



## MINUTES OF THE ORDINARY MEETING HELD IN THE MAXWELL CREEK ON WEDNESDAY, 1 JUNE 2011 AT 10.00 AM

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### 1 Welcome & Apologies

#### 1.1 Welcome

The meeting opened at 10.15am  
The Mayor welcomed councillors and guests.

#### 1.2 Present

Mayor: Lynette De Santis

Councillors: Barry Puruntatameri (Deputy Mayor), Teresita Puruntatameri, Kathy Tipungwuti, Emmanuel Rioli, Henry Dunn (10.57am), Raelene Mungatopi,

Officers: Alan Hudson (CEO), Martin Waddington (Director), Lawrence Costa (Director), Pauline Corpus and Patricia Brogan (minute takers)

Visitors: Fran Kilgraff (DHLGRS- Senior Executive Director LG&CS), Giovina D'Alessandro (DHLGRS - Director LG&CS), Martin Klopper (DLP)

#### 1.3 Apologies

Walter Kerinauia – Accepted – Medical Certificate  
Richard Tungutalum – Accepted – Study Leave  
Maralampuwi Kurrupuwu - Accepted  
Pirrawayingi (Marius) Puruntatameri, (absent without notification)

#### 1.4 Leave of Absence

#### 1.5 Confirmation of Previous Minutes

#### Ordinary Meeting - 5 April 2011

#### 1 RESOLUTION

Moved: Kathleen Tipungwuti

Seconded: Raelene Mungatopi

That the minutes of the Ordinary Meeting on 5 April 2011 as circulated, be confirmed as a true and correct record of that meeting.

**CARRIED**

### 2 CORRESPONDENCE

#### 2.1 PROOF OF INDENTITY - LETTERHEAD BY TIWI ISLANDS SHIRE COUNCIL

This report seeks to raise awareness and endorse protocols for request to Shire for "Proof of Identity"

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General Comments: Draft was not attached – however council was satisfied that the

template would be relevant for operational use.

## **2 RESOLUTION**

*Moved: Emmanuel Rioli*

*Seconded: Barry Puruntatameri*

**That Council receives the draft 'Proof of Identity Letter – For Birth Certificate' and endorses the use of it for one specific purpose that is to apply for a birth certificate.**

**CARRIED**

## **3 GENERAL BUSINESS**

### **3.1 TIWI ISLANDS PUBLIC CONSULTATION - CONSTITUTIONAL RECOGNITION OF INDIGENOUS AUSTRALIANS**

Members of the Expert Panel on Constitutional Recognition of Indigenous Australian have planned dates to meet with Tiwi Island Communities

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General Comments : Council Noted the Dates for their visit – 14 June Bathurst – 15 June Melville Island, Pirlangimpi (AM) and Milikapiti (PM)

#### **RECOMMENDATION:**

**That Council receive and note this report for information**

### **3.2 CALLS FOR NOMINATIONS FOR PLACE NAMES COMMITTEE**

Through LGANT – Place Names Committee are seeking individuals who are interested in a position as a member.

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General Comments: Mayor called for any interest in this committee – Barry Puruntatameri expressed an interest and council agree for Barry to submit an application to this committee.

## **3 RESOLUTION**

*Moved: Emmanuel Rioli*

*Seconded: Barry Puruntatameri*

**That Council receive and note this report**

**CARRIED**

### **3.3 LOCAL GOVERNMENT COMPLIANCE - Councillor Lynette DeSantis**

General Comments: Council requested Neil Murray and Ron Hutchinson from the LG Compliance Section to provide an overview of all compliance areas under the Act to ensure Councillors are aware. This is a follow up request from the 5 May Special meeting.

## **4 REPORTS FOR INFORMATION**

### **4.1 FINANCIAL REPORT APRIL 2011**

April 2011 Monthly Financial Report for Council

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General Comments: Q. L Costa – Request for further information regarding TLC invoice of

\$20,000. B Cann to action.

As per the report regarding the 09/10 Audit should be available for final signing on the 3 June 2011.

Fran Kilgraff (DHLGRS) requirements under legislation to report via website and direct contact with DHLGRS on a monthly basis.

#### **4 RESOLUTION**

*Moved: Barry Puruntatameri*

*Seconded: Raelene Mungatopi*

AMENDMENT (Puruntatameri/Mungatopi)

RECOMMENDATION:

- A) That Council receives and notes the Finance Report for the period ending 30<sup>th</sup> April 2011.
- B) That Council approved the formation on a Finance Sub Committee for the purpose of monitoring reporting requirements. The member are as follows; Brendan Cann Chief Financial Officer, Lynette De Santis Mayor, Emmanuel Rioli and David Boyd

**CARRIED**

#### **4.2 HUMAN RESOURCE UPDATE**

Human Resource Update

**RECOMMENDATION:**

**That Council receive and note this report for information.**

#### **4.3 ICT REPORT TO COUNCIL**

ICT Report to Council on Telstra Infrastructure and Mobile Phones

**RECOMMENDATION:**

**That Council receive and note this report for information**

#### **4.4 INFRASTRUCTURE**

This is a summary of activities undertaken in the Civil Works area in the period since the last Council meeting

General Comments: Action Officers : Steve Dehne and Henry Dunn to create a Reserve and Bush Track Works Programme.

Milikapiti Waste Management – Martin Waddington to assist Steve Dehne with Shire Notification of disposal costs. Steve Dehne to make an estimate of the size of waste to be invoice to Territory Alliance.

Barge Landing across the Islands – A notice is required to all users of Barge area's - the need to regularly remove items and waste ie plastic wrapping or otherwise invoices will be sent to users – particularly commercial users. Action Officer : CEO / Martin Waddington

**RECOMMENDATION:**

**That Council receive this report**

#### **4.5 FLEET STATUS REPORT - MAY 2011**

Update and Progress report

##### **RECOMMENDATION:**

**That Council read the report for information purposes.**

#### **4.6 HOUSING REPORT**

The pressure from Territory Housing has not eased since the last report in April of Alan Rickard and Wurrumiyanga Housing Team continues to struggle to address this.

##### **RECOMMENDATION:**

**That Council receive and note this report for information.**

#### **4.7 COMMUNITY SERVICES**

This report illustrates the business operations within the Community Services Directorate, in the areas of Sport and Recreation and child, youth and women's services, community engagement and animal management.

##### **RECOMMENDATION:**

**That Council notes the report.**

#### **4.8 COMMUNITY DEVELOPMENT**

Update and Progress Report

##### **RECOMMENDATION:**

**That Council receive and note this report for information**

#### **4.9 NIGHT PATROL MAY 2011**

Update and Progress report for May

##### **RECOMMENDATION:**

**That Council receive and note this report for information**

#### **4.10 CDEP REPORT**

Update and Progress Report

#### **5 RESOLUTION**

*Moved: Teresita Puruntatameri*

*Seconded: Barry Puruntatameri*

**That Council receive and note all of the above reports for information**

**CARRIED**

## 5 REPORTS FOR DECISION

### 5.1 **MENZIE SCHOOL OF HEALTH RESEARCH - EAR HEALTH RESEARCH PROGRAM**

This report seeks approval for community participation in ear health research project.

#### **6 RESOLUTION**

*Moved: Emmanuel Rioli*

*Seconded: Kathleen Tipungwuti*

**That Council receive and support Menzies Research Project.**

**CARRIED**

### 5.2 **COUNCILLORS ALLOWANCE**

Review of Councillors Allowance for 2011 – 2012 Financial Year

#### **7 RESOLUTION**

*Moved: David Boyd*

*Seconded: Henry Dunn*

**That Council receive and endorse the revised Councillor's Allowances for the 2011 – 2012 Financial year to be adopted into that financial year's budget.**

**CARRIED**

### 5.3 **USE OF TIWI ISLANDS SHIRE COUNCIL VEHICLES FOR UNOFFICIAL BUSINESS**

This report seeks council decision to develop protocols for the use of Shire vehicle for unofficial business.

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General Comments: The Council deferred this recommendation until next meeting – A reviewed policy needs to be presented to Council. The council has requested that Kathy Tipungwuti and Emmanuel Rioli have input into the review process of this policy.  
Action Officer Rosanna De Santis – Director of Community/Corporate Services

#### **RECOMMENDATION:**

**That Council received this correspondence as make a ruling on it, from the suggested options.**

### 5.4 **PROPOSED WURRUMIYANGA TOWN PLAN (AREA PLAN AND ZONING MAP)**

This report seeks Councils in principle support of the draft Wurrumiyanga Town Plan as proposed by Department of Lands and Planning (DLP).

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General Comments : Action Officer : Martin Waddington to confirm with DLP whether or not there are any discrepancies in the area plan map as soon as practical.

#### **8 RESOLUTION**

*Moved: David Boyd*

*Seconded: Raelene Mungatopi*

**That Council resolve to provide their in principle support of the proposed**

## 5.5 DECLARATION OF RATES AND CHARGES

To provide Council with a basis for it's annual declaration of rates and charges

General Comments: (d) recommendation – Clarification \$30.00 one way - \$60.00 return. Service charges also need to be introduced for Ferry Service to Sea Cat Ferry – a charge will be introduced for this short trip. Sea Cat Ferry operator has already been consulted re this charge and have declined any assistance to the shire at this point. The extra costs will be collected via the shire.

### 9 RESOLUTION

Moved: Kathleen Tipungwuti

Seconded: David Boyd

**That Council declare the following changes to it's existing rates and charges;**

- (a) **An increase of 3% to all rates and charges**
- (b) **An increase to \$320 per rateable property for refuse disposal with a levy of an additional \$415 per bin where extra bins are provided/required**
- (c) **That the environmental services charge be increased to \$120 per property.**
- (d) **That Council introduce a "residents' rate of \$60 for car transport between Bathurst and Melville Islands.**

CARRIED

## 5.6 FINANCIAL DELEGATION AUTHORITY FOR MANAGER CIVIL SERVICES

The purpose of this report is to seek Council's endorsement of delegated expenditure authorization to the manager of Civil Services Wurrumiyanga

### 10 RESOLUTION

Moved: Emmanuel Rioli

Seconded: Barry Puruntatameri

**That Council approve an expenditure delegation for the purpose of requisitions and ordering with a limit of \$5,000 to the position of Manager Civil Services at Wurrumiyanga**

CARRIED

## 6 COMMON SEAL APPROVAL

### 6.1 STREET NAMING IN WURRUMIYANGA

The Common Seal was used on the 5 April to enter into an agreement for the provision of Naming Streets in Wurrumiyanga

### 11 RESOLUTION

Moved: David Boyd

Seconded: Teresita Puruntatameri

**That Council receive and ratify the use of the Common Seal**

**7 NOTICES OF MOTION**

Nil

**8 RESCISSION MOTIONS**

Nil

**9 Next Meeting**

Wednesday, 27 July 2011 at Wurrumiyanga

**10 Closure**

The meeting closed at 3.30 pm.