



**MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE PIRLANGIMPI BOARDROOM ON WEDNESDAY, 28 FEBRUARY 2018 AT 9:00 AM**

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**1 Welcome & Apologies**

**1.1 Welcome**

The meeting opened at 9:35 am.

The CEO welcomed Elected members, guests and staff.

The Mayor Gawin Tipiloura then took over chairing the meeting.

**1.2 Present**

**Mayor:** Gawin Tipiloura.

**Councillors:** Therese (Wokay) Bourke, Pius Tipungwuti, Mary Dunn, Connell Tipiloura, Deputy Mayor Stanley Tipiloura, Kevin Doolan, Lynette De Santis and Marius (Pirrawayingi) Puruntatameri.

**Officers:** Marion Scrymgour (Chief Executive Officer), Milika (Rosanna) De Santis (GM Community Development & Services), Bruce Mann (Chief Operating Officer), Chris Smith (ICT & Systems Manager), Bala Donepudi (Finance Manager), Maina Brown (Governance & Compliance Manager) and Valerie Rowland (Executive Assistant).

**Visitors:** Tom Boyle ( DHCS) and Colvin Crowe (DHCS).

**Minuter:** Maina Brown (Governance & Compliance Manager).

**1.3 Apologies**

Accepted: Cr Leslie Tungatulum, Cr Francisco Babui and Cr Wesley Kerinaiaua.

Not Accepted: Nil

**Apologies - Ordinary Meeting – 28 February 2018**

**1 RESOLUTION**

Moved: Stanley Tipiloura

Seconded: Kevin Doolan

**That the Apologies of Councillors Leslie Tungatulum, Francisco Babui and Wesley Kerinaiaua and be accepted by Council.**

**CARRIED**

**1.4 Leave of Absence**

Nil

## **1.5 Declaration of Interest of Members or Staff**

Nil

At this point of the meeting Mary Dunn, newly elected member for Pirlangimpi Ward, said the statement of commitment and is now a sworn representative.

## **1.6 Confirmation of Previous Minutes**

### **Ordinary Meeting - 19 January 2018**

#### **2 RESOLUTION**

Moved: *Lynette De Santis*  
Seconded: *Therese (Wokay) Bourke*

That the minutes of the Ordinary Meeting held on 19 January 2018 as circulated, be confirmed as a true and correct record of that meeting.

**CARRIED**

## **2 BUSINESS ARISING FROM PREVIOUS MINUTES**

### **Councillors movements during the meeting**

It was noted that members movements should only be recorded when council is limited with quorum.

## **3 VISITORS AND PRESENTATIONS**

Nil

## **4 CORRESPONDENCE**

Nil

## **5 GENERAL BUSINESS**

### **5.1 Multicultural Affairs Committee**

Cr Marius (Pirrawayingi) Puruntatameri who is now a representative of the Multicultural Affairs Committee advised a meeting will be held on 9 March 2018. Attendance to be confirmed.

### **5.2 Joints meeting with West Arnhem**

CEO of West Arnhem has requested a joint meeting with TIRC CEO and Councillors. Members have asked who is covering the cost of travel and accommodation. CEO to check email from the CEO of West Arnhem to coordinate and discuss travel and accommodation costs and confirm meeting date.

### **5.3 Tiwi Islands football league rand final**

CEO advised members that a notice of the TIFL grand final will be sent out. Special guests attending the grand final are Chief Minister Michael Gunner, Minister of Sport and Tourism Lauren Moss, NT Administrator the Honourable Vicki O'Halloran, Lawrence Costa MLA, Member for Arafura, Charlie King ABC, Ted Whitten, Vernon Lee, Marion Scrymgour CEO of Tiwi Islands Regional Council and Mayor Gawin Tipiloura.

### **5.4 Gift for Management Accountant Officer**

CEO presented a gift for parting Management Accountant Officer on behalf of Council, Elected and Local Authority members and also acknowledge her work in finance and reports to Local Authorities.

## 6 REPORTS FOR DECISION

### 9.1 MANAGERS REPORTING TO CEO END OF MONTH REPORTS FEBRUARY 2018

This report includes all Managers report who currently report direct to the CEO. It also reports on the CEO activities for the month.

#### RECOMMENDATION:

That Council notes this report for information.

#### Action

Members have requested and authorise CEO to write a letter off support to Tiwi Adventures, Milikapiti Store and Milikapiti Club to assist with the pool project.

CEO to follow up with NT Government Minister for Housing Community Development, Gerry McGarthy and Chief Minister Michael Gunner regarding fee for service and maintenance with Territory Housing across the Tiwi Islands.

Members request for governance and finance training. Governance & Compliance Manager to liaise with DHCS as LGANT no longer delivers this training.

### 9.2 WARD UPDATE

This report is to provide an opportunity to each Councillors from each ward to bring up matter for discussion and decision on issues in their ward/community.

#### 3 RESOLUTION

Moved: Lynette De Santis

Seconded: Therese (Wokay) Bourke

#### That Council:

1. receive and note this report and provide any feedback for discussion and decision making.
2. approve the draft by-laws and publish for public comments for 21 days.

**CARRIED**

### 9.3 FINANCE END OF MONTH REPORT - JANUARY 2018

This report provides finance information to the Council for year to date January 2018 for decision.

#### 4 RESOLUTION

Moved: Lynette De Santis

Seconded: Connell Tipiloura

That Council notes this report and accepts the Finance Report for the reporting period to 31<sup>st</sup> January 2018.

**CARRIED**

### 9.6 BUDGET REVIEW 2017/18

The report provides council with an updated review of 2017/18 Budget as at 26 February 2018 and requests the council to adopt the recommended changes

## 5 RESOLUTION

Moved: Kevin Doolan

Seconded: Mary Dunn

**That Council accepts the revised budget for 2017/18 financial year.**

**CARRIED**

## 9.7 REVIEWED POLICIES

The Council is being presented with four (4) policies for review, comment, amendment where appropriate and adoption if accepted.

## 6 RESOLUTION

Moved: Lynette De Santis

Seconded: Stanley Tipiloura

**That Council adopt and approve the following attached policies:**

- **Financial Delegations Policy;**
- **Corporate Credit Card Policy;**
- **Risk Management Policy; and**
- **Elected Members ICT and Support Policy.**

**CARRIED**

## 9.4 UPDATED COUNCILLORS PORTFOLIO

Councillors are allocated portfolios so they can focus on their particular areas and to enhance their knowledge in that area to allow them to report back to the community. Following the last years 2017 NT Election it is recommended that Council allocates councillors to their area of responsibility (portfolio).

## 7 RESOLUTION

Moved: Pius Tipungwuti

Seconded: Lynette De Santis

**That Council note and receive this report and approve Councillors updated portfolio as below.**

DIRECTORATE	Wurrumiyanga	Pirlangimpi	Milikapiti
<b>Infrastructure &amp; Asset Services</b>			
Fleet & Trade	Stanley Tipiloura	Mary Dunn	Pius Tipungwuti
Civil	Stanley Tipiloura	Mary Dunn	Pius Tipungwuti
Town Services / Outstations	Wesley Kerinauia	Mary Dunn	
Homelands	Wesley Kerinauia	Mary Dunn	
<b>DIRECTORATE</b>	<b>Wurrumiyanga</b>	<b>Pirlangimpi</b>	<b>Milikapiti</b>
<b>Community Development &amp; Services</b>			
Children's Services	Kevin Doolan Francisco Babui	Therese (Wokay) Bourke	Connell Tipiloura
Sport & Rec and Libraries	Kevin Doolan Leslie Tungatulum	Therese (Wokay) Bourke	Connell Tipiloura

Youth & Community	Kevin Doolan Leslie Tungatum	Therese (Wokay) Bourke	Connell Tipiloura
Community Safety	Kevin Doolan Wesley Kerinaia	Therese (Wokay) Bourke	Connell Tipiloura
<b>DIRECTORATE</b>	<b>Wurrumiyanga</b>	<b>Pirlangimpi</b>	<b>Milikapiti</b>
<b>Corporate &amp; Finance Services</b>			
ICT & Systems	Gawin Tipiloura	Marius (Pirrawayingi) Puruntatameri	Lynette De Santis
Finance	Gawin Tipiloura	Marius (Pirrawayingi) Puruntatameri	Lynette De Santis
Governance & Compliance	Gawin Tipiloura	Marius (Pirrawayingi) Puruntatameri	Lynette De Santis
Human Resources	Gawin Tipiloura	Marius (Pirrawayingi) Puruntatameri	Lynette De Santis

**CARRIED**

#### **9.5 REWRITING THE COUNCILBIZ CONSTITUTION**

All Regional Councils have been requested by CouncilBIZ to review and approve the latest rewriting of the CouncilBIZ Constitution

#### **8 RESOLUTION**

*Moved: Therese (Wokay) Bourke*

*Seconded: Kevin Doolan*

**That Council approve the tabled revised CouncilBIZ Constitution.**

**CARRIED**

#### **9.8 PIRLANGIMPI LOCAL AUTHORITY - ORDINARY MEMBER APPOINTMENT**

A recent application has been received to appoint a new ordinary member to fill one of the two vacancies on the Pirlangimpi Local Authority. Following the PLA meeting held on Tuesday 27 February 2018, members have recommended and Council is being asked to appoint Matatia Andrew Warrior to the Pirlangimpi Local Authority as an ordinary member for non skin group.

#### **9 RESOLUTION**

*Moved: Mary Dunn*

*Seconded: Kevin Doolan*

**That Council accepts the nomination of Matatia Andrew Warrior representing the (Non Skin Group) and appoints him as an ordinary member of the Pirlangimpi Local Authority.**

**CARRIED**

## **7 REPORTS FOR INFORMATION**

### **10.1 COMMUNITY DEVELOPMENT AND SERVICES EOM REPORT DECEMBER 2017**

This report illustrates the business within units including; Children's Services, Youth and Community, Sports – Recreation and Libraries, Community Safety, Centrelink, Broadcasting, and Administration.

#### **RECOMMENDATION:**

**That Council notes this report for information.**

### **10.2 COUNCILLORS MEETING ATTENDANCE REGISTER FROM SEPTEMBER 2017 UP TO JANUARY 2018**

As an ongoing record keeping requirement, members will be provided with an updated meeting attendance listing at the beginning of each meeting. Members attendance is based on the official minutes of each Local Authority, Ordinary and Special Council meetings.

#### **RECOMMENDATION:**

**That the Council note the updated meeting attendance register up to January 2018.**

### **10.3 MINUTES - WURRUMIYANGA LA MEETING HELD ON 15 JANUARY 2018**

Minutes of the Wurrumiyanga Local Authority meeting held on 15 January 2018 for member's information.

#### **RECOMMENDATION:**

**That Council notes the minutes of the Wurrumiyanga Local Authority meeting held on 15 January 2018 for information.**

### **10.4 MINUTES - AUDIT AND RISK MANAGEMENT COMMITTEE MEETING HELD ON 14 FEBRUARY 2018**

Minutes of the Audit and Risk Management Committee meeting held on 14 February 2018 for member's information.

#### **RECOMMENDATION:**

**That Council notes the minutes of the Audit and Risk Management Committee meeting held on 14 February 2018 for information.**

## **7 REPORTS FOR INFORMATION 7.1 TO 7.3**

### **10 RESOLUTION**

*Moved: Lynette De Santis*

*Seconded: Kevin Doolan*

**That Council notes reports 7.1 to 7.4 for information.**

**CARRIED**

## 8 Confidential Items

### 11 RESOLUTION

Moved: Mary Dunn  
Seconded: Kevin Doolan

That pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider a Confidential matter.

**CARRIED**

### ADJOURNMENT OF OPEN MEETIG

2:50 pm.

At the conclusion of the discussion on the confidential item(s), the meeting was reopened and the decision on the item(s) noted.

### 12 RESOLUTION

Moved: Mary Dunn  
Seconded: Kevin Doolan

That the meeting be reopened and the decisions on the confidential item be noted.

**CARRIED**

### CONFIDENTIAL ITEM DECISIONS

#### 11.1 CONFIRMATION OF CONFIDENTIAL ORDINARY COUNCIL MEETING MINUTES HELD ON 19 JANUARY 2018.

Confirmation of Confidential Ordinary Meeting Minutes held on 19 January 2018.

### 13 RESOLUTION

Moved: Lynette De Santis  
Seconded: Marius (Pirrawayingi) Puruntatameri

**That the minutes of the Confidential Ordinary Council Meeting held on 19 January 2018 as circulated, be confirmed as a true and correct record of these meetings.**

**CARRIED**

#### 11.2 UPDATE ON PICKERTARAMOOR ROAD UPGRADE

This report is provided to update the Council on the status of the Pickertaramoor Road Upgrade project

### 14 RESOLUTION

Moved: Marius (Pirrawayingi) Puruntatameri  
Seconded: Pius Tipungwuti

**That Council resolution suppressed as confidential.**

**CARRIED**

#### 11.3 COLLABORATION ON INSURANCE

To seek Council endorsement to collaborate with other Northern Territory councils and participate in the discretionary trust insurance model that is being established by LGANT and Jardine Lloyd Thompson (JLT) for the NT local government sector.

**15 RESOLUTION**

Moved: *Marius (Pirrawayingi) Puruntatameri*

Seconded: *Kevin Doolan*

**That Council resolution suppressed as confidential.**

**CARRIED**

**9 Next Meeting**

Wednesday, 21 March 2018

**10 Closure**

The meeting closed at 4:08 pm.

**These Minutes were confirmed at the Ordinary Meeting of the Council held on**

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**Signed:** .....

**Mayor**