



# Tiwi Islands Shire Council

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## Minutes of Prospective Tiwi Islands Shire Council Meeting (No. 4)

Friday 8 February 2008

Litchfield Shire Council Chambers, Bees Creek

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**Present:** Des Harris, Shire Manager

**Secretariat:** Kathy Goed (Minutes)

**In Attendance:** Note: The Shire Managers held a joint meeting. Shire Managers from East Arnhem (David Willing); Roper Gulf and Victoria Daly (John de Koning); Top End (Neil Murray); West Arnhem (Bill Stuchbery).

Guests: Ian Bodill, Chief Executive Officer, East Arnhem; Kerry Whiting, Director, Corporate and Community Services, East Arnhem; Eve Robinson, Chief Executive Officer, Top End; Bruce Moller, Director, Corporate and Community Services, Top End; Garry Russell, Director Business System Development.

**Teleconference:** Central Desert and MacDonnell (Andrea Martin).

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### 4.1. Confirmation of Minutes from Meeting No. 3 of 18 January 2008

Deferred to next meeting.

### 4.2. Business Arising

Deferred to next meeting.

### 4.3. Correspondence In

4.3.1 24/01/08 LGANT letter regarding Membership and Services.

Shire Manager West Arnhem and Shire Manager Tiwi Islands to finalise membership on behalf of all Shires.

4.3.2 08/02/08 LGANT letter regarding Member Subscription Proposal and Survey for 2008/09.

Shire Manager West Arnhem and Shire Manager Tiwi Islands to conduct an analysis of this proposal on behalf of Shire Managers and produce a discussion paper for circulation out of session.

4.3.3 Other correspondence deferred to next meeting.

#### **4.4. Correspondence Out**

Deferred to next meeting.

#### **4.5. Shire Business for Resolution**

##### 4.5.1 Letter from FaHCSIA regarding computer compliance.

Shire Manager West Arnhem wrote to Councils re FaHCSIA requirement to comply and provided copy of wording to Shire Managers for them to write to their Councils. He also wrote to FaHCSIA on behalf of Shire Managers to advise of actions.

Resolution: Noted.

##### 4.5.2 Shire Managers' Delegations.

Motion 1: Adopt the delegation documented in bold on page 2 of the Delegations discussion paper.

Motion 2: Adopt Delegations Policy.

Motion 3: Direct Shire CEO to provide Shire Manager with monthly written reports including financial reports.

Resolution: Passed.

##### 4.5.3 Deloitte's Finance and Administration Centres Consultancy.

Motion: Shire Manager Tiwi Islands to respond in writing to Deloitte's on behalf of all Shires (except Central Desert and MacDonnell) with a counter offer of \$270,000.

Resolution: Deferred for further consideration at next Shire meeting.

##### 4.5.4 Night Patrol Pay Frequency.

Motion: Pay frequency to be fortnightly.

Resolution: Passed.

#### **4.6. General Business**

##### 4.6.1 Popularly elected President/Mayor.

Action: Shire Managers to provide details to Secretariat urgently for onforwarding to Policy and Legislation.

##### 4.6.2 Council Elections.

Action: Noted advice that council elections will be conducted in October 2008.

4.6.3 Petty Cash for Shires.

Action: Noted that petty cash is being organised by Deloitte.

4.6.4 Shire Managers and Constituent Councils Paper.

Action: Noted.

4.6.5 Diesel Fuel Rebate.

Action: Shire Manager Top End to provide discussion paper.

**4.7. Closure 3.10pm**



Des Harris  
Shire Manager  
3 March 2008