



# Tiwi Islands Shire Council

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## Minutes of Prospective Tiwi Islands Shire Council Meeting (No. 5)

4:30pm Monday 3 March 2008

Conference Room, Centrepont Business Centre, Darwin

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**Present:** Des Harris, Shire Manager.

**Secretariat:** Kathy Goed (Minutes).

**In Attendance:** Note: The Shire Managers held a joint meeting. Shire Managers from East Arnhem (David Willing); Roper Gulf and Victoria Daly (John de Koning); West Arnhem (represented by Manager East Arnhem Shire).  
Guest: Neil Murray, Director Local Government Business.

**Teleconference:** Barkly Shire (Wayne Hoban) and Central Desert and MacDonnell Shire Manager (Andrea Martin).

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### 5.1. Confirmation of Minutes from Meeting No. 3 of 18 January 2008

Confirmed.

### 5.2. Business Arising from Meeting No. 3 of 18 January 2008

Nil.

### 5.3. Confirmation of Minutes from Meeting No. 4 of 8 February 2008

Confirmed.

### 5.4. Business Arising from Meeting No. 4 of 8 February 2008

4.3.1 Shire Managers requested Kathy Goed, SEAC Project Coordinator to write letter of acceptance to LGANT on behalf of all Shires and advise that Top End Shire declines offer of membership due to Government's 12 February decision.

4.3.2 Des Harris, Shire Manager Tiwi Islands to convene a working group comprising Wayne Wright, CEO MacDonnell Shire, Mark Griffioen, CEO West Arnhem Shire and Jeff Sowiak, CEO Barkly Shire to prepare response for LGANT membership 2008-09 subscription proposal.

4.6.5 Neil Murray, Director Local Government Business has discussed Diesel Fuel Rebate with Mr Baker (consultant) and will provide a proposal back to Shires for due consideration.

**5.5. Correspondence In from Meeting No. 4 of 8 February 2008**

24/01/2008, Tony Tapsell, Chief Executive Officer, Local Government Association of the Northern Territory, Response to letter dated 9 January re LGANT membership and services.

31/01/2008, Robert Welfare, Barristers and Solicitors, Letter regarding Tiwi Islands Local Government Sublease and Licence Applications for Nguiu and related matters.

Noted.

**5.6. Correspondence Out from Meeting No. 4 of 8 February 2008**

30/01/2008, Robert Welfare, Barristers and Solicitors, Letter regarding Tiwi Islands Local Government Sublease and Licence Applications for Nguiu and related matters.

30/01/2008, Mr Pat Watson, Office of Township Leasing, Canberra, Letter regarding Land Tenure negotiations - 99 year Head-Lease over the township of Nguiu.

31/01/2008, Minister McAdam, Minister for Local Government, Letter to Minister sent on behalf of all Shires by Manager West Arnhem Shire concerning the Shire Managers engaging the Auditor General to conduct audit of the nine prospective shires by 30 June 2008 and his views on a single auditor by way of tender post

03/02/2008, Kylie Chambers, FaHCSIA, Email on behalf of all Shires to FaHCSIA re: publicly funded computers sent by Manager of West Arnhem.

Noted.

**5.7. Correspondence In for Meeting No. 5 of 3 March 2008**

06/02/2008, Barry Thomas, Director, Deloitte, Professional services engagement letter for the establishment of regional shared services for Northern Territory Shire Councils.

27/02/2008, Barry Thomas, Director, Deloitte, Revised letter regarding Professional services engagement for the establishment of regional shared services for Northern Territory Shire Councils.

27/02/2008, Rob Knight, Minister for Local Government, Letter of thanks to Shire Manager.

Noted.

**5.8. Correspondence Out for Meeting No. 5 of 3 March 2008**

06/02/2008, CEOs, Constituent Councils, Letter to constituent Councils regarding publicly funded computers in Council areas - information for FaHCSIA.

21/02/2008, Mark Goode, Chief Executive Officer, Tiwi Islands, Letter regarding delegation of Council powers and reporting by the Chief Executive Officer.

Noted.

## **5.9. Shire Business for Resolution**

### **5.9.1 Deloitte's Engagement Proposal for Shared Finance and Administration Centres.**

Motion 1: Note the presentation given today by Deloitte and accept the quotation of \$10,325.00 for the initial scoping document. This fee to be split evenly between the eight Shire Councils.

Resolution 1: Passed.

Motion 2: The Shire Managers will seek from Deloitte a quotation for the development of a comprehensive project plan for the shared Finance and Administration Centres. Des Harris, Shire Manager Tiwi Islands, Kerry Whiting, Director Corporate and Community Services, East Arnhem Shire and Bruce Moller, Director, Systems and Projects to progress for northern shared Finance and Administration Centre. John de Koning, Shire Manager Roper Gulf and Victoria Daly to progress for central shared Finance and Administration Centre. Andrea Martin, Shire Manager Central Desert and MacDonnell and Wayne Hoban, Shire Manager Barkly to progress for southern shared Finance and Administration Centre.

Resolution 2: Passed.

### **5.9.2 Shires Bank.**

Motion: Banking services to be arranged on a northern, central and southern regional basis.

Resolution: Passed.

### **5.9.3 Shires Insurers.**

Motion: Tender for an insurance broker to work on behalf of all eight Shires for the procurement of insurance.

Resolution: Passed.

### **5.9.4 Shires CEO Credit Card Limits.**

Motion: To increase CEO credit card limit to \$10,000.

Resolution: Passed.

## **5.10. General Business**

### **5.10.1 Shire Managers formally recognise the significant and valuable**

contribution of the former Minister for Local Government, Elliot McAdam, Nick Scarvelis and Bill Stuchbery in the development of a new local government framework in the Northern Territory.

**5.11. Closure 5:15pm**

A handwritten signature in black ink that reads "Des Harris". The signature is written in a cursive, slightly slanted style.

Des Harris  
Shire Manager  
23 April 2008