



Tiwi Islands Shire Council

Minutes of Prospective Tiwi Islands Shire Council Meeting (No. 1)

Friday 19 October 2007

1:15pm, Candour Room, 1st Floor RCG Building, Darwin

Present: Des Harris, Shire Manager

Secretariat: Kathy Goed (Minutes)

In Attendance: Note: The Shire Managers held a joint meeting. Shire Managers from Barkly (Wayne Hoban); Central Desert (Andrea Martin); East Arnhem (David Willing); MacDonnell (Andrea Martin); Roper Gulf (John de Koning); Top End (Neil Murray); Victoria Daly (John de Koning); West Arnhem (Bill Stuchbery); Nick Scarvelis, Executive Director Local Government; Mathew Fagan, Director Planning and Transition; Garry Russell, Director Business System Development.

1.1. Shire Matters for Resolution

1. Establish Interim Shire Head Office Postal and Street Address.

Head office street address is (Deloitte's Business Premises) - 62 Cavenagh Street, Darwin.

Postal address is Darwin GPO Box (yet to be arranged).

Action: Lease GPO Box.

Motion: Passed.

2. Establish Interim Shire Banking Arrangements.

Westpac nominated as Banker. Interim arrangement to use the Government's current provider and a tender process will be applied in the longer term.

Action: Open Operating and Trust Accounts.

Motion: Passed.

3. Establish Interim Shire Accounting Management Arrangements.

Draft proposal from Deloitte - refer Correspondence In 1.2.8. Budget should allocate up to \$35,000.

Action: Finalise arrangements.

Motion: Passed.

4. Adopt Shire Common Seal Proof as tabled.

Action: Print Seal with minor change Tiwi Island to Tiwi Islands.

Motion: Passed.

1.2. Correspondence In

1. Gazettal Re-structuring Orders.

Action: Noted.

2. Re-structuring Order No. 1.6 – Tiwi Islands Shire Council.

Action: Noted.

3. Re-structuring Order No. 2 – Deferment of Council Elections.

Action: Noted.

4. Appointment of Managers for Prospective Councils.

Action: Noted.

5. Letter from Chief Executive, Department of Local Government, Housing and Sport to all Association Councils regarding converting Associations to Community Government Councils.

Action: Noted.

6. Letter from Chief Executive, Department of Local Government, Housing and Sport to three Councils incorporated under the Office of the Registrar of Aboriginal Corporations (ORAC).

Action: Noted.

7. Memo from Chief Executive, Department of Local Government, Housing and Sport to all Local Government Directors; Regional Directors; and Development Coordinators regarding guidelines for establishment of non-Shire enterprises.

Action: Noted.

8. Deloitte's draft proposal for Professional Services Engagement.

Action: Refer Resolution 1.1.3.

1.3. Correspondence Out

1. Copy of Declaration provided to the Department of Local Government, Housing and Sport.

Action: Noted.

1.4. General Business

Nil.

1.5. Closure

Meeting closed at 2:20pm.

Des Harris.

Des Harris
Shire Manager
23 November 2007