



## MINUTES OF THE ORDINARY MEETING HELD IN THE NGUIU ON WEDNESDAY, 23 JUNE 2010 AT 10:00AM

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### 1 Welcome & Apologies

#### 1.1 Welcome

The meeting opened at 10.50am  
The Mayor welcomed councillors and guests.

#### 1.2 Present

Mayor: Lynette De Santis

Councillors: Barry Puruntatameri (Deputy Mayor), Marius Puruntatameri, David Boyd, Emmanuel (Manyi) Rioli, Raelene Mungatopi, Henry Dunn, Kathy Tipungwuti (11.21am)

Officers: Alan Hudson (CEO) James The (DHLGRS), Lawrence Costa (Director Community Development), Pauline Corpus (Minute Taker), Maurice Rioli – Director of Community Services(11.45am) Walter Kerinauia (11.57am) Francis (Maralampuwi) Kurrupuwu ( 11.59am) Richard Tungutalum (12.02pm)

#### 1.3 Apologies

Teresita Puruntatameri – Accepted

##### 1.3.1 ABSENTEE'S / APOLOGIES - Councillor Lynette DeSantis

**General Discussions:** Council members expressed concerns and issues with non attendance, particularly the precedence given by some elected members to the role on the boards of other community organisations. Discussions regarding this in the context of the Code of Conduct – Disciplinary Committee. Members asked that those elected members concerned be placed on Notice regarding these concerns and the need to accord their duties with Council proper priority..

**Actions:** CEO to write to managers and other stakeholders including written notices to Council members on behalf of the Mayor.

**Process:** Contact the Mayor for Apologies

#### 1.4 Leave of Absence

Richard Tungutalum – advising absence for the 28 July 2010.

#### 1.5 Confirmation of Previous Minutes

##### Ordinary Meeting - 26 May 2010

##### 1 RESOLUTION

Moved: David Boyd

Seconded: Barry Puruntatameri

That the minutes of the Ordinary Meeting on 26 May 2010 as circulated, be confirmed as a true and correct record of that meeting.

## 2 CORRESPONDENCE

### 2.1 **CORRESPONDENCE IN - AG DEPT OF THE ENVIRONMENT, WATER, HERITAGE AND THE ARTS**

Correspondence relating to significant liaisons with other agencies is provided to Council for information – RIBS Grant Funding

General Discussion: CEO and Director Community Development – to discuss expenditure and a detailed budget for the grant as soon as practical.

#### **RECOMMENDATION:**

**That Council receive and note this correspondence**

### 2.2 **CORRESPONDENCE IN - LGANT EXECUTIVE BOARD**

Correspondence relating to significant liaisons with other agencies is provided to Council for information – LGANT Executive Board

General Discussion: We have considered this before, council is asked to reconsider nominating a councillor. Previously Maralampuwi was on this board and consequently resigned from the position.

Council nominated the following persons: Lynette De Santis, Henry Dunn, Manyi Rioli.

#### **RECOMMENDATION:**

**That Council consider nominating a representative/s for the LGANT Executive Board 2011**

### 2.3 **CORRESPONDENCE IN - LGANT - ADVOCATING FOR CDEP**

Correspondence relating to significant liaisons with other agencies is provided to Council for information – LGANT – Kerry Moir

General Discussion: Minister Malarndirri McCarthy – made an announcement that this will continue, by moving employees into the housing section, however that is problematic for the shire as match funded employees are mainly employee in administrative roles some in civil works. Agreed work program...27 employees are affected  
Need to find approximately \$550,000 to continue to fund the employees.  
Painting, Landscaping, minor repairs, fencing

#### **RECOMMENDATION:**

**That Council receive and note the attached letter from LGANT**

### 2.4 **CORRESPONDENCE IN - NT GRANTS COMMISSION**

Correspondence relating to significant liaisons with other agencies is provided to Council for information – Early Release Roads Funding.

General Discussion: We not know as yet of the final funding arrangements – approximately just under \$800,000.

#### **2 RESOLUTION**

*Moved: Emmanuel Rioli*

*Seconded: David Boyd*

**That Council receive and note all above correspondence.**

**CARRIED**

### **3 GENERAL BUSINESS**

#### **3.1 Growth Towns**

##### **General Discussions:**

Manyi – understands that the NTG had funds for Public Transport Services to access growth towns.

Alan – advice was that TISC was unsuccessful in it's bid for funding under the regional councils Infrastructure program, however the NTG has offered \$2 millions dollars and we have yet to discuss how and what this money can be expended on. We originally requested funding for a new jetty and the quote came in for \$10 million dollars. We may be able to build 2 smaller jetties and purchase a larger barge to transport vehicles and upgrade the existing barge for passengers only.

Henry – some form of transport needs to be implemented for inter community transfers, instead of coaster bus, we may need to purchase two or three troop carriers.

Alan – a regular passenger time table could be implemented.

#### **.3.2 MOWERS AND EQUIPMENT - Councillor Richard Tungutalum**

CEO – we have recently been granted a Special Purpose Grant of \$126,000 for a Slasher and mowers. A period tender was advertised, so we will now need to go back to the tenders and get some current prices and then evaluate and award the tenders.

#### **3.3 SERVICE CHARGES - Councillor Emmanuel Rioli**

CEO – Currently we have only flat charges for services. Some land is exempt from rate charges, however no one is exempt from service charges where we can provide services. Legal right to charge for services and recovery actions.

Outstations – service charges are included as are rates, This is another issue where the role of the shire differs from that of it's predecessor/s in so much as it is not restricted to just the main communities.

#### **3.4 ROAD UPGRADE - NGUIU - Councillor Richard Tungutalum**

CEO – Roads will be graded very soon. The grader was transferred from Melville Islands. 2 Graders based at Nguuu are off the road / defected by community police, recently these graders have been fixed, however registration now needs to be paid.

Fleet Management – We are well advanced with the development of the management database and with simplifying other management issues. Amongst these we are aiming to have the majority of vehicles, by community where they are located, share registration on the same day, each year,, which in it's self a large task.

Road Works – road workers wondering when the machinery will be fixed. CEO advised that the Civil Works manager will be here tomorrow.

Henry Dunn – Side Tipper repairs and equipment – waiting for indicators (5 weeks).

**Action:** CEO to follow up parts for Side Tippers with Mal Johnson.

#### **3.5 TRANSMITTERS - TV - Councillor David Boyd**

SBS has been out of service for Milikapiti.

**Action** - Officer: Lawrence Costa

## **4 REPORTS FOR INFORMATION**

### **4.1 ICT AND BUSINESS DEVELOPMENT REPORT**

Information and Communications Technology and Business Support Unit Report to Council on the move to 21 Parap Rd, development of fleet management, mechanical workshops and housing maintenance software, and total communications and IT costs for the Shire

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General Discussions: Minor variations – we are establishing our own office in the LGANT building, Councilbiz is moving out of this building. We should be able to move in the 2<sup>nd</sup> week of July and a meeting space will be available. In relation to the options available regarding membership and costs associated with Councilbiz services an Independent risk assessment report is suggested. Feedback from DHLGRS indicates they may be able to assist with costs..

**RECOMMENDATION:**

**That Council receive and note this report for information**

### **4.2 REGIONAL HOUSING SERVICES UPDATE**

Housing Services Update

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General Discussion: We are a service provider for Repairs and Maintenance. Housing Financial reports are out of date due to the housing system AMPRO is not interconnected to TECH One. Mark Graff is the consultant who has been engaged to assist with amendment of our housing software.

**RECOMMENDATION:**

**That Council receive and note this report for information**

### **4.3 YOUTH DIVERSIONARY REPORT**

Regional Youth Diversionary Report

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General Discussion: Men's meeting ask him to come to Melville Islands (Pirlangimpi). Since being asked to come to Melville Island – attendance has been twice at Milikapiti and once at Pirlangimpi. They need to make themselves accessible to their staffs and community members.

Action: CEO to advise Kevin Doolan and Shea Rotumah to ensure they have a regular program of visits and interaction with staff and councillors in Melville Island communities.. Directors also need to know of these visits to ensure that other stakeholders can meet with them. Regional perspective.

**RECOMMENDATION:**

**That Council receive and note this report for information**

### **4.4 COMMUNITY SERVICES UPDATE**

Community Services Update

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General Discussions: Attendance (Maurice, Lynette and Henry Dunn) at the National General Meeting of Local Government was the first time councillors have attended. Agenda focussed on the future broader issues state wide. Animal Awareness week to be planned in the near future, main focus on the Dogs. Operational budget for Animal management, budget for workers, travel and treatment of animals including registration.

Lynette: Group meetings with Jenny Macklin, some issues discussed CDEP Match Funding, Interventions and SIHIP money, a set of questions were given to Minister Macklin to follow up.

**RECOMMENDATION:**

**That Council receive and note this report for information**

**4.5 TISC FINANCE REPORT AS AT 31ST MAY, 2010 YTD**

TISC May 2010 Financial Management Report

General Discussions: Administrative Assistance employed at Parap office to fill in the gaps with financial management reporting.  
Approached Greg Molloy as the Chief Financial Officer – did not eventuate – so this has been re-advertised.  
Shelley Davis, will be employed taking on some roles of contract management and financial management roles.

**RECOMMENDATION:**

**That Council receive and note this report for information.**

**4.6 CDEP MONTHLY REPORT**

Update May to June

General Discussions:

**RECOMMENDATION:**

**That Council Receive and note this report for information.**

**4.7 COMMUNITY DEVELOPMENT**

Community Development Report.

General Discussions: Library Building (Condemned Building), Fuel still apart of the Milikapiti Office, Office Managers Computer is an issue, need the ITC Manager to visit again as soon as practical.

Issues around supervision, noise and late opening hours atthe Recreational Hall and, break in at the GBM's office.

**RECOMMENDATION:**

That council receive and note this report for information

**4.8 CHILDREN'S REGIONAL SERVICE**

Report to Council on the progress of Regional Children's Services.

General Discussions: Bush holidays are an issue with staff and closures of child care centres, we are expecting that the centres are able to stay open, but are also making provisions for casual minding facilities at the Nguiu office as a means of ensuring that staff who are affected can still attend work..

NBC to check possible works at child care facilities. Official Opening of the Milikapiti Creche – we have been in contact with federal and NTG to request the involvement of relevant dignitaries.. Training for staff in Cert 111 in Childcare Services including further training in the Diploma qualifications is progressing well.

**RECOMMENDATION:**

**That Council note and receive this report**

## 4.9 HR REPORT

### Update on Human Resources

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General Discussions: Staff retention is a concern, some issues are beyond our control as we have lost 3 key employees, however in all of these circumstances the relevant staff members have made these choices based on personal issues. Councillors also noted issues around staff housing, recruiting processes and salary packaging and reviews of these with a view to ensuring staffing stability.

#### **3 RESOLUTION**

*Moved: Marius Puruntatameri*

*Seconded: Raelene Mungatopi*

**That Council receive and note all the above reports for information.**

**CARRIED**

## 5 REPORTS FOR DECISION

### 5.1 COUNCILLORS ALLOWANCE AS OF 1 JANUARY 2010

Increase to Elected Members Allowances 2010 – In accordance with the Local Government Act

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General Discussions: Council is aware that the Minister is revising the allowances. Once the current approved allowances are endorsed, however, these can not be changed. It was noted that to date, no elected members have utilized their Professional Development allowance and that these may be used for such things as Conferences, training courses ie Governance Course. Each training request will be considered, also in the context of other Council resources.

#### **4 RESOLUTION**

*Moved: Walter Kerinauia*

*Seconded: Henry Dunn*

**That Council endorse the schedule of allowances to be paid this coming financial year 2010 - 2011**

**CARRIED**

### 5.2 TISC RATES AND CHARGES 2010 - 2011

This report is to formalize the amounts to be declared for the financial year 2010 / 2011

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General Discussions: Council previously agreed to the increase, a new charge is for environmental services is listed. Outstanding rates and services payment, some organisations are exempt, but not from service fees.

Action: CEO to get in contact with community based organisations to discuss the service rates and charges. Minor changes with local community members owning they own houses – repayment options can be done in instalments.

#### **5 RESOLUTION**

*Moved: Henry Dunn*

*Seconded: David Boyd*

**That Council endorse the proposed declaration of Rates and Charges – 2010/2011**

**5.3 RECOMMENDATION OF THE AUDIT SUB-COMMITTEE FOR APPOINTMENT OF AUDITORS**

This report outlines the process undertaken to assess the suitability of Auditors and recommends an appointment.

General Discussion: Tender process – Audit work – received 4 responses.

**6 RESOLUTION**

*Moved: Emmanuel Rioli*

*Seconded: Marius Puruntatameri*

**That Council approve the appointment of the accounting firm of Merit partners as auditors for the years ending 30 June 2010 and 30 June 2011**

CARRIED

**6 COMMON SEAL APPROVAL**

**6.1 PROGRAM FUNDING - AG INDIGENOUS COORDINATION CENTRE**

Seek Council's approval to affix the common seal to 2 x Program Funding Agreement Variations.

**7 RESOLUTION**

*Moved: Kathleen Tipungwuti*

*Seconded: Emmanuel Rioli*

**That Council endorse the affixing of the Common Seal on the following Program Funding Variation Agreements**

CARRIED

**7 NOTICES OF MOTION**

Nil

**8 RESCISSION MOTIONS**

Nil

**9 Next Meeting**

Wednesday, 28 July 2010

**10 Closure**

The meeting closed at 2.36pm.