AGENDA

MILIKAPITI LOCAL AUTHORITY MEETING

TUESDAY, 12 SEPTEMBER 2017

Notice is given that the next Milikapiti Local Authority Meeting of Tiwi Islands Regional Council will be held on:

- Tuesday, 12 September 2017 at
- Milikapiti Boardroom
- Commencing at 10:00 AM

Your attendance at the meeting will be appreciated.

Marion Scrymgour
Chief Executive Officer

AGENDA

1 WELCOME & APOLOGIES

1.1 WELCOME

1.2 PRESENT

1.3 APOLOGIES

1.4 LEAVE OF ABSENCE

1.5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

1.6 CONFIRMATION OF PREVIOUS MINUTES

Milikapiti Local Authority - 28 June 2017

2 BUSINESS ARISING

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6 OTHER BUSINESS

Nil

7 NEXT MEETING

Monday, 11 December 2017

BUSINESS ARISING

ITEM NUMBER	2.1
TITLE	Business Arising from Previous Minutes
REFERENCE	207606
AUTHOR	Maina Brown, Governance & Compliance Manager

Business arising from previous minutes (Ordinary MLA Meeting 28 June 2017).

BACKGROUND

This is the section of the meeting where any business arising from the previous meeting is dealt with.

Attached are the Draft Minutes of the 28 June 2017 Meeting for Local Authority Members to read and provide any comments on.

ISSUES/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Nil

RECOMMENDATION:

That the Milikapiti Local Authority accepts these discussions and reports.

ATTACHMENTS:

1 2017_06_28_MLA_Meeting_Minutes_Draft.pdf

MINUTES OF THE MILIKAPITI LOCAL AUTHORITY MEETING HELD IN THE MILIKAPITI BOARDROOM ON WEDNESDAY, 28 JUNE 2017 AT 10:00AM

1 Welcome & Apologies

1.1 Welcome

The meeting opened at 10:49 am.

The Chairperson Pius Tipungwuti welcomed members, staff and guests.

1.2 Present

Chairperson: Pius Tipungwuti.

Local Authority Member: Mayor Lynette De Santis, Cr Anita Moreen, Mary Moreen, Malcolm Wilson, Connell Tipiloura, Christine Joran and Loretta Cook.

Officers: Marion Scrymgour (CEO), Rosanna De Santis (GM Community Development & Services), Trish Richardson (Finance & Compliance Officer), Karlene Scrymgour (Infrastructure Resource Officer), David Astalosh (Administration Project Officer Generalist), Yoakim Pastrikos (Town Services and Outstation Manager), Clare Anderson (Quality Improvement Manager) and Maina Brown (Governance & Compliance Manager).

Guest: Colvin Crowe (Dept of Housing and Community Development).

Minutes: Maina Brown (Governance & Compliance Manager).

1.3 Apologies

Accepted: Thomas Puruntatameri, Trevor Wilson and Andrew Lyons.

Not Accepted: Nil

Apologies – Milikapiti Local Authority Meeting – 28 June 2017

1 ***RESOLUTION***

Moved: *Loretta Cook*
Seconded: *Malcolm Wilson*

That the Apologies of MLA members – Thomas Puruntatameri, Trevor Wilson and Andrew Lyons be accepted by members.

CARRIED

1.4 Leave of Absence

Nil

1.5 Declaration of Interest of Members or Staff

Nil

1.6 Confirmation of Previous Minutes

Milikapiti Local Authority - 29 March 2017

2 **RESOLUTION**

Moved: *Lynette De Santis*
Seconded: *Anita Moreen*

That the minutes of the Milikapiti Local Authority held on 29 March 2017 as circulated, be confirmed as a true and correct record of that meeting with the following amendment.

Acknowledge and update the changes to the minutes to include Marion Scrymgour (CEO) apology.

CARRIED

2 BUSINESS ARISING

2.1 BUSINESS ARISING FROM PREVIOUS MINUTES

Business arising from previous minutes.

RECOMMENDATION:

That the Milikapiti Local Authority accepts these discussions and reports.

3 GENERAL BUSINESS

3.1 2017 - MEETING ATTENDANCE REGISTER

As an ongoing record keeping requirement, members will be provided with an updated meeting attendance listing at the beginning of each meeting. Members attendance is based on the official minutes of each MLA meeting.

RECOMMENDATION:

That Milikapiti Local Authority members note the 2017 meeting attendance register for information.

3.2 2016/17 - LOCAL AUTHORITY FINANCIAL REPORT TO 31 MAY 2017

This report is provided for information to the Milikapiti Local Authority to advise on expenditure to 31 May 2017 for the 2016/17 F/Y.

3 **RESOLUTION**
Moved: *Anita Moreen*
Seconded: *Connell Tipiloura*

That the Milikapiti Local Authority notes this report for information and provides any comments or feedback on the new financial reporting format.

Comments and action:
122203 – Transit Accommodation Milikapiti
Request for Finance Manager to follow up on repairs & maintenance not budgeted 28K: painting Lot 295 internal & external.

160003 – Milikapiti Oval Upgrade ABA
Council to still purchase grand stand and progress work on ABA application.

120403 – Outside School Hours Care Milikapiti
Raised at the meeting as part of the financial report by GM Community Development & Services was the Outside School Hours Care (OSHC) program contract may cease on 31 Dec 2017. A discussion was had between the Department of Education department and the GM that it is the TIRC's endeavor is to absorb some of these staff into the sport and recreation business area.

120803 – Community Safety Milikapiti
Suggested to increase hours to deliver more services through out the week.

CARRIED

4 REPORTS FOR DECISION

4.1 NEW PROPOSED COMMUNITY PROJECT

This report seeks members support for the new proposed community project for recommendations to Council for approval to proceed.

4 **RESOLUTION**
Moved: *Christine Joran*
Seconded: *Mary Elizabeth Moreen*

That the Milikapiti Local Authority receives and notes this report and recommends proposed projects to Council for approval to proceed as per below table.

Milikapiti Territory Day Blue Light Disco	MLA 17-2	$2250.73 upper limit

Reference: 204342

CARRIED

4.2 MILIKAPITI - COMMUNITY PROJECTS LISTING

At the last meeting (29 March 2017) members discussed a number of possible community projects. We have updated the list of proposed and existing projects for further discussion at today's meeting.

5 **RESOLUTION**
Moved: *Christine Joran*
Seconded: *Loretta Cook*

1. That the Milikapiti Local Authority reviews and updates the Community Projects Listing,

2. Notes the funding allocations for 14/15, 15/16, and 16/17,

3. Recommends any projects to Council for approval to proceed.

CARRIED

5 REPORTS FOR INFORMATION

5.1 LOCAL AUTHORITY PLANNING WORKSHOP

David Astalosh, TIRC Administration Project Officer Generalist, workshopped ideas with local authority members in order to develop the Milikapiti Local Authority Plan. Members will receive a worksheet on the day to write down their feedback and thoughts.

6 **RESOLUTION**
Moved: *Connell Tipiloura*
Seconded: *Loretta Cook*

That the Milikapiti Local Authority:

1. **Receive and note this report for information and provide feedback to assist with development of the Local Authority Plan.**

2. **Recommends to Council that the terms of membership for Local Authority not to renew.**

Comments and action
David Astalosh to present draft Local Authority Plan at the next Milikapiti Local Authority Meeting.

As part of the MLA exercise and feedback, members agreed that they would like to see a swimming pool instead of a water feature in the future as a priority in their community.

CARRIED

6 OTHER BUSINESS

6.1 Introduction of Clare Anderson

Clare Anderson commenced on 19 June 2017 as a Quality Improvement Manager.

7 Next Meeting

Tuesday 12 September 2017

8 Closure

The meeting closed at 12:57 pm.

GENERAL BUSINESS

ITEM NUMBER	3.1
TITLE	2017 - Meeting Attendance Register
REFERENCE	207607
AUTHOR	Maina Brown, Governance & Compliance Manager

As an ongoing record keeping requirement, members will be provided with an updated meeting attendance listing at the beginning of each meeting. Members attendance is based on the official minutes of each MLA meeting.

BACKGROUND

As an important element of good governance and meeting procedures, an attendance register has been put together for all of the Milikapiti Local Authority meetings held in 2017.

Standard procedure will be for the Chairperson to review this listing at the commencement of each meeting and to follow up any previous non attendance / s with members.

Council will be including all Local Authority Meeting attendance records into each year's Tiwi Islands Regional Council Annual Report.

ISSUES/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Nil

RECOMMENDATION:

That Milikapiti Local Authority members note the 2017 meeting attendance register for information.

ATTACHMENTS:

1 MLA - Meeting Attendance for 2017.pdf

TIWI ISLANDS REGIONAL COUNCIL

MILIKAPITI LOCAL AUTHORITY MEETINGS - 2017

OFFICIAL ATTENDANCE REGISTER

MEMBER NAME	COUNCILLOR / ORDINARY MEMBER	Rep Group	Date Appointed by Council	Mar 29 ORDM	Jun 28 ORDM			
Lynette De Santis - Mayor	Milikapiti Ward Councillor	Council Rep	Automatic Member	Y	Y			
Anita Moreen	Milikapiti Ward Councillor	Council Rep	Automatic Member	Y	Y			
Irene Tipiloura (Automatically dismissed as of 18/6/17)	Milikapiti Ward Councillor	Council Rep	Automatic Member	A	X			
Trevor Wilson	Ordinary Member	Warntarringuwi (Sun)	16-Dec-15	Y	A			
Mary E Moreen	Ordinary Member	Warntarringuwi (Sun)	11-Mar-14	Y	Y			
Thomas Puruntatameri	Ordinary Member	Miyartuwi (Pandanus)	11-Mar-14	Y	A			
Connell Tipiloura	Ordinary Member	Miyartuwi (Pandanus)	11-Mar-14	A	Y			
Pius Tipungwuti	Ordinary Member	Lorrula (Rock)	11-Mar-14	Y	Y			
Loretta Cook	Ordinary Member	Lorrula (Rock)	11-Mar-14	A	Y			
Malcolm Wilson	Ordinary Member	Takaringuwi (Mullet)	24-Jun-15	Y	Y			
Christine Joran	Ordinary Member	Takaringuwi (Mullet)	11-Mar-14	A	Y			
Andrew Lyons	Ordinary Member	Non-Skin	29-Jun-16	Y	A			
Adrian McCann - Resigned 9-5-16	Ordinary Member	Non-Skin	24-Jun-15					

LEGEND	
Meeting Type	**Location**
LA = Local Authority Meeting (Ordinary)	M = Milikapiti
SP = Local Authority Meeting (Special)	D = Darwin
Attendance	**Note 1: Councillors attendance at Local Authority Meetings**
Y = Present at Meeting	**is only mandatory for their own Ward.**
A = Apology accepted	
X = Apology not accepted	**Note 2: Ordinary Meetings are held every three months, with 2 additional (Special Meetings)**
C = Meeting cancelled	**held between Feb to June each year for input into TIRC Strategic Planning / Budgets.**

Attachment 1

GENERAL BUSINESS

ITEM NUMBER	3.2
TITLE	2017/18 - Local Authority Financial Report to 31 August 2017
REFERENCE	207612
AUTHOR	Trish Richardson, Compliance & Financial Services Officer

This report is provided for information to the Milikapiti Local Authority to advise on expenditure to 31 August 2017 for the 2017/18 F/Y.

BACKGROUND

Council's finance section has prepared a new six page report (attached) to be presented to both Council each month and to each Local Authority.

This new format reports on expenses by location broken down to program and account category.

Following a request from the Wurrumiyanga Local Authority – comments to provide explanation of variations between actual and budgeted amounts that are greater than $10,000 will be presented to the sitting Local Authority.

Please note this is a new report and it may still require some further development / changes over coming months.

ISSUES/OPTIONS/CONSEQUENCES
Nil

CONSULTATION & TIMING
Nil

RECOMMENDATION:

That the Milikapiti Local Authority notes the tabled report for information and Provides any comments or feedback on the new financial reporting format.

ATTACHMENTS:
1 04 Expenditure by Local Authority August 2017.pdf

Expense by Local Authority Area

as at 31 Aug 2017

Description	Budget YTD	Actuals YTD	Variance	%	Comments	Annual Budget	Progress
Expense by Directorate							
Wurrumiyanga	2,496,119	960,106	1,536,013	62%		7,580,646	13%
Finance & Compliance	100,499	34,192	66,306	66%	<<	591,750	6%
147801 (Tied) - Local Authority Project Funding - Wurr	73,840	14,612	59,228	80%	<<	431,799	3%
147001 (Untied) - Local Authority Wurrumiyanga	1,836	888	948	52%		11,014	8%
147101 (Untied) - Regional Council & Elected Member	24,823	18,692	6,130	25%		148,937	13%
Infrastructure & Assets	2,108,104	705,873	1,402,231	67%	<<	5,263,121	13%
123801 (Tied) - Foreshore Drain Stage 2 Wurrumiyang	20,102	0	20,102	100%	<<	120,610	0%
160401 (Tied) - R2R Reseal Wurrumiyanga Roads	1,263,848	126,964	1,136,884	90%	<<	1,263,848	10%
162201 (Tied) - SPG - 12 m3 Garbage Truck	216,223	0	216,223	100%	<<	216,223	0%
104101 (Untied) - Cemeteries Wurrumiyanga	0	5,474	(5,474)	(100%)		0	100%
105501 (Untied) - Fleet Administration - Wurrumiyanga	30,000	19,677	10,323	34%	<<	180,000	11%
108801 (Untied) - Town Services Wurrumiyanga	177,223	229,736	(52,514)	(30%)	<<	1,063,337	22%
111501 (Untied) - Street Lighting Wurr	3,000	0	3,000	100%		22,500	0%
113401 (Untied) - Waste collection and disposal Wurru	15,567	24,327	(8,761)	(56%)		93,400	26%
116001 (Untied) - Fuel - Wurrumiyanga	33,233	33,304	(70)	(0%)		199,400	17%
119101 (Untied) - Waste Management Wurrumiyanga	12,667	13,465	(798)	(6%)		76,000	18%
119301 (Untied) - Civil Works Wurrumiyanga	71,785	51,658	20,127	28%	<<	434,008	12%
119501 (Untied) - Airport Maintenance Wurrumiyanga	3,108	5,507	(2,398)	(77%)		18,650	30%
119601 (Untied) - Airport Inspection Wurrumiyanga	4,225	9,207	(4,982)	(118%)		25,350	36%
119701 (Untied) - Mechanical Workshops Wurrumiyan	96,123	79,669	16,454	17%	<<	575,989	14%
119801 (Untied) - Staff Housing - Wurrumiyanga	33,575	14,078	19,497	58%	<<	201,450	7%
120201 (Untied) - Recreation Hall Wurrumiyanga	1,250	667	583	47%		8,800	8%
120301 (Untied) - Oval Wurrumiyanga	5,633	3,751	1,882	33%		33,800	11%
120901 (Untied) - Wurrumiyanga Pool	11,946	10,571	1,374	12%		71,673	15%
120910 (Untied) - Pool Kiosk Wurrumiyanga	83	0	83	100%		500	0%
121401 (Untied) - Facilities Wurrumiyanga	2,500	4,868	(2,368)	(95%)		21,500	23%
121410 (Untied) - Commercial Facilities Wurrumiyanga	4,200	4,191	9	0%		25,200	17%
122201 (Untied) - Transit Accommodation - Wurrumiya	4,572	6,262	(1,690)	(37%)		27,433	23%
129601 (Untied) - Airport Landing Fees Wurriumyanga	200	(112)	312	156%		1,200	-9%
130001 (Untied) - Roads General Maintenance Wurrun	58,333	56,058	2,275	4%		350,000	16%
131101 (Untied) - Commercial Building Services Wurru	32,417	473	31,944	99%	<<	194,500	0%
152101 (Untied) - Funeral Services - Wurrumiyanga	6,292	6,078	214	3%		37,750	16%
Community Development and Services	287,516	220,041	67,475	23%	<<	1,725,775	13%
120401 (Tied) - Outside School Hours Care Wurrumiya	18,595	26,743	(8,147)	(44%)		111,571	24%
120501 (Tied) - Jirnani Day Care Centre	68,922	61,750	7,172	10%		413,529	15%
120601 (Tied) - Youth Diversion Scheme Wurrumiyang	4,391	0	4,391	100%		26,344	0%
120801 (Tied) - Community Safety - Wurrumiyanga	54,392	33,315	21,077	39%	<<	326,355	10%
121001 (Tied) - Active Remote Communities Sport & R	7,327	4,909	2,418	33%		43,962	11%
121701 (Tied) - NT Jobs Packages (Broadcasting) Wu	3,742	1,931	1,811	48%		22,449	9%
122801 (Tied) - Family as First Teachers DET	50,611	15,323	35,289	70%	<<	304,350	5%
134001 (Tied) - ISRP - Indigenous Sport & Recreation	8,610	8,014	597	7%		51,661	16%
161301 (Tied) - Early Intervention Youth Boot Camps V	166	0	166	100%		993	0%
118901 (Untied) - Post Office Wurrumiyanga	16,997	19,426	(2,429)	(14%)		101,980	19%
146401 (Untied) - Administration Service Wurrumiyang	53,764	48,632	5,132	10%		322,582	15%

Expense by Local Authority Area

as at 31 Aug 2017

Description	Budget YTD	Actuals YTD	Variance	%	Comments	Annual Budget	Progress
Pirlangimpi	437,304	416,424	20,881	5%		2,653,508	16%
Finance & Compliance	29,761	15,318	14,444	49%	<<	178,567	9%
147802 (Tied) - Local Authority Project Funding - Pirlar	13,645	2,971	10,674	78%	<<	81,867	4%
147002 (Untied) - Local Authority Pirlangimpi	1,466	779	687	47%		8,794	9%
147102 (Untied) - Regional Council & Elected Member	14,651	11,568	3,083	21%		87,906	13%
Infrastructure & Assets	255,073	269,711	(14,638)	(6%)	<<	1,534,936	18%
105502 (Untied) - Fleet Administration - Pirlangimpi	7,833	7,573	260	3%		47,000	16%
108802 (Untied) - Town Services Pirlangimpi	71,024	48,136	22,888	32%	<<	426,146	11%
111502 (Untied) - Street Lighting Pirlangimpi	2,033	0	2,033	100%		19,200	0%
113402 (Untied) - Waste collection and disposal Pirlan	11,533	29,058	(17,525)	(152%)	<<	69,200	42%
116002 (Untied) - Fuel - Pirlangimpi	9,675	0	9,675	100%		58,048	0%
119102 (Untied) - Waste Management Pirlangimpi	3,333	0	3,333	100%		20,000	0%
119302 (Untied) - Civil Works Pirlangimpi	40,913	24,803	16,110	39%	<<	245,480	10%
119502 (Untied) - Airport Maintenance Pirlangimpi	3,533	6,930	(3,397)	(96%)		21,200	33%
119602 (Untied) - Airport Inspection Pirlangimpi	4,692	13,455	(8,763)	(187%)		28,150	48%
119702 (Untied) - Mechanical Workshops Pirlangimpi	50,917	62,832	(11,915)	(23%)	<<	302,999	21%
119802 (Untied) - Staff Housing - Pirlangimpi	3,529	21,138	(17,609)	(499%)	<<	21,173	100%
120302 (Untied) - Oval Pirlangimpi	667	36	631	95%		4,000	1%
120902 (Untied) - Pirlangimpi Pool	6,117	19,774	(13,657)	(223%)	<<	36,700	54%
121402 (Untied) - Facilities Pirlangimpi	1,083	(266)	1,350	125%		6,500	-4%
122202 (Untied) - Transit Accommodation - Pirlangimp	1,967	1,875	91	5%		11,800	16%
129602 (Untied) - Airport Landing Fees Pirlangimpi	567	334	233	41%		3,400	10%
130002 (Untied) - Roads General Maintenance Pirlang	23,333	11,340	11,993	51%	<<	140,000	8%
131102 (Untied) - Commercial Building Services Pirlan	11,157	20,516	(9,359)	(84%)		66,940	31%
152102 (Untied) - Funeral Services - Pirlangimpi	1,167	2,177	(1,010)	(87%)		7,000	31%
Community Development and Services	152,471	131,972	20,498	13%	<<	940,005	14%
120402 (Tied) - Outside School Hours Care Pirlangimp	11,474	12,643	(1,169)	(10%)		68,846	18%
120502 (Tied) - Child Services Pirlangimpi	29,068	22,286	6,783	23%		174,410	13%
120802 (Tied) - Community Safety - Pirlangimpi	32,883	22,619	10,264	31%	<<	197,299	11%
121002 (Tied) - Active Remote Communities Sport & R	4,396	23	4,373	99%		26,377	0%
121502 (Tied) - Library Pirlangimpi	5,161	7,384	(2,223)	(43%)		30,965	24%
123602 (Tied) - Pirlangimpi School Meals Program	19,498	14,866	4,632	24%		116,986	13%
134002 (Tied) - ISRP - Indigenous Sport & Recreation	9,836	5,652	4,184	43%		59,018	10%
118902 (Untied) - Post Office Pirlangimpi	1,425	2,780	(1,355)	(95%)		8,551	33%
119002 (Untied) - Centrelink Pirlangimpi	15,611	15,170	442	3%		93,669	16%
119202 (Untied) - Animal Control Pirlangimpi	0	30	(30)	(100%)		0	100%
146402 (Untied) - Administration Service Pirlangimpi	23,117	28,519	(5,402)	(23%)		163,886	17%
Not Applicable	0	(577)	577	100%		0	100%
117902 (Untied) - Asset Revaluation - Pirlangimpi	0	(577)	577	100%		0	100%

Expense by Local Authority Area

as at 31 Aug 2017

Description	Budget YTD	Actuals YTD	Variance	%	Comments	Annual Budget	Progress
Milikapiti	537,993	462,997	74,997	14%	Total Expenditure is less than budget by 75k	3,233,957	14%
Finance & Compliance	60,840	28,004	32,836	54%	<<	365,042	8%
147803 (Tied) - Local Authority Project Funding - Milika	26,742	4,263	22,479	84%	<< Underpend of $22k, there a number of projects that are yet to commence	160,452	3%
147003 (Untied) - Local Authority Milikapiti	1,613	0	1,613	100%		9,678	0%
147103 (Untied) - Regional Council & Elected Member	32,485	23,741	8,744	27%		194,912	12%
Infrastructure & Assets	333,109	304,133	28,977	9%	<<	2,007,808	15%
160803 (Tied) - Aerodrome Fencing Upgrade - Milikapi	0	623	(623)	(100%)		0	100%
103903 (Untied) - Commercail Facilities - Milikapiti	2,201	1,292	909	41%		19,004	7%
105503 (Untied) - Fleet Administration - Milikapiti	8,667	3,279	5,388	62%		52,000	6%
108803 (Untied) - Town Services Milikapiti	88,598	82,281	6,316	7%		531,586	15%
111503 (Untied) - Street Lighting Milikapiti	1,125	0	1,125	100%		10,500	0%
113403 (Untied) - Waste collection and disposal Milika	10,933	19,751	(8,818)	(81%)		65,600	30%
116003 (Untied) - Fuel - Milikapiti	45,611	37,688	7,923	17%		272,664	14%
119103 (Untied) - Waste Management Milikapiti	2,450	18,009	(15,559)	(635%)	<< Internal allocations from Civil Works are higher than budget, budget to be revised in September	14,700	123%
119303 (Untied) - Civil Works Milikapiti	57,765	33,262	24,503	42%	<<	346,591	10%
119503 (Untied) - Airport Maintenance Milikapiti	3,467	16,240	(12,773)	(368%)	<< Internal allocations from Civil Works are higher than budget, budget to be revised in September	20,800	78%
119603 (Untied) - Airport Inspection Milikapiti	6,072	12,157	(6,085)	(100%)		36,435	33%
119703 (Untied) - Mechanical Workshops Milikapiti	59,602	33,604	25,998	44%	<< Underspent Materials 11k, Salaries 5k, Fleet Hire 5k, Freight 2k	357,612	9%
119803 (Untied) - Staff Housing - Milikapiti	2,313	3,254	(941)	(41%)		13,879	23%
120203 (Untied) - Recreation Hall Milikapiti	1,700	1,829	(129)	(8%)		9,800	19%
120303 (Untied) - Oval - Milikapiti	1,149	25,683	(24,534)	(2136%)	<< Internal allocations from Civil Works are higher than budget, budget to be revised in September	6,892	373%
121403 (Untied) - Facilities Milikapiti	1,667	(627)	2,294	138%		11,000	-6%
122203 (Untied) - Transit Accommodation - Milikapiti	1,537	822	715	47%		9,220	9%
129603 (Untied) - Airport Landing Fees Milikapiti	333	137	196	59%		2,000	7%
130003 (Untied) - Roads General Maintenance Milikap	34,167	13,030	21,136	62%	<< Internal allocations are lower than budget	205,000	6%
131103 (Untied) - Commercial Building Services Milika	2,504	0	2,504	100%		15,025	0%
152103 (Untied) - Funeral Services - Milikapiti	1,250	1,819	(569)	(46%)		7,500	24%
Community Development and Services	144,044	130,860	13,184	9%	<< There are no programs with variances over $10k	861,108	15%
120403 (Tied) - Outside School Hours Care Milikapiti	10,122	8,997	1,125	11%		57,580	16%
120503 (Tied) - Creche Milikapiti	33,503	31,542	1,960	6%		201,015	16%
120803 (Tied) - Community Safety - Milikapiti	30,458	27,089	3,369	11%		182,749	15%
121003 (Tied) - Active Remote Communities Sport & R	3,814	2,154	1,659	44%		22,881	9%
121503 (Tied) - Library Milikapiti	5,433	6,730	(1,296)	(24%)		32,600	21%
134003 (Tied) - ISRP - Indigenous Sport & Recreation	3,747	3,717	29	1%		22,481	17%
118903 (Untied) - Post Office Milikapiti	1,425	2,939	(1,513)	(106%)		8,551	34%
119003 (Untied) - Centrelink Milikapiti	16,170	15,691	479	3%		97,022	16%
146403 (Untied) - Administration Service Milikapiti	39,372	32,000	7,372	19%		236,229	14%

Expense by Local Authority Area

as at 31 Aug 2017

Description	Budget YTD	Actuals YTD	Variance	%	Comments	Annual Budget	Progress
Regional (Including Outstations)	2,035,917	1,483,722	552,195	27%		10,433,720	14%
Finance & Compliance	780,648	715,416	65,232	8%	<<	4,729,057	15%
147900 (Tied) - Strengthening Local Authorities Fund	0	19,586	(19,586)	(100%)	<<	0	100%
104000 (Untied) - Corporate Management	10,248	9,209	1,039	10%		61,490	15%
104500 (Untied) - ICT Solutions Corporate	135,867	136,499	(632)	(0%)		819,703	17%
105300 (Untied) - Financial management service	177,393	155,998	21,395	12%	<<	1,114,360	14%
107200 (Untied) - Governance and Compliance	52,936	44,514	8,423	16%		317,618	14%
111400 (Untied) - General rates and charges	2,000	0	2,000	100%		2,000	0%
118000 (Untied) - Acquire/Depreciate/Dispose Asset B	217,726	221,901	(4,175)	(2%)		1,306,353	17%
118100 (Untied) - Acquire/Depreciate/Dispose Asset In	39,934	41,071	(1,137)	(3%)		239,604	17%
118400 (Untied) - Acquire/Depreciate/Dispose Asset M	31,988	23,868	8,120	25%		191,927	12%
118500 (Untied) - Acquire/Depreciate/Dispose Asset P	55,751	48,509	7,241	13%		334,505	15%
118600 (Untied) - Acquire/Depreciate/Dispose Asset E	11,223	11,532	(309)	(3%)		67,338	17%
147000 (Untied) - Local Authority Regional Council	0	123	(123)	(100%)		0	100%
147100 (Untied) - Regional Council & Elected Member	3,726	2,605	1,121	30%		22,353	12%
160200 (Untied) - Executive Leadership Finance & Cor	41,856	0	41,856	100%	<<	251,805	0%
Infrastructure & Assets	912,704	416,761	495,943	54%	<<	3,630,578	11%
117600 (Tied) - HMP Fencing Program	0	31,196	(31,196)	(100%)	<<	0	100%
120100 (Tied) - Outstations Housing Maintenance	12,252	8,752	3,499	29%		73,509	12%
120104 (Tied) - Outstations House Maint Ranku	3,333	3,254	80	2%		20,000	16%
120105 (Tied) - Outstations Other	15,188	0	15,188	100%	<<	91,126	0%
131000 (Tied) - Outstations Essential Services	34,987	8,752	26,235	75%	<<	209,922	4%
131004 (Tied) - Outstations Essential Services Ranku	167	291	(124)	(75%)		1,000	29%
131005 (Tied) - Outstations Essential Services Other	15,030	14,923	107	1%		90,120	17%
142700 (Tied) - Outstations Converted Jobs Program	8,474	16,936	(8,463)	(100%)		50,841	33%
149104 (Tied) - Ranku Power Supply	14,150	25,987	(11,837)	(84%)	<<	58,600	44%
160605 (Tied) - MES SPG Install pontoon at Paru	0	0	0	0%		31,393	0%
160705 (Tied) - MES SPG Replace Paru Water Tank	40,449	1,969	38,480	95%	<<	40,449	5%
161105 (Tied) - MESSPG Telecommunications Repeat	0	0	0	0%		45,000	0%
161205 (Tied) - MESSPG Upgrade header tank stand	0	0	0	0%		32,506	0%
161800 (Tied) - Upgrade Pickertaramoor Aerodrome	0	13,798	(13,798)	(100%)	<<	0	100%
162300 (Tied) - SPG - Ride On Mowers & Slasher	114,146	0	114,146	100%	<<	114,146	0%
105500 (Untied) - Fleet Administration - Regional	17,647	16,954	693	4%		145,786	12%
108800 (Untied) - Town Services	36,908	61,080	(24,172)	(65%)	<<	221,449	28%
113400 (Untied) - Waste collection and disposal	0	0	0	0%		986	0%
119300 (Untied) - Civil Works Regional	49,664	(30,588)	80,252	162%	<<	373,235	-8%
119500 (Untied) - Airport Maintenance Regional	1,500	0	1,500	100%		5,500	0%
119600 (Untied) - Airport Inspection Regional	33	0	33	100%		200	0%
119700 (Untied) - Mechanical Workshops Regional	433	2,583	(2,150)	(496%)		2,600	99%
119800 (Untied) - Staff Housing - Regional	1,602	0	1,602	100%		9,614	0%
122000 (Untied) - Inter Island Ferry Service (Barge)	65,517	59,005	6,512	10%		378,105	16%
122200 (Untied) - Transit Accommodation - Regional	650	31	619	95%		3,900	1%
131100 (Untied) - Commercial Building Services Regio	94,808	145,829	(51,021)	(54%)	<<	616,992	24%

TIWI ISLANDS Regional Council

Expense by Local Authority Area

as at 31 Aug 2017

Description	Budget YTD	Actuals YTD	Variance	%	Comments	Annual Budget	Progress
152104 (Untied) - Funeral Services - Ranku	833	0	833	100%		5,000	0%
162000 (Untied) - Pickertaramoor Road Rebuild	384,933	36,010	348,923	91%	<<	1,008,600	4%
Chief Executive Officer	157,505	171,695	(14,190)	(9%)	<<	962,721	18%
161700 (Tied) - UoS Collaborative Project	1,958	23,183	(21,224)	(1084%)	<<	67,651	34%
104200 (Untied) - Executive Leadership CEO	71,054	61,508	9,546	13%		428,023	14%
107900 (Untied) - Work Health Safety	14,078	3,691	10,386	74%	<<	84,467	4%
108000 (Untied) - Human resource service	65,415	83,313	(17,899)	(27%)	<<	352,581	24%
159700 (Untied) - Organisation Training	5,000	0	5,000	100%		30,000	0%
Community Development and Services	185,061	179,850	5,211	3%		1,111,364	16%
120600 (Tied) - Youth Diverson Scheme	35,100	46,990	(11,890)	(34%)	<<	210,601	22%
120800 (Tied) - Community Safety - Regional	66,877	53,553	13,324	20%	<<	401,260	13%
121000 (Tied) - Active Remote Communities Sport & R	5,263	3,232	2,032	39%		31,580	10%
121700 (Tied) - NT Jobs Packages (Broadcasting) Rec	11,811	5,350	6,461	55%		70,863	8%
134000 (Tied) - ISRP - Indigenous Sport & Recreation	30,668	37,579	(6,911)	(23%)		184,008	20%
152300 (Tied) - Australia Day	0	0	0	0%		1,000	0%
159000 (Tied) - NAIDOC Activities	1,333	1,209	125	9%		8,000	15%
161600 (Tied) - HSTAC	1,773	0	1,773	100%		10,640	0%
104400 (Untied) - Executive leadership Community Se	28,015	31,938	(3,922)	(14%)		168,092	19%
119200 (Untied) - Animal Control	4,220	0	4,220	100%		25,320	0%
Total Expenditure incl. Allocations & Capital Expense	5,507,334	3,323,249	2,184,086	40%	Total Expenditure is less than budgeted	23,901,831	14%

Expense by Local Authority Area

as at 31 Aug 2017

Description	Budget YTD	Actuals YTD	Variance	%	Comments	Annual Budget	Progress
Expense by Account Category							
Wurrumiyanga	**2,496,119**	**960,106**	**1,536,013**	**62%**		**7,580,646**	**13%**
WIP Assets	216,223	0	216,223	100%	<<	216,223	0%
Employee Expenses	401,530	387,265	14,266	4%	<<	2,397,938	16%
Contract and Material Expenses	1,387,481	130,015	1,257,466	91%	<<	2,517,995	5%
Finance Expenses	133	104	29	22%		800	13%
Communication Expenses	9,828	7,832	1,996	20%		61,468	13%
Miscellaneous Expenses	32,642	24,556	8,086	25%		196,532	12%
Allocation Expense	448,282	410,335	37,947	8%	<<	2,189,689	19%
Pirlangimpi	**437,304**	**416,424**	**20,881**	**5%**		**2,653,508**	**16%**
WIP Assets	0	739	(739)	(100%)		0	100%
Employee Expenses	200,629	189,134	11,496	6%	<<	1,228,958	15%
Contract and Material Expenses	60,281	41,407	18,874	31%	<<	366,188	11%
Finance Expenses	83	93	(10)	(12%)		500	19%
Communication Expenses	3,402	2,886	517	15%		20,414	14%
Miscellaneous Expenses	19,620	14,346	5,274	27%		117,718	12%
Allocation Expense	153,288	167,819	(14,531)	(9%)	<<	919,730	18%
Milikapiti	**537,993**	**462,997**	**74,997**	**14%**		**3,233,957**	**14%**
Employee Expenses	210,502	183,769	26,733	13%	<< Total staffing expenses are less than budget	1,263,011	15%
Contract and Material Expenses	117,347	50,714	66,633	57%	<< Underspent for LAPF 25k, Fuel 16k & mechanical workshops 13k	711,731	7%
Finance Expenses	90	257	(167)	(185%)		540	48%
Communication Expenses	7,937	4,481	3,456	44%		47,495	9%
Miscellaneous Expenses	28,691	19,367	9,324	32%		170,617	11%
Allocation Expense	173,427	204,410	(30,983)	(18%)	<< Total internal allocations are higher than budgeted	1,040,563	20%
Regional (Including Outstations)	**2,035,917**	**1,483,722**	**552,195**	**27%**		**10,433,720**	**14%**
WIP Assets	116,420	0	116,420	100%	<<	127,787	0%
Employee Expenses	549,035	528,865	20,170	4%	<<	3,350,865	16%
Contract and Material Expenses	568,432	135,959	432,473	76%	<<	2,071,347	7%
Finance Expenses	593	670	(77)	(13%)		3,600	19%
Communication Expenses	40,777	41,137	(360)	(1%)		265,101	16%
Asset Expense	357,121	347,134	9,987	3%		2,142,728	16%
Miscellaneous Expenses	106,102	73,263	32,839	31%	<<	687,667	11%
Allocation Expense	297,438	356,694	(59,257)	(20%)	<<	1,784,625	20%
Total Expenditure incl. Allocations & Capital Expense	**5,507,334**	**3,323,249**	**2,184,086**	**40%**	Total Expenditure is less than budgeted	**23,901,831**	**14%**

Attachment 1

GENERAL BUSINESS

ITEM NUMBER	3.3
TITLE	Draft Local Authority Plan
REFERENCE	207486
AUTHOR	Maina Brown, Governance & Compliance Manager

The Draft Milikapiti Local Authority Plan has been developed to identify community priorities and to assist members to align activities with TIRC goals and objectives.

This draft version requires some minor additions, such as inclusion of local photography/images and any updates requested by Local Authority.

BACKGROUND
Local Authorities are required by the Northern Territory Government develop plans for the next financial year. These plans will define objectives, identify priorities and explain how local authorities will align their work with Council.

ISSUES/OPTIONS/CONSEQUENCES
N/A

CONSULTATION & TIMING
The plan has been developed in consultation with members and councillors following a planning workshop at the previous Local Authority meeting.

If supported by members, the plan will be progressed to council for endorsement.

In the future the Local Authority planning process will be conducted as part of workshopping for the TIRC Regional Plan.

RECOMMENDATION:

That the Milikapiti Local Authority receive and note this report for information.

ATTACHMENTS:
1 MLA DRAFT plan.pdf

Milikapiti Local Authority Plan

Purpose and consultation

The purpose of this document is to:

- provide members with insights into the Tiwi Islands Regional Council (TIRC) Strategic Plan to guide effective local decision making
- align local authority projects and project spending with council goals and objectives
- promote greater understanding of members' role in the process of local governance on the Tiwi Islands.
- identify local authority and community priorities for 2017/18.

Consultations for this plan took place during a planning workshop at the June Local Authority meeting where members discussed roles and outlined their community vision for 2017/18. In the future this planning will be undertaken as part of planning for the next Regional Plan and Budget.

Local Authority legislation and policies

Local Authorities are a critical local government function on the Tiwi Islands as they ensure ongoing community consultation and enable a two way feedback mechanism between residents and Council.

Local authorities are governed under the NT *Local Government Act* and Guideline 8, the Ministerial Guidelines for Local Authorities. The TIRC Local Authority Policy provides information about membership, functions and responsibility.

Local authorities on the Tiwi Islands

The largest communities within each local government ward, Wurrumiyanga, Pirlangimpi and Milikapiti, are represented by local authorities.

Milikapiti Local Authority

Current members

As at July 2017 the current members of the Milikapiti Local Authority are listed below:

Pius Tipungwuti (Chairperson)	Thomas Puruntatameri	Malcolm Wilson
Trevor Wilson	Connell Tipiloura	Christine Joran
Mary E Moreen	Loretta Cook	Andrew Lyons
Lynette De Santis**	Anita Moreen**	

** Elected members

Things we do well

- Provide advice and recommendations to the council
- discuss community issues and think about how they can be resolved
- listen to ideas from the community that Council might not identify
- have a positive relationship with Councillors
- learn skills to be a good community representative
- prioritise children and opportunities for young people.

Things we can do better

- Learn more about finance processes and terminology
- better understanding of Council goals and objectives
- continue to share information and communicate clearly with community members
- governance training

Current projects

These are projects that have received been recommended by local authority and approved by Council, progress is underway to deliver these projects for the community:

- additional public seating at airport
- supply & install additional solar LED light at barge landing
- cultural and sports festival
- community vet visits.

Community priorities 2017/18

In addition to completing works already in progress the Milikapiti Local Authority has raised some other projects for future consideration:

- community swimming pool
- upgrade local football oval
- Milikapiti fireworks celebration
- investigate hosting a culture and sports festival
- provide a community park with safe playground equipment.

Things to consider when approving projects

There are guidelines, set by the Northern Territory Government regarding what type of projects can be funded by Local Authority. At a minimum the below points should be used as a guide:

- projects should benefit the broader community
- projects should not fund activities that Council should be providing as a core service
- projects should not be beyond the financial scope of Local Authority.

Ideas or projects that extend beyond the Local Authority guidelines can still be suggested to Council however may require additional funding or be managed beyond the Local Authority.

Completed projects

Since it was created the Milikapiti Local Authority has delivered a number projects that directly benefit the community. Some of these achievements are listed below:

- stage one extension of existing cemeteries (investigate multiple locations)
- upgrade outside of basketball court
- Territory Day blue light disco
- upgrade outside of basketball court
- provide sponsorship for basketball uniforms for Milikapiti participants
- Karslake bores & tanks repairs.

TIRC strategic goals

The TIRC strategic goals are listed below. Local authorities should consider how to new projects contribute to achieving a minimum of one of these goals before recommending to Council.

Our Council objectives

Goal 1	**Provide effective Council services to the Tiwi Communities and other stakeholders**
Objective 1.1	Maintain roads, infrastructure, assets and inter island ferry
Objective 1.2	Provide regular waste collection and responsible tip management
Objective 1.3	Maintain community infrastructure such as sporting ovals and swimming pools
Objective 1.4	Maintain and clean public spaces
Objective 1.5	Provide essential community services and infrastructure. Services include; libraries, post offices, administration offices, child care, sports and recreation, youth diversion, Centrelink, community safety, funerals and cemeteries
Objective 1.6	Ensure service delivery meets community expectations
Objective 1.7	Contribute to a safer community environment
Objective 1.8	Promote healthy communities and healthy living

Goal 2	**Develop and retain employees and emphasise the recruitment of local people**
Objective 2.1	Develop and implement work health safety and our risk management capacity
Objective 2.2	Encourage best practice management of staff
Objective 2.3	Pay all staff according to appropriate Local Government Industry awards and conditions
Objective 2.4	Provide a safe and respectful workplace for all employees
Objective 2.5	Promote professional development through training and mentoring opportunities for employees
Objective 2.6	Meet standard recruitment practices in a timely manner

Goal 3	**Manage finances, assets and infrastructure in a responsible, accountable and transparent manner**
Objective 3.1	Manage and improve council infrastructure
Objective 3.2	Develop an asset management plan to protect the value and integrity of council assets
Objective 3.3	Ensure responsible management of all council finances
Objective 3.4	Regular reporting to Council, Local Authorities and Northern Territory Government
Objective 3.5	Meet regulatory requirements to respond to audits in a timely manner

Goal 4	**Manage resources in an environmentally sustainable manner, respecting country and culture**
Objective 4.1	Seek approval of the Aboriginal Land Trust for environmental matters beyond township boundaries and regarding sacred sites
Objective 4.2	Implement best practice waste disposal and management
Objective 4.3	Promote best practice disposal of e-waste and recycling

Goal 5	Improve Council operations
Objective 5.1	Ongoing review of all Council policies and procedures
Objective 5.2	Decentralise Council operations across our three communities
Objective 5.3	Ongoing review of the Council corporate structure
Objective 5.4	Manage our budgets to work more efficiently and reduce overheads
Objective 5.5	Seek regular feedback from the community on TIRC services

Goal 6	Communicate in an open, honest and culturally appropriate way
Objective 6.1	Contribute regularly to community noticeboards and social media
Objective 6.2	Regularly update the council website
Objective 6.3	Engage with community elders and skin groups including two way conversations at Local Authority meetings
Objective 6.4	Provide clear information in ways that all members of the community can understand
Objective 6.5	Conduct and participate in regular stakeholder meetings

Goal 7	Achieve best practice in compliance and governance
Objective 7.1	Ensure compliance with the *Local Government Act* and it's regulations
Objective 7.2	Ensure compliance with the *Northern Territory Information Act*
Objective 7.3	Liaise with the Department of Local Government
Objective 7.4	Ensure compliance with electronic document records management
Objective 7.5	Ensure business units comply with relevant internal and/or external procedures, policies and guidelines

Goal 8	Facilitate the development of socio-economically responsible opportunities on the Tiwi Islands
Objective 8.1	Participate in the Tiwi Partners economic cooperation
Objective 8.2	Support local businesses and service providers where possible
Objective 8.3	Assist in major events which draw tourists to the Islands
Objective 8.4	Participate with other Tiwi based enterprises in major infrastructure developments

REPORTS FOR DECISION

ITEM NUMBER 4.1
TITLE Milikapiti - Community Projects Listing
REFERENCE 207615
AUTHOR Trish Richardson, Compliance & Financial Services Officer

At the last meeting (28 June 2017) members discussed a number of possible community projects. We have updated the list of proposed and existing projects for further discussion at today's meeting.

BACKGROUND
The Council has received $ 69,004.00 in funding for the (14/15) financial year, $ 69,004 for (15/16) financial year and $ 69,004.00 in funding for the (16/17) financial year for the Milikapiti Local Authority to recommend for utilisation on community projects.

This provides the Milikapiti Local Authority with funding of $207,012 to 30 June 2017.

The NT Department of Housing and Community Development (DHCD) has confirmed that these funds (LAPF) must be fully expended within 2 years from receipt of the funds, failure to do so may result in the DLGCS requesting the funds to be repaid.

At this stage we have not yet received any formal notification of the Community Project Funds for the current financial year 2017/18 from the Department of Housing and Community Development. An advise from the Local Government Support Officer that the release of the 17/18 funding may be deferred for MLA if the first years funding is not expended when they release the funding.

The MLA Community Projects Listing will continue to be used for projects (under discussion) as this seems to be the best way forward in administering these projects.

The Approved Community Projects Listing has been updated to indicate the total approved budget, total expenditure, the total to be spent by financial year and the total available to be allocated to projects.

ISSUES/OPTIONS/CONSEQUENCES:
The aim of today's meeting will be to explain the information presented in the new format. The status and expenditure of current projects will be discussed. Any variations required to existing projects and possible unapproved projects will be discussed to finalise indicative cost estimates to be referred to the Regional Council for approval to proceed.

CONSULTATION & TIMING:
Variations to existing projects and proposed new projects will be recommended to the Regional Council for approval to proceed.

RECOMMENDATION:

1. That the Milikapiti Local Authority reviews and updates the Community Projects Listing,

2. Notes the funding allocations for 14/15, 15/16, and 16/17,

3. Recommends any projects to Council for approval to proceed.

ATTACHMENTS:
1 12 147803 - MLAPF - Community Projects Listing - 31 August 2017.pdf
2 13 147803 - MLAPF - Community Projects Summary - 31 August 2017.pdf

ikapiti Local Authority - Approved Community Projects Listing
14/15 Funding Allocation - $ 69,004.00 (thru TIRC)
15/16 Funding Allocation - $ 69,004.00 (thru TIRC)
16/17 Funding Allocation - $ 69,004.00 (thru TIRC)

MLA - 147803 - Expenditure as at 31/08/2017

Updated 8/9/2017 by Trish Richardson - Compliance & Financial Services Officer

mmunity Project Description	Approved by Council	Priority / Status	Project ID	Total Expenditure	2014/15 Expenditure	2015/16 Expenditure	2016/17 Expenditure	2017/18 Expenditure	Approved Budget	Responsible Officer	Comments
al of completed projects				**$18,959**	**$0**	**$10,000**	**$8,959**	**$0**	**$18,959**		
kapiti - Additional Public Seating at Airport	31/03/2016	In Progress	MLA 16 - 9	$3 137			$3 137		$5 000	Town Services &	21/02/17 TITEB have quoted pricing but need the seating locations and will not
										Outstations Manager	start til the weather clears to manufacture and place the seating
											29/3/17 TS&O Manager to go ahead and purchase seating & installation from TITEB
											28/6/17 - 3 x bench seats have been installed. 2x tables with benches have been manufactured
											12/9/17 - Installation of the remaining 2 tables & benches delayed as TITEBs equipment is damaged
											TS&O Manager has offered that Council assist TITEB to get the tables installed as soon as possible
kapiti - Barge Landing - Supply & install additional Solar LED Light	14/10/2015	In Progress	MLA 15 - 8	$4,800		$ 4,800			$12 000	TS & O Manager	Expenditure of $4800 is for solar light and switch only
											29/3/17 The light has not been installed (stored at workshop) - installation to be followed up ASAP
											28/6/17 - Currently waiting to receive replacement parts for light via mail - posted off on 5 July from NSW
											then will re-install light post to new footing and complete the installation
											12/9/17 - TS&O Manager will follow up on completion of the installation with the Council electrician
kapiti - Cultural and Sports Festival	31/03/2016	In Progress	MLA 16 - 12	$0					$30 000	GM Community	21/2/17 GM may be able to engage a consultant to fast track
Recommendation to authorise A/CEO to select a consultant approved by council	30/03/2017									Development & Services	29/3/17 MLA members authorised GM to select a consultant to coordinate this event
											28/6/17 - GM to follow up with Nick. LA members suggested Term 3 Holiday for 2 days festival
											Suggested events include kids got talent, sports & rec activities, cultural activities & fishing competition
											12/9/17 - GM hasn't had any response from Nick and has contacted another event coordinator
											GM would like to suggest the formation of a working group to liaise with the event coordinator
kapiti - Oval Upgrading Project - (contingency funds)	31/03/2016	On Hold	MLA 16 - 13	$17 088			$17 088		$25 000	TS & O Manager	Additional funds to supplement ABA grant, if required
Recommendation to amend ABA grant to upgrade existing oval not extend approved by council	30/03/2017										25/03/17 - PM & C are waiting on assessment from Canberra for the pool/wave pool and oval. Once we
Recommendation to purchase 2 x grandstands with budgeted $25,000 approved by council	30/03/2017										have those clearances we can move on other discussions
											29/3/17 1. LA members recommended ABA application be amended to upgrade existing oval not extend
											2. LA members recommended purchasing two grand stands with the approved budget of $25,000
											28/6/17 - TS&O manager presented 3 x quotes and MLA members selected an NT supplier
											Members recommended to purchase 4 grand stands with black and white colour
											12/9/17 - Grandstands have been delivered and are stored at the Town Services work shop
											TS&O manager has requested the grandstands be assembled and temporarily pinned down at the oval
kapiti - Water Park/ Swimming Pool (contingency funds)	31/03/2016	On Hold	MLA 16 - 14	$0					$100 000	TS & O Manager	Additional funds to supplement ABA grant, if required
31/03/16 - Council approval received for initial contingency funds of $25,000	31/03/2016										13/12/16 - Variation from Water Park to a Swimming Pool, budget increased by 75k to 100k
14/12/16 - variation from water park to pool and 75k increase in budget approved by Council	14/12/2016										25/03/17 - PM & C are waiting on assessment from Canberra for the pool/wave pool and oval. Once we
											have those clearances we can move on other discussions
											28/6/17 - discussion about potential locations for pool
											12/9/17 - TS&O Manager will suggest changing the current water park site into a community BBQ area
kapiti - Community Vet Visits	13/12/2016	In Progress	MLA 16 - 15	$5,020			$3 086	$1 934	$8 100	GM Community	20% of Vet program net expenses (Wurrumiyanga funding 60% & Pirlangimpi 20%)
										Development & Services	Vets visited 28 July 2016, 9 February 2017 and 29 August 2017
											Expenditure as at 31/8/17: $5,338 less Income as at 31/8/17: $318 Net result: $5,020
											12/9/17 - GM will contact vets to organise another visit around November 2017
nilaka Bores & Tanks Repairs	30/03/2017	In Progress	MLA 17-1	$8,070			$5 924	$2 146	$9 900	TS & O Manager	29/3/17 TS&O Manager presented a quote for $9 100 for repairs at Karslake
											29/3/17 MLA members recommended an upper limit of $9 900 for council approval
											28/6/17 - Remove bore pump and repair leaking fitting at bore hose connection and reinstalled. Solar
											panels for bore pump now cleaned with new gridfox solar charge controller installed. Excavate bore tank
											pipework and repair leaks. Use generator to operate bore pump as fix solar panel are not sufficient
											Supply and install pipe work for container filler and shower at beach
											12/9/17 - Trees have been cut down to increase the sunlight onto the solar panels
											The generator has been taken back to Town Services workshop. TS&O manager will discuss
											futher upgrades needed to increase the speed of water being pumped from the bore to the tanks
Expenditure Of Completed and Approved Projects:				**$ 56,852**	**$0**	**$ 14,600**	**$ 38,172**	**$ 4,080**	**$ 208,959**		Net expenditure = Gross expenditure less income
ome from projects:				**$ 318**			**$ 135**	**$ 183**			Income from Vet services
ss Expenditure of Completed and Approved Projects:				**$ 57,170**		**$ 14,600**	**$ 38,307**	**$ 4,263**			Gross Expenditure - Reconciles to Expenditure by Local Authority Report as at 31/8/17

mmary of funds available			Grant Revenue	Total expenditure	To be spent				Approved budget	Available for more projects	Comments
14/15 Grant Funding - must be spent by 31 Dec 2017			$ 69 004	$ 56 852	$ 12,152				$ 69 004	$ -	This funding is available to spend now - must be spent by 31 December 2017 at the latest
15/16 Grant Funding - must be spent by 30 June 2018			$ 69 004	$ -	$ 69 004				$ 69 004	$ -	This funding is available to spend now - must be spent by 30 June 2018 at the latest
16/17 Grant Funding - must be spent by 30 June 2019			$ 69 004	$ -	$ 69 004				$ 70 951	-$ 1,947	This funding is available to spend now - must be spent by 30 June 2019 at the latest
Total:			**$ 207,012**	**$ 56,852**	**$ 150,160**				**$ 208,959**	**-$ 1,947**	**Approved budgets exceed available funding by $1,947**

MLA - 147803 - Summary of Completed Projects

Updated 8/9/2017 by Trish Richardson : Compliance & Financial Services Officer

Community Project Description	Approved by Council	Priority / Status	Project ID	Total Expenditure	2014/15 Expenditure	2015/16 Expenditure	2016/17 Expenditure	2017/18 Expenditure	Approved Budget	Responsible Officer	Comments
Milikapiti - Extend Existing Cemeteries (Stage 1 - Investigate multiple locations)	31/03/2016	Complete	MLA 16 - 4	$10,000		$ 10,000			$10,000	CEO	Top End Heritage Services: Consultant - Mike Owen
Milikapiti - Upgrade outside of Basketball Court	31/03/2016	Complete	MLA 16 -10	$4,992			$4,992		$4,992	GM CD&S	Lines have been repainted (completed 23/06/16)
Milikapiti - Provide sponsorship for basketball uniforms for Milikapiti participants	31/03/2016	Complete	MLA 16 -11	$1,816			$1,816		$1,816	GM CD&S	GM requested to consider for the 2017 competition
											29/3/17 LA members authorised A/CEO to purchase shirts.
											28/6/17 - 48 x singlets have been ordered, there may be additional expense for freight from Darwin
											12/9/17 - 48 Singlets have been received. No additional freight expense as GM CD&S brought them over
Milikapiti Territory Day Blue Light Disco	29/06/2017	Complete	MLA 17-2	$2,151			$2,151		$2,151	GM CD&S	28/6/17 MLA members recommended an upper limit of $2,250 for council approval
											$2250 appears in ledger in Period 2. 18GLACT
Total of completed projects:				$18,959	$0	$10,000	$8,959	$0	$18,959		

Summary of Approved Projects
MLA - 147803 - Expenditure as at 31/08/2017

Project ID Community Project Description

MLA 16 - 9 Milikapiti - Additional Public Seating at Airport **TS&O Manager**
In Progress

Approved budget	$5,000
Total Expenditure	$3,137
Balance to be spent	$1,863

21/02/17 TITEB have quoted pricing but need the seating locations and will not start til the weather clears to manufacture and place the seating.
29/3/17 TS&O Manager to go ahead and purchase seating & installation from TITEB
28/6/17 - 3 x bench seats have been installed. 2x tables with benches have been manufactured
12/9/17 - Installation of the remaining 2 tables & benches delayed as TITEBs equipment is damaged TS&O Manager has offered that Council assist TITEB to get the tables installed as soon as possible

MLA 15 - 8 Milikapiti - Barge Landing - Supply & install additional Solar LED Light **TS&O Manager**
In Progress

Approved budget	$12,000
Total Expenditure	4600
Balance to be spent	$7,400

Expenditure of $4600 is for solar light and switch only
29/3/17 The light has not been installed (stored at workshop) - installation to be followed up ASAP
28/6/17 - Currently waiting to receive replacement parts for light via mail - posted off on 5 July from NSW then will re-install light post to new footing and complete the installation.
12/9/17 - TS&O Manager will follow up on completion of the installation with the Council electrician

MLA 16 -12 Milikapiti - Cultural and Sports Festival **GM CD&S**
In Progress

Approved budget	$30,000
Total Expenditure	$0
Balance to be spent	$30,000

21/2/17 GM may be able to engage a consultant to fast track
29/3/17 MLA members authorised GM to select a consultant to coordinate this event
28/6/17 - GM to follow up with Nick. LA members suggested Term 3 Holiday for 2 days festival. Suggested events include kids got talent, sports & rec activities, cultural activities & fishing competition
12/9/17 - GM hasn't had any response from Nick and has contacted another event coordinator
GM would like to suggest the formation of a working group to liaise with the event coordinator

MLA 16 -13 Milikapiti - Oval Upgrading Project - (contingency funds) **TS&O Manager**
On Hold

Approved budget	$25,000
Total Expenditure	$17,066
Balance to be spent	$7,934

Additional funds to supplement ABA grant, if required
25/03/17 - PM & C are waiting on assessment from Canberra for the pool/wave pool and oval. Once we have those clearances we can move on other discussions.
29/3/17 1. LA members recommended ABA application be amended to upgrade existing oval not extend
2. LA members recommended purchasing two grand stands with the approved budget of $25,000
28/6/17 - TS&O manager presented 3 x quotes and MLA members selected an NT supplier
Members recommended to purchase 4 grand stands with black and white colour.
12/9/17 - Grandstands have been delivered and are stored at the Town Services work shop
TS&O manager has requested the grandstands be assembled and temporarily pinned down at the oval

Summary of Approved Projects
MLA - 147803 - Expenditure as at 31/08/2017

Project ID Community Project Description

MLA 16 -14 Milikapiti - Water Park/ Swimming Pool (contingency funds) **TS&O Manager**
On Hold

Approved budget	$100,000
Total Expenditure	$0
Balance to be spent	$100,000

Additional funds to supplement ABA grant, if required
13/12/16 - Variation from Water Park to a Swimming Pool, budget increased by 75k to 100k
25/03/17 - PM & C are waiting on assessment from Canberra for the pool/wave pool and oval. Once we have those clearances we can move on other discussions.
28/6/17 - discussion about potential locations for pool
12/9/17 - TS&O Manager will suggest changing the current water park site into a community BBQ area

MLA 16 - 15 Milikapiti - Community Vet Visits **GM CD&S**
In Progress

Approved budget	$8,100
Total Expenditure	$5,020
Balance to be spent	$3,080

20% of Vet program net expenses (Wurrumiyanga funding 60% & Pirlangimpi 20%)
Vets visited 28 July 2016, 9 February 2017 and 29 August 2017
Expenditure as at 31/8/17: $5,338 less Income as at 31/8/17: $318 Net result : $5,020
12/9/17 - GM will contact vets to organise another visit around November 2017

MLA 17-1 Karslake Bores & Tanks Repairs **TS&O Manager**
In Progress

Approved budget	$9,900
Total Expenditure	$8,070
Balance to be spent	$1,830

29/3/17 TS&O Manager presented a quote for $9,100 for repairs at Karslake
29/3/17 MLA members recommended an upper limit of $9,900 for council approval
28/6/17 - Remove bore pump and repair leaking fitting at bore hose connection and reinstalled. Solar panels for bore pump now cleaned with new grndfos solar charge controller installed. Excavate bore tank pipework and repair leaks. Use generator to operate bore pump as 8x solar panel are not sufficient. Supply and install pipe work for container filler and shower at beach.
12/9/17 - Trees have been cut down to increase the sunlight onto the solar panels.
The generator has been taken back to Town Services workshop. TS&O manager will discuss futher upgrades needed to increase the speed of water being pumped from the bore to the tanks

Milkapiti Local Authority Projects - Summary of available Funding as at 31/8/17

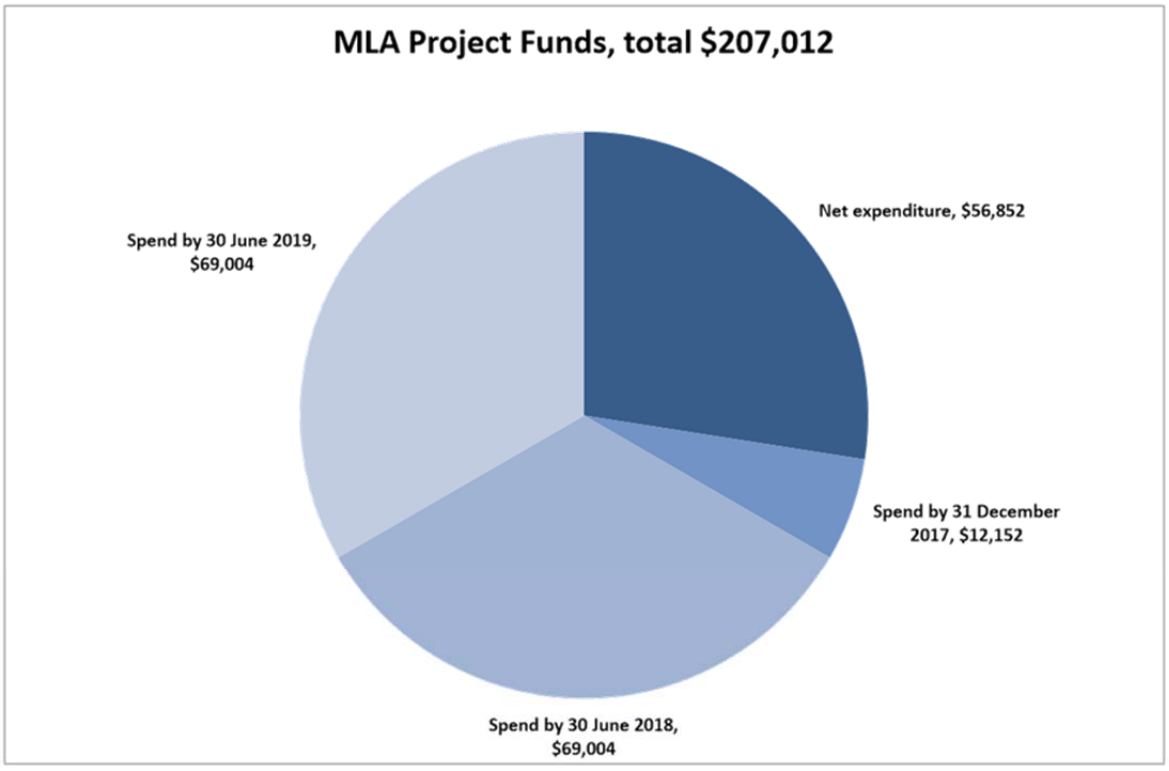
Funding Received:

2014/15 Grant Funding - must be spent by 31 Dec 2017	$69,004
2015/16 Grant Funding - must be spent by 30 June 2018	$69,004
2016/17 Grant Funding - must be spent by 30 June 2019	$69,004
2017/18 Grant Funding - to be confirmed	
Total:	**$207,012**

Gross Expenditure - Reconciles to Expenditure by Local Authority Report as at 31/8/17	$57,170
Less Income received for vet services	$318
Net expenditure	**$56,852**

Balance to be spent:

Spend by 31 December 2017	$12,152
Spend by 30 June 2018	$69,004
Spend by 30 June 2019	$69,004
Total:	**$150,160**



Total of approved project budgets: **$208,959**

Available for more projects: **-$1,947**

Approved budgets exceed available funding by $1,947

2017/18 Grant Funding will only be released when 2014/15 funding is expended, $12,152 to spend

LA members can recommend new projects, but be mindful that budgets may need to be revised

REPORTS FOR INFORMATION

ITEM NUMBER	5.1
TITLE	Re-Introduction of the Banned Drinker Register Correspondence
REFERENCE	207616
AUTHOR	Marion Scrymgour, Chief Executive Officer

This report provides members information regarding a correspondence from the NTG Department of Health Re-introducing of the Banned Drinker Register.

BACKGROUND

A correspondence was received on Monday 14 August 2017 addressed to the CEO Re-Introducing of the Banned Drinker Register (BDR). These will provide a brief overview of the BDR as well as the ID requirements for people to purchase takeaway alcohol.

This Banned Drinker Register will include:

- Wurrumiyanga
- Pirlangimpi
- Milikapiti

Attached to this report a letter and the Banned Drinker Register information sheets for members information.

ISSUES/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Nil

RECOMMENDATION:

That the Milikapiti Local Authority receive and note this report for information.

ATTACHMENTS:

1 Letter - DEPARTMENT OF HEALTH - RE-INTRODUCTION OF THE BANNED DRINKER REGISTER - 14.8.2017.pdf
2 Banned Drink Register Information Sheets.pdf

NORTHERN TERRITORY GOVERNMENT

RECEIVED
DATE 14/8/17 BY JP

DEPARTMENT OF **HEALTH**

Chief Executive Officer (Acting)
Level 4 Health House
87 Mitchell Street
DARWIN NT 0800

Postal Address:
PO Box 40596
CASUARINA NT 0811

Ms Marion Scrymgour
Chief Executive Officer
Tiwi Islands Regional Council
PMB 267
WINNELLIE NT 0822

Dear Ms Scrymgour

RE: RE-INTRODUCTION OF THE BANNED DRINKER REGISTER

Please see enclosed copies of the Banned Drinker Register (BDR) information sheets. These provide brief overviews of the BDR as well as the ID requirements for people to purchase takeaway alcohol.

Could you please ensure that your local authorities are also provided with this information, these include:

- Milikapiti
- Pirlangimpi
- Wurrumiyunga

Thank you for your assistance in this matter and should you have any queries, please contact the BDR Project Team on 8999 2798 or via email on BannedDrinkerRegister.doh@nt.gov.au

BDR Project Team
Department of Health

Banned Drinker Register

Returns 1 Sept 2017

To buy takeaway alcohol, you need approved photo ID

Acceptable forms of ID include:

Australian or most international driver's licences

Evidence of Age Card

Northern Territory Ochre Card

Australian or most international passports

Australia Post Keypass Card

If your name **IS NOT** on the BDR, you **CAN** buy takeaway alcohol as usual.

If your name **IS** on the BDR, you **CANNOT** buy takeaway alcohol.

Your photo ID will be scanned when you buy takeaway alcohol.

No personal details are retained and no information is recorded about your alcohol purchases.

If you don't have approved photo ID you can apply for it at the following places:

Passport	Australia Post www.auspost.com.au/travel-id	13 76 78
Australia Post Keypass Card	Australia Post www.auspost.com.au/travel-id/identity-document-services	13 76 78
Driver's Licence	Motor Vehicle Registry www.nt.gov.au/driving/licences	1300 654 628
Evidence of Age Card	Motor Vehicle Registry www.nt.gov.au/driving/licences	1300 654 628
Northern Territory Ochre Card	SAFE NT www.pfes.nt.gov.au/Police/Community-safety/SAFE-NT	1800 723 368

Making our community safer

1800 BDR 226

www.BannedDrinkerRegister.nt.gov.au

NORTHERN TERRITORY GOVERNMENT

Banned Drinker Register

Returns 1 Sept 2017

To buy takeaway alcohol, you need approved photo ID

Banned Drinker Register

BDR is an identification system operating in outlets where you can buy takeaway alcohol

BDR will ban problem drinkers from buying takeaway alcohol

BDR will direct problem drinkers to appropriate treatment and rehabilitation

How does it work?

The Banned Drinker Register will assist in reducing alcohol related harm to individuals, families and our community by encouraging and supporting people to access help.

There are more pathways for a person to be placed on the Banned Drinker Register than previously.

People can be banned from buying takeaway alcohol and placed on the Banned Drinker Register for the following reasons:

- any combination of three alcohol related protective custodies or alcohol infringement notices in two years
- two low-range drink driving offences or a single mid-range or high-range drink driving offence
- being the defendant on an alcohol related domestic violence order
- having an alcohol prohibition condition on a court order (including child protection orders), bail or parole order
- by decision of the BDR Registrar after being referred by an authorised person such as a doctor, nurse or child protection worker, or a family member or carer
- self-referral for any reason.

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NORTHERN TERRITORY GOVERNMENT

Banned Drinker Register

Returns 1 Sept 2017

What is the Banned Drinker Register?

The Banned Drinker Register is an identification system operating in outlets where you can purchase takeaway alcohol. The Banned Drinker Register identifies people who are banned from purchasing, consuming or possessing alcohol and prevents their purchase of alcohol at the takeaway outlet.

Who does the Banned Drinker Register apply to?

Problem drinkers in the Northern Territory.

Who has to provide photo ID to buy takeaway alcohol in the Northern Territory?

Everybody in the Northern Territory will need to show approved photo ID to buy takeaway alcohol.

Why is the Banned Drinker Register being reintroduced?

The Banned Drinker Register will assist in reducing alcohol related harm to individuals, families and our community.

When will the Banned Drinker Register commence?

1 September 2017.

How will the Banned Drinker Register work?

To purchase takeaway alcohol, an approved form of photo ID is required. The ID will be scanned at all takeaway liquor outlets. People who are on the Banned Drinker Register will be prohibited from buying takeaway alcohol.

What happens when my card is scanned?

If you are not on the Banned Drinker Register you are able to purchase takeaway alcohol. A person who is on the Banned Drinker Register will have their purchase refused.

What information is recorded when my card is scanned?

If you are a banned person your identity is not shown on the scanner. A green light to the seller indicates a purchase may continue while a red light indicates that a purchase may not continue. No personal details are retained and no information is recorded about your alcohol purchases.

What forms of identification will be accepted?

- Australian or most international driver's licences
- Australian or most international passports
- Evidence of Age Card
- Australia Post Keypass Card
- Northern Territory Ochre Card.

How is a person placed onto the Banned Drinker Register?

There are a number of ways a person is banned from purchasing takeaway alcohol and placed onto the Banned Drinker Register. These include:

- any combination of three alcohol related protective custodies or alcohol infringement notices in two years
- two low-range drink driving offences or a single mid-range or high-range drink driving offence
- being the defendant on an alcohol related domestic violence order
- having an alcohol prohibition condition on a court order (including child protection orders), bail or parole order
- by decision of the BDR Registrar after being referred by an authorised person such as a doctor, nurse or child protection worker, or a family member or carer
- self-referral for any reason.

How long does a ban last?

The length of a ban depends on the circumstances leading to the ban.

A ban under a Banned Drinker Order made by police will initially be for three months, with a breach of the ban leading to an increase to six months, and further breaches resulting in a 12-month ban. Each time a 12-month ban is breached, it starts again at day one.

A Banned Drinker Order made by the BDR Registrar may be for three, six or 12-months following assessment and report by a clinician.

A ban resulting from an alcohol prohibition in a court order or a parole order runs for the period that is set in the specific court order.

How will the Banned Drinker Register assist those who are susceptible to problem drinking?

A range of therapeutic support options will be in place to allow people who are placed on the Banned Drinker Register to get the help and support they need to deal with problem drinking.

For people with a ban of six months or more, an assessment will be offered and a specialist clinician will recommend the best form of therapeutic support. People who are on a shorter ban can request an assessment. If a person completes a recommended therapeutic support program, their ban could be reduced, where bans are for six months or more. Treatment will not be compulsory; it will be up to the individual to decide whether they need and want help to address a drinking problem.

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NORTHERN TERRITORY GOVERNMENT

If I don't have the required ID, where can I get it?

Passport	Australia Post www.auspost.com.au/travel-id	13 76 78
Australia Post Keypass Card	Australia Post www.auspost.com.au/travel-id/identity-document-services	13 76 78
Driver's Licence	Motor Vehicle Registry www.nt.gov.au/driving/licences	1300 654 628
Evidence of Age Card	Motor Vehicle Registry www.nt.gov.au/driving/licences	1300 654 628
Northern Territory Ochre Card	SAFE NT www.pfes.nt.gov.au/Police/Community-safety/SAFE-NT	1800 723 368

To apply for these forms of photo ID, people will need to provide 100 points of identification, including a passport, driver's licence and birth certificate.

For more information on approved photo ID and how to apply for them, please visit **www.BannedDrinkerRegister.nt.gov.au**

Will the ban help only the banned drinker?

The effects of alcohol related harm are often felt by the most vulnerable in our community, such as children and families subject to domestic violence.

A number of therapeutic support options will be provided to the banned adult.

The objective of the Banned Drinker Register is to assist in reducing alcohol related harm to individuals, families and our community.

Do you have to be placed onto the Banned Drinker Register to access therapeutic support?

No. Any person who thinks they have a problem associated with alcohol use can seek support. A person does not have to be on the Banned Drinker Register to access help. If a person is on the Banned Drinker Register they can seek help regardless of the length of their ban, and at any stage during the ban.

For more information on how to access therapeutic support please visit **www.BannedDrinkerRegister.nt.gov.au.**

What is the role of the Banned Drinker Register Registrar?

The Banned Drinker Register (BDR) Registrar will make decisions about whether to issue a Banned Drinker Order and place a person onto the Banned Drinker Register. The BDR Registrar makes this decision if requested by various authorised persons or by family members or carers, or through a self-referral. The BDR Registrar will also decide whether a person's ban should be reduced if they engage in their therapeutic support plan, and if they are a welfare recipient, whether they should be referred for income management as a result of repeated breaches of their Banned Drinker Order.

What if a person disagrees with being placed on the Banned Drinker Register?

Where someone believes they have been placed on the Banned Drinker Register in error, decisions made by police and the BDR Registrar may be reviewed by the Northern Territory Civil and Administrative Tribunal (NTCAT).

How does this Banned Drinker Register model differ from the last one?

The Banned Drinker Register will assist in reducing alcohol related harm to individuals, families and our community by encouraging and supporting people to access help. The new model offers therapeutic support rather than punishing people who have a drinking problem.

The new model provides more pathways for a person to be placed onto the Banned Drinker Register than the former model, so that more people may be placed on the Banned Drinker Register. This includes additional pathways through referral by the hospital emergency department nurses or doctors, GP's, child protection workers or family and carers.

For more information:

P: 1800 BDR 226

E: BannedDrinkerRegister.DOH@nt.gov.au

W: www.BannedDrinkerRegister.nt.gov.au

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