



Section A Information for Tenderers

Contract for Supply and Install of *CrimSafe or similar security screens for doors and windows on 40 house on Tiwi Islands*

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| Tender no: | T03-18-19 |
| Tender Superintendent | Chris Smith 0427 451 735 chris.smith@tiwiislands.nt.gov.au |
| Tender documents | Tender documents are available for download on https://www.tenderlink.com/tiwiislands/ or on the Tiwi Island Regional Council website www.tiwiislands.org.au/services/tenders |
| Tender closing information | TIME: 2PM (Central Standard time) DATE: 19 November 2018 |
| How to submit your tender | Submit your tender on https://www.tenderlink.com/tiwiislands/ |

All tenders for this Contract must be lodged through the Tiwi Islands Regional Council electronic tender portal <https://www.tenderlink.com/tiwiislands/>



1. Purpose of this Document

The purpose of this document is only to provide prospective tenderers with information which may assist in determining whether they wish to make a tender and if so, in formulating that tender.

2. Key Dates

Key dates for this Tender are indicated below. These dates are advised as a guide to projected timelines only. Council will attempt to maintain this schedule, but reserves the right to vary key dates:

- Tenders advertised **Tuesday 23rd October 2018**
- Public information/briefing session **If required**
- Closing date for submission of Tenders **Monday 19th November
2:00 PM**
- Short listing completed by **Friday 23rd November 2018**
- Interviews and site visits, if required, conducted by **If required**
- Contract awarded and all Tenderers advised of Tender outcome by **Friday 30th November**

3. Structure of the Tender Documents

The Tender Documents are listed below:

- **Section A – Information for Tenderers**
This Section provides background information.
- **Section B – Conditions of Tendering**
This Section specifies the tendering process and conditions of tendering and describes the selection criteria that will be applied in the evaluation of tenders received.
- **Section C – Conditions of Contract**
This Section comprises the general Conditions of Contract to which the successful Tenderer will be bound.
- **Section D – Specification**
This Section is the specification for the goods to be delivered or services to be performed.



- **Section E – Tender Return Schedules**

This Section comprises the Tender Return Schedules on which Tender responses must be submitted.

- **Section F – Formal Instrument of Contract**

This is the form of Formal Instrument of Contract which the successful Tenderer and Council will execute.

4. Tender Enquiries

Any enquiries relating to this Tender should be referred to the Superintendent.

5. Background Information

- 1. Tiwi Islands Regional Council has funding to supply and install CrimSafe or similar security screens for doors and windows on 40 staff house in Wurrumiyanga, Pirlangimpi and Milikapiti.***
- 2. The tender papers come with a list of all houses and sizes of the screens required***
- 3. If the tenderer needs to measure the doors and windows themselves, all travel and accommodation will be at their own cost***