



**MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD IN THE DARWIN ON
THURSDAY, 5 MAY 2011 AT 10.00AM**

1 Welcome & Apologies

1.1 Welcome

The meeting opened at 2.57pm
The Mayor welcomed councillors and guests.

1.2 Present

Mayor: Lynette De Santis

Councillors: Barry Puruntatameri (Deputy Mayor), Richard Tungutalum (3.15pm), Henry Dunn, David Boyd, Kathleen Tipungwuti, Manyi Rioli, Maralampuwu Kurrupuwu, Pirrawayingi (M) Puruntatameri, Teresita Puruntatameri,

Officers: Alan Hudson (CEO), Lawrence Costa (Director Manager), Brendan Cann (Finance Manager) Shelley Davis (Business Manager), Martin Waddington (Director) Rosanna De Santis (Director) and Patricia Brogan , Pauline Corpus (minute takers)

Visitors: Neil Murray – Fran Kilgariff – Abi Ogunmoyela (DLGHR)

1.3 Apologies

Walter Kerinauia - Accepted
Ralene Mungatopi - Accepted

1.4 Leave of Absence

Nil

1.5 Confirmation of Previous Minutes

Special Meeting - 1 March 2011

RECOMMENDATION

That the minutes of the Special Meeting on 8 February to 1 March 2011 as circulated, be confirmed as a true and correct record of that meeting.

Special Meeting - 22 March 2011

1 RESOLUTION

Moved: Barry Puruntatameri
Seconded: David Boyd

That the minutes of the Special Meeting on 22 March 2011 as circulated, be confirmed as a true and correct record of that meeting.
Both minutes are included in this resolution

CARRIED

2 CORRESPONDENCE

Nil

3 GENERAL BUSINESS

3.1 AUTHORISED OFFICERS

This report is to provide information to Council regarding the Appointment Authorised Officers

General Discussion: CEO will follow up

RECOMMENDATION:

That Council note this report for information

3.2 LOCAL GOVERNMENT COMPLIANCE ISSUES

Fran Kilgariff – Provided council a paper documenting Non Compliance issues relating to the Shire.

Neil Murray – Reassured Council that the department is there to assist the shire and can run compliance workshops

In the near future the Department will be conducting a Financial Management Sustainable Study for ?

4 REPORTS FOR INFORMATION

S.1 DRAFT FINANCIAL STATEMENTS 2010

2010 Draft Financial Statements for Council Information.

General Discussions: B Cann - Explanatory notes should be read in conjunction with financial statements

2 RESOLUTION

Moved: Francis Xavier Kurrupuwu

Seconded: Kathleen Tipungwuti

That Council accept the draft 2010 Financial Statements.

CARRIED

5 REPORTS FOR DECISION

5.1 APPOINTMENT OF RETURNING OFFICER FOR 2012 LOCAL GOVERNMENT GENERAL ELECTIONS

Correspondence relating to significant liaisons with other agencies is provided to Council. The Northern Territory Electoral Commission is seeking advice from Council relating to the Appointment of a Returning Officer

General Discussion:

3 RESOLUTION

Moved: Barry Puruntatameri

Seconded: Emmanuel Rioli

That Council appoint the Electoral Commissioner of the NTEC as our Returning Officer for the 2012 Elections

CARRIED

5.2 RATES AND CHARGES - INCREASES FOR 2011/2012

Council is required to agree in "Principle" the adjusted increase for 2011/2012 financial year applicable to all rateable land within its boundaries

General Discussion: Fran Kilgariff – advice to increase according to standard CPI

4 RESOLUTION

Moved: Marius Puruntatameri

Seconded: Kathleen Tipungwuti

That Council agree in Principle the proposed increase of 3% to be applicable to Rates and Charges for 2011/2012

CARRIED

6 COMMON SEAL APPROVAL

Nil

7 Confidential Items

RECOMMENDATION

That pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider a Confidential matter.

At the conclusion of the discussion on the confidential item(s), the meeting was reopened and the decision on the item(s) noted.

RECOMMENDATION

That the meeting be reopened and the decisions on the confidential item be noted.

CONFIDENTIAL ITEM DECISIONS

7.1 CEO PERFORMANCE REVIEW 6 APRIL 2011

As part of the CEO Employment Contract it requires a performance appraisal to be performed in November each year. Due to a number of reasons the 2010 performance review was delayed until April 2011

General Notes: Councillors that are Employees were requested to leave the room. The following councillors considered the full report as follows : Lynette De Santis – Kathy Tipungwuti, Maralampuwi Kurrupuwi – M Puruntatameri – Teresita Puruntatameri – Barry

5 RESOLUTION

Moved: Francis Xavier Kurrupuwu

Seconded: Teresita Puruntatameri

That Council endorse the following recommendations:

- A) Note the completion of the CEO's 2011 Annual Appraisal by the Panel.**
- B) Adopt this 2011 Annual Performance Review Report of the CEO.**
- C) Endorse the overall rating of "Very Good Performance"**
- D) Adopt the Panels CEO remuneration recommendation that the CEO has a 3.1% salary increase as of 5 November 2010.**
- E) Schedule the next annual performance appraisal to be completed in November 2011**

CARRIED

8 Next Meeting

To be advised

9 Closure

The meeting closed at 4.30pm.