



**MINUTES OF THE AUDIT AND RISK MANAGEMENT COMMITTEE MEETING HELD IN  
THE WURRUMIYANGA BOARDROOM ON TUESDAY, 15 AUGUST 2017 AT 9:00 AM**

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**1 WELCOME & APOLOGIES**

**1.1 Welcome**

The meeting opened at 9:25 am.

The Chairperson Ian Swan formally welcomed Sandra Cannon (2<sup>nd</sup> external independent member), committee members and staff.

**1.2 Present**

Chairperson: Ian Swan.

Committee Members: Sandra Cannon (2<sup>nd</sup> Independent member), John Naden and Lynette De Santis (via teleconference).

Officers: Marion Scrymgour (CEO), Bruce Mann (Finance Manager), Maina Brown (Governance & Compliance Manager).

Minutes: Maina Brown (Governance & Compliance Manager).

**1.3 Apologies**

Accepted: Pirrawayingi Puruntatameri.  
Not Accepted: Nil.

**1.4 Leave of Absence**

Nil

**1.5 Declaration of Interest of Members or Staff**

Nil

**2 CONFIRMATION OF PREVIOUS MINUTES**

***Audit and Risk Management Committee - 16 May 2017***

**1 RESOLUTION**

Moved: Lynette De Santis  
Seconded: John Naden

That the minutes of the Audit and Risk Management Committee meeting held on 16 May 2017 as circulated, be confirmed as a true and correct record of that meeting.

**CARRIED**

### **3 GENERAL BUSINESS**

#### **3.1 BUSINESS ARISING FROM PREVIOUS MINUTES**

##### **2 RESOLUTION**

*Moved: John Naden*

*Seconded: Lynette De Santis*

**That the Committee accepts this report with no discussions held.**

**CARRIED**

#### **3.2 ADOPTED TIRC 2017/18 PLAN AND BUDGET**

This report is put before the committee for information.

##### **3 RESOLUTION**

*Moved: Lynette De Santis*

*Seconded: John Naden*

**That the Committee:**

- 1. Notes this report for information.**
- 2. Agrees following from the adopted TIRC 2017/18 Plan and Budget will be a Local Authority Plan which will be included as part of the Council Plan and Annual Report.**
- 3. Agrees for Asset Management Plan to be completed by Finance Manager before the next financial budget.**

**CARRIED**

#### **3.3 POPULATION OF AUDIT AND RISK WORK PLAN**

This report is put before the committee members for discussions.

##### **4 RESOLUTION**

*Moved: Lynette De Santis*

*Seconded: John Naden*

**That the Committee:**

- 1. Accepts these discussions and report.**
- 2. Recommends to Council to consider a formation of Finance Committee with suggestions to hold 2 meetings on one day both Audit & Risk Committee in the morning and Finance Committee in the afternoon and 2 teleconference in between Audit & Risk Committee meetings.**
- 3. Finance Manager to follow up with Mark Hagger regarding ownership of assets on section 19 leases.**
- 4. Governance & Compliance Manager to send out a copy of the Risk Management Policy to Chairperson, 2<sup>nd</sup> Independent Member, CEO and Managers for information.**

**5. Accepts the amended Work Plan.**

**CARRIED**

**4 REPORTS FOR INFORMATION**

Nil

**5 NEXT MEETING**

Wednesday, 18 October 2017

**6 CLOSURE**

The meeting closed at 10:58 pm.