



**MINUTES OF THE ORDINARY MEETING HELD IN THE MILIKAPITI ON WEDNESDAY,
26 MAY 2010 AT 10:00AM**

1 Welcome & Apologies

1.1 Welcome

The meeting opened at 11.18am
The Mayor welcomed councillors and guests.

1.2 Present

Mayor: Lynette De Santis

Councillors: Barry Puruntatameri (Deputy Mayor), Francis (Maralampuwu) Kurrupuwu, David Boyd, Henry Dunn, Marius Puruntatameri, Teresita Puruntatameri, Emmanuel (Manyi) Rioli, Richard Tungutalum.

Officers: Alan Hudson (CEO), Maurice Rioli (Director), Lawrence Costa (Director), David Bond (Director), Pauline Corpus (Minute Taker), Alice Williams (Office Manager).

Visitors: John Ramsay (GBM), Peter Penley (GBM), James Teh (A/Director Planning & Development Darwin Region).

1.3 Apologies

Walter Kerinauia – Accepted
Kathleen Tipungwuti – Accepted
Raelene Mungatopi - Accepted

1.4 Leave of Absence

Nil

1.5 Confirmation of Previous Minutes

Ordinary Meeting - 28 April 2010

1 RESOLUTION

Moved: Francis Xavier Kurrupuwu

Seconded: David Boyd

AMENDMENT (Kurrupuwu/Boyd)

That the minutes of the Ordinary Meeting on 28 April 2010 as circulated, be confirmed as a true and correct record of that meeting with amendment to 2.4,- Maurice Rioli to attend the National General Assembly of Local Government – Canberra to represent the CEO

CARRIED

2 CORRESPONDENCE

2.1 CORRESPONDENCE IN - DEPARTMENT OF EDUCATION AND TRAINING

Correspondence relating to significant liaisons with other agencies is provided to Council for information – Indigenous Early Childhood Parenting Reference Group (IECPRG)

General Discussion: Council agreed that the Regional Childcare Manager would be the most appropriate representative for the Tiwi Islands.

2 RESOLUTION

Moved: Emmanuel Rioli

Seconded: Teresita Puruntatameri

That Council nominate the Regional Childcare Manager – Ebony Williams-Costa as the Tiwi Islands Representative to the Early Childhood Parenting Reference Group NT

CARRIED

2.2 CORRESPONDENCE IN - AERODROME REPORTING OFFICER FUNCTIONS - CONTRACT SD5121/10

Correspondence relating to significant liaisons with other agencies is provided to Council for information

General Discussion: Training for Shire staff is required. Includes out of hours inspections, licensed to go onto the airstrip and ability to destroy unwanted animals on the airstrips, this issue is also related to the corporate gun license, at current the corporate license is being renewed with 6 to 8 nominated shire staff. Also required are persons for Melville Islands and the community of Wurankuwu. Wild dogs and domestic dog are a particular problem at the Nguuu airstrip.

3 RESOLUTION

Moved: Emmanuel Rioli

Seconded: Teresita Puruntatameri

That Council receive and note all of the above correspondence.

CARRIED

3 GENERAL BUSINESS

3.1 - Councillor Lynette DeSantis

Vet Visit – Director Community Services – Maurice Rioli: Is liaising with the Vets and will advise the shire in due course when the visits will take place across the islands. A special purpose grant (SPG) for pound facilities will be progressed for the 3 communities. Animal Handling training has been provided to some current staff members. The Animal Welfare policy document continues to be improved with additional rules/procedures for managing the release of impounded animals, registration and fines for nuisance dogs. Comments were made regarding hunting dog being brought into the communities by Contracted employees. This issue may need few organisation such as the Tiwi Land Council to assist in ensuring that Contractors are aware of problems that occur when other large dogs come into the community, ie breeding.

Maurice Rioli proposed to the Council that he would endeavour to consult with other Top End Shire's in cost sharing the vet fees for visits.

Action: Maurice Rioli – to write a letter to the Tiwi Land Council seeking assistance

with Animal Management

4 RESOLUTION

Moved: Francis Xavier Kurrupuwu

Seconded: Emmanuel Rioli

RECOMMENDATION:

That Council Share the Cost of Vet Fee with other willing Top End Shires interested with this proposal

CARRIED

3.2 MEETING WITH HEALTH AND AGEING - CANBERRA

The CEO Alan Hudson would like Maurice Rioli to make an appointment with the Department of Health and Ageing whilst in Canberra

3.3 SITE - NIGHT PATROL OFFICE - NGUIU

CEO – Alan Hudson still in negotiations' with the Office of Township Leasing to provide a site for Night Patrol. The shire is interested in locating the site near the Police Station

3.4 REGIONAL PARTNERSHIP

Council again noted the need for a shire wide focus in the delivery of programs and services and acknowledged that such a focus may form the basis of Shire's involvement in a Region Partnership Agreement that would need to include all other tiers of Government and key community stakeholders

3.5 SUBCOMMITTEES - EVENTS COMMITTEE

CEO would like to see this sub-committee established as a priority

3.6 TISC NEWSLETTER

Michelle Tipiloura (Editor) Chaya Sweeting (Assistant) – waiting on reporting equipment

3.7 GBM - PETER PENLEY

- Alcohol Management Plan community consultations in Milikapiti and Pirlangimpi last week. 86 Pirlangimpi residents attended and 72 from Milikapiti. Department of Justice consultant is holding consultations in Nguiu in the next couple of weeks and at the conclusion will draw draft AMPs. One "umbrella" covering the Tiwi Islands where there are consistencies between all communities and separate ones for each individual community.
- Have received the Independent Review of Policing in Remote Indigenous Communities in the NT and will hold community information sessions in Pirlangimpi and Milikapiti to provide feedback including the recommendations the report is putting to the NT Government.
- The Sawmill training in Pirlangimpi is going very well with approx 10 participants turning up every day. They have milled some timber and are now building some outdoor furniture. DEEWR Project Manager is visiting tomorrow with 2 people to talk to the participants about the possibilities of starting small businesses around this project. Many thanks must go to Manyi Rioli and Joe Bourke for their efforts in making this happen.
- Visits to Pirlangimpi and Milikapiti stores by the ABA Stores Infrastructure Program to assess the needs of both stores and manager housing. Pirlangimpi and Milikapiti were put on the ABA Stores Infrastructure Program priority list along with a number of other community stores. When the team have completed their assessments they will lodge applications for the works with the Minister for funding approval.
- They have been some issues with the chosen block lot numbers in Milikapiti and Pirlangimpi for the Night Patrol houses. Peter advised Sean Phillips to contact Garry Scapin from NT Housing to identify suitable lot numbers and to resubmit to 5 year leases.
- Peter has asked that Alan Hudson include him in his email to 5 year leases for the proposed lot number submission for the Milikapiti Water Park so Peter can follow up with 5 year leases.

3.8 GBM - JOHN RAMSAY

Community Reference Group met on the 8 and 12 May. Advised that Richard Tungutalum is the Chair of the Community Reference Group

3.9 JAMES TEH - A/ DIRECTOR PLANNING & DEVELOPMENT DARWIN REGION

Wished the Council all the very best for the Planning Workshop to be held in June 2010

4 REPORTS FOR INFORMATION

4.1 **COMMUNITY SERVICES UPDATE REPORT**

Children Services

Staff Training is the focus for all Community Centres of the TISC for this year. Negotiations have been completed for all Children Services and Afterschool Care/Vacation Care to participate in Certificate Training in their own communities. The Trainers will be based in each community, so the Staff does not have to travel into Darwin or Batchelor.

Negotiations with the Regional Manager of Children Services and DEEWR continue for new program Grants. As highlighted in my report last month we are close to signing off with DEEWR for TISC to deliver the PaCE Program.

Refer to Regional Managers Report.

Sport And Recreation

The TISC Sport and Rec team have met and discussed the Tiwi Islands Program of events for 2010/11.

Discussions involved, Budgets for all programs events, development of various sports in each community to teams representing the Tiwi Islands at targeted major sporting carnivals. A Calendar of events/activities will be made available to all offices for the new financial year.

Refer to Regional Managers report.

Dog policy

The Draft TISC Dog Policy will be available for the Council members to discuss and prepare a final draft for the next Council meeting.

Women Centre

The Milikapiti School Nutrition Program has provided the Milikapiti Women Centre with a \$10,000 payment to purchase items/materials for the Women Centre Program.

I will be discussing with the Ladies, their ideas and plans for the Centre

The Payment is, rental payment from the School Nutrition Program for hiring the use of the Women centre kitchen.

Australian Local Govt Association Meeting

I will be travelling with Council Members to Canberra to attend this meeting as the CEO representative. The meeting is on 14th to 19th June 2010.

General Discussion: see General Business item no 3.1

RECOMMENDATION:

That Council receive and note this report for information

4.2 CHILDREN'S SERVICE REPORT

Children Services Update Report for May 2010

General Discussion: Current update: The playground equipment has been delayed, expected delivery to be advised. Staff were asked to consider a day for the Official Opening for the new Milikapiti Childcare Centre. It was suggested that we write a letter to Deputy Prime Minister Julia Gillard and or the Minister for Children Services requesting attendance and any convenient dates available.

RECOMMENDATION:

That Council note and received this report for Information

4.3 SPORT AND RECREATIONAL REPORT - MAY 2010

This is a report for Council is to highlight activities, propose requests and raise issues in relation to delivery of Sport and Rec programs

General Discussion: Council would like to see more detailed lists of programs to be presented at the meetings. The program must reflect forwarding planning and current activities for children regional wide.

Council request that a table of activities and timeframes be subject to approval by council. Council also request that when teams leave the island to participant in activities, on the mainland, they seek information and assurance that there are activities for others on the islands continue.

Equipment – (Sporting) – Council would like the Sports and Recreational Manager to present an up to date inventory of all equipment available to meet the needs of implementing appropriate activities regional wide, to ensure that the issue of equipment is not hindering regular and suitable activities for a range of children.

Recommendation: On the 31st March a similar request was made regarding a coaster bus for intra community travel the advise at that council meeting by the CEO was; “*There is no existing budget available, next opportunity may be in next years budget 2010 2011.*”

Action: Alan Hudson – Kevin Lee – forward planning considerations

RECOMMENDATION:

That Council seek to identify funds to purchase a 22 seater bus that will be kept on Melville Island.

4.4 ICT AND BUSINESS SUPPORT UNIT REPORT

Report to Council on Information Communications Technology and the Business Support Unit.

General Discussion: CEO speaks to this report; There are 90 mobile phones listed – 50 are actually active and 40 are unknown – as mentioned in the report some phones are allocated to the East Arnhem Shire which will be invoice to recoup our costs. With the move away from Councilbiz administrative services our support bills will be reduced sufficiently.

RECOMMENDATION:

That Council receive and note this report for information

4.5 HUMAN RESOURCES REPORT

Update on Human Resources

General Discussion Suggestion that staff should be acknowledged for attending training.

Human Resource Manager to provide a list of persons who recently attended Payroll training in Darwin

RECOMMENDATION:

N/A

4.6 COMMUNITY DEVELOPMENT REPORT AND ENGAGEMENT / COMMUNITY SERVICES

Update on Community services and Darwin Directors and Managers Workshop

General Discussion: Library Position to be advertised as Part time. Night Patrol – a question was raised regarding picking up elderly people from the Clubs, the majority response was that Night Patrol should not be picking and taking home any person to and from the clubs, the main focus and first priority is the safety of children. Night Patrol is generally needed in the vicinity of clubs to ensure that there is no anti social behaviours in the immediate areas of need, if they are driving people around or to home then they will not be available for the general public and public areas. .

RECOMMENDATION:

That Council note and receive this report for information

4.7 YOUTH DIVERSION UNIT

Report on Services provided and updated Statics ending April 2010

5 RESOLUTION

Moved: Barry Puruntatameri

Seconded: Francis Xavier Kurrupuwu

That Council received and note all of the above reports for information

CARRIED

5 REPORTS FOR DECISION

5.1 END OF CONTRACT REPORT ON POLICY DEVELOPMENT

Completion of Draft Handbook for Elected Members and the draft Human Resources Manual

6 RESOLUTION

Moved: Emmanuel Rioli

Seconded: David Boyd

That Council review and consider the current draft Human Resources Manual and draft Handbook for Elected Member at the proposed June 2010 Council Workshop

That Council approve the following process to complete the current draft policies:

- (a) a workshop attended by representatives from all work areas of the Council for consultation and assuring improved understanding of employer and employees rights and responsibilities;**
- (b) the revised draft Human Resources Manual and revised draft Handbook for Elected Members be reviewed by legal experts and that**
- (c) priority be given to further developing Occupational Health & Safety Manuals.**

OTHER BUSINESS**6.1 INFRASTRUCTURE UPDATE – David Bond**

David Bond (PM) – Provides a verbal update.

Skin Day, CDEP participants will be assisting the communities and families over 2 days, cleaning.

Street Light Issues, Recently some lights were fixed costing the shire \$6000, these new lights did not last very long due to damages caused by shang-hi, seeking councillors support to speak to community members regarding this behaviour.

Can Crusher – Pirlangimpi's can crusher arrive on the 26 June. Nguuiu made \$5000 for 5 Tonnes of processed cans.

NTG have provided \$2 millions dollars towards water transport services ie Barge and Landings

7 RESOLUTION

Moved: Emmanuel Rioli

Seconded: David Boyd

That Council approve that the Shire recover the cost of freight from the payment of re-cycled cans and that any other revenue to used in the children's services divisions.

CARRIED**6.2 Closed Session – Recruitment Update**

CEO provided an update on the Interviews for the Mechanic Positions

7 COMMON SEAL APPROVAL

Nil

8 NOTICES OF MOTION

Nil

9 RESCISSION MOTIONS

Nil

10 Next Meeting

Wednesday, 23 June 2010 - NGUIU

6 Closure

The meeting closed at 2.40pm.