.

6. The Chair of the Committee may, from time to time, appoint a member of the Committee to be the Deputy Chair of the Committee and the Member so appointed shall act as Chair of the Committee at any time when there is no Chair or when the Chair is not present at a meeting of the Committee.
7. Three Members of the Committee shall form a quorum.
8. The Committee may proceed to the dispatch of business notwithstanding that not all Members have been appointed and notwithstanding any vacancy.
9. The Committee is to report by the first sitting date after February 2012.
10. The Committee may present to the Assembly, from time to time, progress reports of its proceedings with or without the evidence received.
11. The foregoing provisions of this resolution have effect notwithstanding anything contained in the Standing Orders.

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## REPORTS FOR INFORMATION

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<b>ITEM NUMBER</b>	5.1
<b>TITLE</b>	Tiwi Islands Shire Council Annual Report 2010 - 2011
<b>REFERENCE</b>	91830
<b>AUTHOR</b>	Shelley Davis, Deputy Director Corporate Services



This report provides the annual report

### BACKGROUND

Part 14.1 Annual reports

199 Annual reports

- (1) A council must, on or before 15 November in each year, report to the Minister on its work during the financial year ending on the preceding 30 June.
- (2) The report must include a copy of the council's audited financial statement for the relevant financial year.
- (3) The report must also contain an assessment of the council's performance against the objectives stated in the relevant municipal or shire plan (applying indicators of performance set in the plan).
- (4) As soon as practicable after the report has been delivered to the Minister, the council must:
  - (a) publish the report on the council's website; and
  - (b) publish a notice in a newspaper circulating generally in the area informing the public that copies of the report may be downloaded from the council's website or obtained from the council's public office.

### ISSUES/OPTIONS/CONSEQUENCES

### CONSULTATION & TIMING

### RECOMMENDATION:

**That Council receives and note this report**

### ATTACHMENTS:

1 TISC Annual Report 2010\_11.pdf



# ANNUAL REPORT

20010/11





## CONTENTS

- **Mayor's Foreword**
- **Chief Executive Officer's Foreword**
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- **Service Delivery Performance Assessment**



## MAYOR'S FOREWORD

June 2011 marks the completion of the Tiwi Islands Shire Council's 3<sup>rd</sup> year of operation since the amalgamation of Shires in 2008. It has been a year of both success and frustration as the Shire strives to deliver both core and non-core services to the communities of the Tiwi Islands.

An ongoing frustration for Elected Members and staff is the failure of both Territory and Federal Government departments to secure ongoing funding agreements prior to the commencement of the new financial year; making it difficult for the Shire to plan beyond the 12 months of the funding agreements.

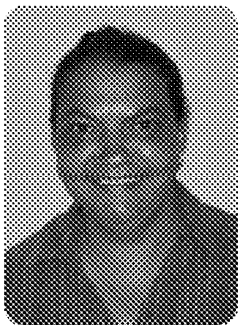
The Shire continues to negotiate adequate administration fees within each funding agreement to cover the base infrastructure and fixed costs of the Council, which is further exacerbated by untied operating funding for Council facing rolling reductions .

Despite this, Council employees continue to grow – not only in the level of service they provide to our Communities, but also in their own skill levels as Council continues to commit to the ongoing education and training of Tiwi People. In fact, this year marked our success in achieving the Bronze Award from the 50:50 Vision Council for Gender Equity; of which we are all very proud.

And finally, during the year we lost a treasured member of our Executive Management Team, MJ Rioli, and I would like to take this opportunity to recognise the contributions he made to not only the Tiwi Islands Shire Council, but to the greater community.

I look forward to another successful year as Council continues to provide services and facilities to our community members.

**Lynette De Santis**  
**MAYOR**



**Lynette De Santis**



## CHIEF EXECUTIVE OFFICER'S FOREWORD

The year ended 30 June 2011 has seen significant achievements by Council and its staff despite shrinking resources and the loss of key personnel. Tiwi shire continues to maintain its focus on community service and to this end has made great improvements to not only its financial management and accountability but to implementation of its core strategies of establishing each program through a relevant Directorate as a business unit in its own right.

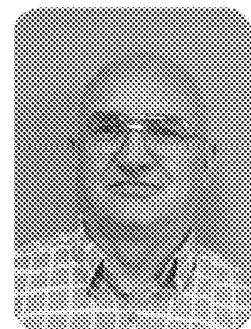
Council has virtually completed its term without change of membership and this, in turn has enabled consistency in the development and application of policies across the whole spectrum of its operations. Again, Councillors themselves have been active contributors not just within their regular statutory meetings but whenever required on a day to day basis. Likewise our achievement of a Bronze award for gender equity is reflective of a wider strategy to ensure that Tiwi employees have not just equitable terms of employment but clear career paths and personal development options and opportunities.

Council's operational strategy of decentralization assists this and is best reflected in the fact that our most senior executive staff including myself and three of our Directors live within various locations throughout the Tiwi Islands. As such the staff under their direction are in almost daily contact with them, they have a great appreciation of their staff's capabilities and performance and this is now reflected in more frequent internal promotions based on the merits of this knowledge.

We continue to face constant pressure to agree to funding arrangements that assume council has resources to commit and are thus having continually to rebuff attempts at cost shifting that would otherwise see us accepting responsibilities that are properly that of either the Northern Territory or Federal Governments. Nonetheless I believe we have a substantially better relationship with not only other levels of Government and their representative Departments but with the multitude of NGOs and other community based stakeholders.

Despite shrinking financial resources I believe Tiwi shire council will now move on to an era of stable management and continued improvement in the level, quality and relevance of services to our constituent communities.

**Alan Hudson**  
CEO



Alan Hudson



## CONTACT US

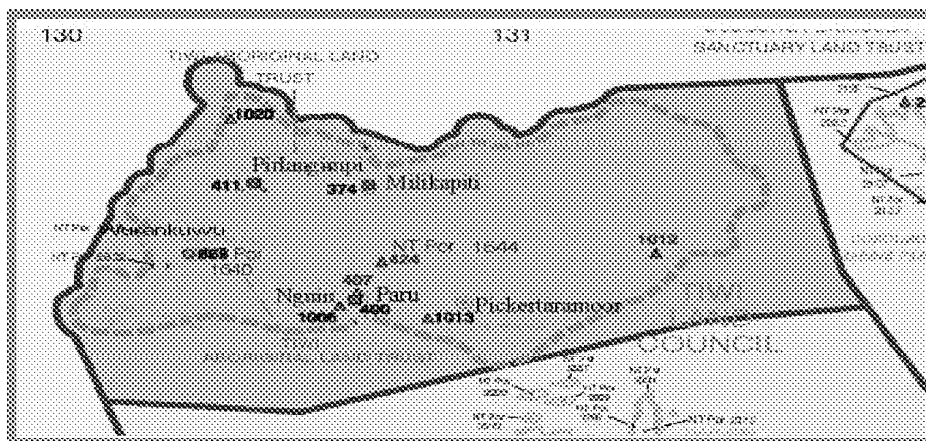
The Tiwi Islands Shire Council operates offices in the communities of Wurrumiyanga, Pirlangimpi and Milikapiti; as well as in Parap, Darwin.

Please include your relevant contact details (full name and postal or email address) when requesting a response from the Shire or its representatives.

<b>GENERAL</b>	
Email:	<a href="mailto:contactus@tiwiislands.nt.gov.au">contactus@tiwiislands.nt.gov.au</a>
Website:	<a href="http://www.tiwiislands.nt.gov.au">www.tiwiislands.nt.gov.au</a>
Postal Address:	PO Box 104 Parap NT 0804
<b>WURRUMIYANGA</b>	
Phone:	(08) 8970 9500
Fax:	(08) 8970 9555
<b>PIRLANGIMPI</b>	
Phone:	(08) 8970 9600
Fax:	(08) 8970 9666
<b>MILIKAPITI</b>	
Phone:	(08) 8978 3958
Fax:	(08) 8978 3995
<b>PARAP</b>	
Phone:	(08) 8991 8600
Fax:	(08) 8941 4852



## SHIRE BOUNDARIES



## RESIDENTIAL POPULATION BY LOCALITY

The total estimated resident population\* of the Shire is 2,512.

The estimated resident population of the major communities within the Shire are detailed below:

### Population

The total estimated resident population\* of the Shire is 2,512. The estimated resident population of the major localities within the Shire are shown in Table 1 below.

**Table 1: Estimated Resident Population by locality (ABS Census 2006)**

Locality	Population
Nguu	1495
Pirlangimpi	434
Milikapiti	449
Wurankuwu**	85
Other Communities	49

\* The Australian Bureau of Statistics uses a number of methods to represent population, including Usual Resident Population and Estimated Resident Population. The Northern Territory Government and the Northern Territory Grants Commission use Estimated Resident Population figures when representing population. Where Estimated Resident Population figures at the locality or Shire level are not available through the 2006 Census Data, the Northern Territory Government has developed a formula to calculate these figures. This formula is undergoing constant refinement and as such the figures in Table 1 are subject to change.

\*\* This figure includes Wurankuwu and 4 Mile Camp.





## REPRESENTATION

The following principles have been considered in developing the governance/representation structure for the Shire:

- Maintain local community input and influence in local government decision making
- Ensure flexibility in dealing with local issues and local community differences
- Ensure each local community's interests are represented through appropriate structures and processes
- Ensure representation occurs as closely as possible to one vote one value
- Support the retention of cultural identity at the local community level

The following representation model for the Shire has been approved by the Minister and was formally gazetted on 30 June 2008

Members of the Tiwi Islands Shire Council			
Wurrumiyanga	Milikapiti	Wurankuwu	Pirlangimpi
Barry Puruntatameri	Lynette De Santis	Kathleen Tipungwuti	Emmanuel Rioli
Teresita Puruntatameri	Raelene Mungatopi		Henry Dunn
Walter Kerinauia	David Boyd		Marius Puruntatameri
Francis Xavier Kurrupuwu			
Richard Tungutalum			

Ward	No. of Members
Wurrumiyanga	5
Pirlangimpi	3
Milikapiti	3
Wurankuwu**	1
<b>TOTAL:</b>	<b>12</b>



## REPRESENTATION

### Local Advisory Boards

To achieve these principles of representation and Community input the Council approved the establishment of 3 local advisory boards. The basis of that approval is as follows:

- Boards for Wurrumiyanga (representing Nguiu and Wurankuwu wards), Pirlangimpi and Milikapiti.
- Boards are constituted of
  - two members from each skin group (4 male and 4 female)
  - two members to represent the non skin group residents
  - the Councillors from that ward
- Secretariat services (minutes etc) are to be provided by the Council secretariat
- Minutes of board meetings to be provided to the next Shire Council meeting and the Chairman of the board available to speak to them or expand on any issues therein.

### Council Structure

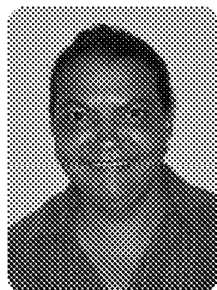
Council has also reviewed the Langford report into Council representation and advice from, the electoral commission as to voter demographics.

On the basis of the presentation by the report's authors and in light of the relatively unchanged voter demographics for the Shire Council has decided the following;

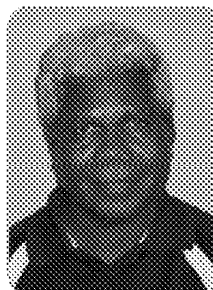
- There are no grounds for alteration to the ward or representation structure of Tiwi Shire Council at this time
- There are no grounds for and they do not favour any changes to the current methodology for appointment of the Principle (mayor) and Deputy Principle members



## ELECTED MEMBERS OF COUNCIL



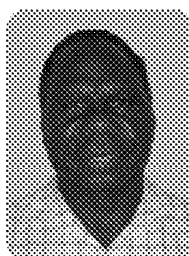
**Lynette De Santis**  
Mayor



**Barry Puruntatameri**  
Deputy Mayor



**Raelene Mungatopi**



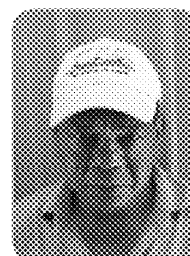
**Pirrawayingi**



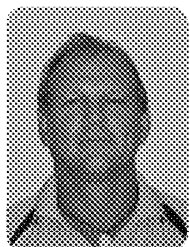
**Kathleen Tipungwuti,**



**Richard Tungutalum**



**Emmanuel Rioli**



**David Boyd**



**Teresita Puruntatameri**



**Walter Kerinauia (Jnr)**



**Maralampuwi Kurrupuwu**



**Henry Dunn**





## BACKGROUND

Tiwi Islands Shire Council (TISC) was formed consequent to reform of Local Government by the Northern Territory Government and commenced on 1 July 2008. Councillors were elected for 4 years with the next election due after March 2012. Prior to this local government authority for the Tiwi Islands was vested in "Tiwi Islands Local Government (TILG)"

Prior to the election of the Council statutory and operational control of Council matters and decisions was vested in the appointed CEO and an officer appointed by the Northern Territory Government (NTG).

During this period the NTG committed the Shires to contracts for hardware and software and to membership of a corporate entity, Councilbiz, the purpose of which was to administer and provide support for Councils' usage of the various software programs – support contracts that remain in place at the present time. Implementation of these programs especially the "Tech 1" suite of programs proved to be so problematic as to be an obstacle to proper accountability and financial decision making. In the absence of full financial information on a regular basis Council has astutely been conservative in its expenditure and commitments. Whilst this has been a successful strategy in avoiding both debt and over expenditure it has resulted in a number of instances of Funding bodies demanding the return of large amounts of funds. In this regard Council's conservatism and diligence has had the consequence of financial penalty, ostensibly for "underperformance".

### Community Relations

Council is extremely aware of its role as the lead agency, service provider and employer within its area of responsibility.

To ensure that it remains both supportive and informative it has adopted the following measures:

- Formation of Local Advisory Boards
- Nomination of elected members on key consultative forums
- Proposed Memorandums of Understanding (MOU's) with key stakeholders (Police, Tiwi Land Council)
- Publishing of a community news letter
- Sponsorship of key areas of community interest – Tiwi Islands Football League and the Tiwi Bombers football club



## Service Delivery Performance Assessment

In adherence with NT Local Government Act 2008, section 199, Tiwi Islands Shire Council hereby presents the following report as an assessment of performance during the Financial Year ended 30 June, 2010.

This report is defined by the Directorates that exist within the Tiwi Islands Shire Council's Corporate Structure.

Council's planning for service delivery centred around:

- It's structure as a corporate body and how this meets the needs of the core and non-core services Council delivers
- The functions it performs, how these interact and how it is desirable that each is financially and physically sustainable
- It's infrastructure

All three of these resources are dependant on each other for functionality and sustainability and can not be considered in isolation without affecting the others and ultimately themselves.

Consequently this plan aims to at all times take a holistic approach to resource planning and this inter-dependency.

## Freedom of Information Statement

The Council did not receive any applications for Access or Corrections during the financial year of 2010 / 2011.

The Council makes available documents about its functions and operations, Council and boards on the website and government or personal information can also be accessed from one of our service centres.

There is a fee structure for applications under the Freedom of Information.



## COMMUNITY DEVELOPMENT

Community Development seeks to empower individuals and groups of people by providing these groups with the skills they need to effect change in their own Community. The Community Development directorate addresses this in the Tiwi Islands Communities through the delivery of social networking services, such as:

- Libraries
- Broadcasting
- Centrelink
- Community Liaison
- Night Patrol
- Employment Services; and
- Skin Groups

### Employment Services

Whilst predominantly administering the CDEP program, this business unit facilitates jobs creation and has successfully transitioned over 30 employees to full time jobs in the past 12 months. This will continue to increase, as all Independent Business Units have identified succession and pathways within their Business Plans to support the transition of CDEP employees.

### Broadcasting

The Remote Indigenous Broadcasting (RIBS) unit now has trained staff, able to effectively deliver community radio broadcasts following ongoing operator training with Top End Aboriginal Broadcasting Association (TEABA). This is in addition to key transmitter and decoder equipment upgrades, and goes toward the ongoing success of this program in providing not only a source of entertainment, but a key communication tool to our communities.

### Libraries

This year has seen some minor upgrades to equipment, which allow our libraries to continue to provide consistent access to printed literature as well as internet access

Also the Women's Centre and NT Libraries facilitated the production of a CD and book for children titled AMAM ATAPI AJAJA in Tiwi and English.



### Community Health & Safety

The Animal Management plan continues its strong focus within the communities, with regular veterinary visits resulting in high numbers of dogs being destroyed or sterilised. The reduction in communicable disease and dog bites has reduced significantly, both of which have had a positive effect on community health.

### Night Patrol

Night Patrol continues their strong presence across all three communities, and has this year entered into a Memorandum Of Understanding (MOU) with the NT Police. This MOU outlines how each organisation can complement operations and increases the lines of communication between Night Patrol and Law Enforcement Officers.

Night Patrol will consider changing its name to Community Patrol in the coming year, to better identify with providing around the clock support to the community and working closely with Youth Diversion and Sport and Recreation as we continue our focus on reducing numbers of youth on the streets.



## CORPORATE AND COMMUNITY SERVICES

The Corporate and Community Services Directorate has the responsibility of delivering services under the following areas:

- Children's Services
- Youth Diversion
- Women
- Sport and Recreation
- Administration
- Australia Post Agencies
- Events Management
- Fleet management
- Community engagement
- Advocacy
- Information Technology and Communications
- Records Management; and
- Companion animal welfare and control

Corporate Services has this year delivered many workshops to Managers and Supervisors to address internal and external management reporting as well as the development of Business Plans for every functional area. The concept of Independent Business Units (IBU) was introduced, to identify that every program and department is in fact stand alone, and must be accountable for its own productivity and financial sustainability. Elements of each IBU's Business Plan were then incorporated into the 2011/12 Shire Plan.

### Children's Services

The Shire celebrated the opening of two new Child Care centres this year, being the Jipingpila Creche in Milikapiti and the Wulangurumatu Creche in Pirlangimpi. Both of these facilities have increased the capacity for children to access Child Care.

The introduction of the Ochre Card as well as the new National Standards in Children's Services has provided ongoing training and development for centre staff.

The increased training and new larger facilities will mean that under the new Children's Services program structure, After School Care and Outside School Holiday Care can be operated from the Child Care Centres in the future.

### Youth Diversion

Tiwi Youth Diversion & Development Unit (TYDDU) run a number of programs, incorporating the assistance of other service providers such as the Red Cross and Catholic Care in order to bring people together and collectively perform a better service for the community.

These programs greatly assist the community through such activities as the Attendance program, assisting with intervention and counselling surrounding and family mediation.



### Sport and Recreation

Sport and Recreation continues to offer programs across the three communities. The introduction of dedicated Pool and Oval Managers at Wurrumiyanga saw an increase in facilities management as well as new recreation programs such as water aerobics, swimming lessons and movie nights within the community.

We are also extremely proud of our Sport and Recreation Officer from Pirlangimpi, Shane Kerinaia. Shane was awarded the 2011 National AUSTSWIM Teacher of Swimming and Water Safety Award for his work in delivering the "Swim and Survive" program. Shane has been AUSTSWIM licensed for 6 years and is the pool supervisor, lifeguard, first aid officer, pool plant operator and AUSTSWIM licensed learn to swim and water safety teacher.

### Information Technology

The Shire continues to spend an inordinate amount on the provision of ICT services due to current leasing arrangements provided through the NT Government. As part of the establishment of the new regional shires, the NT Government committed all of the new Shires to the government's own ICT supplier contracts (CSG & Fujitsu). These costs are well above what is available in the market place and have nearly doubled the costs of supplying these services compared to those previously supplied through the Local Government Association of the Northern Territory (LGANT).

Mobile phone, landlines and internet connections to the Tiwi islands are by microwave links to Darwin. These are inadequate not only as to reliability, coverage and speed but in relation to directional restrictions on reception. This results in inadequate availability of both telephone and internet connection to all of the Shire areas and frequent black spots with no coverage at all within some township living areas.

Council's server connection alone (a mere 2 MBit) – which is a synchronised secure VPN costs in the vicinity of \$4,500 per month. By comparison, mainland township residents can access 20MBit for around \$100 per month.

Many parts of Pirlangimpi and Milikapiti continue to access the internet only by Turbo modem which inhibits both work flow and outcomes.

### Records Management

The Shire has a greatly enhanced professional records management service (including the recording, storage and public accessibility of Council working papers through 'InfoCouncil'). This system safeguards the corporate records of the organisation.

### Events Management

The Shire has recruited an Events Manager and formed a Community Events Committee with representation from community groups across both islands. The Committee participated in an Events Stepping Stones workshop is working toward the delivery of the inaugural Tiwi Festival in 2011.

### Administration

The Shire continues to promote the employment of Tiwi people in the key and visible roles of Corporate Service Operators in each community. The Administration staff generally perform dual roles and are heavily involved in Purchasing and Payroll operations.





### Human Resources

In a change to the Shire's corporate structure and to remain transparent across all council functions, the Human Resources Business Unit was altered to report directly to the CEO.

The Tiwi Shire has continued to deal with the effects of high staff turnover at every level of the organisation. Whilst in some areas the turnover has not been as high as in previous years, this element of employment stability, particularly with entry positions continues to be a major drain on the organisation because of the consequent failure to develop corporate knowledge, the cost of ongoing recruitment and training and through lost momentum.

In conjunction with the Tiwi Islands Training and Education Board (TITEB) there have been a large number of opportunities for staff to undertake professional development with their training achievements celebrated throughout the year.

This year, the Shire achieved the Bronze Award from the 50:50 Vision - Councils for Gender Equity program; one of only 23 councils Australia wide to receive this inaugural award. This is the springboard to the Silver Award that Council is striving to attain in 2012.

Also, the Shire conducted the Inaugural Women's Conference in late 2010. This Women's Workshop was geared to empower women within our workforce and communities; by providing informative workshops and sharing inspirational stories from strong women within the greater community. This will become an annual event, with a Men's Conference also scheduled for late 2011.



## INFRASTRUCTURE

Shires Infrastructure department provide a variety of services across the Tiwi Islands. Infrastructure oversees the delivery of the following facilities and services:

- Civil Works
- Road maintenance and construction
- Stormwater drainage
- Civil Services
- Parks and Gardens
- Cemetery
- Ferry and Barge Services
- Community Housing; Staff housing and Territory Housing (including repairs and maintenance)
- Visitors Accommodation
- Contractors quarters
- Building Construction
- Outstations
- Essential Services
- Power and Water contract (Power, Water and Sewerage)
- Airport contract (inspections and maintenance)
- Emergency response
- Workshop
- Internal heavy plant and light vehicle fleet
- External customer light vehicle repairs (Pirlangimpi and Milikapiti only)
- Small plant
- Asset Management
- Fleet management
- Project management
- Natural Resource Management
- Environmental compliance
- Licensing
- Project Management
- Disaster Management





### Workshops

The Shire operates vehicle and plant workshops across both Islands, in the Communities of Wurrumiyanga, Pirlangimpi and Milikapiti.

We continue to face challenges in securing length of tenure for mechanics, as we face constant competition from the mining industry which offers salaries and benefits outside of the Council's salary capabilities.

### Civil Services

The Shire continues to improve the appearance of public areas and parks and gardens as well as maintaining the waste management facilities, cemeteries, ferry operations and barge landings. Where appropriate, this is in conjunction with approved CDEP projects.

The Shire continues to collect garbage on a daily basis and this has resulted in a reduction in the amount of litter in and around the townships.

Council faces a Waste management challenge with the increased commercial waste from the SIHIP program. This is diminishing the Council's capacity to manage domestic waste and demanding that council commit funding resources to developing alternative waste sites. Whilst commercial waste fees are in place, there has been little to no contribution to date from SIHIP and other commercial operators who continue to utilise Council facilities.

### Civil Works

Roads continue to be an issue, with connecting roads between communities impassable during lengthy periods over the wet season. The Shire continues to lobby for additional road funding, as the use continues to increase from domestic and commercial traffic - including the mining and forestry organisations.

The Council is also facing the issue of an aging heavy plant and equipment fleet. This is contributing to downtime and lost efficiency as old equipment becomes unreliable. The Asset Revaluation that was carried out this year is the first step in a plant and vehicle replacement strategy.

Feeder roads and roads within Wurrumiyanga continue to deteriorate as the roads were never designed to sustain the increased commercial traffic and constant use by heavy equipment of the SIHIP program contractors. This will leave a large legacy of repairs that will place enormous strain on Council resources.

### Building Services

This year marks a shift from a grant funded program to a Service Level Agreement for the Housing Management Program. In initial negotiations, The Department of Local Government, Housing and Resource Services (DLGHRs) estimated Council would receive approximately \$3.2million in program income, although only \$2.4 million materialised. Council has fulfilled its obligation to employ staff to meet this anticipated productivity, therefore incurring fixed costs that are not being fully met at this time. Council will continue to negotiate with the Department on this issue.



### Essential Services

Ongoing Service Level agreements and commercial contracts enable the Council to provide commercial services for Power, Water, Sewerage Treatment and Airport operations.

### Asset Management

The Shire Council recognises that plant, vehicle and building assets are aging and requiring increased expenditure for repairs and maintenance to remain viable. Council engaged Maloney Field Services to conduct a revaluation of Shire assets and has commenced an inspection and replacement strategy.

## FINANCE

The capacity of Tiwi Islands Shire Council's Finance Team has grown and stabilised over the twelve month period. This has had the effect of negating the need for external processing by such entities as CouncilBiz / Latitude 12 whilst building the capacity of employees and reducing the loss of intellectual capital from the organisation.

The Tiwi Islands Shire Council faces significant financial and therefore operational challenges in the immediate and medium term future.

Five main pillars of challenge for the Shire include the following:

- That the NT Government has advised that core operational funding for the Shire will be halved over the next four years commencing in 2010/11. This will reduce the current annual Operational Grant from \$1.6 million to just \$800 thousand per annum.
- The exceptionally high ICT Costs for operating in our remote and restricted location with no available competition for service delivery causing a monopoly situation.
- The costs associated with the Office of Township Leasing are projected to be close to \$250 thousand per annum once Wurankuwu, Pirlangimpi and Milikapiti have all agreed to these Head leases (Nguui already has). This extra cost is largely unable to be offset by any form of increased revenue or funding. The Federal Government has provided an undertaking that they will match each extra dollar of lease expense with increases in funding of related direct Federal grant activities, but to date the Territory Government (where the largest impact will be felt) have given no such undertaking.
- The current re-structuring of the CDEP program will mean that the Shire will no longer be able to fund a range of Shire services through CDEP which will only create a further funding burden on the Shire's core operational grant (and consolidated un-tied revenue).
- The proposed cessation of the Matching Funds grant program will mean that the Shire would have to absorb the extra 50% cost of these subsidised wages (some \$500,000 per annum) which will only exacerbate the financial challenges of the Shire. This must directly impact the administration and wages contributions Council will seek from Funding Agencies to meet these increased wage costs.

The Tiwi Islands Shire Council continues to work with Federal and Territory funding agencies toward securing grant funding and service level agreements that span 3 financial years. This will enable the Shire to plan and implement strategies with a longer term vision and focus. Initial indications are positive.



## GOALS, OUTCOMES AND STRATEGIES

### **Goal 1 - Ensuring economic viability and sustainability**

#### **1.1 Strategy – All Functions and Programs to be discretely funded**

##### Outcomes:

- 1.1.1 Grant funding submissions and Service Level Agreements completed and secured on a timely basis
- 1.1.2 Breaches in performance and financial reporting addressed in a timely manner to ensure ongoing funding releases

#### **1.2 Strategy – Functional areas of Council to be structured as Independent Business Units (IBU's) in their own right**

##### Outcomes:

- 1.2.1 Workshops conducted with Managers to establish Independent, financially sustainable Business Units
- 1.2.2 Business Plans developed for each of these areas
- 1.2.3 Internal recharge facilities reinforced to ensure accurate financial management within each IBU

#### **1.3 Strategy – Programs not to rely on cost shifting to be sustainable**

##### Outcomes:

- 1.3.1 Accurate coding of expenditure reflected against each program through the revision of the Chart of Accounts and the further development of the financial coding ActionSDC's
- 1.3.2 Managers and Directors only able to authorise expenditure specific to their IBU

#### **1.4 Strategy – Full internal cost recovery to be implemented**

##### Outcomes:

- 1.4.1 Schedules of Fees and Charges developed and implemented for each IBU
- 1.4.2 Internal recharge processes reinforced to ensure accurate income management across IBU's
- 1.4.3 Council continues to address the inequities provided under funding agreements that inhibit full cost recovery for perceived pre existing infrastructure to support such functions as administration and other corporate services as expected but not funded by Funding Agencies



## **Goal 2 - Transparent and Accountable Financial Management.**

### **2.1 Strategy – Emphasis on the integrity of source documents and processes at every level, especially at communities**

#### **Outcome:**

- 2.1.1 Ongoing training occurring with Administration, Finance and Management staff to ensure accurate coding
- 2.1.2 Increased allocation of Administration staff to support IBU Managers in this process
- 2.1.3 Regular checking by Finance team and IBU Manager
- 2.1.4 Increase in internal capacity building that has enabled Shire staff to control costing and coding

### **2.2 Strategy – Proactive controls over expenditure by approved budget(s) with program manager responsibility**

#### **Outcome:**

- 2.2.1 Program Managers and Directors only able to sign off expenditure within their discreet Business Units
- 2.2.2 Requirement for monthly financial variance reporting contained within the monthly Management Report template

### **2.3 Strategy – Monthly reports (results against budget) to be mandatory and form the basis of all functional reports to Council**

#### **Outcome:**

- 2.3.1 Training has been conducted and templates developed to enable all IBU Managers to report to Council in a consistent manner
- 2.3.2 Budgets developed
- 2.3.3 Financial reporting remains ongoing and will be addressed at IBU level in the coming financial year

### **2.4 Strategy – Overview by CEO, CFO and Director of Corporate Services with analytical reports to Council**

#### **Outcome:**

- 2.4.1 Directors and CEO review and approve Managers Reports prior to presentation to Council



### **Goal 3 – Service Delivery at a level that addresses Community needs**

#### **3.1 Strategy – Needs assessment and quarterly review with emphasis on the role of Local Advisory Boards**

##### **Outcomes:**

- 3.1.1 Ongoing consultation with advisory boards and key community members to ensure a forum exists to raise and address the needs expressed by the community

#### **3.2 Strategy – Service delivery plans, goals and key performance measures to be developed for all functions and programs**

##### **Outcomes:**

- 3.2.1 All Managers and Directors produced strategic Business Plans for every Independent Business Unit. These were encompassed in the 2011/12 Shire Plan

#### **3.3 Strategy – Performance assessments and outcomes to be reviewed quarterly**

##### **Outcomes:**

- 3.3.1 Management Meetings conducted, with Managers required to report on their progress against their Business Plans
- 3.3.2 Managers required to produce bi-monthly reports to council, addressing operational, financial and strategic planning issues.
- 3.3.3 Ongoing review of strategic plan and budgets will allow Council improved flexibility to respond to community needs. Funding Agencies will permit variations to funding agreements within the funding timing constraints once Council demonstrates planning and reporting compliance.

### **Goal 4 – Community Infrastructure that ensures a safe and appropriate living environment**

#### **4.1 Strategy – Needs identified in consultative forums such as reference groups, the Shire Plan, the Local Implementation Plan for Wurrumiyanga and Local Advisory Boards**

##### **Outcomes:**

- 4.1.1 Ensuring needs expressed in various community forums are acted upon where appropriate



#### **4.2 Strategy – Formation of an Infrastructure Planning sub-committee to oversee project planning, status reports and future planning**

Outcomes:

- 4.2.1 This remains ongoing; however each Elected Member of Council has an assigned portfolio, with Infrastructure forming one of these portfolios.
- 4.2.2 The Infrastructure Department Business Plan addresses planning needs.

### **Goal 5 – Operational Efficiency**

#### **5.1 Strategy – Asset management and replacement plan to be developed and implemented**

Outcome:

- 5.1.1 An independent Asset Revaluation was conducted during the year to commence this replacement program
- 5.1.2 Council has commenced assessing the viability of each vehicle to determine a replacement schedule for vehicles and plant
- 5.1.3 Building Services addresses the Repairs and Maintenance of building assets

#### **5.2 Strategy – Asset / fleet management to be run as a discreet business unit with cost recovery from all other functions**

Outcome:

- 5.2.1 A schedule of charges has been developed, with vehicle hire forming budget lines on all appropriate program budgets
- 5.2.2 Building and facilities assets, and the use of these by third parties, has been recognised as a cost to Council and a strategy is being developed to address this “in kind” cost shifting by other entities.

#### **5.3 Strategy – Internal Quality Control / Audit / Risk Assessment to be a function of both Finance and Corporate Services**

Outcome:

- 5.3.1 A Quality Control / Internal Audit position has been established within the Finance team to assess and address financial issues which assists with the timely acquittal of grant funding





#### **5.4 Strategy – Planning to become a prerequisite to all programs and projects with predetermined milestones for review**

Outcome:

5.4.1 Business Plans have been developed for each Independent Business Unit, with Managers reporting on outcomes in each report to Council as well as at scheduled Managers Meetings

#### **5.5 Strategy – Shire to position itself to become an “Employer of Choice”**

Outcome:

5.5.1 This year the Shire attained the Bronze Award from the 50:50 Vision - Councils for Gender Equity program and is striving for the Silver award in early 2013

5.5.2 The Shire conducted the inaugural Women’s Conference in 2010, with both the second Women’s Conference and inaugural Men’s Conference convened for late 2011. Both of these conferences address empowerment and equity and provide educational opportunities for employees and community members.

5.5.3 The Shire remains committed to training and development and is an equal opportunity employer.

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## REPORTS FOR DECISION

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<b>ITEM NUMBER</b>	6.1
<b>TITLE</b>	Corporate and Community Services Report
<b>REFERENCE</b>	91817
<b>AUTHOR</b>	Rosanna De Santis, Director of Corporate and Community Services



This report sets out the rationale for a structural change to the Community Service Directorate that provides an improved facilities management capacity across the three communities, and proposes implementation of Families as First Teacher (FaFT) into Children's Services.

### BACKGROUND

1. In August 2011 the position of Pool/Oval Manager was vacated. On Thursday 8 December 2011 panel interviews were conducted for the position, and two couple candidates were interviewed, being;
  - Kate and Warwick Westmore, and
  - Kellie and Jeremy Rioli
2. In November 2011 the Tiwi Islands Shire Council (TISC) negotiated with families as First Teachers (FaFT) to take over responsibility of their program. This program is currently running in Wurrumiyanga and has a base in the Xavier CEC school rooms. This is a Wurrumiyanga based program.

### ISSUES/OPTIONS/CONSEQUENCES

*In relation to matter 1*, the interview panel rated both couples as worthy of a position, but that couple 1 had significant years of facilities management experience over couple 2.

The panel sought to enhance the existing pool/oval manager position to a 'facilities management' position and have couple 1 perform this role, at the same time provide mentoring, coaching and guidance to couple 2. This new position would be for a strict period of 24 months.

The new facilities management couple would be based at Wurrumiyanga and would have carriage over the management side of all community's pool, oval and recreation hall, and based in Wurrumiyanga.

The second couple would also be based at Wurrumiyanga and would have carriage of everyday operations (kiosk and pool openings) and implementation of activities at the Wurrumiyanga pool/oval, working closely with Sport and Recreations Officers, Vacation Care and After-School workers.

Housing for these positions would be the residence at the pool, and the recently vacated electrician's house in Forrestry.

At present an issue exists with the funding of a position for couple 2. Other suitable funded employment opportunities with Families as First Teachers (FaFT) may prove to be an opportunity for couple 2 to fill (should they meet the requisite criteria).

AFLNT is another opportunity to explore as they are yet to fill their 'Regional Development Manager' position at Tiwi Islands. Some discussion with AFLNT has proved fruitless, due to



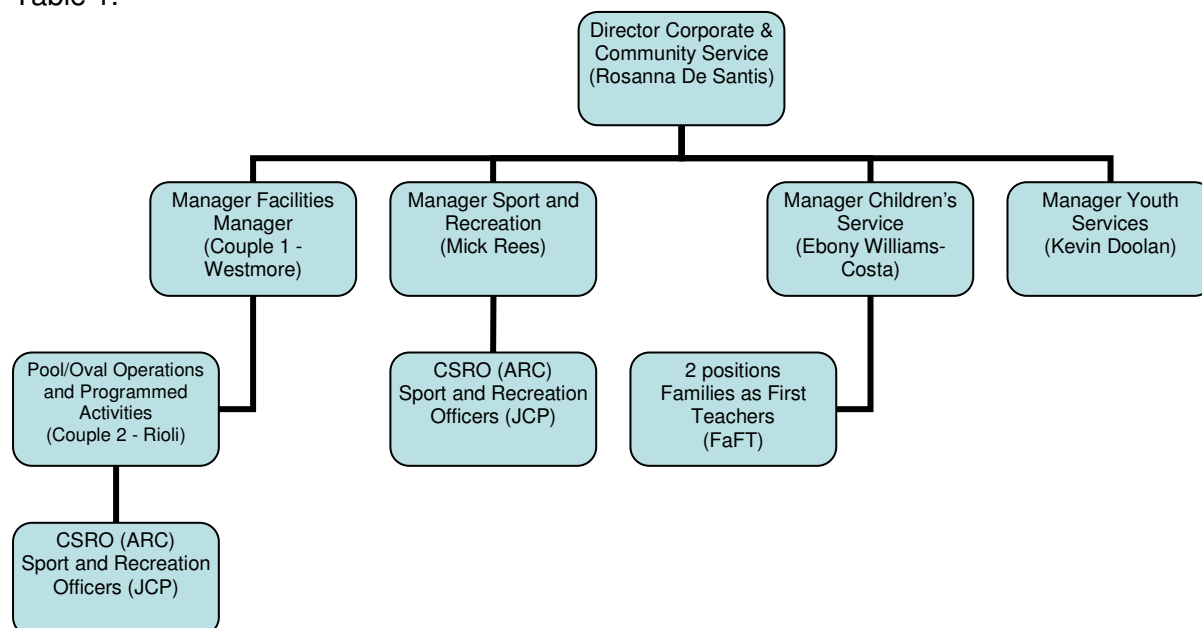
their belief that they can find no housing and allocate it to a dedicated position. Dialogue is continuing.

*In relation to matter 2*, both positions within FaFT are to be advertised on Saturday 17 December 2011. The FaFT program and the new employees will be aligned to the Children's Services area, which is managed by Ebony Costa-Williams. The workers are to be based within the Jirnani Child Care Centre.

Table 1 illustrates the new structure.

## CONSULTATION & TIMING

Table 1.



## RECOMMENDATION:

**That Council approve the change to organisational structure**

## ATTACHMENTS:

There are no attachments for this report.

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## REPORTS FOR DECISION

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<b>ITEM NUMBER</b>	6.2
<b>TITLE</b>	General Schedule of Fees and Charges
<b>REFERENCE</b>	91819
<b>AUTHOR</b>	Shelley Davis, Deputy Director Corporate Services



Report to endorse Fees and Charges for 2011 - 2012

### BACKGROUND

To adopt amendments to the Schedule of Fees and Charges for 2010/2011.

### ISSUES/OPTIONS/CONSEQUENCES

Councils publish fees and charges as supporting documentation for generating sundry income for services and facilities under its management.

### CONSULTATION & TIMING

N/A

### RECOMMENDATION:

**That Council ratify the Schedule of Fees and Charges for 2011- 2012.**

### ATTACHMENTS:

1 General Fees and Charges 2011 2012.pdf

**TIWI ISLANDS SHIRE COUNCIL  
SCHEDULE OF FEES AND CHARGES  
2011 - 2012**



ACCOMMODATION		COST	GST
Visitor's Quarters - Wurrumiyanga (1 Bedroom with ensuite) per night		\$ 190.00	inc
Visitor's Quarters - Pirlangimpi (shared bathroom)		\$ 90.00	inc
Visitor's Quarters - Milikapiti (shared bathroom)		\$ 90.00	inc
ADMINISTRATION		COST	GST
<b>Photocopying</b>			
A4 (single sided) per copy		\$ 0.55	inc
A4 (double sided) per copy		\$ 0.75	inc
A3 (single sided) per copy		\$ 1.65	inc
A3 (double sided) per copy		\$ 2.20	inc
Copy to disc		\$ 5.50	inc
<b>Faxing</b>			
Domestic charge per page - within NT (send)		\$ 1.10	inc
Domestic charge per page - Interstate (send)		\$ 1.50	inc
International charge per page (send)		\$ 2.50	inc
Receiving Faxes - A4		\$ 0.55	inc
<b>Laminating</b>			
A4		\$ 3.30	inc
A3		\$ 6.60	inc
<b>Printing</b>			
per page (Black and white only)		\$ 0.55	inc
<b>Stationery</b>			
Manilla Folders		\$ 0.55	inc
Biros		\$ 1.10	inc
Fold back clips		\$ 0.30	inc
A4 Envelopes		\$ 0.30	inc
<b>Meeting Room &amp; Equipment Hire</b>			
Large Meeting Room or Boardroom (per day)		\$ 120.00	+ GST
Large Meeting Room or Boardroom (4hrs or less)		\$ 60.00	+ GST
Small Meeting Room		\$ 60.00	+ GST
Equipment Hire Charge - digital projector & screen per day (Wurrumiyanga only).		\$ 100.00	+ GST
Catering (tea, coffee, milk, sugar)		\$ 2.50	per person
Biscuits		\$ 1.10	per person
Cleaning fee will be applied if room left in a dirty and disorderly state		\$ 80.00	+ GST
<b>Council Minutes &amp; Agendas</b>			
<i>Minutes and Agendas are available for free on the Council's Website</i>			
Agenda Only (per meeting)		\$ 22.00	inc
Minutes Only (per meeting) current - on file		\$ 22.00	inc
Minutes Only (per meeting) from archives		\$ 33.00	inc
Minutes & Agenda (per meeting)		\$ 38.00	inc
<b>Other Council Publications</b>			
Local Laws / Bylaws		\$ 33.00	inc
<b>Fees for Written Confirmation</b>			
Rate search Fee (1 Business Day notice)		\$ 44.00	inc
Rate search Fee (Urgent same day response)		\$ 88.00	inc
Copies of Rate Notices (Current rating year)		\$ 12.00	inc
Copies of Rate Notices (Prior rating year)		\$ 17.00	inc
<b>Dishonoured Cheque/Direct debit fees</b>			
1 <sup>st</sup> presentation – admin fee		\$ 55.00	inc
2 <sup>nd</sup> presentation – admin fee		\$ 110.00	inc
<b>Preparation Of Licence &amp; Agreement Conditions</b>			
Prepared by external solicitor	Solicitors costs		+ GST
Prepared In House		\$ 330.00	inc
<b>Research and/or retrieval of council records:</b>			
Staff to conduct research of Shire records (per hour or part thereof)		\$ 110.00	inc
<b>Information Act Requests</b>			
<i>For fees and charges refer to the Information Regulations Act</i>			
ANIMAL CONTROL		COST	GST
<i>Maximum 2 dogs per household</i>			
<i>Dangerous dogs or cheeky dogs will be destroyed</i>			
<i>Cats are banned from the Tiwi Islands</i>			
<b>Sterilised Dog Registration</b>			
<b>One Year</b>			
Normal Fee		\$ 40.00	+ GST
<b>Entire Dog Registration</b>			
<b>One Year</b>			
Normal Fee		\$ 200.00	+ GST
Replacement Dog Collars		\$ 15.00	+ GST
<b>Impounding</b>			
Registered Dog Release fee		\$ 120.00	+ GST
Unregistered Dog Release fee		\$ 120.00	plus cost of registration + GST
<i>Impounded animals are destroyed after 72 hours of detention.</i>			

**TIWI ISLANDS SHIRE COUNCIL  
SCHEDULE OF FEES AND CHARGES  
2011 - 2012**



<b>BUILDING SERVICES</b>		<b>COST</b>	<b>GST</b>
<b>Repairs and Maintenance - period contract pricing on application</b>			
Carpentry Repairs Labour	\$	118.00	inc
Electrical Repairs Labour	\$	118.00	inc
Plumbing Repairs Labour	\$	118.00	inc
Unskilled Labour / Trade Assistant	\$	66.00	inc
After Hours Callouts - per staff member (min. 3 hours labour)	\$	130.00	inc
<b>Materials</b>			
At cost plus administration / handling	price on application		
<b>CIVIL SERVICES</b>		<b>COST</b>	<b>GST</b>
<b>Lawn Mowing</b>			
Domestic lawn (per hour)	\$	30.00	inc
Whipper-snipping (per hour)	\$	30.00	inc
<b>CIVIL WORKS</b>		<b>LOCATION</b>	<b>(\$/hr incl. fuel)</b>
<b>PLANT and EQUIPMENT HIRE - Wet Hire, incl fuel, GST, min 3 hr charge</b>			
Tractor & Slasher	N/P/M	\$	125.00
Grader 140H	G/M	\$	250.00
Grader 130G	N	\$	212.00
Loader 924	N/P/M	\$	237.00
Garbage Compactor	N/P/M	\$	200.00
Water Truck	N/P/M	\$	175.00
Skid steer loader	N/P/M	\$	143.00
SKL attachments	N/P/M	\$	37.00
Backhoe	N/P/M	\$	218.00
Vibe Roller	N/P/M	\$	200.00
Multi Tyre Roller	N/P/M	\$	200.00
Flat top Truck 4 - 9T	N/P/M	\$	137.00
Tip Truck 6 - 9T	N/P/M	\$	137.00
Mack Truck (Prime Mover)	P/M	\$	187.00
Float trailer	P/M	\$	112.00
Single Side Tipper Trailer	P/M	\$	87.00
Double Side Tipper Trailer	P/M	\$	175.00
Excavator 22T	P/M	\$	274.00
Mini Excavator	P/M	\$	225.00
<b>Labour</b>			
After Hours Callouts - per staff member (min. 3 hours labour)		\$	130.00
<b>CEMETERIES</b>		<b>COST</b>	<b>GST</b>
<b>Public Cemeteries</b>			
Interment of Ashes	\$	250.00	inc
Erection of Memorial	Own expense		
Concrete Head Beam (Headstone foundation excluding cost of materials)	\$	300.00	inc
Concrete Head Beam - materials	price on application		
General plot - all sections	\$	400.00	inc
Re-opening of an Ordinary grave - as for interment	Quote on request		
Interment in a new grave after exhumation	Quote on request		
Miscellaneous Labour Rate per hour	\$	130.00	inc
Casual Backhoe Hire per hour (wet hire, minimum 3 hours hire)	\$	218.00	inc
Coffins	\$	440.00	inc
<b>Note:</b>			
Overtime, weekend and public holiday rates apply. After hours surcharge applied after 4pm			

**TIWI ISLANDS SHIRE COUNCIL  
SCHEDULE OF FEES AND CHARGES  
2011 - 2012**



COMMUNITY SERVICES		COST	GST
<b>Recreation Hall</b>			
Hall Hire rate per day	\$ 300.00	+ GST	
Cleaning and security deposit	\$ 250.00	+ GST	
Key deposit	\$ 80.00	+ GST	
<b>Women's Centre</b>			
Centre Hire rate per day	\$ 150.00	+ GST	
Centre & Kitchen rate per day	\$ 200.00	+ GST	
Cleaning fee will be applied if centre left in a dirty and disorderly state	\$ 80.00	per hour + GST	
<b>Equipment Hire</b>			
Chair hire per chair per day	\$ 1.00	+ GST	
Trestle table hire per trestle per day	\$ 6.00	+ GST	
<b>Equipment Replacement</b>			
Chair	\$ 60.00	+ GST	
Table	\$ 100.00	+ GST	
<b>SWIMMING POOL</b>			
Adult swimmers (over 17)	\$ 2.00	inc	
Child swimmers (5 to 16 yrs)	\$ 1.00	inc	
Child swimmers (under 4)	Free		
<i>All children must be supervised by an adult</i>			
<b>Activities and Programs</b>			
Recreation Programs	POA		
<b>Private Function Hire</b>			
Full day with own qualified staff	\$ 500.00	+ GST	
Full day with Shire staff	\$ 1,500.00	+ GST	
Security Deposit	\$ 550.00	+ GST	
<b>OVAL</b>			
<i>Sporting ovals are allocated to approved Sporting Organisations for seasonal and casual use in the first instance. If available, fees are as follows:</i>			
<b>Oval - Sporting use</b>			
Sporting Organisations or Territory / National Championships	\$ 400.00	per day + GST	
Fundraising / Community Events	\$ 750.00	per day + GST	
Commercial Events	\$ 2,500.00	per day + GST	
<b>Oval - Seasonal User Groups</b>			
Per Annum Seasonal Usage	\$ 1,760.00	per annum + GST	
Per Annum Signage	\$ 565.00	per annum + GST	
<b>Oval - Casual Use</b>			
Per session	\$ 340.00	+ GST	
Cleaning and Change Room use	\$ 800.00	+ GST	
Deposit on Keys	\$ 100.00	inc	
<b>Park</b>			
Park / public access area - Commercial Use	\$ 155.00	+ GST	
Access to Power	\$ 55.00	+ GST	
Security Deposit	\$ 520.00	inc	
Cleaning Deposit	\$ 330.00	inc	
<b>Standard Signs</b>			
<b>Sports Oval - per week</b>			
Advertising - Commercial	\$ 250.00	incl	
Advertising - Non commercial	\$ 110.00	incl	
LIBRARY		COST	GST
<b>Library Services</b>			
A4 (single sided) per copy	\$ 0.55	inc	
A4 (double sided) per copy	\$ 0.75	inc	
A3 (single sided) per copy	\$ 1.65	inc	
A3 (double sided) per copy	\$ 2.20	inc	
Copy to disc	\$ 5.50	inc	
Internet - per 30 minute usage	\$ 5.50	inc	
Lost & Damaged books/items Admin fee (plus depreciated replacement cost)	\$ 5.50	plus cost	
<b>RIBS</b>			
Production fees (per hour)	\$ 55.00	+ GST	
Broadcasting fees (per week)	\$ 55.00	+ GST	
POWER GENERATION			
<b>Ranku</b>			
30 cents per Kilowatt Hour	\$ 0.30	inc per unit	
<i>Power generation fees are currently under review to meet minimum running costs</i>			
RATES			
<b>Rates Declaration</b>			
Refer to Tiwi Islands Shire Council Rates Declaration as approved by Minister for Local Government			

**TIWI ISLANDS SHIRE COUNCIL  
SCHEDULE OF FEES AND CHARGES  
2011 - 2012**



TRANSPORT		COST	GST
<b>Car Ferry - Regular Transport</b>			
One Way per vehicle (Commercial)		\$ 75.00	inc
Return per vehicle (Commercial)		\$ 150.00	inc
One Way per vehicle (Domestic)		\$ 30.00	inc
Return per vehicle (Domestic)		\$ 60.00	inc
<b>Car Ferry - Sole Use (Available Sunday only)</b>			
Tiwi Land Council - special purpose hire eg cultural and funeral purposes		\$ 3,000.00	per day + GST
Other commercial purposes		price on application	
<b>Passenger Boat</b>			
Transfer to Arafura Pearl - Adult and Children (14+)		\$ 10.00	inc
Transfer to Arafura Pearl - Children (under 14)		\$ 5.00	inc
Transfer to Arafura Pearl - Pensioner		\$ 5.00	inc
Transfer to Arafura Pearl - Family (2 Adults and 3 Children)		\$ 25.00	inc
Transfer to Arafura Pearl - Children (under 4)		Free	
<b>AIRPORTS</b>			
<b>Aircraft Landing Fees</b>			
(MTOW = Maximum take off weight)			
<b>Fixed Wing Aircraft (per landing)</b>			
8.999kg (MTOW) per tonne and part thereof		\$ 18.90	+ GST
<b>Rotary Wing Aircraft (per landing)</b>			
2.499 tonnes (MTOW), per tonne and part thereof		\$ 18.90	+ GST
2.500 tonne (MTOW) and over per tonne and part thereof		\$ 26.25	+ GST
<b>Parking Fees</b>			
Non-airport resident charter operators (per annum, plus landing fees)		\$ 1,050.00	+ GST
Non-airport resident charter operators (per night, plus landing fees)		\$ 52.50	+ GST
Private owners (non-commercial) (per annum, plus landing fees)		\$ 380.00	+ GST
Private owners (non-commercial) (per night, plus landing fees)		\$ 18.90	+ GST
<b>Call Out Fees</b>			
After hours, per hour		\$ 130.00	+ GST
WASTE MANAGEMENT		COST	GST
<i>Dumping of waste outside the tip is not permitted and offenders will be prosecuted</i>			
<i>Dumping of contaminated waste and asbestos is prohibited</i>			
<i>Waste disposal fees must be paid where applicable</i>			
<b>REFUSE CHARGES</b>			
<b>Rubbish removal</b>			
Weekday per man/hr (min 4 hours)		\$ 42.00	+ GST
Plus supervision per man/hr (min 4 hours)		\$ 60.00	+ GST
Saturday per man/hr (min 4 hours)		\$ 60.00	+ GST
Plus Supervision per man (min 4 hours)		\$ 90.00	+ GST
Sunday per man/hr (min 4 hours)		\$ 60.00	+ GST
Plus Supervision per man (min 4 hours)		\$ 90.00	+ GST
Domestic garbage collection service (one bin)		\$ 477.00	+ GST
Domestic garbage collection service (additional bins)		\$ 477.00	per bin + GST
Commercial garbage collection (one bin)		\$ 1,060.00	
Commercial garbage collection (additional bins)		\$ 477.00	per bin + GST
Replacement of Bin (per bin at cost) (GST applied)		at cost	
General Waste Disposal Town Dumps/Tips (Domestic Users)		FREE	
<b>Trees and Shrubs (removal or Damage)</b>			
Tree pruning or removal works on non-council property – per person per hour		\$ 160.00	plus plant hire + GST
Plant Hire		at current rates	+ GST
Valuation of stolen/damaged trees: shrubs, palms, trees, cycads		at current value	+ GST
<i>Current value for trees/shrubs etc is assessed as current local nursery prices+ replacement costs + transportation fees and administration costs + 20% for each. GST will be added to the cost of replacement</i>			
<b>Commercial / Bulk Waste:</b>			
Uncontaminated truckloads of foliage (per tonne)		\$ 30.00	per tonne + GST
Commercial Waste Disposal Fee (by arrangement) per tonne		\$ 120.00	per tonne + GST
Clean fill (by arrangement)		FREE	
Car Bodies or part thereof		\$ 120.00	+ GST

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## REPORTS FOR DECISION

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**ITEM NUMBER** 6.3  
**TITLE** Airport Fees and Charges  
**REFERENCE** 91823  
**AUTHOR** Shelley Davis, Deputy Director Corporate Services



Report to endorse the Airport Fees and Charges

### BACKGROUND

To adopt a Schedule of Fees and Charges for 2010/2011 for Airport operations.

### ISSUES/OPTIONS/CONSEQUENCES

Council generates revenue for landing and parking fees at each airport. These must be published to allow Avdata to capture these fees on our behalf.

### CONSULTATION & TIMING

Refer to attached document comparing all Airport fees as they currently stand throughout the Northern Territory.

### RECOMMENDATION:

**That Council ratify the Schedule of Fees and Charges for 2011-2012.**

### ATTACHMENTS:

- 1 Airport Fees and Charges 2011 - 2012.pdf
- 2 Avdata airport charge rates.pdf

**TIWI ISLANDS SHIRE COUNCIL  
SCHEDULE OF FEES AND CHARGES  
2011 - 2012**



<b>AIRPORTS</b>		
<b>Aircraft Landing Fees</b>		
[MTOW = Maximum take off weight]		
<b>Fixed Wing Aircraft (per landing)</b>		
8.999kg (MTOW) per tonne and part thereof	\$ 18.90	+ GST
<b>Rotary Wing Aircraft (per landing)</b>		
2.499 tonnes (MTOW), per tonne and part thereof	\$ 18.90	+ GST
2.500 tonne (MTOW) and over per tonne and part thereof	\$ 26.25	+ GST
<b>Parking Fees</b>		
Non-airport resident charter operators (per annum, plus landing fees)	\$ 1,050.00	+ GST
Non-airport resident charter operators (per night, plus landing fees)	\$ 52.50	+ GST
Private owners (non-commercial) (per annum, plus landing fees)	\$ 380.00	+ GST
Private owners (non-commercial) (per night, plus landing fees)	\$ 18.90	+ GST
<b>Call Out Fees</b>		
After hours, per hour	\$ 130.00	+ GST





Charge rates for Airports which have engaged Avdata Australia to collect charges, as at 14 October, 2011. The charges listed below apply to normal movements and are expressed as \$/1000kg unless otherwise noted. The normal charge is determined by multiplying the certified maximum take-off weight of an aircraft by the charge rate on a pro-rata basis; and normally a minimum charge equivalent to that for 1 tonne applies.

**These rates are expressed exclusive of GST; 10% GST applies in addition to the rates shown.**

Page 1 of 2

		<b>levy \$19.00/passenger</b>			
YMTI	Mornington Island	\$28.18, minimum \$65.45	YBPN	Whitsunday Coast	<=2,000kg \$8.91, heli <=2,000kg \$7.14;
YMRV	Moruya	\$8.36, minimum \$8.20; heli \$4.36, minimum \$4.20; <b>from 1Aug11 \$9.09; heli \$4.55, minimum 1 tonne</b>			>2000kg \$12.27, heli >2,000kg \$9.82, parking
YMTG	Mount Gambier	\$7.00, minimum \$12.00	YWHA	Whyalla	<5,700kg \$7.27; =>5,700kg \$10.00
YMNE	Mount Keith	\$10.00	YWMC	William Creek	<b>From 23Aug11 \$10.00, minimum \$15.00</b>
YMOU	Moura	Avtur only \$7.27; <b>from 1Aug11 avtur only \$8.18</b>	YWLW	Wiluna	Day rate \$12.65; night rate \$20.00
YMDG	Mudgee	\$14.00; <b>from 1Jul11 \$11.82</b>	YWOL	Wollongong	\$8.00, ultras \$4.00; <b>from 1Jul11 \$8.18, minimum \$8.18, ultralights \$5.91 flat</b>
YMAE	Murray/Mer Island	\$10.00 flat	YPWR	Woomera	\$5.00, minimum \$15.00
YMUL	Murrayfield	\$12.00, minimum \$15.00, plus night surcharge \$5.00 flat; training charge applies	YRAK	Wurankuwu	\$7.50
YNBR	Narrabri	\$7.20; <b>from 1Jul11 \$8.63</b>	YWYM	Wyndham	\$16.36 to \$22.73
YNWN	Newman	< 5,000kg \$9.99; >=5,000kg <10,000kg \$12.85, >=10,000kg \$18.77; parking charges also apply	YYMI	Yam Island	\$10.00 flat
YBTI	Nguiu, Bathurst Is	\$10.00	YYGG	Yagga Yagga	\$20.00
YNGU	Ngukurr	\$15.00, minimum \$30.00	YYKI	Yorke Island	\$10.00 flat
YNTN	Normanton	\$11.82; <b>from 1Aug11 \$12.72</b>			
YNSM	Norseman	\$15.00			
YNPE	Northern Peninsula	\$16.50; plus night fee \$5.00 (was YBAM)			
YNUM	Numbulwar	\$18.00			
YOLW	Onslow	<=6,000kg \$12.82, >6,000kg <=8,000kg, \$20.00, >8,000kg \$22.91; <b>from 03Aug11 &lt;=6,000kg \$15.45, &gt;6,000kg &lt;=8,000kg \$22.72, &gt;8,000kg \$27.27</b>			
YORG	Orange	=>2,000kg \$10.00			
YPAM	Palm Island	\$10.00 single; twin \$25.00 flat			
YPKS	Parkes	=>2,000kg \$10.00; <b>from 1Aug11 =&gt;2,000kg \$10.91</b>			
YPMP	Pompuraaw	\$25.00 flat			
YPAG	Port Augusta	<5,000kg \$5.00; =>5,000kg \$7.00, minimum \$35.00			
YPKT	Port Keats	\$10.00, minimum \$15.00; <b>from 1Aug11 fixed wing &lt;9,000kg \$18.18, =&gt;9,000kg \$25.00; heli &lt;2,500kg \$18.18, =&gt;2,500kg \$25.00</b>			
YPLC	Port Lincoln	\$7.50			
YPMQ	Port Macquarie	\$8.50; <b>from 1Aug11 \$9.09</b>			
YQNS	Queenstown	Avtur \$15.91, minimum \$20.14; avgas \$10.45, minimum \$17.33; heli 50%; <b>from 1Jul11 avgas \$10.45, minimum \$17.84; avtur \$15.91, minimum \$20.74; heli 50%</b>			
YREN	Renmark	\$5.50; <b>from 1Aug11 \$5.68</b>			
YRMD	Richmond	<5700kg \$5.91; =>5700kg \$7.73			
YBRK	Rockhampton	<90,000 \$4.00; >= 90,000kg \$10.00; minimum invoice charge \$20.00			
YROM	Roma	\$12.73			
YRTI	Rottne Island	=< 2000kg \$24.09 flat; heli & >2000kg \$37.27 flat; =<2000kg \$25.00 flat, heli & >2000kg \$39.09 flat, training one charge/hour; <b>from 1Aug11 \$40 flat, training one charge/hour</b>			
YSII	Saibai Island	\$10.00 flat			
YSCO	Scone	<=10,000kg \$12.95, >10,000kg \$15.00; <b>from 1Jul11 &lt;=10,000kg \$13.32, &gt;10,000kg \$15.41</b>			
YSNB	Snake Bay	\$10.00			
YSCR	Southern Cross	\$15.00			
YSTH	St Helens	\$18.00/engine flat			
YSRN	Strahan	Avtur \$15.91, minimum \$20.14; avgas \$10.45, minimum \$17.33; heli 50%; <b>from 1Jul11 avgas \$10.45, minimum \$17.84; avtur \$15.91, minimum \$20.74; heli 50%</b>			
YKBY	Streaky Bay	\$5.45, min \$4.50; <b>from 1Aug11 \$7.27, minimum \$5.90</b>			
YTRE	Taree	Avtur \$8.18, avgas \$8.18 flat			
YTAM	Taroom	Avtur only \$7.27; <b>from 1Aug11 avtur only \$8.18</b>			
YTNK	Tennant Creek	\$23.00, minimum \$20.00			
YTNG	Thangool	Avtur only \$7.27; <b>from 1Aug11 avtur only \$8.18</b>			
YTDR	Theodore	Avtur only \$7.27; <b>from 1Aug11 avtur only \$8.18</b>			
YTUD	Thursday Island	\$18.18 flat			
YTWB	Toowoomba	\$8.23, maximum charge \$16.45; <b>from 1Aug11 \$9.09, maximum charge \$18.18</b>			
YUPG	Urapunga	\$15.00, minimum \$30.00			
YSWG	Wagga Wagga	<5,700kg \$7.17; heli \$3.59; >=5,700kg \$8.95, heli \$4.48; <b>from 1Jul11 &lt;5,700kg \$7.39, heli \$3.70; =&gt;5,700kg \$9.23; heli \$4.62; Note: conditions apply</b>			
YWBS	Warraber Island	\$10.00 flat			

While there was an executive OHS committee, this committee did not appear to act as a group of directors actively managing safety. An example is given when the committee met to receive the results of an external audit two months prior to the explosion. The meeting, which was scheduled for 2½ hours, took only 30 minutes with little/no probing of the findings by the committee and no decisions or directions determined as an outcome of the report.

Over the previous six years, maintenance staff had been progressively reduced as a cost-cutting measure, resulting in a routine backlog of maintenance. Workers were discouraged from reporting matters that required maintenance, as this placed further stress on already stretched maintenance resources. There was an attitude of 'If it ain't broke don't fix it'.

## Planning

Esso had carried out HAZOPs retrospectively on two of the gas plants but not on Gas Plant 1 (the oldest plant). While a HAZOP was planned and budgeted for in 1995 this was deferred year by year 'due to resourcing issues'. Thus Esso failed to identify specific hazards.

This occurred despite:

- a legislative requirement to 'ensure all hazards associated with installation, commissioning, erection and use of plant and systems of work associated with that plant be identified';
- Exxon's requirement that its affiliates carry out hazard and operability studies (HAZOPs) on all new plant and retrospectively as required on existing plant; and
- Esso's own procedures requiring that risk assessments be part of changes to plant.

Gas Plants 2 and 3 were built after Gas Plant 1 and closely interconnected (after the fire, 85 isolations were required to ensure that Gas Plant 1 was isolated from the other plants). However, no study was done to identify the hazards of such inter-connectedness (despite a similar situation being identified as a contributing factor in Piper Alpha). Similarly, there was no hazard identification or assessment of the impact of subsequent changes to the plant or process (eg adding an interconnecting pipe that required the plant to be operated at lower than design temperature).

AirportUsageChargeRules

WebView

Menu » AirportUsageChargeRules » AirportUsage Charge Rules for Nguiu-Bathurst Island Airport (YBTI)



Nguiu Airport - Bathurst Island (YBTI)

The first matching rule in the list is used to determine the Aircraft charge.

AirportUsage Charge Rules for Nguiu-Bathurst Island Airport (YBTI)																	
Usage Type	Start At End Before	StartAt ToD EndBefore	Flight Number Like	Customer	Customer Group	Consumer	Consumer Group	StartAt MTOW EndBefore MTOW	Category	Avtur	Training	Flagfall	Charge Per Tonne	Charge Per Engine	Minimum Charge	Maximum Charge	Comments
	2004-01-01 ...	...		AUSTRALIAN ARMY				...						EXEMPT			Defence aircraft
	2088-01-02 ...	...		DEPARTMENT OF DEFENCE				...						EXEMPT			Defence aircraft
	2004-01-01 ...	...		NT POLICE: VH-YDN				...						EXEMPT			Folio 2 YBTI
	2088-01-02 ...	...						...									
LA	2004-07-01 ...	...						...					10.00		10.00		
	...	...						...									

- [Show current Charge Rules as English](#)
- [Show Charge Rule history as English](#)

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## REPORTS FOR DECISION

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<b>ITEM NUMBER</b>	6.4
<b>TITLE</b>	Tiwi Islands Shire Council Audited Financial Report
<b>REFERENCE</b>	91828
<b>AUTHOR</b>	Brendan Cann, Chief Financial Officer



The 2010/11 Financial Statements were signed off by our auditors on the 30<sup>th</sup> November 2011. The draft 2010/11 Financial Statements were taken to Council at the previous special meeting held in Nguuu. This report is to ratify the 2010/11 Financial statements so these can be officially published as the Shires 2010/11 Financial Statements.

### BACKGROUND

The draft financial statements were submitted to Council for note at the previous special meeting held in Nguuu. There have been minor changes made to these statements that require Council to note and then ratify the final copy.

### ISSUES/OPTIONS/CONSEQUENCES

1. Income Statement/ Note 3b user charges and fees were re-classified in the 2010/11 statement. This shows that the Shire is under performing in the collection of fees as per fees and charges schedule.
2. Statement of Changes in Equity did not have the correct split for re-valuation included in the draft Statements.
3. Prior year adjustments totalled \$3995.00; these were previously re-stated in the draft financial statements. Due to the low amount this was deemed unnecessary so was taken as revenue and expenses in the current year.
4. Note 1 Investments in CouncilBiz added as a note to the statements
5. Note 6b Impaired Receivables note is now included to show effect of receivables impairment on outstanding aged analysis.
6. Note 11 Operating leases in the 09/10 financial statements only provided information on current year lease obligations.
7. Note 16 Responsible officers had a change in what payment information was provided under this section. This now includes all salary and Councillor payments made to anyone deemed to be a responsible officer.
8. Note 17 Auditor remunerations were updated to reflect actual 2009/10 audit fees.

### CONSULTATION & TIMING

### RECOMMENDATION:

**That Council receive and ratify the Audited Financial Statements**

### ATTACHMENTS:

- 1 TISC Annual financial statements 2011 v1 \_2\_.pdf
- 2 Audit Notes Worksheet 2010-11 3 (2).pdf



**TIWI ISLANDS SHIRE COUNCIL**

**ANNUAL FINANCIAL STATEMENTS**

**YEAR ENDED 30 JUNE 2011**

## TIWI ISLANDS SHIRE COUNCIL

General Purpose Reports and Associated Schedules  
for the year ended 30 June 2011

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## TIWI ISLANDS SHIRE COUNCIL

Statement of Comprehensive Income  
for the year ended 30 June 2011

	Notes	2011 \$	Restated 2010 \$
<b>REVENUE</b>			
Grants and contributions provided for operating purposes	3e	11,366,369	14,133,022
Other Operating Revenue	3d	4,447,084	1,102,393
User Charges and Fees	3b	840,227	1,500,656
Rates and Annual Charges	3a	724,321	649,396
Interest Revenue	3c	230,628	228,501
Contributions and Donations	3f	2,500	909
Net Profit from Disposal of assets	3g	727	7,773
<b>TOTAL REVENUE</b>		<b>17,611,856</b>	<b>17,622,651</b>
<b>EXPENSES</b>			
Employee Costs	4a	11,446,707	10,977,951
Materials and Contracts	4e	5,258,827	6,673,080
Interest Charges	4b	4,128	10,806
Other Operating Expenses	4d	479,941	511,427
<b>TOTAL EXPENSES</b>		<b>17,189,603</b>	<b>18,173,264</b>
<b>(DEFICIT)/SURPLUS BEFORE DEPRECIATION AND CAPITAL GRANTS</b>		<b>422,254</b>	<b>- 550,613</b>
Grants & Contributions provided for: acquisition of assets			
Capital Grants Revenue	3e	746,856	910,781
<b>OPERATIONAL (DEFICIT)/SURPLUS BEFORE DEPRECIATION AND ASSET CLASSIFICATION</b>		<b>1,169,110</b>	<b>360,168</b>
Depreciation	4c	349,275	673,970
Depreciation Prescribed		1,884,095	-
<b>(DEFICIT)/SURPLUS BEFORE INCOME TAX EXPENSE</b>		<b>- 1,064,261</b>	<b>- 313,802</b>
Income Tax Expense		-	-
<b>TOTAL COMPREHENSIVE INCOME FOR THE YEAR</b>		<b>- 1,064,261</b>	<b>- 313,802</b>

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

## TIWI ISLANDS SHIRE COUNCIL

Statement of Financial Position  
as at 30 June 2011

	Notes	2011 \$	Restated 2010 \$
<b>CURRENT ASSETS</b>			
Current Operating Accounts & Cash on Hand	5	8,000,558	7,074,303
Trade and Other Receivables	6	1,817,216	2,920,104
Inventories and Prepayments	7	781,595	640,704
<b>TOTAL CURRENT ASSETS</b>		<b>10,599,369</b>	<b>10,635,111</b>
<b>CURRENT LIABILITIES</b>			
Trade and Other Payables	9a	1,998,136	1,702,073
Current Provisions	9c	1,001,182	897,652
Current Borrowings	9e	1,000,000	1,001,327
Other Current Liabilities	9b	275,161.21	269,550
Unexpended Grant Liability	9b&14	2,490,702.03	3,087,637
<b>TOTAL CURRENT LIABILITIES</b>		<b>6,765,182</b>	<b>6,958,239</b>
<b>NET CURRENT ASSETS</b>		<b>3,834,187</b>	<b>3,676,872</b>
<b>NON CURRENT ASSETS</b>			
Land		-	-
Buildings	8a&b	28,761,516	30,351,798
Infrastructure	8a&b	5,214,729	5,192,878
Plant	8a&b	1,625,150	1,405,456
Equipment	8a&b	76,053	42,208
Motor Vehicles	8a&b	727,837	645,553
Work in Progress	8a&b	142,916	27,272
<b>TOTAL NON CURRENT ASSETS</b>		<b>36,548,202</b>	<b>37,665,165</b>
<b>NON CURRENT LIABILITIES</b>			
Non Current Provisions	9d	329,928	225,315
Non Current Borrowings	9e	-	-
<b>TOTAL NON CURRENT LIABILITIES</b>		<b>329,928</b>	<b>225,315</b>
<b>NET ASSETS</b>		<b>40,052,461</b>	<b>41,116,722</b>
<b>EQUITY</b>			
Accumulated Funds		40,052,461	41,116,722
<b>TOTAL EQUITY</b>		<b>40,052,461</b>	<b>41,116,722</b>

The above Statement of Financial Position should be read in conjunction with the accompanying notes

## TIWI ISLANDS SHIRE COUNCIL

Statement of Changes in Equity  
for the year ended 30 June 2011

	Notes	2011 \$	Restated 2010 \$
<b>ACCUMULATED FUNDS</b>			
Balance at beginning of reporting		41,120,681	10,296,627
Adjustment Equity Prior Years	-	3,959.79	- 831,894
Balance at beginning of reporting		41,116,722	9,464,734
Surplus/ Deficit for the year	-	1,064,261	- 313,802
Asset Revaluation Reserve Infrastructure		-	-
Asset Revaluation Reserve Buildings		-	-
Prescribed Asset Surplus Adjustment	8b	-	- 3,578,886
Prescribed Assets Reserve Infrastructure	8b	-	5,192,878
Prescribed Assets Reserve Buildings	8b	-	30,351,798
		<b>40,052,461</b>	<b>41,116,722</b>

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes

## TIWI ISLANDS SHIRE COUNCIL

Statement of Working Capital  
for the year ended 30 June 2011

	Notes	2011 \$	Restated 2010 \$
<b>CURRENT ASSETS</b>			
Current Operating Accounts and Cash on Hand	5	8,000,558	7,074,303
Trade and Other Receivables	6	1,817,216	2,920,104
Inventories and Prepayments	7	781,595	640,704
<b>TOTAL CURRENT ASSETS</b>		<b>10,599,369</b>	<b>10,635,111</b>
<b>CURRENT LIABILITIES</b>			
Trade and Other Payables	9a	1,998,136	1,702,073
Current Provisions	9c	1,001,182	897,652
Current Borrowings	9e	1,000,000	1,001,327
Other Current Liabilities	9b	275,161	269,550
Unexpended Grant Liability	14	2,490,702	3,087,637
<b>TOTAL CURRENT LIABILITIES</b>		<b>6,765,182</b>	<b>6,958,239</b>
<b>NET CURRENT ASSETS</b>		<b>3,834,187</b>	<b>3,676,872</b>
<b>CURRENT RATIO</b>		1.57	1.53

The above Statement of Working Capital should be read in conjunction with the accompanying notes.

## TIWI ISLANDS SHIRE COUNCIL

Statement of Cash Flows  
for the year ended 30 June 2011

	Notes	2011 \$	2010 \$
<b>Cash Flows from Operating Activities</b>			
<i>Receipts</i>			
Receipts from rates & annual charges		717,058	660,125
Receipts from user charges & fees		840,227	1,500,656
Interest received		230,628	228,501
Grants & contributions		12,115,725	14,991,662
Other operating receipts		3,557,234	59,223
		<u>17,460,873</u>	<u>17,440,168</u>
<i>Payments</i>			
Payments to employees		11,238,564.25	10,878,676
Payments for materials & contracts		3,555,414	5,986,555
Payments of interest		4,128	10,806
Other operating payments		620,832	722,682
		<u>15,418,939</u>	<u>17,598,719</u>
<b>Net Cash Flows provided by Operating Activities</b>		<u>2,041,934</u>	<u>- 158,551</u>
<b>Cash Flows from Investing Activities</b>			
<i>Receipts</i>			
Proceeds from sale of assets		727	7,773
		<u>727</u>	<u>7,773</u>
<i>Payments</i>			
Purchase of assets		1,116,406	711,186
		<u>1,116,406</u>	<u>711,186</u>
<b>Net Cash Flows used in Investing Activities</b>		<u>- 1,115,679</u>	<u>- 703,413</u>
<b>Cash Flows from Financing Activities</b>			
<i>Receipts</i>			
Cash transferred from constituent councils on restructure		-	-
Borrowings		-	-
<b>Net Cash Flows used in Investing Activities</b>		<u>-</u>	<u>-</u>
<b>NET INCREASE/(DECREASE) IN CASH HELD</b>		926,255	- 861,964
<b>Cash at Beginning of Reporting Period</b>		7,074,303	7,936,267
<b>Cash at End of Reporting Period</b>		<u>8,000,558</u>	<u>7,074,303</u>

The above statement of Cash Flows should be read in conjunction with the accompanying notes.

## TIWI ISLANDS SHIRE COUNCIL

### Notes to and forming part of the Financial Statements for the year ended 30 June 2011

#### 1 Summary of Accounting Policies

##### General Information

This note sets out the principal accounting policies adopted in the preparation of the financial statements by Tiwi Islands Shire Council.

The Local Government Reporting Entity Tiwi Islands Shire Council is established under the Northern Territory Local Government Act and has its principal place of business as Puti Drive, Wurrumiyanga Community, Bathurst Island.

The purpose of this financial report is to provide information about the cash flows, financial performance and position of the Shire, and accountability of the resources entrusted to it.

##### Basis of Accounting

###### *Statement of Compliance*

The financial report is a general purpose financial report, which has been prepared to comply with applicable Australian Accounting Standards and Interpretations, the requirements of the Local Government Act and Regulations, and other mandatory professional reporting.

Accounting Standards include Australian equivalents to International Financial Reporting Standards ('A-IFRS') as applicable to for not-for-profit entities.

###### *Adoption of new and revised accounting standards*

In the current year the Council has adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current annual reporting period.

###### *Standards and Interpretations issued but not yet effective*

The Standards and Interpretations listed below were in issue but not yet effective. Initial application of the following Standards will not affect any of the amounts recognised in the financial report, but may change the disclosures presently made in relation to the Council's financial report:

- AASB 2009-5: Further Amendments to Australian Accounting Standards arising from the Annual Improvements Project [AASB 5, 8, 101, 107, 117, 118, 136 & 139]
- AASB 2009-8: Amendments to Australian Accounting Standards – Group Cash-settled Share-based Payment Transactions [AASB 2]
- AASB 2009-9: Amendments to IFRS 1 First-time Adoption of International Financial Reporting Standards.
- AASB 9: Financial Instruments 1 January 2013 30 June 2014 AASB 2009-11: Amendments to Australian Accounting Standards arising from AASB 9 [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 121, 127, 128, 131, 132, 136, 139, 1023 & 1038 and Interpretations 10 & 12]
- AASB 124 (Revised): Related Party Disclosures (December 2009)
- AASB 2009-12: Amendments to Australian Accounting Standards [AASBs 5, 8, 108, 110, 112, 119, 133, 137, 139, 1023 & 1031 and Interpretations 2, 4, 16, 1039 & 1052]
- AASB 2009-13: Amendments to Australian Accounting Standards arising from Interpretation 19 [AASB 1]
- AASB 2009-14: Amendments to Australian Interpretation – Prepayments of a Minimum Funding Requirement
- AASB 1053: Application of Tiers of Australian Accounting Standards
- AASB 2010-3: Amendments to Australian Accounting Standards arising from the Annual Improvements Project [AASB 3, AASB 7, AASB 121, AASB 128, AASB 131, AASB 132 & AASB 139]
- AASB 2010-4: Further Amendments to Australian Accounting Standards arising from the Annual Improvements Project [AASB 1, AASB 7, AASB 101, AASB 134 and Interpretation 13]
- Interpretation 19: Extinguishing Financial Liabilities with Equity Instruments

## TIWI ISLANDS SHIRE COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2011

## 1. Summary of Accounting Policies continued

## Significant Accounting Policies

Accounting policies are selected and applied in a manner which ensures that the resulting financial information satisfies the concepts of relevance and reliability. The accounting policies adopted for the reporting period are consistent with those of the previous reporting period except where otherwise indicated.

The following significant accounting policies have been adopted in the preparation and presentation of the financial report:

*Basis of Preparation*

The financial report has been prepared on the basis of historical cost. Cost is based on the fair value of the consideration given in the exchange for assets. All amounts are presented in Australian dollars, unless otherwise noted.

*Critical Accounting Judgements and Key Sources of Estimation Uncertainty*

In the application of the accounting policies, management is required to make judgements, estimates and assumptions about carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgements. Actual results may differ from these estimates.

*Revenue Recognition*

Revenue is measured at the fair value of consideration received or receivable.

Revenue is measured on major income categories as follows:

## (i) Rates

Rates are an enforceable debt linked to rateable property. As such, Council recognises Rates Income at the time of levying, or earlier upon receipt of rates paid in advance.

The rating period and reporting period for the Council are the same and accordingly all rates levied for the year are recognised as revenue within the period.

Uncollected rates are recognised as receivables. A provision is recognised when collection in full is no longer probable.

## (ii) Grants, donations and other contributions

Grants, donations and other contributions are recognised as revenue when the Council obtains control over, or the right to receive, the assets, it is probable that future economic benefits comprising the asset will flow to the Council, and the amount can be reliably measured.

Control over granted and contributed assets is normally obtained upon their receipt (or acquittal), and is valued at their fair value at the date of transfer.

Where grants, contributions and donations recognised as revenue during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed in these notes.

## (iii) Disposal of property, plant and equipment

The gain or loss on disposal of an asset is determined when control of the asset has passed from the Council and can be measured reliably.

## (iv) Interest revenue

Interest is recognised as it accrues, when it is probable that the future economic benefits will flow to the Council and it can be measured reliably.



## TIWI ISLANDS SHIRE COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2011

## 1. Summary of Accounting Policies continued

## (v) Commercial and contract revenue

Council undertakes activities of a commercial, or quasi commercial nature such as maintenance contracts, building construction, and operation of cash businesses. Commercial income is recognised as it accrues, when it is probable that the future economic benefits will flow to the Council and it can be measured reliably.

*Cash and cash equivalents*

Cash and cash equivalents include cash on hand, deposits held at call with financial institutions, other short term, highly liquid investments that are readily convertible to known amounts of cash and which are subject to insignificant risk of changes in value.

*Financial Assets*

## (i) Loans and Receivables

Council recognises financial assets as loans and other receivables. The classification depends on the purpose for which the financial instrument was acquired and is determined at initial recognition and re-evaluated at reporting date. Financial assets are measured at fair value, net of transaction costs except for financial assets classified as at fair value through profit and loss which are initially measured at fair value.

## (ii) Effective Interest Method

The effective interest method is a method of calculating the amortised cost of a financial asset and of allocating interest income over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash receipts (including all fees on points paid or received that form an integral part of the effective interest rate, transaction costs and other premiums or discounts) through the expected life of the financial asset, or, where appropriate, a shorter period. Income is recognised on an effective interest rate basis for debt instruments.

## (iii) Impairment of financial assets

Financial assets are evaluated at each balance sheet date to determine any evidence of impairment. Financial assets are impaired where there is objective evidence that as a result of one or more events that occurred after the initial recognition of the financial assets the estimated future cash flows of the investment have been impacted. For financial assets carried at amortised cost, the amount of the impairment is the difference between the asset's carrying amount and the present value of the estimated future cash flows, discounted at the original effective interest rate.

## (iv) De-recognition of financial assets

The Council derecognises a financial asset only when the contractual rights to the cash flows from the asset expire, or it transfers the financial asset and substantially all the risks and rewards of ownership of the asset to another entity. If the Council neither transfers nor retains substantially all the risks and rewards of ownership and continues to control the transferred asset. The Council recognises its retained interest in the asset and an associated liability for amounts it may have to pay. If the Council retains substantially all the risks and rewards of ownership of a transferred financial asset, the Council continues to recognise the financial asset and also recognises a collateralised borrowing for the proceeds received.

*Inventory*

Inventory is stated at the lower of cost and net realisable value.

*Leased Assets*

Leases are classified as finance leases when the terms of the lease transfer substantially all the risks and rewards incidental to ownership of the leased asset to the lessee. All other leases are classified as operating leases.

## TIWI ISLANDS SHIRE COUNCIL

### Notes to and forming part of the Financial Statements for the year ended 30 June 2011

#### 1. Summary of Accounting Policies continued

##### As lessee

Assets held under finance leases are initially recognised at their fair value or, if lower, at amounts equal to the present value of the minimum lease payments, each determined at the inception of the lease. The corresponding liability to the lessor is included in the balance sheet as a finance lease obligation.

Lease payments are apportioned between finance charges and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance charges are charged directly against income, unless they are directly attributable to the qualifying assets, in which case they are capitalised in accordance with the company's general policy on borrowing costs. Contingent rentals are recognised as expenses in the periods in which they are incurred.

Finance leased assets are depreciated on a straight line basis over the estimated useful life of the asset.

Operating lease payments are recognised as expense on a straight line basis over the lease term, except where another systematic basis is more representative of the time pattern in which economic benefits from the leased asset are consumed. Contingent rentals arising under operating leases are recognised as an expense in the period in which they are incurred.

##### *Plant and Equipment*

Acquisition of Plant, and Equipment is recognised at cost when control of the asset passes to the Council. Cost includes expenditure that is directly attributable to the acquisition. Cost related to plant, equipment and infrastructure gifted, donated or granted to the Council is the fair value of the asset, plus costs directly attributable to the acquisition.

##### *Land*

The Aboriginal Land Rights Act establishes native title over land in the Tiwi Islands. In the absence of clear title no land assets are recognised in the Council's Balance Sheet.

##### *Land under Roads*

Council has elected not to value or recognise as an asset land under roads acquired prior to 1 July 2008 in accordance with the election available under AASB 1051 Land under Roads.

##### *Property*

In 2006 the Land Rights Act was amended to enable township leasing. Leasing arrangements currently exist for Wurrumiyanga and it is envisaged the other communities will adopt township leasing in due course. It is proposed that in future periods Council will lease its major operating buildings from the Office of Township Leasing. Buildings and infrastructure assets are recognised in the Financial Statements as prescribed assets. This is due to the status Tiwi Islands Shire Council has under 'Right of Occupation' from section 6.2 of the Head Lease agreement and the fact that under general property law it is the Executive Director of Township leasing who has the leasehold ownership interest in the land.

On formation of the Tiwi Islands Shire Council, Tiwi Islands Local Government Fixed Assets were written off as part of the gain on restructure as these could not be reliably recognised or measured.

Maloneys Field Services were engaged to revalue non-current assets in 2010. Building and Infrastructure assets are recognised in the 2010 Financial Statements as prescribed assets at their 30 June 2010 re-valued amount. Revised valuations are provided in the fixed asset register and net values are recognised at 30 June 2010. Building and Infrastructure assets commenced depreciating, at their re-valued amounts, on 1 July 2010.

This revaluation excludes contingent assets where funding was originally provided to Tiwi Islands Shire Council's former entities. TISC does not currently control those asset(s).

Maloneys Field Service Personal;

Martin Oldfield  
BBus Property (Val) APPI  
Certified Practising Valuer

## TIWI ISLANDS SHIRE COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2011

## 1. Summary of Accounting Policies continued

Mitch Ekonomopoulos  
BBus Property (Val) GAPI

Gavin Halliday  
BBus Property (Val) PMAPI

Property assets have wide and varied usage and useful life has been calculated based on the most common usage, as well as the asset's present condition. Taking into account future leasing arrangements, nature of usage, and current condition, no building has a useful life that exceeds twenty years. To accurately reflect the value of prescribed building and infrastructure assets these have been recorded using registered valuation as at 30<sup>th</sup> June 2010.

Revaluation increments arising from recognising assets at valuation are offset against one another within the class of asset. Net revaluation increments in the carrying amounts of these assets are recognised directly in accumulated equity under the heading of prescribed asset reserve to the extent that the increment reverses a decrement that was previously recognised as an expense in the net profit or loss in respect of the same class of assets. No amounts were recognised in the accounts arising from previous revaluations so all increments are recognised in revaluation reserve.

*Depreciation*

All property, plant and equipment, with the exception of land, is systematically depreciated over its useful life in a manner which reflects the consumption of the service potential embodied in those assets from the time that the item of property plant and equipment is available for use.

Depreciation is provided for on a straight line method using lives which are reviewed each reporting period.

Major depreciation periods are;

Buildings/ Other Structures	10 – 20 Years
Plant and Equipment	1 - 10 Years
Motor Vehicles	3 - 5 Years

*Valuation*

The Shire recognises assets over the value of \$5,000.

*Impairment of Assets*

Assets that have an indefinite useful life are not subject to amortisation and are tested for impairment annually. Assets that are subject to amortisation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

*Financial Liabilities*

## (i) Payables

These amounts represent liabilities for goods and services provided to Council prior to the end of the financial year which remain unpaid. The amounts are unsecured and usually paid within thirty days of recognition.

## (ii) Other Financial Liabilities

Other financial liabilities are initially measured at fair value, net of transaction costs. Other financial liabilities are subsequently measured at amortised cost using the effective interest method, with interest expense recognised on an effective yield basis.

The effective interest method is a method of calculating the amortised cost of a financial liability and of allocating interest expense over the relevant period. The effective interest rate is the rate that exactly discounts the estimated future cash payments through the expected life of the financial liability, or, where appropriate, a shorter period, to the net carrying amount on initial recognition.

# TIWI ISLANDS SHIRE COUNCIL

## Notes to and forming part of the Financial Statements for the year ended 30 June 2011

### 1. Summary of Accounting Policies continued

#### (iii) Employee benefits

Provision is made for benefits accruing to employees in respect of wages and salaries, annual leave and long service leave when it is probable that settlement will be required and they are capable of being measured reliably.

Employee benefits expected to be settled within 12 months:

Provisions in respect of employee benefits expected to be settled within 12 months are measured at their nominal values using the remuneration rate expected to apply at the time of settlement.

Employee benefits not expected to be settled within 12 months:

Provisions made in respect of employee benefits which are not expected to be settled within 12 months are measured at the present value of the estimated future cash flows to be made by the entity in respect of services provided by the employees up to reporting date.

#### (iv) Superannuation

The Council contributes to its employees to a defined contribution superannuation plan (Local Government Superannuation Scheme).

#### (v) Unexpended Grant Funds

Grant funding has been treated in the accounts according to the provisions of AASB 1004 Contributions. The standard notes in particular:

"Where assets are provided on the condition that the local government, government department, GGS or whole of government is to make a reciprocal transfer of economic benefits, and that transfer has not occurred prior to the reporting date, a liability is recognised as at the reporting date in respect of such amounts.

Reciprocal transfers are defined as:

"A reciprocal transfer also occurs where, for example, assets are provided to a government department on the condition that the government department renders particular services to the transferor of the assets and, if the services are not rendered, those assets are required to be remitted directly to the transferor."

#### *Budget Information*

Note 2(a) provides budget information of revenues and expenditure of each of the major activities of the Council.

#### *Taxation*

Tiwi Islands Shire Council is tax exempt under Sec 50-25 of the Income Tax Assessment Act 1997, being a local governing body.

#### *Provisions*

Provisions are recognised when the Council has a present obligation (legal or constructive) as a result of a past event, it is probable that the Council will be required to settle the obligation, and reliable estimate can be made of the amount of the obligation. The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at reporting date, taking into account the risks and uncertainties surrounding the obligation.

#### *Goods and Services Tax (GST)*

Revenues, expenses and assets are recognised net of the amount of goods and services tax (GST), except:

- i) where the amount of GST incurred is not recoverable from the taxation authority, it is recognised as part of the cost of acquisition of an asset or as part of an item of expense;

or

## TIWI ISLANDS SHIRE COUNCIL

**Notes to and forming part of the Financial Statements  
for the year ended 30 June 2011****1. Summary of Accounting Policies continued**

ii) for receivables and payables which are recognised inclusive of GST, the net amount recoverable from, or payable to, the taxation authority is included as part of receivables or payables. Cash flows are included in the Statement of Cash Flows on a gross basis. The GST component of cash flows arising from investing and financing activities, which is recoverable from or payable to the taxation authority, is classified as operating cash flows.

*Rounding*

Unless otherwise stated, amounts in the financial reports have been rounded to the nearest dollar and are presented in full dollars. All amounts are expressed in Australian dollars.

**TIWI ISLANDS SHIRE COUNCIL**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2011**

2(a) Functions	01 General Public Services		02 Public Order & Safety		03 Economic Affairs		04 Environmental Protection		05 Housing	
	2011	2010	2011	2010	2011	2010	2011	2010	2011	2010
<b>OPERATING REVENUES</b>										
Income Rates General	418,849	356,300	-	-	-	-	-	-	-	-
Income Rates Waste	-	266,351	-	-	-	-	305,472	26,745	-	-
Income Council Fees and Charges	194,183	531,644	136	-	27,861	464,130	513,538	-	102,889	492,119
Income Operating Grants	1,763,830	2,007,083	997,420	732,278	6,002,363	6,958,121	-	92,811	313,990	2,675,184
Subsidies										
Income Investments	230,628	228,501	-	-	-	-	-	-	-	-
Income Contributions Donations	-	-	-	-	-	-	-	-	-	-
Income Reimbursements	5,756	6,017	336	-	28,871	-	-	-	-	-
Income Agency and Commercial Services	1,380,358	809,188	-	-	609,273	215,370	-	2,690	2,393,511	44,763
Income Capital Grants	-	15,675	62,885	62,885	154,494	368,039	122,659	126,000	305,909	275,909
Inc Sale of Assets	727	1,364	-	-	-	6,409	-	-	-	-
<b>TOTAL REVENUES</b>	<b>3,994,330</b>	<b>4,222,124</b>	<b>1,060,777</b>	<b>795,163</b>	<b>6,822,862</b>	<b>8,012,069</b>	<b>941,669</b>	<b>62,624</b>	<b>3,116,299</b>	<b>3,487,975</b>
<b>OPERATING EXPENSES</b>										
Employee Expenses	3,657,862	2,242,244	684,386	720,246	4,325,375	6,049,553	53,675	-	1,414,909	1,013,686
Contract and Material Expenses	1,455,560	1,911,468	22,546	14,968	354,675	410,789	8,418	8,534	1,068,719	2,004,277
Utility expenses	131,100	170,318	2,108	2,045	25,145	19,517	-	-	36,856	33,440
Fuel Expenses	502,110	74,184	-	358	32,597	572,386	-	-	143	-
Communication Expenses	259,431	382,920	12,652	1,606	62,106	77,280	3,316	756	60,795	58,897
Finance Expenses	4,128	10,806	-	-	-	-	-	-	-	-
Depreciation	2,233,370	673,970	-	-	-	-	-	-	47,768	-
Training	68,325	41,058	8,935	1,536	61,580	46,722	-	-	18,718	5,355
Travel and accommodation	398,039	168,152	10,112	15,297	57,151	54,504	-	-	12,233	8,340
Councillor allowance expenses	181,763	169,490	-	-	-	-	-	-	-	-
Miscellaneous Expenses	309,674	558,842	25,120	14,891	128,415	52,724	-	869	86,760	8,929
<b>TOTAL EXPENSES</b>	<b>9,201,360</b>	<b>6,403,452</b>	<b>765,860</b>	<b>770,230</b>	<b>5,047,043</b>	<b>7,283,476</b>	<b>65,409</b>	<b>10,159</b>	<b>2,651,365</b>	<b>3,132,923</b>
<b>NET RESULT</b>	<b>-5,207,030</b>	<b>-2,181,329</b>	<b>294,917</b>	<b>24,933</b>	<b>1,775,819</b>	<b>728,592</b>	<b>876,260</b>	<b>52,465</b>	<b>464,934</b>	<b>355,052</b>

**TIWI ISLANDS SHIRE COUNCIL**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2011**

2(a) Functions continued	06 Health		07 Recreation, Culture and Religion		08 Education		09 Social Protection		Total	
	2011	2010	2011	2010	2011	2010	2011	2010	2011	2010
<b>OPERATING REVENUES</b>										
Income Rates General	-	-	-	-	-	-	-	-	418,849	356,300
Income Rates Waste	-	-	-	-	-	-	-	-	305,472	293,096
Income Council Fees and Charges	-	-	-	1,825	-	-	1,500	10,938	840,107	1,500,656
Income Operating Grants	-	-	553,467	388,193	32,818	4,585	1,714,982	1,460,390	11,378,869	14,133,022
Subsidies	-	-	-	-	-	-	-	-	-	-
Income Investments	-	-	-	-	-	-	-	-	230,628	228,501
Income Contributions Donations	-	-	2,500	909	-	-	-	-	2,500	909
Income Reimbursements	-	-	-	-	-	-	-	-	34,962	6,017
Income Agency and Commercial Services	-	-	9,296	24,365	-	-	7,303	-	4,399,741	1,096,376
Income Capital Grants	-	-	35,000	35,000	-	-	65,909	27,273	746,856	910,781
Inc Sale of Assets	-	-	-	-	-	-	-	-	727	7,773
<b>TOTAL REVENUES</b>	-	-	<b>600,263</b>	<b>450,292</b>	<b>32,818</b>	<b>4,585</b>	<b>1,789,694</b>	<b>1,498,601</b>	<b>18,358,712</b>	<b>18,533,432</b>
<b>OPERATING EXPENSES</b>										
Employee Expenses	-	-	433,110	166,674	-	-	877,390	785,548	11,446,707	10,977,951
Contract and Material Expenses	-	-	79,712	56,942	21,065	3,955	130,684	129,785	3,141,379	4,540,718
Utility expenses	-	-	54,100	26,657	-	-	30,354	20,397	279,662	272,374
Fuel Expenses	-	-	318	818	-	-	73	767	535,241	647,797
Communication Expenses	-	-	22,091	7,044	-	279	20,148	12,625	440,539	541,405
Finance Expenses	-	-	-	-	-	-	-	-	4,128	10,806
Depreciation	-	-	-	-	-	-	64,945	-	2,120,657	673,970
Training	-	-	6,234	1,370	-	-	17,525	6,223	181,317	102,264
Travel and accommodation	-	-	22,732	23,392	-	352	8,635	2,948	508,902	272,985
Councillor allowance expenses	-	-	-	-	-	-	-	-	181,763	169,490
Miscellaneous Expenses	-	-	19,992	990	-	-	12,717	229	582,678	637,474
<b>TOTAL EXPENSES</b>	-	-	<b>636,289</b>	<b>283,887</b>	<b>21,065</b>	<b>4,585</b>	<b>1,032,581</b>	<b>958,522</b>	<b>19,422,973</b>	<b>18,847,234</b>
<b>NET RESULT</b>	-	-	<b>38,026</b>	<b>166,406</b>	<b>11,753</b>	<b>-</b>	<b>757,113</b>	<b>540,079</b>	<b>-1,064,261</b>	<b>- 313,802</b>

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**TIWI ISLANDS SHIRE COUNCIL****Notes to and forming part of the Financial Statements  
for the year ended 30 June 2011****2(b) Component Functions**

The activities relating to the Shire functions reported on in the Note 2(a) are as follows:

**GENERAL PUBLIC SERVICES****Executive and legislative Functions**

Administration, operation and support of executive and legislative functions and all elements associated with Corporate governance.

**Financial and Fiscal Affairs**

Administration of Council's finances and compliance with legislative provisions of Local Government (Accounting) Regulations.

**General Public Services - including General Administration, Corporate Services/Community Services/ Works & Infrastructure, Other and Office Personnel Maintenance**

Administration, support, regulation, research, operation of general public services including insurance and Natural Disaster relief where applicable.

**PUBLIC ORDER & SAFETY**

Fire protection, local emergency services, control of animals and impounding, control of public places, control of signs, boarding and advertising, community policing and probationary matters

**ECONOMIC AFFAIRS**

General economic, agriculture and forestry, fuel and energy, other labour and employment affairs, transport and other industries, saleyards and tourism.

**ENVIRONMENTAL PROTECTION**

Waste management, pollution reduction, protection of biodiversity and landscape and protection and remediation of soil, groundwater and surface water.

**HOUSING AND COMMUNITY AMENITIES**

Housing, housing and community development, water supply and street lighting.

**HEALTH**

Well baby clinics, dental health services and home nursing services, nursing and convalescent home services, immunisation, infant nutrition and child health, and family planning services.

**RECREATION, CULTURE AND RELIGION**

Facilities and venues, recreation parks and reserves, cultural and religious services museums and libraries.

**EDUCATION**

Administration, inspection, support, operation, etc of education programs and services.

**SOCIAL PROTECTION**

Outlays on day care services, family day care, occasional care and outside schools hour care, aged services, shelter protection, drug and alcohol treatment programs.  
Also includes relief from man-made disasters.

## TIWI ISLANDS SHIRE COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2011

## 2(c) Fundamental Errors

Restated financial information for the year ended 30 June 2011 is presented below.

	Original Balance	Adjustments	Restated Balance
	\$	\$	\$
<b>Statement of Comprehensive Income</b>			
Grants and contributions provided for operating purposes	14,085,000	48023	14,133,022
Capital Grants Revenue	905,753	5028	910,781
Materials and Contracts	6,599,068	74,012	6,673,080
Other Operating Expenses	502,240	9,187	511,427
Employee Costs	11,004,140	- 26,189	10,977,951
Surplus/(Deficit) for the year	- 309,842	- 3,959.79	- 313,802
<b>Statement of Financial Position</b>			
Unexpended Grant Liability	3,092,665	-5028	3,087,637
Trade and Other Payables	1,645,062	57010.38	1,702,073
Trade and Other Receivables	2,872,082	48022.59	2,920,104
Accumulated Funds	41,120,681	-3960	41,116,722
<b>Statement of Changes in Equity</b>			
Retained earnings	41,120,681	- 3,960	41,116,722

## TIWI ISLANDS SHIRE COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2011

3 Operating Revenue	2011 \$	2010 \$
<b>a RATES AND CHARGES</b>		
<u>Ordinary Rates</u>		
General Rates	418,849	356,300
<b>Total Ordinary Rates</b>	<b>418,849</b>	<b>356,300</b>
<u>Annual Charges</u>		
Domestic Waste Charges	305,472	293,096
<b>Total Annual Charges</b>	<b>305,472</b>	<b>293,096</b>
<b>Total Rates &amp; Annual Charges</b>	<b>724,321</b>	<b>649,396</b>
<b>b USER CHARGES &amp; FEES</b>		
User Charge Fee Income	11,503	1,191,178
Property Lease Rental Fee Income	290,689	222,429
Equipment Hire Income	24,417	14,009
Other Charges & Fees	513,618	73,040
<b>Total User Charges &amp; Fees</b>	<b>840,227</b>	<b>1,500,656</b>
<b>c INTEREST</b>		
Interest on Investments	230,628	228,501
<b>Total Interest Revenue</b>	<b>230,628</b>	<b>228,501</b>
<b>d OTHER OPERATING REVENUE</b>		
Reimbursements	9,123	6,017
Service Fee Income	160,964	213,903
Sales Income	927,558	103,577
Contract Fees	3,232,982	620,352
Employment Related Outcome Payments	12,500	-
Other Operating Revenue	103,957	158,544
<b>Total Other Operating Revenue</b>	<b>4,447,084</b>	<b>1,102,393</b>
<b>e GRANTS</b>		
<u>Commonwealth Special Purpose Funding</u>		
After School Care Nguiu	173,706	171,139
After School Care Pirlangimpi	73,073	71,994
After School Care Milikapiti	103,080	101,557
Jirnani Day Care Centre	565,209	556,856
Child Services Pirlangimpi	178,817	143,765
Crèche Milikapiti	204,614	78,000
Night Patrol Shire	939,819	661,131
Vacation Care Nguiu	170,594	168,073
Vacation Care Pirlangimpi	73,073	71,994
Vacation Care Milikapiti	103,080	101,557
Indigenous Women's Program	-	11,000
Milikapiti Crèche Establishment Funding	-	47,794
DOHA Sport & Recreation Program Shire	171,000	195,000
DOHA Sport & Recreation Staff Shire	130,000	25,336
CDEP Participant Wages Shire	2,501,000	3,761,200
CDEP Community Development Stream Shire	127,027	142,750

## TIWI ISLANDS SHIRE COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2011**3 Operating Revenue Continued**

CDEP Work Readiness Stream Shire	831,666	934,600
CDEP Service Fees Shire	760,000	760,000
CDEP Community Development and Support Shire	467,000	316,000
CDEP Activity Generated Income	129,950	90,000
NT Jobs Packages (Broadcasting) Shire	86,367	-
Child Care Establishment Funding Pirlangimpi	40,500	-
Jirnani Capital Works	56,750	-
Indigenous Community Broadcasting (IBP) Shire	55,000	-
RLCIP \$30K Baseline Project Skate Park	-	30,000
RLCIP Round 3 Animal Control Compounds Construction	30,000	-
Lighting Upgrade Nguiu	1,050	-
Lighting Upgrade Pirlangimpi	4,590	-
Lighting Upgrade Milikapiti	- 200	-
NAIDOC Week	3,000	-
Community Fitness Program - Pirlangimpi	43,000	-
Youth Activities - Pirlangimpi	4,250	-
Youth Activities Milikapiti	4,250	-
Festivals - A Break on the Island	26,200	-
Men's Carpentry Shire	-	4,700
Pirlangimpi Recycle Project	-	31,679
<b>Total Commonwealth Special Purpose Funding</b>	<b>8,057,465</b>	<b>8,476,123</b>

**Operational Funding**

FAA Operating Grant (NTG)	1,454,112	1,664,287
FAA Roads	818,428	721,009
General Purpose	222,946	259,360
<b>Total Operational Funding</b>	<b>2,495,486</b>	<b>2,644,656</b>

**NT Special Purpose Funding**

Community Housing Shire	-	2,817,721
Jirnani Day Care Centre	29,105	34,594
Youth Diversion Scheme	137,986	134,032
Active Remote Communities Shire Sport & Recreation Shire	106,824	106,824
Skins Groups	-	42,797
Library	56,741	56,000
International Women's Day Shire	-	1,200
Outstations Essential Services	259,560	259,560
NTG - C Gap (Sport Hall Repair)	-	25,000
NRETAS Pirlangimpi Hall Upgrade	-	30,000
Outstations Converted Jobs Program	60,333	60,333
CTG Repairs Pirlangimpi Library	-	50,400
Youth Week (Beyond Blue)	-	2,500
NTG Closing the Gap DLGH( Governance. Skin Groups)	-	100,000
NTG Special Purpose DLG (Tiwi Women's Group)	-	30,000
NTG Special Purpose DHLG( Independent Advisor)	-	30,000
NTG Sport & Recreation ARCP (Softball)	4,000	3,000
Outstations Housing Management	40,000	40,000
Community Events Shire	2,000	1,818
Matching Funds Salary Income	445,685	572,166
Drug & Alcohol Camp	-	2,500
09-10 Special Assistance Grant - Sport & Recreation	-	3,000
Outstations Housing Maintenance	110,013	110,013

## TIWI ISLANDS SHIRE COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2011

## 3 Operating Revenue Continued

CTG Repairs Public Toilets	-	21,600
Outstation Capital Funding Other	63,636	-
100 Year Celebrations NT Cent	5,000	-
NAPCAN National Child Protection Week	2,000	-
NTG Closing the Gap Workshop Female Employees	22,500	-
NTG Closing the Gap Shade Structures at Cemeteries	60,000	-
Shire Street Naming Project - Wurrumiyanga	2,500	-
<b>Total NT Special Purpose Funding</b>	<b>1,407,883</b>	<b>4,535,057.94</b>
<b>Current Operating Funding Total</b>	<b>11,960,834</b>	<b>15,655,837</b>

**Prior Year Grants Brought Forward****Operating**

Banjo Swamp	-	1,818
Grants Parks & Gardens + Nguui Oval	-	17,494
Night Patrol Shire	-	143,407
Indigenous Women's Program	-	59,935
Child Care Policies and Procedures Consulting	50,000	50,000
CDEP Participant Wages Shire	-	488,557
DOHA Sport & Recreation Staff Shire	4,878	50,849
Tracking Database Child Care	11,051	46,015
Skins Groups	77,102	41,450
CDEP Community Development and Support Shire	40,000	-
NTG - C Gap (Sport Hall Repair)	25,000	-
NRETAS Pirlangimpi Hall Upgrade	30,000	-
CTG Repairs Public Toilets	21,600	-
CTG Repairs Pirlangimpi Library	50,400	-
NTG Closing the Gap DLGH( Governance. Skin Groups)	75,825	-
NTG Special Purpose DLG (Tiwi Women's Group)	30,000	-
NTG Special Purpose DHLG( Independent Advisor)	20,780	-
Active Remote Communities Shire Sport & Recreation Shire	33,511	-
Milikapiti Crèche Establishment Funding	75,559	-
DOHA Sport & Recreation Program Shire	8,825	-
<b>Total Prior Year Operating Grants</b>	<b>554,531</b>	<b>899,525</b>

**Operating Grant Liability**

After School Care Nguui	-	4,221.00
After School Care Pirlangimpi	-	4,944.00
After School Care Milikapiti	-	6,481.00
Jirnani Day Care Centre	-	8,101.00
Crèche Milikapiti	- 28,104	- 46,053.00
Vacation Care Milikapiti	-	- 34,046.00
Tracking Database Child Care	- 11,051	- 46,015.00
Jirnani Child Care Centre Capital Works	- 964	-
Milikapiti Crèche Establishment Funding	- 18,048	- 16,663.00
Child Care Policies and Procedures Consulting	- 50,000	- 50,000.00
Child Services Pirlangimpi	-	3,778.11
Vacation Care Nguui	-	- 19,614.00
Vacation Care Pirlangimpi	-	9,882.00
Indigenous Women's Program	-	- 42,355
CDEP Participant Wages Shire	- 272,548	- 769,508
CDEP Community Development Stream Shire	-	645,026

## TIWI ISLANDS SHIRE COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2011

## 3 Operating Revenue Continued

CDEP Work Readiness Stream Shire	-	-	797,763	
CDEP Community Development and Support Shire	-	41,232	-	98,836
CDEP Service Fees Shire	-	-	-	36,064
DOHA Sport & Recreation Program Shire	-	-	-	8,825
DOHA Sport & Recreation Staff Shire	-	-	-	4,878
CDEP Prior Period Carried Forward	-	-	-	114,789
NTG - CGap Capital( water park)	-	47,370	-	65,000
NRETAS Pirlangimpi Hall Upgrade	-	30,000	-	30,000
CTG Repairs Public Toilets	-	-	-	21,600
CTG Shade a nnd Play Milikapiti	-	25,000	-	25,000
CTG BMX Track Nguiu	-	10,000	-	10,000
ABA Heavy Equipment Grant	-	-	-	5,209
NTG Special Purpose DHLG( Independent Advisor)	-	9,444	-	20,780
Night Patrol Shire	-	80,385	-	206,292
Active Remote Communities Shire Sport & Recreation Shire	-	-	-	33,511
International Women's Day Shire	-	-	-	1,200
RLCIP \$30K Baseline Project Skate Park	-	-	-	30,000
NTG - C Gap (Sport Hall Repair)	-	25,000	-	25,000
Outstation ESS Capital	-	17,749	-	140,909
SPG Slashing and Mowing Equipment Shire	-	-	-	122,659
Pirlangimpi Recycle Project	-	-	-	1,831
NTG Special Purpose DLG (Tiwi Women's Group)	-	8,692	-	30,000
Skins Groups	-	-	-	77,102
CTG Flood Lighting Nguiu	-	70,000	-	70,000
CTG Repairs Pirlangimpi Library	-	17,582	-	50,400
Men's Carpentry Shire	-	-	-	115
NTG Closing the Gap DLGH( Governance. Skin Groups)	-	33,454	-	75,825
Outstations Converted Jobs Program	-	9,160	-	36,096
NTG Sport & Recreation ARCP (Softball)	-	4,000	-	-
NTG Closing the Gap Shade Structures at Cemeteries	-	60,000	-	-
Community Fitness Program - Pirlangimpi	-	4,844	-	-
Youth Activities	-	276	-	-
Shire Street Naming Project - Wurrumiyanga	-	2,500	-	-
Festivals - A Break on the Island	-	26,200	-	-
NT Jobs Packages (Broadcasting) Shire	-	14,963	-	-
Child Care Establishment Funding Pirlangimpi	-	31,721	-	-
Jirnani Capital Works	-	53,341	-	-
Outstations Essential Services	-	32,049	-	-
RLCIP Skate Park Nguiu	-	22,929	-	-
Outstation Capital Funding Other	-	46,810	-	-
Dual Control Vehicle Purchase	-	39,500	-	-
NAIDOC Week	-	3,000	-	-
Indigenous Community Broadcasting (IBP) Shire	-	6,578	-	-
RLCIP Round 3 Animal Control Compounds Construction	-	30,000	-	-
<b>Total Operating Grant Liability</b>	<b>-</b>	<b>1,148,996</b>	<b>-</b>	<b>2,422,339</b>
<b>TOTAL OPERATIONAL FUNDING</b>		<b>11,366,369</b>		<b>14,133,022</b>

## TIWI ISLANDS SHIRE COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2011

## 3 Operating Revenue Continued

**Commonwealth Capital Funding**

Milikapiti Crèche Establishment Funding	-	86,169
Night Patrol Shire	-	62,885
CDEP Community Development and Support Shire	-	550,000
<b>Commonwealth Capital Funding Total</b>	<b>-</b>	<b>699,054</b>

**NT Capital Funding**

CTG Shade and Play Milikapiti	-	25,000
CTG BMX Track Nguui	-	10,000
NTG - CGap Capital( water park)	-	65,000
SPG Slashing and Mowing Equipment Shire	-	126,000
Outstation ESS Capital	-	140,909
CTG Flood Lighting Nguui	-	70,000
Dual Control Vehicle Purchase	39,500	-
<b>Total NT Capital Funding</b>	<b>39,500</b>	<b>436,909</b>

**Prior Years Capital Funding****Capital**

AG Office/Battery Banks Outstations Ess Ranku	-	30,485
ABA Heavy Equipment Grant	-	74,455
Jirnani Child Care Centre Capital Works	65,909	30,945
AG Grants Battery Bank Outstation Ess Other	-	10,647
CDEP Prior Period Carried Forward	-	293,584
Night Patrol Shire	62,885	-
CDEP Community Development and Support Shire	550,000	-
RLCIP Skate Park Nguui	30,000	-
NTG - CGap Capital( water park)	65,000	-
Outstation ESS Capital	140,909	-
SPG Slashing and Mowing Equipment Shire	122,659	-
CTG Flood Lighting Nguui	70,000	-
CTG Shade and Play Milikapiti	25,000	-
CTG BMX Track Nguui	10,000	-
	<b>1,142,362</b>	<b>440,116</b>

**Capital Grant Liability**

Jirnani Child Care Centre Capital Works	-	-	30,945
Milikapiti Crèche Establishment Funding	-	-	58,896
AG Office/Battery Banks Outstations Ess Ranku	-	-	25,457
CDEP Community Development and Support Shire	-	435,006	550,000
<b>Total Capital Grant Liability</b>	<b>-</b>	<b>435,006</b>	<b>665,298</b>

**TOTAL CAPITAL FUNDING**

<b>746,856</b>	<b>910,781</b>
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**TOTAL GRANTS**

<b>12,113,225</b>	<b>15,043,804</b>
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**f CONTRIBUTIONS & DONATIONS**

Cash Sponsorship	-	909
Cash Donations	2,500	-
<b>Total Contributions &amp; Donations</b>	<b>2,500</b>	<b>909</b>

## TIWI ISLANDS SHIRE COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2011

## 3 Operating Revenue continued

## g SALE OF ASSETS

Proceeds from the Sale of Assets	727	7,773
<b>Total Proceeds from the Sale of Assets</b>	<b>727</b>	<b>7,773</b>

## 4 Operating Expenses

## a

	2011	2010
	\$	\$
Wages and Salaries	9,379,038	9,255,918
Annual Leave and Long Service Leave Movements	1,141,253	991,301
Superannuation	679,805	549,669
FBT	39,671	24,373
Workers Compensation	165,568	131,521
Relocation/Recruitment	26,620	22,890
<b>Total Employee Entitlement Expense</b>	<b>11,431,957</b>	<b>10,975,672</b>

Other Employee Related Expenses	14,750	2,280
<b>Total Operating Employee Costs</b>	<b>14,750</b>	<b>2,280</b>

<b>TOTAL EMPLOYEE COSTS</b>	<b>11,446,707</b>	<b>10,977,951</b>
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## b INTEREST CHARGES

Bank Fees	3,994	4,926
Interest Expenses	134	5,881
<b>Total Interest Charges</b>	<b>4,128</b>	<b>10,806</b>

## c DEPRECIATION &amp; AMORTISATION

Buildings Depreciation	-	46,579
Prescribed Building Depreciation	1,606,461	-
Plant and Machinery Depreciation	211,116	358,093
Equipment Depreciation	13,299	8,555
Motor Vehicles Depreciation	124,833	125,329
Infrastructure Depreciation	27	135,415
Prescribed Infrastructure Depreciation	277,634	-
<b>Total Depreciation Expenses</b>	<b>2,233,370</b>	<b>673,970</b>

## d OTHER OPERATING EXPENSES

Council Chairman's Allowance	54,415	46,728
Councillor Allowance Expenses	127,348	122,762
Insurance	298,179	332,750
<b>Total Other Operating Expenses</b>	<b>479,941</b>	<b>502,240</b>

## e MATERIALS &amp; CONTRACTS

Accounting Fees	109,205	119,863
Bad Debt write-off Expenses	- 67,894	- 53,964
Communication Expenses	185,096	242,759
Consultants & Legal Expenses	189,473	111,861
Contract Labour	438,107	1,164,532
Contract Materials	29,300	460,457



## TIWI ISLANDS SHIRE COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2011

## 4 Operating Expenses continued

Electricity	188,003	203,048
Freight	211,002	239,357
Fuel & Oil Motor Vehicles	529,498	647,797
Gas Expenditure	9,437	10,531
Material Expenditure	1,825,716	1,802,390
Operating Lease Expenses	132,054	53,589
Software/Internet/Support	579,696	1,006,683
Travel/Accommodation/Training	690,219	375,249
Sea cat ferry expenses	22,791	41,709
Other Materials & Contracts	187,124	173,207
<b>Total Materials &amp; Contracts</b>	<b>5,258,827</b>	<b>6,599,068</b>

## 5 Cash and Investments

	2011	2010
	\$	\$
Current Operating Accounts & Cash on Hand	8,000,558	7,074,303
<b>TOTAL CASH</b>	<b>8,000,558</b>	<b>7,074,303</b>

## 6 Receivables

	2011	2010
	\$	\$
<b>Current Assets - Receivables</b>		
Rates & Annual Charges	121,674	114,410.95
GST Receivables	97,173	94,347.68
Accrued Income	455,337	2,160,884.04
Other Receivables	1,455,760	950,481.51
Less Provision for Doubtful Debts	- 312,728	- 400,020
<b>TOTAL RECEIVABLES</b>	<b>1,817,216</b>	<b>2,920,104</b>

## a Trade receivables and allowance for doubtful debts

Trade receivables are non-interest bearing and are generally on 30 day terms  
The ageing of trade receivables at 30 June 2011 is detailed below:

<b>Aged Analysis</b>	2011	2010
	\$	\$
Not past due	1,055,080	2,465,487
Past due 31-60 days	186,778	36,621
Past due 61-90 days	100,688	5,853
Past due 91-days	787,397	812,164
<b>Total Gross Trade Receivables 2011</b>	<b>2,129,944</b>	<b>3,320,124.18</b>

## 7 Other Assets

	2011	2010
	\$	\$
Fuel Stock	103,846	70,918
Stores and Material	640,646	569,786
Prepayments	37,103	- 0
<b>TOTAL INVENTORIES</b>	<b>781,595</b>	<b>640,704</b>

## TIWI ISLANDS SHIRE COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2011

8 Property Plant & Equipment	2011 \$	2010 \$
<b>a Gross carrying amount and accumulated depreciation</b>		
<b>Prescribed Buildings - at revaluation</b>	30,367,977	30,351,798
Less: Accumulated Depreciation and Impairment	- 1,606,461	-
<b>Total</b>	<b>28,761,516</b>	<b>30,351,798</b>
<b>Plant and Machinery - at cost</b>	2,321,843	1,813,416
Less: Accumulated Depreciation and Impairment	- 696,693	- 407,960
<b>Total</b>	<b>1,625,150</b>	<b>1,405,456</b>
<b>Equipment - at cost</b>	96,393	55,367
Less: Accumulated Depreciation and Impairment	- 20,340	- 13,158
<b>Total</b>	<b>76,053</b>	<b>42,208</b>
<b>Motor Vehicles - at cost</b>	930,757	799,969
Less: Accumulated Depreciation and Impairment	- 202,920	- 154,416
<b>Total</b>	<b>727,837</b>	<b>645,553</b>
<b>Prescribed Infrastructure - at revaluation</b>	5,492,390	5,192,878
Less: Accumulated Depreciation and Impairment	- 277,661	-
<b>Total</b>	<b>5,214,729</b>	<b>5,192,878</b>
<b>Work in Progress</b>	142,916	27,272
<b>Total</b>	<b>142,916</b>	<b>27,272</b>
<b>Total Property, Plant and Equipment</b>	<b>36,548,202</b>	<b>37,665,165</b>
<b>b Movements in carrying amounts</b>		
<b>Buildings - at revaluation</b>		
Buildings - at cost	-	1,044,963
Plus: Revaluation	-	29,120,340
Plus: Acquisitions	-	233,074
Less: Sold/Written Off	-	-
Less: Depreciation	-	46,579
Less: Prescribed Asset Transfer	-	30,351,798
<b>Total</b>	<b>-</b>	<b>-</b>
<b>Prescribed Buildings - at revaluation</b>		
Buildings - at revaluation	30,351,798	30,351,798
Plus: Revaluation	-	-
Plus: Acquisitions	16,180	-
Less: Sold/Written Off	-	-
Less: Depreciation	- 1,606,461	-
<b>Total</b>	<b>28,761,516</b>	<b>30,351,798</b>

## TIWI ISLANDS SHIRE COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2011

## 8 Property Plant &amp; Equipment continued

**Plant and Machinery - at cost**

Plant and Machinery - at cost	1,405,456.21	1,696,319
Plus: Revaluation	-	-
Plus: Acquisitions	134,815.84	67,230
Asset Reclassification	295,992.20	
Less: Sold/Written Off	1	-
Less: Depreciation	- 211,116	- 358,093
<b>Total</b>	<b>1,625,150</b>	<b>1,405,456</b>

**Equipment - at cost**

Equipment - at cost	42,208	24,071
Plus: Revaluation	-	-
Plus: Acquisitions	68,624	26,692
Asset Reclassification	- 21,480	
Less: Sold/Written Off	0	-
Less: Depreciation	- 13,299	- 8,555
<b>Total</b>	<b>76,053</b>	<b>42,208</b>

**Motor Vehicles - at cost**

Motor Vehicles - at cost	645,553	528,900
Plus: Revaluation	-	-
Plus: Acquisitions	481,656	241,981
Asset Reclassification	- 274,539	
Less: Sold/Written Off	0	-
Less: Depreciation	- 124,833	- 125,329
<b>Total</b>	<b>727,837</b>	<b>645,553</b>

**Infrastructure - at revaluation**

Infrastructure - at cost	- 1	2,298,478
Plus: Revaluation	-	2,845,450
Plus: Acquisitions	-	184,365
Less: Sold/Written Off	1	-
Less: Depreciation	-	- 135,415
Less: Prescribed Asset Transfer	-	- 5,192,878
<b>Total</b>	<b>- 0</b>	<b>- 1</b>

**Prescribed Infrastructure - at revaluation**

Infrastructure - at revaluation	5,192,877.60	5,192,878
Plus: Revaluation	-	-
Plus: Acquisitions	299,511.28	-
Less: Sold/Written Off	1	-
Less: Depreciation	- 277,661	-
<b>Total</b>	<b>5,214,728.79</b>	<b>5,192,878</b>

**Work in Progress**

Opening Balance	27,274	69,430
Purchased	1,116,432	711,186
Capitalisation	- 1,000,789	- 753,342
<b>Total</b>	<b>142,916</b>	<b>27,274</b>

**TOTAL - All Non-Current Assets**

<b>36,548,201.50</b>	<b>37,665,166</b>
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## TIWI ISLANDS SHIRE COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2011

9 Creditors, Provisions & Borrowings	2011 \$	2010 \$
Goods & Services	1,420,225	1,256,945
Employee Related	-	126,174
GST Payable	577,911	318,954
<b>a Total Accounts Payable</b>	<b>1,998,136</b>	<b>1,702,073</b>
<b>b Other Liabilities</b>	<b>275,161</b>	<b>269,550</b>
Unexpended grant liability	2,490,702	3,087,637
	<b>2,765,863</b>	<b>3,357,187</b>
<b>TOTAL CREDITORS</b>	<b>4,763,999</b>	<b>5,059,260</b>
<b>Analysis of Creditors:</b>		
Current	1,862,397	1,502,813
30days	58,586	45,557
60 days	13,937	27,929
> 90 days	63,217	125,774
<b>Total Gross Trade Payables</b>	<b>1,998,136</b>	<b>1,702,073</b>
<b>c <u>Provision - Current</u></b>		
Annual Leave	1,001,182	897,652
<b>Total Current Provisions</b>	<b>1,001,182</b>	<b>897,652</b>
<b>d <u>Provisions - Non Current</u></b>		
Long Service Leave	329,928	225,315
<b>Total Non-Current Provisions</b>	<b>329,928</b>	<b>225,315</b>
<b>TOTAL PROVISIONS</b>	<b>1,331,110</b>	<b>1,122,968</b>
<b>e <u>Borrowings</u></b>		
Credit Cards Payable	-	1,327
Current Borrowings	1,000,000	1,000,000
<b>TOTAL BORROWINGS</b>	<b>1,000,000</b>	<b>1,001,327</b>
<b>TOTAL CREDITORS, PROVISIONS &amp; BORROWINGS</b>	<b>7,095,109</b>	<b>7,183,555</b>

## TIWI ISLANDS SHIRE COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2011

10 Statement of Cash Flows	2011 \$	2010 \$
<b>a Reconciliation of Cash</b>		
Cash on hand and at Bank	1,050,642	1,507,307
Cash Management Account	6,949,916	5,566,995
Balances as per Statement of Cash Flow	<b>8,000,558</b>	<b>7,074,303</b>
<b>b Reconciliation of Change in Net Assets to Cash from Operating Activities</b>		
Change in net assets after operations	- 1,064,261	- 313,801
<b>Add</b>		
Depreciation and Amortisation	2,233,370	673,970
Decrease in Stock	-	-
Decrease in Trade & Other Receivables	1,102,888	-
Increase in Trade Creditors	296,063	-
Increase in Borrowings	-	4,536
Increase in Provisions	208,142	125,465
Increase in Other Current Liabilities	-	1,760,174
	<b>2,776,203</b>	<b>2,241,272</b>
<b>Less</b>		
Decrease in Trade Creditors	-	1,091,584
Decrease in Other Current Liabilities	591,324.25	-
Decrease in Borrowings	1,327	-
Increase in Trade and other receivables	-	1,080,023
Increase in Stock	140,891	220,442
Profit on sale of Fixed Assets	727	7,773
Gain on revaluation	-	-
	<b>734,269</b>	<b>2,399,822</b>
<b>Net Cash provided by operating activities</b>	<b>2,041,934</b>	<b>- 158,551</b>

11 Operating Leases	2011 \$	2010 \$
Commitments under non-cancellable operating leases at the reporting date but not recognised in the financial statements are payable as follows		
Later than one year and not later than 5 years	182,792	142,247
Later than 5 years	424,914	0

**12 Commitments for Expenditure**

No significant commitments for expenditure existed at 30 June 2011

## TIWI ISLANDS SHIRE COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2011

## 13 Statement of Performance Measurement

	Amounts	Indicators
<b>1. CURENT RATIO</b>		
Factors		
<u>Current Assets</u>	10,599,369	1.57
Current Liabilities	6,765,182	
<b>2. RATE COVERAGE RATIO</b>		
Factors		
<u>Rate Revenues</u>	724,321	0.04
Total Revenue	17,611,856	
<b>3. RATES &amp; ANNUAL CHARGES OUTSTANDING PERCENTAGES</b>		
Factors		
<u>Rates &amp; Annual Charges Outstanding</u>	121,674	0.17
Rates & Annual Charges Collectible	724,321	

## 14 Conditions Over Grants &amp; Contributions

	2011 \$	2010 \$
Grant and Contributions that were obtained on the condition that they be expended on specific purposes or in a future period but which are not yet expended in accordance with those conditions, are as follows:		
<b>Grant Liability from 08/09 Funding Year</b>		
CDEP Wages	-	488,557
Jobs Transition S & Rec	-	4,878
Heavy Plant and Equipment	5,209	5,209
Regional Night Patrol	143,407	143,407
CDEP 05/06 Capital Funding	114,789	114,789
Skin Group Forums - CDEP Transition Funding	-	41,450
Community Infrastructure – Wurankuwu (117600)	25,457	25,457
Indigenous Women's Programs	42,355	42,355
<b>08/09 Grant Liability Total</b>	<b>331,217</b>	<b>866,102</b>
<b>Grant Liability from 09/10 Funding Year</b>		
OSHC Nguui	- 4,221	- 4,221
OSHC Pirlangimpi	-	- 4,944
OSHC Milikapiti	6,481	6,481
Child Care Centre	42,275	34,174
VAC Shire	43,778	43,778
Milikapiti Child Care Centre	18,048	75,559
Jirnanii Capital Works 08/09 surplus OSHC	964	30,945

## TIWI ISLANDS SHIRE COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2011

## 14 Conditions Over Grants &amp; Contributions continued

Child Care policies & procedures 08/09 surplus	50,000	50,000
Tracking Data Base 08/09 surplus	11,051	46,015
Jirnani Capital Works-	53,341	-
Regional Night Patrol	-	62,885
Pirlangimpi Recycle Project	1,831	1,831
Men's Carpentry	115	115
CDEP Participant Wages	273,619	280,951
CDEP 09/10	175,509	765,509
DOHA Sport & Recreation Program	-	8,825
Skin Group Forums - CDEP Transition Funding	-	35,652
Active Remote Communities	-	33,511
Pirlangimpi Hall upgrade	30,000	30,000
International Women's Day	-	1,200
CTG - Appoint Independent Advisor	9,444	20,780
CTG - Shade n Play Milikapiti	25,000	25,000
CTG - Indigenous Women's Group	8,692	30,000
CTG - Skin Group Programs	33,454	75,825
CTG - Repairs Pirlangimpi Library	17,582	50,400
CTG - Flood Lighting Nguui	70,000	70,000
CTG - BMX Track Skate Park Nguui	10,000	10,000
CTG - Repairs to sport & recreation halls Milikapiti & Nguui	25,000	25,000
SPG - Repairs to Public Toilets Pirlangimpi and Nguui	-	21,600
SPG - Shire Slashing and mowing equipment	-	122,659
CTG - Water Park Feature Milikapiti	47,370	65,000
Outstation Community Converted Salary	36,096	36,096
New Bore and Wurankuwu Outstation	- 17,749	140,909
RLCIP \$30K Skate park Nguui	22,929	30,000
Shade Structure for Cemeteries	60,000	-
<b>09/10 Grant Liability</b>	<b>1,050,609</b>	<b>2,221,535</b>

## Grant Liability from 10/11 Funding Year

Regional Night Patrol	80,385	-
CDEP Participant Wages 10/11	272,548	-
CDEP Development & Support	476,237	-
Soft Ball Competition NRETAS	4,000	-
Animal Control Compounds	30,000	-
Misc repairs to Bores	46,810	-
Shires Street Naming Project	2,500	-
NAIDOC Week	3,000	-
Pirlangimpi Establishment Funding 1-F46ZDEEWR	31,721	-
RIBs Broadcasting	6,578	-
Festivals- A Break on the Island	26,200	-
Dual Drive Motor Vehicle	39,500	-
Youth Activities - Melville Island	276	-
Community Fitness Program	4,844	-
Outstation Community Converted Salary	9,160	-
NT Job Packages Broadcasting (BRAC)	14,963	-
Municipal & Essential Services Program	32,049	-
Milikapiti Child Care Centre	28,104	-
	<b>1,108,876</b>	<b>-</b>

## Total Grant Liability

<b>2,490,702</b>	<b>3,087,637</b>
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## TIWI ISLANDS SHIRE COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2011

## 15(a) Financial Risk Management

The main risks the Council is exposed to through its financial instruments are liquidity risk, credit risk, market risk and interest rate risk.

*Liquidity Risk*

Liquidity risk is the risk that the council will not be able to meet its obligations as and when they fall due. The Council manages its liquidity risk by monitoring cash flows and also through its budget management process. Due to the nature of its business, the Council is able to estimate its income and cash flows based on grant funding timeframes. (16a)

*Credit Risk*

Credit risk is the risk of financial loss to the Council if a customer or counterparty to a financial instrument fails to meet its contractual obligations. Exposure to credit risk is monitored by management on an ongoing basis. The maximum exposure to credit risk, excluding the value of any collateral or other security, is limited to the total carrying value of financial assets, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements.

The Council does not have any material credit risk exposure to any single debtor or group of debtors under financial instruments entered into by the Council. The majority of Council's debtors are government owned and funded entities and credit risk of Council is low.

*Market Risk*

Market risk is the risk that changes in market prices, such as interest rates and equity prices will affect the Council's income or the value of its holdings of financial instruments. Exposure to market risk is closely monitored by the Council.

The Council does not have any material market risk.

*Interest rate risk*

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in interest rates. The council manages its interest rate risk by maintaining floating rate cash and floating rate debt. For further details on interest rate risk refer to note 15(b).

*Sensitivity analysis*

At balance date, the Council had the following assets exposed to variable interest rate risk:

	2011 \$	2010 \$	2009 \$
<b>Financial Assets</b>			
Cash at bank	8,000,558	7,073,273	7,934,467
Investment	-	-	-
	<u>8,000,558</u>	<u>7,073,273</u>	<u>7,934,467</u>
<b>Financial Liabilities</b>			
	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>

At balance sheet date Council has not entered into any loans or other financial commitments that present exposure to interest rate risk. Credit cards are the only short term financial instrument used by Council and balances are cleared at month end.

The table below details the interest rate sensitivity analysis of the Council at balance date, holding all other variables constant. A 100 basis point change is deemed to be possible change and is used when reporting interest rate risk.



## TIWI ISLANDS SHIRE COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2011

15(a) Financial Risk Management continued					
	Change in Variable	Effect on Profit or Loss 2011	Effect on Equity 2011	Effect on Profit or Loss 2010	Effect on Equity 2010
<b>Financial Assets</b>					
Cash at bank and Investments	1%	80,006	80,006	70,733	70,733
	-1%	- 80,006	- 80,006	- 70,733	- 70,733
<b>Financial Liabilities</b>					
	1%	-	-	-	-
	-1%	-	-	-	-

## 15(b) Terms, Conditions and Accounting Policies

The accounting policies, including the terms and conditions of each class of financial asset, financial liability and equity instrument, both recognised and unrecognised at balance date are as follows:

Recognised Financial Instruments	Balance Sheet Note	Accounting Policies	Terms and Conditions
(i) Financial Assets			
Receivables - Trade	6	Trade Receivables are carried at nominal amounts due less any provision for doubtful debts. A provision for doubtful debts is recognised when collection of the full nominal amount is no longer probable.	Credit Sales are on a 30 day terms.
Term Deposits	5	Term Deposits are stated at the lower cost and net realisable value. Interest is recognised in the profit and loss when earned.	Term Deposits have effective interest rates of between 2.5 and 4.5 percent.
(ii) Financial Liabilities			
Trade Creditors	9	Liabilities are recognised for accounts to be paid in the future for goods and services received, whether or not billed to the organisation.	Trade Liabilities are normally settled on 30 day terms.

## TIWI ISLANDS SHIRE COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2011

## 15(c) Financial Instruments

**Financial Instruments Composition and Maturity Analysis**

The table below reflects the undiscounted contractual settlement terms for the financial instruments of a fixed period of maturity, as well as management's expectation of the settlement period for the all financial instruments.

Financial Instruments	Within 1 year		1 - 5 years maturing in 1 year or less		Over 5 years maturing in 1 to 5 years		Total Carrying Amount	
	2011 \$	2010 \$	2011 \$	2010 \$	2011 \$	2010 \$	2011 \$	2010 \$
<b>Financial Assets - cash flows realisable</b>								
Cash on Hand	8,000,558	7,074,303	-	-	-	-	8,000,558	7,074,303
Trade and other receivables	1,817,216	2,920,104	-	-	-	-	1,817,216	2,920,104
Short Term Deposits	-	-	-	-	-	-	-	-
<b>Total</b>	<b>9,817,774</b>	<b>9,994,407</b>					<b>9,817,774</b>	<b>9,994,407</b>
<b>Financial Liabilities due for payment</b>								
Trade and other payables	1,998,136	1,702,073	-	-	-	-	1,998,136	1,702,073
Borrowings	1,000,000	1,000,000	-	-	-	-	1,000,000	1,000,000
<b>Total</b>	<b>2,998,136</b>	<b>2,702,073</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,998,136</b>	<b>2,702,073</b>

## TIWI ISLANDS SHIRE COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2011

## 16 Related Party Transactions

## (i) Responsible Persons

Names of person holding the position of a Responsible Person at the Council at any time during the year are:

**Councillors**

Lynette De Santis  
Maralampuwi Kurrupuwu  
Walter Kerinauia  
David Boyd  
Emmanuel Rioli  
Marius Puruntatameri  
Raelene Mungatopi  
Richard Tungutalum  
Teresita Puruntatameri  
Henry Dunn  
Kathleen Tipungwuti  
Barry Puruntatameri

**Chief Executive Officer**

Alan Hudson

## (ii) Remuneration of Responsible Persons

The aggregate compensation made to responsible persons and other members of key management personnel is set out below:

	2011	2010
	\$	\$
Short term employee benefits	594,630	537,251
Post employment benefits	-	-
Termination benefits	-	90,000

(iii) No retirement benefits have been made by the Council to a Responsible Person

(iv) No loans have been made, guaranteed or secured by the Council to a Responsible Person during the reporting year 2010/11.

(v) No transactions other than remuneration payment or reimbursement of approved expenses were entered into by Council with Responsible Persons, or Related Parties of such Responsible Persons during the reporting year (2010/11)

## 17 Auditor's Remuneration

	2011	2010
	\$	\$
Amounts received or due and receivable by the auditors of	Auditors	Auditors
Tiwi Islands Shire Council		
- Audit or review services	65,354	89,012
- Other Services	2,421	110,580

**Tiwi Island Shire Council**  
**Statement of Comprehensive Income for the year ended 30 June 2011**

	Notes	2011	Restated 2010
<b>REVENUE</b>		\$	
Grants and contributions provided for operating purposes	3e	11,366,369	14,133,022
Other Operating Revenue	3d	4,447,084	1,102,393
User Charges and Fees	3b	840,227	1,500,656
Rates and Annual Charges	3a	724,321	649,396
Interest Revenue	3c	230,628	228,501
Contributions and Donations	3f	2,500	909
Net Profit from Disposal of assets	3g	727	7,773
<b>TOTAL REVENUE</b>		<b>17,611,856</b>	<b>17,622,651</b>
<b>EXPENSES</b>			
Employee Costs	4a	11,446,707	10,977,951
Materials and Contracts	4e	5,258,827	6,673,080
Interest Charges	4b	4,128	10,806
Other Operating Expenses	4d	479,941	511,427
<b>TOTAL EXPENSES</b>		<b>17,189,603</b>	<b>18,173,264</b>
<b>(DEFICIT)/SURPLUS BEFORE DEPRECIATION AND CAPITAL GRAN</b>		<b>422,254 -</b>	<b>550,613</b>
Grants & Contributions provided for: acquisition of assets			
Capital Grants Revenue	3e	746,856	910,781
<b>OPERATIONAL (DEFICIT)/SURPLUS BEFORE DEPRECIATION AND ASSET CLASSIFICATION</b>		<b>1,169,110</b>	<b>360,168</b>
Depreciation	4c	349,275	673,970
Depreciation Prescribed		1,884,095	-
<b>(DEFICIT)/SURPLUS BEFORE INCOME TAX EXPENSE</b>		<b>- 1,064,261 -</b>	<b>313,802</b>
Income Tax Expense		-	-
<b>TOTAL COMPREHENSIVE INCOME FOR THE YEAR</b>		<b>- 1,064,261 -</b>	<b>313,802</b>

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.



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## REPORTS FOR DECISION

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<b>ITEM NUMBER</b>	6.5
<b>TITLE</b>	Purchase of Forklift
<b>REFERENCE</b>	91875
<b>AUTHOR</b>	Martin Waddington, Director of Infrastructure and Shire Engineer



This report seeks Council's endorsement to purchase one second hand forklift

### BACKGROUND

Shire has been hiring a 2000 Toyota 3 tonne lift forklift that has been used to attend to barge duties and is used extensively at the mechanical workshop and housing compound. Currently Shire hires the unit for \$360 per week. The unit is now for sale which gives the Shire a good opportunity to purchase at a reasonable price. The forklift has been checked over by our workshop mechanics and has been found to be in good condition.

### ISSUES/OPTIONS/CONSEQUENCES

The forklift has proven to work well in the variety of situations and is expected to meet the needs into the future especially with a new barge landing facility that is to be built in the near future. The cost to purchase the forklift is \$18,500 + GST which equates to 51 weeks of rental.

### CONSULTATION & TIMING

### RECOMMENDATION:

**That Council approve the purchase of the second hand 2000 Toyota forklift from Western Diesel for \$18,500 + GST**

### ATTACHMENTS:

There are no attachments for this report.

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## REPORTS FOR DECISION

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<b>ITEM NUMBER</b>	6.6
<b>TITLE</b>	Amendments required to corporate structure
<b>REFERENCE</b>	91948
<b>AUTHOR</b>	Alan Hudson, Chief Executive Officer

Council is asked to consider further amendments to its staffing structure to accommodate both a changed working environment and pending staff changes

### BACKGROUND

At its meeting of 27 January 2010 Council agreed to an amended staffing structure that included a new position of Executive Officer to support both the CEO and Council (Council secretariat).

### ISSUES/OPTIONS/CONSEQUENCES

The demands of that position have since increased dramatically, particularly with the establishment of local advisory boards and the mentoring role played by the occupant. It is now timely to consider separation of the role into the governance/Secretariat duties and those of support for the CEO and Councillors.

Councillors may also note that Pauline Corpus, who currently occupies the existing position is due to return to her employment with the NTG early in March 2012 and for family reasons has indicated she will be doing so.

Whilst the depth of her experience in these areas and her commitment and diligence has so far enabled both tasks to be undertaken, she is nonetheless overburdened with the sheer volume of tasks now involved.

Moving forward it is proposed that the staffing structure be amended to provide for an additional position of governance manager (who will then be responsible for the conduct of Council and local advisory board meetings, all associated statutory, policy and procedural requirements).

It is also suggested that position of administrative assistant be created to then support both the Governance Manager and the Executive Support officer, this position being required to provide support and undertake less complicated tasks.

### CONSULTATION & TIMING

N/A

### RECOMMENDATION:

**That Council approve the creation of the additional the additional positions of;**

**Governance manager and  
Administrative assistant (to the governance manager and executive support officer)**

### ATTACHMENTS:

There are no attachments for this report.

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## REPORTS FOR DECISION

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ITEM NUMBER	6.7
TITLE	DHLGRS Financial Acquittals 2011 - 2012
REFERENCE	91957
AUTHOR	Renee Burchell, Grants Contract Manager



Financial acquittals for the period ending 30<sup>th</sup> June 2011 detailing income and expenditure for Closing the Gap and Special Purpose grants funded by DHLGRS.

### BACKGROUND

Funding provided by Department of Housing Local Government & Regional Services for Closing the Gap and Special Purpose grants.

### ISSUES/OPTIONS/CONSEQUENCES

The acquittals are required to be laid before the Council and certified by an authorised person.

The attached Closing the Gap – grant acquittals relate to **Expended Grant Funds** and **Unexpended Funds**

#### Unexpended Grants:

- BMX Track - **\$10,000**
- Flood Lights at Wurrumiyanga - **\$70,000**
- Establish Shade and Play area at Milikapiti - **\$25,000**
- Repairs – Sport and Recreational Halls, Milikapiti and Wurrumiyanga - **\$25,000**
- SPG 4WD Dual Control to train indigenous staff - **\$39,500**
- Purchase and Install Shade Structures at Wurrumiyanga, Pirlangimpi and Milikapiti - **\$60,000**

#### Partially Expended Grants:

- Support and Develop Indigenous Women's Group - **\$30,000 of which \$21,308 has been expended**
- Special Purpose Grant (SPG) Skin Groups - **\$75,824 of which \$42,371 has been expended**
- Repairs – Pirlangimpi Library - **\$50,400 of which \$32,818 has been expended**
- Establish a Water Feature at Milikapiti - **\$65,000 of which \$17,630 has been expended**
- Contribute to independent advisor to develop best practise governance and administration (6months) - **\$20,780 of which \$11,336 has been expended**

#### Fully Expended

- Purchase Slashing and mowing equipment - **\$122,659**
- Two Day Workshop – Year of Women in Local Government - **\$22,500**
- Repair Public Toilets at Pirlangimpi and Wurrumiyanga - **\$21,600**

### CONSULTATION & TIMING

The acquittals relate to the 2010/2011 financial year.

Brendan Cann will provide hard copies of the above named acquittals at the meeting.

### RECOMMENDATION:



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**That Council consider the income and expenditure statements and if accepted, certify the acquittals**

**ATTACHMENTS:**

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## REPORTS FOR DECISION

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<b>ITEM NUMBER</b>	6.8
<b>TITLE</b>	Budget Amendment to Provide for Acquisition of Additional Plant and Equipment..
<b>REFERENCE</b>	91964
<b>AUTHOR</b>	Alan Hudson, Chief Executive Officer

Council is asked to approve amendment of it's budget to provide for the acquisition of additional plant and equipment

### BACKGROUND

Council earlier approved such an amendment to provide for the purchase of a prime mover and fuel transport tanker at an estimated cost of \$150,000.

The CEO, road crew manager and workshop manager travelled to Melbourne and the Sunshine coast for the purpose of reviewing that acquisition, the availability of suitable equipment and costs. In doing so they have also reviewed related needs and the opportunity has arisen to acquire additional plant to meet these needs.

### ISSUES/OPTIONS/CONSEQUENCES

A major cost incurred by Council is the need to transport heavy equipment to various locations across the shire. Currently this often necessitates that individual items are driven to and from work sites. This means excess hours in the use of such equipment, delays and additional staff costs (sometimes days at a time). Council does own a low loader but this is actually too narrow for some items of equipment that we need to move. The opportunity has arisen for us to acquire a low loader that has the capacity to widen from a standard 2.4 metres to 3.9 metres. This is an extra heaving duty trailer which is equipped with a 40 tonne winch and is thus suitable for recovery of even the heaviest of broken down equipment. The asking price is \$189,000. A secondary requirement will be a suitable prime mover.

Whilst this latter item (along with that proposed above) will bring to 3 the number of prime movers then owned by Council this will enable both of our side tippers to be used concurrently whilst not having to stop road works to cart fuel or use the low loader to move or recover equipment. A suitable prime mover has been identified and, with modification to either cart fuel, use a side tipper or pull the low loader, will cost \$130,000.

Whilst these are significant costs some funds may be recovered from deferring acquisition of a third garbage compactor (\$140,000) and the sale of our existing low loader (\$40,000).

Provision also needs to be made for transport of all of the above items from interstate (say \$15,000).

With these offsets Council is, in effect, asked to allocate an additional \$154,000.

### CONSULTATION & TIMING

It is desirable that acquisition of these items proceed as soon as possible to enable delivery before the beginning of the dry season and their full utilization thereafter.

### RECOMMENDATION:

**That Council the allocation of an additional \$154,000 for the acquisition and transport of equipment as outlined above.**

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**ATTACHMENTS:**

There are no attachments for this report.