



**MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE WURRUMIYANGA BOARD ROOM ON WEDNESDAY, 21 MARCH 2018 AT 9:00 AM**

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**1 Welcome & Apologies**

**1.1 Welcome**

The meeting opened at 9:45 am

The Mayor welcomed councillors and staff.

**1.2 Present**

**Mayor:** Gawin Tipiloura.

**Councillors:** Deputy Mayor Stanley Tipiloura, Leslie Tungatulum, Pius Tipungwuti, Connell Tipiloura, Francisco Babui, Therese (Wokay) Bourke and Lynette De Santis.

**Officers:** Marion Scrymgour (Chief Executive Officer), Bruce Mann (Chief Operating Officer), Chris Smith (ICT & Systems Manager), Bala Donepudi (Finance Manager), Maina Brown (Governance & Compliance Manager) and Sally Ullungura (Governance Support Officer).

**Visitors:** Nil

**Minuter:** Maina Brown (Governance & Compliance Manager).

**1.3 Apologies**

Accepted: Cr Marius (Pirrawayingi) Puruntatameri, Cr Mary Dunn, Cr Kevin Doolan, Cr Wesley Kerinauia, Rosanna De Santis (GM CD&S) and Colvin Crowe (DHCD).

Not Accepted: Nil

**Apologies - Ordinary Meeting – 21 March 2018**

**1 RESOLUTION**

*Moved:* Stanley Tipiloura

*Seconded:* Connell Tipiloura

**That the apologies of councillors Marius (Pirrawayingi) Puruntatameri, Mary Dunn, Kevin Doolan, Wesley Kerinauia, staff member Rosanna De Santis and visitor Colvin Crowe and be accepted by Council.**

**Members have agreed and request for Cr Kerinauia to provide a letter from school to support his apology and if not, his apology will not be accepted.**

**CARRIED**

**1.4 Leave of Absence**

Nil

## 1.5 Declaration of Interest of Members or Staff

Nil

## 1.6 Confirmation of Previous Minutes

### Ordinary Meeting - 28 February 2018

#### 2 RESOLUTION

Moved: Lynette De Santis

Seconded: Therese (Wokay) Bourke

That the minutes of the Ordinary Meeting on 28 February 2018 as circulated, be confirmed as a true and correct record of that meeting.

**CARRIED**

## 2 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

## 3 VISITORS AND PRESENTATIONS

Nil

## 4 CORRESPONDENCE

Nil

## 5 GENERAL BUSINESS

Nil

## 6 REPORTS FOR DECISION

### 6.1 MANAGERS REPORTING TO CEO END OF MONTH REPORTS FEBRUARY TO EARLY MARCH 2018

This report includes all managers report who currently report direct to the CEO. It also reports on the CEO activities for the month.

#### 3 RESOLUTION

Moved: Pius Tipungwuti

Seconded: Francisco Babui

**That Council:**

- a. notes this report for information;
- b. agreed to remove mahogany trees around the community that are hazardous to the public and can be used for public seating.

**CARRIED**

#### **Action**

CEO and ICT Manager to draft a joint agreement letter with Tiwi Land Council and signature from other stakeholders regarding upgrade of Telstra towers on Tiwi Islands to the Federal Communications Minister.

Cr Tungatulum request to change town services uniform from orange to blue or green in respect for the late Mr Munkara.

At this point of the meeting a lunch was called at 12:00 pm.

The meeting recommenced at 12:58 pm.

## **6.2 WARD UPDATE**

This report is to provide an opportunity to each Councillors from each ward to bring up matter for discussion and decision on issues in their ward/community.

### **RECOMMENDATION:**

**That Council receives and notes this report and provide any feedback for discussion and decision making.**

## **6.3 FINANCE END OF MONTH REPORT - FEBRUARY 2018**

This report provides finance information to the Council for year to date February 2018 for decision.

### **4 RESOLUTION**

*Moved: Leslie Tungatulum*

*Seconded: Lynette De Santis*

**That Council:**

- a. **notes this report and accepts the Finance Report for the reporting period to 28 February 2018;**
- b. **directs the CEO to write to the Dept of Housing Community and Development Compliance unit to provide feedback to council on TIRC submitted financial statements every month.**

**CARRIED**

## **6.4 CHANGE OF AUDIT AND RISK MANAGEMENT COMMITTEE TERMS OF REFERENCE**

This report is provided with information and a request to Council for approval to the amendments made to the Audit and Risk Management Committee Terms of Reference at its meeting held on 14 February 2018.

### **5 RESOLUTION**

*Moved: Therese (Wokay) Bourke*

*Seconded: Pius Tipungwuti*

**That Council approve to have the current Audit and Risk Management Committee Terms of Reference amended as follows:**

**Purpose (page 1 of ToR):**

**Remove:**

- **To assume the role and responsibilities normally assigned to a separate Finance Committee;**

**Specific roles and responsibilities:**

**Financial management and reporting (Page 4 of ToR):**

**Remove:**

- To examine and consider the content of periodical reports prepared by the Finance team before presentation to Council in meeting;
- To seek explanations from the Finance team in respect of these reports and request clarification when needed;
- To request the Finance team to provide explanations to Council if required where plain language may be necessary; and
- To make recommendation to Council that interim financial reports be adopted or otherwise.

**CARRIED****6.5 PROPOSED MEETING VENUES FOR ORDINARY COUNCIL MEETINGS AND LOCAL AUTHORITY MEETING COMMENCEMENT TIMES**

This report provides Council with a request to change Ordinary Council Meeting venues during dry and wet seasons and Local Authority Meeting commencement times to be changed back to 10:00am instead of 9:00am.

**6 RESOLUTION**

*Moved: Lynette De Santis*

*Seconded: Leslie Tungatulum*

**That Council agrees and adopts the following:**

- 1. All Ordinary Council Meetings during the wet season to be held at Wurrumiyanga. (Wet season from October to April);**
- 2. All Ordinary Council Meetings during the dry season to be held at Melville Islands between Pirlangimpi and Milikapiti. (Dry season from May to September); and**
- 3. All Local Authority Meetings to commence at 10:00am instead of 9:00am.**

**CARRIED****6.6 TOPICS FOR GOVERNANCE TRAINING**

This report is provided to Council to discuss and choose what topics they would like to undertake as part of their governance training as requested by members.

**7 RESOLUTION**

*Moved: Leslie Tungatulum*

*Seconded: Connell Tipiloura*

**That Council agrees and nominates to undertake the full training program for the next governance training, dates and venues to be confirmed.**

**CARRIED****6.7 EXTERNAL AUDITOR - PROPOSED TERM OF APPOINTMENT**

This report is to seek a decision from Council as to the proposed length of appointment for the External Auditor.

## 8 RESOLUTION

Moved: Lynette De Santis

Seconded: Leslie Tungatum

That Council consider the term of appointment for the External Auditor to be either:

- a. 3 years ( 17/18, 18/19, and 19/20 ) or
- b. Other term between 2 and 5 Years as deemed appropriate.

CARRIED

### Action:

COO to liaise with the TIRC ARMC Chairperson Mr Ian Swan, Mayor Gawin Tipiloura, Cr Lynette De Santis and Cr Marius (Pirrawayingi) Puruntatameri to be involved with the tender assessment.

## 6.8 GRANTS ACQUITTALS - 2016/17 AND 2017/18

Financial Grant acquittals covering a number of various grants provided by the Department of Housing and Community Development, Local Government Division, and the Minister for Arts and Museums are required to be endorsed by the Council.

## 9 RESOLUTION

Moved: Leslie Tungatum

Seconded: Francisco Babui

That Council endorses the acquittal of the eight (8) grants listed below for the reporting period ended 30 June 2017 and year to date 2017/18 and authorises the CEO to certify the acquittals.

**Table 1 - Various Grant Acquittals for Reporting Period Ended 30 June 2017 and Year to Date 2017/18 – Department of Housing and Community Development**

	TIRC Ref:	Description
1	1479	16/17 - \$111,489 – Strengthening Local Authorities. Grant Ref: N/A
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2	1479	17/18 - \$25,614 – Strengthening Local Authorities. Grant Ref: N/A
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3	1540	16/17 - \$3,934 – Conversion from Shire to Regional Councils. Grant Ref: LGR2012/06359-7
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4	1540	17/18 - \$590 – Conversion from Shire to Regional Councils. Grant Ref: LGR2012/06359-7
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5	160501	16/17 - \$166,600 – Purchase a 10m <sup>3</sup> Tipper Truck. Grant Ref: LGR2015/00035
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6	1622	16/17 - \$216,559 – Purchase a 12m <sup>3</sup> garbage truck. Grant ref: LGR2016/00089
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7	1622	17/18 - \$216,223 – Purchase a 12m <sup>3</sup> garbage truck. Grant ref: LGR2016/00089
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**Table 2 - Grant Acquittal for Reporting Period Ended 30 June 2017 – Minister for Arts and Museums**

	TIRC Ref:	Description
1	1215	\$63,165 – Provision of Library Services 2016/17. Grant Ref: N/A
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CARRIED

## 6.9 MILIKAPITI NEW COMMUNITY PROJECT

This report is put before Council for approval to proceed with the Milikapiti new community project MLA 18 – 1 Equipment's for specific beautification project.

### 10 RESOLUTION

Moved: *Therese (Wokay) Bourke*

Seconded: *Connell Tipiloura*

**That Council approved the Milikapiti new community project MLA 18 - 1 to proceed as below table.**

<b>Project Description</b>	<b>Project ID</b>	<b>Upper Limit Amount</b>	<b>Responsible Officer</b>
Equipment's for specific beautification project. Ride on mower Whipper Snippers	MLA 18 – 1	\$ 41,776	Town Services & Outstation Manager

**CARRIED**

## 7 REPORTS FOR INFORMATION

### 7.1 COMMUNITY DEVELOPMENT AND SERVICES EOM REPORT FEBRUARY 2018

This report illustrates the business within units including; Children's Services, Youth and Community, Sports – Recreation and Libraries, Community Safety, Centrelink, Broadcasting, and Administration.

#### RECOMMENDATION:

**That Council notes this report for information.**

### 7.2 COUNCILLORS MEETING ATTENDANCE REGISTER FROM SEPTEMBER 2017 UP TO FEBRUARY 2018

As an ongoing record keeping requirement, members will be provided with an updated meeting attendance listing at the beginning of each meeting. Members attendance is based on the official minutes of each Local Authority, Ordinary and Special Council meetings.

#### RECOMMENDATION:

**That the Council note the updated meeting attendance register up to February 2018.**

### 7.3 MINUTES - PIRLANGIMPI LA MEETING HELD ON 27 FEBRUARY 2018

Minutes of the Pirlangimpi Local Authority meeting held on 27 February 2018 for member's information.

#### RECOMMENDATION:

**That Council notes the minutes of the Pirlangimpi Local Authority meeting held on 27 February 2018 for information.**

## 7 REPORTS FOR INFORMATION 7.1 TO 7.3

### 11 RESOLUTION

Moved: Stanley Tipiloura

Seconded: Francisco Babui

That Council notes reports 7.1 to 7.3 for information.

**CARRIED**

## 8 Confidential Items

### 12 RESOLUTION

Moved: Lynette De Santis

Seconded: Francisco Babui

That pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider a Confidential matter.

**CARRIED**

### ADJOURNMENT OF OPEN MEETIG

2:04 pm.

At the conclusion of the discussion on the confidential item(s), the meeting was reopened and the decision on the item(s) noted.

### 13 RESOLUTION

Moved: Leslie Tungatulum

Seconded: Stanley Tipiloura

That the meeting be reopened and the decisions on the confidential item be noted.

**CARRIED**

### CONFIDENTIAL ITEM DECISIONS

#### 8.1 CONFIRMATION OF CONFIDENTIAL ORDINARY COUNCIL MEETING MINUTES HELD ON 28 FEBRUARY 2018.

Confirmation of Confidential Ordinary Meeting Minutes held on 28 February 2018.

### 14 RESOLUTION

Moved: Lynette De Santis

Seconded: Pius Tipungwuti

That the minutes of the Confidential Ordinary Council Meeting held on 28 February 2018 as circulated, be confirmed as a true and correct record of these meetings.

**CARRIED**

#### 11.2 UPDATE ON PICKERTARAMOOR ROAD UPGRADE

This report is provided to update the Council on the status of the Pickertaramoor Road Upgrade project.

**15 RESOLUTION**

*Moved: Lynette De Santis*

*Seconded: Therese (Wokay) Bourke*

**That Council resolution suppressed as confidential.**

**CARRIED**

**9 Next Meeting**

Wednesday, 18 April 2018 at Wurrumiyanga.

**10 Closure**

The meeting closed at 2:56 pm.

**These Minutes were confirmed at the Ordinary Meeting of the Council held on**

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**Signed:** .....

**Mayor**