



Tiwi Islands Shire Council

Minutes of Prospective Tiwi Islands Shire Council Meeting (No. 7)

Tuesday 3 June 2008

Government Centre, Katherine

- Present:** Des Harris, Shire Manager.
- Secretariat:** Kathy Goed (Minutes).
- In Attendance:** Note: The Shire Managers held a joint meeting. Shire Managers from Barkly (Wayne Hoban – Teleconference); Central Desert and MacDonnell (Andrea Martin); East Arnhem and West Arnhem (David Willing); Roper Gulf and Victoria Daly (John de Koning).
- Guests:** Bruce Moller, Director Planning Systems and Performance DLGH&S; Neil Murray, Director Local Government Business DLGH&S; Eve Robinson, Executive Director Local Government DLGH&S
-

7.1. Confirmation of Minutes from Meeting No. 6 of 23 April 2008

Confirmed as a true and correct record of the meeting.

7.2. Business Arising from Meeting No. 6 of 23 April 2008

Note that due date for 2nd draft of business plans be extended to Friday 13 June 2008.

Further discussion required on the form of the shared Northern Finance and Administration Centre Subsidiary. The final decision is a Council policy decision.

Further discussion required on the staffing of the shared Northern Finance and Administration Centre Subsidiary. The final decision is a Council policy decision.

7.3. Correspondence In

2/05/2008, Neil Murray, Director, Local Government Business, Department of Local Government, Housing and Sport, Letter from the Department with offer from the Northern Territory Government of a further instalment of the Shire Establishment Grant for the Shire.

9/05/2008, Pat Watson, Executive Director, Office of Township Leasing FaHCSIA, Copy of letter sent to Robert Welfare, Barristers and Solicitors concerning issues raised in a letter received regarding lease arrangements in the township of Nguiu.

21/05/2008, Roger Barson, State Manager, NT Office, FaHCSIA, Letter of invitation to attend consultations regarding the Discussion Paper released on the future directions for the Community Development Employment Projects (CDEP) and Indigenous Employment Programs (IEP).

23/05/2008, Frank McGuiness, Auditor-General, NT Auditor-General's Office, Letter to Shire Manager regarding Engagement letters concerning the Audit of the Annual Financial Statement of the Shire Council for the year ending 30 June 2008, including associated acquittal audits.

23/05/2008, Kris Dietze, Project Manager Engineering, LGANT, For information LGANT have provided a copy of tender arrangements for fencing and sheds for the three airports on Tiwi Islands. Nguuu, Snake Bay and Milikapiti.

26/05/2008, Jenni Daniel-Yee, Legal Policy, Department of Justice, Copy of letter to Department's Chief Executive Officer regarding management areas under *Volatile Substance Abuse Prevention Act* and Local Government Bill 2008.

Noted.

7.4. Correspondence Out

4/04/2008, Tony Tapsell, Chief Executive Officer, LGANT, Email to Tony Tapsell on behalf of all Shires from Manager Tiwi Islands Shire Council with preliminary response to the LGANT paper member subscription proposal and survey 2008-09.

13/05/2008, Frank McGuiness, Auditor-General, Auditor-General for the NT, Letter concerning 2007-08 Audits of the Prospective Shires. Contact details for each Shire attached to letter.

15/05/2008, Constituent Councils' External Accounting Service Providers, Letter regarding financial arrangements for Constituent Councils post July 2008.

26/05/2008, Frank McGuiness, NT Auditor-General, NT Auditor-General's Office, Letter of engagement concerning the Audit of the Annual Financial Statement of the Shire Councils for the year ending 30 June 2008, including associated acquittal audits.

27/05/2008, Minister Rob Knight, Minister for Local Government, , Letter to Minister requesting a Certificate of Inexpediency for services to be provided by ARUP for the management of the Stanley Tipiloura Oval upgrade and Nguuu Cemetery upgrade.

Noted.

7.5. Shire Business for Resolution

7.5.1 Leasing

Draft letter for Shire Manager to send to the Australian Government seeking leases over council buildings etc at Attachment 7.5.1 refers.

Remove Nguiu.

Motion: That the draft letter to the Australian Government seeking leases over council buildings be approved subject to the change above To be signed by Chief Executive Officer.

Resolution: Passed.

7.5.2 Shared Records Management Service for Shires

Motion: That you endorse the provision of a shared records management service as part of the business system services delivered to the Shire by the Council Subsidiary (Council Biz).

Action: The matter referred by Shire Managers to Chief Executive Officers to consult with the Department of Local Government, Housing and Sport with regard to the shared service.

7.5.3 Employment of Shire Staff

Motion: That Shire Managers agree to provide the information requested in Attachment 7.5.3 by 6 June 2008.

Resolution: Passed.

7.5.4 Appointment of Returning Officer for Shire Elections

Motion: That all Shire Councils appoint Bill Shephard, NT Electoral Commissioner as the Returning Officer for each inaugural Shire election and approve the draft letter at Attachment 7.5.4.

Resolution: Passed.

7.6. General Business

Nil.

7.7. Closure

Meeting closed at 5:20pm.

Des Harris

6 June 2008